
York County Space Analysis

December 16, 2025

Objectives & Scope Space Needs Study

A Forecast space needs over 20 years

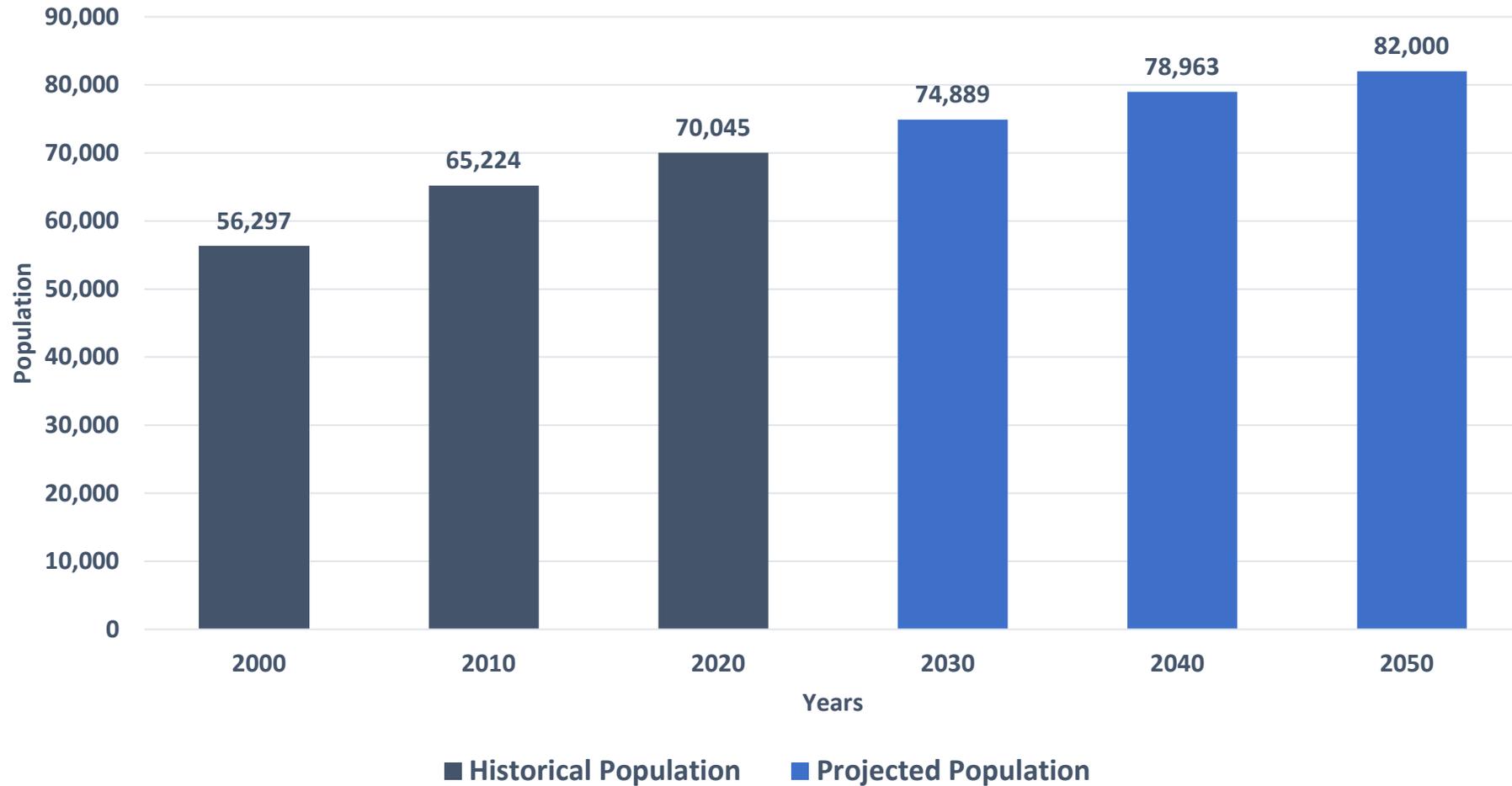
B Evaluate options

C Develop a budget framework

Departments included:

- Courts
- Magistrate
- Commonwealth Attorney's Office
- Finance
- Commissioner of the Revenue
- Treasurer
- Real Estate Assessor
- Human Resources
- Administration
- County Attorney
- Public Affairs
- Economic Development & Tourism
- Registrar
- Community Services Administration

County Population Projections



Source: U.S. Census Bureau, Decennial Census 2020; Weldon Cooper Center for Public Service, Virginia Population Projections.

