

# COUNTY OF YORK

## MEMORANDUM

**DATE:** March 27, 2013 (PC Mtg. 4/10/13)

**TO:** York County Planning Commission

**FROM:** Timothy C. Cross, AICP, Principal Planner

**SUBJECT:** Proposed Capital Improvements Program, Fiscal Years 2014-2023

Section 15.2-2239 of the *Code of Virginia* states that “(a) local planning commission may, and at the direction of the governing body shall, prepare and revise annually a capital improvement program based on the comprehensive plan of the locality.” In addition, Section 15.2-2232 requires that new public facilities be included in the comprehensive plan or be submitted to and approved by the local planning commission as being “substantially in accord with the adopted comprehensive plan.” As such, the Capital Improvements Program (CIP) is one of the tools by which local governments implement their comprehensive plans. Accordingly, the following Implementation Strategies are included in the Community Facilities element of the Comprehensive Plan:

- Use the Comprehensive Plan to guide the budgeting of County funds for capital improvement projects.
- Annually review and update, with a resolution from the Planning Commission to certify its conformance with the Comprehensive Plan, the six-year Capital Improvements Program.

Consistent with these strategies, in conjunction with its annual budget deliberations the Board of Supervisors requests the Planning Commission to review the proposed CIP for conformance with the Comprehensive Plan, and copies of the proposed CIP were distributed to the Commission members in February.

The CIP is prepared annually as part of the budget process. Compiled by staff in the Division of Budget and Financial Reporting based on input from County departments and agencies, the School Division, and the County Administrator, the CIP establishes a plan for the County’s future capital needs. Capital projects eligible for inclusion in the CIP are those that have an estimated expected useful life of at least three years and have a cost of at least \$30,000. The CIP addresses both repair and replacement of existing infrastructure as well as the construction or acquisition of new facilities and equipment to accommodate current and future demands for service. The proposed CIP is a ten-year spending plan for the County’s capital improvement priorities, the first year of which represents the Capital Improvements Budget.

Most of the projects listed in the proposed York County CIP for Fiscal Years 2014 through 2023 appeared in previous year’s CIPs and thus have already been certified by the Planning Commission as being consistent with the Comprehensive Plan. However, five new projects are proposed to be added:

- Stormwater Projects

- ES-631 Tabb Lakes/Kings Bottom
- ES-641 Route 134/Bayberry
- Sewer Projects
  - ES-499 Queens Lake Section IV and V Area
  - ES-502 Bruton High School
  - ES-510 Moore's Creek Area

In previous years the Commission has certified utility projects as a group in conformance with General Implementation Strategy #3 of the Environment element of the Plan: *Continue to implement the Strategic Capital Plan for Water, Wastewater, and Stormwater*. In addition, a second strategy – General Implementation Strategy #4 of the Community Facilities element of the Comprehensive Plan – is applicable to the Bruton High School sewer project, which involves the replacement of a force main and associated sewer infrastructure: *Provide regular, ongoing, review, maintenance, and repair of all public buildings*. In accordance with past practice, this strategy can logically be extended to encompass the replacement of obsolete equipment as well as buildings.

In addition to the utility projects, the proposed CIP includes various new School Division maintenance, repair, and renovation projects. As with the utility projects, the Commission typically certifies these as a group in conformance with Implementation Strategy #5 of the Schools section of the Community Facilities element of the Plan: *Provide regular, ongoing review, maintenance, and repair of school buildings*.

### **RECOMMENDATION**

Staff recommends that the Commission adopt proposed Resolution No. PC13-5 to certify the proposed Capital Improvements Program as being in conformance with the plan.

TCC

Attachment:

- Proposed Resolution No. PC13-5

PLANNING COMMISSION  
COUNTY OF YORK  
YORKTOWN, VIRGINIA

Resolution

At a regular meeting of the York County Planning Commission held in the Board Room, York Hall, Yorktown, Virginia, on the \_\_\_\_ day of \_\_\_\_\_, 2013:

Present

Vote

Richard M. Myer, Jr., Chair  
Mark B. Suiter, Vice Chair  
Alexander T. Hamilton  
Christopher A. Abel  
Timothy D. McCulloch  
Todd H. Mathes  
Melissa S. Magowan

On motion of \_\_\_\_\_, which carried \_\_\_\_, the following resolution was adopted:

A RESOLUTION TO CERTIFY CONFORMANCE OF THE PROPOSED YORK COUNTY CAPITAL IMPROVEMENTS PROGRAM FOR FISCAL YEARS 2014 THROUGH 2023 WITH THE YORK COUNTY COMPREHENSIVE PLAN

WHEREAS, Section 15.2-2232 of the *Code of Virginia* requires public facilities to be substantially in accord with the local comprehensive plan; and

WHEREAS, the York County Planning Commission has been requested to review the Capital Improvements Program for conformance with the Comprehensive Plan; and

WHEREAS, the Planning Commission finds that the projects contained in the proposed Capital Improvements Program will further the objectives and policies set forth in the Comprehensive Plan and not obstruct their attainment;

NOW, THEREFORE, BE IT RESOLVED by the York County Planning Commission this \_\_\_\_ day of \_\_\_\_\_, 2013, that it does hereby certify the York County, Virginia Proposed Capital Improvements Program for Fiscal Years 2014 through 2023 as being in conformance with *Charting the Course to 2025: The County of York Comprehensive Plan*.