


# COUNTY OF YORK

## MEMORANDUM

**DATE:** March 17, 2022

**TO:** York County Board of Supervisors

**FROM:** Neil A. Morgan, County Administrator 

**SUBJECT:** Compensation Board (Comp Board) Covered Positions

At the Board of Supervisors meeting on March 15, 2022, Mr. Roane asked for more information about the number of County positions covered by the Compensation Board and the relative level of Comp Board funding compared to County funding. The following tables summarize the personnel in departments with Comp Board positions and the relative contribution levels from both the Comp Board and County.

Currently the Comp Board has authorized 102 positions for York County; however, only 95 of those positions are funded. The County employs an additional 86.5 Full-Time Equivalent (FTE) employees. Table 1 summarizes these positions by department.

Table 1: Total positions relative to Comp Board positions

	Covered/funded	Covered/not funded	Not covered	Total
Clerk of the Circuit Court	11		3	14
Commissioner of the Revenue	11		8	19
Commonwealth's Attorney	8	1	5	14
Sheriff	59	3	67.5	129.5
Treasurer	6	3	3	12
<b>Total</b>	<b>95.0</b>	<b>7.0</b>	<b>86.5</b>	<b>188.5</b>

The 95 positions funded by the Comp Board are not funded at 100%. On average, they fund approximately 52% of the salaries and benefits for covered positions. Table 2 summarizes the County's contribution relative to the Comp Board contributions for Comp Board funded positions.

Table 2: Relative share of Comp Board and County funding for covered/funded positions

	Comp Board	Total pay/benefits	County share	County %
Clerk of the Circuit Court	543,434	846,492	303,058	36%
Commissioner of the Revenue	258,360	880,768	622,408	71%
Commonwealth's Attorney	599,598	783,287	183,689	23%
Sheriff	2,950,110	5,762,999	2,812,889	49%
Treasurer	172,935	498,264	325,329	65%
<b>Grand Total</b>	<b>4,524,437</b>	<b>8,771,810</b>	<b>4,247,373</b>	<b>48%</b>

When all positions in these departments are taken into account, the County contributes 68% to pay and benefits, while the Comp Board contributes 32%. Table 3 summarizes the County's contribution relative to the Comp Board contributions for all positions.

Table 3: Relative share of Comp Board and County funding for all positions				
	Comp Board	Total pay/benefits	County share	County %
Clerk of the Circuit Court	543,434	1,034,410	490,976	47%
Commissioner of the Revenue	258,360	1,217,393	959,033	79%
Commonwealth's Attorney	599,598	1,046,936	447,338	43%
Sheriff	2,950,110	10,193,998	7,243,888	71%
Treasurer	172,935	737,598	564,663	77%
<b>Grand Total</b>	<b>4,524,437</b>	<b>14,230,335</b>	<b>9,705,898</b>	<b>68%</b>

Gillette/3704

# COUNTY OF YORK

## MEMORANDUM

**DATE:** March 16, 2022

**TO:** Neil Morgan, County Administrator

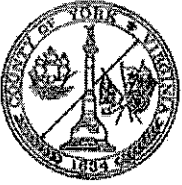
**FROM:** Kevin Smith, Director of Library Services *KS*

**SUBJECT:** FY23 Budget-Youth Services Librarian Position

At the March 15, 2022, Board of Supervisors meeting Mr. Roane, District 4 Supervisor, asked about the duties and responsibilities of the new full-time Youth Services Librarian for the Yorktown Library proposed in the FY2023 Budget.

The new position will be the Youth Services Librarian for the Yorktown Library specializing in developing library programs and services for pre-K through high school students and their families. In addition to an entire children's wing, the new library will have a dedicated young adult area and a technology lab, aka "Makerspace"; therefore, special emphasis will be placed on teen programs including classes supporting STEAM (Science, Technology, Engineering, Art, Math) which will include basic computer coding, 3D design and printing, robotics, and gaming. Traditional library programs will also be developed such as homeschool support, life skills, young adult literature, and graphic novels.

Previously, youth services programs provided at the Yorktown Library were limited due to space constraints and staffing. With the expanded space in the new library and the additional staff position, we will be able to offer more educational programs and services comparable to those offered at the Tabb Library and Williamsburg Regional Library. The new position and renovated building supports the Board's Strategic Priority 2: Excellent Educational Services.



## Commissioner of the Revenue

### COUNTY OF YORK, VIRGINIA

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ANN H. THOMAS

Commissioner

BRANDY N. PALAZZONE

Chief Deputy

## MEMORANDUM

Date: March 17, 2022

To: York County Board of Supervisors

From: Brandy N. Palazzone, Chief Deputy Commissioner of the Revenue *BNP*  
on behalf of Ann H. Thomas, Commissioner of the Revenue

Subject: Revenue from Short-Term Rental-Tourist Homes FY21 – FY22-Jan

At the beginning of FY21, there were 7 active Short-Term Rental Tourist Homes. The total revenue generated for each tax type is as follows: Business License \$250.00; Business Personal Property Tax \$343.00; Lodging Tax \$12,104.00 and Room Tax \$3,755.00. At the end of FY21, there were 6 active Tourist Homes as one closed during the fiscal year.

In comparison to the Short-Term Rental Tourist Homes and at the beginning of FY21, there were 5 active Bed & Breakfasts (B&B's). The total revenue generated for each tax type is as follows: Business License \$747.00; Business Personal Property Tax \$1,750.00; Lodging Tax \$17,623.00 and Room Tax \$3,876.00. At the end of FY21, there were 4 active B&B's as one closed during the fiscal year.

At the beginning of FY22, there were 7 active Short-Term Rental Tourist Homes. A new home opened in July 2021. The total revenue generated through January 31, 2022, for each tax type, is as follows: Business License \$753.00 (Filed by March 1, 2022), Business Personal Property has not been assessed at this time; Lodging Tax \$8,155.00 and Room Tax \$1,996.00. As of January 31, 2022, there are a total of 10 active Tourist Homes.

In comparison to the Short-Term Rental Tourist Homes and at the beginning of FY22, there were 4 active Bed & Breakfasts (B&B's). The total revenue generated through January 31, 2022, for each tax type, is as follows: Business License \$1,883.00 (Filed by March 1, 2022); Business Personal Property has not been assessed at this time; Lodging Tax \$15,365.00 and Room Tax \$3,448.00. As of January 31, 2022, there are a total of 4 active B&B's.

AHT/BNP/wdk