Courts Space Needs

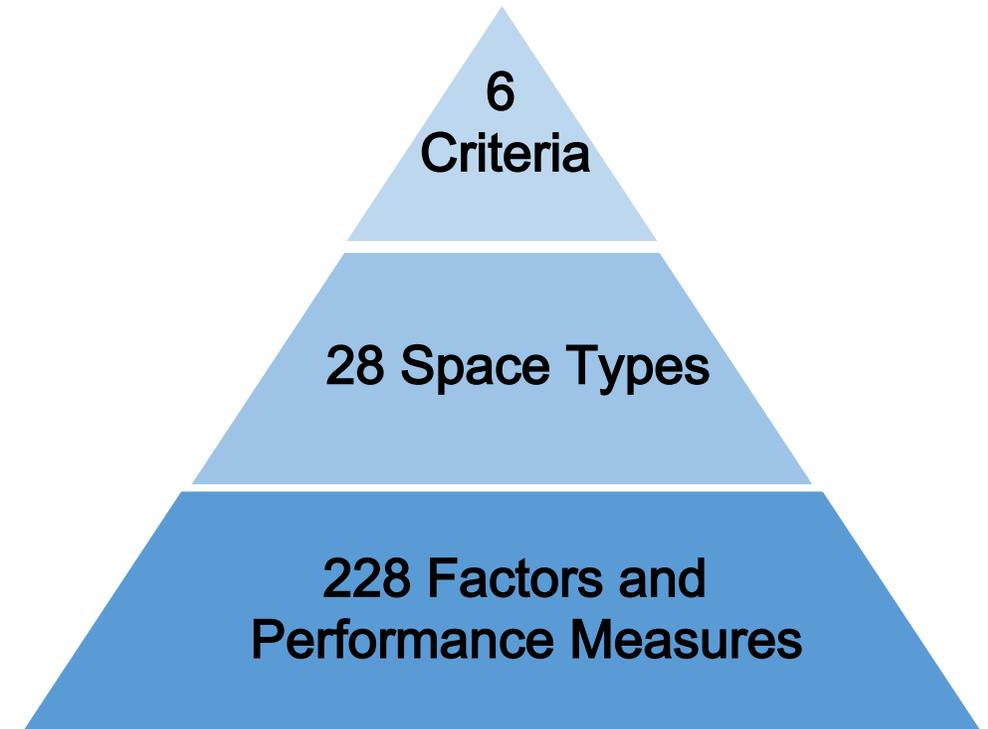
Drivers of Court Growth

1. **Population Growth**larger communities increase demand across all court functions
2. **Demographic Shifts**an aging population contributes to more civil filings that already make up over half of Circuit Court workload
3. **Pandemic Rebound**caseloads have fully returned to pre-pandemic levels unlike many courts that are still experiencing lower case filings
4. **Law Change**implementation of the Virginia Record Sealing Act has increased case processing activity and staffing needs in both the Clerk's Office and Commonwealth Attorney's Office
5. **Operational Change**the newly approved Recovery Court (Drug Court) will introduce a specialty docket with additional staff needs, coordination requirements, and a dedicated hearing room and support spaces

CORE Tool Criteria

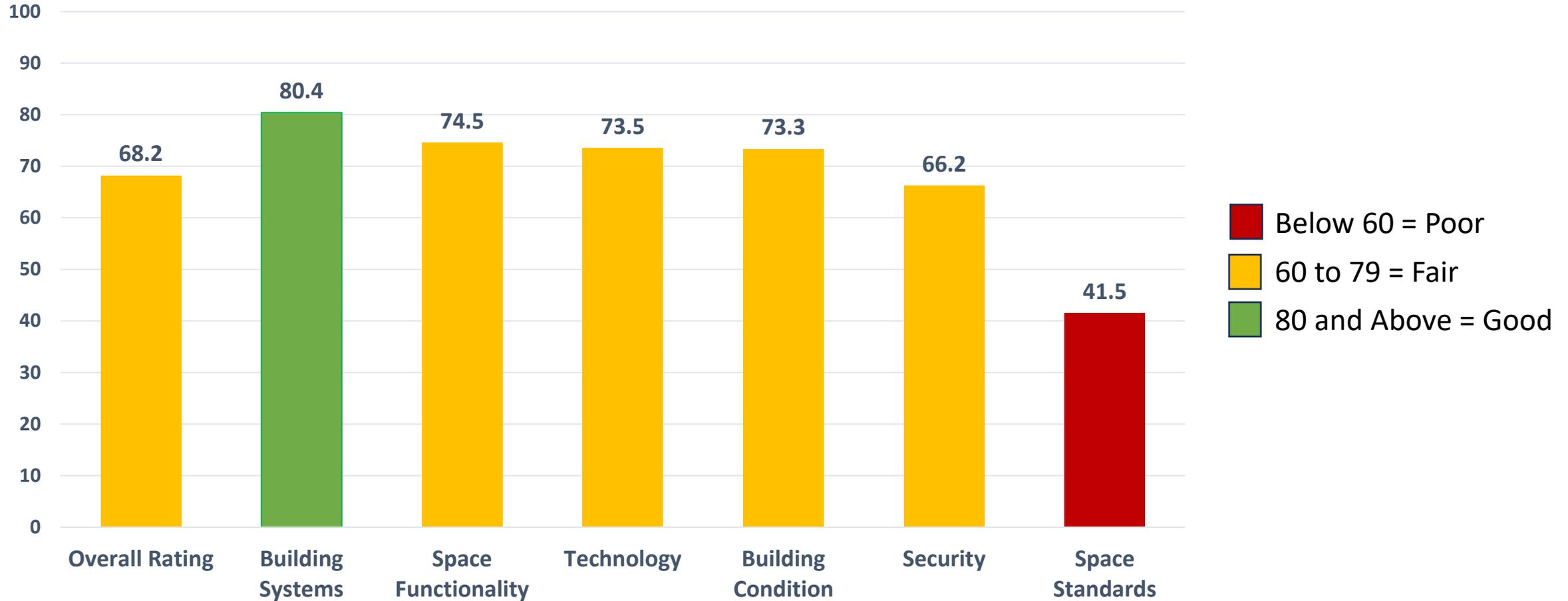
Assessment criteria encompass 200+ factors across five key areas:

1. **Functionality** – operational efficiency, circulation, workflow
2. **Security** – safety of judges, staff, visitors, and in-custody defendants
3. **Building Condition** – condition of tenant spaces and finishes
4. **Building Systems** – how well the systems serve the tenants (not a useful life analysis)
5. **Space Standards** – right-sizing and compliance with Virginia court guidelines
6. **Court Technology** – electronic filing, evidence presentation, and online payments

