



COMMONWEALTH'S ATTORNEY



CIRCUIT COURT CLERK

COMMONWEALTH'S ATTORNEY

- Office Hours: 8:00 AM – 4:30 PM
- Office Location: Basement of Courthouse

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- Office Hours: 8:00 AM – 4:30 PM
- Office Location: First Floor of Courthouse



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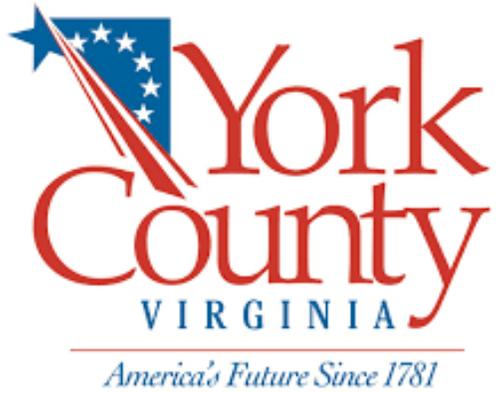
Office Location: Basement of
Courthouse



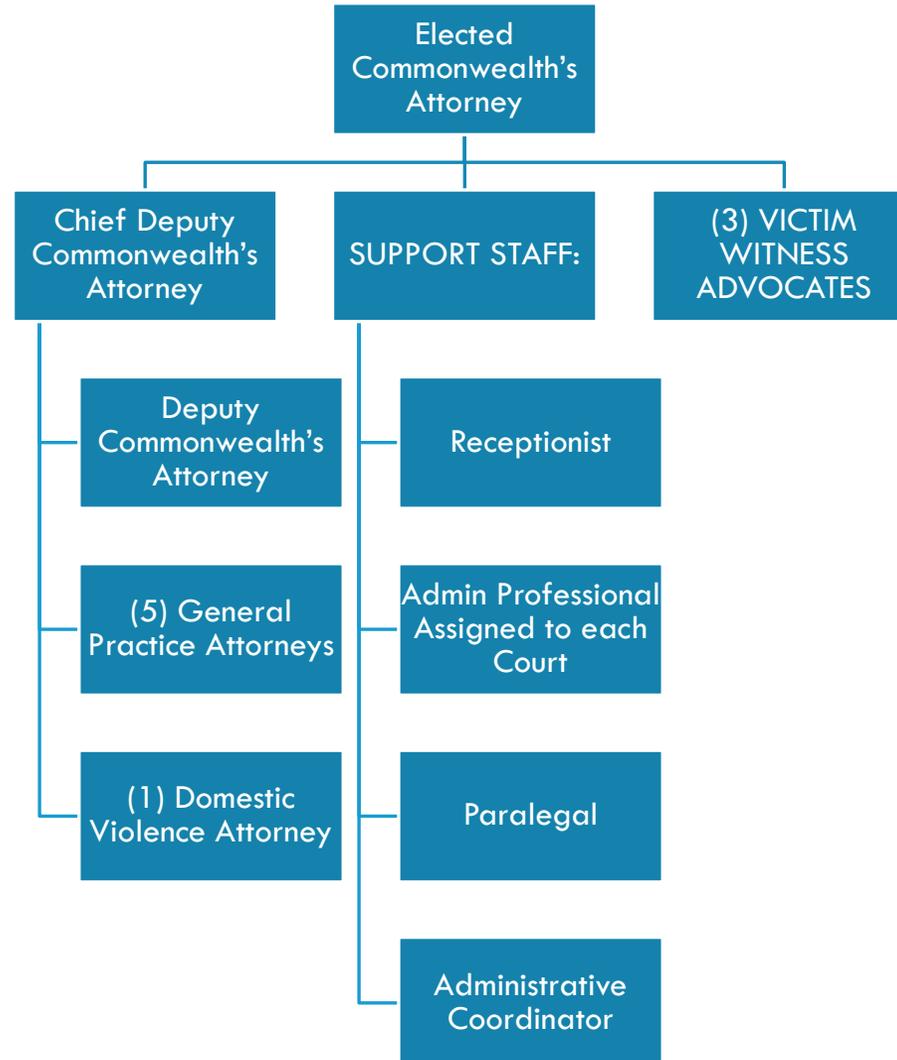
CIRCUIT COURT CLERK

Office Hours: 8:00 AM – 4:30 PM

Office Location: First Floor of
Courthouse



York County-Poquoson Commonwealth's Attorneys Office





(9) ATTORNEYS:

Elected Commonwealth's Attorney
Chief Deputy Commonwealth's Attorney
Deputy Commonwealth's Attorney
(5) General Practice Attorneys
(1) Domestic Violence Attorney

SUPPORT STAFF:

Receptionist
Admin Professional Assigned to each Court
Paralegal
Administrative Coordinator

(3) VICTIM WITNESS ADVOCATES



York County-Poquoson Commonwealth's Attorneys Office

CASES PROSECUTED:

- All Felonies (incarceration of 1 year or more)
- All Jailable Offenses in Juvenile and Domestic Relations Court
- Many Misdemeanors
 - DUI
 - Concealed Weapon
 - Stalking
 - Violation of Protective Order

