

AGENDA
Historic Yorktown Design Committee

York Hall
East Room
301 Main Street, Yorktown
June 25, 2024
7:00 PM

1. Call to Order
2. Roll Call
3. New Business
4. Applications for Certificates of Appropriateness
 - a. **HYDC-272-25, Freight Shed Pavillion**
 - b. **HYDC-273-25, American Society, Le Souvenir Francais**
 - c. **HYDC-274-25, Lafayette Trail, 1784**
 - d. **HYDC-275-25, York Watershed**
5. Old Business
6. Reports / Member Concerns
7. Adjourn

COUNTY OF YORK

MEMORANDUM

DATE: June 18, 2025 (HYDC Mtg. 6/25/25)

TO: Historic Yorktown Design Committee

FROM: Jeanne Sgroi, Senior Planner

SUBJECT: Application No. HYDC-272-25, County of York, Replace existing tent behind the Freight Shed with permanent pavilion and repair all doors, 331 Water Street

Issue

This application, submitted by York County, seeks approval for the repair of the doors on the Freight Shed and the construction of a new pavilion to replace the existing tent located behind it at 331 Water Street. Copies of the architectural drawings of the proposed structure and other supporting material provided by the applicant are attached.

Pertinent Design Guidelines

The subject structure is located in the *Waterfront* district and was constructed in 2005, which makes it a non-contributing structure, as defined by the Yorktown Historic District and Design Guidelines. The proposals should be evaluated for conformance with the standards for Site Planning and Landscape Alterations and Architectural Additions, Alterations, Additions, and New Construction (see standards beginning on page 55 of the Design Guidelines). A summary listing of those standards, along with staff comments regarding compliance, follows:

Standard	Comments
<p>The Waterfront</p> <p>A.Purpose</p> <p>The design guidelines for the Waterfront are intended to:</p> <ol style="list-style-type: none"> 1. Preserve the character of contributing buildings, landscapes, and the Waterfront as a whole; 2. Encourage an appropriate site design response to the area’s waterfront location that ensures protection and enhancement of water views and public access to the shoreline; 3. Promote and guide new construction that contributes to an architecturally unified Waterfront appropriate to Yorktown’s character. 	<p>The new pavilion will be consistent with the aesthetic of the Freight Shed building and the door repairs will blend with the overall look of the Freight Shed.</p> <p>The proposal does not affect views and improves the aesthetic of the area compared to the existing canvas tent.</p> <p>The new pavilion is in line with other structures along the waterfront and promotes an architecturally unified Waterfront.</p>
<p>Like many town centers, the Yorktown Waterfront is not the product of any one historical era, but rather reflects the changes in use and architecture that accompanied the growth of Yorktown over the years. The challenge for the Waterfront will be to recreate and revitalize its function as a focal point for Village activity while permitting it to continue to grow and change in the future. For this reason, sensitivity to the following design principles is essential:</p> <ol style="list-style-type: none"> 1. Buildings and façades should be compatible with the size and character of the area’s buildings, and should encourage active pedestrian activity and interaction. 2. The pedestrian scale should always be considered, with details and amenities scaled and provided for pedestrian activity wherever possible. 3. New buildings should respect and be compatible with existing design, height, and siting patterns with frontage directly on the sidewalk. Materials that are compatible with the character of the area, particularly brick and wood, should be used. 4. Scenic and pleasant views to and from the York River and vantage points such as the Coleman Bridge, the bluffs, and other significant sites should be protected and maintained. 	<p>The new pavilion will be compatible with the surrounding buildings and encourages active pedestrian activity and interaction.</p> <p>The pavilion would be on a pedestrian scale.</p> <p>The pavilion would be compatible with existing design, height, and siting patterns. It would have frontage directly on the sidewalk. However, the columns are proposed to be wrapped in PCV and the trim is proposed to be PVC as well, rather than wood or brick as the Guidelines advise.</p> <p>The new pavilion does not obstruct any views as it will be situated directly behind the Freight Shed.</p>

B. Site Planning and Landscape Alterations

1. Views

Scenic and pleasant views to and from the York River and vantage points such as the Coleman Bridge, the bluffs, and other significant sites should be protected and maintained. The effect of new construction on such views, and on views from surrounding properties, will be considered on a case-by-case basis. Views objectionable in the Historic District from such vantage points should be screened whenever possible. Preservation of historic, scenic views should take precedence over any special allowances concerning size, scale, form, and massing. When developing or redeveloping parcels located between Water Street and the river, one or more view corridors to the York River should be provided in the site design and layout. Such view corridors should have a minimum width of fifteen (15) feet and together comprise not less than 25% of the street frontage of the lot. Such view corridors may be provided through the use of side yard setbacks, open areas within the interior of the lot, transparent lines of sight through buildings, or any combination. In any case, the river should remain visible to pedestrians from Water Street at normal eye level.

Views from public rights-of-way and adjacent properties to ground-level utilities such as air conditioning units, trash and recycling containers, and satellite dishes must be screened. Such mechanical equipment should be located unobtrusively on the site in side or rear yards. Use appropriate evergreen plant materials or compatible, solid fencing as the preferred screening approaches. Other acceptable alternatives—either on their own or in combination with plant materials or fences—include the construction of compatible outbuildings to house such utilities, or the use of walls, provided they are in character with the primary building or outbuildings on the site.

The new pavilion will replace the existing tent being used at the Freight Shed for events. The new structure will be visible from the river and the adjacent properties but will not be obvious from Water Street or block views of the river. The HYDC should review any impacts that the new pavilion would have on views.

The structure is shorter than the existing Freight Shed and does not supersede the adjacent structures in terms of size, scale, form, or massing. Furthermore, the pavilion would have roll-down screens and would be completely open most of the year, which would preserve the line of sight to the river.

The pavilion will not have any additional utilities that are not already in place.