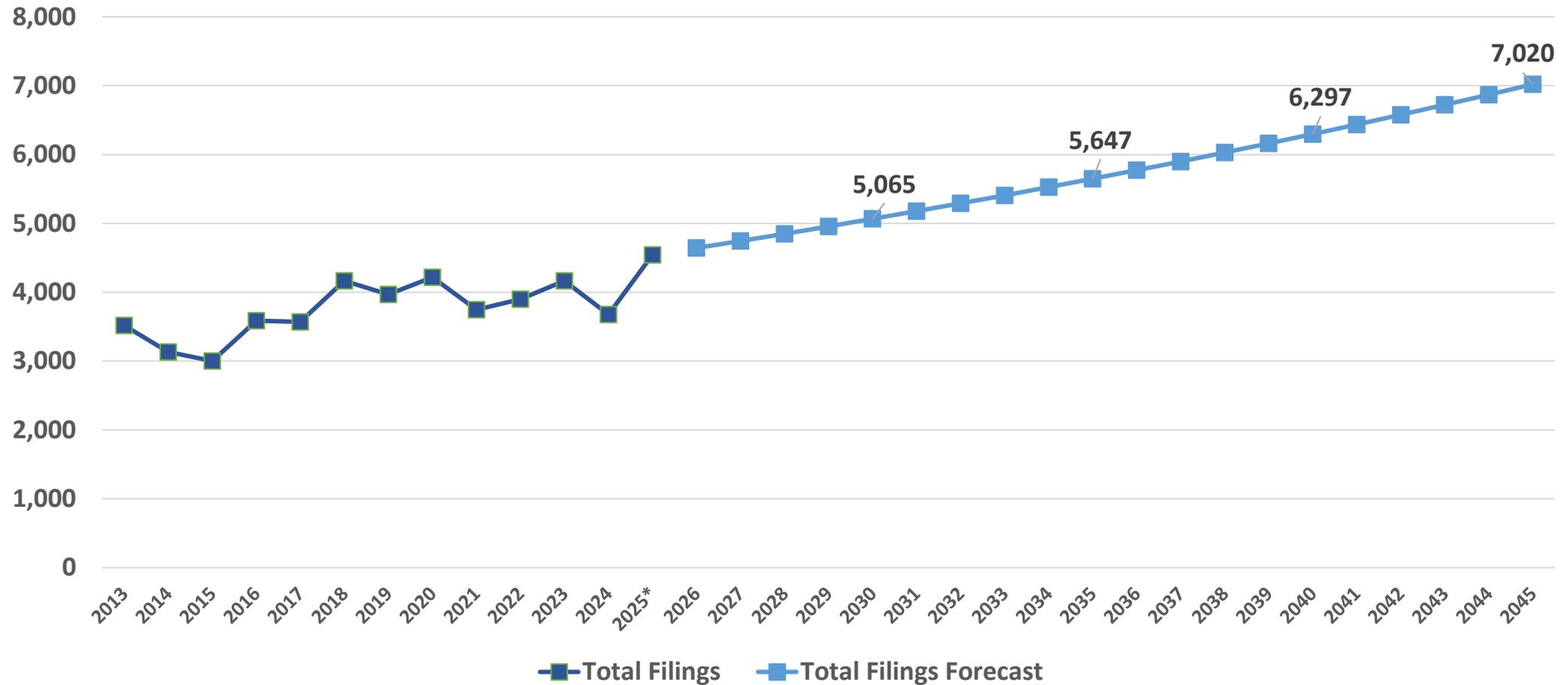


Courts- Existing Building Analysis

Courthouse Operations and Realtime Evaluation (CORE)

