

COUNTY OF YORK

MEMORANDUM

DATE: March 6, 2012 (PC Mtg. 3/14/12)

TO: York County Planning Commission

FROM: Timothy C. Cross, AICP, Principal Planner

SUBJECT: Proposed Capital Improvements Program, Fiscal Years 2013-2022

Section 15.2-2239 of the *Code of Virginia* states that “(a) local planning commission may, and at the direction of the governing body shall, prepare and revise annually a capital improvement program based on the comprehensive plan of the locality.” In addition, Section 15.2-2232 requires that new public facilities be included in the comprehensive plan or be submitted to and approved by the local planning commission as being “substantially in accord with the adopted comprehensive plan.” As such, the Capital Improvements Program (CIP) is one of the tools by which local governments implement their comprehensive plans. Accordingly, the following Implementation Strategies are included in the Community Facilities element of the Comprehensive Plan:

- Use the Comprehensive Plan to guide the budgeting of County funds for capital improvement projects.
- Annually review and update, with a resolution from the Planning Commission to certify its conformance with the Comprehensive Plan, the six-year Capital Improvements Program.

Consistent with these strategies, in conjunction with its annual budget deliberations the Board of Supervisors requests the Planning Commission to review the proposed CIP for conformance with the Comprehensive Plan, and copies of the proposed CIP were distributed to the Commission members in February.

The CIP is prepared annually as part of the budget process. Compiled by staff in the Division of Budget and Financial Reporting based on input from County departments and agencies, the School Division, and the County Administrator, the CIP establishes a plan for the County’s future capital needs. Capital projects eligible for inclusion in the CIP are those that have an estimated expected useful life of at least three years and have a cost of at least \$30,000. The CIP addresses both repair and replacement of existing infrastructure as well as the construction or acquisition of new facilities and equipment to accommodate current and future demands for service. The proposed CIP, which in previous years was presented as a six-year spending plan for the County’s capital improvement priorities, was expanded two years ago to a ten-year program, of which the first year represents the Capital Improvements Budget.

Most of the projects listed in the proposed York County CIP for Fiscal Years 2013 through 2022 have previously been certified by the Planning Commission as being consistent with the Comprehensive Plan. However, the following ten projects are proposed to be added:

- ES-8180 Transfer Station Floor Replacement

- PS-8001 E911 Telephone System Replacements
- PS-8002 E911 Computer Aided Dispatch Replacement
- PS-8120 E911 Dispatch Consoles Upgrade
- PS-8130 E911 Subscriber Mobile & Portable Radio Replacement
- PS-8131 E911 Radio System Hardware Replacement
- PS-8170 E911 Microwave System Replacement
- VM-8110 Equipment Upgrades
- VM-8150 Yorktown Trolley Replacement
- VM-8180 Fuel Site Upgrades

All ten projects are to replace or upgrade existing equipment or facilities that are currently or within the next ten years will become functionally obsolete. This is consistent with Implementation Strategy #4 in the Community Facilities element of the Comprehensive Plan, which is to *“Provide regular, ongoing, review, maintenance, and repair of all public buildings.”* This strategy can logically be extended to encompass the replacement of obsolete equipment as well as buildings. Six of those nine equipment upgrades also fall within the overall goal set forth in the Community Facilities element: *“York County should be a community where the citizens feel safe from crime, receive prompt and effective emergency services when needed, and have convenient access to public facilities at appropriate locations to serve them economically and efficiently.”*

RECOMMENDATION

Staff recommends that the Commission adopt proposed Resolution No. PC12-8 to certify the proposed Capital Improvements Program as being in conformance with the plan.

Attachments:

- Capital Improvements Program/Comprehensive Plan cross-reference table
- Proposed Resolution No. PC12-8

TCC

**Proposed FY2013-2022 Capital Improvements Program/Comprehensive Plan
Cross-Reference Table: New CIP Projects**

PROG. ID NO.	CIP Page No.	PROGRAM TITLE	COMPREHENSIVE PLAN GOAL, OBJECTIVE, OR IMPLEMENTATION STRATEGY
ES-8180	19	Transfer Station Floor Replacement	Provide regular, ongoing review, maintenance, and repair of all public buildings.
VM-8150	18	Yorktown Trolley Replacement	
VM-8180	18	Fuel Site Upgrades	
PS-8001	14	E911 Telephone System Replacements	Provide regular, ongoing review, maintenance, and repair of all public buildings. York County should be a community where the citizens... receive prompt and effective emergency services when needed, and have convenient access to public facilities at appropriate locations to serve them economically and efficiently.
PS-8002	15	E911 Computer Aided Dispatch Replacement	
PS-8120	15	E911 Dispatch Consoles Upgrade	
PS-8130	15	E911 Subscriber Mobile & Portable Radio Replacement	
PS-8131	15	E911 Radio System Hardware Replacement	
PS-8170	15	E911 Microwave System Replacement	

PLANNING COMMISSION
COUNTY OF YORK
YORKTOWN, VIRGINIA

Resolution

At a regular meeting of the York County Planning Commission held in the Board Room, York Hall, Yorktown, Virginia, on the ____ day of _____, 2012:

Present

Vote

M. Sean Fisher, Chair
Richard M. Myer, Jr., Vice Chair
Christopher A. Abel
Alexander T. Hamilton
Mario C. Buffa
Melissa S. Magowan
Mark B. Suiter

On motion of _____, which carried ____, the following resolution was adopted:

A RESOLUTION TO CERTIFY CONFORMANCE OF THE PROPOSED YORK COUNTY CAPITAL IMPROVEMENTS PROGRAM FOR FISCAL YEARS 2013 THROUGH 2022 WITH THE YORK COUNTY COMPREHENSIVE PLAN

WHEREAS, Section 15.2-2232 of the Code of Virginia requires public facilities to be substantially in accord with the local comprehensive plan; and

WHEREAS, the York County Planning Commission has been requested to review the Capital Improvements Program for conformance with the Comprehensive Plan; and

WHEREAS, the Planning Commission finds that the projects contained in the proposed Capital Improvements Program will further the objectives and policies set forth in the Comprehensive Plan and not obstruct their attainment;

NOW, THEREFORE, BE IT RESOLVED by the York County Planning Commission this ____ day of _____, 2012, that it does hereby certify the York County, Virginia Proposed Capital Improvements Program for Fiscal Years 2013 through 2022 as being in conformance with *Charting the Course to 2025: The County of York Comprehensive Plan*.