<p>7. Lighting</p> <p>a. Landscape Lighting</p> <p>Landscape lighting should be visually unobtrusive during both the day and night. It should complement the architecture and outdoor spaces rather than spotlighting them. Lighting wattage should be understated and compatible with the setting and surroundings and must not create inappropriate light trespass onto adjacent properties or glare on adjacent properties, public streets or public areas.</p> <p>b. Building Lighting</p> <p>Building lighting should be provided only when it will enhance and complement the architectural features of a structure at night as opposed to spotlighting them for attention-getting purposes. Lighting wattage should be understated and compatible with the setting and surroundings and must not create inappropriate light trespass onto adjacent properties or glare onto adjacent properties, public streets or public areas.</p> <p>c. Street, Walkway and Parking Lot Lighting</p> <p>Poles, posts and fixtures should be designed and sized as an integral part of the site architecture and, generally, should not exceed the height of the eaves of nearby structures. Galvanized metal, bright colors, and other visually inappropriate materials should not be used for poles, posts or fixtures. Lighting wattage should be selected and limited to achieve appropriate illumination levels for safety and security while avoiding light glare and trespass onto adjacent properties, public streets or public areas.</p>	<p>No additional landscape lighting is proposed.</p> <p>Lighting for the pavilion will be located under the roof and not on the outside of the structure.</p> <p>No additional lighting for walkways is proposed for the area where the pavilion will be located.</p>
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<p>C. Architectural Additions, Alterations and New Construction</p> <p>1. Planning for Alterations, Additions and New Construction</p> <p>a. Scale</p> <p>The size and proportion of new structures should be related to and compatible with the scale of adjacent buildings. Roof lines, building façade widths and rhythm of other features should be consistent with the scale of adjacent buildings, a pedestrian orientation, and the general character of the Waterfront.</p> <p>b. Massing</p> <p>(1) In general, a simple, rectangular building form should be used. Appropriate design variations could include a single, rectangular, box-like building, a single building with more complex massing of several rectangular forms, or a primary building with one or more accessory buildings or dependencies. Large box-like forms should be broken into smaller, varied masses that are more characteristic of Yorktown.</p> <p>c. Height</p> <p>The overall height of new construction should relate to that of adjacent structures and to the objective of maintaining desirable views to and from the Waterfront and the adjacent bluffs and other significant vantage points.</p> <p>d. Roof Shapes</p> <p>(1) Roof shapes should be a traditional gabled style with a slope consistent with those found on <i>pivotal</i> and <i>contributing</i> buildings throughout the village. Roof shapes and orientation should be designed with consideration given to maintaining views and visibility from the bluffs and other significant vantage points.</p> <p>(2) Flat roofs, although they may optimize views from the bluffs and other significant vantage points, should be avoided since they will not produce the quality and character appropriate for the Waterfront.</p> <p>e. Design</p> <p>(1) Overall building design should be consistent with the character of Yorktown and particularly the style, shape and massing of the buildings on Main Street.</p> <p>(2) Standard, corporate designs for national franchise businesses should be avoided unless these designs are compatible with the character of the Yorktown Waterfront.</p> <p>f. Sense of Entry/Orientation</p> <p>All primary buildings should have an orientation and entrance to Water Street. Buildings on parcels located between Water Street and the York River should also have a façade developed to orient to the river. Entries should be</p>	<p>The new pavilion would be 60' x 40', while the Freight Shed is 67' x 35', which means the façade width and scale would be similar to the Freight Shed's.</p> <p>The pavilion would have a simple rectangular building form.</p> <p>The structure is proposed to be 30 feet in height at its highest point. It will be subordinate to the adjacent structures and will not impact views.</p> <p>The pavilion would have a gable roof with an 8:12 slope, similar to those found on pivotal and contributing buildings. Additionally, it would preserve views from significant vantage points.</p> <p>A flat roof is not proposed.</p> <p>The overall design of the pavilion would be consistent with the character of Yorktown.</p> <p>The pavilion is not proposed by a national franchise with a corporate design. The design would be compatible with the character of Yorktown.</p> <p>The pavilion will be accessory to the primary Freight Shed building; however, it would have access on all four sides.</p>
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articulated with covered porches, porticos or other pronounced architectural forms.	
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2. Architectural Elements	
<p>a. Walls</p> <p>(1) Wall materials should be compatible with those of existing construction in type, color, texture, size, spacing, and general appearance. Weathered, stained or painted wood, and brick are the preferred materials in the Waterfront area. Composite or synthetic wood or wood substitutes may be approved by the HYDC on a case-by case basis.</p> <p>(2) Wood siding should be horizontal clapboard (beaded edge or beveled) with approximately 6 inches exposure. Trim should be made of trim-grade lumber, not to exceed 2 inches in actual thickness, 6 inches in width at corners and 4 inches around openings- except for trim around the main entrance(s) which can be of different sizes and configurations compatible with the building style and features.</p> <p>(3) Brick walls should be made out of Virginia red brick. Wire cut brick should only be used for painted surfaces. Brick that is bright red, orangish-red, pink, light red, tan or similar colors inconsistent with the types common in Yorktown should not be used. Mortar should be in a beige-to-tan color range. White mortar is not appropriate.</p> <p>(4) Exposed exterior wall surfaces should not consist of more than two materials, and those materials should change along a horizontal line such as a floor line or gable end – with the heavier material always being below the lighter material.</p> <p>(5) Buildings with siding must have foundation walls faced with brick.</p> <p>(6) Retaining walls should be finished in brick or granite.</p> <p>(7) Metal siding is not appropriate.</p> <p>(8) Tile-faced or ceramic-faced masonry units are not appropriate.</p> <p>(9) Varnished, epoxy-finished or otherwise shiny materials are not appropriate.</p> <p>b. Building Color</p> <p>(1) Paint colors for all exterior surfaces (excluding fences) should be selected comprised of a color or</p>	<p>The structure would not have walls but the columns are proposed to be wood wrapped in white PVC, rather than painted wood as the Guidelines advise.</p> <p>The siding proposed on the gable ends would be horizontal Hardiplank with a beveled edge, and no more than six inch exposure. While the siding would be Hardiplank instead of wood, this is consistent with many properties in Yorktown. The trim is proposed to be PVC with 3/4" thickness. The width of the trim is unknown. A condition of approval has been included that would require the trim to adhere to these standards.</p> <p>No brick is proposed.</p> <p>The structure would not have walls but the exterior surface of the columns would be PVC, and the gable ends would be Hardiplank.</p> <p>No foundation is proposed.</p> <p>No retaining walls are proposed.</p> <p>No metal siding is proposed.</p> <p>Tile-faced and ceramic-faced masonry are not proposed.</p> <p>No shiny materials are proposed.</p> <p>The wood columns would be wrapped with white PVC. The trim would be</p>