OTHER RESPONSIBILITIES:

- Legal Advisor to Law Enforcement
- Legal Training to Law Enforcement
- Voter Fraud
- Concealed Weapon Permit Applications
- Unreturned Marriage Licenses



York County-Poquoson Commonwealth's Attorneys Office

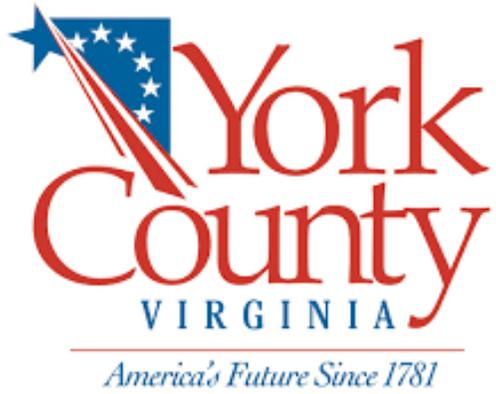
OFFICE INFORMATION:



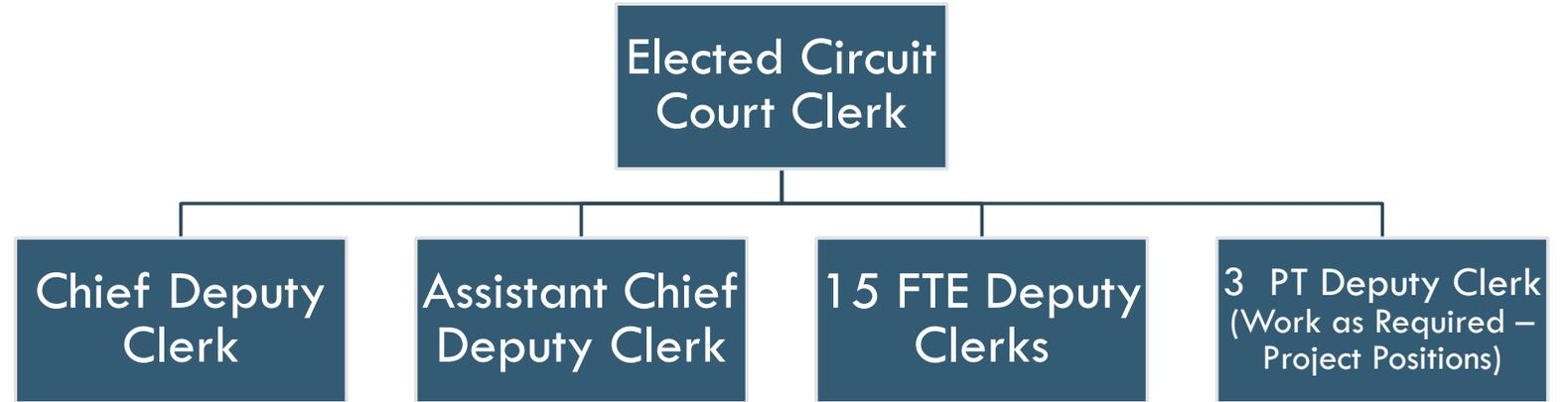
LOCATION: BASEMENT OF COURTHOUSE

OFFICE HOURS: 8:00 A.M. – 4:30 P.M.

