

COUNTY OF YORK

MEMORANDUM

DATE: March 26, 2015 (PC Mtg. 4/8/15)

TO: York County Planning Commission

FROM: Timothy C. Cross, AICP, Principal Planner

SUBJECT: Proposed Capital Improvements Program, Fiscal Years 2015-2024

Section 15.2-2239 of the *Code of Virginia* states that “(a) local planning commission may, and at the direction of the governing body shall, prepare and revise annually a capital improvement program based on the comprehensive plan of the locality.” In addition, Section 15.2-2232 requires that new public facilities be included in the comprehensive plan or be submitted to and approved by the local planning commission as being “substantially in accord with the adopted comprehensive plan.” As such, the Capital Improvements Program (CIP) is one of the tools by which local governments implement their comprehensive plans. Accordingly, the following Implementation Strategies are included in the Community Facilities element of the Comprehensive Plan:

- Use the Comprehensive Plan to guide the budgeting of County funds for capital improvement projects.
- Annually review and update the ten-year Capital Improvements Program and include a process for Planning Commission review, and certification by resolution, of its conformance with the Comprehensive Plan.

Consistent with these strategies, in conjunction with its annual budget deliberations the Board of Supervisors requests the Planning Commission to review the proposed CIP for conformance with the Comprehensive Plan, and copies of the proposed CIP were distributed to the Commission members in March.

The CIP is prepared annually as part of the budget process. Compiled by staff in the Division of Budget and Financial Reporting based on input from County departments and agencies, the School Division, and the County Administrator, the CIP establishes a plan for the County’s future capital needs. Capital projects eligible for inclusion in the CIP are those that have an estimated expected useful life of at least three years and have a cost of at least \$30,000. The CIP addresses both repair and replacement of existing infrastructure as well as the construction or acquisition of new facilities and equipment to accommodate current and future demands for service. The proposed CIP is a ten-year spending plan for the County’s capital improvement priorities, the first year of which represents the Capital Improvements Budget.

The attached cross-reference table lists all the projects in the proposed CIP for Fiscal Years 2016 through 2025 with the relevant Comprehensive Plan goal, objective, or implementation strategy for each. Most of these projects have appeared in previous year’s CIPs and thus

have already been certified by the Planning Commission as being consistent with the Comprehensive Plan, but there are five new projects proposed to be added.

- PS-8134 York-Poquoson Courthouse Security Equipment Replacement
- PS-8927 Emergency Response Equipment Replacement
- PS-8928 Automated External Defibrillator (AED Equipment Replacement)
- ES-8568 Cargo Van Replacement
- SL-xxxx New Elementary School

Particularly noteworthy among the new projects is the construction of a \$23 million elementary school, with design and construction to be funded in FY2017. The school would be built in the area encompassed by the attendance zones for Magruder and Yorktown Elementary Schools and would have capacity for 500 students, with core facilities designed to allow for expansion to 700 students. As the Commission is aware, the need for the school is driven by projected enrollment increases associated with new home construction in the Magruder-Yorktown area, including the Nelson's Grant, Yorktown Crescent, Yorktown Arch, Rose Hill, Marquis, and Whittaker's Mill projects. The location of the school has not yet been decided; the School Division is currently evaluating two potential sites – an approximately seven-acre site located on the Yorktown Middle School campus and a 6.5-acre site on the (residential) “south pod” of The Marquis – to determine where the school will be built. This project is consistent with School Implementation Strategy No. 11: *Build new schools if and only if capacity deficits are projected to exceed the minimum capacity level at the appropriate grade level for five or more years.*

In previous years the Commission has certified utility projects as a group in conformance with General Implementation Strategy No. 3 of the Environment element of the Plan: *Continue to implement the Strategic Capital Plan for Water, Wastewater, and Stormwater.* Similarly, the Commission typically certifies School Division maintenance, repair, and renovation projects as a group in conformance with Implementation Strategy No. 5 of the Schools section of the Community Facilities element of the Plan: *Provide regular, ongoing review, maintenance, and repair of school buildings.* No new utility projects are proposed to be added this year; however, there are several new school maintenance projects – e.g., HVAC, roof repairs, bus loop expansions, etc. – in the proposed CIP.

