Adopted
Annual Budget
Fiscal Year 2016

York County
VIRGINIA
America's Future Since 1781

This document is dedicated to James “Mac” McReynolds.

York County’s longest serving County Administrator

Mac began his tenure with York County in 1983 as a senior accountant. Within five years, he was promoted to Chief of Budget & Accounting and four years later he became the Director of Financial & Management Services. He was appointed County Administrator in May, 2001. It was his leadership in this role that ushered the County into the modern era.

As a leader, Mac personified vision. As a boss, he treated employees fairly and always took time to say “hi”, often exhibiting his good humor through the telling of a joke or a story. His memory, recall, and math skills were phenomenal and he provided valuable guidance and direction to all County departments throughout the years. His experience and advice was immeasurable during the course of many difficult budget seasons.

Much beloved, he will be deeply missed, but not forgotten, by the Budget & Financial Reporting Division staff and by all County employees who knew him.

March 4,1955 - October 19, 2014

In Memoriam

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York County Principal Officials

Board of Supervisors

Thomas G. Shepperd, Jr., Chairman

George S. Hrichak, Vice Chairman

Walter C. Zaremba

Sheila S. Noll

Donald E. Wiggins

Constitutional Officers

Clerk of the Circuit Court	Kristen N. Nelson
Commissioner of the Revenue	Ann H. Thomas
County Treasurer	Deborah B. Robinson
Commonwealth's Attorney	Benjamin M. Hahn
Sheriff	J. D. Diggs

County Officials

County Administrator - Interim	J. Mark Carter
County Attorney	James E. Barnett
Deputy County Administrator	Vivian A. Calkins-McGettigan
Director of Community Services	Laurie Blanton-Coleman
Director of Environmental Services - Interim	Brian Woodward
Director of General Services	Mark Bellamy
Fire Chief	Stephen P. Kopczynski
Controller	Deborah Morris


GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

County of York

Virginia

For the Fiscal Year Beginning

July 1, 2014

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the **County of York, Virginia** for its annual budget for the fiscal year beginning **July 1, 2014**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.

BOARD OF SUPERVISORS
COUNTY OF YORK
YORKTOWN, VIRGINIA

Resolution

At a regular meeting of the York County Board of Supervisors held in York Hall, Yorktown, Virginia, on the 5th day of May, 2015:

Present	Vote
Thomas G. Shepperd, Jr., Chairman	Yea
George S. Hrichak, Vice Chairman	Yea
Walter C. Zaremba	Yea
Sheila S. Noll	Yea
Donald E. Wiggins	Yea

On motion of Mrs. Noll, which carried 5:0, the following resolution was adopted:

A RESOLUTION TO APPROVE THE BUDGETS AND APPROPRIATE FUNDS FOR THE COUNTY OF YORK AND THE YORK COUNTY SCHOOL DIVISION FOR THE FISCAL YEAR BEGINNING JULY 1, 2015, AND ENDING JUNE 30, 2016

WHEREAS, the County Administrator has submitted to the York County Board of Supervisors a proposed annual budget for the County for the fiscal year beginning July 1, 2015, and ending June 30, 2016, which has been reviewed by the Board of Supervisors; and

WHEREAS, it is necessary to adopt said budget and appropriate sufficient funds to cover the requirements included therein; and

WHEREAS, the Board of Supervisors, in exercising its independent judgment and in concert with the York County School Board, has considered the school's annual operating budget; and

WHEREAS, after considering the availability of local funds, approval of the York County School Board's fiscal year 2016 educational budget is based upon funding from the federal government in the amount of \$15,268,656; from the state government in the amount of \$61,071,835; from the local appropriations in the amount of \$51,275,444; and other local revenues in the amount of \$1,674,578;

NOW, THEREFORE, BE IT RESOLVED by the York County Board of Supervisors this 5th day of May, 2015, that the fiscal year 2016 annual budget of the York County School Division for school operations in the amount of \$129,290,513 be, and is hereby, approved subject to and contingent upon the availability of funds as indicated in the preamble hereto.

BE IT FURTHER RESOLVED that the annual budget in the sum of $4,961,984 for fiscal year 2016 be, and is hereby, approved for the operation of food service programs for purposes authorized and approved by the York County School Board subject to and contingent upon the availability of funds.

BE IT STILL FURTHER RESOLVED that the annual budget in the sum of $17,335,000 for fiscal year 2016, and in the sum of $18,100,000 for fiscal year 2015 be, and is hereby, approved for the School Division Health and Dental Insurance Fund for purposes authorized and approved by the York County School Board subject to and contingent upon the availability of funds.

BE IT STILL FURTHER RESOLVED that an annual appropriation in the sum of $8,889,000 for fiscal year 2016 be, and is hereby, made for school capital projects.

BE IT STILL FURTHER RESOLVED that the fiscal year 2016 annual budget for the County of York be, and is hereby, adopted as proposed on this date.

BE IT STILL FURTHER RESOLVED that the following annual appropriations for fiscal year 2016 be, and are hereby, made in the General Fund for the following functions:

Function	Amount
General Administration	$ 2,460,613
Judicial Services	2,773,060
Public Safety	31,598,547
Environmental & Development Services	3,907,921
Finance & Planning	9,021,796
Education & Educational Services	60,511,614
Human Services	3,619,212
General Services	6,856,725
Community Services	2,937,582
Capital Outlay, Fund Transfers & Non-Departmental	9,714,211
Total General Fund	$ 133,401,281

BE IT STILL FURTHER RESOLVED that the County Administrator be, and is hereby, authorized to transfer the appropriations in the General Fund Non-Departmental function to the related categories in the various General Fund functions.

BE IT STILL FURTHER RESOLVED that the appropriation of the transfer of one-half (1/2) of the actual meals tax collections to the Water and Sewer Utility Funds and Stormwater Management Fund be, and is hereby, adjusted in the General Fund to effect the funding for County water, sewer and stormwater projects.

BE IT STILL FURTHER RESOLVED that the appropriation of the transfer of an amount equal to actual revenues received as a result of the three percent (3%) increase in the Transient Occupancy Tax rate to the Tourism Fund be, and is hereby, adjusted in the General Fund to effect the funding for tourism and travel related activities.

BE IT STILL FURTHER RESOLVED that the $60,511,614 appropriated above from the General Fund for Education and Educational Services, includes $51,275,444 for the local contribution to the School Division for support of the School operating budget and, of this amount $50,140,794 is appropriated as a non-categorical appropriation to be allocated among the various school operating categories as the School Board deems necessary and $1,134,650 is appropriated to the Operation and Maintenance Category for continuation of the School Grounds Maintenance Agreement, dated July 20, 2010, as adopted by the York County Board of Supervisors and the York County School Board.

BE IT STILL FURTHER RESOLVED that, pursuant to the School Division's request, the sum of $450,000 is appropriated in the Revenue Stabilization Reserve Fund for fiscal year 2016 for transfer to the School Capital Fund to be used for the 800 MHz Emergency Radio Reception Project, and $450,000 is appropriated in the School Capital Fund for said project.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of $3,070,536 for fiscal year 2016 be, and is hereby, made in the Tourism Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation of the Tourism Fund be, and is hereby, adjusted if and when additional revenues from the transient occupancy taxes become available. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of $6,449,347 for fiscal year 2016 be, and is hereby, made in the Social Services Fund for the operation of the York/Poquoson Department of Social Services.

BE IT STILL FURTHER RESOLVED that the annual appropriation of the Social Services Fund be, and is hereby, adjusted if and when additional federal and/or state funds or local contributions become available or are reduced. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of $9,000 for fiscal year 2016 be, and is hereby, made in the Law Library Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of $1,407,641 for fiscal year 2016 be, and is hereby, made in the Children and Family Services Fund for the operation of the Head Start and the United States Department of Agriculture (USDA) Programs.

BE IT STILL FURTHER RESOLVED that the annual appropriations of the Head Start and USDA Programs be, and are hereby, adjusted if and when additional federal and/or state funds or local contributions become available or are reduced. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of $1,046,000 for fiscal year 2016 be, and is hereby, made in the Community Development Authority Revenue Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation of the Community Development Authority Revenue Fund be, and is hereby, adjusted if and when additional revenues from general property taxes, other local taxes, special assessments and interest income become available. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of $2,756,819 for fiscal year 2016 be, and is hereby, made in the County Debt Service Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of $28,145,587 for fiscal year 2016 be, and is hereby, made in the School Debt Service Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of $1,717,390 for fiscal year 2016 be, and is hereby, made in the Stormwater Management Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of $4,902,504 for fiscal year 2016 be, and is hereby, made in the County Capital Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of $255,800 for fiscal year 2016 be, and is hereby, made in the Workers' Compensation Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of $4,563,484 for fiscal year 2016 be, and is hereby, made in the Vehicle Maintenance Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of $1,955,558 for fiscal year 2016 be, and is hereby, made in the Other Post-Employment Benefits Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation of the Other Post-Employment Benefits Fund is hereby, adjusted for changes in the annual cost based on the actuarial valuations. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of $10,902,282 for fiscal year 2016 be, and is hereby, made in the Health & Dental Insurance Fund.

BE IT STILL FURTHER RESOLVED that the following appropriations for fiscal year 2016 be, and are hereby, made in the Enterprise Funds:

Solid Waste Management Fund	$	4,646,019
Water Utility Fund	$	383,200
Sewer Utility Fund	$	13,663,025
Yorktown Operations Fund	$	93,692
Regional Radio Project Fund	$	2,767,138

BE IT STILL FURTHER RESOLVED that the annual appropriation of the Yorktown Operations Fund be, and is hereby, adjusted if and when additional revenues from docking fees become available. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the annual appropriation of the Regional Radio Project Fund be, and is hereby, adjusted if and when additional revenues from air time usage, reimbursements for maintenance and other sources become available. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the County Treasurer, upon receipt of a written order from the County Administrator, is authorized to advance monies between the several County funds under her custody provided, however, that the total advanced to any particular fund, plus the amount of monies disbursed from that fund, does not exceed the annual appropriation of said fund.

BE IT STILL FURTHER RESOLVED that, the County Administrator shall be, and is hereby, authorized to do all things necessary to apply for federal and state library aid and in addition, the annual appropriation for library operations be, and is hereby, adjusted for all funds received under this program in accordance with the recommendations of the York County Library Board.

BE IT STILL FURTHER RESOLVED that, upon receiving notice of grant or program opportunities offered by various federal, state, local and other outside organizations, the County Administrator or his designee be, and is hereby designated as the agent to execute the necessary grant or program application and other documentation, unless the terms of the grant or program require specific actions by the Board, to give such assurances as may be required by the agreement subject to approval as to form by the County Attorney and to provide such additional information as may be required by the awarding organization. In addition, the funding awarded, not to exceed $50,000, shall be, and is hereby, appropriated to the applicable functional area.

BE IT STILL FURTHER RESOLVED that interest earned on grant and program awards received from federal, state, local and other outside organizations be, and is hereby, appropriated to the appropriate functional area to be expended in accordance with guidelines as established by the organizations.

BE IT STILL FURTHER RESOLVED that additional funds received for various County programs, including contributions, donations, and cash proffers be, and are hereby, appropriated for the purposes established by each program.

BE IT STILL FURTHER RESOLVED that funds received for the off-duty employment by deputy sheriffs program be, and hereby are, appropriated in the General Fund to cover the costs of the program.

BE IT STILL FURTHER RESOLVED that additional funds received for the Medic Transport Fee Recovery be, and hereby are, appropriated in the General Fund to cover the costs of the program.

BE IT STILL FURTHER RESOLVED that funds received from the Federal Emergency Management Agency (FEMA) for reimbursements for expenses incurred as a result of unusual or infrequent events not to exceed $50,000 per incident be, and are hereby, appropriated under this program to the appropriate functional area.

BE IT STILL FURTHER RESOLVED that funds received through insurance claims for damages incurred to County property as a result of unusual or infrequent events not to exceed $50,000 per incident be, and are hereby, appropriated under this program to the appropriate functional area.

BE IT STILL FURTHER RESOLVED that upon receipt of written notification from the State Compensation Board of additional funds for the Constitutional Officers (Commonwealth's Attorney, Sheriff, Clerk of Court, Treasurer, and Commissioner of the Revenue) be, and are hereby, appropriated in the General Fund to be expended in accordance with guidelines as established by the state government.

BE IT STILL FURTHER RESOLVED that the annual contributions that are in excess of $50,000, which are hereby appropriated, shall be disbursed on a semi-annual basis with the amount disbursed not to exceed one-half of the total appropriation, unless otherwise agreed upon. Contributions to the York County School Division and the York/Poquoson Department of Social Services are exempt from this limitation. In addition, the County Administrator may require written reports on how the previous allocation(s) was/were spent before any future disbursements are made.

BE IT STILL FURTHER RESOLVED that the monies be, and are hereby, appropriated for fiscal year 2016 in the various funds for the purpose of liquidating encumbered purchase transactions and for continuing capital and special projects as of June 30, 2015, not to exceed the applicable fund balance/net assets/net position as recorded in the County's audited accounting records. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the County Administrator be, and is hereby, authorized to transfer funds within appropriation functions. These transfers may be made to allow the disbursement of funds for unanticipated costs incurred in daily County operations.

BE IT STILL FURTHER RESOLVED that the County Administrator, Controller and Chief of Budget and Financial Reporting be, and are hereby, the authorized signers for the Financial and Management Services petty cash account available to allow for emergency purchases necessary in daily County operations.

A Copy Teste:

Mary E. Simmons

Mary E. Simmons
Deputy Clerk

BOARD OF SUPERVISORS
COUNTY OF YORK
YORKTOWN, VIRGINIA

Resolution

At a regular meeting of the York County Board of Supervisors held in York Hall, Yorktown, Virginia, on the 5th day of May, 2015:

Present	Vote
Thomas G. Shepperd, Jr., Chairman	Yea
George S. Hrichak, Vice Chairman	Yea
Walter C. Zaremba	Yea
Sheila S. Noll	Yea
Donald E. Wiggins	Yea

On motion of Mr. Hrichak, which carried 5:0, the following resolution was adopted:

A RESOLUTION TO ADOPT THE FISCAL YEAR 2016-2025 CAPITAL IMPROVEMENTS PROGRAM AS A LONG-RANGE PLANNING DOCUMENT

WHEREAS, in consideration of materials received from the departments and agencies of the County and direction from the Board of Supervisors, the Interim County Administrator has developed a Proposed Fiscal Year 2016-2025 Capital Improvements Program; and

WHEREAS, the Capital Improvements Program serves as a long-range planning document subject each year to review and approval of funding by the Board of Supervisors; and

WHEREAS, such review has been completed for the fiscal year 2016-2025 Capital Improvements Program;

NOW, THEREFORE, BE IT RESOLVED by the York County Board of Supervisors this 5th day of May, 2015, that the Interim County Administrator's proposed Fiscal Year 2016-2025 Capital Improvements Program be, and is hereby, adopted.

A Copy Teste:

Mary E. Simmons
Mary E. Simmons
Deputy Clerk

BOARD OF SUPERVISORS
COUNTY OF YORK
YORKTOWN, VIRGINIA

Resolution

At a regular meeting of the York County Board of Supervisors held in York Hall, Yorktown, Virginia, on the 5th day of May, 2015:

Present	Vote
Thomas G. Shepperd, Jr., Chairman	Yea
George S. Hrichak, Vice Chairman	Yea
Walter C. Zaremba	Yea
Sheila S. Noll	Yea
Donald E. Wiggins	Yea

On motion of Mr. Zaremba, which carried 5:0, the following resolution was adopted:

A RESOLUTION TO DESIGNATE A PORTION OF THE REAL PROPERTY TAX FOR SCHOOL PURPOSES

WHEREAS, Public Law 874 enacted by the 81st Congress, and codified in 20 U.S.C. Sections 236 to 241-1 and 242 to 244 (hereinafter "the Act"), provides for federal financial assistance to local educational agencies in areas affected by federal activities; and

WHEREAS, approximately thirty-seven percent (37%) of the land area of York County is controlled by the federal government, which entitles the York County School Division to financial assistance under Section 2 of the Act, as administered pursuant to U. S. Department of Education regulations governing distribution of financial aid authorized by the Act, 34 CFR Part 222, Subpart J; and

WHEREAS, the York County School Division is a fiscally dependent local educational agency under these U. S. Department of Education regulations; and

WHEREAS, 34 CFR Section 222.3, Definitions, provides that for a fiscally dependent local educational agency, the local real property tax rate for school purposes can be defined as "that portion of a local real property tax rate designated by the general government for school purposes"; and

WHEREAS, the York County Board of Supervisors finds it to be in the best interest of the citizens of York County to designate a portion of the local real property tax rate for school purposes in conformance with 34 CFR Section 222.3;

NOW, THEREFORE, BE IT RESOLVED by the York County Board of Supervisors this 5th day of May, 2015, that, for Fiscal Year 2016, a portion of the York County, Virginia, local real property tax rate equal to fifty eight and seven tenths cents ($0.587) per $100 of valuation be, and is hereby, designated for school purposes as provided in 34 CFR Section 222.3.

A Copy Teste:

Mary E. Simmons

Mary E. Simmons
Deputy Clerk

BOARD OF SUPERVISORS
COUNTY OF YORK
YORKTOWN, VIRGINIA

Ordinance

At a regular meeting of the York County Board of Supervisors held in York Hall, Yorktown, Virginia, on the 5th day of May, 2015:

Present	Vote
Thomas G. Shepperd, Jr., Chairman	Yea
George S. Hrichak, Vice Chairman	Yea
Walter C. Zaremba	Yea
Sheila S. Noll	Yea
Donald E. Wiggins	Yea

On motion of Mr. Hrichak, which carried 5:0, the following ordinance was adopted:

AN ORDINANCE TO IMPOSE TAX LEVIES UPON TANGIBLE PERSONAL PROPERTY, UPON MACHINERY AND TOOLS, UPON MOBILE HOMES, AND UPON REAL ESTATE FOR THE CALENDAR YEAR 2015, AND TO PRORATE TAXES ON MOBILE HOMES AS AUTHORIZED BY SEC. 58.1-3001 OF THE CODE OF VIRGINIA

WHEREAS, it is necessary for the Board of Supervisors to establish real estate and personal property tax levies for the County of York for calendar year 2015 beginning January 1, 2015, and ending December 31, 2015; and

WHEREAS, the Board has duly advertised and held a public hearing on the subject tax levies;

NOW, THEREFORE, BE IT ORDAINED by the York County Board of Supervisors this the 5th day of May, 2015, that the following County tax levies be, and they hereby are, imposed for the calendar year 2015:

	Class of Property	Rate Per $100 of Assessed Valuation
1.	Real Estate	0.7515
2.	Tangible Personal Property	4.00

3.	Tangible Personal Property—for one vehicle owned by a disabled veteran	1.00
4.	Machinery and Tools	4.00
5.	Vehicles without motive power, used or designed to be used as manufactured homes as defined in Section 36-85.3 of the Code of Virginia	0.7515
6.	Boats or watercraft weighing five tons or more	1.00

BE IT FURTHER ORDAINED that if a mobile home is delivered or moved to York County after January one of any year and used as a place of full-time residence by any person, the Commissioner of the Revenue shall assess and quarterly prorate any property taxes which would have been collectible had such mobile home been situated within York County on January one of that year.

A Copy Teste:

Mary E. Simmons

Mary E. Simmons
Deputy Clerk

County Administration

Interim County Administrator
J. Mark Carter

Administrative/Legislative Services
Economic Development
Real Estate Assessment
Public Information
Planning

May 6, 2015

The Honorable Chairman and Members
York County Board of Supervisors
224 Ballard Street
Yorktown, Virginia 23690-0532

Dear Members of the Board:

Subject: – Fiscal Year 2016 Adopted Budget

I am pleased to present the Fiscal Year 2016 Adopted Budget document, which reflects the priorities and details embodied in the Budget adoption actions taken by the Board of Supervisors on May 5, 2015.

In summary, the Adopted Budget includes the following:

- A General Fund budget that is only 0.7% higher than the fiscal year 2015 adopted budget, being consistent with the modest revenue growth projected for fiscal year 2016;
- No tax rate changes (maintains current real estate rate at $0.7515 per $100 of assessed value);
- An increase of $361,000 (0.7%) in local funding for the School Operating Budget and funding of the School Division's Capital Improvements Program generally consistent with the FY2015 – FY2024 approved CIP;
- A compensation package for County employees that moderates health and dental insurance cost increases and which provides a market adjustment of 2.5%;
- An increase in funding to certain outside agencies to more closely match their requests after years of flat or reduced levels, with particular attention to those that are based on a per capita funding formula;
- An increase in departmental funding to maintain governmental service levels, address price increases, and continue to deliver quality services to citizens; and
- A decrease in debt service expenditures, which provided a funding source for the increased expenditures in other categories.

224 Ballard Street • P.O. Box 532 • Yorktown, Virginia 23690-0532 • (757) 890-3320
Fax: (757) 890-4000 •TDD (757) 890-3300 • Email: ctyadm@yorkcounty.gov
A Hampton Roads Community

The Budget Process in York County

In York County, the budget serves three purposes. First, as a policy document, the budget represents the implementation of the Board's policy setting in the form of specific funding decisions. Second, it sets the tax rates and authorizes spending, which only the Board has the authority to do. Finally, the budget is a financial planning tool through which the County ensures that the available sources of funds will be sufficient to meet the anticipated and unanticipated cost of providing services to County citizens over the coming year. Please refer to the accompanying *Summary of FY2016 Budget Development and Adoption Process* for additional information.

York County adopts an annual operating budget for the fiscal period beginning July 1 and ending June 30. Fixed budgets are presented for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, Internal Service Funds and Enterprise Funds.

The Capital Improvements Program (CIP) is a ten-year plan, of which the first year represents the Capital Improvements Budget. The County has several major new buildings and large renovation projects in its long-range strategic plan and the CIP proposes a funding plan that would allow those projects to be accomplished.

In compliance with the Code of Virginia, York County's policy for the General Fund is to propose and adopt a balanced budget, whereby expenditures do not exceed available revenues. The County's revenue stream consists of local, state, federal and other financing sources. The majority of the County's revenue is derived from general property taxes. The County's expenditure budget is divided into various functional areas.

TOTAL COUNTY BUDGET - $178,120,354

The total County Budget for all funds for fiscal year 2016 is $178.1 million, net of inter-fund transfers of $22.5 million and net of anticipated bond proceeds in the amount of $22 million to fund the School Division's fiscal year 2015 and 2016 capital projects. Interfund transfers decreased by $6.7 million from the proposed budget primarily because of a change in the method of accounting for employer contributions to the Health and Dental Insurance Internal Service Fund. Consistent with past budgets and the Board's spending priorities, the largest single component of the total County Budget is funding for Education and Educational Services. Funds for this purpose equal $60.5 million or 33.9% of the total budget. After Education and Educational Services, the second highest spending priority is Public Safety. This function comprises $31.6 million or 17.7% of the total County Budget.

The total County Budget (not netted) is $222.6 million, including the General Fund budget of $133.4 million, the various public utilities accounted for as Enterprise Funds and with total expenses of $21.6 million, and all other funds totaling a combined $67.6 million. The FY2016 Budget is 13.1% higher than the current year, primarily attributable to the $22 million borrowing anticipated in the fall of calendar year 2015 to fund the School Division's fiscal year 2015 and 2016 capital projects, and which represents the resumption of a practice of borrowing every year vs. every other year.

The proposed County Budget is reconciled to the adopted County Budget below:

TOTAL PROPOSED TO TOTAL ADOPTED RECONCILIATION (net of interfund transfers)

Total Proposed County Budget (net of interfund transfers)	$170,829,287
Reduction in interfund transfers due to a change in accounting treatment of health and dental premiums	6,738,433
Impact Aid Stabilization Fund transfer to School Capital Fund	450,000
Compensation adjustment	102,634
Total Adopted County Budget (net of interfund transfers)	$178,120,354

TOTAL PROPOSED TO TOTAL ADOPTED RECONCILIATION

Total Proposed County Budget	$200,033,669
Fall borrowing to fund school capital projects	22,000,000
Impact Aid Stabilization Fund	450,000
Compensation adjustment	102,634
Total Adopted County Budget	$222,586,303

GENERAL FUND BUDGET - $133,401,281

General Fund Revenues

General Fund revenues are derived from a variety of sources. Of the $133.4 million in revenue estimated for fiscal year 2016, $117.7 million or 88.2% is from local and other sources. The primary sources of local revenue are General Property Taxes (61.7%) and Other Local Taxes (22.3%), which combined are $112.0 million, or 84.0% of total revenue. General Property Taxes reflects a $211,000 increase, primarily due to expected increases in personal property taxes because of new car purchases.

Additional local revenue categories include Permits, Fees (including an increase in the Ambulance Transport Fees) and Regulatory Licenses; Fines and Forfeitures; Use of Money and Property; Charges for Services; Fiscal Agent Fees and Administration; Miscellaneous; and Recovered Costs. These sources account for 4.2% of General Fund revenues, or $5.6 million. Other Sources total $1.9 million or 1.4% and includes payments from the School Division for grounds maintenance, video services, radio maintenance and law enforcement at the high schools. Also in Other Sources is a transfer from the Marquis Community Development Authority Special Revenue Account for services provided to the facilities in the project area.

The remaining $13.8 million or 10.4% is from various state and federal government supported programs.

General Fund Expenditures

The total General Fund expenditure budget is $133.4 million, which is $.9 million or .7% more than the current year budget. The Budget for fiscal year 2016 focuses on maintaining County services. Total personnel costs are increased by $.7 million and that includes a 2.5% market adjustment and a 2% increase in health and dental insurance employer-share premium rates. Non-personnel increases total $.2 million.

The net changes in County functions are as follows:

Public Safety	$	0.5	million
Finance & Planning		0.1	million
Education & Educational Services		0.1	million
Human Services		0.1	million
General Services		0.2	million
Capital Outlay, Fund Transfers and Debt Service		(0.3)	million
General Administration, Judicial Services and Environmental Services		0.2	million
Community Services and Non-Departmental		-	million
Total	$	0.9	million

Areas of special input are:

Education and Educational Services

The Budget shares the County's $950,000 in revenue growth with the School Division in the same proportion as was the fiscal year 2015 contribution to the School Division -- 38%, which provides $361,000 of additional County funding. It also includes a reduction in funding in the School Debt Service Fund, which covers the cost of debt obligations for school renovation and construction projects, representing 1.2% of the General Fund Budget. This reduction reflects savings resulting from the payoff of school-related bonds. The Capital Improvements Program funds $8.89 million of the School Division's requests for fiscal year 2016 and, consistent with the analysis conducted by County and School Division staff, and as mutually recommended by School Superintendent Dr. Shandor and I, programs funding for the new elementary school in fiscal year 2017, thus targeting a September 2019 opening of the new school. In addition, the Budget reflects the Board's decision to approve a transfer of $450,000 from the Impact Aid Stabilization Fund to the Schools Capital Fund for a radio system enhancement project.

The budgets for other Educational Services, including Library Services and Cooperative Extension, represent 2% of the General Fund Budget.

Personnel

The compensation actions in the Adopted Budget include a 2.5% market adjustment for County employees. Other personnel changes include funding to support the employer share of a rate increase in health and dental insurance premiums, and the payments of research and reinsurance fees as mandated under the Patient Protection & Affordable Care Act. The increase in the employer (County) share of health and dental insurance costs has been minimized as a result of an analysis of the amount of reserves in the County's Health and Dental Insurance Fund.

ENTERPRISE FUNDS EXPENSE BUDGETS - $21,553,074

The various funds included in this total are the Solid Waste Management Fund ($4.6 million), the Water Utility Fund ($.4 million), the Sewer Utility Fund ($13.7 million), the Yorktown Operations Fund ($0.1 million) and the Regional Radio Project Fund ($2.8 million). Revenue in these funds is primarily generated through user fees and connection charges.

Water and Sewer Utility Funds account for the water and sewer operations and capital projects. The Sewer Utility Fund supports the Bruton High School and Hornsbyville Area sewer projects, work management software replacement, sewer line and pump station rehabilitation, wood chipper and utility construction van replacement projects (included in the ten-year CIP).

OTHER COUNTY FUNDS EXPENSE BUDGETS - $67,631,948

Other fund types maintained by the County include Special Revenue Funds ($12.0 million), Debt Service Funds ($30.9 million), Capital Project Funds ($6.6 million), and the Internal Service Funds ($18.1 million). These are special-purpose fund types that account for various activities throughout the County. As previously mentioned, $22 million of this total represents an anticipated borrowing in the fall of calendar year 2015 to fund the School Division's fiscal year 2015 and 2016 capital projects.

The expenditure budgets for these combined funds reflect a decrease of $7.8 million or 14.5% from the current year after eliminating the anticipated bond proceeds from the School Debt Service Fund. The Community Development Authority Revenue Account Fund budget is based on the revised Memorandum of Understanding and the restructured outstanding debt. The County Debt Service Fund reflects the payments required on outstanding debt and there are no new borrowings planned for County projects. The County Capital Fund includes funding for critical maintenance projects, video services equipment replacements, emergency services apparatus replacements, and road and drainage improvements. The Health & Dental Insurance Internal Service Fund accounts for the County's self-insured health and dental program which includes both employee and employer revenues, claims and management of appropriate reserves.

INTERFUND TRANSFERS - ($22,465,949)

As a part of doing business, funds are transferred from one County fund to another. This usually occurs when the funds are collected in one fund and are allocated to another fund, such as the lodging tax, meals tax, or debt service payments. Interfund transfers have been netted from the total budget to eliminate duplication of transactions.

The impact of interfund transfers is as follows:

General Fund	$ (21.5)	million
Special Revenue Funds	(0.5)	million
Internal Service & Enterprise Funds	(0.5)	million
Net Interfund Transfers	$ (22.5)	million

COMMENTS

York County has a long tradition of fiscal conservatism that has served it well. As indicated by its excellent bond rating (upgraded to AAA by Standard and Poor's in 2014) and highly sought after credit, the County is in a solid financial position and has the resources necessary for sound fiscal management. These practices, many of which were recommended to the Board by the late James O. McReynolds (County Administrator, 2000 – 2014), have provided a foundation that enabled the County to weather the recession, yet we remain in a recovery mode. Staff in the County Administrator's Office and the Department of Financial & Management Services constantly monitor economic conditions, trends, and in particular, revenue collections. The fiscal year 2015 budget and financial plan remain on target as required to finish the current fiscal year within the appropriated budget and to provide a continued solid foundation for fiscal year 2016.

As in the past, this Budget reflects the efforts of County staff working diligently to keep costs to a minimum while still meeting the expectations of county citizens. I would like to thank all County agencies and departments for their efforts. A special thank you goes to Vivian Calkins-McGettigan, Deputy County Administrator, Debbie Morris, Controller, along with Budget & Financial Reporting Division Chief, Stephanie Moss, and staff members Debbie Goodwin, Renate Sutherland, Lisa Swartz, and Catherine McLain for a superb effort throughout the entire budget development and adoption process.

Respectfully,

J. Mark Carter
Interim County Administrator

County Administration

Interim County Administrator
J. Mark Carter

York County
VIRGINIA
America's Future Since 1781

Administrative/Legislative Services
Economic Development
Real Estate Assessment
Public Information
Planning

May 6, 2015

SUMMARY of FISCAL YEAR 2016 BUDGET DEVELOPMENT and ADOPTION PROCESS

The budget process involves a coordinated effort by Department Directors, the Budget and Financial Reporting Division and the County Administrator to prioritize expenditure requests and implement specific funding decisions made by the Board. The budget process is a continuous, virtually year-round effort that starts with guidance from the Board of Supervisors and, in turn, guidance provided to departments and agencies by the County Administrator.