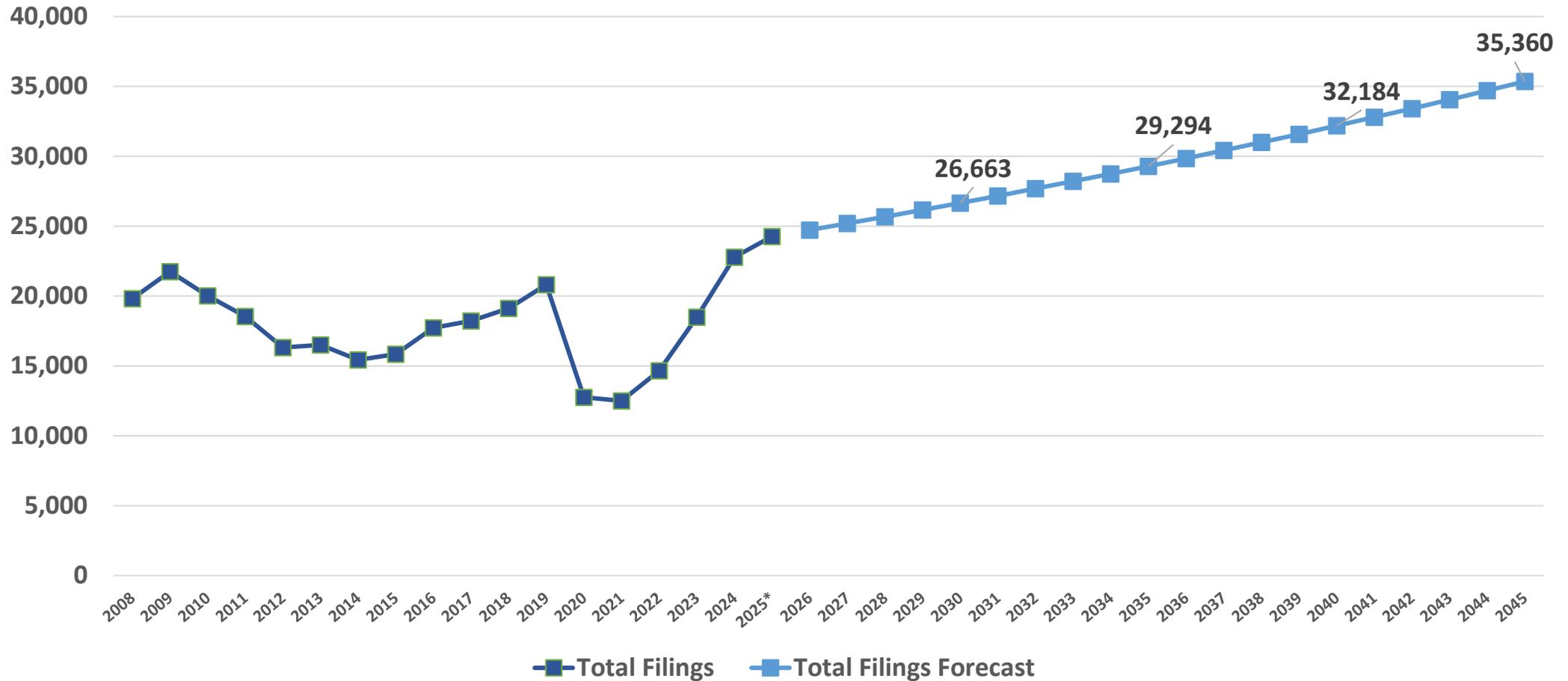


Circuit Court Caseload Forecast



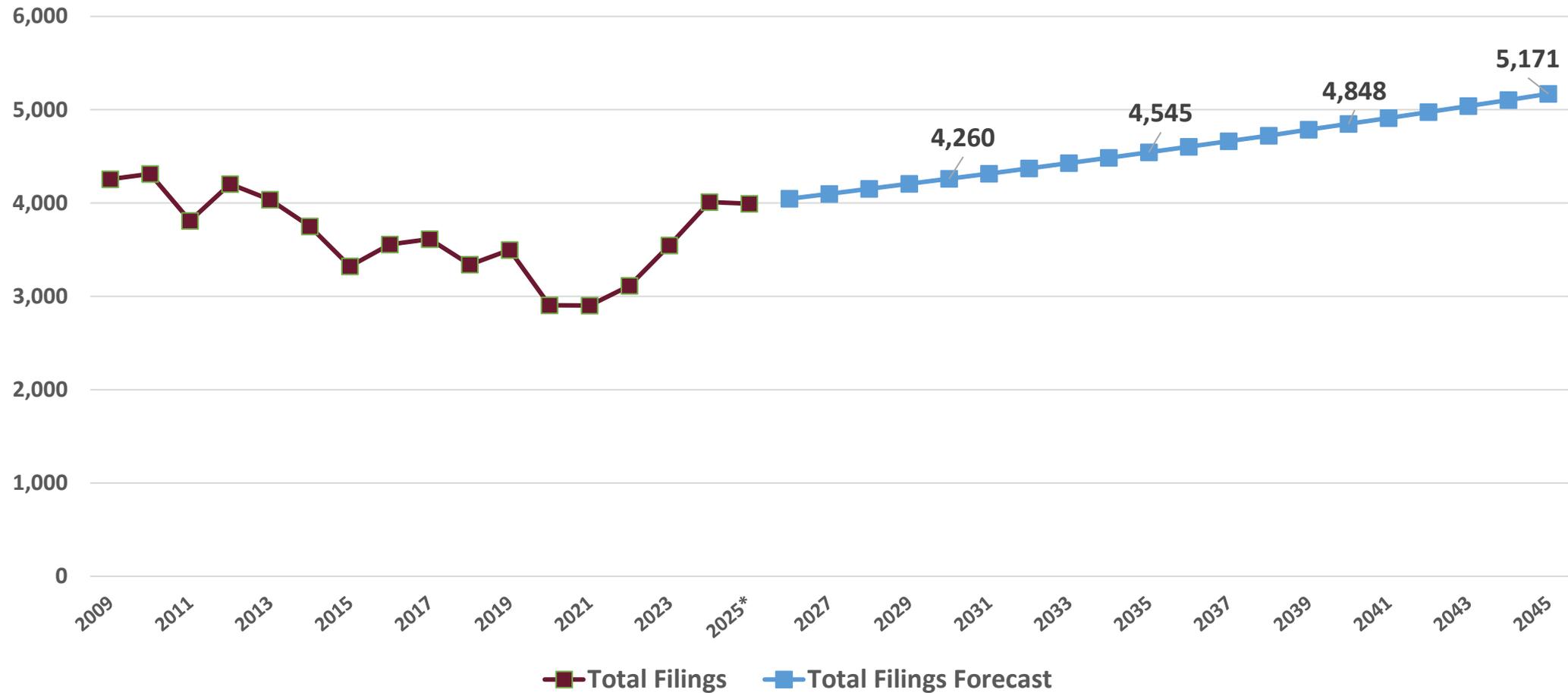
Source: VA Office of the Executive Secretary, Judicial Services, Caseload Statistical Information, Case Filings Forecast Report

General District Court Caseload Forecast



Source: VA Office of the Executive Secretary, Judicial Services, Caseload Statistical Information, Case Filings, Forecasts Report

Juvenile & Domestic Relations Court Caseload Forecast



Source: VA Office of the Executive Secretary, Judicial Services, Caseload Statistical Information, Case Filings, Forecasts Report

Virginia Court Design Standards



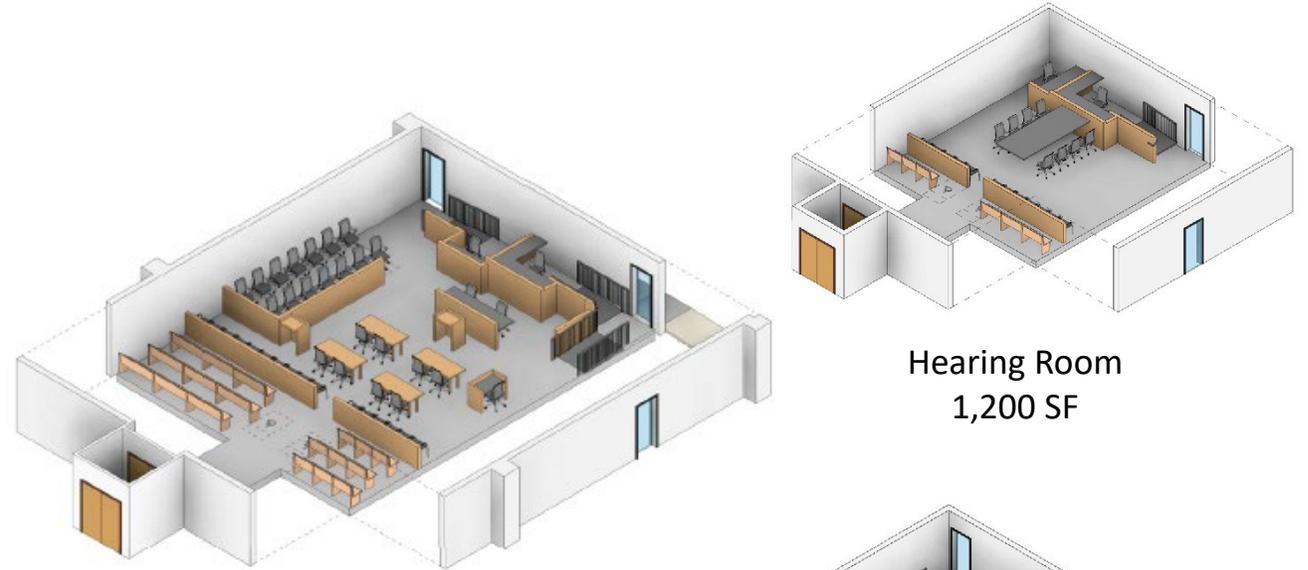
Virginia Trial Court Facilities Guidelines Manual

(Including Magistrate Offices)