RECOMMENDATION

Staff recommends that the Commission adopt proposed Resolution No. PC15-6 to certify the proposed Capital Improvements Program as being in conformance with the Comprehensive Plan.

TCC

Attachments:

- Capital Improvements Program/Comprehensive Plan Cross-Reference Table
- Proposed Resolution No. PC15-6

**Proposed FY2016-2025 Capital Improvements Program/Comprehensive Plan
Cross-Reference Table**

PROG. ID NO.	PROGRAM TITLE¹	COMPREHENSIVE PLAN GOAL, OBJECTIVE, OR IMPLEMENTATION STRATEGY
FS-8912	Administration/Finance Building	York County should be a community where the citizens feel safe from crime, receive prompt and effective emergency services when needed, and have convenient access to public facilities at appropriate locations to serve them economically and efficiently. Provide public buildings that set an example for quality development in the County.
SS-8413	York-Poquoson Department of Social Services Building	
FS-5100	Highway and Other Transportation Improvements	Annually establish priorities and standards for the improvement and expansion of existing roadways through the VDOT Six-Year Plan process and the Capital Improvements Program. Primary focus should be on the present and future congested facilities identified in this plan and projects shown on the 2035 Roadway Map. High-priority road widening projects in the Interstate and Primary system include Route 17 (George Washington Memorial Highway, Interstate 64, and Route 171 (Victory Boulevard).
		Participate in the VDOT Revenue Sharing program to the maximum extent permitted under the program guidelines and feasible from a local funding standpoint.
ES-8180	Transfer Station Floor Replacement	Provide regular, ongoing inspection, maintenance, and repair of all public buildings. York County should be a community where the citizens feel safe from crime, receive prompt and effective emergency services when needed, and have convenient access to public facilities at appropriate locations to serve them economically and efficiently.
GS-8150	Yorktown Trolley Replacement	
VM-8180	Fuel Site Upgrades	
ES-8150	Rear Packer Truck Replacements	
PS-8001	E911 Telephone System Replacements	
PS-8002	E911 Computer Aided Dispatch Replacement	
PS-8120 ²	Regional Radio Project	
VM-8110	Equipment Upgrades	
CA-8102	Video Services Studio & York Hall Equipment Replacements	
PS-8110	Courthouse X-Ray Machine Replacement	
PS-8134	York-Poquoson Courthouse Security Equipment Replacement	
FS-8130	Telephone System Upgrade	
PS-8429	Grafton Fire Station Replacement	
		Provide fire stations to accommodate staffing levels sufficient to provide prompt and effective fire and emergency medical response time to at least 90% of the County's land area. Maintain a five-minute average fire and emergency response time to at least 90% of the County's land area.

¹ New projects not previously certified by the Planning Commission are highlighted in yellow.

