

MINUTES
BOARD OF SUPERVISORS
COUNTY OF YORK

Regular Meeting
April 7, 2015

6:00 p.m.

Meeting Convened. A Regular Meeting of the York County Board of Supervisors was called to order at 6:00 p.m., Tuesday, April 7, 2015, in the East Room, York Hall, by Chairman Thomas G. Shepperd

Attendance. The following members of the Board of Supervisors were present: Walter C. Zarembo, Sheila S. Noll, Donald E. Wiggins, George S. Hrichak, and Thomas G. Shepperd, Jr.

Also in attendance were J. Mark Carter, Interim County Administrator; Vivian A. Calkins-McGettigan, Deputy County Administrator; and James E. Barnett, County Attorney.

WORK SESSION

PROPOSED FISCAL YEAR 2016 BUDGET

Mr. Carter indicated staff would review the Capital Improvements Plan during this meeting.

Mrs. Deborah Morris, Controller, indicated the Capital Improvements Plan (CIP) was a 10-year plan for infrastructure and equipment that addresses future needs. In order to be included, the projects must cost more than \$30,000 and have a life of more than a year. She provided an overview of the proposed FY16 CIP at \$21,167,699, stating the only change was to the school project area. Some of projects the School Division wished to be funded in FY16 were shifted to some of the out-years. She described the breakout—42 percent, school projects; 26 percent, sewer projects; 24 percent, general capital projects; 6 percent, stormwater projects; and 1 percent each for solid waste and vehicle maintenance. Ms. Morris then started her review of the specific projects in the proposed CIP, noting that staff members from all the departments were present to answer any questions the Board might have. Her review included the following projects and their associated proposed funding for FY16:

Video Services:

- Equipment Replacement at York Hall \$ 350,000

Sheriff's Office

- Courthouse Security Improvements 277,000
 - Emergency Responder Equipment Replacement 55,000
 - AED Replacements 112,000
- \$ 444,000

Environmental Services:

- Drainage Improvement Projects \$ 150,000

Fire and Life Safety:

- Backup Power-Emergency Sheltering/Disaster Support \$ 125,000
 - Fire Apparatus Replacement 1,920,000
 - Biomedical Equipment Replacement 100,000
- \$2,145,000

General Services:

- Tennis/Basketball Court Repair \$ 93,200
- Roof Repair and Replacement 362,700
- HVAC Replacement 56,300

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- Parking Lot Repair 49,300
- General Building Maintenance and Repair 372,050
- Disability Compliance 150,000
- Major Grounds Maintenance and Repair 56,000
- Grounds Maintenance Machinery & Equipment Replacement 79,000

\$1,218,550

Planning and Finance:

- Highway and Other Transportation Improvements \$ 400,000
- Telephone System Upgrade 131,500
- Financial System Software 213,454

\$ 744,954

Total General Capital Projects \$5,052,504

Ms. Morris provided the following percentages for the General Capital Projects by functional areas: 42 percent, Fire and Life Safety; 24 percent, General Services; 15 percent, Finance and Planning; 9 percent, Sheriff's Office; 7 percent Video Services; and 3 percent, Environmental Services.

Mrs. Noll asked if there was any grant funding going toward the AEDs.

Ms. Morris stated not this year. She noted there was some grant funding when the original AEDs were put in, but that grant funding was no longer available.

Sheriff Danny Diggs explained the difference in the AEDs in the FY16 CIP versus the ones the County already had.

Chairman Shepperd asked what was included in the item for courthouse security.

Sheriff Diggs stated the funding included the recording system and electronic locking for the holding area. He stated it was to replace the original equipment which was 17 years old.

Mr. Zaremba asked what equipment was being replaced in York Hall.

Mr. Randy Williford, Video Services Manager, stated it was to replace almost all of the video equipment, including all of the cameras and all the wiring. He indicated some of the equipment was 16 years old, and the cameras and major components were 7 years old and needed to be replaced. He stated the equipment was well beyond its life cycle, and everything was now moving to high definition.

Mr. Zaremba asked if any of the equipment had failed.

Mr. Williford indicated the monitors had failed. He also noted another major component was replaced last year, and it had to be adapted to get it to work with the current system.

Discussion followed on other equipment being replaced at York Hall.

Chairman Shepperd asked if the stormwater portion was a part of the priority list.