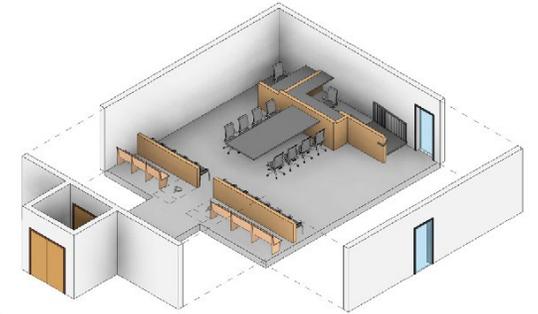
May 1, 2025



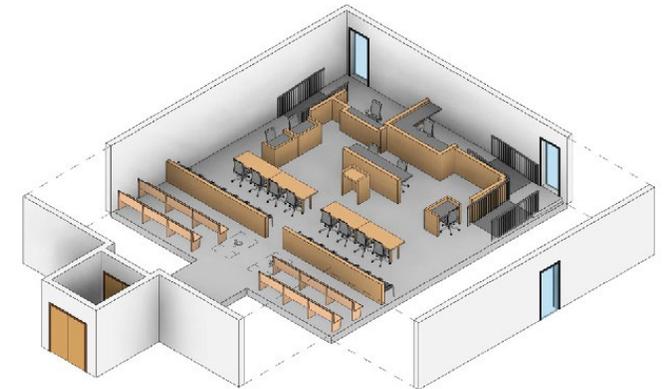
Office of the Executive Secretary
Supreme Court of Virginia



Large Trial Jury Courtroom
2,200 SF

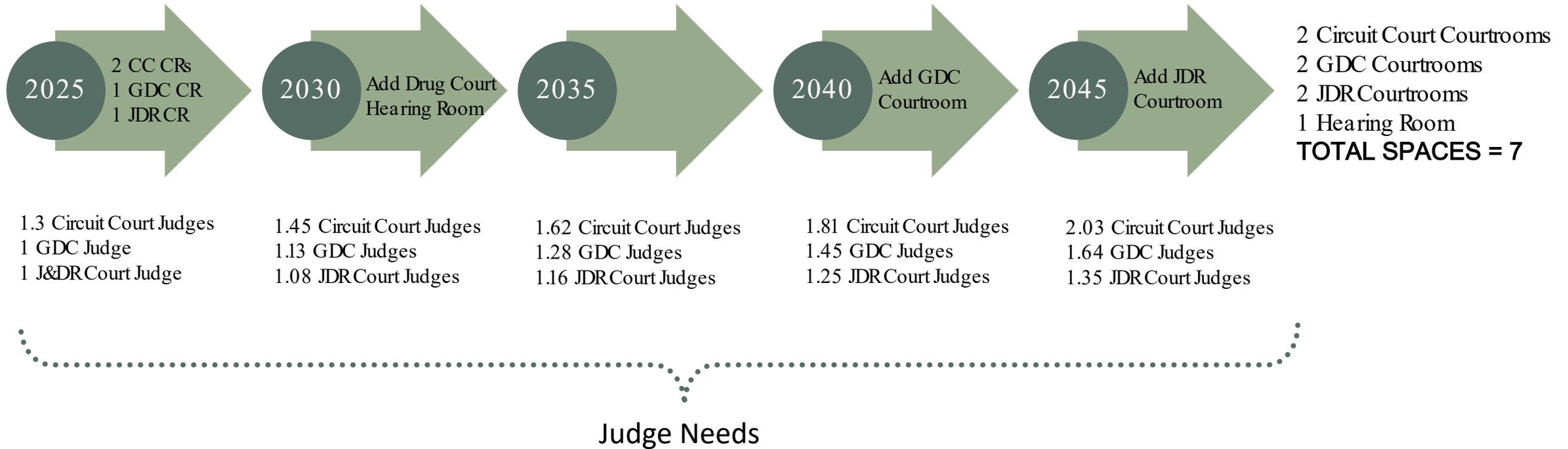


Hearing Room
1,200 SF

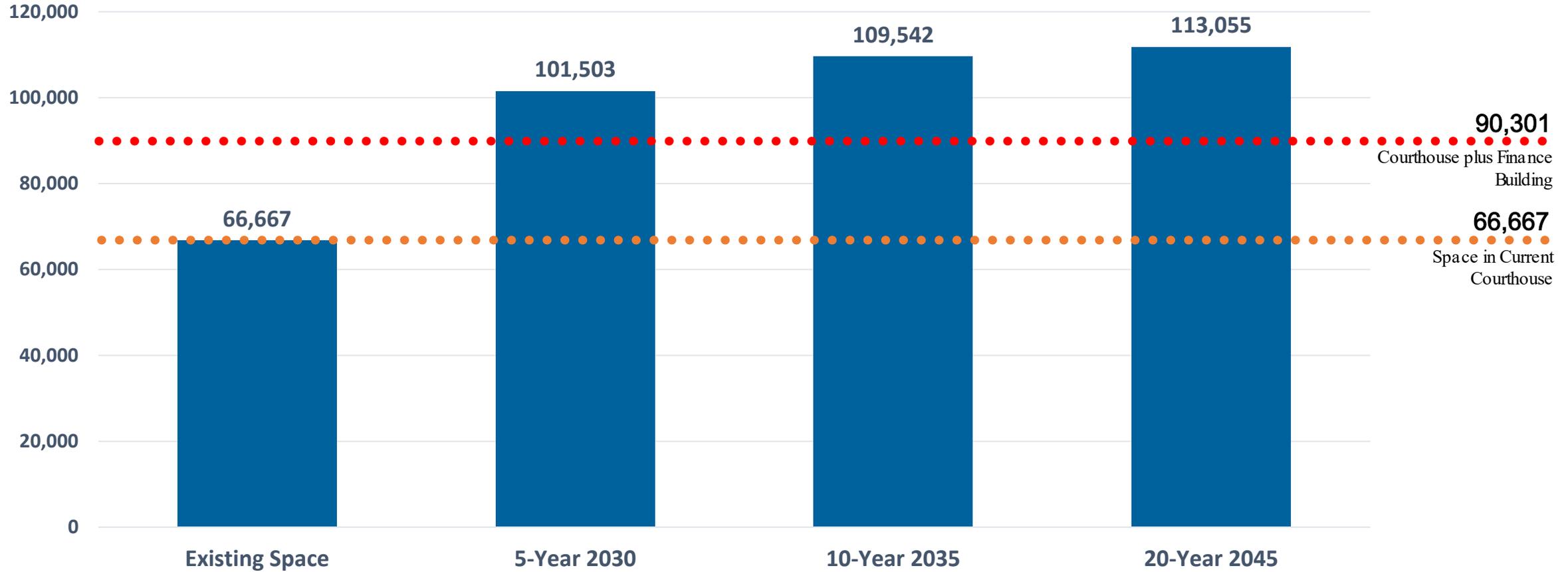


Non-Jury Courtroom
1,600 SF

Judge and Courtroom Needs



Courts-Overall Space Needs(Useable SF)



