

**COUNTY ADMINISTRATOR**

Mark L. Bellamy, Jr.



**BOARD OF SUPERVISORS**

Douglas R. Holroyd  
District 1  
Sheila S. Noll  
District 2  
M. Wayne Drewry  
District 3  
G. Stephen Roane, Jr.  
District 4  
Thomas G. Shepperd, Jr.  
District 5

December 18, 2025

Dr. James Carroll, Acting Superintendent  
York County School Division  
302 Dare Road  
Yorktown, Virginia 23692

Dear Dr. Carroll:

I wanted to inform you that the County has received a Notice of Entry from the Virginia Department of Transportation (VDOT) regarding preliminary survey work for the Route 171 Improvements project.

Staff have reviewed the notice and determined that formal Board action is not required, as no property interest is being conveyed. VDOT has statutory authority to proceed following proper notice. My office would handle any administrative response. Out of an abundance of caution, we will inform the Board of Supervisors, as the property involved is immediately adjacent to Tabb High School on Big Bethel Road.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "M. Bellamy", with a long, sweeping underline that extends to the right.

Mark L. Bellamy, Jr.  
County Administrator

Enclosures

Copy to: York County Board of Supervisors



## COMMONWEALTH of VIRGINIA

### DEPARTMENT OF TRANSPORTATION

Stephen C. Brich, P.E.  
Commissioner

1401 East Broad Street  
Richmond, Virginia 23219

**December 11, 2025**

**HAMPTON ROADS SANITATION DISTRICT  
P.O. BOX 5911  
VIRGINIA BEACH, VA 23471**

**Re: Request for Permission to Enter – Right of Entry**

Project Name: **RT 171 IMPROVEMENTS**  
County: **York County**  
Project Number: **0171-099-677**  
Route: **171**

**Dear Property Owner:**

The Virginia Department of Transportation (VDOT) is beginning to perform preliminary engineering studies on the above-referenced transportation project and will soon be working in your neighborhood. As part of these studies, VDOT and its representatives must gather field information to determine the project's suitability and allow for informed decision-making. Please be assured that this work does not mean the proposed project will affect your property. If the proposed project will impact your property, a VDOT representative will contact you personally.

**Request for permission to enter your property.**

Section § 33.2-1011 of the Code of Virginia provides VDOT the authority to enter your property to gather necessary field information but requires VDOT to request permission from you in advance. By this letter, VDOT formally requests permission to enter your property to conduct the activities described in Attachment 1 on the dates specified in the attachment. Attachment 1 is enclosed within this letter for your review.

**If you desire to grant permission for VDOT representatives to enter your property to**

**conduct the activities specified in Attachment 1, please sign and return the prepaid post card included within this letter for your use.**

If you desire to provide VDOT permission to enter earlier than the dates specified on Attachment 1, you may also do so in writing.

**When Permission to enter is not provided.**

If VDOT does not receive permission or if permission to enter is withheld, Section 33.2-1011 of the Code of Virginia permits VDOT and its representatives to enter upon your property without your permission on the dates specified on Attachment 1. Please note, the Code requires VDOT to request permission and notify you of its desire to enter your property at least 30 days before the first date of the proposed entry.

**Explanation of Enclosed Documents.**

1. **Attachment 1**

Attachment 1 contains a list of entities expected to be on your property, the number of employees of each entity expected to be on the property, the activities to be performed by each entity, and a date range for each activity to be performed. While fieldwork will begin on the dates specified on Attachment 1 and will be completed within the specified time frame, such work may be intermittent for each activity.

Any individuals entering the property shall carry identification and shall present such identification upon request. Please note that representatives from the U.S. Army Corps of Engineers and other state and federal agencies may enter the property during the VDOT site visits to assist in preliminary engineering studies.

Should there be any need to further access your property for additional preliminary engineering studies beyond the dates specified on Attachment 1, we will discuss this with you in person or send you additional requests for permission to enter by certified mail and/or overnight courier.

