



**YORK COUNTY YOUTH COMMISSION**  
**2019-2020 APPLICATION**  
[www.ycyc.info](http://www.ycyc.info)



**GENERAL INFORMATION:**

Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Home Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Current School: \_\_\_\_\_ School Attending 2019-2020: \_\_\_\_\_

Grade Entering September, 2019: \_\_\_\_\_ County Voting District #: \_\_\_\_\_

Note: Applicant must be a resident of York County who will be enrolled in grades 9-12 during the 2019-2020 school year in either a public, private or homeschool.

Please list Civic / Service Organizations and Other Volunteer Experience:

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**ESSAY QUESTION:**

Please write an essay in response to this question: ***“Why do you wish to be a member of the York County Youth Commission, and what would you hope to accomplish?”***

Essay should be typed on 8 1/2” x 11” paper, double-spaced, minimum 250 words, and should bear your full name and signature. [Attach essay to this completed 2-page application form and mail or deliver with letter of recommendation so all is received by 5 p.m. March 12, 2019.](#)

**LETTER OF RECOMMENDATION:**

In addition to listing two references below, please attach **one letter of recommendation** written by an adult who is familiar with your qualifications (not a parent or other relative). This should be typed, describing in 250 words or less why the author feels that you should be appointed to the Youth Commission. The letter must accompany this application and should include the author’s full name, address, daytime and evening phone numbers, signature, and a brief description of his/her relationship with you, the applicant.

**1st** Reference Name \_\_\_\_\_ Relationship to Nominee \_\_\_\_\_

Home or Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

**2nd** Reference Name \_\_\_\_\_ Relationship to Nominee \_\_\_\_\_

Home or Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

**3rd** Reference Name \_\_\_\_\_ Relationship to Nominee \_\_\_\_\_

Home or Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

**Please complete both pages of this Application Form and also review the information on page 3.**

**COMMITMENT STATEMENT (Signed by Applicant and Parent/Guardian):**

Appointment to the Youth Commission involves a commitment to consistent attendance at meetings and other activities. We have read the attached "Boards and Commission Information Sheet" regarding the purpose, structure, and meeting requirements of the York County Youth Commission, and are willing to accept and commit to those standards should the applicant be selected as a member of the Youth Commission.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Name of Parent/Guardian \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_

Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

**Please Mail** this [completed form](#), your [essay](#), and the [letter of recommendation](#) to:

**Youth Commission  
c/o York County Parks & Recreation  
P. O. Box 532  
Yorktown, Virginia 23690**

**OR**

**Hand Deliver to the**

**York County Parks & Recreation office at  
100 County Drive, Yorktown, 23692**

(located in the York County Operations Center off of Goodwin Neck Road)

**Applications must be received by 5:00 pm Tuesday, March 12, 2019.**

**Come to a meeting!** Interested teens and their parents are invited to attend the **Wednesday, February 13th**, Youth Commission Meeting anytime from 6:00-7:30 pm at the Public Safety Building's Fire & Life Safety Meeting Room, 301 Goodwin Neck Road (23692; located in the York County Operations Center; building accessed by turning off Goodwin Neck onto County Drive). Those who attend will have the opportunity to observe a meeting and ask questions of this year's commissioners. Please Note: Applicants are not required to attend either meeting, and attendance will not enhance one's application.

**Thank you for your interest in serving on the York County Youth Commission!**

**Questions? Please call York County Parks & Recreation at 890-3500.**

Please complete the Application Form (pages 1 and 2) and see page 3 for more information.

Please include your **Essay** and **Letter of Recommendation** with your **Application Form**.

# BOARDS AND COMMISSIONS INFORMATION SHEET

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|---|--|
| <b><u>NAME:</u></b>                       | YOUTH COMMISSION   |
| <b><u>PURPOSE:</u></b>                    | <ol style="list-style-type: none"><li>1. Serve as a liaison between the York County Board of Supervisors and the youth of York County, and represent the County through a variety of community service projects.</li><li>2. Serve as a forum for County youth to present their ideas, needs, and suggestions, and by doing so, increase community awareness of the Youth Commission and its activities.</li><li>3. Investigate needs, problems, and issues affecting York County youth through the use of surveys, studies, and forums.</li><li>4. Make recommendations regarding the addition, expansion, and discontinuation of programs provided to youth and by youth, and participate in their establishment and coordination when appropriate.</li><li>5. Increase members' knowledge of local government and provide opportunities for leadership skills development.</li></ol> |
| <b><u>APPOINTED BY:</u></b>               | York County Board of Supervisors   |
| <b><u>NO. OF MEMBERS:</u></b>             | Up to 15 (3 appointed from each voting district)   |
| <b><u>NO. OF TERMS ABLE TO SERVE:</u></b> | Unlimited  |
| <b><u>AT-LARGE/DISTRICT:</u></b>          | District – At-Large when required at discretion of York County Board of Supervisors  |
| <b><u>TEMPORARY/PERMANENT:</u></b>        | Permanent  |
| <b><u>LENGTH OF TERM:</u></b>             | 1 year   |
| <b><u>REGIONAL/YORK COMMITTEE:</u></b>    | York   |
| <b><u>AUTHORIZATION:</u></b>              | Resolution R83-79; R00-191   |
| <b><u>DATE ESTABLISHED:</u></b>           | March 3, 1983  |
| <b><u>MEETING DATE:</u></b>               | The commission meets once a month on dates voted on by the members (see the two options under “Day/Night Meeting” below). Subcommittees are also formed and meet separately during the monthly meetings. The members of each subcommittee may also decide to schedule additional meetings as needed.   |
| <b><u>MEETING PLACE:</u></b>              | TBD  |
| <b><u>DAY/NIGHT MEETING:</u></b>          | The Commission meets monthly from September through May on the second Wednesday of the month from 6:00 to 8:00 p.m. Location TBD.  |
| <b><u>TIME REQUIRED BY MEMBER:</u></b>    | 4 - 8 hours per month (excluding July; orientation takes place in late August)   |
| <b><u>SPECIAL QUALIFICATIONS:</u></b>     | Student in grades 9 through 12; York County resident   |
| <b><u>OATH REQUIRED:</u></b>              | No   |
| <b><u>PAY FOR MEETINGS:</u></b>           | No   |
| <b><u>RATE:</u></b>                       |  |
| <b><u>REIMBURSABLE EXPENSES:</u></b>      |  |
| <b><u>STAFF LIAISON:</u></b>              | Rick Smethurst; Parks & Recreation   |
| <b><u>TELEPHONE NO:</u></b>               | 890-3503   |