Overall Space Needs– Courts

Courts Summary of Space Needs

Court Components
Circuit Court Judges' Chambers
Circuit Court Clerk's Office
GDC Judges' Chambers
General District Court Clerk's Office
JDR Judges' chambers
Juvenile and Domestic Relations Clerks' Office
Courtrooms and Ancillary Spaces
Jury Assembly/Multi-Purpose Room
Commonwealth's Attorney Office
Court Services Unit and Juvenile Court Services
Court Security and Holding
Magistrate
Building Support/ Other Services

% of need met	Gross Space Required (s.f.)		
	5 yrs	10 yrs	20 yrs
33%	4,090	4,317	4,317
61%	15,434	15,434	16,023
44%	906	906	2,337
60%	6,367	6,930	7,019
23%	2,688	2,688	2,688
81%	5,819	5,910	6,000
64%	26,473	32,483	32,483
80%	2,045	2,045	2,045
63%	9,922	10,768	11,702
85%	5,678	5,904	6,131
76%	11,970	12,047	12,200
0%	1,459	1,459	1,459
88%	8,652	8,652	8,652
	101,503	109,542	113,055

County Administrative Space Needs

Overall Space Needs– Administrative

Departmental Summary of Space Needs

Departments
Commissioner of the Revenue
Treasurer
County Administration
County Attorney
Public Affairs
Tourism and Economic Development-Admin (A1)
Finance
Human Resources
Community Services-Admin.
Real Estate Assessor
Registrar

% of need met	Gross Space Required (s.f.)		
	5 yrs	10 yrs	20 yrs
39%	8,254	8,382	8,802
67%	5,011	5,011	5,262
69%	7,755	7,755	8,143
37%	2,944	2,944	3,091
54%	4,608	4,768	5,006
70%	4,589	4,589	4,818
53%	13,163	13,291	13,956
47%	7,382	8,074	8,477
61%	5,933	5,933	6,229
73%	3,078	3,334	3,501
123%	4,850	5,042	5,294
	67,568	69,123	72,579

Implementation

Implementation- Phasing

Courts Services

1 2026-2027

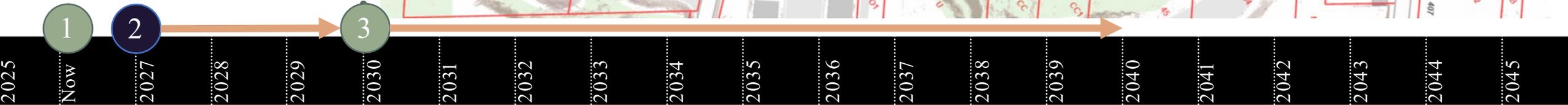
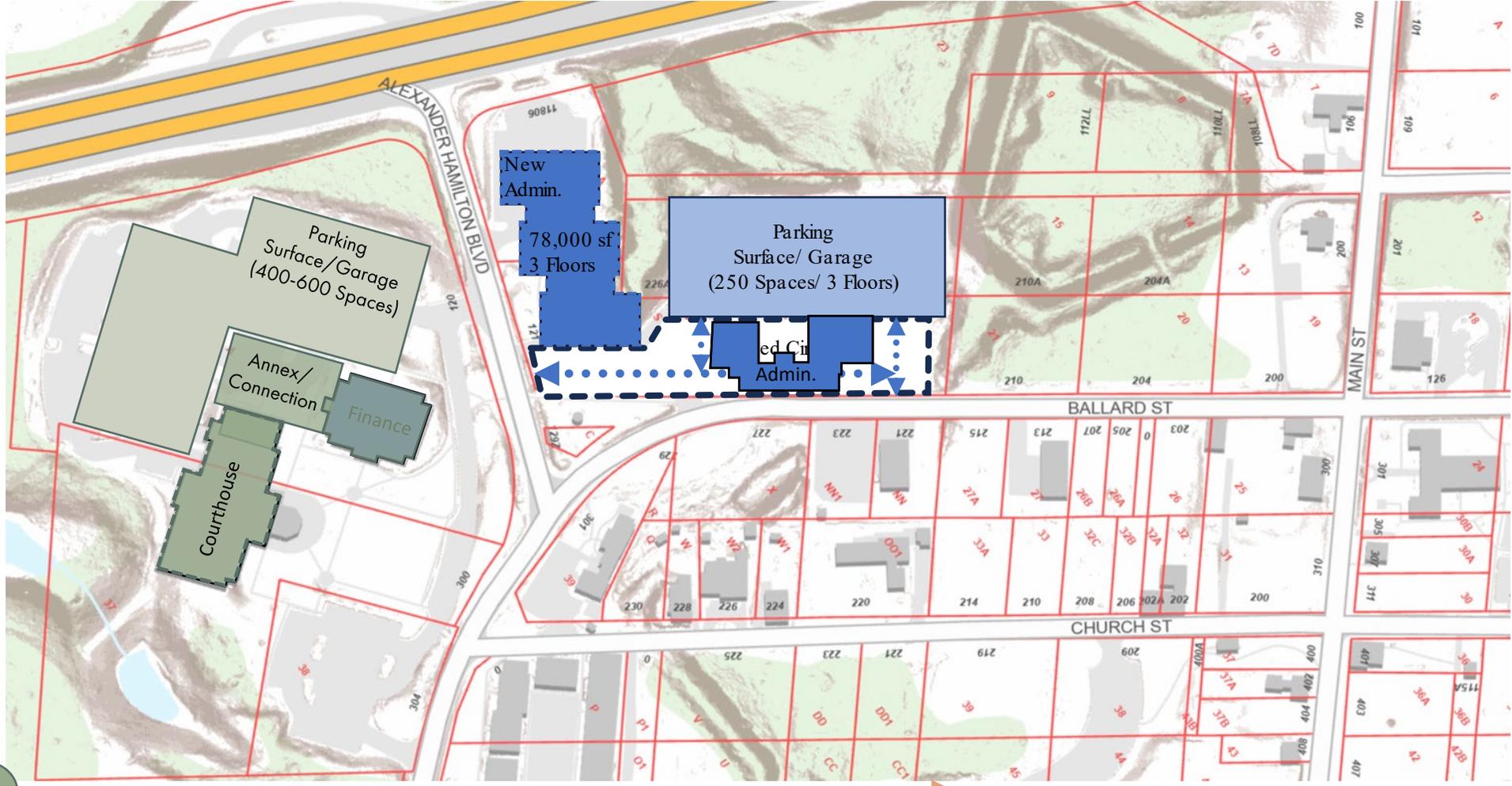
- Move Court Services Unit out of Courthouse (free up 3,625 SF)
- Rearrange 2nd Floor of Courthouse to accommodate immediate needs