Mr. Brian Woodward, Interim Director of Environmental Services, indicated these were projects that were accomplished with in-house employees and it covers multiple projects over \$30,000 lumped together.

Mrs. Noll asked what projects were included in the item for Disability Compliance.

Mr. Mark Bellamy, Director of General Services, stated it was for the Kiln Creek Playground and sidewalks that are not in compliance, but the majority was for playground equipment.

Chairman Shepperd asked what the Highway and Other Transportation projects were.

Mr. Carter stated the \$400,000 was the amount set aside for the revenue sharing match, and \$200,000 of that was allocated toward drainage projects that qualify.

Chairman Shepperd questioned the money being met 50/50 between the County and VDOT.

Mr. Carter confirmed that it was a 50/50 split with VDOT, and soon staff will find out if the revenue sharing projects proposed by the Board for FY16 will be approved. He noted one of the projects was the Water Country Parkway relocation.

Mr. Zaremba asked what the other two projects were.

Mr. Carter noted one was shoulder widening along Rochambeau for the bikeway program, and the other was supplemental funding for one of the drainage projects.

Mr. Hrichak asked what was included in the financial package item.

Ms. Morris stated this item was to replace the current financial program which has been used for 25 years.

Mr. Carter stated funding was proposed for FY16, FY17, and FY18 to pay the total cost.

Mr. Hrichak asked if the old system would last another three years.

Ms. Morris stated she felt it would. She then briefed the Board on Other Funds Capital Projects as follows with the corresponding proposed FY16 funding:

Vehicle Maintenance:	
• Equipment Upgrades	\$ 190,000
Stormwater Projects:	
• Greensprings	600,000
• Wormley Creek Headwaters	500,000
• Poquoson River Headwaters	175,000
• Cargo Van Replacement	100,000
	<u>\$ 1,375,000</u>
Sewer Projects:	
• Queens Lake Section IV and V Area	3,200,000
• Sewer Line Rehabilitation	1,600,000
• Pump Station Rehabilitation	600,000
• Emergency Generator Replacement	100,000
• Work Management Software Replacement	27,195
	<u>\$ 5,527,195</u>
Solid Waste Projects:	
• Transfer Station Floor Replacement	\$ 134,000
Total Other Funds Capital Projects	<u>\$ 7,226,195</u>

Mr. Hrichak asked what the cargo van replacement was for.

Mr. Woodward indicated it was the construction van where all the in-house equipment was put to go out on a stormwater project, and he reviewed the status for the listed projects.

Mr. Zaremba spoke of the TMDL initiative driven by the EPA, asked if the County received credit for these projects.

Mr. Woodward stated the top two projects would go toward meeting the TMDL requirements.

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Mr. Carter asked Mr. Bellamy to provide the Board with information on the fleet award, noting York County's fleet operation was one of three in the nation being considered for this award, and it was quite an honor.

Mr. Bellamy explained the County was one of three finalists for the Flexie Fleet Award. He indicated most of the credit went to Ms. Morris and some of her staff who have worked with VML on the County's safety program. He stated the results would be announced at the conference next week, and he would inform the Board of them.

Chairman Shepperd then asked if any of the sewer projects go toward meeting the TMDL requirements.

Mr. Woodward stated the County would receive credit for any conversion of a septic system to the County sewer system, and this had been the case since 2009.

Mr. Hrichak asked about the work management software replacement.

Mr. Woodward stated the funding was for part of the Hansen program that has to be upgraded.

Mr. Wiggins asked if the funding for the Transfer Station Floor Replacement would include a drain so the seepage would not run across and into the ditch.

Mr. Woodward stated it would because the current drainage system was not adequate and will be upgraded.

Mr. Zaremba asked if this FY16 funding would complete the entire Queens Lake sewer project, and he asked for a time line for completion. He also asked how much money had been put into Queens Lake.

Mr. Woodward stated it was the last two phases, with construction starting in the fall and completion projected for the end of calendar year 2016. He indicated approximately \$16 to 17 million dollars had been spent in Queens Lake.