While departments do have data from past year's budgets to work with, each of their budget requests starts with a clean slate. Every year is different, and every proposed expenditure line is scrutinized to ensure that project, program, and personnel cost proposals are necessary and are consistent with Board and citizen priorities.

In York County, the budget serves three purposes. First, as a policy document, the budget represents the implementation of the Board's policy setting in the form of specific funding decisions. Second, the Board has the sole authority to set tax rates and authorize spending. This authority is exercised through approval of the annual operating budget. Finally, the budget is a financial planning tool through which the County ensures that the available sources of funds will be sufficient to meet the anticipated and unanticipated cost of providing services to County residents over the coming year.

In compliance with the Code of Virginia, the adopted General Fund Budget is balanced, whereby revenues equal expenditures. The County's revenue stream consists of local, state, federal and other financing sources. The majority of the County's revenue is derived from general property taxes. The County's expenditure budget is divided into functional areas.

York County adopts an annual operating budget for the fiscal period beginning July 1 and ending June 30. Fixed budgets are presented for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, Internal Service Funds and Enterprise Funds.

The Capital Improvements Program (CIP) is a ten-year plan, of which the first year represents the Capital Improvements Budget. The County has several major new buildings and large renovation projects, various emergency services and communications initiatives, and multiple utility infrastructure improvements in its long-range plan.

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Fax: (757) 890-4000 •TDD (757) 890-3300 • Email: ctyadm@yorkcounty.gov
A Hampton Roads Community

The primary long-term issues that York County faces include its aging infrastructure, relative dependence on its top tax payers and the tourism industry, a growing number of unfunded mandates, including the Chesapeake Bay Preservation Water Quality Standards, and reduced support from state and federal sources, particularly impacting the Constitutional Officers and the School Division. The FY 2016 budget seeks to address these issues by providing funding to maintain infrastructure, support economic development and tourism activities, support the School Division, and provide funding to meet mandates. The County endured the challenges of maintaining adequate and expected service levels while experiencing the declines in revenue associated with the recession and the resultant impacts on property assessments and consumer spending and, consequently, has not been forced to draw on reserves, as has been the case with various other jurisdictions.

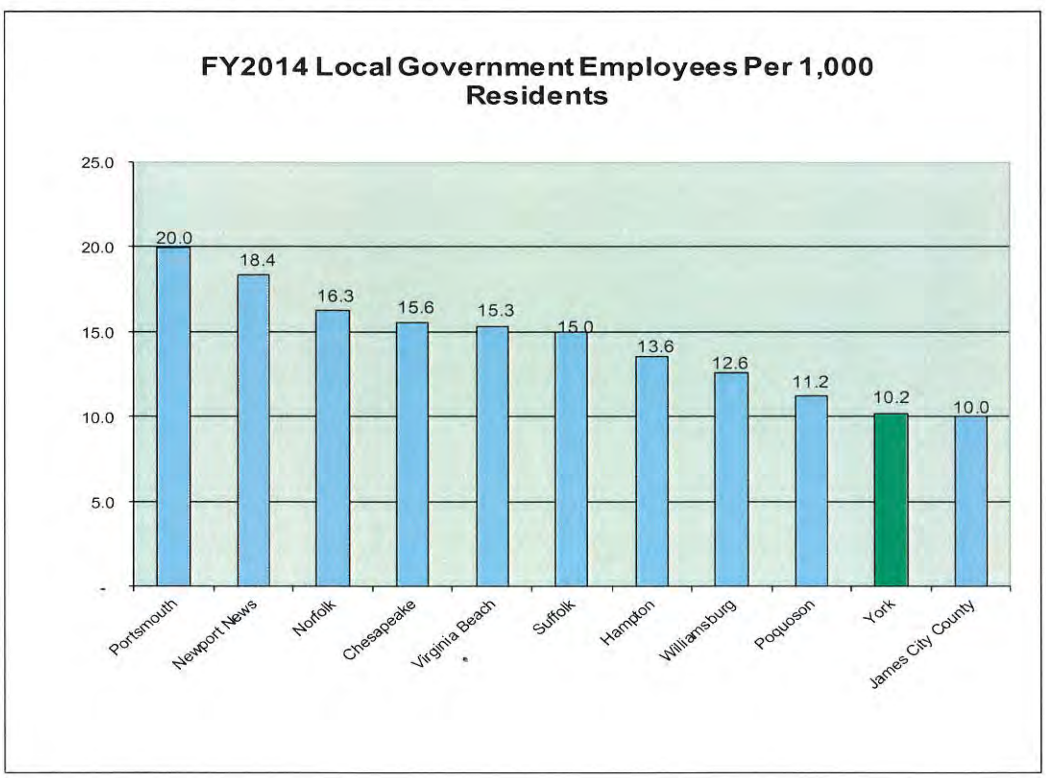
At the same time, the School Division has experienced decreases in state funding and has turned to the County for assistance to bridge the gap. Even with these challenges, the County, as evidenced by this table, has maintained one of the lowest tax rates in the region.

Comparison of Real Estate Tax Rates

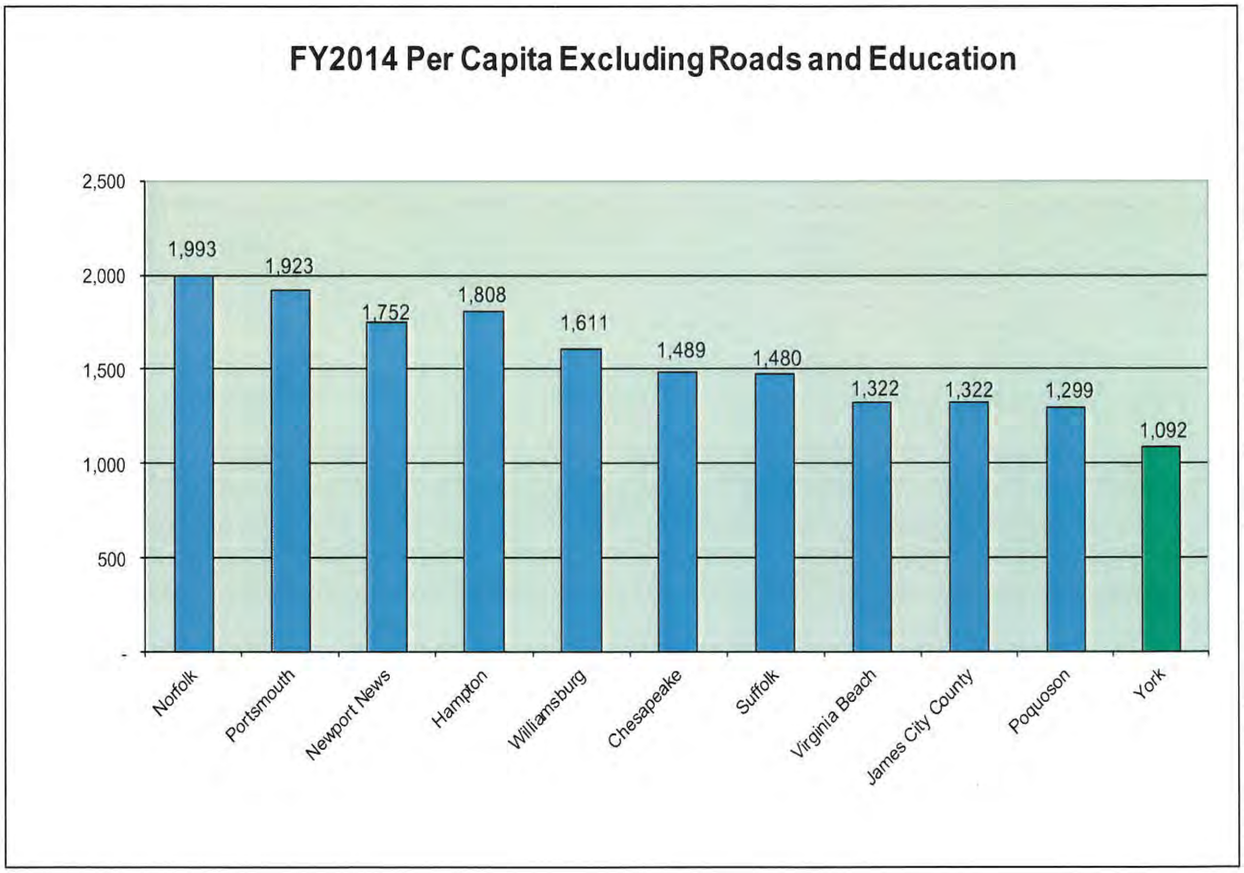
Portsmouth	$1.27
Hampton	$1.24
Newport News	$1.22
Norfolk	$1.15
Poquoson	$1.07
Chesapeake	$1.05
Suffolk	$1.03
Virginia Beach	$0.93
Isle of Wight	$0.85
James City	$0.77
York County	$0.7515
Gloucester	$0.65
Williamsburg	$0.57

YorkCounty

During the most recent completed fiscal year (2014), the County had next to the fewest employees in the region, with approximately 10 employees per 1,000 residents, while still successfully delivering a full array of services to citizens and businesses.



As this next graph demonstrates, in terms of operating expenditures, excluding roads and education, the County spent $1,092 per capita in 2014, which was less than any jurisdiction in the region.



FY2016 Budget Challenges

Early guidance by the Board of Supervisors directed formulation of a budget that maintained service levels without requiring a tax increase. That guidance, coupled with assumptions and projections that: the local economy will grow at a modest rate; revenue will grow modestly; new construction will increase, but still remain relatively moderate in total volume; recent or future legislation will impose new mandates; and, existing levels of service must be maintained, created challenges for development of a balanced budget.

In addition, both the Board of Supervisors and the School Board expressed strong interest in being able to address and enhance employee compensation in the development of the fiscal year 2016 budget. Although York County does not strive to be the highest paid employer, the Board of Supervisors has recognized the importance of offering a competitive pay plan in order to retain and recruit qualified employees and has tried to be within a reasonable range with comparative localities. The fiscal year 2016 budget provides for a 2.5% market adjustment for County employees and the School Division provided comparable or better employee compensation increases in its budget as well.

In reviewing current and previous year revenue projections, it became obvious that assumptions made regarding revenue growth were overly optimistic. Real estate assessments are growing, however the growth is slower than anticipated. Therefore, it was necessary to decrease tax revenue projections for FY2016 as compared to budgeted FY2015 amounts, even though new construction continues to add to the County's tax base. Overall, revenue growth is expected to average a modest 1% per year. The sole fee increase included in the FY 2016 Budget involves the Ambulance Transport Fees, which were increased for the first time since they were enacted in 2010. A review of regulations, allowable limits, service costs and rates of neighboring jurisdictions showed that the County's rates were at the lower tier of allowable limits as well as below those charged by other localities on the Peninsula.

Analysis of the Capital Improvement Program (CIP) for both the County and the School Division indicates that the dearth of funding during the recession years has taken its toll. Needs for both entities in the coming years will likely outpace the funding anticipated to be available under status quo revenue generation projections. The County and the School Division have determined that a team approach will provide a good mechanism for determining funding priorities for future iterations of the Capital Improvements Program. In addition, the Board of Supervisors has agreed to continue the practice of making supplemental appropriations for technology improvements using funds remaining in the School Operating Fund at the end of fiscal year 2015 and also to add the opportunity for appropriations to a school bus replacement fund. Moreover, to smooth debt service fluctuations associated with the County's recent years' practice of issuing bonds every two years to fund school projects, this budget reflects a plan to resume annual borrowings.

The County has taken several recent positive steps to assist with managing some of its on-going fiscal challenges. As with other localities, health insurance costs are a significant impact on the budget. The County hired a benefits consultant that has been successful in helping to negotiate rates and fees, keeping staff informed regarding Affordable Care Act impacts, and assisting with wellness initiative planning. In addition, the County has hired a financial advisor who is reviewing reserve policies and will assist with debt management planning and other matters relating to debt.

Future Outlook

Looking forward, the County remains well-positioned geographically, essentially halfway between the Norfolk/Virginia Beach and Richmond metropolitan areas and employment centers. The military continues to influence growth and development activity in York County as a result of consolidations and relocations. The County real estate tax base remains strong and opportunities exist for several major mixed use developments to come to fruition and to bolster the tax base, helping to further enhance the County's recovery from the effects of the recession, yet not completely alleviating the budgeting challenges that lie ahead.

BUDGET OVERVIEW

History

York County, Virginia, which was originally named Charles River County, was one of Virginia's eight original "shires" formed in 1634. It was renamed nine years later in 1643 when the river that determines the County's character was also given the name of the then Duke of York. York County has played a major role in the development of this nation. Most importantly, it was the location of the culminating battle of the Revolutionary War and the subsequent surrender of Lord Cornwallis and his British army on October 19, 1781.

Form of Government

The County of York, Virginia (the County) is organized under the traditional form of government (as defined under Virginia Law). The governing body of the County is the Board of Supervisors that establishes policies for the administration of the County. The Board of Supervisors comprises five members: one member from each of five districts, elected for a four-year term by the voters of the district in which the member resides. The Board of Supervisors appoints a County Administrator to act as the administrative head of the County.

Mission Statement and Goals

In the formation of the budget, tying the Board of Supervisors' mission and goals to the allocation of funding is essential.

As stewards of the public trust and resources, the Board of Supervisors will maintain and improve the quality of life for all County citizens.

The Board will:

- emphasize efficiency, effectiveness, and openness of County government;
- protect the physical, historical and environmental heritage of the County;
- ensure that growth and development are positive forces on the quality of life; and
- value and respect the individual.

The Board's goals are to:

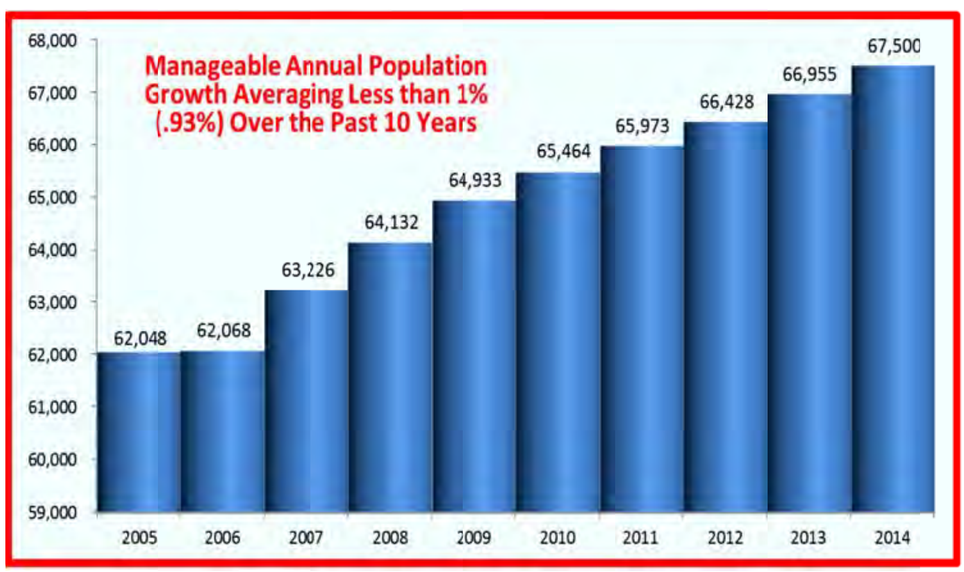
- define and aggressively pursue economic development that broadens the County's tax base and sustains its character and quality of life;
- improve communication and respect among the Board of Supervisors, the public, other elected and appointed officials, other agencies, and County staff;
- promote accountability, innovation and excellence in providing service to the customer;
- generate quality educational opportunities for all citizens; and
- manage the provision and expansion of County services and facilities in a manner that balances necessary increases in expenditures with the expansion of the tax base.

Location

York County consists of approximately 108 square miles, with federal landholdings constituting nearly 40% of the land. The County is located in the Virginia Coastal Plain on a peninsula formed by the James and York Rivers and the Chesapeake Bay. The Peninsula includes James City County and the cities of Hampton, Newport News, Poquoson and Williamsburg, all of which adjoin York County. The County and the Peninsula are part of the greater Hampton Roads region. The boundaries of Hampton Roads correspond fairly closely with the boundaries of the Virginia Beach-Norfolk-Newport News VA NC Metropolitan Statistical Area (MSA), as defined by the U.S. Census Bureau.

Population

York County is home to approximately 67,500 people and ranks 19th in population among the state's 95 counties and 30th among the 134 cities and counties. In land area, however, the County is the 3rd smallest county in Virginia, making it the 6th most densely populated county. The County's population has grown steadily for decades, and for the first decade of the 21st century, the average annual increase was 1.5%



Source: Weldon Cooper Center for Public Service

The majority of the growth, approximately 52% between 2010 and 2014, is due to net migration, which is the difference between the number of people moving into a community and the number of people moving out.

Age

The 2014 median age in the County was 41 years, 2 years older than in 2005. The population is getting older, on average, as it is all over the country, because of the aging of the post-war baby boom generation born between 1946 and 1964. The baby boom was followed by a “baby bust” period that brought lower fertility rates, causing a “bulge” in the age distribution of the population. Meanwhile, medical advances have increased the average life expectancy. The cumulative effect of these trends has been a significant rise in the median age both in York County and nationally.

Race

The racial composition of the County’s population has been fairly stable, with the Caucasian race representing 77% of the population in 2013. African-American race represents 13.3% of the population in 2013 while the Asian and Hispanic population represents 5.4% and 5.5% respectively.

Households

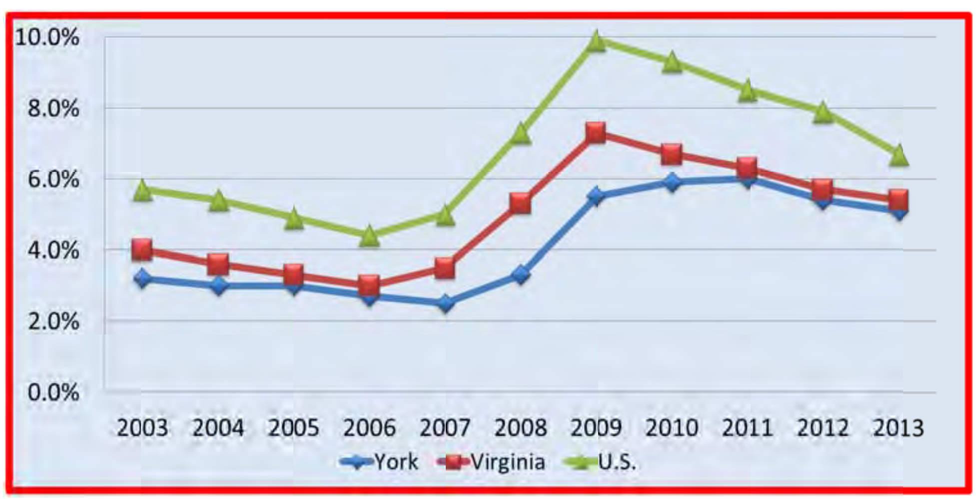
Almost 2/3 of the County’s estimated 24,432 households are married-couple families, despite an increase in other types of living arrangements such as single-parent families, unrelated people living together, and people living alone.

This prevalence of married-couple families in York County is reflected in its relatively large average household size, which, at 2.7 persons per household, was the highest on the Peninsula in 2010 and higher than averages for both the state (2.54) and the Virginia Beach-Norfolk-Newport News metropolitan area (2.55). This is partly attributable to the County’s large proportion of on-base military households.

Labor Force and Unemployment

The civilian labor force is well educated. York County leads its Peninsula neighbors with 94% of its adult population (25 and older) holding at least a high school diploma. Of those high school graduates, 46% hold at least a bachelor’s degree and 22% hold a graduate or professional degree.

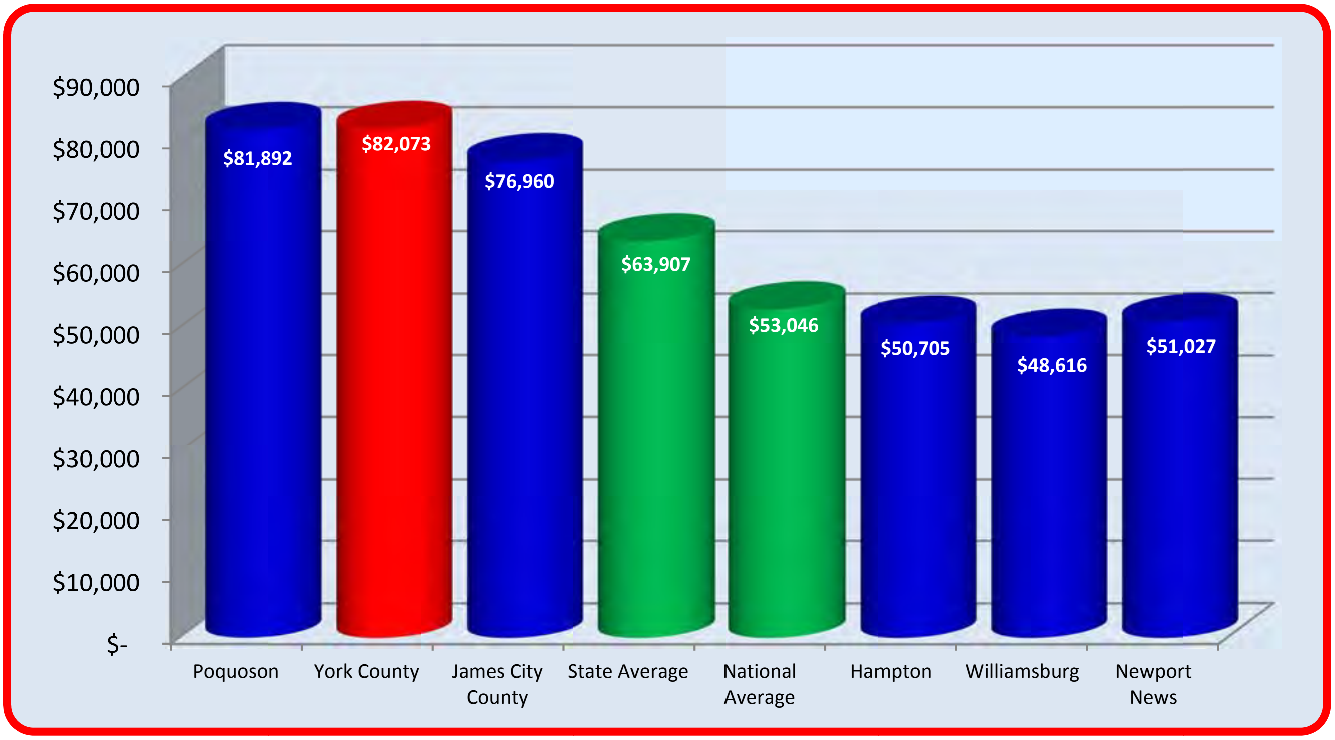
York County has one of the lowest unemployment rates in the metropolitan area, and it consistently trails the regional, statewide, and national rates. Following two consecutive years of an increase as a result of the national economic downturn, the County’s average monthly unemployment rate leveled off at 5.1% in 2013 and was at 4.3% in November 2014.



Source: Virginia Employment Commission

Income

York County is one of the most affluent localities in Hampton Roads, with a median household income of $82,073 according to the U.S. Census Bureau. York County has one of the lowest poverty rates on the Peninsula with an estimated 5.7% of the population living below the poverty line in 2013, according to the Census Bureau.



Source: U.S. Census Bureau American Community Survey, High Median Household Income – 5 Year Estimate (2009-2013)

Quality of Life

The results of the customer satisfaction surveys are as follows:

% Positive	2000	2005	2010	2015
Overall quality of life in York County	96%	98%	99%	98%
Overall value received for tax dollars	85	90	93	92
Quality of Fire and Rescue services	99	99	100	100
Quality of Law Enforcement services	96	96	99	99
Quality of School instructional programs	90	94	98	98
Quality of School buildings & facilities	91	94	99	98
Quality of recreational opportunities, parks, athletic fields	90	90	96	98
Appearance of County government properties and buildings	96	99	99	94
Quality of Library facilities	96	98	100	99
Quality of services available for disadvantaged persons	86	93	90	83

Source: York County Citizen Surveys

In 2004, York County ranked in the top 2% of the best counties in a nation-wide quality of life study conducted by American City Business Journals, Inc. The County ranked 37th among the nation's 3,141 counties and independent cities. The study used 20 categories for the quality of life rating, including median household income, racial diversity, unemployment, commute times for residents and high school graduation rates.

Economic Development

York County's economy continued to recover in fiscal year 2014 (FY14), as total commercial building permit values reached $23.4 million and 15 new projects were permitted. Total building permit values (residential & commercial) exceeded $76 million for the first time since 2009. The economic development fiscal year was highlighted by Atlantic Emergency Solutions (AES) announcement to build a new regional sales and service center in York County. AES executed a sales agreement for 3.1 acres of property owned by the Economic Development Authority (EDA) on Old York Hampton Highway for the new facility. Priority Nissan purchased property at the corner of Route 60 and Lightfoot Road for a new dealership. Priority will be joining Casey Toyota and Williamsburg Ford as the third new car dealership in the Lightfoot corridor. Smith/Packett, a national developer/owner of assisted living facilities, put 7.9 acres under contract at the corner of Rt. 134 and Victory Blvd for a 102 unit project. BAEPLEX a fitness, wellness and martial arts company, purchased six acres to build a new facility off Mooretown Road.

A total of 577 new business licenses were issued in FY2014 and the number of closed businesses dropped significantly from FY2013. New businesses locating in York County included: Marine Sonic, Tempus Jet Centers, Parks Orthodontics, Bancroft Granite & Marble, O'Reilly Auto Parts, Electronic Warfare Training, Imagination Village and Silt. The EDA executed a lease with the Carrot Tree restaurant for space in Riverwalk Landing. The Carrot Tree fits perfectly with the EDA's strategy of promoting the Yorktown waterfront as a restaurant destination.

The Office of Economic Development (OED) and EDA continued to support the fall "Williamsburg Arts" initiative to increase tourism. The OED and EDA helped create and fund the new "Blues, Brews and BBQ" and "Art on the River" fall events in Yorktown to bolster this endeavor. Water Country USA opened their new ride Colossal Curl in May, to rave reviews, and early summer attendance figures were strong. Keys Hospitality, LLC reopened the George Washington Inn under the Ramada flag in June, with a focus on the military market. York County's gross meals, room and general sales tax revenues attributable to tourism, exceeded $200 million in 2014, eclipsing totals achieved by James City County and the City of Williamsburg.

The OED and the EDA continued to focus on improving the County's entrepreneurial eco system and accelerating business growth. The OED took the lead organizing "START! Peninsula 3.0", to be held at the College of William & Mary's, Mason School of Business in the fall of 2014. This local version of "Shark Tank" will provide budding entrepreneurs cash grants, free business acceleration classes and rent free space in local business incubators. The EDA continued to support the regional Triangle Business & Innovation Center located in James City County and the Home Based Transition Grant program. The "Keep It In York County" buy local program continued in FY2014 and web site hits increased significantly in early 2014, coinciding with billboard and print advertising.

The OED, in concert with the Marquis Community Development Authority, worked cooperatively with Todd Interests, the owner of the Marquis, to attract a ground lease commitment from Sam's Club for a new store. Sam's Club is a significant traffic generator that will help retain the existing retailers and stimulate new commercial investment at the Marquis. As part of that commitment Todd Interests has started construction on extending Marquis Parkway and new storm water structures.

The OED/EDA negotiated the acquisition of 30 acres of shovel ready light industrial property in Busch Industrial Park, at a cost that is less than half of the assessed value. Ownership of the property transferred in June 2014 and the EDA already has five acres under contract for a light manufacturing facility. The EDA submitted plans for a storm water retention basin to serve the 6.2 acre parcel they own off of Old York Hampton Highway. Once these plans are formally approved they will be grandfathered under the current pollutant removal standards, which will significantly reduce development costs.

Statistical Information

Top Employers

Naval Weapons Station/Cheatham Annex	Government	3,420
York County School Division	Government	1,730
U.S Coast Guard Station	Government	1,391
Wal-Mart	Retail	831
Water Country	Water Park	820
Sentara Williamsburg Regional Medical Center	Hospital	812
York County Government	Government	721
Great Wolf Lodge	Hotel & Water Park	463
YMCA	Recreation	443
Windham Vacation Ownership	Timeshare	276

Includes full-time and part-time positions
Source: York County, Comprehensive Annual Financial Report - June 30, 2014

Population, Per Capita Income and Unemployment Rates

Fiscal Year	Population	Per Capita Income	Unemployment Rate
2014	67,500	N/A	5.2%
2013	66,955	N/A	5.1%
2012	66,428	50,236	5.4%
2011	65,973	48,664	6.0%
2010	65,464	46,908	5.9%

N/A - This information is not available.
Source: York County, Comprehensive Annual Financial Report - June 30, 2014

Taxpayers

Taxpayer	2013 Assessed Valuation	% of Total Assessment
Virginia Power Company	$ 343,971,507	3.55%
Lawyers Title/Fairfield Resorts	179,429,000	1.85%
BP/Western Refining/Plains Marketing	157,925,005	1.63%
Great Wolf Lodge of Wmbg, LLC	80,326,935	0.83%
Kings Creek Plantation	74,454,155	0.77%
City of Newport News	76,053,500	0.79%
Sea World Parks & Entertainment LLC	45,508,275	0.47%
Wal Mart	36,096,916	0.37%
1991 Ashe Partnership	39,660,815	0.41%
852 LLC	34,433,475	0.36%
	$ 1,067,859,583	11.03%

Source: York County, Comprehensive Annual Financial Report - June 30, 2014

School Division

The mission of the York County School Division is to engage all students in learning the skills and knowledge needed to make productive contributions in the world.

The York County School Board is responsible for elementary and secondary education within the County. There are five school board members, one from each electoral district. The School Division's instruction program encompasses kindergarten through 12th grade. There are nineteen schools in the Division: 4 high schools, 4 middle schools, 10 elementary schools and 1 charter school.

Student performance and meeting the state's Standards of Learning (SOLs) remain the pinnacle of achievement for the York County School Division. Based on the spring SOL test results, the school division continues to be a leader in student performance across the state with 17 of 19 schools meeting or exceeding all state benchmarks and maintaining Full Accreditation based on the SOL requirements. Students consistently exceed the state average on the SOL test and the Scholastic Achievement Tests (SAT).

Education Statistical Data

School Year	School Facilities	Enrollment	Operating Expenditures	Cost per Student
2014	19	12,333	$ 121,451,528	$ 9,848
2013	19	12,226	119,113,465	9,743
2012	19	12,410	116,949,215	9,424
2011	19	12,477	115,938,380	9,292
2010	19	12,533	122,023,356	9,736

Source: York County School Division, Comprehensive Annual Financial Report - June 30, 2014

Educational Attainment

	York	Virginia	U.S.
Grad./Prof.	18%	15%	11%
Bachelor's	23%	20%	18%
Some Colleage	33%	27%	29%
High School	21%	25%	28%
< 12th Grade	5%	13%	14%

Due to State law, the York County School Division is fiscally dependent upon the County. State law prohibits the School Division from entering into debt that extends beyond the current fiscal year without the approval of the local governing body. The governing body in York County is the Board of Supervisors. The Board of Supervisors approves the annual school budget, levies taxes to finance a substantial portion of the School Division's operations and approves the borrowing of funds and the issuance of debt used for school capital projects.

