

BURGESSES QUARTERS OWNERS' ASSOCIATION

Letter from the Board of Directors

March 9, 2025

Dear Kurt Zemba, Brandon Gist, Associa Community Group, and Vendors,

On Thursday, March 6, 2025, a majority of Burgesses Quarters Owners' Association members present at a Special Meeting of the Members under the Bylaws, Art. III, § 2, and Art. IV, § 5, voted to remove Kurt Zemba and Brandon Gist as directors. Zemba and Gist's removal was announced on March 7, 2025.

Accordingly, Kurt Zemba and Brandon Gist are directed to immediately surrender to the Board of Directors all records of Burgesses Quarters Owners' Association in their possession, including but not limited to financial records, contracts, policies, membership lists, invoices, audit reports, tax returns, and legal records. Zemba and Gist are further directed to immediately surrender control of all Burgesses Quarters Owners' Association accounts to the Board of Directors, including but not limited to all financial and social media accounts.

Moreover, Associa Community Group, the Burgesses Quarters' Owners' Association's contracted management company, is directed to immediately cease all payments directed by Kurt Zemba and/or Brandon Gist and remove their access to Burgesses Quarters Owners' Association records and accounts. Associa Community Group is also directed to provide the Board of Directors immediate access to all Burgesses Quarters Owners' Association accounts and records, including but not limited to bank accounts, invoices, and contracts.

Finally, Burgesses Quarters Owners' Association vendors/contractors are directed to cease all services authorized by Kurt Zemba and/or Brandon Gist after March 6, 2025, and to contact the Board of Directors for guidance.

Failure to comply within 72 hours may result in immediate legal action.

Very Respectfully,

Burgesses Quarters Owners' Association Board of Directors


Alan Kennedy, Director


Andrea Millan, Director


Alex Patel, Director

revd 3/12
m-I