Ms. Morris next reviewed the school projects as follows and their corresponding proposed FY16 funding:

Yorktown Elementary:	
• Replace HVAC	\$ 3,800,000
• Replace café windows and expand café entrance And offices for security	670,000
• Roof replacement (partial)	394,000
	<u>\$ 4,864,000</u>
York High School:	
• Resurface rubberized track	<u>\$ 175,000</u>
Bethel Manor Elementary:	
• Roof Repair and replacement	\$ 900,000
• Renovate the 300 and 400 room halls	2,900,000
	<u>\$ 3,800,000</u>
All Schools:	
• Improve 800MHz emergency radio reception	<u>\$ 50,000</u>
Total School Projects (partial)	<u>\$ 8,889,000</u>

Chairman Shepperd asked that it be made clear to the School Board that the 800MHz radio upgrade project and its proposed funding by \$450,000 from the Impact Aid Stabilization Fund needs to be acknowledged by a formal request from the School Division and then reflected as an item in the budget resolution.

Mr. Zaremba indicated the whole purpose was to have a communications system that will always work if something were to occur, and to make sure the staff never loses the ability to communicate. He stated if it was not going to provide 100 percent communications, the Board should rethink it.

Chairman Shepperd stated this was why Mr. Hall was leading this effort to make sure that the School Division has 100 percent reliable communications.

Ms. Morris next reviewed the requests for FY16 that were not proposed, explaining why the Social services building request was not included as well as the Sheriff's office building request. The FY16 requests not proposed include:

- Sheriff's office building
- Sheriff's firing range
- Computer Aided Dispatch replacement
- Conservation easement acquisition
- Greenways Development Fund
- Sidewalk Development Fund
- Bikeways Development Fund
- Dirt Street Program
- York-Poquoson Social Services building
- Underground utilities
- Old Wormley Creek boat landing

Discussion followed regarding the County Administration building that was proposed for replacement in 2021 and whether or not the funding model would have to move it up. Also discussed was the proposed cost of the replacement building at \$13.4 million.

Mrs. Noll stated the Board needed to set its goals to see how it could afford to build these types of things.

Mr. Carter noted Ms. McGettigan had been working on a long-term financial model, and staff has also talked with the School Superintendent regarding a committee to discuss building maintenance in a consolidated fashion in order to come to an understanding about how facility conditions were evaluated and how maintenance needs were scheduled. Given the money constraints, he stated staff would have to sharpen its pencils, and it should be done in a consolidated fashion with the School Division.

Mrs. Noll indicated there was the issue of bonds and how much debt service the County could carry. She stated it was good to hear about a consolidated plan.

Mr. Carter noted the CIP sheets were available and would be provided to the Board, if desired. He stated Ms. Morris also had some slides about the out-years that might answer some of the Board's questions.

Mr. Zaremba asked about plans for replacing the County Administration building.

Mr. Carter indicated the driving idea for a new County Administration building was the Courts needing more space which will come from the Finance building, and which will cause those current occupants to need some place to move. He stated the most critical issue was Social Services, as they were splitting at the seams, and so was the Sheriff. He added that hopefully the courts would be able to hold off a little longer.

A brief discussion ensued regarding the ability of the Circuit Judge to order space in another building for its employees, and Mr. Barnett indicated he would review the statutes.

Mr. Carter stated a space study was done in 2005 to look at the needs, and staff will continue to update the Board with changes on a periodic basis. He noted staff would do a thorough update if the time to build became imminent.

Mr. Wiggins noted a plan was needed of all the property owned by the County, stating the Board needed to decide how it would be used.

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Chairman Shepperd stated his concern was the structural integrity of the County Administration building. He then asked if the Sheriff's firing range was a tactical range.

Sheriff Diggs indicated the funding was for land acquisition and everything that goes with it. He noted it was a tactical range as well as a firing range.

Discussion followed regarding the land chosen for the range, funding for the range, and lack of official notification to the area residents that a firing range was proposed in their area. Discussion also ensued regarding the decision to move funding for the Computer Aided Dispatch Replacement to FY22.

Ms. Morris next reviewed the funding model and the sources used for funding the CIP. The sources include:

- Unobligated Fund Balance
- Interest/Grants/Other
- Meals Tax
- Pay-Go Projects
- Bond Proceeds
- Available Funding

Ms. Morris indicated there were no bond proceeds to meet this year's funding model. She then reviewed the Schools funding model, stating there would be a need for bond proceeds to fund the schools CIP.

Mrs. Noll asked if refinancing bonds in the spring would make the funding easier.

Ms. Morris stated she did not think it would help the schools.