State revenue is based on the General Assembly's budget and includes basic aid, state sales tax, lottery funds, gifted education, remedial programs, special education, vocational education and employer share benefits. Basic aid is calculated by the state according to the locality's Composite Index, projected adjusted average daily membership and an established per pupil cost. The sales tax is imposed on retailers, collected on a statewide basis and distributed to local education agencies monthly based on school age population.

Federal revenue includes Title I-A, Title II-A, Title III-A, Title VI-B, Department of Defense Education Activity and Impact Aid. Local support reflects the County's contribution for the operation of the school system. Other revenues include interest, rental and lease income, use of vehicles and buses, sale of buses, debt service reimbursement, pupil fees, tuition for students residing outside the district and summer school, athletic user fees and insurance recoveries.

The School Division issues its own separate annual operating and capital budget documents. Details can be accessed via the internet at http://yorkcountyschools.org.

Goals and Objectives

York County is best defined by its quality of life. Mild temperatures, a low crime rate, hundreds of miles of coastline, and abundant flora and fauna contribute to the County's reputation as a desirable place to live.

In 1991, York County developed its first Comprehensive Plan, *Charting the Course to 2010,* through a cooperative effort with York County residents. In 2006, the Board of Supervisors joined the James City County Board of Supervisors and the Williamsburg City Council in adopting a resolution to coordinate the timing of their next comprehensive plan reviews. The Historic Triangle Coordinated Comprehensive Plan Review officially kicked off in early 2012 to promote closer inter-jurisdictional discussion of planning issues that cross jurisdictional boundaries. *Charting the Course to 2035 – the County of York Comprehensive Plan* was adopted in September 2013. The *Comprehensive Plan* is necessary to ensure the efficient use of land in recognition of environmental constraints and the capacity of the public infrastructure. It seeks to provide an appropriate mix of residential, commercial and industrial development; to guide such development to appropriate areas of the County based on the carrying capacity of the land, the existing development character, and the presence of infrastructure and public facilities; to preserve the County's natural and historic resources and aesthetic quality and to prevent the overburdening of the County's roads, utilities, facilities and services.

The plan is divided into chapters or elements dealing with various aspects of the County's physical development. The below outlines which departments are responsible for the implementation of the goals found in the Comprehensive Plan. Within the budget document, the divisions responsible for fulfilling these goals provide a narrative outlining their respective objectives and implementation strategies. The narrative that follows is an excerpt from the Comprehensive Plan.

Community Facilities

Goal: York County should be a community where the citizens feel safe from crime, receive prompt and effective emergency services when needed, and have convenient access to public facilities at appropriate locations to serve them economically and efficiently.

Objectives:

- Coordinate the location and timing of public facilities in recognition of existing and anticipated needs and characteristics, including the age distribution and location of present and projected future populations.
- Avoid wasteful duplication of effort in the construction and operation of public facilities.
- Maintain historic Yorktown as the seat of County government.
- Make optimum use of existing court and office space and use electronic technology to the maximum feasible extent to minimize the need for physical space to accommodate administrative and storage functions.
- Provide greater opportunities for the training of County personnel, in particular specialized training for law enforcement and fire and rescue personnel, in a convenient and cost effective location(s).
- Provide Sheriff's facilities to accommodate manpower levels sufficient to provide prompt and effective crime protection, prevention and law enforcement to all areas of the County.
- Provide detention/correctional facilities of sufficient capacity to house securely and safely the County's future adult and juvenile inmate population.
- Provide fire stations to accommodate staffing levels sufficient to provide prompt and effective fire and emergency medical response to all areas of the County.
- Maintain a five-minute average fire and emergency response time to at least 90% of the County's land area.
- Ensure that adequate disaster support facilities are in place to accommodate preparation for, response to, and recovery from major emergencies/disasters.
- Achieve higher levels of excellence in library service according to State standards.
- Ensure the provision of library services to citizens throughout the County.
- Continuously assess and evaluate future needs for outdoor and indoor recreational facilities and activities; public areas for passive recreation for citizens to enjoy the outdoors; and greenways/trails to include a network of open space areas, water trails, natural corridors, bike and pedestrian trails, and historical and recreational sites.
- Protect the natural environment and preserve open space.
- Based on the *Virginia Outdoors Plan*, increase public recreational, fishing and boating access to waterways.

- Ensure that athletic fields and other recreational facilities are well maintained.
- Provide a learning environment that is conducive to the education of all present and future school-age children in the County.
- Achieve and maintain the following overall student/classroom ratios and program capacity guidelines at each school: Kindergarten-Second 20:1, 350-700 students; Third-Fifth 25:1, 350-700 students; Middle 25:1, 700-1000 students; High 25:1, 1200-1800 students (High English classes 24:1, 1200-1800 students).
- Optimize use of school facilities and grounds.
- Promote lifelong learning.

Economic Development

Goal: Build a healthy and diverse economic base that provides well-paying jobs and generates sufficient revenue to pay for the service needs of both businesses and the citizenry without degrading the County's natural resources or the overall quality of life.

Objectives:

- Continue to expand York County's commercial and industrial tax base.
- Expand job opportunities for York County residents.
- Increase visitation to York County.
- Promote York County as an attractive location for economic development.
- Enhance the long-term visual attractiveness of the County's major commercial corridors.
- Encourage mixed-use development in appropriate areas.
- Encourage creativity in the design of economic development projects.

Environment

Goal: Protect the health of York County's residents by achieving and maintaining clean air and water. Establish and preserve a balance between York County's natural and built environment that contributes positively to the quality of life of current and future generations.

Objectives:

- Preserve and protect environmentally sensitive areas and natural resources from the avoidable impacts of land use activities, development and shoreline erosion control structures.
- Enhance public awareness and understanding of the importance of environmental conservation and preservation.
- Continue to implement special development regulations to protect natural resource areas, including low-lying areas, areas with steep slopes, tidal and nontidal wetlands, Chesapeake Bay Preservation Areas, and areas identified by the Virginia Department of Conservation and Recreation, Division of Natural Heritage in the Natural Areas Inventory of the Lower Peninsula of Virginia.
- Reduce danger to persons, property, and the environment caused by stormwater runoff from developed areas.
- Reduce or eliminate the loss of life and property damage from natural hazards.
- Consider climate change and sea-level rise in long-term planning when siting County schools, fire stations, etc.
- Achieve and maintain regional attainment with the National Ambient Air Quality Standards.
- Ensure that land development occurs in recognition of the ability of the land to support such development without environmental degradation.
- Preserve open space for purposes of wildlife habitat and the preservation of ecologically sensitive areas.

- Ensure the conservation and enhancement of adequate and safe future water supply areas.
- Reduce the incidence of failing septic systems.
- Ensure existing and proposed public and private access facilities (docks and piers) do not have a negative impact on water quality.
- Protect coastal wetlands, marshes, rivers, inlets and other bodies of water from degradation associated with land development.
- Protect shoreline property from erosion in a cost-effective manner that preserves and enhances shoreline resources, water quality, wetlands, riparian buffers and wildlife habitat.
- Minimize the need for streambank and shoreline erosion controls.
- Encourage living shoreline solutions to accommodate for sea level rise and erosion control.
- Limit noise associated with nonresidential development and highway traffic.
- Promote compatible land use and development in areas where aircraft noise exceeds acceptable levels as determined by the Department of Housing and Urban Development.
- Achieve a 50% recycling rate.
- Provide for the convenient, efficient, and safe removal and disposal of leaves and yard debris.
- Expand markets for recycled and recyclable products.

Historic Resources

Goal: Identify, preserve, protect and enhance the County's existing and future historical resources.

Objectives:

- Update inventories of known archaeological and architectural resources on a regular basis.
- Continue efforts to coordinate the sharing of information (as through VDHR) as inventories are conducted on the large percentage of the County's riverfront property, especially rich in historic resources, owned by the federal government.
- Give increased attention to the documentation, inventory and evaluation of African-American resources.
- Initiate a regional survey and evaluation study of mill sites, particularly those that played an important role in the maintenance of the historic plantation system.
- Explore funding options for preservation activities.
- Consider establishment of historic or neighborhood protection districts in historically significant communities.
- Maintain a local historic archives repository.
- Promote public education and awareness of County historic resources for persons of all ages. Utilize these resources for the educational, civic, and economic benefit of the County and its citizens.
- As was done with architectural resources, complete a comprehensive archaeological resources inventory to identify archaeologically sensitive areas of the County.
- Promote heritage tourism in the County.

Housing

Goal: Ensure that decent, safe, sanitary, and affordable housing is available to all County residents.

Objectives:

- Promote the development of pleasant and attractive living environments.
- Establish land use and development policies and regulations that provide opportunities for housing construction, rehabilitation, and maintenance of affordable housing that addresses the current and future needs of all income levels in the County and that considers the current and future needs within the Hampton Roads Planning District.
- Provide for a range of housing types and densities corresponding to the needs of a diverse population.
- Protect residential areas from encroachment by incompatible land uses that adversely affect the quality of life.
- Increase opportunities for safe and convenient walking and bicycling in residential areas.
- Provide opportunities for mixed-use development in appropriate areas.
- Prevent neighborhood blight and housing dilapidation and work to improve existing blighted conditions.

Transportation

Goal: Provide for the safe and efficient movement of people and goods within York County and throughout the Hampton Roads region.

Objectives:

- Promote the development of a regional multi-modal transportation system.
- Maintain adequate levels of service on County roadways (i.e., VDOT's LOS D or better).
- Increase funding for transportation improvements critical to the mobility of York County's citizens.
- Promote development and land use strategies that enhance roadway safety and preserve the carrying capacity of the roadway network.
- Reduce crash rates on York County roadways.
- Utilize technology to enhance mobility and safety.
- Promote the development of improved air transportation service convenient to York County residents.
- Increase the number of bicycle lane miles in the County in accordance with the *Regional Bikeway Plan* for Williamsburg, James City County, and York County.
- Provide a safe and convenient walking environment for pedestrians.
- Provide for the particular mobility needs of the senior population when planning transportation programs and facilities.

Land Use

Goal: Provide for orderly and efficient land use patterns that protect, preserve, and enhance the natural and physical attributes of the County that define and contribute positively to its appearance and character.

Objectives:

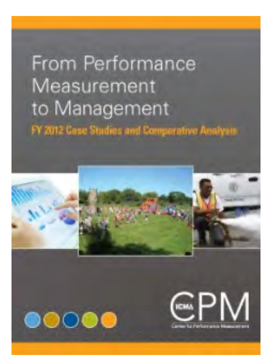
- Provide for residential growth that would allow the County population to reach a maximum of approximately 80,000 residents.
- Establish and maintain a balanced diversity of land uses, with minimal conflicts among different uses, in recognition of the physical characteristics of the County and the capacity of the land and public services and infrastructure to host different types of uses.
- Consider development patterns and plans established in adjoining jurisdictions when making local land use decisions and designations.
- Promote land use compatibility between local military installations and the areas that surround them.
- Preserve open space throughout the County such that these areas will become an integral part of the community.
- Preserve and protect certain lands near the shoreline that have intrinsic value for the protection of water quality in the Chesapeake Bay and its tributaries.
- Enhance the visual appeal of the County's major transportation corridors.
- Encourage the adaptive re-use of existing blighted properties.
- Encourage beautification of existing development to improve its visual quality and appeal.
- Preserve, protect, and enhance cultural, environmental, and historic areas.
- Protect unspoiled vistas and views of the water.
- Minimize the visual obtrusiveness of telecommunications towers.
- Pursue and/or continue regulatory, non-regulatory and incentive-based programs that help preserve and enhance the positive character-defining attributes of the County such as abundant open space, tree-lined road corridors, attractive "gateway" entrances, well-landscaped commercial areas, and pleasant residential settings.
- Encourage the use of cluster development techniques and conservation easements to help preserve open space.
- Maintain higher development performance standards at major "gateway" entrances and along major "gateway" corridors.

Performance Measurement

The budget process incorporates the Program Effectiveness Process (PEP). As called for in a Board of Supervisors' goal, PEP is a County program utilized to assist with the assessment process to ensure that services provided are operationally effective and efficient and that expenditures are essential. It provides the information necessary to evaluate service delivery options and to determine if programs are responsive to the needs and priorities articulated by the Board of Supervisors and citizens. A mission statement, goals, objectives and key service indicators are developed for each activity and submitted with the budget request and included in the departmental sections of the budget. Departments are responsible for submitting quarterly updates.

The following table shows a number of comparative performance measures. The information shown in the "Other Localities Avg." column is from the Fiscal Year 2012 "From Performance Measurement to Management FY2012 Case Studies and Comparative Analysis," the latest available, produced by the International City/County Management Association.

Comparative Performance Measurement	York	Other Localities Avg.
Sworn Law Enforcement FTEs per 1,000 Population	1.50	1.60
Civilian Law Enforcement FTEs per 1,000 Population	0.33	0.50
Fire & Life Personnel & Operating Exp. per Capita	$ 145.78	$ 145.00
Information Technology Operating & Maint. Exp. per FTE	$ 2,074.00	$ 2,240.00
Operating & Maint. Exp per Registered Borrower (Library)	$ 27.58	$ 51.00
Custodial Exp. per Square Foot	$ 0.82	$ 0.99
Parks & Rec. FTE per 100 Acres of Park Land	0.60	2.70
Residential Refuse Collected per Account, in Tons	1.14	0.91
Recycling Material Collected per Account, in Tons	0.31	0.31



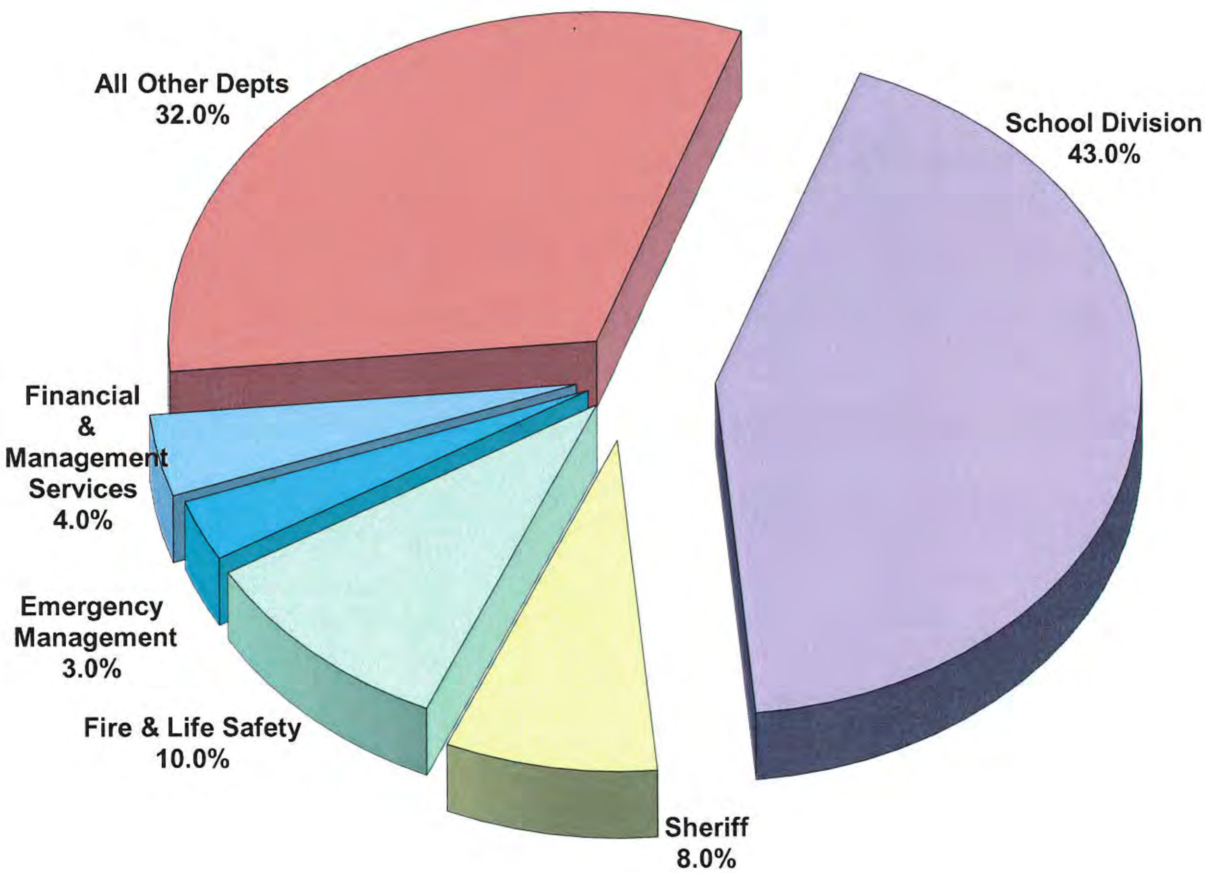
Performance Management

To act on the Board of Supervisors' interest in establishing a formal performance management system and to devote more effort to mid-to-long range strategic planning, the County Administrator has begun implementing a major new program.

The program, "Managing Performance for a Lean Government", is based on the "LEAN" process. "LEAN" grew out of the business sector and refers to a collection of principles and methods that identifies and eliminates process steps that do not add value. This program will be an ongoing practice that involves a comprehensive review of County programs and procedures with the goal of continuously improving efficiency and the quality of County services. It actively engages customers and County employees. The process will eventually be tied into a series of reports that will be available on the website to enhance transparency to County citizens.

The following performance measures show the top five departments and the results below:

York County
Top Five Departments by Expenditures
Fiscal Year 2016



Performance Measure Results
Fiscal Years 2012 – 2015

Performance measures for the top five departments by expenditures are presented below. They are listed in alphabetic order by Department. Any Department that has measures that need improvement will be encouraged to attend performance management training.

Departments are also encouraged to submit new performance measures if they feel there are better goals to measure the success of their respective departments.

	PERFORMANCE LEGEND
	A green light indicates that the performance measure has been met or significant improvements were made over the prior year's results.
	A yellow light indicates progress is being made on the performance measure, there is room for more improvement.
	A red light indicates that a performance measure has not been met or the results have worsened over the prior year's results.
	A gray light indicates that there were no results or measurable data provided, or data was inconclusive.
	A white light indicates the performance measure is in need of improvement.

York County School Division – Measures & Results

Performance Measures	FY12 Results		FY13 Results		FY14 Results		FY15 Results	
Full accreditation from the Commonwealth of Virginia Standards of Accreditation	All 19 Schools in the County		All 19 Schools in the County		All 19 Schools in the County		All 19 Schools in the County	

York County Fire & Life Safety – Measures & Results

Performance Measures	FY12 Results		FY13 Results		FY14 Results		FY15 Results	
Emergency response times: primary unit travel time to emergency incident scene (response time) of 5 minutes or less (average)	4.85 minutes		4.90 minutes		5.12 minutes		5.00 minutes	

York County Sheriff's Office – Measures & Results

Performance Measures	FY12 Results		FY13 Results		FY14 Results		FY15 Results	
Track Calls for Service	53,603		53,190		61,114		68,314	
Track Criminal Citations – School Grounds	55		132		54		54	

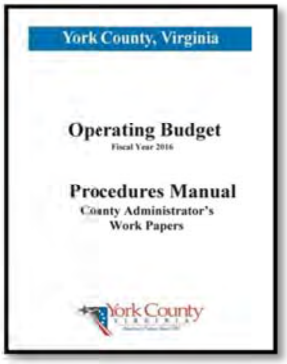
York County Financial & Management Services – Measures & Results

Performance Measures	FY12 Results		FY13 Results		FY14 Results		FY15 Results	
Receive an unqualified opinion from external auditors	Unqualified Opinion		Unqualified Opinion		Unqualified Opinion		Unqualified Opinion	
Produce award winning CAFR & Budget documents	Received both awards		Received both awards		Received both awards		Received both awards	

York County Emergency Communication/911 & Radio Maintenance – Measures & Results

Performance Measures	FY12 Results		FY13 Results		FY14 Results		FY15 Results	
Total Calls Received	238,030		199,702		183,066		242,100	

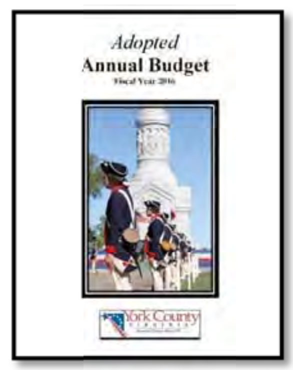
Budget Process and Calendar



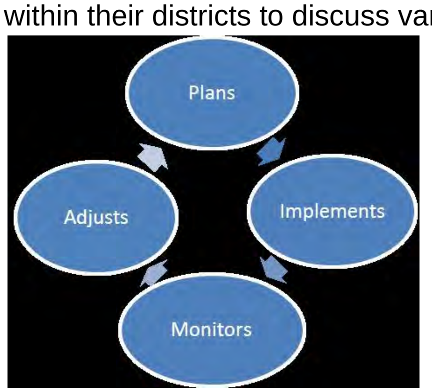
The County has a separate unit within the Department of Financial and Management Services, the Division of Budget and Financial Reporting (BFR), dedicated to the budget and financial reporting processes. Each fall, BFR prepares and distributes a Procedures Manual outlining the departments' responsibilities for the upcoming budget year. As outlined in that document, all budget requests must be prepared using the standard electronic files distributed by BFR and departments are responsible for adhering to the established due dates. In addition, a series of meetings are held with the departments.

Local revenue projections are closely tied to the real estate re-assessment cycle (every two years), historic trends, and the current economic climate. State revenue projections are based on information received from the Governor's Proposed Budget and revisions made by the General Assembly. Federal revenue estimates are based on information from the awarding agencies.

Expenditures are divided into functional categories and each department is assigned a Budget Analyst to analyze the requests and justifications and to make recommendations based on historic and current trends. A ten-year funding model is prepared to determine affordability of capital projects recommended in the Capital Improvements Program and to assist with the development of the Debt Service Funds and Capital Project Fund budgets. In addition, separate ten-year cash flow projections are prepared for the Sewer Utility, Water Utility and Stormwater Funds, to project user fees, meals tax and other revenue sources and to determine affordability of operating expenses and projects recommended in the Utility Strategic Plan.



In March, the County Administrator submits a balanced budget to the Board of Supervisors for the next fiscal year to begin July 1. After a series of work sessions with the Board of Supervisors and public hearings, the budget is amended as necessary and an appropriations resolution by functional level is prepared. Citizens may comment in person at the public hearing, by utilizing a special telephone line and by internet submission. The budget is required to be adopted by a majority vote of the Board of Supervisors in May for the next fiscal year. Tax rates are established prior to the beginning of the fiscal year. Also, throughout the year, the Board of Supervisors may hold meetings within their districts to discuss various topics including budget developments.



The budget may be amended by the Board of Supervisors through supplemental appropriations or transfers as necessary. All appropriations exceeding $50,000 are taken to the Board as separate actions. Appropriations less than $50,000 do not require Board approval and include additional funds received for various County programs such as the off-duty employment of deputy sheriffs, the Medic Transport Fee Recovery program, insurance claims and grants and donations. Through our annual budget adoption resolution, the County Administrator or his designee is authorized to transfer funds within appropriation functions. The legal level of budgetary control rests at the fund level with the exception of the General Fund, which is appropriated at the functional level.

The following chart summarizes the significant steps leading to the adoption of the budget:

June & July	Budget and Financial Reporting Office initiates year-end closing of the funds in preparation for the Annual Audit.
August & September	Preparation of departmental files for the upcoming budget season.
October	Budget guidance video, procedures manual and instructions distributed to the departments. Departments submit CIP requests. CIP requests are compiled and analyzed by the Budget Office. Agency Funding Request packages are mailed.
November & December	Department budget requests and Agency Funding requests are submitted to the Budget Office. Budget Office analyzes submittals and makes recommendations to the County Administrator.
January	Public Forum on the upcoming budget.
February	Joint work session between the County's Board of Supervisors and the School Board. Revenue projections and expenditure estimates are provided to the County Administrator.
March	Media briefing and formal presentation of the Proposed Budget.
March, April & May	Board of Supervisors' worksessions on various budget topics. Budget, tax assessment (in reassessment years) and tax rate advertised. Public hearings on the budget and tax rates are held.
May	Operating Budget, CIP and tax rates adopted.

Financial Policies

Introduction

The primary objective of sound financial management policies is for the Board of Supervisors to create the framework for making financial decisions. The County Administrator is responsible for the daily administration of the Board's policies and general County operations. The County Administrator may designate other County officials to assist in the administration of these policies. These financial management policies are a statement of the guidelines and goals that influence and guide the financial management practices of the County of York. Financial management policies that are adopted, adhered to, and regularly reviewed are recognized as the cornerstone of sound financial management.

Sound financial management policies:

- contribute significantly to the County's ability to insulate itself from fiscal crises and economic disruption,
- enhance access to short-term and long-term markets by helping to achieve the highest credit and bond ratings possible,
- promote long-term financial stability by establishing clear and consistent guidelines,
- direct attention to the total financial picture rather than single-issue areas,
- promote the view of linking long-term financial planning with day-to-day operations,
- provide a framework for measuring the fiscal impact of government services against established fiscal parameters and guidelines,

- ensure that the organization has the resources to perform mandated responsibilities, and
- provide a foundation for evaluation and analysis of financial condition.

Financial Reporting

The County's accounting and financial reporting will comply with:

- Generally Accepted Accounting Principles of the United States of America (GAAP),
- Government Accounting Standards (GAS), issued by the Comptroller General of the United States,
- the Uniform Financial Reporting Manual, issued by the Auditor of Public Accounts of the Commonwealth of Virginia,
- *Specifications for Audits of Counties, Cities and Towns*, issued by the Auditor of Public Accounts of the Commonwealth of Virginia,
- Circular A-133 *Audits of States, Local Governments, and Non-Profit Organizations* and the *Compliance Supplement*, issued by the U.S. Office of Management and Budget, Circular A-133,
- the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting Program,
- the Code of Virginia, and other legal and regulatory bodies' requirements, as applicable.

The County will establish and maintain an internal control structure designed to protect the County from loss, theft and misuse. The structure will be designed to provide reasonable assurance of that objective and the concept of reasonable assurance recognizes that:

- the cost of a control should not exceed the benefits likely to be derived, and
- the valuation of costs and benefits requires estimates and judgments made by management.

A comprehensive, annual financial audit, including an audit of federal grants, will be conducted by an independent public accounting firm and the results of that audit will be presented publicly to the Board of Supervisors by December 31, following the end of the previous fiscal year.

The audited Comprehensive Annual Financial Report (CAFR) includes funds that do not have a legally adopted budget and therefore are omitted from the annual budget document. These funds include agency funds, enterprise funds whereby depreciation is the only expense, and reserve funds held by the County on the School Division's behalf with no expenses projected in the next year (OPEB Reserve and the Revenue Stabilization Fund).

Annual Budget

The annual budget will be prepared under the guidelines provided by the Code of Virginia, the County's Ordinances and the Government Finance Officers Association's Distinguished Budget Award Program. The annual budget will be for the fiscal period beginning July 1 and ending June 30.

The General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, Other Funds, Internal Service Funds and Enterprise Funds shall have legally adopted budgets, with the exception of Enterprise Funds with depreciation only. The County, acting as fiscal agent, would not legally adopt the budget for the trust and agency funds.

The budget will provide for expenditures balanced with revenues and other funding sources. It will provide for the adequate maintenance and orderly replacement of capital assets, and the adequate funding of all retirement systems and other post-employment benefits (OPEB). Priority will be given to maintaining current service levels. Service expansions will be funded by new or reallocated resources. Proposed new services require detailed justification, including any budgetary impact. Incremental operating costs associated with capital projects should be funded in the operating budget after being identified and approved in the Capital Improvements Program.

The County Administrator shall submit a balanced budget to the Board of Supervisors by the end of March for the next fiscal year. After a series of work sessions and a public hearing on the budget, the Board of Supervisors is required to adopt the budget by May 1 or within thirty days of the receipt by the County of the estimates of state funds, whichever shall occur later. The County will maintain a budget control system and staff will monitor and evaluate expenditures and revenues as compared to budget and/or prior year-to-date reports. The County Administrator will make recommendations for adjustments if necessary, to the Board of Supervisors.

Revenue

The County's revenue stream consists of local, state, federal and other financing sources. The majority of the County's revenue is derived from general property taxes. It is the County's policy for one-time revenues to be used to fund capital projects or other non-recurring expenditures. In addition, the County strives to diversify its sources of revenue.

Expenditures

The County's expenditure budget is divided into functional areas (departments). Each department is assigned a Budget Analyst. The Budget Analyst, in coordination with Department Heads, monitors expenditures throughout the fiscal year to ensure compliance with legal requirements and accounting standards.

Transfers within appropriation functions may be approved by the County Administrator. The Board of Supervisors must approve transfers between appropriation functions.

The County will appropriate a Contingency Budget to provide for unanticipated expenditures that arise during the year. This budget should be established at a minimum of $50,000. The use of these funds will require the consensus of the Board of Supervisors and the Contingency Budget shall not be considered a source for recurring expenditures.

Capital Improvements Program

For inclusion in the Capital Improvements Program, projects must have an estimated useful life that exceeds one year and have a cost of at least $30,000. The County Administrator will annually submit a ten-year Capital Improvements Program (CIP) for review by the Board of Supervisors pursuant to the timeline established in the annual budget preparation schedule, but no later than by the end of March for the next fiscal year.

The Capital Improvement Program shall include the following elements:

- a statement of the objectives of the Capital Improvement Program and its relationship to the County's Comprehensive Plan and the Utilities Strategic Plan, as applicable,
- an estimate of the cost and of the anticipated sources of funds for financing the Capital Improvements Program, and
- an estimate of the revenue and expense impacts, including maintenance, on the operating budget.

The first year of the CIP will be appropriated by the Board of Supervisors as part of the budget adopted by May 1, or within thirty days of the receipt by the County of the estimates of state funds, whichever shall occur later.

The County will maintain a complete inventory of capital assets meeting its capitalization thresholds, in accordance with Generally Accepted Accounting Principles of the United States of America.

Fund Balance

Fund Balance reflects the accumulation of excess revenues over expenditures. The County of York's General Fund Unassigned Fund Balance will be maintained to provide the County with sufficient working capital and a comfortable margin of safety to address emergencies and unexpected declines in revenue.

The General Fund's Unassigned Fund Balance should not be used to support recurring operating expenditures outside of the current budget year. If a budget variance requires the use of Unassigned Fund Balance, the County will decrease the General Fund's expenditures and/or increase the General Fund's revenues to prevent using the Unassigned Fund Balance for two consecutive fiscal years to subsidize General Fund operations.

The General Fund's Unassigned Fund Balance will be as follows:

- A minimum of twelve percent (12%) of the budgeted General Fund expenditures for the following fiscal year. These funds can only be appropriated by a resolution of the Board of Supervisors.
- In the event that the General Fund's Unassigned Fund Balance is used to provide for temporary funding of unforeseen emergency needs, the County shall restore the balance to the twelve percent (12%) minimum as defined above, within two fiscal years following the fiscal year in which the event occurred. This will provide for full recovery of the targeted General Fund Unassigned Fund Balance in a timely manner.
- Funds in excess of the maximum annual requirements outlined above may be considered to supplement "pay-as-you-go" capital expenditures or other nonrecurring expenditures.

Debt Management

The County shall comply with all requirements of the Code of Virginia and other legal and regulatory bodies' requirements regarding the issuance of bonds and other financing sources for the County or its debt issuing authorities. The County shall comply with the U.S. Internal Revenue Service arbitrage rebate requirements for bonded indebtedness. In addition, the County will institute a control structure to monitor and ensure compliance with bond covenants.

In accordance with the Code of Virginia, legal debt limits do not apply to counties, unless the County elects to be treated as a city for the purpose of incurring debt and issuing bonds. York County has not made such an election and consequently is not subject to debt legal limits.

