



# Historic Yorktown Design Committee

## Summary of Activities

**2023**

During the calendar year 2023, the Historic Yorktown Design Committee met eight times and considered five applications for Certificates of Appropriateness. These cases are listed in the attached table and include the review of many cases that were contentious and one that resulted in an appeal to the Board of Supervisors. The cases approved were new gutters on Grace Episcopal Church and Sacristy, a new deck and restaurant on the G-Square Water Street properties, and a new roof on the Larry's Lemonade building. The Committee denied the York County application for the replacement of the Dockmaster building with a new two-story building, which was appealed to the Board of Supervisors, who denied the appeal. We are very pleased with the products of our deliberations on these cases and believe they demonstrate the guidance embodied in the Yorktown Design Guidelines and the participatory process that our Committee employs in reaching our decisions. As we review and process various applications coming before the HYDC, we strive to balance the interests of owners in maintaining and improving their properties with the overarching goal of preserving and enhancing the architectural integrity and appearance of Yorktown. We sincerely hope that the Board and the citizens consider our efforts to have been successful.

While the above property improvement proposals necessitated formal Committee review and action, another eleven were eligible for review and approval by the Zoning Administrator. These administratively reviewed improvements included new extensions of fencing, generators, re-painting, a new shed, a new driveway, and the revision of a sign. The attached chart contains a full listing of all the applications

processed during the calendar year 2023, both Committee-approved and administratively approved.

The members of the HYDC who served during the calendar year 2023 – Ms. Carolyn Weekley, who left the committee in August after serving since 2012 as an alternate and then in 2018 as a full member, Ms. Margaret Mack-Yaroch, and I – appreciated the opportunity to serve in the capacity entrusted to us by the Board of Supervisors. We also appreciate the service provided by Ms. Carol D. Tyrer, as our alternate member, and her willingness to stay abreast of the proceedings of the HYDC to participate when needed. We are, in addition, extremely appreciative of the ongoing support of County staff; in particular, the efforts of Mr. Earl Anderson have been instrumental in the Committee’s success, and it has been our privilege to work with him.

On behalf of my colleagues, Mses. Mack-Yaroch and Tyrer, I wish to thank the Board of Supervisors for entrusting us with the responsibility to implement and administer the Historic Yorktown Design Guidelines. We also thank the property owners in Yorktown for their commitment to and acceptance of the design guidelines and review process as integral and important components of our collective efforts to protect and preserve the character of our special village.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Thomas E. Tragle". The signature is written in a cursive style with a small circular mark at the end.

Mr. Thomas E. Tragle  
Chair

Tom Tragle, Chair  
Attachment: 2023 Case Log

# HISTORIC YORKTOWN DESIGN COMMITTEE

## SUMMARY OF ACTIVITIES

### 2023

APPLICATION NO.	APPLICANT	ADDRESS	REQUEST/COMMENTS/CONDITIONS	ACTION	DATE
230-23	Angier Brock	220 Bacon Street	Install new generator	Approved*	01/06/23
231-23	Grace Historical Church Preservation Foundation	115 Church Street	Install new copper gutters on the Church and Sacristy	Approved	02/15/23
232-23	County of York, VA	425 Water Street	Demolition of bathrooms and Dockmaster building and construction of a new building	Denied	06/21/23
233-23	Beverly Krams	105 and 107 Church Street	Repainting 105 with an existing color Repainting 107 with a different color	Approved*	05/05/23
234-23	Theresa and Robert Hodson	207 Nelson Street	Repainting with a different color	Approved*	05/05/23
235-23	Arlis Reynolds	524 Water Street	Revised sign	Approved*	05/24/23
236-23	Evelyn Ainsley	104 Ambler Street	Replace existing fence with new picket fence	Approved*	06/09/23
237-23	Leslie Gordon	101 Pulaski Street	Replace the existing fence, deck, and stoop with the same style and size	Approved*	06/15/23
238-23	Kennedy Neill	120 Ballard Street	New shed	Approved*	06/15/23
239-23	Paula Guerra	200 Chischiak Watch	Replace the existing picket fence with a privacy fence	Approved*	08/14/23
240-23	County of York, VA	121 Alexander Hamilton Blvd	Install generator	Approved*	08/30/23
241-23	G-Square, Inc.	524 & 528 Water Street	New 3,000-square-foot deck between the two restaurants	Approved	09/20/23

<b>242-23</b>	G-Square, Inc.	540 Water Street	New 3,500 square foot restaurant	Approved	10/18/23
<b>243-23</b>	Jimmy & Christie Van Cleave	301 Ballard Street	Replace the siding, trim, and roof of the existing shed with Hardie plank and pewter gray shingles	Approved*	09/12/23
<b>244-23</b>	Chris & Diane Connell	230 Nelson Street	New driveway	Approved*	10/16/23
<b>245-23</b>	Waterstreet Presentations	524 Water Street	Replace existing roof	Approved	12/20/23

\* Indicates Administrative Review/Approval

## **Historic Yorktown Design Committee**

### **Minutes**

December 20, 2023  
East Room  
York Hall  
301 Main Street  
Yorktown, Virginia

**Members Attending:** Thomas E. Tragle  
Carol Tyrer, Alternate – Voting

**Staff Attending:** Earl W. Anderson, AICP

Mr. Anderson called the meeting to order at 7:01 PM.

### **New Business**

None

### **Old Business**

None

### **Applications for Certificates of Appropriateness**

#### **Application No. HYDC-245-23, Waterfront Preservation, Inc., 524 Water Street**

Mr. Earl W. Anderson submitted the staff report, which stated that this application, submitted by Waterfront Preservation, Inc., has requested to table the review of the installation of a new utility (HVAC) unit on the roof of the building located at 524 Water Street and would only like to proceed with review of the replacement of the roof. The roof would be replaced with a dark gray EPDM membrane. The subject building is in the Waterfront area, as defined by the Yorktown Historic District and Design Guidelines. It would be subject to the standards set out in Section II, The Waterfront (page 55) of the Design Guidelines. The staff is recommending approval.

Mr. Tragle asked if there were any questions for staff and hearing none he asked if the applicant had any comments.

Mr. Rick Tanner stated that he had no further comments and asked the committee for approval.

Mr. Tragle asked why they did not use a mid-color gray rather than black to save on the AC bill.

Mr. Tanner stated that he wanted to work with the neighbor, so they asked Mrs. Krams what color she preferred. She chose the color, so that is what they submitted.

Mr. Tragle moved approval of the application to find the proposal consistent with the Guidelines and that the application be approved, subject to the specification and details submitted with the application.

By voice vote, the motion was approved unanimously.

### **Committee Requests**

None

There being no further business to come before the Committee, the meeting was adjourned at 7:06 pm.

Respectfully Submitted,

Earl W. Anderson, Secretary

Approved by HYDC: 