<p>colors from the Yorktown Color Palette, as defined in Appendix 3, Glossary. Other colors may be proposed and will be considered on a case-by case basis.</p> <p>(2) All wooden fences should be painted white or, if to be left natural, properly treated or sealed to preserve and maintain their appearance.</p> <p>c. Doors</p> <p>(1) Windows in entrance doors are permitted and should be vertically proportioned. Exterior doors should be of painted wood, enameled metal, or glass. Sliding glass doors should not be used.</p> <p>(2) Utility doors and service doors shall not face the street.</p> <p>d. Windows and Shutters</p> <p>(1) Window openings should be designed to respect the width to height ratio of the bays in the building façade. Attention should be given to the façade's overall composition, symmetry, or balanced asymmetry. Windows should be square or vertical in proportion. Casement windows should be avoided.</p> <p>(2) Windowless elevations visible from Water Street, the river, or public spaces should be avoided.</p> <p>e. Roofs</p> <p>(1) In general, roofs should be of a symmetrical gable style. Primary roofs should have slopes no less than 9:12. Secondary roofs may have slopes less than 9:12 depending on the material used (e.g. – a standing seam roof over a porch might have a lesser slope).</p> <p>(2) Steep gable roofs (e.g., greater than 12:12 pitch) are not appropriate.</p> <p>(3) Dormers are appropriate if they encompass only the width of the window and have roofs that match the form and pitch of the main roof.</p>	<p>white PVC, the Hardiplank siding on the gable ends would be white and the synthetic slate roof tiles would be grey. The new Freight Shed doors would have a black frame and hardware.</p> <p>No fencing is proposed.</p> <p>No doors are proposed for the pavilion. The new Freight Shed doors will be glass with an enameled black metal frame.</p> <p>None are proposed.</p> <p>No windows are proposed. The façade's overall composition is open and balanced.</p> <p>Not applicable.</p> <p>The roof would be a symmetrical gable style with a 8:12 slope.</p> <p>The roof would have a 8:12 slope.</p> <p>No dormers are proposed; however, while not shown on the submitted elevations, the applicant informed staff that the roof will have a small white door with a dormer roof, identical to the one on the Auxilary Freight Shed. A condition of approval has been included that would require the proposal to adhere to this standard.</p>
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<p>(4) Roof materials should be wood or asphalt/fiberglass composition shingles, or cement shingles. Shingle colors should be compatible in color with the exterior color of the building, either existing or as selected from the Yorktown Color Palette, as defined in Appendix 3, Glossary. Also appropriate are metal standing-seam roofs with factory-applied finishes in a traditional, compatible color, or copper standing-seam.</p>	<p>The pavilion would have a synthetic slate tile roof, which would be grey, like the Freight Shed's roof. The proposed material is not consistent with this Guideline; however, many of the surrounding roofs have the same synthetic slate tiles.</p>
<p>(5) Roof vents, chimney caps and plumbing vents shall match the color of the roof or shall be black, dark gray, or copper/bronze.</p>	<p>No roof vents, chimney caps, or plumbing vents are proposed.</p>
<p>(6) Flashing may be copper or anodized aluminum or painted to match or complement the color of the building or roof.</p>	<p>The roof will not have flashing but there will be copper on the edge of the roof for the drip edge.</p>
<p>f. Chimneys/Vents</p>	
<p>(1) Chimneys that would become a dominant feature of the waterfront skyline should be avoided. Chimneys and flue enclosures should be made of brick, painted or left natural depending on the type of siding/color of the building. Chimneys may be either external or internal.</p>	<p>No chimneys or flue are proposed.</p>
<p>(2) Commercial kitchen exhaust vents shall be concealed from view from public streets, walkways and the river.</p>	<p>No vents are proposed.</p>
<p>g. Porches and Balconies</p>	
<p>(1) Use porches, arcades and other similar covered areas as protective and transitional spaces between commercial uses and public rights-of-way.</p>	<p>The pavilion would be open and allow for transition to the adjacent sidewalk.</p>
<p>(2) All posts or columns for porches should be consistent and compatible with the scale and character of the building. Columns and posts should be painted to match the trim color of the building.</p>	<p>All the columns for the structure would be wood, wrapped in white PVC, and scaled to fit the character of the building. The trim would be white PVC as well.</p>
<p>(3) Stoops at secondary entrances should be made of brick, or brick-faced concrete.</p>	<p>No stoop is proposed.</p>
<p>(4) Railings should have top and bottom rails and balusters should have a vertical orientation. Wood or wrought iron is an appropriate material for railings.</p>	<p>No railings are proposed.</p>
<p>h. Gutters and Downspouts</p>	

<p>(1) The use of ground gutters is encouraged.</p> <p>(2) If fascia-mounted guttering is used, it should be metal with a half-round configuration. Copper is the preferred material; however, metal with a factory-applied finish color that matches or complements the roof or building color may also be considered. Downspouts should be of round cross-section or other shape appropriate to the style of the building, and made either of copper or metal with a factory-applied finish color that matches or complements the color of the wall surface to which they are attached.</p> <p>i. Awnings</p> <p>Canvas awnings are appropriate for commercial uses provided they are positioned so as not to disrupt the symmetry or rhythm of the building façade. Awnings should be of a single color, but in no case more than two colors, selected to complement the exterior color scheme of the building and in consistency with the Yorktown Color Palette, as defined in Appendix 3, Glossary.</p> <p>j. Utilities</p> <p>(1) Window-type air conditioning units, either in windows or inserted in special openings in the building wall, are not acceptable.</p> <p>(2) The use or placement of television antennas or building-mounted satellite dishes visible from public rights-of-way or the river is not acceptable. Such equipment should be located in attic spaces or inconspicuous exterior locations.</p> <p>(3) Typical rooftop mechanical equipment should be screened completely from view from both the village and the river by locating such equipment in attics, dormers, cupolas or by concealing them behind/within a gabled roof form or other appropriate architectural feature. Buildings should accommodate such equipment in such a way that no portion thereof is visible from adjacent residential areas or key vantage points.</p>	<p>The structure will not have gutters.</p> <p>No gutters are proposed.</p> <p>No awnings are proposed.</p> <p>The structure will not be served by utilities.</p> <p>No antennas or dishes are proposed.</p> <p>No rooftop equipment is proposed.</p>
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Under Section 24.1-377(h), the following guidance is provided for the evaluation of applications proposing new construction:

(3) For new construction, the following shall apply:

- a. The design for new construction shall be sensitive to and take into account the special characteristics that the district is established to protect. Such considerations are to include building scale, height, orientation, site coverage, spatial separation from other buildings, facade and window patterns, entrance and porch size and general design, materials, texture, color, architectural details, roof forms, emphasis

of horizontal or vertical elements, walls, fences, and any other features deemed appropriate by the reviewing authority (Zoning Administrator or HYDC).

- b. The design of the new construction shall recognize the relationships among buildings in the immediate setting rather than specific styles or details since architectural styles and details may throughout the Historic District.

Recommendation

In the staff's opinion, the proposed pavilion is generally consistent with the Design Guidelines and the overall look of Riverwalk. It will replace the canvas tent that does not meet the Guidelines. Staff believes that the proposed building will be visually appealing and that it merits approval. Additionally, the repairs to the Freight Shed doors will address a problem with sealing the building, but they will still retain a relatively similar appearance to the existing ones. Accordingly, it is recommended that the Committee find the proposal consistent with the Guidelines and that the application be approved, subject to the following conditions:

1. The pavilion shall be constructed in accordance with the application materials submitted by the applicant and received by the Planning Division on May 16, June 13, June 16, and June 17, 2025, copies of which will remain on file with the Planning Division, except as modified herein.
2. Trim shall not exceed 2 inches in actual thickness, 6 inches in width at corners and 4 inches around openings.
3. The proposed door on the roof of the pavilion shall have a dormer roof that encompasses only the width of the door and that matches the form and pitch of the main roof and shall match the one on the Auxiliary Freight Shed.