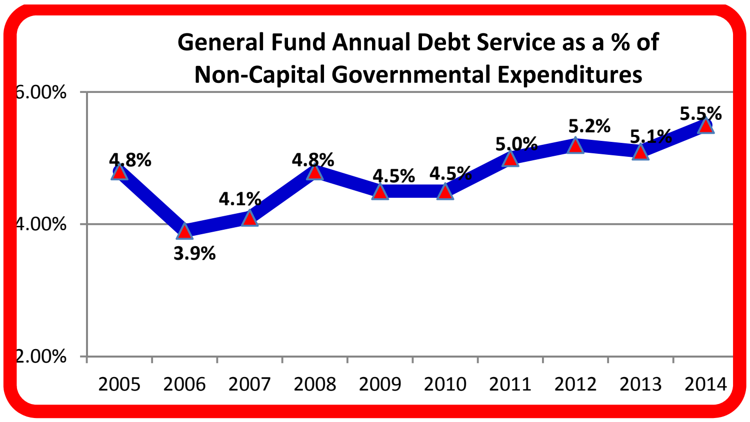
The County will not use long-term debt or tax revenue anticipation notes (TRANS) to fund current operations. The County does not intend to issue bond anticipation notes for a period of longer than three years.

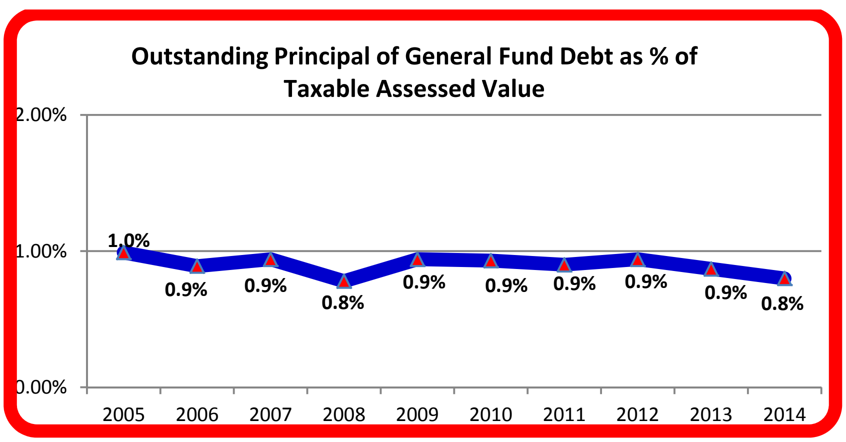
The County emphasizes pay-as-you-go capital financing. Whenever the County decides to issue bonds, the term of the issue will not exceed the useful life of the capital project being financed. The issuance of variable rate debt by the County will be issued only in a prudent and fiscally responsible manner.

Tax-Supported Debt

Whenever the County finds it necessary to issue bonds, the following will be adhered to:

Annual debt service expenditures for all General Fund supported debt should not exceed 10% of total non-capital governmental expenditures, and





Outstanding principal of General Fund supported debt will not exceed 5% of the net assessed valuation of taxable property.

Policy Review and Update

The Board of Supervisors will review and affirm these financial policies at least annually and more frequently, as needed.

Cash Management

The Treasurer, County of York (an elected Constitutional Officer) is responsible for maintaining and updating a separate Investment Policy. Below is the current policy.

Governing Authority

The Treasurer of York County is an elected Constitutional Officer whose responsibility, in part, is to invest York County funds in an expedient and prudent manner, meeting or exceeding all statutes and guidelines governing the investment of public funds in Virginia.

Scope

This policy applies to the investment of all funds, excluding the investment of employees' retirement funds. Proceeds from certain bond issues, as well as separate foundation or endowment assets, are not covered by this policy.

Pooling of Funds
Except for cash in certain restricted and special funds, cash and reserve balances from all funds will be consolidated to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping and administration. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

General Objectives

The primary objectives, in priority order, of investment activities shall be safety, liquidity, and yield.

Safety
Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.

<u>Credit Risk</u>
Minimize credit risk, which is the risk of loss due to the failure of the security issuer or backer by: limiting investments to the types of securities listed in this investment policy; diversifying the investment portfolio so that the impact of potential losses from any one type of security or from any one individual issuer will be minimized.

<u>Interest Rate Risk</u>
Minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by: structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby minimizing the need to sell securities on the open market prior to maturity; investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools and limiting the maturity of investments in accordance with this policy.

Liquidity
The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands. Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets. Alternatively, a portion of the portfolio may be placed in money market mutual funds, local government investment pools, or deposit accounts which offer same-day liquidity for short-term funds.

Yield
The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall generally be held until maturity with the following exceptions: a security with declining credit may be sold early to minimize loss of principal, a security swap would improve the quality, yield, or target duration in the portfolio or liquidity needs of the portfolio require that the security be sold.

Standards of Care

Prudence
The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy.

The "prudent person" standard states that, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

Ethics and Conflicts of Interest
Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the County.

Delegation of Authority
As an elected Constitutional Officer of the Commonwealth of Virginia, the Treasurer has overall responsibility for the investment program. Responsibility for the daily operation of the investment program is hereby delegated to the investment officer, who shall act in accordance with established written procedures and internal controls consistent with this investment policy. No York County employee may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Treasurer.

Authorized Financial Institutions

If County investment officials execute securities transactions directly, the respective broker/dealer effecting the transaction must meet the following requirements:

- a “primary” dealer or a regional dealer that qualifies under Securities and Exchange Commission Rule 15C3-1 (uniform net capital rule)
- registered as a dealer under the Securities Exchange Act of 1934
- member of the National Association of Dealers (NASD)
- registered to sell securities in Virginia
- engaged in the business of effecting transactions in U.S. government and agency obligations for at least 5 consecutive years.

The Treasurer may retain the services of a Registered Investment Advisor (RIA) to execute this investment policy for a designated portion of the County's investment portfolio. Only RIA's registered with the Commonwealth of Virginia or the Securities and Exchange Commission may be hired.

Safeguarding and Custody

Delivery vs. Payment
All trades of marketable securities will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds.

Safeguarding
Securities will be held by an independent third-party custodian selected by the Treasurer as evidenced by safekeeping receipts in the County's name. The safeguarding institution shall annually provide a copy of their most recent report on internal controls.

Internal Controls
The Treasurer shall establish a system of internal controls, which shall be documented in writing. The controls shall be designed to prevent the loss of public funds arising from fraud, employee error, and misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees.

Suitable and Authorized Investments

Investment Types
In accordance with the Code of Virginia, sections 2.2-4501 through 2.2-4510, the following investments will be permitted by this policy (rating applicable at time of security purchase):

- U.S. Treasury obligations which carry the full faith and credit guarantee of the United States government and are considered to be the most secure instruments available;
- U.S. government agency and instrumentality obligations that have a liquid market with a readily determinable market value;
- Certificates of deposit and other evidences of deposit at financial institutions;
- Bankers' acceptances;
- Corporate notes and bonds (U.S. dollar denominated) rated in the AAA or AA categories by both Standard & Poor's and Moody's;
- Commercial paper (U.S. dollar denominated) issued by an entity incorporated in the U.S., rated "prime quality" by at least two of the nationally recognized rating agencies;
- Investment-grade obligations of state, provincial and local governments and public authorities;
- Repurchase agreements only if the following conditions are met: a term to maturity of no greater than 90 days; the contract is fully secured by deliverable U.S. Government Obligations having a market value at all times of at least 102%; and a master repurchase agreement governs the transactions);
- Money market mutual funds regulated by the Securities and Exchange Commission and whose portfolios consist only of dollar-denominated securities; and
- Local government investment pools either state-administered or developed through joint powers statutes and other intergovernmental agreement legislation.

Deposit Accounts and Collateralization
The County may maintain demand deposit accounts including checking accounts and other accounts in accordance with Title 2.2-44 of the Code of Virginia, the Virginia Security for Public Deposits Act.

Investment Parameters

Diversification
The investments shall be diversified by:

- limiting investment in securities that have higher credit risks,
- limiting investments to avoid over concentration in securities of a specific type or from a specific issuer or business sector (excluding U.S. Treasury securities), according to the limits set by the Code of Virginia,
- investing in securities with varying maturities, with individual securities not exceeding a maturity of 24 months unless specifically approved by the Treasurer (or further limited by the Code of Virginia), and
- continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LGIPs), money market funds or overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

Performance Standards

The cash management portfolio shall be designed with the objective of regularly meeting or exceeding the average return on three-month U.S. Treasury bills and/or the state investment pool. These indices are considered benchmarks for lower risk investment transactions and therefore comprise a minimum standard for the portfolio's rate of return.

Reporting

The investment officer shall maintain a monthly investment report. This report shall include a listing of the existing portfolio in terms of investment securities, rate, maturity date, par amount, original or adjusted cost, credit rating and any other features deemed relevant; and a listing of all transactions executed over the last month.

Policy Considerations

Exemption
Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

Amendments
This policy shall be reviewed by the Treasurer on an annual basis.

Bond Ratings

The County has utilized two different credit rating agencies over the years, Standard & Poor's and Moody's Investor Services. In 2014, Standard & Poor's upgraded the County's credit rating on its general obligation bonds from AA+ to AAA, the highest rating possible and upgraded its rating on the County's lease revenue bonds from AA to AA+. The upgrades reflected the agency's assessment of the following factors for the County:

- Very strong economy, which benefits from participation in the broad and diverse Hampton Roads area economy, coupled with good access to Richmond, Va. and its employment base;
- Very strong budgetary flexibility with 2013 audited reserves at 27% of general fund expenditures;

- Strong budgetary performance, which takes into account a relatively stable revenue stream;
- Very strong liquidity providing very strong cash levels to cover both debt service and expenditures;
- Strong management with good financial policies with a consistent ability to maintain balanced budgets; and
- Very strong debt and contingent liabilities position, driven mostly by the county's low net direct debt.

Also in 2014, Moody’s reaffirmed the County’s Aa1 rating on its general obligation debt, as well as its Aa2 on its lease revenue debt. Both agencies issued a “stable” outlook.

Fund Structure

The accounts of the County are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate self-balancing set of accounts that comprise assets, liabilities, revenues and expenditures/expenses. The following fund types are used: governmental, proprietary, trust and agency funds and component units. Any fund whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the revenues or expenditures of the appropriated budget is considered to be a major fund. The County’s General Fund is projected to be a major fund in fiscal year 2016.

The relationship between the departments and the funds is as follows:

Departments	General Admin	Judicial Svcs.	Public Sfty.	Env. Dev. Svcs.	Finance & Planning	Educ. & Educ. Svcs.	Human Svcs.	General Svcs.	Comm. Svcs	Capital & Non-Dept.
MAJOR FUND										
General	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
NON-MAJOR FUNDS										
Special Revenue										
Tourism									✓	
Social Services							✓			
Law Library		✓				✓				
Children & Family Svcs.									✓	
Comm. Dev. Auth. Rev. Acct.					✓					
Debt Service										
County Debt Service										✓
School Debt Service						✓				
Capital Project										
Stormwater Management				✓						
Yorktown Capital Impr.				✓	✓			✓		✓
County Capital	✓	✓	✓	✓	✓	✓		✓	✓	✓
Internal Service										
Worker's Compensation					✓					
Vehicle Maintenance								✓		
Health & Dental Insurance					✓					
Other Post-Empl. Benefits					✓					✓
Enterprise										
Solid Waste Mgmt.				✓						
Water Utility				✓						
Sewer Utility				✓						
Yorktown Operations					✓			✓		

Each Department has divisions – for example, the Education and Educational Services Department is responsible for Debt Service for School Operations paid from the School Debt Service Fund.

Governmental Funds

Most governmental functions of the County are financed through governmental funds. Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting.

General Fund
The General Fund is the County's primary operating fund. It is used to account for all revenue sources and expenditures not required to be accounted for in other funds.

Special Revenue Funds (Tourism, Social Services, Law Library, Children and Family Services, Marquis Community Development Authority Revenue Account)
Special Revenue Funds are used to account for the proceeds of federal, state and local sources that are legally restricted to expenditures for specified purposes.

Debt Service Funds (County, School)
Debt service funds are used to account for the receipt and payment of bonds and loans issued for equipment purchases, construction and maintenance of facilities.

Capital Project Funds (Stormwater Management, Yorktown Capital Improvements, County Capital)
Capital Project Funds are used to account for financial resources used to address drainage improvements, and for the acquisition or construction of major capital facilities and equipment, other than those financed by proprietary funds.

Proprietary Funds

Proprietary funds account for operations similar to those in the private sector. Proprietary funds are reported using the economic resources measurement focus and the accrual basis of accounting.
Internal Service Funds

Workers' Compensation Fund
This fund accounts for the revenues and expenditures relating to the workers' compensation policy of the County.

Vehicle Maintenance Fund
This fund accounts for the operation of the vehicle maintenance and replacement services that are provided to County departments on a cost-reimbursement basis.

Other Post-Employment Benefits Fund
This fund accounts for subsidy payments for eligible retirees of the County toward health insurance coverage in a plan sponsored by the County.

Health & Dental Insurance Fund
This fund accounts for the health and dental claims and administrative costs of the County insurance programs.

Enterprise Funds

Solid Waste Management Fund
This fund accounts for the operations of the County's solid waste disposal system.
Water Utility Fund
This fund accounts for the operations and construction of the County's water utility systems.

Sewer Utility Fund
This fund accounts for the operations and construction of the County's sewer utility systems.

Yorktown Operations Fund
This fund accounts for the operations of Riverwalk Landing, including the net tenant lease income and the income and expenses for the piers.

Regional Radio System Fund
This fund accounts for the County's joint emergency communication system with the Counties of James City and Gloucester.

Basis of Budgeting and Accounting

The budgets of governmental funds are prepared on the modified accrual basis, a basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure."

The accrual basis of accounting, a method of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows, is used for the proprietary funds, except for depreciation, amortization, debt principal payments and capital outlay.

The Comprehensive Annual Financial Report (CAFR) is prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted primary standard-setting body for establishing governmental accounting and financial reporting principles.

In most cases, the accounting treatment conforms to the budget treatment with the following exceptions:

- Compensated absences are accrued as earned (GAAP) versus expended when paid (budget).
- Depreciation and amortization expenses are non-cash items and are not budgeted. These expenses are recognized for GAAP purposes.
- Principal payments on debt in the proprietary funds result in a reduction in the outstanding liability (GAAP) versus expensed (budget).
- Capital outlay in the proprietary funds is recorded as a capital asset (GAAP) versus expensed (budget).

A Guide to the Summary Budget Pages

1. **Department Information** - briefly describes the department and the services that it provides. It also lists the contact information and hours of operation.

2. **Funding Sources** - outlines the revenue sources for that department, i.e. local, state, federal, or other funding sources.

3. **Expenditure by Activity** - this area lists the divisions that comprise the department. It includes the individual division's total actual and budgeted expenditures.

4. **Expenditure by Category** - summary expenditures for personnel and non-personnel categories (contractual services, internal services, other charges, materials and supplies, leases & rentals, capital outlay, grants & donations, and charge-outs).

5. **Funded FTE's** - this section lists the number of **F**ull-**T**ime **E**quivalent (FTE) positions that are funded in this department and their classifications.

6. **Key Service Indicators** - this area lists some of the major responsibilities of each department.

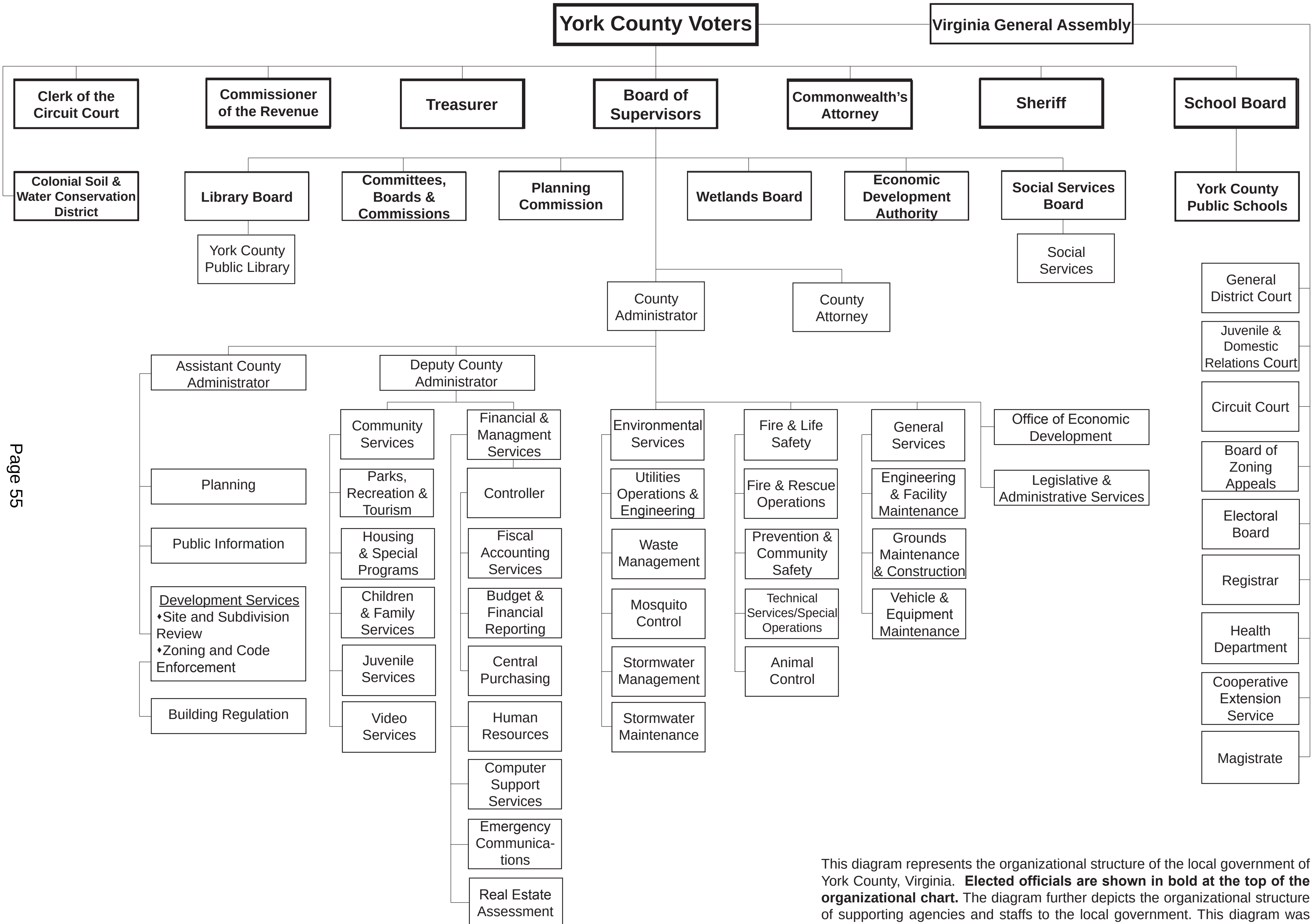
COUNTY OF YORK, VIRGINIA
DEPARTMENT NAME

1

Department Name
Department Address
Yorktown, Virginia 23692
Telephone: (757) 890-XXXX
Hours of Operation: Monday - Friday 8:15 am - 5:00 pm

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of FY2016 Total
Funding Sources (2)							
Local/State/Fed Non-Categorical	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	**$ X,XXX,XXX**	XX.XX%
Charges for Services	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	**XX,XXX**	X.XX%
Donations	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	**XX,XXX**	X.XX%
State/Federal Aid & Grants	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	**XX,XXX**	X.XX%
Total Funding Sources	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	**$ X,XXX,XXX**	100.00%
							% Change from Prior Year Adopted
Expenditure by Activity (3)							
Division	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	**$ X,XXX,XXX**	X.XX%
Division	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	**XX,XXX**	X.XX%
Division	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	**XX,XXX**	X.XX%
Division	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	**XX,XXX**	X.XX%
Total Expenditures	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	**$ X,XXX,XXX**	X.XX%
Expenditure by Category (4)							
Personnel Services	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	**$ X,XXX,XXX**	X.XX%
Contractual Services	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	**XX,XXX**	X.XX%
Internal Services	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	**XX,XXX**	X.XX%
Other Charges	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	**XX,XXX**	X.XX%
Materials & Supplies	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	**XX,XXX**	X.XX%
Leases & Rentals	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	**XX,XXX**	X.XX%
Capital Outlay	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	**XX,XXX**	X.XX%
Grants & Donations	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	**XX,XXX**	X.XX%
Chargeouts	(XX,XXX)	(XX,XXX)	(XX,XXX)	(XX,XXX)	(XX,XXX)	**(XX,XXX)**	X.XX%
Total Expenditures	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	**$ X,XXX,XXX**	X.XX%

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Funded FTEs (5)						
Management	XX	XX	XX	XX	XX	**XX**
Professional/Technical	XX	XX	XX	XX	XX	**XX**
Admin/Clerical	XX	XX	XX	XX	XX	**XX**
Total Funded FTEs	XX	XX	XX	XX	XX	**XX**
Key Service Indicators (6)						
Key Service Indicator	XXX	XXX	XXX	XXX	XXX	**XXX**
Key Service Indicator	XXX	XXX	XXX	XXX	XXX	**XXX**
Key Service Indicator	XXX	XXX	XXX	XXX	XXX	**XXX**



This diagram represents the organizational structure of the local government of York County, Virginia. **Elected officials are shown in bold at the top of the organizational chart.** The diagram further depicts the organizational structure of supporting agencies and staffs to the local government. This diagram was prepared by the York County Public Information Office, 224 Ballard Street, Yorktown, Virginia, 23690. Mailing Address: P.O. Box 532, Yorktown, Virginia, 23690-0532. Updated November 2014

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Summary of Funding Sources and Expenditures/Expenses
Fiscal Year 2016 Adopted Budget

	Major - General Fund	Special Revenue Funds	Debt Service Funds	Capital Project Funds	Subtotal Non-Major - Aggregate*	Internal Service Funds	Enterprise Funds	Grand Total
Revenue								
Local	$ 117,689,232	$ 2,355,336	$ -	$ 168,123	$ 2,523,459	$ 15,065,438	$ 18,039,924	$ 153,318,053
State and Federal	13,852,858	4,864,611	73,180	806,250	5,744,041	-	12,000	19,608,899
Other Financing Sources	1,859,191	4,391,615	30,829,226	1,406,495	36,627,336	2,264,358	3,610,740	44,361,625
	$ 133,401,281	$ 11,611,562	$ 30,902,406	$ 2,380,868	$ 44,894,836	$ 17,329,796	$ 21,662,664	$ 217,288,577
Expenditures/Expenses	$ 133,401,281	$ 11,982,524	$ 30,902,406	$ 6,619,894	$ 49,504,824	$ 18,127,124	$ 21,553,074	$ 222,586,303
Net Change in Fund Balance/Net Assets	$ -	$ (370,962)	$ -	$ (4,239,026)	$ (4,609,988)	$ (797,328)	$ 109,590	(5,297,726)
Beginning Fund Balance/Net Assets, July 1, 2015	19,747,802	725,754	-	11,565,968	12,291,722	11,776,118	(120,224)	43,695,418
Ending Fund Balance/Net Assets, June 30, 2016	$ 19,747,802	$ 354,792	$ -	$ 7,326,942	$ 7,681,734	$ 10,978,790	$ (10,634)	$ 38,397,692

**The fund balance for the non-major funds in the aggregate is projected to increase in fiscal year 2016. Reserve balances accumulated from excess local sources and set aside for future local matches to state and federal grants will be used. Also, capital reserve balances set aside for projects will be used, as planned in the 10-year CIP.*

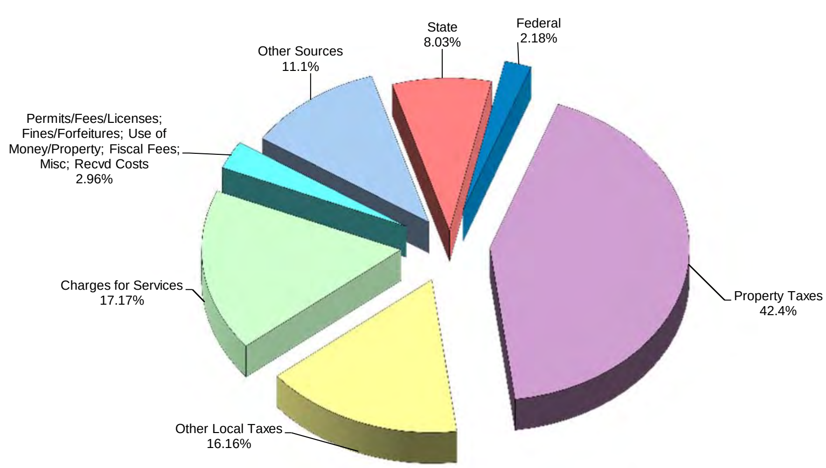
Summary of Funding Sources and Expenditures/Expenses - Net Transfers**
Fiscal Year 2016 Adopted Budget

	Major - General Fund	Special Revenue Funds	Debt Service Funds	Capital Project Funds	Subtotal Non-Major - Aggregate	Internal Service Funds	Enterprise Funds	Grand Total
Funding Sources								
Revenue								
Local	$ 117,689,232	$ 2,355,336	$ -	$ 168,123	$ 2,523,459	$ 15,065,438	$ 18,039,924	$ 153,318,053
State and Federal	13,852,858	4,864,611	73,180	806,250	5,744,041	-	12,000	19,608,899
Other Financing Sources	1,859,191	4,391,615	30,829,226	1,406,495	36,627,336	2,264,358	3,610,740	44,361,625
Less Interfund Transfers	-	(4,391,615)	(8,717,485)	(1,584,404)	(14,693,504)	(3,607,436)	(3,333,531)	(21,634,471)
	$ 133,401,281	$ 7,219,947	$ 22,184,921	$ 796,464	$ 30,201,332	$ 13,722,360	$ 18,329,133	$ 195,654,106
Beginning Fund Balance/Net Assets, July 1, 2015	19,747,802	725,754	-	11,565,968	12,291,722	11,776,118	(120,224)	43,695,418
Ending Fund Balance/Net Assets, June 30, 2016	(19,747,802)	(354,792)	-	(7,326,942)	(7,681,734)	(10,978,790)	10,634	(38,397,692)
	$ 133,401,281	$ 7,590,909	$ 22,184,921	$ 5,035,490	$ 34,811,320	$ 14,519,688	$ 18,219,543	$ 200,951,832
Expenditures/Expenses								
Expenditures/Expenses	$ 133,401,281	$ 11,982,524	$ 30,902,406	$ 6,619,894	$ 49,504,824	$ 18,127,124	$ 21,553,074	$ 222,586,303
Less Interfund Transfers	(21,456,562)	(479,115)	-	-	(479,115)	(44,915)	(485,357)	(22,465,949)
	$ 111,944,719	$ 11,503,409	$ 30,902,406	$ 6,619,894	$ 49,025,709	$ 18,082,209	$ 21,067,717	$ 200,120,354

***As a part of doing business, funds are transferred from one County fund to another. This usually occurs when the money is collected in one fund and allocated in another fund, such as the lodging tax, meals tax and debt service payments. Interfund transfers have been netted from the total budget figures shown above to eliminate duplication of transactions.*

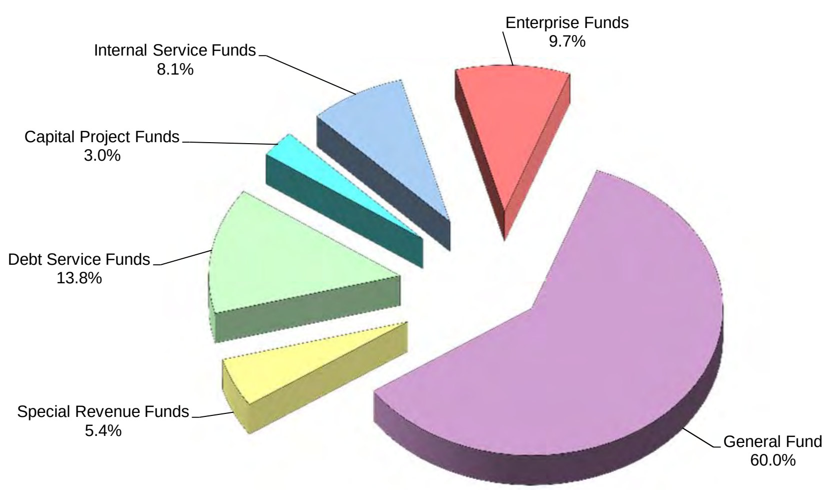
Summary of Funding Sources By Type
Fiscal Year 2016

Description	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Actual Revenues	FY2015 Original Revenues	FY2015 Estimated Revenues	FY2016 Adopted Revenues
General Fund (Major)						
Property Taxes	$ 77,768,474	$ 79,699,605	$ 80,751,401	$ 82,080,000	$ 82,080,000	$ 82,291,000
Other Local Taxes	28,196,608	28,251,914	29,156,479	29,191,000	29,191,000	29,768,700
Permits, Fees and Regulatory Licenses	468,190	659,659	818,221	805,380	805,380	854,470
Fines and Forfeitures	387,560	335,974	298,754	372,200	372,200	314,300
Use of Money and Property	420,265	292,187	458,597	436,900	436,900	450,600
Charges for Services	2,144,759	2,124,852	2,131,183	2,208,010	2,226,453	2,224,210
Fiscal Agent Fees & Administration	210,333	206,847	209,372	197,060	197,060	200,400
Miscellaneous	355,700	235,912	234,233	217,600	251,262	182,800
Recovered Costs	1,300,725	1,341,965	1,517,034	1,357,109	1,365,111	1,402,752
State	13,109,652	13,259,101	13,558,528	13,381,692	13,414,275	13,489,177
Federal	539,993	862,903	496,560	368,829	468,353	363,681
Other Sources	3,166,021	3,401,481	5,692,094	1,835,350	1,840,488	1,859,191
	128,068,280	130,672,400	135,322,456	132,451,130	132,648,482	133,401,281
Non-major Funds (Aggregate)						
Property Taxes	404,218	372,308	373,726	398,000	398,000	378,000
Other Local Taxes	1,801,313	1,760,450	1,734,935	1,752,000	1,752,000	1,718,000
Permits, Fees and Regulatory Licenses	11,565	-	-	-	-	-
Fines and Forfeitures	7,552	8,081	7,797	8,000	8,000	7,000
Use of Money and Property	441,721	1,518,892	431,013	433,091	433,091	438,337
Charges for Services	15,961,102	17,229,095	19,189,693	22,380,893	22,382,443	31,169,454
Miscellaneous	1,831,333	1,367,180	2,205,715	1,639,216	1,704,479	1,550,227
Recovered Costs	313,780	331,054	379,402	341,260	341,260	367,803
State	1,560,460	2,329,003	1,908,861	1,735,284	1,996,799	2,152,743
Federal	6,123,622	3,773,843	3,416,703	3,345,019	5,245,773	3,880,507
Other Sources	29,555,491	26,945,918	32,201,425	41,824,400	41,824,400	42,225,225
	58,012,157	55,635,824	61,849,270	73,857,163	76,086,245	83,887,296
Total						
Property Taxes	$ 78,172,692	$ 80,071,913	$ 81,125,127	$ 82,478,000	$ 82,478,000	$ 82,669,000
Other Local Taxes	29,997,921	30,012,364	30,891,414	30,943,000	30,943,000	31,486,700
Permits, Fees and Regulatory Licenses	479,755	659,659	818,221	805,380	805,380	854,470
Fines and Forfeitures	395,112	344,055	306,551	380,200	380,200	321,300
Use of Money and Property	861,986	1,811,079	889,610	869,991	869,991	888,937
Charges for Services	18,105,861	19,353,947	21,320,876	24,588,903	24,608,896	33,393,664
Fiscal Agent Fees & Administration	210,333	206,847	209,372	197,060	197,060	200,400
Miscellaneous	2,187,033	1,603,092	2,439,948	1,856,816	1,955,741	1,733,027
Recovered Costs	1,614,505	1,673,019	1,896,436	1,698,369	1,706,371	1,770,555
State	14,670,112	15,588,104	15,467,389	15,116,976	15,411,074	15,641,920
Federal	6,663,615	4,636,746	3,913,263	3,713,848	5,714,126	4,244,188
Other Sources	32,721,512	30,347,399	37,893,519	43,659,750	43,664,888	44,084,416
	186,080,437	186,308,224	197,171,726	206,308,293	208,734,727	217,288,577
Transfers	(22,643,102)	(22,318,975)	(22,678,936)	(29,952,623)	(29,954,074)	(22,465,949)
Total - Net	163,437,335	163,989,249	174,492,790	176,355,670	178,780,653	194,822,628
Projected Fund Balance, beginning				51,672,951	52,102,737	43,695,418
Projected Fund Balance, ending				(51,102,737)	(43,695,418)	(38,397,692)
				176,925,884	187,187,972	200,120,354