² Includes PS-8120, PS-8130, PS-8131, PS-8170 from last year's CIP

PROG. ID NO.	PROGRAM TITLE¹	COMPREHENSIVE PLAN GOAL, OBJECTIVE, OR IMPLEMENTATION STRATEGY
ES-8822	Yorktown Library Expansion	Ensure the provision of library services to citizens throughout York County.
		Achieve higher levels of excellence in library service according to State standards.
CS-8820	Griffin-Yeates Center Playground	Provide for a range of recreational facilities and activities adequate in number, type, size, and location to accommodate the needs of County residents.
		Provide for the particular needs of the young, the elderly, and the disabled when planning for recreational facilities.
GS-8663	Grounds Maintenance Machinery/Equipment Replacement	Provide regular, ongoing inspection, maintenance, and repair of all public buildings. Ensure that athletic fields and other recreational facilities are well maintained. Provide public buildings that set an example for quality development in the County.
GS-8620	Tennis/Basketball Court Repair	
GS-8625	Roof Repair/Replacement	
GS-8630	HVAC Replacement	
GS-8640	Parking Lot Repair	
GS-8642	Building Maintenance and Repair	
GS-8643	Disability Compliance	
GS-8661	Major Grounds Repair and Maintenance	
ES-8515 ³	Emergency Generator Replacement	
PS-8406	Backup Power – Emergency Shelter and Disaster Support	Continue efforts to improve or construct facilities (such as the emergency operations center (EOC), shelters, public safety facilities) needed for adequate major emergency/disaster coordination and support. This should include adequate and appropriately equipped space with necessary utility support (i.e., back up emergency power, etc.).
		Design public buildings to accommodate a variety of uses.
PS-8426	Fire Apparatus Replacement	York County should be a community where the citizens feel safe from crime, receive prompt and effective emergency services when needed, and have convenient access to public facilities at appropriate locations to serve them economically and efficiently.
PS-8482	Biomedical Equipment Replacement	
PS-8115	Replacement of Patient Stretchers/Stairchairs	
PS-8919	Sheriff Mobile Data Terminals	
PS-8927	Emergency Response Equipment Replacement	Maintain a five-minute average fire and emergency response time to at least 90% of the County's land area.
PS-8928	AED Equipment Replacement	
ES-8500	Drainage Improvement Projects	Continue to implement the Strategic Capital Plan for Water, Wastewater, and Stormwater.
ES-8567	Stormwater Backhoe Replacement	
ES-8568	Cargo Van Replacement	Reduce danger to persons, property, and the environment caused by stormwater runoff from developed areas.
ES-8030	TMDL BMP Retrofits	Evaluate watersheds in the County to identify opportunities for retrofitting existing stormwater management facilities and systems to meet or help address TMDL stormwater regulations.
		Reduce danger to persons, property, and the environment caused by stormwater runoff from developed areas.
SL-xxx	New Elementary School	Build new schools if and only if capacity deficits are projected to exceed the minimum capacity level at the appropriate grade level for five or more years.
SL-xxx	School Capital Projects	Provide regular, ongoing inspection, maintenance, and repair of school buildings.
		Alleviate long-term overcrowding by optimizing school capacity through permanent additions to and modifications of existing schools.

³ Previously GS-8665

PROG. ID NO.	PROGRAM TITLE ¹	COMPREHENSIVE PLAN GOAL, OBJECTIVE, OR IMPLEMENTATION STRATEGY
ES-xxx	Water Projects	Continue to implement the <i>Strategic Capital Plan for Water, Wastewater, and Stormwater.</i>
ES-xxx	Sewer Projects	
ES-xxx	Stormwater Projects	

PLANNING COMMISSION
COUNTY OF YORK
YORKTOWN, VIRGINIA

Resolution

At a regular meeting of the York County Planning Commission held in the Board Room, York Hall, Yorktown, Virginia, on the ___ day of _____, 2015:

Present

Vote

Melissa S. Magowan, Chair
Timothy D. McCulloch, Vice Chair
Montgoussaint E. Jons
Glenn A. Brazelton
Todd H. Mathes
Richard M. Myer, Jr.
Mark B. Suiter

On motion of _____, which carried __:__, the following resolution was adopted:

A RESOLUTION TO CERTIFY CONFORMANCE OF THE PROPOSED YORK COUNTY CAPITAL IMPROVEMENTS PROGRAM FOR FISCAL YEARS 2016 THROUGH 2025 WITH THE YORK COUNTY COMPREHENSIVE PLAN

WHEREAS, Section 15.2-2232 of the *Code of Virginia* requires public facilities to be substantially in accord with the local comprehensive plan; and

WHEREAS, the York County Planning Commission has been requested to review the Capital Improvements Program for conformance with the Comprehensive Plan; and

WHEREAS, the Planning Commission finds that the projects contained in the proposed Capital Improvements Program will further the objectives and policies set forth in the Comprehensive Plan and not obstruct their attainment;

NOW, THEREFORE, BE IT RESOLVED by the York County Planning Commission this ____ day of _____, 2015, that it does hereby certify the York County, Virginia Proposed Capital Improvements Program for Fiscal Years 2016 through 2025 as being in conformance with *Charting the Course to 2035: The County of York Comprehensive Plan*.

A COPY TESTE:

Krystina N. Collins
Secretary