Attachments

- Application materials and plans



HYDC #: HYDC-272-25
 Date Filed: 5/16/25

Historic Yorktown Design Committee

APPLICATION FOR ARCHITECTURAL REVIEW

I/We COUNTY OF YORK request authorization under the terms of the Yorktown Historic District (Section 24.1-377 of the York County Zoning Ordinance) and the Yorktown Design Guidelines to undertake the property improvements described in this application.

Property Location/Address: 331 Water St, Yorktown, VA 23690

NOTE: If the property is located within the Chischiak Watch (CW) homeowners association, be advised that approval from the CW Architectural Control Committee may also be required before any changes or improvements to the property can be made.

GPIN: P12d-2650-1540

Proposed Action(s):

<input type="checkbox"/>	New Building	<input type="checkbox"/>	Repainting with existing color scheme
<input checked="" type="checkbox"/>	Addition	<input type="checkbox"/>	Repainting with different color scheme
<input type="checkbox"/>	Relocation	<input type="checkbox"/>	New roof – same color and materials
<input checked="" type="checkbox"/>	Demolition	<input type="checkbox"/>	New roof – different color or materials
<input type="checkbox"/>	Deck / Porch / Trellis	<input type="checkbox"/>	New / replacement windows
<input type="checkbox"/>	Garage / Storage Shed	<input type="checkbox"/>	Signs (new or replacement)
<input type="checkbox"/>	Walls / Fences		
<input checked="" type="checkbox"/>	Other (please describe) <u>40'x60' Pavilion; new storefront doors</u>		

Detailed Description of Proposed Improvements / Actions: please describe the proposed exterior improvements and property modifications that you would like to undertake; attach architectural plans or sketches or photographs to depict the proposal: Installing a permanent 40'x60' wooden pavilion to replace the existing tent. Also removing the existing glass doors with new store front doors in same locations.

A LIST OF ALL MATERIALS USED AND COLORS PROPOSED MUST BE SUBMITTED WITH THE APPLICATION: (include information for foundation, walls, doors, windows, trim, gutters/downspouts, roofing, lighting, sidewalks, mechanical equipment, decks, rails, chimney, walls, fences, and others as applicable; include samples of materials and color charts.)

Applicant/Property Owner

Representative

Printed Name York County
Address 105 Service Drive
City/State/Zip Yorktown/VA/23690
Phone/Fax No. _____
E-mail _____

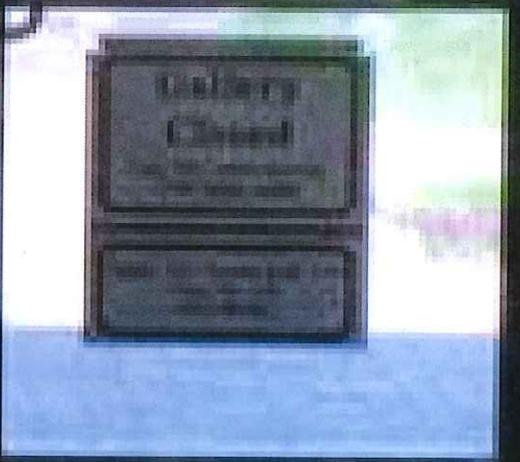
Printed Name [REDACTED]
Firm York County - Public Works
Address _____
City/State/Zip _____
Phone/Fax No. [REDACTED]
E-mail [REDACTED]

The above-named person/firm has permission to represent me regarding this request for architectural review. I understand that approval by the Historic Yorktown Design Committee (HYDC) of any construction, reconstruction, alteration, demolition, or other modification of a building, structure, sign, or exterior architectural feature shall expire 12 months from the date of approval.

Property Owner Signature: [REDACTED] Date: 05/16/2025

Signing this application form shall constitute the granting of authority to County officials and HYDC members to enter the property for the purposes of conducting the analysis of the application, taking photographs, and posting signs to notify the public of the application.

PLEASE NOTE THAT CONSIDERATION WILL NOT BE GIVEN TO INCOMPLETE APPLICATIONS.













The areas you said you don't know for sure yet are the column materials, the end gable materials, whether the roll-down screen holders would be inset or attached to the exterior, and the trim color. Since we have to settle on this information now, should I go ahead and say: **Yes, please go with the information mentioned below.**

1. The columns would be wrapped in white PVC,
2. the end gables would be constructed of Hardiplank,
3. the roll-down screen holders would be attached to the exterior, and
4. the PVC trim would be white?

I have one more list of questions for you:

5. You said the pavilion will be white. I'm looking for the colors for each component of the pavilion. I already asked about the column and trim color above.
 1. Will the Hardiplank on the end gables be white? **Yes**
 2. The compartments that hold the roll-down screens would be inset into the structure or attached to the exterior. If they're inset, they would be invisible, right? If they're attached to the exterior, they'll be black? **They would be attached to the exterior and be black in color. If they were inset, they would not be invisible, they would just run through a track or run closer to the exterior of the building.**
 3. What color will the synthetic slate tile roof be? **Same as everything else within the area.**
6. Do you know if other roofs in the Riverwalk have synthetic or real slate tiles? **They are all synthetic.**
7. What is the slope of the pavilion roof? **The slope of the pavilion should be no more than an 8:12 slope.**
8. What is the slope of the Freight Shed roof? **We do not have an existing plans for this building so I will not be able to get you this information.**
9. What is the height of the Freight Shed? **Same as answer of 8.**
10. Will there be any roof vents? **No vents. It was requested that we copy the door on the Freight Shed Aux Building roof. Which would be white in color.**
 1. If so, what color will they be?
11. Will the roof have flashing? **No there will be no flashing.**
 1. If so, will it be copper, anodized aluminum or something else? **There will be copper on the edge of the roof, for the drip edge only.**
 2. What color will it be?
12. Will the pavilion have gutters and downspouts? **It will have neither.**
 1. If so, will they be fascia-mounted?
 2. What color will the gutters and downspouts be?
 3. What shape/configuration will the gutters and downspouts be?

The Guidelines say, "Wood siding should be horizontal clapboard (beaded edge or beveled) with approximately 6 inches exposure."

13. What type of edge will the Hardiplank have? How many inches will the Hardiplank have exposed?

It will be beveled and I am not sure of the exact amount of the Hardiplank that will be exposed. I would assume it would be no more than the 6" mentioned above.

The Guidelines state, "Trim should be made of trim-grade lumber, not to exceed 2 inches in actual thickness, 6 inches in width at corners and 4 inches around openings- except for trim around the main entrance(s) which can be of different sizes and configurations compatible with the building style and features."

14. How thick will the PVC trim be? 3/4"

15. What width will the trim be? 1-1/2" bigger than the size of the posts with the exception of the post that have electrical conduit running through it, which will be slightly larger.