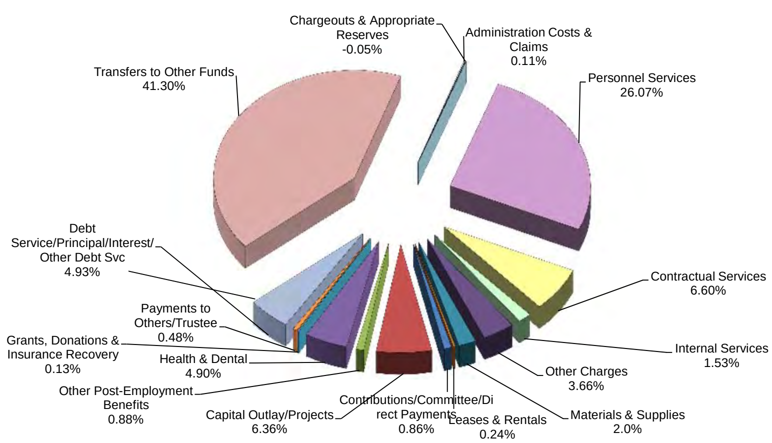
Summary of Expenditures/Expenses by Function
Fiscal Year 2016

Description	FY2012 Actual Expenditures/ Expenses	FY2013 Actual Expenditures/ Expenses	FY2014 Actual Expenditures/ Expenses	FY2015 Original Expenditures/ Expenses	FY2015 Estimated Expenditures/ Expenses	FY2016 Adopted Expenditures/ Expenses
General Fund						
General Administration	$ 2,007,151	$ 2,050,413	$ 2,100,255	$ 2,274,952	$ 2,286,348	$ 2,460,613
Judicial Services	2,444,724	2,565,903	2,635,050	2,800,041	2,811,393	2,773,060
Public Safety	27,867,794	28,804,033	29,428,938	31,052,807	31,211,500	31,598,547
Environmental & Development Services	4,130,033	3,513,498	3,649,958	3,864,490	3,864,490	3,907,921
Finance & Planning	7,696,996	8,074,547	8,298,907	8,907,540	8,917,709	9,021,796
Education & Educational Services	55,310,069	59,234,735	60,479,632	61,468,997	61,470,429	60,511,614
Human Services	2,666,290	2,836,107	2,697,350	3,467,229	3,467,229	3,619,212
General Services	6,765,812	6,047,279	6,268,354	6,674,327	6,682,029	6,856,725
Community Services	2,749,144	2,698,036	2,815,919	2,966,509	2,969,590	2,937,582
Capital Outlay & Fund Transfers	7,475,161	7,225,008	7,275,359	7,557,675	7,557,675	8,283,419
Non-Departmental	1,069,992	1,135,960	1,091,438	1,416,563	1,410,090	1,430,792
Special Revenue Funds						
Tourism Fund	2,863,665	2,767,097	2,788,206	3,031,200	3,031,200	3,070,536
Social Services Fund	5,317,771	5,081,272	5,311,213	6,232,426	6,232,426	6,449,347
Law Library Fund	6,888	7,104	7,812	9,000	10,500	9,000
Children and Family Services Fund	1,221,839	1,276,682	1,198,959	1,397,990	1,397,990	1,407,641
Community Development Authority Revenue Account Fund	1,108,082	1,072,036	1,056,883	1,100,300	1,100,300	1,046,000
Debt Service Funds						
County Debt Service Fund	3,031,773	2,694,916	13,378,554	2,583,636	2,583,636	2,756,819
School Debt Service Fund	15,594,157	7,677,181	8,021,017	17,205,609	17,205,609	28,145,587
Capital Project Funds						
Stormwater Management Fund	1,142,333	696,880	548,296	1,090,887	1,090,887	1,717,390
Yorktown Capital Improvements Fund	3,700	22,392	-	-	248,264	-
County Capital Fund	3,164,626	2,070,554	7,138,346	3,907,500	3,907,500	4,902,504
Internal Service Funds						
Workers' Compensation Fund	122,549	155,352	298,563	255,800	255,800	255,800
Revenue Stabilization Reserve Fund	-	-	-	-	-	450,000
Vehicle Maintenance Fund	4,255,464	4,445,784	4,139,968	4,476,152	4,476,152	4,563,484
Other Post-Employment Benefits Fund	1,335,835	1,234,801	1,642,514	1,955,558	1,955,558	1,955,558
Health & Dental Insurance Fund	-	-	-	10,172,976	10,172,976	10,902,282
Enterprise Funds						
Solid Waste Management Fund	5,677,838	4,532,865	4,816,283	4,434,095	4,434,560	4,646,019
Water Utility Fund	844,467	515,286	349,497	383,541	4,932,948	383,200
Sewer Utility Fund	15,092,952	17,506,785	10,552,552	13,175,214	18,013,077	13,663,025
Yorktown Operations Fund	112,258	98,893	74,719	95,509	95,509	93,692
Regional Radio Project Fund	2,193,711	2,402,484	2,494,443	2,919,984	2,919,984	2,767,138
Total	183,273,074	178,443,883	190,558,985	206,878,507	216,713,358	222,586,303
Transfers	(22,643,102)	(22,318,975)	(22,678,936)	(29,952,623)	(29,954,074)	(22,465,949)
Total - Net	$ 160,629,972	$ 156,124,908	$ 167,880,049	$ 176,925,884	$ 186,759,284	$ 200,120,354



Summary of Expenditures/Expenses by Type
Fiscal Year 2016

Description	FY2012 Actual Expenditures/ Expenses	FY2013 Actual Expenditures/ Expenses	FY2014 Actual Expenditures/ Expenses	FY2015 Original Expenditures/ Expenses	FY2015 Estimated Expenditures/ Expenses	FY2016 Adopted Expenditures/ Expenses
General Fund (Major)						
Personnel Services	$ 41,166,095	$ 42,321,958	$ 43,414,289	$ 45,938,230	$ 45,989,306	$ 46,662,664
Contractual Services	8,496,109	8,199,632	8,521,083	9,048,706	9,020,001	9,302,218
Internal Services	2,416,277	2,444,050	2,411,620	2,623,052	2,621,797	2,745,222
Other Charges	2,597,007	2,607,655	2,676,204	2,890,869	2,903,411	2,991,969
Materials & Supplies	1,311,287	1,227,125	1,296,116	1,366,136	1,373,730	1,425,843
Leases & Rentals	447,037	422,280	405,596	429,766	430,054	433,899
Contributions/Committees/Direct Payments	33,414	26,260	27,279	30,125	35,125	30,000
Capital Outlay	388,211	465,835	400,333	440,870	472,053	531,570
Grants & Donations	200,641	189,553	167,685	252,300	371,929	263,747
Transfers to Other Funds	63,274,161	66,413,997	67,544,021	69,533,606	69,533,606	69,124,570
Appropriation Reserves	-	21,002	8,081	50,000	50,000	50,000
Chargeouts	(147,073)	(153,828)	(131,147)	(152,530)	(152,530)	(160,421)
	120,183,166	124,185,519	126,741,160	132,451,130	132,648,482	133,401,281
Non-major Funds (Aggregate)						
Personnel Services	9,541,202	9,691,800	9,974,826	11,024,680	11,087,242	11,372,074
Contractual Services	4,751,023	4,994,179	5,151,688	5,424,129	5,470,509	5,392,080
Internal Services	557,933	534,436	538,199	658,975	658,975	651,781
Other Charges	5,203,275	5,279,345	5,302,845	5,182,714	5,189,869	5,162,039
Materials & Supplies	2,913,388	2,900,462	2,652,338	2,977,906	2,946,678	2,993,715
Leases & Rentals	82,872	86,162	95,080	100,350	100,350	104,070
Contributions/Committees/Direct Payments	1,458,636	1,231,988	1,386,921	1,742,600	1,742,600	1,886,485
Capital Outlay/Projects	13,153,799	13,744,433	11,961,083	11,094,703	20,646,868	13,630,096
Fundraisers	5,435	136	-	-	-	-
Other Post-Employment Benefits	1,335,835	1,234,801	1,642,514	1,955,558	1,955,558	1,955,558
Health	-	-	-	9,646,198	9,646,198	10,330,054
Dental	-	-	-	526,778	526,778	572,228
Grants, Donations & Insurance Recovery	1,009,213	36,994	43,910	30,000	30,000	30,000
Payments to Others	-	-	-	182,941	183,406	171,921
Payments to Trustee	808,082	872,036	906,883	950,300	950,300	896,000
Debt Service	2,260,433	2,059,905	1,320,488	2,078,529	2,078,529	2,078,705
Transfers to Other Funds	9,199,944	1,064,238	11,643,032	10,305,971	10,305,971	22,800,010
Administration Costs & Claims	53,830	59,565	63,139	77,500	77,500	72,000
Claims	68,719	95,787	235,424	178,300	178,300	183,800
Principal	6,566,749	6,518,020	7,154,931	6,848,551	6,848,551	5,392,042
Interest	4,068,491	3,846,627	3,548,035	3,328,294	3,328,294	3,498,964
Other Debt Service	9,235	7,450	196,489	12,400	12,400	11,400
Issue Costs	9,000	-	-	100,000	100,000	-
Underwriter Discount	32,814	-	-	-	-	-
	63,089,908	54,258,364	63,817,825	74,427,377	84,064,876	89,185,022
Total						
Personnel Services	$ 50,707,297	$ 52,013,758	$ 53,389,115	$ 56,962,910	$ 57,076,548	$ 58,034,738
Contractual Services	13,247,132	13,193,811	13,672,771	14,472,835	14,490,510	14,694,298
Internal Services	2,974,210	2,978,486	2,949,819	3,282,027	3,280,772	3,397,003
Other Charges	7,800,282	7,887,000	7,979,049	8,073,583	8,093,280	8,154,008
Materials & Supplies	4,224,675	4,127,587	3,948,454	4,344,042	4,320,408	4,419,558
Leases & Rentals	529,909	508,442	500,676	530,116	530,404	537,969
Contributions/Committees/Direct Payments	1,492,050	1,258,248	1,414,200	1,772,725	1,777,725	1,916,485
Capital Outlay/Projects	13,542,010	14,210,268	12,361,416	11,535,573	21,118,921	14,161,666
Fundraisers	5,435	136	-	-	-	-
Other Post-Employment Benefits	1,335,835	1,234,801	1,642,514	1,955,558	1,955,558	1,955,558
Health	-	-	-	9,646,198	9,646,198	10,330,054
Dental	-	-	-	526,778	526,778	572,228
Grants, Donations & Insurance Recovery	1,209,854	226,547	211,595	282,300	401,929	293,747
Payments to Others	-	-	-	182,941	183,406	171,921
Payments to Trustee	808,082	872,036	906,883	950,300	950,300	896,000
Debt Service	2,260,433	2,059,905	1,320,488	2,078,529	2,078,529	2,078,705
Transfers to Other Funds	72,474,105	67,478,235	79,187,053	79,839,577	79,839,577	91,924,580
Administration Costs & Claims	53,830	59,565	63,139	77,500	77,500	72,000
Claims	68,719	95,787	235,424	178,300	178,300	183,800
Appropriation Reserves	-	21,002	8,081	50,000	50,000	50,000
Principal	6,566,749	6,518,020	7,154,931	6,848,551	6,848,551	5,392,042
Interest	4,068,491	3,846,627	3,548,035	3,328,294	3,328,294	3,498,964
Other Debt Service	9,235	7,450	196,489	12,400	12,400	11,400
Issue Costs	9,000	-	-	100,000	100,000	-
Underwriter Discount	32,814	-	-	-	-	-
Chargeouts	(147,073)	(153,828)	(131,147)	(152,530)	(152,530)	(160,421)
	183,273,074	178,443,883	190,558,985	206,878,507	216,713,358	222,586,303
Transfers	(22,643,102)	(22,318,975)	(22,678,936)	(29,952,623)	(29,954,074)	(22,465,949)
Total - Net	160,629,972	156,124,908	167,880,049	176,925,884	186,759,284	200,120,354



Summary of Total Entity Funded Full-time Equivalents (FTEs)

		Actual FY2012	Actual FY2013	Actual FY2014	Original FY2015	Estimated FY2015	Adopted FY2016	Change	
General Fund	Fund 10								
Board of Supervisors	10111	1.00	1.00	1.00	1.00	1.00	1.00	-	
County Administration	10121	3.75	4.50	4.50	4.50	4.50	4.50	-	
Public Information & Community Relations	10122	3.00	2.00	1.00	1.00	1.00	2.00	1.00	(1)
Video Services	10123	4.50	4.50	5.50	5.50	5.50	5.50	-	
County Attorney	10124	3.50	3.00	3.00	3.00	3.00	3.00	-	
General Registrar's Office	10131	3.50	3.50	3.50	3.50	3.50	3.50	-	
Circuit Court	20211	1.50	1.50	1.50	1.50	1.50	1.50	-	
Clerk of the Circuit Court	20214	13.75	14.00	14.00	14.00	14.00	14.00	-	
Commonwealth's Attorney	20221	11.50	11.50	11.50	11.50	11.50	11.50	-	
Victim-Witness Assistance Program	20222	3.00	3.00	3.00	3.00	3.00	3.00	-	
Domestic Violence Program	20223	1.00	1.00	0.75	0.75	0.75	0.75	-	
General Operations	30311	14.50	14.50	14.50	14.50	14.50	14.50	-	
Law Enforcement	30312	58.00	58.00	58.00	58.00	57.00	57.00	(1.00)	(2)
Investigations	30313	16.00	16.00	16.00	16.00	16.00	16.00	-	
Civil Operations/Court Security	30314	18.00	18.00	18.00	18.00	18.00	18.00	-	
School Resource Officers	30316	4.00	4.00	4.00	4.00	5.00	5.00	1.00	(2)
Fire & Life Safety Administration	30320	1.50	1.50	1.50	1.50	1.50	1.50	-	
Fire & Rescue Operations	30321	127.00	127.00	127.00	128.00	128.00	130.00	2.00	(3)
Technical Services & Special Operations	30322	4.00	4.00	4.00	4.00	4.00	4.00	-	
Prevention & Community Safety	30323	3.00	3.00	3.00	3.00	3.00	3.00	-	
Animal Control	30352	3.00	3.00	3.00	3.00	3.00	3.00	-	
Emergency Management & Support Services	30355	1.50	1.50	1.50	1.50	1.50	1.50	-	
Emergency Communications/911 *	30356	40.50	40.50	40.50	40.50	40.50	41.50	1.00	(4)
Environmental Services Administration	40119	2.00	2.00	2.00	2.00	2.00	2.00	-	
Building Regulation	40341	14.00	13.00	13.00	13.00	13.00	13.00	-	
Stormwater Operations	40446	16.80	16.80	16.80	16.80	16.80	16.80	-	
Stormwater Engineering	40447	6.75	7.50	7.50	7.50	7.50	7.50	-	
Mosquito Control	40512	3.50	3.00	3.00	3.00	3.00	3.00	-	
Development Services	40816	9.00	9.00	9.00	9.00	9.00	9.00	-	
Controller	50119	1.00	2.00	2.00	2.00	2.00	2.00	-	
Computer Support Services	50121	15.50	16.50	16.50	16.50	16.50	16.50	-	
Human Resources	50122	5.50	5.50	5.50	5.50	5.50	5.50	-	
Budget & Financial Reporting	50124	5.00	5.00	6.00	6.00	6.00	6.00	-	
Fiscal Accounting Services	50125	11.00	11.00	11.00	11.00	11.00	11.00	-	
Commissioner of the Revenue	50126	17.25	17.25	17.25	17.25	17.25	17.25	-	
Treasurer	50127	12.00	12.00	12.00	12.00	12.00	12.00	-	
Real Estate Assessment	50128	8.00	7.00	7.00	7.00	7.00	7.00	-	
Central Purchasing	50129	5.00	5.00	5.00	5.00	5.00	5.00	-	
Planning	50811	4.50	4.50	4.50	4.50	4.50	4.50	-	
Office of Economic Development	50920	3.25	3.00	3.00	3.00	3.00	3.00	-	
Library Services	60731	32.50	32.00	32.00	32.00	32.00	32.00	-	
General Services Administration	70119	2.00	2.00	2.00	2.00	2.00	2.00	-	
Engineering & Facility Maintenance	70431	22.00	17.00	18.70	18.00	18.00	18.00	-	
Telecommunications	70433	1.00	-	-	-	-	-	-	
Grounds Maintenance & Construction	70434	41.40	36.40	36.40	39.10	39.10	41.10	2.00	(5)
Community Services Administration	81119	3.00	2.00	2.00	2.00	2.00	2.00	-	
Housing and Special Programs	81547	11.00	10.00	10.00	9.00	9.00	9.00	-	
Parks, Recreation & Tourism	81712	13.00	13.00	13.00	13.00	13.00	12.00	(1.00)	(6)
Total General Fund	Fund 10	606.95	592.95	595.40	597.40	597.40	602.40	5.00	
Tourism Fund	Fund 8	2.00	2.00	2.00	2.00	2.00	3.00	1.00	(6)
Social Services Fund	Fund 13	58.45	57.45	57.45	57.65	56.65	59.70	2.05	(7)
Children & Family Services Fund	Fund 51	22.60	22.20	22.20	22.20	22.20	22.20	-	
Vehicle Maintenance Fund	Fund 12	11.60	11.60	11.60	11.60	11.60	10.60	(1.00)	(8)
Solid Waste Management Fund	Fund 21	12.20	12.20	12.20	12.20	12.20	12.20	-	
Sewer Utility Fund	Fund 25	57.25	57.25	57.25	56.75	56.75	57.75	1.00	(8)
Yorktown Operations Fund	Fund 28	-	-	0.30	0.30	0.30	0.30	-	
Total Entity		**771.05**	**755.65**	**758.40**	**760.10**	**759.10**	**768.15**	**8.05**	
Total County (Less Social Services)**		**712.60**	**698.20**	**700.95**	**702.45**	**702.45**	**708.45**	**6.00**	

* Includes 14 dispatchers from the Poquoson and Williamsburg mergers.

** Social Services are State employees.

Changes from FY2015 Original Budget to FY2016 Adopted Budget:

(1) Funding is provided for an Administrative Assistant.

(2) A reorganization in Law Enforcement shifted a position to the School Resource Officer's department; total FTE's remained the same.

(3) Funding for 2 firefighters through a SAFER Grant ended on March 2, 2015. A small portion of local funding was provided for the remainder of FY15 and 100% funding is provided for these 2 positions in FY2016; the two firefighter positions were not shown in the FY15 FTE totals because the County was not funding these positions until FY2016.

(4) Funding is provided in FY16 for 1 Dispatcher position that was filled as unfunded due to turnover in FY15.

(5) Abolished one Grounds Maintenance Supervisor position and established 3 new Construction/Maintenance Worker II positions.

(6) A transfer of a Tourism Coordinator position from Parks & Recreation in the General Fund to the Tourism Fund.

(7) An increase in FTE's in Social Services is attributable to filling vacant positions within the department and using work as required budget to offset the cost. These are State employees.

(8) Transfer and reclassify a Service Technician to a Pump Station Mechanic from Fund 12 to Fund 25.

SCHEDULE OF DEBT OBLIGATIONS

	Maturity	Original Issue	Principal Outstanding 7/1/2015	2016 Principal	2016 Interest	2016 Other Debt Service Expenditures/ Expenses	2016 Total Requirements
Debt Service Funds							
General Obligation Bonds							
1997 VPSA School Bonds	7/15/2017	15,000,000	4,380,000	1,065,000	148,127	550	1,213,677
2003 VPSA School Bonds	7/15/2022	7,715,000	4,365,000	415,000	186,375	550	601,925
2004 VPSA School Bonds	7/15/2023	3,875,000	2,420,000	200,000	108,493	550	309,043
2005 VPSA School Bonds	7/15/2025	14,905,000	10,640,000	695,000	477,570	550	1,173,120
2006 VPSA School Bonds	7/15/2026	11,030,000	8,290,000	500,000	342,054	1,000	843,054
2008 VPSA School Bonds	7/15/2028	5,400,000	4,510,000	215,000	218,435	700	434,135
2009 VPSA School Bonds	7/15/2029	4,180,000	3,565,000	175,000	117,143	1,000	293,143
2010 VPSA Qualified School Construction Bonds	6/1/2027	1,120,000	860,000	65,000	59,472	1,000	125,472
2012 VPSA School Bonds	7/15/2032	6,925,000	6,705,000	230,000	291,808	1,000	522,808
2014 VPSA School Bonds	1/15/2035	8,530,000	8,530,000	195,000	433,210	1,000	629,210
		78,680,000	54,265,000	3,755,000	2,382,687	7,900	6,145,587
Capital Leases							
2010 E911 Equipment/Computer Aided Dispatch	12/1/2020	3,035,627	2,686,244	383,110	92,780	-	475,890
2008 Signaling Equipment	1/1/2016	150,000	46,977	23,932	922	-	24,854
		3,185,627	2,733,221	407,042	93,702	-	500,744
Lease Revenue Bonds							
2014 Lease Revenue Refunding Bonds	7/15/2023	9,865,000	8,925,000	570,000	313,150	2,500	885,650
2008 Lease Revenue	10/1/2029	17,230,000	14,900,000	660,000	709,425	1,000	1,370,425
		27,095,000	23,825,000	1,230,000	1,022,575	3,500	2,256,075
Enterprise Funds							
Capital Leases							
2008 Signaling Equipment	1/1/2016	2,038,931	638,542	325,301	12,525	-	337,826
Revenue Bonds							
2005 Sewer Revenue Refunding Bonds	6/1/2029	8,575,000	6,765,000	355,000	277,757	2,500	635,257
1992 Lackey Revenue Bonds	5/14/2032	600,000	417,201	15,493	19,931	-	35,424
2010 Sewer Revenue Bonds	6/1/2040	15,280,000	14,905,000	150,000	917,998	2,200	1,070,198
		24,455,000	22,087,201	520,493	1,215,686	4,700	1,740,879
Total All Issues		$ 135,454,558	$ 103,548,964	$ 6,237,836	$ 4,727,175	$ 16,100	$ 10,981,111

Capital Improvements Program

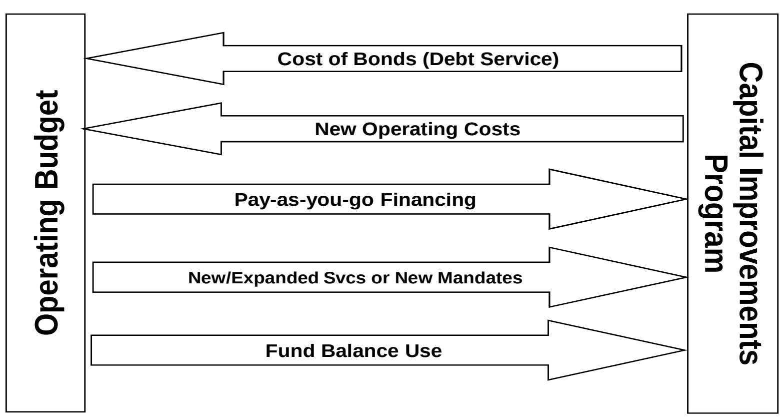
The County's Capital Improvements Program (CIP) is a ten-year plan which addresses both repair and replacement of existing infrastructure as well as the construction or acquisition of new facilities and equipment to accommodate current and future demands for service. Each year a resolution is adopted to approve the CIP as a long range planning document. In addition the current year's budget is appropriated. A given capital project must have an estimated expected useful life that exceeds one year and have a cost of at least $30,000 to qualify for inclusion in the CIP.

Capital expenditures are accounted for in their respective funds, including the general fund, the capital projects funds, the internal service fund, and the enterprise funds. The General Fund contains projects related to general governmental services in areas such as general administration, facilities maintenance, public safety, parks and recreation, social services and stormwater projects. The Internal Service Fund reflects the projects in support of the County's vehicle maintenance operations. Its customers are user departments of the County and other governmental entities and these projects are funded primarily from user charges and interest earnings. Solid waste, water and sewer projects may be found in the Enterprise Funds section.

Financing of the CIP is provided on a pay-as-you-go basis or through debt issuance. Pay-as-you-go funding is provided from several sources including current tax revenues, interest earnings, revenue from other governmental agencies and user fees. Debt funding may include general obligation bonds, revenue bonds or lease financing.

Projects are prioritized based on need and ability to pay. Certain requests are compared to an Office Space Needs Study, prepared by the County's Planning Division, and preliminary recommendations are made based on this analysis. The Board of Supervisors adopts a separate, biennial Utilities Strategic Capital Plan for water, sewer, and stormwater projects and those projects are incorporated into the County's overall CIP plan. All projects that are recommended are run through a funding model to determine affordability. The funding model includes undesignated fund balance available for capital needs and anticipated funding streams over the next 10 years, to determine affordability. Prior to final approval, projects are reviewed by the Planning Commission for conformance with the Comprehensive Plan.

As this graphic illustrates, there is a close linkage between the Operating Budget and the Capital Improvements Program.



For example, various highway & transportation improvements may impact General Services by adding to the acreage that must be maintained (mowing, landscaping etc.). Equipment replacements and maintenance projects increase efficiencies, reduce utility costs, save on

expensive repairs, lessen downtime (increasing productivity) and extend the useful lives of facilities County-wide.
Details on the capital projects are located in a separate CIP document. A summary of the County's ten-year CIP (FY2016-FY2025) is located in a schedule following this narrative.

The aggregate budgeted amount of capital expenditures for FY2016 is $12,278,699, for all projects, and all funds. A project is considered significant if it has a considerable impact on the operating budget or if the project is infrequent in occurrence. Projects that meet this criteria are separately identified in the below summary.

Significant Nonrecurring Capital Projects

The County Capital Fund includes the following significant, nonrecurring projects:

· York-Poquoson Courthouse Security Equipment Replacement ($277,000): Funding is for the replacement of the security camera and DVR system and it will be integrated with an electronic locking system for the prison holding cells at the York-Poquoson Courthouse. The current system is over 17 years old. The County will request 19.9% support from the City of Poquoson.

· Emergency Response Equipment Replacement ($55,000): Funding is for the replacement of the life-saving equipment for the specialized deputies that are trained to handle and respond to emergency situations. These items include gas masks, bullet proof shields and tactical weaponry.

· Automated External Defibrillator (AED) Replacement ($112,000): Funding is for the replacement of automated external defibrillators (AEDs) used in patrol vehicles for first responders.

· Fire Apparatus Replacement ($1,920,000):
The County follows a fleet management plan for the systematic replacement of fire and rescue apparatus. Funding has been provided for the scheduled replacement of 2 rescue trucks and 1 pumper. Grant opportunities will be sought and pursued as a potential funding source for this project. A combined borrowing is anticipated in the following fiscal year with the next block replacement. The replacement plan allows the County to save on costly repairs and minimizes the risk of being unable to locate obsolete fleet parts.

Other Capital Projects

The General Fund budget includes $350,000 for capital projects. Of this amount, $150,000 is earmarked for minor drainage improvements and $200,000 is programmed as a transfer to the County's Capital Fund to assist with funding of the other projects.
The County Capital Fund includes the following:

- Video Services Studio & York Hall Equipment Replacements ($350,000): funding represents the County's share for the replacement of equipment for the video services operations with an estimated useful life of 7 years. The studio equipment helps Video Services provide information to York County residents and students. Equipment includes servers, on-air programming, cameras, lenses, viewfinders, camera control units, cables, switchers, projectors, touch screens, Crestron etc.

- Backup Power - Emergency Sheltering and Disaster Support ($125,000): annual funding to accumulate a reserve for upgrades and replacements of current shelter back-up power capabilities, in particular, the Grafton School Complex (the County's primary disaster shelter).
- Biomedical Equipment Replacement ($100,000): annual funding to accumulate a reserve for the 10 year cycle block replacement of cardiac monitoring/defibrillation, suction, and intubation devices. The Virginia Department of Health requires this equipment for all vehicles delivering emergency medical services. The next scheduled replacement is FY2016 and there is approximately $650,000 currently set aside.
- Highway & Transportation Improvements ($400,000): funding is to support the transportation goals and strategies in the *County of York Comprehensive Plan*. It is anticipated that a major portion of the funds will be designated for improvements (including drainage) which qualify for participation in the State's Revenue Sharing Program. Each dollar pledged by the County is matched by the State (VDOT) and the County sets the priorities for the use of these funds.
- Telephone System Upgrade ($131,500): replace phones and network switches in the Yorktown campus; 303 total phones. Rewire courthouse to support VoIP phones.
- Financial Software Replacement ($213,454): annual funding to accumulate a reserve to replace the current DOS-based software that is over 25 years old. The new financial software package would include County systems such as accounting, payroll, budget, human resources, real estate, utility billing and Treasurer and Commissioner of Revenue operations.
- Tennis/Basketball Court Repair ($93,200): replacement of tennis and basketball courts based on priority.
- Roof Repair/Replacement ($362,700): replace the roof at the Waste Management Center and Finance building.
- HVAC Replacement ($56,300): provides funding for Fire Station #2 (Tabb): replace ice machine; Tabb Library: replace 2 condenser water pumps; Post Office/Computer Support Services building: replace equipment room A/C unit; Utilities Satellite shop: replace a heat pump; Waste Management Center: replace 3 gas heaters and an ice machine.
- Parking Lot Repair ($49,300): provides funding for seal coating and resurfacing parking lot at Fire Station #2 (Tabb); and re-striping at schools.
- Building Maintenance and Repair ($372,050): floor replacement at Post Office/Computer Support Services, Fire Stations #3 (Bruton) and #4 (Yorktown); painting and caulking at Buildings & Grounds Storage building, Building Regulations, Emergency Communications Center, General Services, Griffin-Yeates Center, Tabb Library, Yorktown Library, Parks & Recreation building, Riverwalk Landing parking terrace (lower deck ceiling), Vehicle Maintenance building, Wolftrap Park restroom, York Hall and York-Poquoson Courthouse; drainage improvements at Fire Station #2 (Tabb); installation of roll-up doors on 3 bays at the Buildings & Grounds Maintenance Storage building; replace automatic door openers at Tabb Library; replace outdated equipment and appliances in County facilities; and replace existing parking lot light bulbs with energy efficient LED's.
- Disability Compliance ($150,000): replace Burke Playground structure and RBM surface at Kiln Creek Park.
- Major Grounds Repair and Maintenance ($56,000): replacement of backstop and sideline fencing at Tabb Elementary, Waller Mill Elementary and Tabb Middle; Riverwalk Landing capital maintenance including brick paver repair, fence repair, bench and trash container replacement.