2. **Prepaid Post Card.**

The prepaid post card is included for your use. However, if you desire to grant permission for entry by email, please refer to the instructions on page 2 of Attachment 2.

3. **A Copy of Section 33.2-1011 of the Code of Virginia.**

This code section is located at:

<https://law.lis.virginia.gov/vacode/title33.2/chapter10/section33.2-1011/>

**Other Considerations.**

**If you have tenants living or working on your property, please notify them of these potential activities.**

If you have any knowledge of cemeteries, easements, homeowner-installed utilities that are not recorded in your locality's public records, or any particular items of interest that may affect the transportation improvements in your area, or if you have any special property conditions, please notify me.

In addition, if you have any concerns or questions regarding property entry or would like advance notification prior to field work being conducted on your property, please contact me or the specific activity related point-of-contact found on Attachment 1 for assistance.

Lastly, we appreciate your help as we plan and design transportation improvements for your community and the citizens of Virginia.

Sincerely,



Brian Dresen, LS  
State GeoSpatial Program Manager

Sydney French  
757-956-3267  
757-264-2749  
sydney.french@vdot.virginia.gov

CC: larry.brownley@vdot.virginia.gov

## Attachment 1: Entity List

UPC # 115509		OWNER'S NAME: HAMPTON ROADS SANITATION DISTRICT	
<u>Project Name:</u> RT 171 IMPROVEMENTS		<u>Parcel Address:</u> 900 YORKTOWN RD	<u>Parcel Numbers:</u> T04D-3932-0449
<u>Entity Name</u> <u>Activity Point of Contact</u> <u>Contact Info:</u>	<u>Anticipated</u> <u>Number of</u> <u>Employees:</u>	<u>Entity Activity:</u>	<u>Entry</u> <u>Date Range:</u>
VDOT-Survey <i>Larry C. Brownley, Jr., LS-B, PLS</i> <i>District Survey Manager</i> <i>(757) 956-3106</i>  Or  <i>Rice Associates</i> <i>Bill Lippy, LS</i> <i>(757) 306-4260</i>	4	Please be advised that VDOT employees or consultants may need to enter your property to perform some or all the following investigative tasks; these activities may include but are not limited to underground utility designation and location, storm and sanitary sewer investigation, and conventional survey location. These activities typically include taking notes and photographs, marking utility locations with paint and flagging, and taking observations using traditional survey and GPS equipment.	Activity will Occur from:  January 12, 2026  Through  February 13, 2026

## **Attachment 2: How to Respond via PostCard or Email response**

### **Postcard Response**

1. Please review the enclosed postcard. The return address is labeled and postage is paid.
2. The back of the card contains a sticker (with your last name, Tax Id #, and our Project #), a signature line, and date line.
3. After reviewing the information on the card, please sign and date the postcard.
4. Drop the postcard in the mail as soon as possible.

### **Email Response**

1. Please review the enclosed postcard. Please email your response to: [ROE-Accept@vdot.virginia.gov](mailto:ROE-Accept@vdot.virginia.gov), the email address is also provided on the postcard.
2. In the email response, include all of the information shown on the sticker on the postcard (your last name, Tax Id #, and our Project #), and your agreement to VDOT's entry on your property.



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Commissioner

1401 East Broad Street  
Richmond, Virginia 23219

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**COUNTY OF YORK  
P.O. BOX 532  
YORKTOWN, VA 23690**

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[www.vdot.virginia.gov](http://www.vdot.virginia.gov)  
WE KEEP VIRGINIA MOVING

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<u>Project Name:</u> RT 171 IMPROVEMENTS		<u>Parcel Address:</u> 4411 BIG BETHEL RD	<u>Parcel Numbers:</u> T03B-4942-4721
<u>Entity Name</u> <u>Activity Point of Contact</u> <u>Contact Info:</u>	<u>Anticipated</u> <u>Number of</u> <u>Employees:</u>	<u>Entity Activity:</u>	<u>Entry</u> <u>Date Range:</u>
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