2 2027-2029

- Design Phase for new Administration Building & Courts expansion
- Move Departments to new Administration Building
- Demo old Admin. Building/ Build Parking

3 2030-2040:

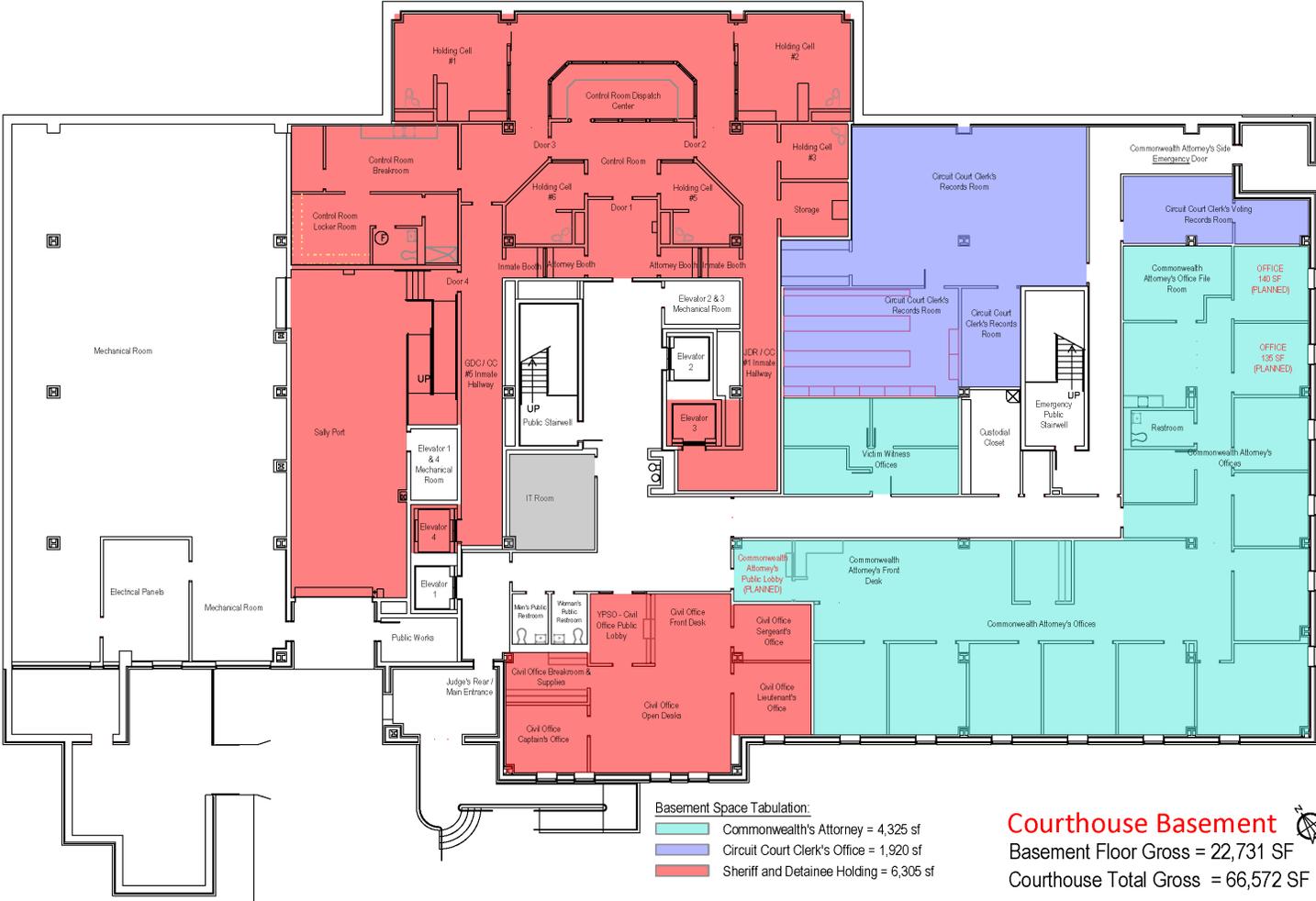
- Courts Expansion to Solve Intermediate and Long-term Needs