- Grounds Maintenance Machinery and Equipment Replacement ($79,000): provides funding for the replacement of a 2003 New Holland TB100 4WD Tractor and a 2002 New Holland TC25D Tractor.

The Internal Service Fund project is for equipment upgrades in Vehicle Maintenance. The Internal Service Fund functions as a reimbursement device. Its customers are users departments of the County and other governmental entities. Projects are funded primarily from user charges and interest earnings.

The Internal Service Fund includes funding of $190,000 for the following project:

- Vehicle Maintenance Equipment Upgrades ($190,000): provides funding to upgrade service equipment and machinery in the Vehicle Maintenance Shop. Replacements include lifts, tire machines, dispensers, electronic readers, compressors, and other equipment that become obsolete or become inoperable due to wear and tear and age.

Stormwater projects improve drainage issues throughout the County while also adding to the existing infrastructure, requiring future maintenance. These projects are primarily funded by a portion of the meals tax (designated by County ordinance) and through State and federal grant programs, such as those offered by the Dept. of Quality and the VDOT revenue sharing program.

The Stormwater Fund includes funding of $1,375,000 for the following projects:

- Greensprings ($600,000): design and construction of a piping system to restore the ravine and other improvements due to erosion resulting from increased drainage over the years.
- Wormley Creek Headwaters ($500,000): project is to address an eroded ravine at the outfall of a roadside ditch at Old York Hampton Highway, creating a safety hazard. The solution is piping, structures and riprap.
- Poquoson Headwaters ($175,000): project is to address flooding issues during large storm events at the railroad crossing near Route 17. The project involves design and construction of a new piping system.
- Cargo Van Replacement ($100,000): for the replacement of a cargo van used to carry tools and supplies to job sites every day.

Solid waste projects help support the operations of the curbside residential and commercial garbage collection. Routine maintenance of the transfer station is required by DEQ to keep an operating permit.

The Solid Waste Fund includes funding of $134,000 for the solid waste project:

- Transfer Station Floor Replacement ($134,000): project is to replace the floor at the transfer station in the Waste Management Center.

As with stormwater projects, sewer projects also enhance the infrastructure, require future maintenance and add utility costs to the operating budget. A portion of the meals tax is also earmarked for sewer projects. The Sewer Fund also has its own dedicated revenue sources, including connection fees for new systems and bi-monthly fees for on-going service. The sewer and pump station rehabilitation funding allows us to be proactive instead of reactionary in our maintenance plan, thereby minimizing system failures, costly repairs and unnecessary spikes in utility charges due to leaks, etc.

The Sewer Fund includes funding of $5,527,195 for the following sewer projects:

- Queen's Lake Section IV & V Area ($3,200,000): once completed, this project will serve 200 properties at an estimated total cost of $4,300,000.
- Work Management Software Replacement ($27,195): to replace and upgrade the existing work management software from 1992, used for customer service inquiries over the internet, asset management, plan review, permit issuance and reviews and waste management.
- Sewer Line Rehabilitation ($1,600,000): provides for emergency repairs, line replacement, slip lining, valve replacement, grouting, root removal, manhole rehabilitation, pavement repairs, easement restoration, etc. required to continue the operation of a reliable sanitary sewer system and to comply with regulations.
- Pump Station Rehabilitation ($600,000): funding for the rehabilitation of old stations with new pumps, electrical controls, generator replacement, wet well lining and emergency repairs to continue the operation of a reliable sanitary sewer system and to comply with regulations.
- Emergency Generator Replacements ($100,000): provides for the replacement of emergency power generation equipment (standby generators) and monitoring systems for critical County facilities and systems requiring continuous operation during storms or other events in which power may be lost.

There are no debt borrowings planned in fiscal year 2016 for these projects.

ADOPTED CAPITAL IMPROVEMENTS PROGRAM
FISCAL YEARS 2016 - 2025

Prg No.	Program Title	Pg No.	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025
	GENERAL CAPITAL PROJECTS											
	General Administration											
GA-8102	Video Services Studio & York Hall Equipment Replacements	5	$ 350,000	$ -	$ -	$ 120,000	$ 60,000	$ 180,000	$ 350,000	$ -	$ -	$ -
	Public Safety - Sheriff's Office											
PS-8110	York-Poquoson Courthouse X-Ray Machine Replacement	5	-	-	-	-	-	-	-	56,000	-	-
PS-8134	York-Poquoson Courthouse Security Equipment Replacement	5	277,000	-	-	-	-	-	-	-	-	-
PS-8919	Sheriff Mobile Data Terminals	5 - 6	-	-	-	-	900,000	-	-	-	-	-
PS-8927	Emergency Response Equipment Replacement	6	55,000	-	-	-	-	-	-	-	-	-
PS-8928	Automated External Defibrillator Replacement (AED Equipment Replacement)	6	112,000	-	-	-	-	-	-	-	-	-
	Public Safety - Fire & Life Safety											
PS-8115	Replacement of Patient Stretchers/Stairchairs	6	-	-	-	-	100,000	100,000	-	-	-	-
PS-8406	Backup Power-Emer Shelter and Disaster Support	7	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	-
PS-8426	Fire Apparatus Replacement	7	1,920,000	-	4,700,000	-	-	-	-	-	6,016,000	-
PS-8429	Grafton Fire Station Replacement	7	-	4,800,000	-	-	-	-	-	-	-	-
PS-8482	Biomedical Equipment Replacement	8	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
	Public Safety - Emergency Communications/911 & Radio Maintenance											-
PS-8001	E911 Telephone System Replacement	8	-	-	-	-	-	-	1,300,000	-	-	-
PS-8002	E911 Computer Aided Dispatch (CAD) Replacement	8	-	-	-	-	-	-	1,800,000	-	-	-
PS-8120	Regional Radio Project	8 - 9	-	-	-	5,524,538	412,500	925,999	7,616,543	-	138,149	963,619
	Environmental & Development Services											
ES-8000	Drainage Improvement Projects	9	150,000	200,000	200,000	200,000	200,000	250,000	250,000	250,000	250,000	300,000
	Finance & Planning											
FS-5100	Highway and Other Transportation Improvements	9 - 10	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000
FS-8130	Telephone System Upgrade	10	131,500	150,200	50,000	49,000	51,000	13,500	131,500	200,200	-	29,000
FS-8910	Financial Software Replacement	11	213,454	150,000	150,000	-	-	-	-	-	-	-
FS-8912	Administration and Finance Building	11	-	-	-	-	-	13,400,000	-	-	-	-
	Education & Educational Services											
ED-8822	Yorktown Library Expansion	11	-	-	-	150,000	3,833,600	-	-	-	-	-
	Human Services											
SS-8413	York-Poquoson Dept of Social Services Building	12	-	-	-	-	-	6,820,000	-	-	-	-
	General Services											
GS-8150	Yorktown Trolley Replacement (Tourism Fund)	12	-	-	300,000	-	-	-	-	-	-	-
GS-8620	Tennis/Basketball Court Repair	12 - 13	93,200	48,700	27,900	35,900	-	85,800	-	36,500	59,900	44,900
GS-8625	Roof Repair/Replacement	13	362,700	760,000	287,000	121,500	107,000	-	182,000	200,700	76,000	81,000
GS-8630	HVAC Replacement	14 - 15	56,300	134,900	180,800	822,430	1,013,000	305,000	94,800	273,800	482,700	68,900
GS-8640	Parking Lot Repair	15 - 16	49,300	22,000	7,000	107,000	92,300	104,000	137,000	70,100	107,000	107,000
GS-8642	Building Maintenance and Repair	16 - 17	372,050	441,950	271,950	256,200	267,700	250,400	219,800	397,800	390,350	807,650
GS-8643	Disability Compliance	18	150,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
GS-8661	Major Grounds Repair and Maintenance	18 - 19	56,000	44,550	87,000	43,000	15,000	56,000	40,100	11,900	43,200	37,500
GS-8663	Grounds Maintenance Machinery & Equipment Replacement	19	79,000	88,150	90,650	48,000	45,000	62,000	120,000	45,000	90,000	110,000
	Total General Capital Projects		5,052,504	7,515,450	7,027,300	8,152,568	7,772,100	23,227,699	12,916,743	2,217,000	8,328,299	3,099,569
	INTERNAL SERVICE FUND PROJECTS											
	Vehicle Maintenance Projects											
VM-8110	Equipment Upgrades	20	190,000	-	150,000	-	100,000	-	-	-	-	-
VM-8180	Fuel Sites Upgrade	20	-	-	-	-	1,900,000	-	-	-	-	-
	Total Internal Service Fund Projects		190,000	-	150,000	-	2,000,000	-	-	-	-	-
	STORMWATER FUND PROJECTS											
ES-617	Greensprings	21	600,000	-	-	-	-	-	-	-	-	-
ES-631	Tabb Lakes/King's Bottom	21	-	-	100,000	400,000	-	-	-	-	-	-
ES-634	Goodwin Neck/Rosewood	21	-	-	200,000	550,000	-	-	-	-	-	-
ES-635	Claxton Creek	21	-	-	-	-	-	160,000	-	-	-	-
ES-636	Wormley Creek Headwaters	22	500,000	-	-	-	-	-	-	-	-	-
ES-637	Marlbank Cove Ravine	22	-	-	-	50,000	250,000	-	-	-	-	-
ES-640	Poquoson Headwaters	22	175,000	500,000	600,000	-	-	-	-	-	-	-
ES-641	Route 134/Bayberry	22	-	-	-	-	200,000	775,000	-	-	-	-
ES-642	Stream Restoration - Larkin Woods	22 - 23	-	-	-	-	250,000	-	-	-	-	-
ES-643	Queens Lake Ravines	23	-	-	-	-	300,000	-	-	-	-	-
ES-644	Seige Lane	23	-	-	-	-	300,000	-	-	-	-	-
ES-8030	TMDL BMP Retrofits	23	-	-	-	-	-	-	500,000	500,000	500,000	500,000
ES-8567	Backhoe Replacement	23	-	100,000	-	-	-	-	-	-	-	-
ES-8568	Cargo Van Replacement	23	100,000	-	-	-	-	-	-	-	-	-
	Total Stormwater Fund Projects		1,375,000	600,000	900,000	1,000,000	1,300,000	935,000	500,000	500,000	500,000	500,000

ADOPTED CAPITAL IMPROVEMENTS PROGRAM
FISCAL YEARS 2016 - 2025

Prg No.	Program Title	Pg No.	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025
	ENTERPRISE FUND CAPITAL PROJECTS											
	Solid Waste Projects											
ES-8150	Rear Packer Truck Replacements	24	-	-	-	-	463,000	-	-	-	-	-
ES-8180	Transfer Station Floor Replacement	24	134,000	-	-	-	-	-	-	-	-	-
	Total Solid Waste Projects		134,000	-	-	-	463,000	-	-	-	-	-
	Sewer Projects											
ES-495	Allen's Mill Area	25	-	-	500,000	3,200,000	-	-	-	-	-	-
ES-499	Queen's Lake Section IV & V Area	25	3,200,000	-	-	-	-	-	-	-	-	-
ES-507	Wolftrap Road	25	-	200,000	-	-	-	-	-	-	-	-
ES-511	National Lane Area	25	-	-	70,000	500,000	-	-	-	-	-	-
ES-512	Dare/Jethro Lane Area	25	-	-	425,000	-	-	-	-	-	-	-
ES-513	Kentucky Farms Area	26	-	-	-	400,000	2,600,000	-	-	-	-	-
ES-514	Sinclair Area	26	-	200,000	800,000	-	-	-	-	-	-	-
ES-515	Schenck Estates Area	26	-	-	-	-	-	-	700,000	5,000,000	-	-
ES-516	Big Bethel Area	26	-	-	-	-	-	800,000	2,500,000	-	-	-
ES-518	Whites/Faulkner Area	26	-	-	-	-	-	-	-	3,500,000	-	-
ES-519	Burt's Road	27	-	-	-	-	-	-	-	-	1,000,000	-
ES-520	Payne's Road	27	-	-	-	275,000	-	-	-	-	-	-
ES-8170	Work Management Software Replacement	27	27,195	-	-	-	-	-	-	-	-	-
ES-8500	Sewer Line Rehabilitation	27	1,600,000	1,600,000	1,600,000	1,700,000	1,800,000	1,800,000	2,000,000	2,000,000	2,000,000	2,000,000
ES-8502	Pump Station Rehabilitation	28	600,000	600,000	600,000	700,000	700,000	700,000	700,000	800,000	800,000	800,000
ES-8504	SCADA Automated Control Monitoring System Replacement	28	-	-	-	-	2,000,000	-	-	-	-	-
ES-8512	Closed Circuit TV Van Replacement	28	-	400,000	-	-	-	-	-	-	-	-
ES-8513	Excavator Replacement	28	-	-	250,000	-	-	-	-	-	-	-
ES-8514	Tandem Dump Truck Replacement	29	-	-	-	250,000	-	-	-	-	-	-
ES-8515	Emergency Generator Replacements	29	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
	Total Sewer Projects		5,527,195	3,100,000	4,345,000	7,125,000	7,200,000	3,400,000	6,000,000	11,400,000	3,900,000	2,900,000
	Total All Capital Projects		$ 12,278,699	$ 11,215,450	$ 12,422,300	$ 16,277,568	$ 18,735,100	$ 27,562,699	$ 19,416,743	$ 14,117,000	$ 12,728,299	$ 6,499,569

Funding Sources

	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025
Unobligated Fund Balance, Beginning	$ 12,782,884	$ 7,961,185	$ 11,339,945	$ 13,176,788	$ 12,059,099	$ 8,496,100	$ 14,590,698	$ 16,216,908	$ 12,986,432	$ 17,439,116
Interest/Grants/Other	2,200,000	3,100,000	2,300,000	1,760,000	1,430,000	1,590,000	1,275,000	1,500,000	1,400,000	1,200,000
Meals Tax (Stormwater & Sewer)	2,907,000	2,994,210	3,059,143	3,175,341	3,296,001	3,421,298	3,551,410	3,686,524	3,826,834	3,972,543
Pay Go Projects	2,350,000	3,700,000	4,200,000	4,700,000	5,150,000	5,500,000	5,500,000	5,700,000	5,800,000	5,800,000
Bond Proceeds	-	4,800,000	4,700,000	5,524,538	5,296,100	23,145,999	10,716,543	-	6,154,149	963,619
Available Funding	20,239,884	22,555,395	25,599,088	28,336,667	27,231,200	42,153,397	35,633,651	27,103,432	30,167,415	29,375,278
Proposed CIP	(12,278,699)	(11,215,450)	(12,422,300)	(16,277,568)	(18,735,100)	(27,562,699)	(19,416,743)	(14,117,000)	(12,728,299)	(6,499,569)
Unobligated Fund Balance, Ending	$ 7,961,185	$ 11,339,945	$ 13,176,788	$ 12,059,099	$ 8,496,100	$ 14,590,698	$ 16,216,908	$ 12,986,432	$ 17,439,116	$ 22,875,709

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General Fund
Fund 10

This fund accounts for the revenues and expenditures relating to the County's general operations. Details related to the funding sources follow the summary page. Details on the functional categories below follow the revenue section and individual functional category details are located in the blue tab sections.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
General Property Taxes	$ 77,768,474	$ 79,699,605	$ 80,751,401	$ 82,080,000	$ 82,080,000	**$ 82,291,000**	61.67%
Other Local Taxes	28,196,608	28,251,914	29,156,479	29,191,000	29,191,000	**29,768,700**	22.32%
Permits, Fees, Regulatory Licences	468,190	659,659	818,221	805,380	805,380	**854,470**	0.64%
Fines & Forfeitures	387,560	335,974	298,754	372,200	372,200	**314,300**	0.24%
Use of Money & Property	420,265	292,187	458,597	436,900	436,900	**450,600**	0.34%
Charges for Services	2,144,759	2,124,852	2,131,183	2,208,010	2,226,453	**2,224,210**	1.67%
Fiscal Agent Fees & Administration	210,333	206,847	209,372	197,060	197,060	**200,400**	0.15%
Miscellaneous	355,700	235,912	234,233	217,600	251,262	**182,800**	0.14%
Recovered Costs	1,300,725	1,341,965	1,517,034	1,357,109	1,365,111	**1,402,752**	1.05%
State Non-Categorical Aid	8,507,246	8,549,318	8,770,003	8,766,580	8,766,580	**8,766,580**	6.57%
State Shared Expenses	3,806,079	3,837,477	3,936,181	3,899,940	3,909,864	**4,000,174**	3.00%
State Categorical Aid	496,646	518,777	458,446	417,437	423,651	**436,247**	0.33%
State Grants	299,681	353,529	393,898	297,735	314,180	**286,176**	0.21%
Federal Paid in Lieu of Tax	9,776	9,541	10,213	9,500	9,500	**9,500**	0.01%
Federal Categorical Aid	530,217	853,362	486,347	359,329	458,853	**354,181**	0.27%
Non-Revenue Receipts	32,951	21,942	19,569	-	5,138	**-**	0.00%
Transfer from Other Funds	3,133,070	3,379,539	5,672,525	1,835,350	1,835,350	**1,859,191**	1.39%
Total Funding Sources	$ 128,068,280	$ 130,672,400	$ 135,322,456	$ 132,451,130	$ 132,648,482	**$ 133,401,281**	100.00%

Expenditure by Functional Category	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	%Change Original 2015/ Adopted 2016
General Administration	$ 2,007,151	$ 2,050,413	$ 2,100,255	$ 2,274,952	$ 2,286,348	**$ 2,460,613**	8.2%
Judicial Services	2,444,724	2,565,903	2,635,050	2,800,041	2,811,393	**2,773,060**	-1.0%
Public Safety	27,867,794	28,804,033	29,428,938	31,052,807	31,211,500	**31,598,547**	1.8%
Environmental & Development Services	4,130,033	3,513,498	3,649,958	3,864,490	3,864,490	**3,907,921**	1.1%
Finance & Planning	7,696,996	8,074,547	8,298,907	8,907,540	8,917,709	**9,021,796**	1.3%
Education & Educational Services	55,310,069	59,234,735	60,479,632	61,468,997	61,470,429	**60,511,614**	-1.6%
Human Services	2,666,290	2,836,107	2,697,350	3,467,229	3,467,229	**3,619,212**	4.4%
General Services	6,765,812	6,047,279	6,268,354	6,674,327	6,682,029	**6,856,725**	2.7%
Community Services	2,749,144	2,698,036	2,815,919	2,966,509	2,969,590	**2,937,582**	-1.0%
Capital Outlay & Fund Transfers	7,475,161	7,225,008	7,275,359	7,557,675	7,557,675	**8,283,419**	9.6%
Non-Departmental	1,069,992	1,135,960	1,091,438	1,416,563	1,410,090	**1,430,792**	1.0%
Total Expenditures	$ 120,183,166	$ 124,185,519	$ 126,741,160	$ 132,451,130	$ 132,648,482	**$ 133,401,281**	0.7%

FUND BALANCE SUMMARY FISCAL YEARS 2015-2016

Beginning Fund Balance 7/1/2014	$ 19,747,802		
Projected FY2015 Funding Sources:			
Local		$ 116,925,366	
State & Federal		13,882,628	
Other financing sources		1,840,488	
		132,648,482	
Projected FY2015 Expenditures		132,648,482	
Net Change		-	
Projected Fund Balance 6/30/2015			$ 19,747,802
Projected FY2016 Funding Sources:			
Local			$ 117,689,232
State & Federal			13,852,858
Other financing sources			1,859,191
			133,401,281
Projected FY2016 Expenditures			133,401,281
Net Change			-
Projected Fund Balance 6/30/2016			$ 19,747,802

General Fund Revenues

	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Actual Revenues	FY2015 Original Budget	FY2015 Estimated Budget	FY2016 Adopted Budget	$ Change	% Change
Revenue Local Sources								
30311 General Property Taxes								
1010 Real estate taxes	$ 61,007,570	$ 63,924,366	$ 64,704,943	$ 66,270,000	$ 66,270,000	$ 65,581,000	$ (689,000)	-1.0%
2010 Public Service Corp	2,613,343	3,259,124	3,223,423	3,250,000	3,250,000	3,276,000	26,000	0.8%
3010 Personal property taxes	10,818,453	11,485,707	11,957,950	11,750,000	11,750,000	12,599,000	849,000	7.2%
3060 Mobile home taxes	21,905	26,280	25,966	25,000	25,000	25,000	-	0.0%
4010/4020 Machinery/Tools	2,354,300	222,909	104,182	100,000	100,000	105,000	5,000	5.0%
5010 Boat > 5 Tons	84,939	86,322	84,507	85,000	85,000	80,000	(5,000)	-5.9%
6010 Penalties	566,217	422,956	398,459	400,000	400,000	400,000	-	0.0%
6020 Interest	301,747	271,941	251,971	200,000	200,000	225,000	25,000	12.5%
Subtotal	77,768,474	79,699,605	80,751,401	82,080,000	82,080,000	82,291,000	211,000	0.3%
30312 Other Local Taxes								
1000 Local sales tax	8,859,233	8,816,670	8,927,993	9,100,000	9,100,000	9,191,000	91,000	1.0%
1100 Lodging tax	3,178,539	3,232,191	3,270,560	3,300,000	3,300,000	3,366,000	66,000	2.0%
1111 Lodging tax penalty	1,353	5,542	862	-	-	-	-	0.0%
1112 Lodging tax interest	299	3,484	334	-	-	-	-	0.0%
1200 Meals tax	5,357,301	5,536,374	5,606,780	5,700,000	5,700,000	5,814,000	114,000	2.0%
1211 Meals tax penalty	5,342	8,163	8,721	-	-	-	-	0.0%
1212 Meals tax interest	8,922	7,947	6,268	-	-	-	-	0.0%
3010 Occupational license	5,698,850	5,558,109	6,152,083	5,700,000	5,700,000	6,159,000	459,000	8.1%
3011 Occupational license penalty	18,413	20,106	44,086	20,000	20,000	20,000	-	0.0%
3012 Occupational license interest	10,680	17,209	88,699	20,000	20,000	20,000	-	0.0%
3020 Utility consumption tax	233,759	236,887	240,222	250,000	250,000	245,000	(5,000)	-2.0%
3050 Short-term rental	13,843	14,222	12,398	15,000	15,000	13,500	(1,500)	-10.0%
3060 Motor vehicle rental tax	83,067	96,778	81,316	100,000	100,000	90,000	(10,000)	-10.0%
4000 Communications sales tax	1,342,206	1,345,767	1,322,868	1,385,000	1,385,000	1,325,000	(60,000)	-4.3%
5010 Motor vehicle license	1,514,549	1,525,025	1,586,865	1,600,000	1,600,000	1,624,000	24,000	1.5%
6000 Bank franchise tax	265,232	238,600	259,957	250,000	250,000	250,000	-	0.0%
6012 Franchise tax - Verizon surcharge	735	1,028	1,247	1,000	1,000	1,200	200	20.0%
7010 Recordation tax	250,631	218,775	244,617	250,000	250,000	250,000	-	0.0%
7011 Recordation/Grantor's tax	385,176	340,822	382,852	400,000	400,000	400,000	-	0.0%
7030 Deeds of conveyance	968,478	1,028,215	917,751	1,100,000	1,100,000	1,000,000	(100,000)	-9.1%
Subtotal	28,196,608	28,251,914	29,156,479	29,191,000	29,191,000	29,768,700	577,700	2.0%
30313 Permits, Fees, Regulatory Licenses								
0751 DMV fees	-	3,980	2,413	-	-	-	-	0.0%
0752 Credit card fees	728	870	-	-	-	-	-	0.0%
1010 Dog license	42,242	42,325	45,359	45,000	45,000	45,500	500	1.1%
3010 Wetlands permits	2,400	1,800	2,200	2,000	2,000	2,000	-	0.0%
3011 Ches Bay application fees	3,250	3,650	3,500	3,500	3,500	3,500	-	0.0%
3012/3014 Sheriff conceal weapon fees	24,129	24,114	18,166	25,000	25,000	18,000	(7,000)	-28.0%
3020 Zoning fees	10,803	9,849	13,704	10,000	10,000	10,000	-	0.0%
3021 Plan review fees	5,763	12,520	18,160	15,000	15,000	18,000	3,000	20.0%
3022 Map maint fees	5,622	4,032	4,967	5,000	5,000	5,000	-	0.0%
3023 Planning/Public Works insp fees	2,062	4,128	3,001	5,000	5,000	3,500	(1,500)	-30.0%
3024 Board of Zoning/Subdivision	1,250	1,450	550	1,500	1,500	1,500	-	0.0%
3025 Zoning verification	300	650	900	600	600	600	-	0.0%
3030 Land transfer fees	6,205	8,289	9,288	9,000	9,000	9,300	300	3.3%
3040 Electrical inspection fees	51,987	89,607	119,467	128,000	128,000	122,400	(5,600)	-4.4%
3041 Electrical inspection State surcharge	966	1,620	2,173	2,560	2,560	2,450	(110)	-4.3%
3042 Reinspection electrical	1,125	1,550	1,425	2,000	2,000	1,500	(500)	-25.0%
3050 Plumbing inspection fees	59,759	86,267	134,634	125,000	125,000	135,000	10,000	8.0%
3051 Plumbing inspection State surcharge	1,157	1,747	2,630	2,500	2,500	2,700	200	8.0%
3052 Reinspection plumbing	50	1,250	825	1,000	1,000	1,000	-	0.0%
3060 Building inspection fees	166,572	247,037	300,943	300,000	300,000	320,000	20,000	6.7%
3061 Building inspection State surcharge	2,910	4,144	5,308	6,000	6,000	6,400	400	6.7%
3062 Reinspection building	950	325	750	2,000	2,000	2,000	-	0.0%
3070 Plat fees	-	-	-	-	-	-	-	0.0%
3090 Erosion inspection fees	14,996	19,291	15,307	16,000	16,000	16,000	-	0.0%
3110 Mechanical inspection fees	53,059	76,539	93,530	86,000	86,000	86,000	-	0.0%
3111 Mechanical inspection State surcharge	1,040	1,500	1,847	1,720	1,720	1,720	-	0.0%
3112 Reinspection mechanical	250	375	1,275	500	500	500	-	0.0%
3180 Yard sale permits	-	-	-	-	-	-	-	0.0%
3200 Land disturbance permit	6,975	9,000	11,275	9,000	9,000	9,000	-	0.0%
3210 Amusement devices inspection	-	-	1,224	-	-	-	-	
3300 Land use revalidation	-	350	2,400	-	-	-	-	0.0%
3400 Open burning permit fees	100	-	-	-	-	-	-	0.0%
3970 Misc permits & licenses	1,540	1,400	1,000	1,500	1,500	1,500	-	0.0%
4000 SW Ches Bay VSMP	-	-	-	-	-	17,400	17,400	100.0%
4001 SW Mgmt VSMP w/VA%	-	-	-	-	-	7,500	7,500	100.0%
4002 VA 28% SW Mgmt	-	-	-	-	-	4,500	4,500	100.0%
Subtotal	468,190	659,659	818,221	805,380	805,380	854,470	49,090	6.1%

General Fund Revenues

		FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Actual Revenues	FY2015 Original Budget	FY2015 Estimated Budget	FY2016 Adopted Budget	$ Change	% Change
30314	**Fines & Forfeitures**								
0300	Parking fines	5,770	3,030	4,152	6,000	6,000	5,000	(1,000)	-16.7%
1010	Animal control fines	200	790	1,053	700	700	800	100	14.3%
1011	False alarm fines	-	-	-	-	-	-	-	0.0%
2000	Restitution	3,460	-	192	500	500	500	-	0.0%
4010	Court fines	253,110	203,290	160,449	225,000	225,000	170,000	(55,000)	-24.4%
4011	Assessment courthouse	25,068	25,117	24,947	30,000	30,000	30,000	-	0.0%
4012	Courthouse security	90,298	92,828	97,766	100,000	100,000	98,000	(2,000)	-2.0%
4013	Jail admission fee	9,512	10,874	10,165	10,000	10,000	10,000	-	0.0%
4014	Commonwealth Atty bad check fee	42	45	30	-	-	-	-	0.0%
9090	Miscellaneous fines	100	-	-	-	-	-	-	0.0%
	Subtotal	387,560	335,974	298,754	372,200	372,200	314,300	(57,900)	-15.6%
30315	**Use of Money and Property**								
1001	Unrealized gain (loss) on invmts	(26,667)	(77,930)	69,079	-	-	-	-	0.0%
1010	Interest	55,335	36,819	17,188	60,000	60,000	60,000	-	0.0%
2010	Rents	16,619	24,330	16,918	24,000	24,000	18,000	(6,000)	-25.0%
2010-001	Freight shed rentals	28,152	50,047	77,982	60,000	60,000	80,000	20,000	33.3%
2013	Facility costs - YPDSS	21,468	21,468	19,860	19,600	19,600	19,600	-	0.0%
2015	Telephone service agreement	25,043	25,422	25,640	25,800	25,800	28,000	2,200	8.5%
2020	Tower rent	182,869	194,113	205,546	215,000	215,000	215,000	-	0.0%
2060	Sale of equipment	90,578	1,791	11,675	15,000	15,000	15,000	-	0.0%
2061	Disposal-surplus property	6,071	2,763	7,401	2,500	2,500	2,500	-	0.0%
2100	Sale of land/bldgs	11,000	-	-	-	-	-	-	0.0%
8016-200	YCSC concession commissions	9,797	9,864	6,008	10,000	10,000	10,000	-	0.0%
8016-200-001	YCSC billboard advertising	-	3,500	1,300	5,000	5,000	2,500	(2,500)	-50.0%
	Subtotal	420,265	292,187	458,597	436,900	436,900	450,600	13,700	3.1%
30316	**Charges for Services**								
1010	Excess Clerk of Court	106,599	126,811	103,384	130,000	130,000	110,000	(20,000)	-15.4%
1011	DNA/blood	479	965	382	500	500	500	-	0.0%
1014	Land records-secure remote	31,800	33,850	35,900	35,000	35,000	-	(35,000)	-100.0%
2010	Chg Commonwealth's Attny	5,981	6,462	5,993	6,500	6,500	6,500	-	0.0%
2510	Court Appointed Attny Fees	8,107	9,589	8,552	10,000	10,000	9,000	(1,000)	-10.0%
2600	Admin fees - payroll deductions	2,930	2,385	2,775	3,000	3,000	3,000	-	0.0%
3010	Sheriff fees	3,631	3,631	3,631	3,600	3,600	3,600	-	0.0%
3013	Sheriff special fees	122,261	143,067	59,975	88,810	88,810	88,810	-	0.0%
3013-007	Sheriff/School events	49,831	84,235	73,467	-	17,848	-	-	0.0%
3130	FLS Command School	-	1,900	-	-	-	-	-	0.0%
3130-004	RAE Systems Course	13,570	-	-	-	-	-	-	0.0%
3321	Medic transport fee recovery	1,282,533	1,146,211	1,253,332	1,300,000	1,300,000	1,400,000	100,000	7.7%
3356	E911 Banquet	-	-	-	-	-	-	-	0.0%
3613	Admin fees-Sheriff	9,157	5,811	11,030	6,000	6,000	6,000	-	0.0%
5000	Treasurer-Sheriff fee recovery	256	279	245	300	300	300	-	0.0%
6010	Mosquito Control	3,623	1,080	1,400	5,000	5,000	2,000	(3,000)	-60.0%
8010	Recreation fees/admissions	197,470	196,375	183,565	227,150	223,150	217,800	(9,350)	-4.1%
8010-001	P&R credit card convenience fee	-	-	1,318	500	4,500	4,000	3,500	700.0%
8011	Senior activities fees	12,899	13,934	19,623	14,000	14,000	14,000	-	0.0%
8013	Admission fee/rental skate R&R	-	33,589	45,105	35,000	35,000	34,000	(1,000)	-2.9%
8014	Sports camps & classes	54,502	49,823	55,788	65,000	65,000	64,000	(1,000)	-1.5%
8015	Instructional classes	42,149	39,482	37,218	50,000	50,000	56,000	6,000	12.0%
8016	Concessions - Skate R&R	-	10,392	12,041	10,500	10,500	11,000	500	4.8%
8016-001	Concessions - Back Creek Pk	122	78	10	100	100	200	100	100.0%
8016-002	Concessions - New Qtr Pk	12,916	15,490	15,188	16,000	16,000	14,000	(2,000)	-12.5%
8016-200	Concessions - Sports Complex	-	-	-	-	-	-	-	0.0%
8020	Park facility fees & programs	59,332	64,184	68,629	65,000	65,000	62,600	(2,400)	-3.7%
8020-200	Park facility fees & prog - Sprts Cplx	49,180	61,985	63,627	62,000	62,000	50,000	(12,000)	-19.4%
8021	Safety Town registration	-	4,996	4,324	5,000	5,000	4,800	(200)	-4.0%
8214	Document Reprod Costs	720	1,391	1,456	1,000	1,000	1,500	500	50.0%
8410	Library fines	35,499	32,626	32,080	36,000	36,000	32,000	(4,000)	-11.1%
8420	Book replacement	8,536	6,742	8,313	8,500	8,500	8,500	-	0.0%
8430	Library copier	14,540	13,414	13,136	13,000	13,000	13,000	-	0.0%
8610	Sale of ordinances	-	101	107	-	-	-	-	0.0%
8620	Sale of maps	77	50	60	50	50	100	50	100.0%
8621	GIS/CSS services	7,242	11,480	6,352	10,000	10,000	6,500	(3,500)	-35.0%
8621-001	GIS/CSS services - R/E Info	1,265	-	-	-	-	-	-	0.0%
8623	Sale copies video tapes	670	571	752	500	500	500	-	0.0%
8630	Sale of copies	77	13	25	-	-	-	-	0.0%
8631	Sale of copies-Sheriff	1,955	1,860	1,650	-	595	-	-	0.0%
9001	Victim-Witness PTEAP conference	-	-	750	-	-	-	-	0.0%
9550-001	Safety Town registration	4,850	-	-	-	-	-	-	0.0%
	Subtotal	2,144,759	2,124,852	2,131,183	2,208,010	2,226,453	2,224,210	16,200	0.7%