CONTACT US: (757) 890-3401



York County-Poquoson Circuit Court Clerk's Office



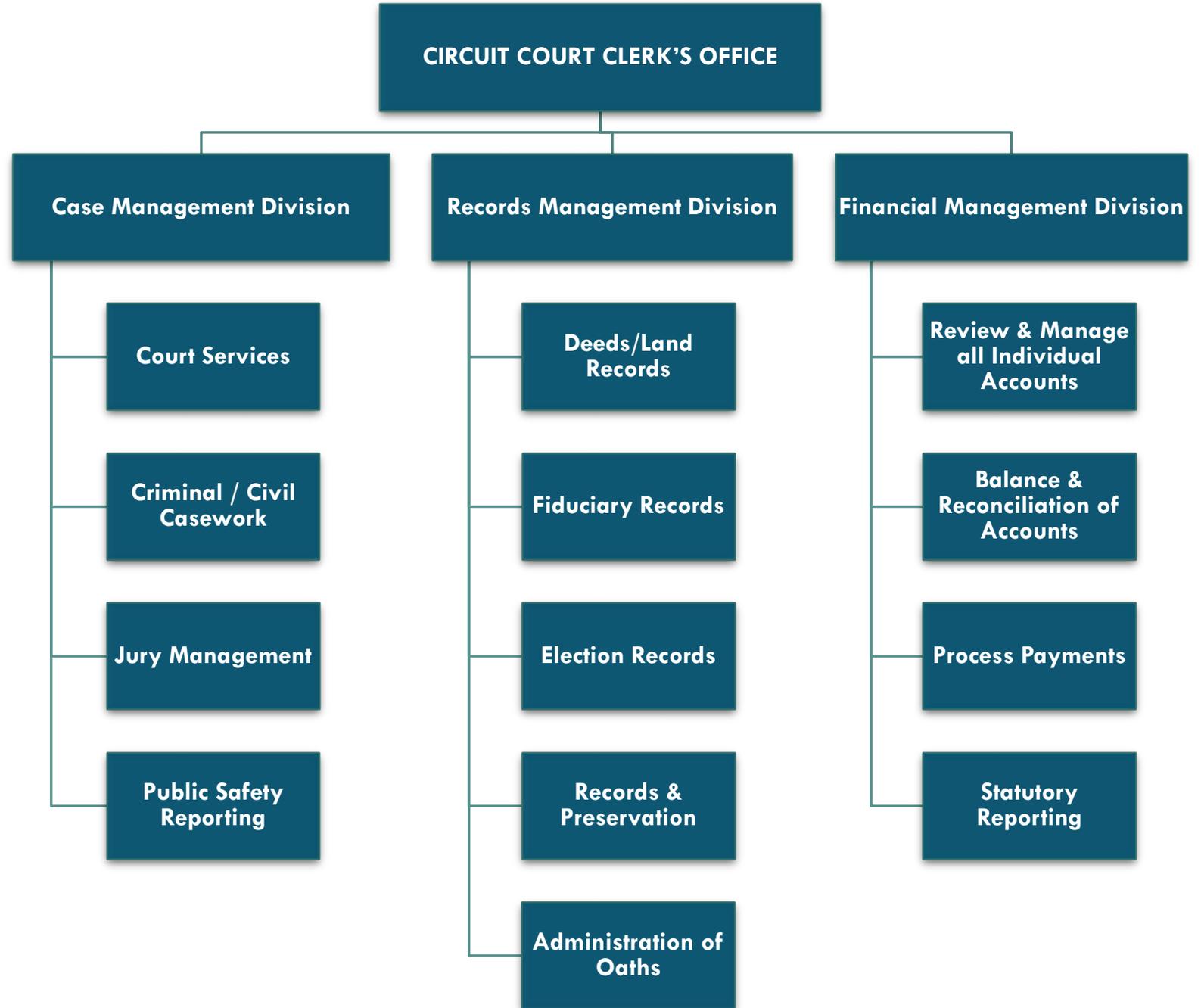


York County-Poquoson Circuit Court Clerk's Office

Role of Circuit Court Clerk's Office

Permanent Repository for Records
Pertaining to York County and the
City of Poquoson





Collaboration Between Offices



Criminal & Civil Cases

Docket Coordination

- Transportation Orders
- Video Hearings

Subpoenas

Jury Management

- Jury Lists

Pleadings & Orders

Subpoenas



Financial Reporting

Unpaid Court Costs

Unpaid Restitution

Payment of Restitution to
Victim



Marriage Licenses

Clerk reports all unreturned
Marriage Licenses to the
Commonwealth's Attorney



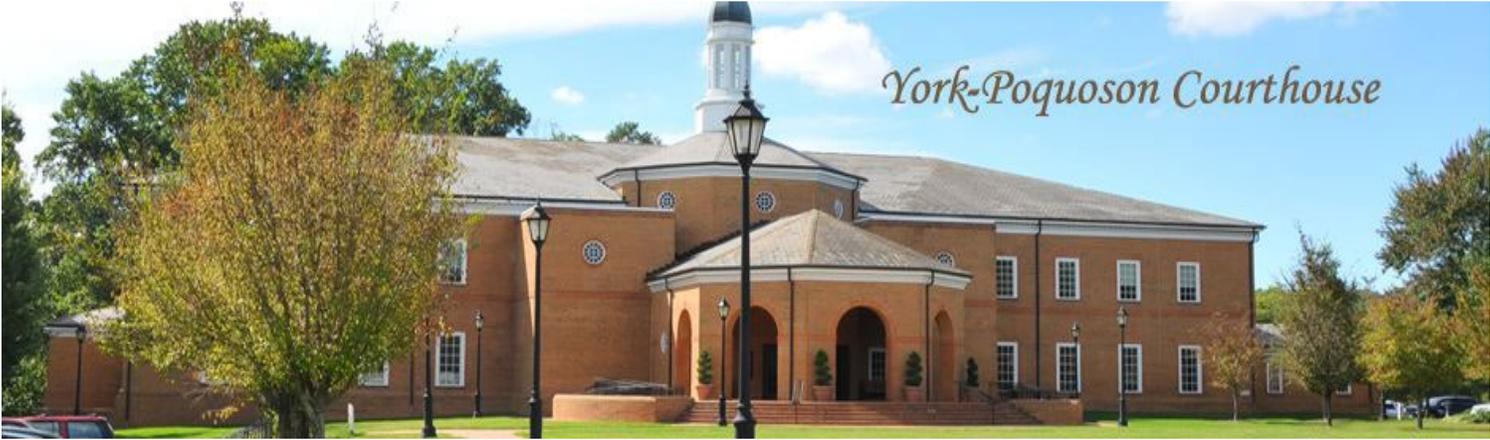
Concealed Weapon Permit Applications

Filed in Clerk's Office

2 Step Review Process:

- Sheriff's Department
- Commonwealth's Attorney

Permit prepared & Issued by
Circuit Clerk



300 Ballard Street, Yorktown, VA 23690