Thanks so much for your help!

Jeanne Sgroi

Senior Planner
York County, Virginia
Direct: (757) 890-6689
Main: (757) 890-3404
Jeanne.Sgroi@YorkCounty.gov

From: Harrison, Charles III <[REDACTED]>
Sent: Monday, June 16, 2025 3:16 PM
To: Sgroi, Jeanne <Jeanne.Sgroi@yorkcounty.gov>
Subject: Re: HYDC Application - Freight Shed Pavilion & Doors

Jeanne,

See below in red. Let me know if this sufficient or you need any additional information.

Thanks,

Charles

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From: Sgroi, Jeanne <Jeanne.Sgroi@yorkcounty.gov>
Sent: Thursday, June 12, 2025 9:21 AM
To: Harrison, Charles III <[REDACTED]>
Subject: Re: HYDC Application - Freight Shed Pavilion & Doors

Hey Charles,

I hope all is well with you! I've been out of the office for the last two weeks and Earl has been working on the HYDC memos for me. He said there's some information we still need regarding the Freight Shed application. Can you send me the following information?

1. What colors are proposed? I know you said the doors would be Bone White. What paint, stain, siding, and shingle colors (and anything else I'm not thinking of) would be on the pavilion? **The color of the door frames has changed, Tourism would like for them to be Black instead of the Bone White. As for the pavilion itself it will be white to match the Freight Shed itself. Any additional colors are planned to match all HYDC design guidelines.**
 1. It looks like the columns are proposed to be stained wood—what stain color would you use? **We are planning to have these be incased in something, some type of white PVC wrap. This would make the columns look more colonial in nature. This will be ultimately up to the architect, but these were the suggestions given to her, along with meeting HYDC design guidelines.**
2. What size and height would the pavilion be?
It would be no taller then 30' at it's highest point.
3. What materials would be used for the end gables? It looks like siding—is it hardiplank, wood, or something else. **It would be Hardiplant. be The architect is looking into the faux brick but we do not yet know if it will work with our design.**
4. Would there be any sort of pull-down or removable walls on the pavilion? If so, can you describe the materials and colors that would be used?
5. **Yes, there would be automatic screens on all openings. These screens would either be inset into the structure or attached to the exterior of the pavilion. These would be black and would have a opening for a plastic window with the option for an insect screen.**
6. What type of shingle is proposed?
7. **This would be the DaVinci Slate Tiles.**
8. What type of trim would be used--would it be wood or a synthetic material?
 9. **All PVC painted to match. This would ultimately be up to the Architect based upon the HYDC design guidelines.**
 - 10.
- 11.

Thanks so much for your help!

Jeanne Sgroi

Senior Planner

York County, Virginia

Direct: (757) 890-6689

Main: (757) 890-3404

Jeanne.Sgroi@YorkCounty.gov

From: Harrison, Charles III <[REDACTED]>

Sent: Friday, May 16, 2025 11:48 AM

To: Sgroi, Jeanne <Jeanne.Sgroi@yorkcounty.gov>

Cc: Mertz-Guinn, Elizabeth <[REDACTED]>

Subject: HYDC Application - Freight Shed Pavilion & Doors



FW: Freight shed doors

From Harrison, Charles III <[REDACTED]>
Date Tue 5/13/2025 10:51 AM
To Sgroi, Jeanne <Jeanne.Sgroi@yorkcounty.gov>

Let me know if these images work.

Thanks,

Charles W. Harrison III
Department of Public Works



From: Harrison, Charles III
Sent: Wednesday, April 2, 2025 2:44 PM
To: Mertz-Guinn, Elizabeth <[REDACTED]>
Subject: RE: Freight shed doors

Beth,

I believe it would look exactly like York Halls entrance just in BONE WHITE. I have included the photos of everything listed in the email below here:

York Hall:



Actual Product (in bone white):

freight shed, as there

**it would look more like this at the
is excess windows around the main doors,**



Thanks,

Charles W. Harrison III
Department of Public Works

[Redacted]
[Redacted]



From: Mertz-Guinn, Elizabeth <[Redacted]>
Sent: Wednesday, April 2, 2025 2:09 PM
To: Harrison, Charles III <[Redacted]>
Subject: FW: Freight shed doors

COUNTY OF YORK

MEMORANDUM

DATE: June 18, 2022 (HYDC Mtg. 6/25/25)

TO: Historic Yorktown Design Committee

FROM: Jeanne Carner, Senior Planner

SUBJECT: Application No. HYDC-273-25, York County, 323Z Water Street

York County is working with the American Society of Le Souvenir Français, Inc., to install a new educational sign at the waterfront. The Zoning Ordinance, Section 24.1-705(o), exempts “Historical markers erected by...public authorities” from the requirement to obtain an administrative sign permit. The proposed location at 323Z Water Street is situated along the docking pier area and does not have any existing structures. The area currently features other historical and educational markers along the grassy area.

The applicant is requesting the installation of a historical marker honoring French soldiers who fought and died in the Battle of Yorktown. The sign is proposed to be located on the northwest side of the property, adjacent to the existing Lafayette’s Tour sign. The historical marker would be twenty-eight inches (28”) by twenty-two inches (22”), on a metal pole approximately five feet (5') in height.

The applicant has provided the attached document, which shows the intended layout of the text for the proposed marker. The sign is not proposed to be illuminated.

The YVA District regulations stipulate that signage is to be in accordance with the requirements of the Yorktown Design Guidelines and must be approved by the Historic Yorktown Design Committee. The Design Guidelines provide limited guidance for historical markers.

Pertinent Design Guidelines

A summary listing of the most applicable standards contained in the residential signs section of the Guidelines, along with staff comments regarding relationship to this proposed sign, follows:

Standard	Comments
Signs should be appropriate to the scale and design character of the residence and should not adopt thematic designs.	The proposed sign is thematically designed to match existing historical markers in Yorktown and does not meet the Guideline requirements.
Residential identification signs shall not exceed one (1) square foot in size.	The proposed sign is not a residential identification sign, but a historical marker. The sign measures 4.2 square feet in size.

Recommendation

Historical marker signage is not covered in the Design Guidelines, either in the residential or commercial signage sections. The proposed sign would be situated on a property where other educational and historical markers are already present. Since the Guidelines do not specifically address historical marker signage, staff felt that the Committee should review the marker to ensure general consistency with the overall guiding principles of the Guidelines.

Staff recommends approval of the historical marker, with the specifications/details as submitted by the applicant.

Carner/6689

Attachments

- Application
- Sign Documentation



HYDC #: 273-25

Date Filed: 6/25/25

Historic Yorktown Design Committee

APPLICATION FOR ARCHITECTURAL REVIEW

I/We County of York _____ request authorization under the terms of the Yorktown Historic District (Section 24.1-377 of the York County Zoning Ordinance) and the Yorktown Design Guidelines to undertake the property improvements described in this application.