General Fund Revenues

		FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Actual Revenues	FY2015 Original Budget	FY2015 Estimated Budget	FY2016 Adopted Budget	$ Change	% Change
30317	**Fiscal Agent Fees & Administration**								
1021	Solid Waste fund	34,753	35,911	37,235	33,020	33,020	34,000	980	3.0%
1024	Water Utility fund	10,000	2,884	2,850	2,900	2,900	2,900	-	0.0%
1025	Sewer Utility fund	41,200	42,941	43,118	43,640	43,640	46,000	2,360	5.4%
1091	Colonial Behavioral Health fund	108,231	109,071	110,460	100,000	100,000	100,000	-	0.0%
1094	Col Group Home Commission fund	16,149	16,040	15,709	17,500	17,500	17,500	-	0.0%
	Subtotal	210,333	206,847	209,372	197,060	197,060	200,400	3,340	1.7%
30318	**Miscellaneous**								
2022	Victim Witness donations	349	550	-	-	-	-	-	0.0%
3010	Prior year exp refunds	85,906	29,038	15,329	35,000	35,000	20,000	(15,000)	-42.9%
3012	Prior year forfeit flex	1,786	2,936	4,031	2,000	2,000	2,000	-	0.0%
3027	Sheriff-Donations	1,231	3,890	1,700	-	690	-	-	0.0%
3320/3321	FLS Donations	10,988	13,874	18,593	-	20,334	-	-	0.0%
4000	Signs Chesapeake Bay/Wetlands	170	10	120	-	-	100	100	100.0%
4001	Earth Day donations	1,750	-	-	-	-	-	-	0.0%
4448	Donation - Litter/Beautification	-	-	-	-	-	-	-	0.0%
5029	P-Card rebates	-	19,443	21,723	22,000	22,000	23,100	1,100	5.0%
5121	PAA Tele Contrib Sr Ctr	-	-	25	-	125	-	-	0.0%
6000/6010	Library - donations	10,469	13,775	9,275	-	1,432	-	-	0.0%
6060	Tax Sale - excess proceeds	30,459	-	-	-	-	-	-	0.0%
7002	York Youth Lacrosse donation	-	-	-	-	-	-	-	0.0%
7003	Grounds donation (benches)	-	-	3,520	-	-	-	-	0.0%
7432	PAA utility contribution - Senior Center	3,600	3,600	3,600	3,600	3,600	3,600	-	0.0%
9000	Housing - donations	500	300	500	-	-	-	-	0.0%
9001	PTEAP - donations	-	-	1,125	-	-	-	-	0.0%
9002/9003	Criscuolo donation - Gen Svcs/P&R	-	-	20,000	-	-	-	-	0.0%
9004	Keys initiative	-	-	313	-	-	-	-	0.0%
9013	Home Depot Grant	1,262	-	-	-	-	-	-	0.0%
9014	Housing Donation - Temp Relocation	1,250	-	-	-	-	-	-	0.0%
9021	Tennis grant	-	-	-	-	-	-	-	0.0%
9080	Misc repairs/damages	-	-	-	-	-	-	-	0.0%
9090	Miscellaneous	24,041	7,764	4,879	25,000	25,000	10,000	(15,000)	-60.0%
9090-004	Youth Commission Programs	-	185	767	-	-	-	-	0.0%
9092	Miscellaneous maint premises	17,316	19,022	6,537	20,000	20,000	10,000	(10,000)	-50.0%
9095-200	Vending machine-Sports Complex	-	-	-	-	-	-	-	0.0%
9098	Safety Town donations	4,175	6,125	7,450	-	3,081	-	-	0.0%
9099	Local recycling	6	773	330	-	-	-	-	0.0%
9220	Return checks	10,644	8,396	8,813	10,000	10,000	9,000	(1,000)	-10.0%
9230	Admin fees	117,337	105,931	105,603	100,000	100,000	105,000	5,000	5.0%
9270	VML Risk Mgmt grant	-	-	-	-	8,000	-	-	0.0%
9533-001	Sentara Regional Med Ctr grant	2,461	-	-	-	-	-	-	0.0%
9622	VAHMRS donation #583 Haz	30,000	-	-	-	-	-	-	0.0%
9712	Zweibruken donations	-	300	-	-	-	-	-	0.0%
	Subtotal	355,700	235,912	234,233	217,600	251,262	182,800	(34,800)	-16.0%
30319	**Recovered Costs**								
1510	York-Poquoson courthouse	385,054	376,001	389,146	422,250	422,250	449,750	27,500	6.5%
1999	Hurricane/Training wages	-	-	-	-	-	-	-	0.0%
1999-005	HRMMRS Reimb wages	3,077	5,746	17,634	-	-	-	-	0.0%
1999-007	VATF2 Training wages	1,040	2,845	3,354	-	593	-	-	0.0%
1999-010	VATF2 Deployment wages	10,570	27,074	-	-	-	-	-	0.0%
1999-011	Rockbridge Cty Mutual Aid wages	4,903	-	-	-	-	-	-	0.0%
1999-012	HRIMT wages	-	5,519	2,004	-	-	-	-	0.0%
2010	Streetlight install	3,835	9,787	2,342	10,000	16,144	10,000	-	0.0%
2020	Streetlight costs	1,469	4,392	951	5,000	5,000	5,000	-	0.0%
2030	Signage	2,085	4,150	8,250	2,000	2,000	5,000	3,000	150.0%
2300	Health/dental surplus	-	-	176,532	-	-	-	-	0.0%
2999	Hurricane/Training fringes	-	-	-	-	-	-	-	0.0%
2999-010	VATF2 Deployment fringes	809	5,098	-	-	-	-	-	0.0%
2999-011	Rockbridge Cty Mutual Aid fringes	935	-	-	-	-	-	-	0.0%
3310-001	Warranty Repairs	-	-	1,305	-	-	-	-	0.0%
3311	Williamsburg Public Safety	2,400	1,200	1,200	1,200	1,200	1,200	-	0.0%
3330	Reg Radio System MOU	22,500	45,000	45,000	45,000	45,000	45,000	-	0.0%
3356	Poquoson 911 merger	296,500	306,581	313,020	318,029	318,029	323,434	5,405	1.7%
3358	Williamsburg 911 merger	508,788	526,087	537,135	545,730	545,730	555,008	9,278	1.7%
3360	E911 CAD Implementation	54,800	-	-	-	-	-	-	0.0%
3362	National Park Svc E911- Training	-	600	-	-	-	-	-	0.0%
3392-050	School - Tabb High Gate	-	2,730	-	-	-	-	-	0.0%
5210-001	Postage reimb-Commsr of Accts	1,081	1,652	724	800	800	800	-	0.0%
5210-002	Postage reimb-EDA	-	1	-	-	-	-	-	0.0%
5230-001	Land phone reimb - Commsr of Accts	23	15	12	-	-	-	-	0.0%
5365	Flu shots	856	-	-	-	-	-	-	0.0%
5510	HRIMT meal reimbursement	-	306	94	-	-	-	-	0.0%
5820-005	HRMMRS reimbursement	-	2,001	-	-	-	-	-	0.0%
5820-012	HRIMT Training reimbursement	-	943	-	-	-	-	-	0.0%
6731	Book damage-roof york library	-	-	1,785	-	-	-	-	0.0%
6831	Poquoson Cooperative Extension share	-	7,786	7,041	7,100	7,100	7,560	460	6.5%
/7434-100-073	RWL Repairs & Maintenance	-	6,451	9,505	-	1,265	-	-	0.0%
	Subtotal	1,300,725	1,341,965	1,517,034	1,357,109	1,365,111	1,402,752	45,643	3.4%
	Total Local	111,252,614	113,148,915	115,575,274	116,865,259	116,925,366	117,689,232	823,973	0.7%

General Fund Revenues

	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Actual Revenues	FY2015 Original Budget	FY2015 Estimated Budget	FY2016 Adopted Budget	$ Change	% Change
Revenue from the State								
30322 State Non-Categorical Aid								
1030 Mobile home	5,228	6,318	9,677	6,400	6,400	6,400	-	0.0%
1040 Rolling stock	16,091	17,675	18,646	18,500	18,500	18,500	-	0.0%
3010 Prs Prp Tax Relief Act (PPTRA)	8,741,680	8,741,680	8,741,680	8,741,680	8,741,680	8,741,680	-	0.0%
9999 Local Aid to Commonwealth	(255,753)	(216,355)	-	-	-	-	-	0.0%
Subtotal	8,507,246	8,549,318	8,770,003	8,766,580	8,766,580	8,766,580	-	0.0%
30323 State Shared Expenses								
1010 Cmnw Attorney salary	434,190	429,432	454,875	468,738	468,738	479,338	10,600	2.3%
1020 Cmnw Attorney office expense	3,415	-	-	-	-	-	-	0.0%
1050 Cmnw Attorney fringe	37,360	38,902	41,196	41,820	41,820	41,820	-	0.0%
3010 Comm Revenue salary	169,945	169,945	174,938	174,421	174,421	178,365	3,944	2.3%
3050 Comm Revenue fringe	12,404	12,348	16,033	16,000	16,000	16,000	-	0.0%
4010 Treasurer salary	136,863	138,147	143,466	143,834	143,834	147,082	3,248	2.3%
4050 Treasurer fringe	6,830	7,072	11,777	12,500	12,500	12,500	-	0.0%
6010 Registrar salary	36,591	36,533	37,705	37,000	37,000	37,000	-	0.0%
6011 Registrar/Elect BD Pres	20,133	-	-	-	-	20,000	20,000	100.0%
6110 Electoral Board salary	8,293	8,125	8,376	8,000	8,000	8,250	250	3.1%
7010 Sheriff salary	2,255,858	2,258,757	2,321,179	2,328,504	2,328,504	2,381,184	52,680	2.3%
7050 Sheriff fringe	213,678	216,931	196,826	225,000	225,000	225,000	-	0.0%
9010 Clerk of Court salary	377,356	407,587	418,797	420,438	420,438	429,950	9,512	2.3%
9020 Clerk of Court mileage	8,643	43	-	-	-	-	-	0.0%
9022 Clerk of Court equipment	65,899	92,756	88,611	-	9,924	-	-	0.0%
9030 Clerk of Court fringe	18,621	20,899	22,402	23,685	23,685	23,685	-	0.0%
Subtotal	3,806,079	3,837,477	3,936,181	3,899,940	3,909,864	4,000,174	100,234	2.6%
30324 State Categorical Aid								
1760 VJCCCA	54,684	54,684	54,684	54,684	54,684	54,684	-	0.0%
3160 VA Supreme Court - Extradition	3,345	6,748	15,481	-	2,715	-	-	0.0%
4060 Drug Asset - Sheriff	4,521	15,674	3,154	-	2,950	-	-	0.0%
4061 Drug Asset - Comm Atty	6,137	1,077	1,589	-	549	-	-	0.0%
4090 Library Grant	147,983	148,105	151,792	151,553	151,553	150,363	(1,190)	-0.8%
5210 Court Service postage	10,749	10,802	10,788	11,200	11,200	11,200	-	0.0%
8000 Wireless E-911 servs	262,236	227,326	220,958	200,000	200,000	220,000	20,000	10.0%
8908-212 FEMA - Hurricane Irene	4,991	52,361	-	-	-	-	-	0.0%
9556 VA E911 Services Education grant	2,000	2,000	-	-	-	-	-	0.0%
Subtotal	496,646	518,777	458,446	417,437	423,651	436,247	18,810	4.5%
30326 State Grants								
2200 Four for Life	58,897	60,651	60,858	59,800	59,800	59,800	-	0.0%
2220 Fire Protection	175,000	186,708	196,608	165,500	176,947	176,947	11,447	6.9%
2236 DMV Animal Sterilization	1,261	1,452	1,677	-	-	-	-	0.0%
2237 Tax/Spay & Neuter Fund	456	371	82	-	179	-	-	0.0%
2280 Emergency Services Radiology	25,000	25,000	25,000	25,000	25,000	25,000	-	0.0%
2280-001 Emergency Svcs Prog-Vessel	-	10,000	10,000	-	10,000	-	-	0.0%
2281 Dept Emg Svc-Rad-emer generators	-	-	-	-	-	-	-	0.0%
2291-210 RSAF/911 grant	-	-	-	-	-	-	-	0.0%
3340 DCJS Victim/Witness	23,593	22,664	47,634	47,435	24,429	24,429	(23,006)	-48.5%
3500 Emergency Home Repair	10,474	-	2,651	-	-	-	-	0.0%
3502 Accessibility Rehab Program	-	6,753	-	-	-	-	-	0.0%
3700 VA Commission of Arts	5,000	5,000	5,000	-	5,000	-	-	0.0%
9546 RSAF Stretchers Grt #61	-	24,930	-	-	-	-	-	0.0%
9548 RSAF Stair Chairs Grt #672	-	-	2,710	-	2,825	-	-	0.0%
9549 RSAF#693 computer hardware	-	-	31,678	-	-	-	-	0.0%
9715 VDEM - Hazmat	-	10,000	10,000	-	10,000	-	-	0.0%
Subtotal	299,681	353,529	393,898	297,735	314,180	286,176	(11,559)	-3.9%
Total State	13,109,652	13,259,101	13,558,528	13,381,692	13,414,275	13,489,177	107,485	0.8%

General Fund Revenues

	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Actual Revenues	FY2015 Original Budget	FY2015 Estimated Budget	FY2016 Adopted Budget	$ Change	% Change
Revenue from the Federal Government								
30331 Federal Paid in Lieu of Tax								
1010 Payment in lieu of taxes	9,776	9,541	10,213	9,500	9,500	9,500	-	0.0%
Subtotal	9,776	9,541	10,213	9,500	9,500	9,500	-	0.0%
30333 Federal Categorical Aid								
1011 Criminal Alien Asst Program	9,891	5,228	3,883	-	2,290	-	-	0.0%
1500 Housing Assistance Vouchers	114,816	106,423	90,689	120,000	120,000	95,000	(25,000)	-20.8%
3321 DHS SAFER Grant #658	-	44,995	-	-	-	-	-	0.0%
3340 DCJS Victim Witness	70,777	67,990	48,032	47,434	73,286	73,286	25,852	54.5%
3341 DCJS Domestic Violence	27,366	26,043	27,431	27,366	27,366	27,366	-	0.0%
3412 DMV-Sheriff grants	25,782	21,290	23,940	-	34,406	-	-	0.0%
4044 Homeland Security - Overtime Invstgtns	198	1,733	3,138	-	-	-	-	0.0%
4045 DEA Overtime	11,337	14,265	11,511	-	1,828	-	-	0.0%
4046 DEA WAR	19,562	11,115	18,839	-	4,340	-	-	0.0%
4050 Bulletproof Vest Ptrnship	4,323	7,027	7,558	-	14,403	-	-	0.0%
4060 Drug Asset - Sheriff	33,733	29,110	59,604	-	5,087	-	-	0.0%
4061 Drug Asset - Cmnw Attorney	319	1,480	13,532	-	-	-	-	0.0%
4100 Sheriff-BJA Grant	11,422	10,000	10,184	-	11,318	-	-	0.0%
5010 VHDA FSS Coord Fund	-	-	-	-	-	-	-	0.0%
5012 VHDA Homebuy Educ/Counsel	2,200	-	-	-	-	-	-	0.0%
6000 Soc Svcs CAP reimbursement	89,969	98,356	123,010	100,000	100,000	100,000	-	0.0%
8010 Civil Defense salary	45,529	45,529	-	45,529	45,529	45,529	-	0.0%
8400 Library E-Rate	12,768	15,630	14,802	19,000	19,000	13,000	(6,000)	-31.6%
8908-212 FEMA - Hurricane Irene	23,397	245,443	-	-	-	-	-	0.0%
8997-002 Electoral Board equipment	2,500	5,600	-	-	-	-	-	0.0%
9001 OVW-PTEAP Grant	-	27,268	-	-	-	-	-	0.0%
9002 STWTR prog dev PHII grant	-	-	729	-	-	-	-	0.0%
9100 DHHS JSI National Women's	-	2,500	-	-	-	-	-	0.0%
9525 Crisis Intervention Team	-	-	28,500	-	-	-	-	0.0%
9533 FEMA-DHS AFG Grant #624	9,844	-	-	-	-	-	-	0.0%
9550-213 2011 SHSP Cert Training grant	-	-	965	-	-	-	-	0.0%
9580 VDEM-Citizen Corps	-	3,683	-	-	-	-	-	0.0%
9591 Grt #565 VDH Preventing Injury	-	-	-	-	-	-	-	0.0%
9593 SHSP Hazmat	14,484	23,000	-	-	-	-	-	0.0%
9596 Housing Choice Vouchers	-	-	-	-	-	-	-	0.0%
9597 VDH Grant#610 Prev Fire Relief	-	-	-	-	-	-	-	0.0%
9598-212 2009 SHSP Pet Shelter	-	13,274	-	-	-	-	-	0.0%
9640 CDBG Springfield	-	26,380	-	-	-	-	-	0.0%
Subtotal	530,217	853,362	486,347	359,329	458,853	354,181	(5,148)	-1.4%
Total Federal	539,993	862,903	496,560	368,829	468,353	363,681	(5,148)	-1.4%
Other Financing Sources								
30341 Non-Revenue Receipts								
1010 Insurance Recovery	22,724	21,465	15,832	-	5,138	-	-	0.0%
1010-002 Ins Recvry - 2009 Nor'easter	-	-	-	-	-	-	-	0.0%
1010-212 PY Insurance Recovery	-	477	3,737	-	-	-	-	0.0%
8908-212 Ins Recvry - Hurricane Irene	10,227	-	-	-	-	-	-	0.0%
Subtotal	32,951	21,942	19,569	-	5,138	-	-	0.0%
30351 Transfer from Other Funds								
1010 School Grounds maintenance	1,121,365	1,121,365	1,121,365	1,134,650	1,134,650	1,134,650	-	0.0%
1011 Carryover Fund	842,941	569,428	339,902	-	-	-	-	0.0%
1012 School Resource officers	270,094	274,972	260,734	299,290	299,290	319,981	20,691	6.9%
1016 School Video Services	76,142	77,291	120,925	152,350	152,350	155,500	3,150	2.1%
1018 School Radio Maintenance	85,720	85,720	91,720	99,058	99,058	99,058	-	0.0%
1050 School Year-End Reversion	359,525	212,108	289,523	-	-	-	-	0.0%
1050-001 School QLMS & Yk High Land	1	1	1	1	1	1	-	0.0%
1050-002 School Bus parking lot	1	1	1	1	1	1	-	0.0%
1050-003 School - ARRA Jobs grant	-	-	-	-	-	-	-	0.0%
1050-213 School Division MOU	-	712,460	-	-	-	-	-	0.0%
1050-214 School Division MOU	-	-	3,252,802	-	-	-	-	
1054 School Carryover Reversion	77,281	126,193	45,552	-	-	-	-	0.0%
1063 CDA Special Rev Fd Facilities	300,000	200,000	150,000	150,000	150,000	150,000	-	0.0%
1073 EDA Capital Fund	-	-	-	-	-	-	-	0.0%
1079 County Capital Fund	-	-	-	-	-	-	-	0.0%
Subtotal	3,133,070	3,379,539	5,672,525	1,835,350	1,835,350	1,859,191	23,841	1.3%
Total Other Sources	3,166,021	3,401,481	5,692,094	1,835,350	1,840,488	1,859,191	23,841	1.3%
General Fund Total	$ 128,068,280	$ 130,672,400	$ 135,322,456	$ 132,451,130	$ 132,648,482	$ 133,401,281	$ 950,151	0.7%

GENERAL FUND REVENUES

General Property Taxes

	FY2015 Original	FY2016 Adopted	Dollar Change	Percentage Change
Real Estate	$ 66,270,000	$ 65,581,000	$ (689,000)	-1.0%
Public Service	3,250,000	3,276,000	26,000	0.8%
Personal Property	11,750,000	12,599,000	849,000	7.2%
Mobile Homes	25,000	25,000	-	0.0%
Machinery & Tools	100,000	105,000	5,000	5.0%
Boats	85,000	80,000	(5,000)	-5.9%
Penalties	400,000	400,000	-	0.0%
Interest	200,000	225,000	25,000	12.5%
Total	$ 82,080,000	$ 82,291,000	$ 211,000	0.3%

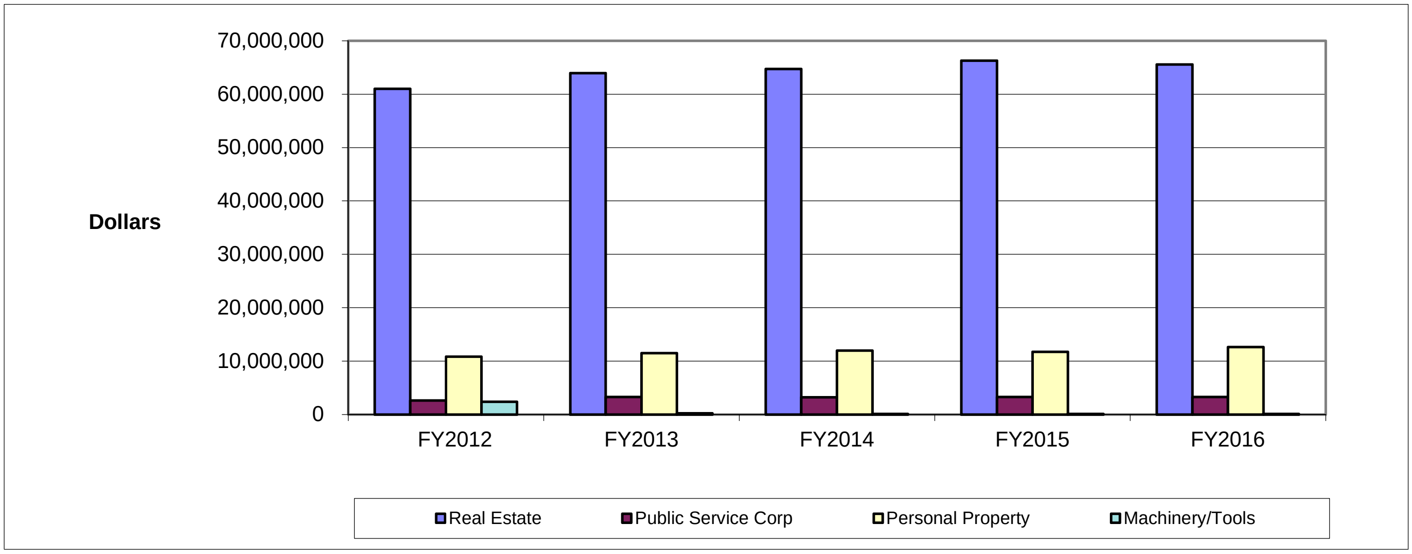
The County levies real estate taxes on all real estate within its boundaries, except that exempted by statute, each year as of January 1, based on the estimated market value of the property, with semi-annual payments due June 25 and December 5. All real estate property is assessed biennially and calendar year 2015 was not a reassessment year. The FY2016 Adopted Budget tax rate is $.7515, per $100 of assessed valuation.

The State Corporation Commission assesses property of certain public service corporations for local taxation and the Commissioner of the Revenue certifies the assessments. The Virginia Department of Taxation bases its assessment of public service corporations on the sales ratio analysis it performs on the prior year's assessment data compared to current sales data. All tax rates are per $100 of assessed valuation. For FY2016, the adopted real estate rate is $.7515, the proposed personal property rate is $4.00, and the proposed Merchants Capital rate is $.6012. Revenue from this source is expected to increase due to additional pipeline transmission mains and lines.

The County levies personal property taxes on motor vehicles and tangible personal business property. These levies are made each year as of January 1, with semiannual payments due June 25 and December 5. The current and proposed personal property rate is $4.00 per $100 of assessed valuation. The State offers tax relief for qualifying vehicles. The amount of relief has begun to decline as a percentage of total personal property due to a state-wide cap on disbursements to local governments. The State revenue is budgeted as "Personal Property Tax Relief Act" (see State revenue section). Personal property tax revenue is projected to increase, based on current trends.

Machinery & tool tax is imposed on the equipment used by manufacturers directly in the production of goods. The current and proposed rate is $4.00 per $100 of assessed valuation and the Certified Pollution Control (CPC) rate current and proposed is $3.20 per $100 of assessed valuation.

The following graph shows a 5 year trend on the major general property taxes: Real Estate, Public Service Corporation, Personal Property and Machinery & Tools.



Other Local Taxes

	FY2015 Original	FY2016 Adopted	Dollar Change	Percentage Change
Local Sales Tax	$ 9,100,000	$ 9,191,000	$ 91,000	1.0%
Lodging Tax	3,300,000	3,366,000	66,000	2.0%
Meals Tax	5,700,000	5,814,000	114,000	2.0%
Occupational License	5,740,000	6,199,000	459,000	8.0%
Utility Consumption Tax	250,000	245,000	(5,000)	-2.0%
Communications Sales Tax	1,385,000	1,325,000	(60,000)	-4.3%
Motor Vehicle License	1,600,000	1,624,000	24,000	1.5%
Franchise Tax	251,000	251,200	200	0.1%
Recordation Tax	1,750,000	1,650,000	(100,000)	-5.7%
Rental Tax	115,000	103,500	(11,500)	-10.0%
Total	$ 29,191,000	$ 29,768,700	$ 577,700	2.0%

The State currently collects a five percent (5%) sales tax from retailers and distributes one percent (1%) of this amount to the County monthly.

The transient occupancy tax ("lodging tax") of five percent (5%) is paid for any room rented on a short-term basis. This revenue is generated primarily by hotels and motels within the County and collected monthly. Sixty percent (60%) of the revenue collected is earmarked for tourism activities per State Code. This revenue stream has grown as a result of a successful marketing campaign undertaken by a regional organization primarily funded by localities within the Historic Triangle (York County, James City County and the City of Williamsburg). A modest increase is projected for FY2016, based on recent activity.

A four percent (4%) tax ("meals tax") is levied on prepared food and beverages sold for human consumption in the County. This tax is collected monthly. The County has earmarked 50% of the meals tax to be used for stormwater, water and sewer projects. The remaining 50% is to assist with funding to the School Division. The County's meals tax is a growing source of revenue and an increase is projected for FY2016.

The County requires all persons conducting any business, profession, trade, or occupation to have a license. The Commissioner of the Revenue computes the amount of license tax and after payment to the Treasurer, the license is issued.

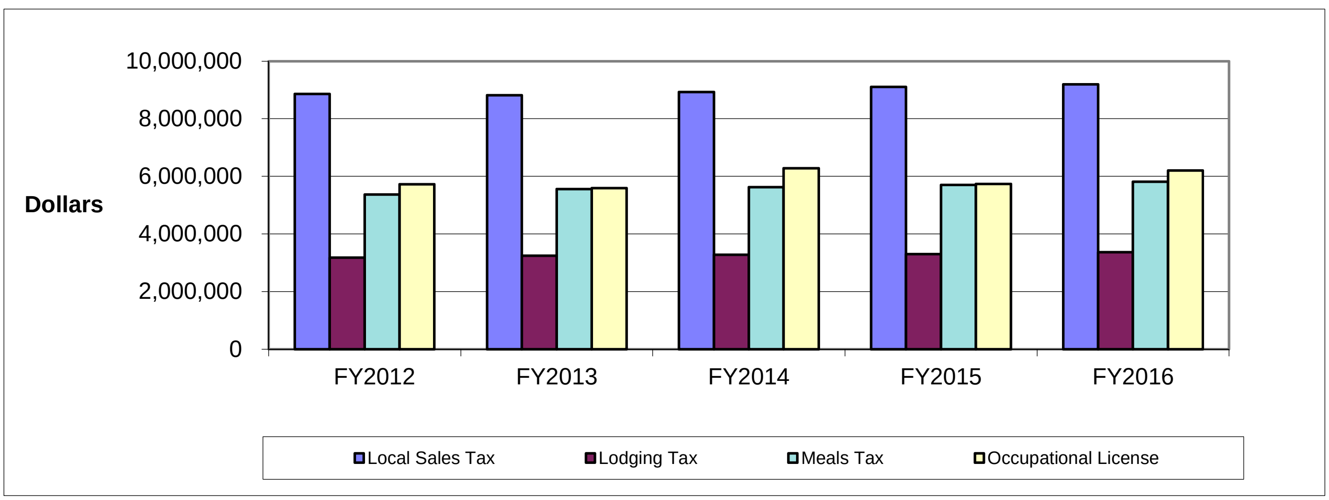
In lieu of the local business license tax levied on corporations furnishing heat, light or power by means of electricity and/or natural gas, Section 58.1-2900 and Section 58.1-2904 of the Code of Virginia impose a tax ("Utility Consumption Tax") on consumers of electricity and natural gas in the state based on kilowatt hours or volume of gas delivered. This tax is collected monthly.