Chairman Shepperd noted the school funding required bonding, but the County did not, and he asked why it was divided like that.

Ms. Morris indicated there were several factors. For this particular year, the school CIP was \$9 million and for FY15 it was about \$13 million. She stated funding to pay for their debt service has to come from the County, and money is transferred to the Capital Transfer fund so these projects can be funded.

Mr. Hrichak asked if this was on the County books or the School Division's.

Ms. Morris stated it was on the County; Schools were not allowed to borrow.

Discussion followed on how next year's new school would be funded.

Ms. Morris reviewed how the CIP money was accumulating through to 2025 for a total of \$260,507,427, and she provided a summary of percentages for the projects that were: 42 percent, School Projects; 33 percent, General Capital Projects; 21 Percent, Sewer Projects; 3 percent, Stormwater Projects; and 1 percent, Vehicle Maintenance.

Chairman Shepperd stated what was included in the County's CIP was not realistic.

Mr. Carter indicated the joint committee with the School Division needed to be established to see how things could be made to last longer. He stated the long-term financial plan needed to be completed, and the elementary school will require bond financing. Mr. Carter stated some hard decisions have to be made about how that debt service will be paid. He expressed his hope the County will have future revenue growth.

Chairman Shepperd asked how the TMDL was shown in the CIP.

Mr. Carter stated there was a consultant working now on the action plan that will provide the County with information on where it stands with the three targets. He stated the County should be in a good position for the first target in 2018, but the action plan information was needed to see how the targets in 2023 and 2025 will be met. He noted this information would have to be included in the long-term financial plan.

Ms. Morris reviewed some of the CIP project details for FY2017-2025.

Discussion followed regarding the out years' details.

Chairman Shepperd stated projects that had no hope should be taken out of the CIP.

Ms. Morris stated it was important to note that when the Board actually adopts funding for the CIP, it was just for FY16, and years 2-10 were for planning purposes. She indicated another very important factor was the impact that future debt service would have on the General Fund. She stated when staff prepared the proposed CIP, they wanted to mirror the FY15 CIP as close as possible, and a few adjustments were made. She noted that traditionally, except when the schools have asked for new school construction, the Board has funded it. Ms. Morris stated her staff has learned a lot this year; and as the Board knows, spending for the CIP needs and the County budgets need to be monitored closely, as there are more needs than money. She stated the goal was to use the County's limited resources to buy the things that were actually needed.

Mr. Hrichak noted the AAA bond rating gave the County better rates, and he asked if plans were to acquire a second one.

Ms. Morris stated her staff was hoping to get a plan in place relatively soon. She noted they were all new to this process and were in a learning curve.

Mr. Hrichak stated last year the Board and staff talked about multi-year budgeting, and he asked if this was going to be done.

Ms. McGettigan stated staff was on target for the long term financial plan, and the revenue side was on track.

Ms. Morris then reviewed the upcoming budget dates.

Chairman Shepperd stated the budget was very large, but it was just a summary document. He indicated he had to go to staff to get the information he needed and stated the question of overtime was a prime example. He stated the document was just a summary, but not good for detail work.

Ms. Morris stated the Open Government project was a tool which might help to provide that information.

Chairman Shepperd stated he would expect to see the data all the way down to a particular office. He stated he found it frustrating when he was asked a question and could not get an answer without staff.

Mr. Hrichak stated this was what Open Government would do.

Ms. Morris stated the County's current software did not allow staff to do what Mr. Shepperd was asking for, but Open Government will help, and the new financial software will help as well.

Mr. Zaremba stated that for years the County had a budget that provided these details, and he asked if the Board could get this detailed information.

Mr. Carter stated staff would do its best to provide the information requested by the Board. He stated it was a work in progress. He then reviewed the plan for the April 14 work session to go over contributions and invite the Chair and Vice Chair of the Cultural and Civic Grants Advisory Committee to explain the committee's recommendations.

CONSENT CALENDAR

Mr. Hrichak asked how many vendors placed provided a proposal with regard to Item No. 3, the contract for concession services at the sports complex.

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Mr. Brian Fuller, Parks, Recreation, and Tourism Manager, stated staff worked with Purchasing to place the RFP on the website and directly email it to five different vendors. He stated it went out to over 1,000 on the eVA site, but only one response was received. He stated it was a local individual who has lots of experience and has a vested interest because his child was in sports.