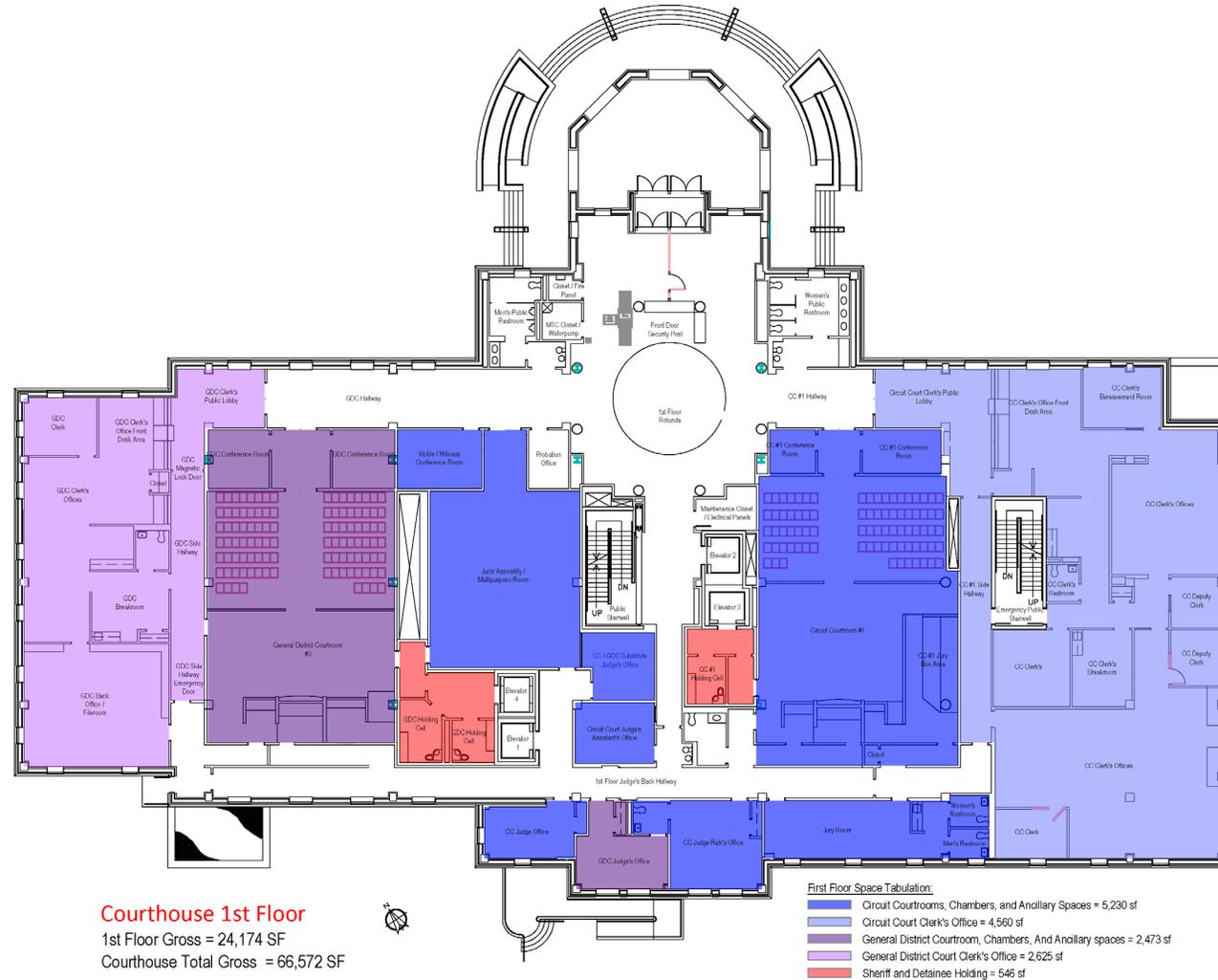
Discussion

Reference Slides

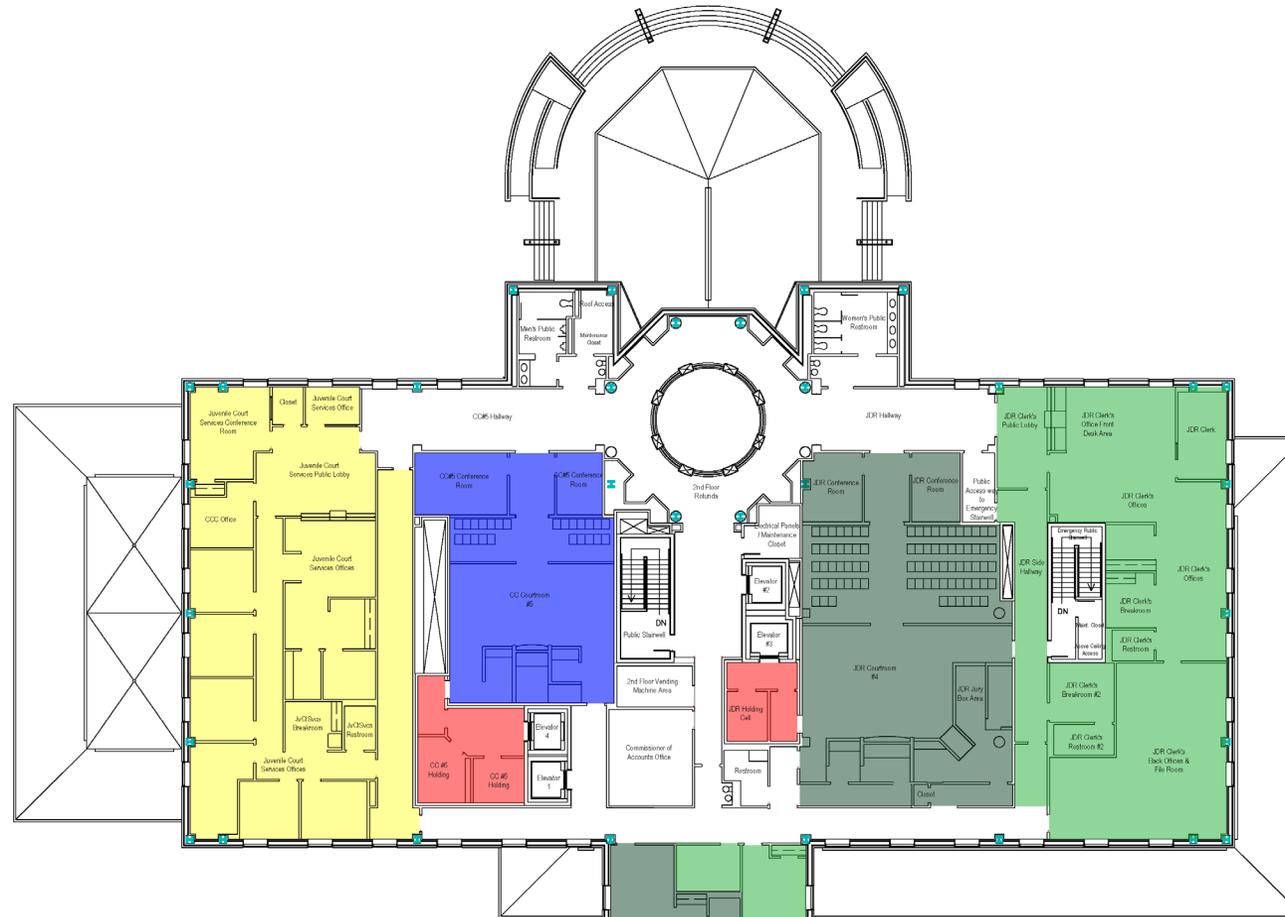
Courthouse Plan Basement



Courthouse Plan First Floor



Courthouse Plan Second Floor



Courthouse 2nd Floor
 2nd Floor Gross = 19,667 SF
 Courthouse Total Gross = 66,572 SF



Second Floor Space Tabulation

- J&DR Courtroom, Chambers, and Ancillary spaces = 3,012 sf
- J&DR Clerk's Office = 3,270 sf
- Court Services Unit/Juvenile Services = 3,345 sf
- Circuit Courtrooms, Chambers, and Ancillary Spaces = 1,468 sf
- Detainee Holding = 568 sf