Property Location/Address: Yorktown Waterfront

NOTE: If the property is located within the Chischiak Watch (CW) homeowners association, be advised that approval from the CW Architectural Control Committee may also be required before any changes or improvements to the property can be made.

GPIN: _____

Proposed Action(s):

<input type="checkbox"/>	New Building	<input type="checkbox"/>	Repainting with existing color scheme
<input type="checkbox"/>	Addition	<input type="checkbox"/>	Repainting with different color scheme
<input type="checkbox"/>	Relocation	<input type="checkbox"/>	New roof – same color and materials
<input type="checkbox"/>	Demolition	<input type="checkbox"/>	New roof – different color or materials
<input type="checkbox"/>	Deck / Porch / Trellis	<input type="checkbox"/>	New / replacement windows
<input type="checkbox"/>	Garage / Storage Shed	<input checked="" type="checkbox"/>	Signs (new or replacement)
<input type="checkbox"/>	Walls / Fences	<input type="checkbox"/>	
<input type="checkbox"/>	Other (please describe) _____ _____		

Detailed Description of Proposed Improvements / Actions: please describe the proposed exterior improvements and property modifications that you would like to undertake; attach architectural plans or sketches or photographs to depict the proposal: See attached

A LIST OF ALL MATERIALS USED AND COLORS PROPOSED MUST BE SUBMITTED WITH THE APPLICATION: (include information for foundation, walls, doors, windows, trim, gutters/downspouts, roofing, lighting, sidewalks, mechanical equipment, decks, rails, chimney, walls, fences, and others as applicable; include samples of materials and color charts.)

Applicant/Property Owner

Representative

Printed Name County of York
Address P.O. Box 532
City/State/Zip Yorktown, Virginia 23690
Phone/Fax No. _____
E-mail _____

Printed Name [REDACTED]
Firm County of York
Address P.O. Box 532
City/State/Zip Yorktown, Virginia 23690
Phone/Fax No. 757-890-5900
E-mail [REDACTED]

The above-named person/firm has permission to represent me regarding this request for architectural review. I understand that approval by the Historic Yorktown Design Committee (HYDC) of any construction, reconstruction, alteration, demolition, or other modification of a building, structure, sign, or exterior architectural feature shall expire 12 months from the date of approval.

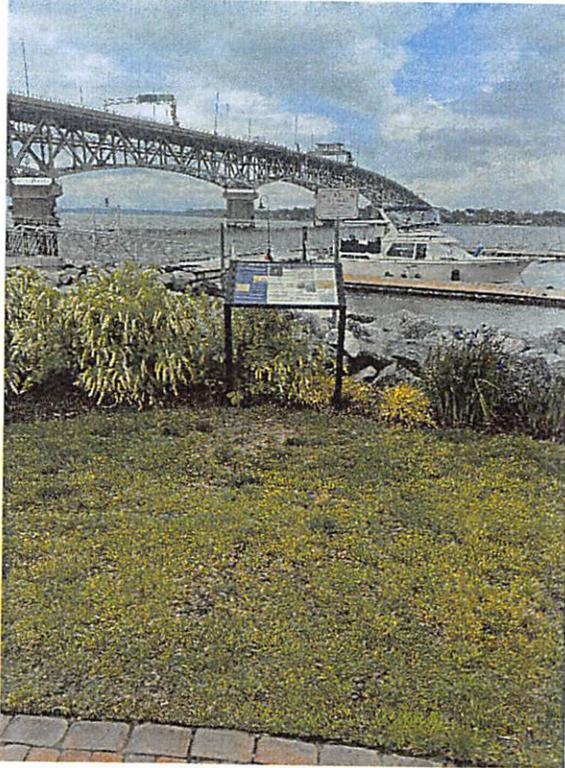
Property Owner Signature: [REDACTED] Date: 5/28/25

Signing this application form shall constitute the granting of authority to County officials and HYDC members to enter the property for the purposes of conducting the analysis of the application, taking photographs, and posting signs to notify the public of the application.

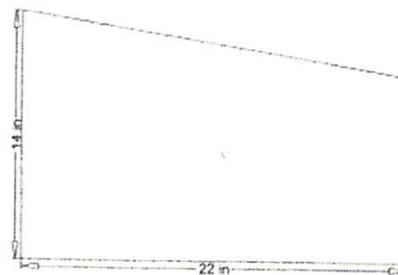
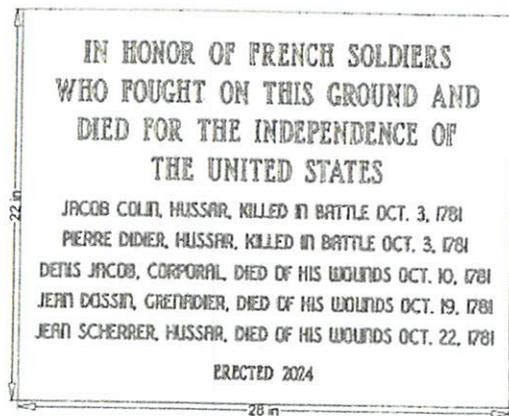
PLEASE NOTE THAT CONSIDERATION WILL NOT BE GIVEN TO INCOMPLETE APPLICATIONS.

Historical Yorktown Design Committee
American Society – Le Souvenir Francais

1. Proposed Location



2. Proposed Text and Illustration



Side View

3. Marker Dimensions & Specs

The marker is a memorial plaque that will be completed in granite. The face of the plaque is 28" x 22". The side of the plaque is 22" x 14".

COUNTY OF YORK

MEMORANDUM

DATE: June 18, 2025 (HYDC Mtg. 6/25/25)

TO: Historic Yorktown Design Committee

FROM: Jeanne Carner, Senior Planner

SUBJECT: Application No. HYDC-274-25, York County, 323Z Water Street

York County is collaborating with the Virginia Children of the American Revolution and the William G. Pomeroy Foundation to install a new educational sign at the waterfront. The Zoning Ordinance, Section 24.1-705(o), exempts “Historical markers erected by...public authorities” from the requirement to obtain an administrative sign permit. The proposed location at 323Z Water Street is situated along the docking pier area and does not have any existing structures. The proposed location is west of the ‘L’-shaped pier, closer to the Coleman Bridge, where no other historical or educational markers are located.

The applicant is requesting the installation of a historical marker honoring General Lafayette, specifically his disembarkation at Yorktown. The historical marker would be a three-foot (3') by two-foot (2') cast aluminum panel on two-inch (2”) by three-inch (3”) posts painted red. The sign, once placed, would be approximately four feet (4') in height.

The applicant has provided the attached document, which shows the intended layout of text and imagery for the proposed marker. The sign is not proposed to be illuminated.