Mrs. Noll moved the adoption of the Consent Calendar, Items No. 1, 2, and 3 as submitted.

On roll call the vote was:

Yea: (5) Zaremba, Noll, Wiggins, Hrichak, Shepperd
Nay: (0)

Thereupon, the following minutes were approved and resolutions adopted:

Item No. 1. APPROVAL OF MINUTES

The minutes of the March 3, 2015, Regular Meeting, were approved.

Item No. 2. SPONSOR ZONING ORDINANCE TEXT AMENDMENT: TEMPORARY SIGN ALLOWANCE DURING ROAD CONSTRUCTION: Resolution R15-33

A RESOLUTION TO SPONSOR AN APPLICATION TO AMEND SECTION 24.1-704 OF THE YORK COUNTY ZONING ORDINANCE (CHAPTER 24.1, YORK COUNTY CODE) TO ALLOW EXTENDED DISPLAY TIME FOR TEMPORARY SIGNS ASSOCIATED WITH BUSINESS PROPERTIES LOCATED ON A ROAD UNDERGOING RECONSTRUCTION

WHEREAS, the York County Economic Development Authority has requested that consideration be given to a Zoning Ordinance text amendment that would allow Temporary Signs associated with business properties located on a road corridor undergoing reconstruction to be displayed for the duration of the construction project, rather than being limited to the current 120-day maximum display period; and

WHEREAS, in the interest of good zoning and land use practice, the Board wishes to sponsor an application to allow review and consideration of this issue in accordance with applicable procedures for Zoning Ordinance amendments;

NOW, THEREFORE, BE IT RESOLVED by the York County Board of Supervisors this the 7th day of April, 2015, that it does hereby sponsor an application to allow consideration of the draft amendments set forth below.

BE IT FURTHER RESOLVED that the proposed amendment and application be, and it hereby is, referred to the York County Planning Commission for review, public hearing, and recommendation in accordance with applicable procedures.

Sec. 24.1-704. Temporary signs.

The zoning administrator, upon application, may issue permits for the following temporary signs and banners. Such signs shall not count against the normal sign area allowances for the property on which located. All temporary signs and banners shall be subject to the setback and sight-triangle clearance standards applicable to permanent signs. Freestanding temporary signs and banners shall be limited to one (1) per street frontage per individual parcel; building mounted temporary banners shall be limited to one per business establishment/tenant space with its own individual exterior entrance:

- (a) Banners or other temporary signs not exceeding forty (40) square feet in area, which promote a special civic, cultural or religious event such as a fair, exposition, play, concert or meeting sponsored by a governmental, charitable, not-for-profit or religious organization. The duration of such permit shall not exceed thirty (30) days.
- (aa) Banners or other temporary signs not exceeding forty (40) square feet in area which identify and are associated with a temporary business activity involving the sale of sea-

sonal commodities as permitted pursuant to sections 24.1.-306 and 24.1-440 of this chapter and which may be displayed for the duration of the seasonal commodities sales operation.

- (b) Banners or other temporary signs not exceeding forty (40) square feet in area, and six (6) feet in height if freestanding, when used in conjunction with the opening of a new business or an establishment going out of business in any commercial or industrial district or a legally existing nonconforming business in any other district. The duration of such permit shall not exceed sixty (60) days and only one such sign, either freestanding or building mounted, shall be permitted. "Grand-Opening" temporary signage shall be permitted only within the one-year period after the actual business opening occurs. The completion of a major interior or exterior remodeling or a change in ownership for a pre-existing business shall be deemed eligible for temporary "grand-opening" banners within the one-year period after the renovation or ownership change.
- (bb) In addition to the above, businesses may install temporary banners or signs, not exceeding forty (40) square feet in area, and six (6) feet in height if freestanding, for the following purposes:
- (1) announcing employment opportunities (e.g., "Now Hiring" or "Help Wanted");
 - (2) announcing "Now Enrolling" in the case of a childcare or daycare center;
 - (3) announcing a sales event such as a "Clearance Sale" or "Truckload Sale", an anniversary of the business operation (e.g., "25th Year in Business"), or other business-related messages, including those that refer to a specific item, product or brand that is offered by the business;
 - (4) identifying/advertising a temporary business activity as permitted under Section 24.1-306 – Category 8 – Temporary Uses.

