

Frequently Asked Questions about Tax Pay My Way

What is the Tax Pay My Way Program?

The Tax Pay My Way Program lets citizens have payments automatically deducted from their bank account once per month eight times per year for personal property taxes and/or real estate taxes. These payments are applied to your first half and second half semi-annual tax bills to reduce the amount due on the due dates.

When will my account be debited?

Once enrolled, the debit will occur on the tenth of the month. A debit will occur for the months of January to April and July to October.

You will receive first half and second half semi-annual tax bills with any remaining balance to be paid by the semi-annual due dates of June 25 and December 5. Upon completion of the enrollment form, the York County Treasurer's Office will notify you by letter of the first month in which a debit will occur. Immediately following the effective date in your confirmation letter, please verify the debit has been deducted from your account.

After I submit my enrollment form, how long will it take before my account is debited?

Your first debit will occur in the next scheduled month for the Tax Pay My Way Program after your enrollment form is received. *For example, if you submit an enrollment form in February, your first debit will occur in March. If you enroll in May, the next month for a debit to occur will not be until July.* You will receive a letter to confirm the first month the debit will occur.

How much will it cost me to sign up for this service?

There is no charge from York County to participate in this program.

How will I know that my financial institution debit is processed?

The Tax Pay My Way Program works like a check submitted to the York County Treasurer's Office. The payment will appear as a debit listed as "PP Auto Pay" or "RE Auto Pay" on your bank statement.

I have received a bill for personal property taxes and/or real estate taxes. Should I pay the semi-annual tax bill?

Yes. If you are responsible for the personal property taxes and/or real estate taxes, you should pay the balance due on the account(s). The Tax Pay My Way Program is designed to reduce the balance by the due date. To keep the account(s) current, you must pay the amount due on the bill. *The Tax Pay My Way Program is not designed for real estate taxes that are paid by a mortgage company.*

What if my Tax Pay My Way debit is declined by my bank due to non-sufficient funds, closed account, etc.?

The Treasurer's Office will treat this equal to a returned check. A \$35.00 returned item fee would be charged in addition to any fees your financial institution may charge. After two returned debits, you may be removed from the Tax Pay My Way Program.

What do I do if I change financial institutions?

Contact the Treasurer's Office in writing prior to the first of the month to ensure that changes are made for the next debit. Please provide the name of your new financial institution, the new account number, and proof of the account (voided check/deposit slip/letter from the financial institution). If your Tax Pay My Way debit is declined due to a closed account, a \$35.00 returned item fee would be assessed to you in addition to any fees charged by your financial institution. *Please see the changes form on the treasurer's website under Forms & Samples.*

What if I move out of York County?

For personal property taxes, please contact the York County Commissioner of the Revenue's Office if you are unsure of your future tax liability to York County. Be sure to provide the Commissioner of the Revenue's Office with an updated mailing address. If you will still have a tax liability to York County, you can choose to remain in the program. *If you need to cancel, please see the cancellation form on the treasurer's website under Forms & Samples.*

For real estate taxes, it will depend on if you are going to retain ownership of the real estate. Be sure to provide the Commissioner of the Revenue's Office with an updated mailing address. If you are going to retain ownership of the real estate, you can choose to remain in the program. If you are selling the real estate, please contact the Treasurer's Office to provide the month you wish the debits to cease. *Please see the cancellation form on the treasurer's website under Forms & Samples.*

What if I sell a house and purchase a new house in York County?

Be sure to provide the Commissioner of the Revenue's Office with an updated mailing address. If you will still have a tax liability to York County, you can choose to remain in the program. *Please see the changes form on the treasurer's website under Forms & Samples. The Tax Pay My Way Program is not designed for real estate taxes that are paid by a mortgage company.*

What if I purchase a new vehicle or sell an existing vehicle?

If you will still have a tax liability to York County, you can choose to remain in the program. Your payment amount will only change if you request a new amount to cover a change in vehicles. *Please see the changes form on the treasurer's website under Forms & Samples.*

Can I cancel my enrollment in the Tax Pay My Way Program at any time?

Written verification requesting cancellation of Tax Pay My Way Program must be submitted directly to the Treasurer's Office seven business days prior to the debit (the tenth of the month). *Please see the cancellation form on the treasurer's website under Forms & Samples.*

What if I have delinquent taxes at the end of a calendar year?

If your taxes are delinquent at the end of the calendar year, you will be removed from the program. This program is not for delinquent accounts. A cancellation notice will be mailed to you.

What if my account(s) is overpaid at the end of a calendar year?

Your overpayment will be refunded in December.