The YVA District regulations stipulate that signage is to be in accordance with the requirements of the Yorktown Design Guidelines and must be approved by the Historic Yorktown Design Committee. The Design Guidelines provide limited guidance for historical markers.

Pertinent Design Guidelines

A summary listing of the most applicable standards contained in the residential signs section of the Guidelines, along with staff comments regarding relationship to this proposed sign, follows:

Standard	Comments
Signs should be appropriate to the scale and design character of the residence and should not adopt thematic designs.	The proposed sign is thematically designed to match existing historical markers in Yorktown and does not meet the Guideline requirements.
Residential identification signs shall not exceed one (1) square foot in size.	The proposed sign is not a residential identification sign, but a historical marker. The sign measures six (6) square feet in size.

Recommendation

Historical marker signage is not covered in the Design Guidelines, either in the residential or commercial signage sections. The proposed sign would be situated on a property where no other educational and historical markers are located. Since the Guidelines do not specifically address historical marker signage, staff felt that the Committee should review the marker to ensure general consistency with the overall guiding principles of the Guidelines.

Staff recommends approval of the historical marker, with the specifications/details as submitted by the applicant.

Carner/6689

Attachments

- Application
- Sign Documentation



HYDC #: 274-25
 Date Filed: 05/28/25

Historic Yorktown Design Committee

APPLICATION FOR ARCHITECTURAL REVIEW

I/We County of York request authorization under the terms of the Yorktown Historic District (Section 24.1-377 of the York County Zoning Ordinance) and the Yorktown Design Guidelines to undertake the property improvements described in this application.

Property Location/Address: Yorktown Waterfront

NOTE: If the property is located within the Chischiak Watch (CW) homeowners association, be advised that approval from the CW Architectural Control Committee may also be required before any changes or improvements to the property can be made.

GPIN: _____

Proposed Action(s):

<input type="checkbox"/>	New Building	<input type="checkbox"/>	Repainting with existing color scheme
<input type="checkbox"/>	Addition	<input type="checkbox"/>	Repainting with different color scheme
<input type="checkbox"/>	Relocation	<input type="checkbox"/>	New roof – same color and materials
<input type="checkbox"/>	Demolition	<input type="checkbox"/>	New roof – different color or materials
<input type="checkbox"/>	Deck / Porch / Trellis	<input type="checkbox"/>	New / replacement windows
<input type="checkbox"/>	Garage / Storage Shed	<input checked="" type="checkbox"/>	Signs (new or replacement)
<input type="checkbox"/>	Walls / Fences	<input type="checkbox"/>	
Other (please describe) _____ _____			

Detailed Description of Proposed Improvements / Actions: please describe the proposed exterior improvements and property modifications that you would like to undertake; attach architectural plans or sketches or photographs to depict the proposal: See attachment

A LIST OF ALL MATERIALS USED AND COLORS PROPOSED MUST BE SUBMITTED WITH THE APPLICATION: (include information for foundation, walls, doors, windows, trim, gutters/downspouts, roofing, lighting, sidewalks, mechanical equipment, decks, rails, chimney, walls, fences, and others as applicable; include samples of materials and color charts.)

Applicant/Property Owner

Representative

Printed Name County of York
Address P.O. Box 532
City/State/Zip Yorktown, Virginia 23690
Phone/Fax No. _____
E-mail _____

Printed Name [REDACTED]
Firm County of York
Address P.O. Box 532
City/State/Zip Yorktown, Virginia
Phone/Fax No. [REDACTED]
E-mail [REDACTED]

The above-named person/firm has permission to represent me regarding this request for architectural review. I understand that approval by the Historic Yorktown Design Committee (HYDC) of any construction, reconstruction, alteration, demolition, or other modification of a building, structure, sign, or exterior architectural feature shall expire 12 months from the date of approval.

Property Owner Signature: [REDACTED] Date: 5/28/25

Signing this application form shall constitute the granting of authority to County officials and HYDC members to enter the property for the purposes of conducting the analysis of the application, taking photographs, and posting signs to notify the public of the application.

PLEASE NOTE THAT CONSIDERATION WILL NOT BE GIVEN TO INCOMPLETE APPLICATIONS.

Historic Yorktown Design Committee

Lafayette Trail 1784

1. Proposed Location



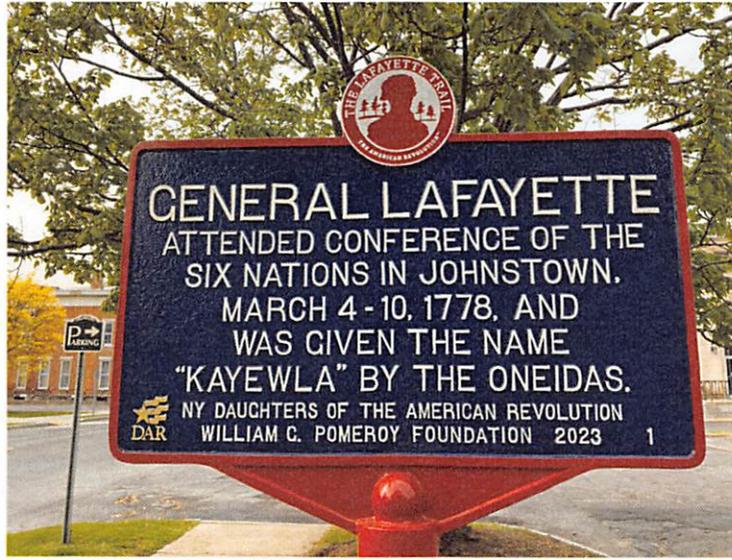
2. Proposed Text and Illustration

GENERAL LAFAYETTE

DISEMBARKED IN YORKTOWN
FROM THE FRIGATE NYMPHE
ON NOVEMBER 15, 1784, AS HE
CONDUCTED A CELEBRATORY
VISIT OF THE NEW NATION.

At the bottom the credits will read "VA Children of the American Revolution and
William G. Pomeroy Foundation 2025"

Example design of sign located in Johnstown:



3. Marker Dimensions & Specs

Sign is in a rectangular shaped (2' x 3') made of cast aluminum. Colors would be identical to the Lafayette marker located behind the Yorktown Freight Shed – Blue, White and Red. The Pole is 7-ft high (3' of which will be underground after installation)

COUNTY OF YORK

MEMORANDUM

DATE: June 18, 2025 (HYDC Mtg. 6/25/25)

TO: Historic Yorktown Design Committee

FROM: Jeanne Carner, Senior Planner

SUBJECT: Application No. HYDC-275-25, York County, 323Z and 662 Water Street

York County is working with various watershed protection groups to install a new educational sign at the three piers at the Yorktown beachfront. The Zoning Ordinance, Section 24.1-705(1), exempts “Signs located on property occupied by public...recreational uses and...not legible from adjacent streets” from the requirement to obtain an administrative sign permit. The applicant is requesting the installation of educational signs to teach the public about the York Watershed System. The signs are proposed to be located at the entrances of each pier. The signs would be ten-inch (10”) by fourteen-inch (14”) metal signs on four-by-four posts of natural wood. The signs would be placed at various heights, depending on location.

