

**YORK COUNTY HEAD START  
POLICY COUNCIL MINUTES  
Wednesday, October 15, 2025, at 10:00 a.m.  
1490 Government Road  
Williamsburg, VA 23185**

**Call to order.** 10:01 a.m.

**Attendees:** Kathy Domond, Amanda Leonard, Natisha Washington, Tanya Coles, Leyda Vazquez, TeriAnn Pierantoni, Jeff Kantor, Shevonne Hueman, Alili Antolin-Aquino, Mridul Singh, Aramide Allah, Constance Davis, Chandreka Preston, Jacquelyn Linder, and John Crawford

**Approval of Minutes.** September minutes were presented to all Members: APPROVED. Natisha Washington asked for a motion to approve, Amanda Leonard motioned to accept, and Shevonne Hueman seconded the motion.

**Program Reports**

**Directors Report.** The September program updates were presented.

- Personnel – Head Start is in the process of advertising and filling vacant positions.
- Enrollment – 99% Enrolled. GYC 40, BM 29, and YKT 17
- Average daily attendance -93%
- Disability Enrollment – 9 children currently have IEPs
- Withdrawals/Drops – GYC 1, BM 1, and YKT 2
- Up to date on Health Requirements – Currently completing 45 and 90-day screenings
- CACFP August reimbursements – Total reimbursement of \$13,685.08. Meals served: Breakfast 1,590, Lunch 1,612, and Snack 1,488.
- Year-to-date volunteer hours – 115.5 hours
- Staff Professional Development – Staff completed various trainings assigned by the York County Human Resources Department and the Information Technology Department.

**Financial Report:** All members received the financial report: APPROVED. Natisha Washington asked for a motion to approve. Amanda Leonard motioned to accept, and Shevonne Hueman seconded the motion.

- September program expenses totaled – \$123,214.08
- Year-to-date program expenses totaled – \$395,265.96
- The September draw request – \$98,371.40
- The purchase card statement totaled – \$1,854.10

**Information Memorandums.** Please visit the website for more information, <https://headstart.gov/policy/im/acf-ohs-im-25-05>

- Fiscal Year 2026 Monitoring Process for Head Start Recipients
- Addressing Vacant Slots Due to Chronic Absenteeism in Head Start Programs

**Program Instructions.** None at this time.

## **New Business**

**Personnel Actions and Recommendations.** Tanya Coles and Leyda Vazquez presented two candidates for hire and approval.

- Michelle Soper: Ms. Shevonne Hueman, Policy Council's Chair, represented Policy Council on Ms. Soper's interview panel. Ms. Hueman recommended Michelle Soper for hire. Ms. Soper comes to York County Head Start with experience serving children, administrative experience, and a goal of becoming a Teacher. Ms. Soper will serve as a Teacher Assistant for the program. APPROVED: Natisha Washington asked for a motion to approve. Amanda Leonard motioned to accept, and Mridul Singh and Shevonne Hueman seconded the motion.
- Isabel Oliver: Ms. Oliver was recommended for hire as a Teacher Assistant. Ms. Oliver has experience in Early Childhood Education and is currently in school, earning an associate's degree in early childhood development, with aspirations to become a Teacher. APPROVED: Natisha Washington asked for a motion to approve. Amanda Leonard motioned to accept, and Shevonne Hueman seconded the motion.

**Election of Policy Council Officers.** APPROVED.

- Chair: Amanda Leonard, Shevonne Hueman motioned to accept, and Aramide Allah seconded.
- Vice Chair: Alili Antolin-Aquino, Shevonne Huemann motioned to accept, and Mridul Singh seconded. Parliamentarian: To Be Decided
- Recorder: Shevonne Hueman, Mridul Singh motioned to accept, and Alili Antolin-Aquino seconded.

**Committee Selections.** Committee volunteers, open positions, and approvals to be obtained at the next meeting date, 11/19/2025.

- **Personnel:** Amanda Leonard, Shevonne Hueman, and Alili Antolin-Aquino.
- **Budget:** Shevonne Hueman and Aramide Allah.

**Discussion of Community Representatives and Discussion.** APPROVED. Shevonne Hueman motioned to accept the Community Representatives as presented, and Alili Antolin-Aquino seconded. The following community members were selected and approved for the 2025-2026 school year: Constance Davis, Linda Tazi, David Magruder, Jacquelyn Linder, Chandreka Preston, Mridul Singh, and Natisha Washington.

## **Other Business**

**Next Meeting Date and Location.** November 19, 2025, 10:00 a.m. GYC and via Zoom

**Adjournment:** 11:01 a.m.