Such temporary signs or banners must be on the site of such business. Only one (1) building-mounted or one (1) freestanding sign shall be permitted per street frontage. Such sign may be displayed for a maximum period of 120 days in any single 12-month period. The 120-days maximum display allowance may be used as 120 consecutive days or may be broken into as many as six (6) separate time periods during the course of a 12-month period. The permit application for such sign shall specify the time period(s) during which the sign will be displayed.

In the case of a property occupied by a building or buildings with multiple tenant spaces (e.g., a strip shopping center), each business establishment/tenant space with its own individual exterior entrance shall be eligible for its own temporary building-mounted sign or banner, which shall be subject to the 120-days per 12-month period allowance. The property also shall be eligible for one (1) freestanding temporary sign or banner per street frontage, provided however that such freestanding sign may not be displayed at any time during which building-mounted signs or banners allowed by this subsection are being displayed by businesses within the center.

Temporary business signs as allowed above and associated with properties having access to and from a road undergoing reconstruction may be displayed for the duration of the road construction project and shall not be limited to the 120-day display period set forth in this subsection. Properties eligible for this allowance shall be those located within the official project corridor as defined by and identified on the approved project plans. The project duration shall be considered to be the time between the actual commencement of land or pavement disturbing construction activity and the re-opening of all lanes of travel in their state of final completion.

- (c) Temporary portable signs, not exceeding thirty-two (32) square feet in area or one (1) per parcel, which are intended to identify or display information pertaining to an establishment for which permanent free-standing signage is on order as evidenced by presentation of a copy of an executed order form for such permanent signage to the Zoning

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Administrator. Such permit shall expire and the portable sign shall be removed upon erection of the permanent sign or 120 days whichever shall occur first. In addition, temporary banners or sign sleeves, neither of which exceed normal sign area allowances, may be used when permanent signage is on order, as evidenced in the manner described above or when in the opinion of the zoning administrator other temporary business circumstances, such as relocation due to fire or disaster, warrant such use and the size of the temporary banner/sleeve does not exceed normally permitted sign area allowances. Such signage may be authorized for terms of up to 120 days, and may be renewed for good cause shown.

The 120-day maximum display limit shall not apply in the case of properties having access to and from a road undergoing reconstruction, and instead the allowable display period shall be the duration of the road construction project. Properties eligible for this allowance shall be those located within the official project corridor as defined by and identified on the approved project plans. The project duration shall be considered to be the time between the actual commencement of land or pavement disturbing construction activity and the re-opening of all lanes of travel in their state of final completion.

- (d) Temporary signs and banners when used to announce the grand opening and initiation of sales or leasing of lots and/or dwelling units within a newly developing residential project having at least ten (10) lots or units. The cumulative area of all such signs and banners erected for any single residential project shall not exceed forty (40) square feet. Signs and banners shall not be illuminated. The duration of such permit shall not exceed 120 days.
- (e) Temporary signs and banners when used to announce special events such as new home shows being conducted within a residential subdivision or development. The cumulative area of all such signs and banners erected for any single event shall not exceed forty (40) square feet. Signs and banners shall not be illuminated. Such signs shall not be erected more than fourteen (14) days prior to the event and shall be removed within seven (7) days following the closing of the event; provided, however, that no sign or banner shall be permitted to remain in place for any event for more than thirty (30) days between the first appearance and its removal.
- (f) With the approval of the Virginia Department of Transportation, the zoning administrator may authorize banners to be suspended above a public road right-of-way for a period not to exceed seven (7) days or the duration of the event being announced or promoted plus three (3) days, whichever shall be greater.

Item No. 3. CONTRACT FOR FOOD AND BEVERAGE CONCESSION SERVICES AT THE YORK COUNTY SPORTS COMPLEX: Resolution R15-32

A RESOLUTION FOR APPROVAL OF A CONTRACT WITH S AND C VENDORS, LLC, FOR FOOD AND BEVERAGE CONCESSION SERVICES AT THE YORK COUNTY SPORTS COMPLEX

WHEREAS, the Board of Supervisors has expressed its desire for the County to contract concession services at the York County Sports Complex to a qualified Contractor; and

WHEREAS, a Request for Proposals (RFP) was issued, all appropriate and proper procurement measures were taken and all applicable laws, ordinances, and regulations have been complied with;

NOW, THEREFORE, BE IT RESOLVED by the York County Board of Supervisors this 7th day of April, 2015, that the Interim County Administrator be, and hereby is, authorized to conclude procurement arrangements for a contract with S and C Vendors, LLC, to provide concession services at the York County Sports Complex, such agreement to conform to the description thereof set forth in the memorandum of the County Administrator dated March 26, 2015, and to be approved as to form by the County Attorney.