The applicant has provided the attached document, which shows the intended layout of text and QR code for the proposed signs. The signs are not proposed to be illuminated.

The YVA District regulations stipulate that signage is to be in accordance with the requirements of the Yorktown Design Guidelines and must be approved by the Historic Yorktown Design Committee. The Design Guidelines provide limited guidance for educational signs.

Pertinent Design Guidelines

A summary listing of the most applicable standards contained in the residential signs section of the Guidelines, along with staff comments regarding the relationship to these proposed signs, follows:

Standard	Comments
Signs should be appropriate to the scale and design character of the residence and should not adopt thematic designs.	The proposed signs are thematically designed to match other signs being used in different locations within the watershed and do not meet the Guideline requirements.
Residential identification signs shall not exceed one (1) square foot in size.	The proposed sign is not a residential identification sign, but an educational sign. The sign measures less than one (1) square foot in size.

Recommendation

Historic Yorktown Design Committee

June 18, 2025

Page 2

Educational signage is not covered in the Design Guidelines, either in the residential or commercial signage sections. The proposed signs would not be situated in locations where other educational and historical markers are present. Since the Guidelines do not specifically address educational signage, staff felt that the Committee should review the signs to ensure general consistency with the overall guiding principles of the Guidelines.

Staff recommends approval of the educational signs, with the specifications/details as submitted by the applicant.

Carner/6689

Attachments

- Application
- Sign Documentation



HYDC #: 275-25
 Date Filed: 05/28/2025

Historic Yorktown Design Committee

APPLICATION FOR ARCHITECTURAL REVIEW

I/We County of York request authorization under the terms of the Yorktown Historic District (Section 24.1-377 of the York County Zoning Ordinance) and the Yorktown Design Guidelines to undertake the property improvements described in this application.

Property Location/Address: Riverwalk Landing Piers and Fishing Pier

NOTE: If the property is located within the Chischiak Watch (CW) homeowners association, be advised that approval from the CW Architectural Control Committee may also be required before any changes or improvements to the property can be made.

GPIN: _____

Proposed Action(s):

<input type="checkbox"/>	New Building	<input type="checkbox"/>	Repainting with existing color scheme
<input type="checkbox"/>	Addition	<input type="checkbox"/>	Repainting with different color scheme
<input type="checkbox"/>	Relocation	<input type="checkbox"/>	New roof – same color and materials
<input type="checkbox"/>	Demolition	<input type="checkbox"/>	New roof – different color or materials
<input type="checkbox"/>	Deck / Porch / Trellis	<input type="checkbox"/>	New / replacement windows
<input type="checkbox"/>	Garage / Storage Shed	<input checked="" type="checkbox"/>	Signs (new or replacement)
<input type="checkbox"/>	Walls / Fences	<input type="checkbox"/>	
Other (please describe) _____ _____			

Detailed Description of Proposed Improvements / Actions: please describe the proposed exterior improvements and property modifications that you would like to undertake; attach architectural plans or sketches or photographs to depict the proposal: See attached.

A LIST OF ALL MATERIALS USED AND COLORS PROPOSED MUST BE SUBMITTED WITH THE APPLICATION: (include information for foundation, walls, doors, windows, trim, gutters/downspouts, roofing, lighting, sidewalks, mechanical equipment, decks, rails, chimney, walls, fences, and others as applicable; include samples of materials and color charts.)

Applicant/Property Owner

Representative

Printed Name County of York
Address P.O. Box 532
City/State/Zip Yorktown, Virginia 23690
Phone/Fax No. _____
E-mail _____

Printed Name [REDACTED]
Firm County of York
Address P.O. Box 532
City/State/Zip Yorktown, Virginia 23690
Phone/Fax No. [REDACTED]
E-mail [REDACTED]

The above-named person/firm has permission to represent me regarding this request for architectural review. I understand that approval by the Historic Yorktown Design Committee (HYDC) of any construction, reconstruction, alteration, demolition, or other modification of a building, structure, sign, or exterior architectural feature shall expire 12 months from the date of approval.

Property Owner Signature: [REDACTED] Date: 5/28/25

Signing this application form shall constitute the granting of authority to County officials and HYDC members to enter the property for the purposes of conducting the analysis of the application, taking photographs, and posting signs to notify the public of the application.

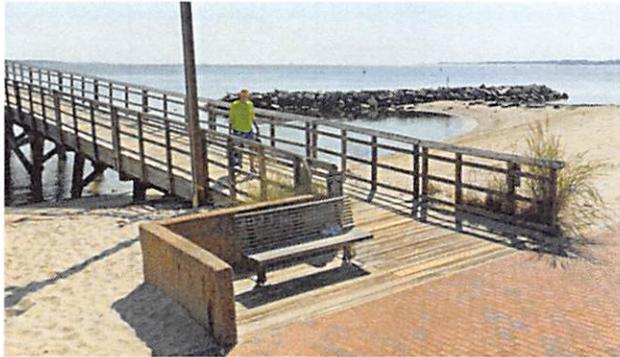
PLEASE NOTE THAT CONSIDERATION WILL NOT BE GIVEN TO INCOMPLETE APPLICATIONS.

Historic Yorktown Design Committee

York Watershed System Sign

1. Proposed Locations

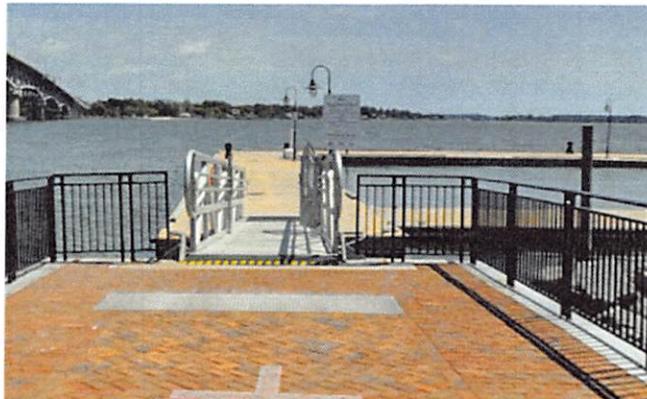
a. Fishing Pier



b. Gate Entrance to Riverwalk Landing T-Pier



c. Gate Entrance to Riverwalk Landing L-Pier



2. Proposed Text and Illustration

Sign will be similar to example below, which updated text:



Courtesy: Gloucester County

3. Marker Dimensions and Specs

Sign is 10x14" and made out of metal. Sign is a white background with green and blue lettering. Signs would be attached to the fishing pier post and Riverwalk Landing Pier gates.