OPEN DISCUSSION

Mr. Wiggins stated he spent time today in the stormwater drainage office. He indicated the ditches in his neighborhood were not draining properly, so he asked a staff member to walk the area with him to see what could be done. Mr. Wiggins stated the biggest problem was people who were not cleaning out their ditches, as well as the ones who were raking the leaves in the ditches. He noted VDOT would clean the culvert pipes, and a homeowners' association needs to call VDOT and get a project number so it could be referred to if progress was not being made by VDOT.

Mr. Zaremba stated he had received a FOIA request from a candidate running for the York County Board of Supervisors asking for the number of people from York County who use the Williamsburg Regional Library and their names. He indicated the result of request was to provide names of York County users over the age of 18. He stated he felt this was another attack on why York County provides any funding to the Williamsburg Regional Library, and he explained it was because the County wishes to provide the same level of funding for the upper county as it does the lower county. Mr. Zaremba stated he felt it was imperative going into this election year for the citizens to find out where the candidates stand on a lot of issues, including the Williamsburg Regional Library contribution.

Chairman Shepperd stated that over the first several months of this year, the Board has had discussion on recognizing the service of James O. "Mac" McReynolds as York's County Administrator and identify what it thought would be an appropriate, lasting recognition. Based on these discussions, Mr. Shepperd stated a proposal to name the sports complex the "James O. McReynolds Sports Complex" would be on the April 21 Regular Meeting agenda for the Board's consideration. He indicated he had talked with Pam McReynolds, and she indicated Mac would be very honored. He stated the Board had to step up because it took a lot of grief for building the complex in the first place, but the numbers of people using the complex and the number of events that were contemplated came true. He stated a lot was attributed to the investment the County made into that area and the efforts to enhance the businesses in the area. Mr. Shepperd stated the current signage entering into the complex will have Mr. McReynolds' name on it.

Mr. Wiggins stated Mr. McReynolds did so much regarding the sports complex. He noted he and Mac visited Newport News because it owned most of the property, and they negotiated with the City through their staff and Mayor. He noted they also negotiated to put a street in between Fort Eustis Boulevard and Denbigh Boulevard to take traffic off Route 17 going to Newport News. He stated Mac was involved with the entire County, and he should certainly be recognized into the future.

CLOSED MEETING. At 7:52 p.m. Mr. Hrichak moved that the meeting be convened in Closed Meeting pursuant to Section 2.2-3711(a)(1) of the Code of Virginia pertaining to the hiring of and salary to be provided to the new County Administrator; and Section 2.2-3711(a)(7) pertaining to legal counsel regarding actual litigation, and for legal advice.

On roll call the vote was:

Yea:	(5)	Noll, Wiggins, Hrichak, Zaremba, Shepperd
Nay:	(0)	

Meeting Reconvened. At 8:55 p.m. the meeting was reconvened in open session by order of the Chair.

Mr. Hrichak moved the adoption of proposed Resolution SR-1 that reads:

A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

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WHEREAS, the York County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711.1 of the Code of Virginia requires a certification by the York County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED by the York County Board of Supervisors this the 7th day of April, 2015, hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the York County Board of Supervisors.

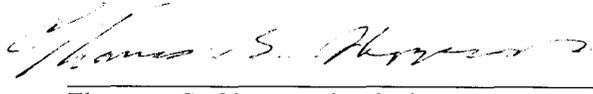
On roll call the vote was:

Yea: (5) Wiggins, Hrichak, Zaremba, Noll, Shepperd
Nay: (0)

Meeting Adjourned. At 8:56 p.m. Mrs. Noll moved that the meeting be adjourned to 6:00 p.m., Tuesday, April 14, 2015, in the East Room, York Hall, for the purpose of conducting a work session.



J. Mark Carter
Interim County Administrator



Thomas G. Shepperd, Chairman
York County Board of Supervisors