The communication sales tax represents sales and use tax on communication services in the amount of 5% of the sales price of each communications service and replaces the cable franchise tax and the $2.18 charge per month for enhanced E-911 service for each line provided by a telephone company.

The motor vehicle license represents an annual vehicle registration fee on every motor vehicle, trailer, and semi-trailer garaged, stored or parked in the County. The projected decrease in motor vehicle license is linked to a policy change eliminating the 60 day filing requirement on personal property (with the exception of business personal property and mobile homes), thereby reducing filing penalties.

A bank franchise tax is imposed on banks located within the County, based on their net capital and the recordation tax for each taxable instrument recorded in the County.

The projections for FY2016 reflect increases and decreases in these revenues based on recent trends and forecasting information received from local economists. The following graph shows a 5 year trend on the major other local taxes: Sales Tax, Lodging Tax, Meals Tax and Occupational Licenses.



Other Local Revenue

	FY2015 Original	FY2016 Adopted	Dollar Change	Percentage Change
Permits, Fees and Regulatory Licenses				
Inspection Fees	$ 678,280	$ 701,170	$ 22,890	3.4%
Permits, Fees & Licenses	127,100	153,300	26,200	20.6%
Total	$ 805,380	$ 854,470	$ 49,090	6.1%
Fines & Forfeitures	$ 372,200	$ 314,300	$ (57,900)	-15.6%
Use of Money & Property				
Use of Money	$ 60,000	$ 60,000	$ -	0.0%
Use of Property	376,900	390,600	13,700	3.6%
Total	$ 436,900	$ 450,600	$ 13,700	3.1%

Permits, inspections, and fees on construction and alterations of buildings are required by the County. Permits include building, electrical, plumbing and mechanical. Other licenses and fees include dog licenses and fees for zoning, plan review, land transfers, plat and land use. Inspections fees are expected to increase slightly as the economy recovers and new construction continues.

The County imposes fines on individuals charged with violations of County ordinances. These include court and parking fines and court assessments. There are no significant changes anticipated.

The County Treasurer uses an aggressive cash management program investing temporarily idle funds in repurchase agreements and other instruments secured or collateralized by government securities.

The County receives revenue from the rental of its facilities and equipment, such as the communication towers, as well as the sale of surplus property. An increase in revenue is expected based on current tower agreements.

	FY2015 Original	FY2016 Adopted	Dollar Change	Percentage Change
Charges for Services				
Excess Clerk of Court/Land Records - Secure Remote Access	$ 165,000	$ 110,000	$ (55,000)	-33.3%
Commonwealth's Attorney	17,000	16,000	(1,000)	-5.9%
Law Enforcement	98,710	98,710	-	0.0%
Medic Transport Fee Recovery	1,300,000	1,400,000	100,000	7.7%
Mosquito Control	5,000	2,000	(3,000)	-60.0%
Parks & Recreation	550,250	532,400	(17,850)	-3.2%
Library Fines & Fees	57,500	53,500	(4,000)	-7.0%
Computer Support	10,000	6,500	(3,500)	-35.0%
Other	4,550	5,100	550	12.1%
Total	$ 2,208,010	$ 2,224,210	$ 16,200	0.7%
Fiscal Agent Fees	$ 197,060	$ 200,400	$ 3,340	1.7%
Miscellaneous	$ 217,600	$ 182,800	$ (34,800)	-16.0%
Recovered Costs				
York-Poquoson Courthouse	$ 422,250	$ 449,750	$ 27,500	6.5%
Streetlight Program	15,000	15,000	-	0.0%
Signage	2,000	5,000	3,000	150.0%
Williamsburg Public Safety	1,200	1,200	-	0.0%
Regional Radio System MOU	45,000	45,000	-	0.0%
Poquoson 911	318,029	323,434	5,405	1.7%
Williamsburg 911	545,730	555,008	9,278	1.7%
Postage Reimbursement	800	800	-	0.0%
Poquoson Cooperative Extension	7,100	7,560	460	6.5%
Total	$ 1,357,109	$ 1,402,752	$ 45,643	3.4%

The County collects revenues for services exclusive of enterprise fund activities, which include fees charged by the Clerk of Court, Commonwealth's Attorney, Sheriff, Fire & Rescue, Mosquito Control, Parks & Recreation, the Library, Computer Support, and Freedom of Information Act requests.
The increase in the Clerk of Court charges is based on recent trend experience and the decrease in Parks & Recreation fees is based on lower participation.

The County is the fiscal agent for various agencies including Colonial Behavioral Health and the Colonial Group Home Commission, and receives a fee for providing this service. Additionally, administrative costs are recovered from the County's enterprise funds. The fees are based on a percentage of the agencies' and enterprise funds' budgets.

Miscellaneous revenue represents receipts from prior year refunds, p-card rebates on the County's credit card transactions, returned checks, administrative fees, and other sources.

The County is reimbursed for costs associated with court services, streetlights & signage, the regional radio system, the consolidated E911 center, and Cooperative Extension. Per a memorandum of agreement between York County and the City of Poquoson, the City is responsible for 19.9% of the costs to operate the courthouse. Per a Regional Radio System Memorandum of Understanding between the County, James City and Gloucester, the County is reimbursed for certain managerial and administrative costs. The increase for the E911 mergers is based on the annual consumer price index, per agreement. The City of Poquoson has a contractual agreement with the County to provide Cooperative Extension services for a fee.

Revenue from the State

	FY2015 Original	FY2016 Adopted	Dollar Change	Percentage Change
Mobile Home	$ 6,400	$ 6,400	$ -	0.0%
Rolling Stock	18,500	18,500	-	0.0%
PPTRA	8,741,680	8,741,680	-	0.0%
Commonwealth's Attorney	510,558	521,158	10,600	2.1%
Commissioner of the Revenue	190,421	194,365	3,944	2.1%
Treasurer	156,334	159,582	3,248	2.1%
Registrar & Electoral Board	45,000	65,250	20,250	45.0%
Sheriff	2,553,504	2,606,184	52,680	2.1%
Clerk of Court	444,123	453,635	9,512	2.1%
VJCCA	54,684	54,684	-	0.0%
Library Grant	151,553	150,363	(1,190)	-0.8%
Court Service Postage	11,200	11,200	-	0.0%
Wireless E-911	200,000	220,000	20,000	10.0%
Four for Life	59,800	59,800	-	0.0%
Fire Protection	165,500	176,947	11,447	6.9%
Emergency Services	25,000	25,000	-	0.0%
DCJS Victim/Witness	47,435	24,429	(23,006)	-48.5%
Total	$ 13,381,692	$ 13,489,177	$ 107,485	0.8%

The County receives a share of certain revenues collected by the State. Under the Motor Vehicle Sales and Use Tax Act, a tax is levied on the sale or use of mobile homes. Taxes collected on mobile homes are determined by the application of three percent (3%) of the sales price of each mobile home sold in Virginia and/or used or stored for use in Virginia. The monies collected are distributed to the local government where the mobile home is situated as a dwelling (Section 58.1-2400 and 2402 of the Code of Virginia).

Under the Taxation of Public Service Corporations, a tax is levied on the assessed value of rolling stock, which is apportioned to localities based on the percentage of lane and railroad miles traveled (or valued by fair market) within the locality to the amount traveled (or valued by fair market) within Virginia. Each local government is entitled to a fraction of the revenue derived of the total rolling stock assessment (Section 58.1-2658 and 2658.1 of the Code of Virginia).

The State converted the Personal Property Tax Relief Act (PPTRA) from a vehicle-based entitlement program to a block grant program with a state-wide cap on disbursements to local governments.

The County receives revenues for the State's share of expenditures in joint activities. These include the Commonwealth's Attorney, Commissioner of the Revenue, Treasurer, Registrar, Electoral Board, Sheriff and Clerk of Court. The General Assembly's budget currently includes a proposed 2% across-the-board salary increase for all Constitutional Officers and their Compensation Board funded full-time employees, effective in September 2015. The estimates for FY2016 factor in that increase as well as adjustments for actual collections this year and are based on Senate and House approved budgets.

The County also receives revenues from the State designated for specific uses, including a pass-through grant from the Virginia Juvenile Community Crime Control Act (VJCCA) for the Colonial Group Home Commission, which is expected to be level. The Library grant is based on a preliminary figure provided by the State. Court service postage is estimated based on the expenditure budget and the Wireless E-911 revenue is projected to decrease due to the State's change in the calculation methodology.

Other grants include but are not limited to, grants from the Department of Health, Department of Fire Programs, Department of Criminal Justice Services (DCJS), and the Department of Housing and Community Development. A portion of the Victim/Witness grant has been moved from the Federal revenue line, based on the split this year.

Revenue from the Federal Government

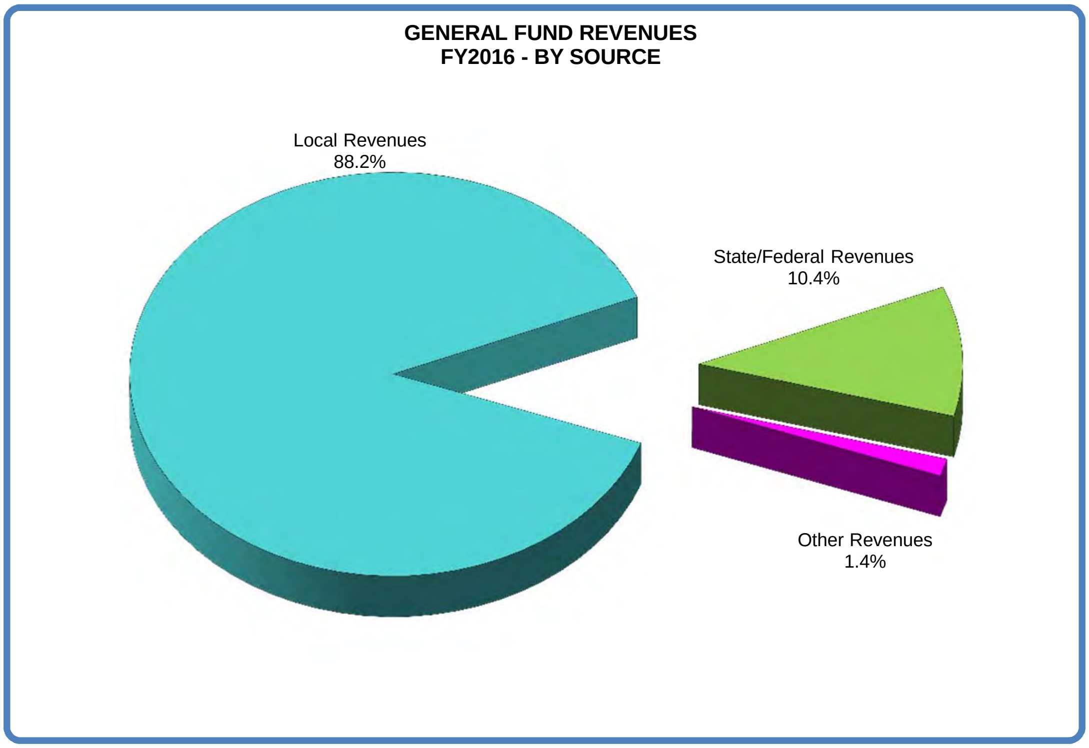
	FY2015 Original	FY2016 Adopted	Dollar Change	Percentage Change
Payment in Lieu of Taxes	$ 9,500	$ 9,500	$ -	0.0%
Housing Assist. Vouchers	120,000	95,000	(25,000)	-20.8%
DCJS Victim/Witness	47,434	73,286	25,852	54.5%
DCJS Domestic Violence	27,366	27,366	-	0.0%
Social Svcs CAP Reimb	100,000	100,000	-	0.0%
Civil Defense	45,529	45,529	-	0.0%
Library E-Rate	19,000	13,000	(6,000)	-31.6%
Total	$ 368,829	$ 363,681	$ (5,148)	-1.4%

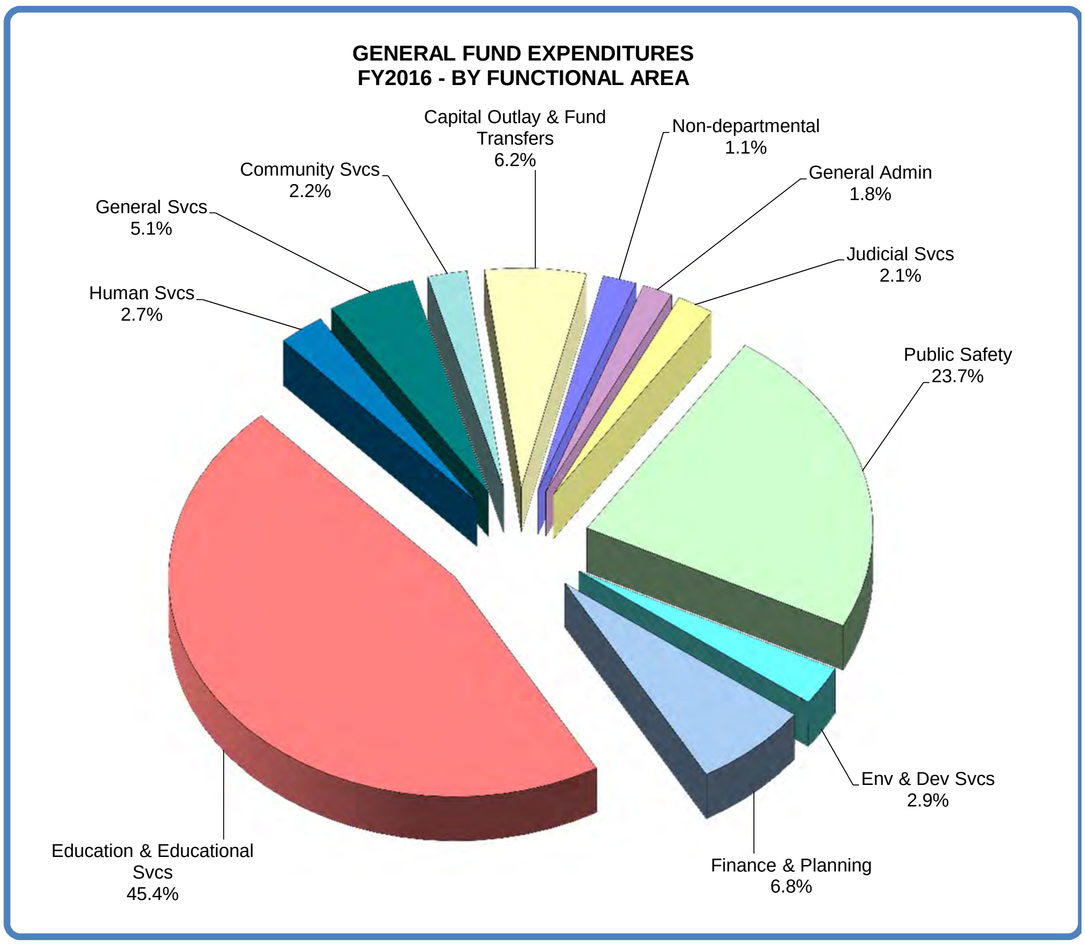
Payment in Lieu of Taxes represents a County-imposed service charge on real estate that is exempt from property taxation. The County also receives federal funding for its housing, Victim-Witness and Domestic Violence programs. A portion of the Victim/Witness grant has been moved to the State revenue line, based on this year's split. The County prepares an annual Cost Allocation Plan to recover administrative costs related to services performed for Social Services. The Library E-Rate program is a reimbursement-based program for telecommunications and internet charges.

Other Financing Sources

	FY2015 Original	FY2016 Adopted	Dollar Change	Percentage Change
Transfer from Other Funds				
School Division	$ 1,685,350	$ 1,709,191	$ 23,841	1.4%
CDA Special Revenue Fund	150,000	150,000	-	0.0%
Total	$ 1,835,350	$ 1,859,191	$ 23,841	1.3%

The School Division has contracted with the County to maintain the school grounds and athletic fields, for video services operations, and for a portion of the emergency radio system maintenance contract. The School Division also has an arrangement with the Sheriff's Office for School Resource Officers at each high school. The transfer from the Marquis Community Development Authority Special Revenue Account is for services provided to the facilities in the project area, per a Memorandum of Understanding.


GENERAL FUND REVENUES
FY2016 - BY SOURCE
Local Revenues
88.2%
State/Federal Revenues
10.4%
Other Revenues
1.4%


GENERAL FUND EXPENDITURES
FY2016 - BY FUNCTIONAL AREA
Capital Outlay & Fund Transfers
6.2%
Non-departmental
1.1%
General Admin
1.8%
Judicial Svcs
2.1%
Public Safety
23.7%
Env & Dev Svcs
2.9%
Finance & Planning
6.8%
Education & Educational Svcs
45.4%
Human Svcs
2.7%
General Svcs
5.1%
Community Svcs
2.2%

General Fund
Expenditure Summary

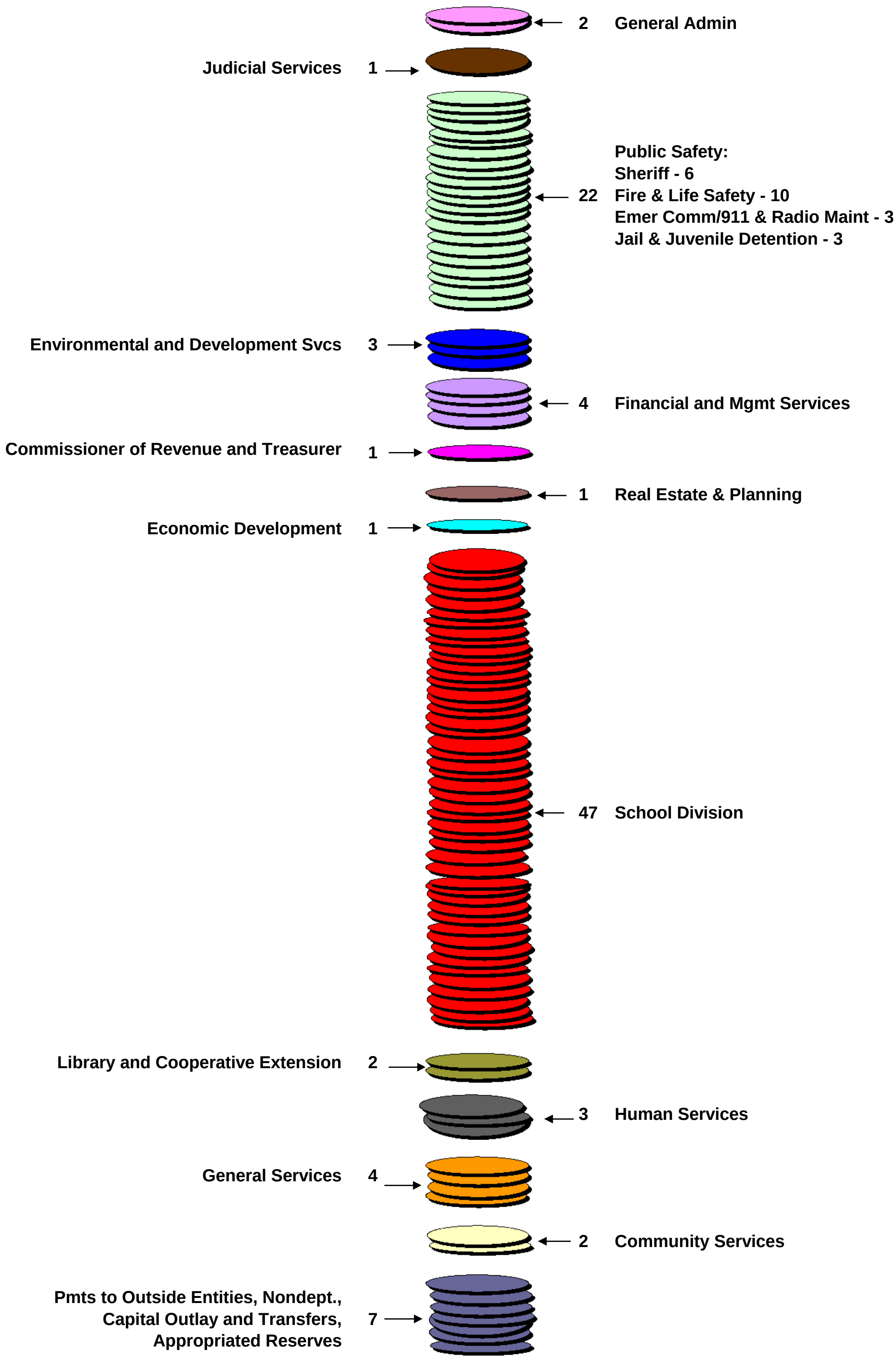
	Activity Title	FY2012 Actual Expenditures	FY2013 Actual Expenditures	FY2014 Actual Expenditures	FY2015 Original Budget	FY2015 Estimated Budget	FY2016 Adopted Budget	$ Change	% of Change
General Administration									
10111	Board of Supervisors	296,209	289,429	301,981	311,147	311,147	348,276	37,129	11.9%
10121	County Administration	405,069	463,763	623,771	654,145	660,659	675,525	21,380	3.3%
10122	Public Info & Community Relations	213,952	134,391	117,308	129,640	129,640	177,413	47,773	36.9%
10123	Video Services	331,689	342,684	367,670	445,393	445,393	468,929	23,536	5.3%
10124	County Attorney	427,506	484,461	397,643	398,273	403,155	418,507	20,234	5.1%
10131	General Registrar's Office	217,634	245,327	225,750	237,245	237,245	250,849	13,604	5.7%
10132	Electoral Board	115,092	90,358	66,132	99,109	99,109	121,114	22,005	22.2%
	Subtotal	2,007,151	2,050,413	2,100,255	2,274,952	2,286,348	2,460,613	185,661	8.2%
Judicial Services									
20211	Circuit Court	58,290	62,992	63,293	86,331	86,331	87,896	1,565	1.8%
20212	General District Court	28,878	25,374	21,940	29,935	29,935	29,935	-	0.0%
20213	Juvenile & Domestic Relations Court	13,801	14,488	18,217	15,250	15,250	15,695	445	2.9%
20214	Clerk of the Circuit Court	799,334	896,087	926,215	948,750	956,707	922,028	(26,722)	-2.8%
20216	Colonial Group Home Commission	431,925	432,996	435,538	451,869	451,869	422,810	(29,059)	-6.4%
20217	Magistrate	896	408	671	1,200	1,200	1,200	-	0.0%
20221	Commonwealth's Attorney	885,455	879,696	929,525	1,020,607	1,021,156	1,042,705	22,098	2.2%
20222	Victim-Witness Assistance Program	179,567	220,821	196,393	200,275	203,121	203,871	3,596	1.8%
20223	Domestic Violence Program	46,578	33,041	43,258	45,824	45,824	46,920	1,096	2.4%
	Subtotal	2,444,724	2,565,903	2,635,050	2,800,041	2,811,393	2,773,060	(26,981)	-1.0%
Public Safety									
30311	Sheriff General Operations	1,408,289	1,467,060	1,524,384	1,540,661	1,572,641	1,589,261	48,600	3.2%
30312	Law Enforcement	4,797,654	5,043,673	5,098,809	5,329,289	5,375,471	5,402,262	72,973	1.4%
30313	Investigations	1,498,284	1,539,765	1,615,095	1,634,267	1,642,936	1,705,748	71,481	4.4%
30314	Civil Operations/Court Security	1,275,266	1,322,828	1,340,439	1,416,745	1,422,462	1,439,889	23,144	1.6%
30315	Adult Corrections	2,684,138	2,666,650	2,673,646	2,642,224	2,644,514	2,566,191	(76,033)	-2.9%
30316	School Resource Officers	320,313	327,621	300,243	319,276	322,908	439,540	120,264	37.7%
30320	Fire & Life Safety Administration	222,171	265,111	274,442	291,981	312,315	302,719	10,738	3.7%
30321	Fire & Rescue Operations	10,374,656	10,822,418	10,979,929	11,549,318	11,579,028	11,777,021	227,703	2.0%
30322	Tech Services & Special Operations	495,605	391,839	375,429	597,810	597,810	577,391	(20,419)	-3.4%
30323	Prevention & Community Safety	340,633	325,746	328,020	357,177	357,177	361,847	4,670	1.3%
30333	Juvenile Corrections	371,891	375,260	446,387	453,020	453,020	479,470	26,450	5.8%
30352	Animal Control	240,898	240,449	336,725	483,737	483,916	503,829	20,092	4.2%
30355	Emergency Management & Support Se	176,940	214,578	232,211	258,318	268,318	270,167	11,849	4.6%
30356	Emergency Communications/911	2,616,232	2,701,304	2,742,280	2,915,821	2,915,821	3,007,251	91,430	3.1%
30357	Radio Maintenance	1,044,824	1,099,731	1,160,899	1,263,163	1,263,163	1,175,962	(87,201)	-6.9%
	Subtotal	27,867,794	28,804,033	29,428,938	31,052,807	31,211,500	31,598,547	545,740	1.8%
Environmental & Development Services									
40119	Administration	208,825	218,178	214,089	221,292	221,292	244,274	22,982	10.4%
40341	Building Regulation	936,962	858,714	942,983	994,562	994,562	954,556	(40,006)	-4.0%
40421	Solid Waste Management	700,000	-	-	-	-	-	-	0.0%
40446	Stormwater Operations	815,362	864,888	889,013	914,027	914,027	949,253	35,226	3.9%
40447	Stormwater Engineering	451,892	570,973	593,362	626,882	626,882	634,609	7,727	1.2%
40448	Calendar Prog & Environmental Educ	30,756	7,318	8,922	10,525	10,525	10,625	100	1.0%
40512	Mosquito Control	265,163	264,284	255,394	302,744	302,744	292,757	(9,987)	-3.3%
40813	Board of Zoning/Subdivision Appeals	3,186	2,106	1,562	4,000	4,000	4,000	-	0.0%
40816	Development & Compliance	712,983	721,068	738,544	782,408	782,408	809,677	27,269	3.5%
40821	Wetlands & Chesapeake Bay Boards	4,904	5,969	6,089	8,050	8,050	8,170	120	1.5%
	Subtotal	4,130,033	3,513,498	3,649,958	3,864,490	3,864,490	3,907,921	43,431	1.1%
Finance & Planning									
50119	Office of the Controller	73,227	116,310	197,043	214,555	214,555	200,219	(14,336)	-6.7%
50121	Computer Support Services	1,599,170	1,895,381	1,869,566	2,033,811	2,035,903	2,045,866	12,055	0.6%
50122	Human Resources	544,493	549,662	560,200	582,761	582,838	607,766	25,005	4.3%
50124	Budget & Financial Reporting	442,991	412,881	419,684	510,009	510,009	497,983	(12,026)	-2.4%
50125	Fiscal Accounting Services	628,215	702,875	692,295	753,853	753,853	750,718	(3,135)	-0.4%
50126	Commissioner of the Revenue	1,004,596	1,056,851	1,063,923	1,134,668	1,134,668	1,161,857	27,189	2.4%
50127	Treasurer	855,272	877,343	891,774	932,181	932,181	925,254	(6,927)	-0.7%
50128	Real Estate Assessment	502,491	414,606	496,258	505,917	505,917	561,666	55,749	11.0%
50129	Central Purchasing	392,439	405,078	415,312	428,884	428,884	441,707	12,823	3.0%
50141	Central Administration Services	137,771	77,623	89,684	124,180	124,180	183,181	59,001	47.5%
50146	Central Insurance	371,935	386,398	380,274	405,864	413,864	418,227	12,363	3.1%
50811	Planning	443,948	458,840	485,165	519,282	519,282	516,207	(3,075)	-0.6%
50812	Planning Commission	19,261	17,302	17,937	17,992	17,992	21,912	3,920	21.8%
50822	Conservation	-	-	-	-	-	-	-	0.0%
50915	Economic Development	326,734	327,394	327,394	327,394	327,394	269,522	(57,872)	-17.7%
50920	Office of Economic Development	354,453	376,003	392,398	416,189	416,189	419,711	3,522	0.9%
	Subtotal	7,696,996	8,074,547	8,298,907	8,907,540	8,917,709	9,021,796	114,256	1.3%
Education & Educational Services									
60601	School Ops & Capital/Debt Svc - Local	52,851,786	56,713,423	57,886,916	58,766,916	58,766,916	57,711,205	(1,055,711)	-1.8%
60731	Library Services	2,426,754	2,490,395	2,559,575	2,656,681	2,658,113	2,751,449	94,768	3.6%
60831	Cooperative Extension	31,529	30,917	33,141	45,400	45,400	48,960	3,560	7.8%
	Subtotal	55,310,069	59,234,735	60,479,632	61,468,997	61,470,429	60,511,614	(957,383)	-1.6%

General Fund

Expenditure Summary

	Activity Title	FY2012 Actual Expenditures	FY2013 Actual Expenditures	FY2014 Actual Expenditures	FY2015 Original Budget	FY2015 Estimated Budget	FY2016 Adopted Budget	$ Change	% of Change
Human Services									
61533	Social Services - Local Share	1,357,181	1,531,841	1,368,720	2,121,565	2,121,565	2,123,565	2,000	0.1%
61535	Payments to Outside Entities	1,309,109	1,304,266	1,328,630	1,345,664	1,345,664	1,495,647	149,983	11.2%
	Subtotal	2,666,290	2,836,107	2,697,350	3,467,229	3,467,229	3,619,212	151,983	4.4%
General Services									
70119	Administration	157,226	208,097	205,929	216,265	216,265	225,715	9,450	4.4%
70431	Engineering & Facility Maintenance	2,299,595	2,251,109	2,132,338	2,205,540	2,206,805	2,286,422	80,882	3.7%
70432	Facility/Utility Charges	1,011,411	978,470	973,395	1,066,200	1,072,344	1,090,256	24,056	2.3%
70433	Telecommunications	284,200	-	-	-	-	-	-	0.0%
70434	Grounds Maintenance & Construction	3,013,380	2,609,603	2,956,692	3,186,322	3,186,615	3,254,332	68,010	2.1%
	Subtotal	6,765,812	6,047,279	6,268,354	6,674,327	6,682,029	6,856,725	182,398	2.7%
Community Services									
81119	Administration	72,734	75,631	197,440	216,642	216,642	218,267	1,625	0.8%
81547	Housing & Special Programs	759,588	686,139	644,580	657,782	657,782	669,044	11,262	1.7%
81712	Parks, Recreation & Tourism	1,916,822	1,936,266	1,973,899	2,092,085	2,095,166	2,050,271	(41,814)	-2.0%
	Subtotal	2,749,144	2,698,036	2,815,919	2,966,509	2,969,590	2,937,582	(28,927)	-1.0%
Capital Outlay & Fund Transfers									
90912	Capital Outlay & Fund Transfers	7,475,161	7,225,008	7,275,359	7,557,675	7,557,675	8,283,419	725,744	9.6%
	Subtotal	7,475,161	7,225,008	7,275,359	7,557,675	7,557,675	8,283,419	725,744	9.6%
Non-Departmental									
90721	Payments to Outside Entities	306,994	306,494	303,411	288,505	293,505	309,727	21,222	7.4%
90911	Non-Departmental	762,998	808,464	779,946	1,078,058	1,066,585	1,071,065	(6,993)	-0.7%
90913	Appropriated Reserves	-	21,002	8,081	50,000	50,000	50,000	-	0.0%
	Subtotal	1,069,992	1,135,960	1,091,438	1,416,563	1,410,090	1,430,792	14,229	1.0%
	Totals	120,183,166	124,185,519	126,741,160	132,451,130	132,648,482	133,401,281	950,151	0.7%

Uses of the Local Dollar
Fiscal Year 2016



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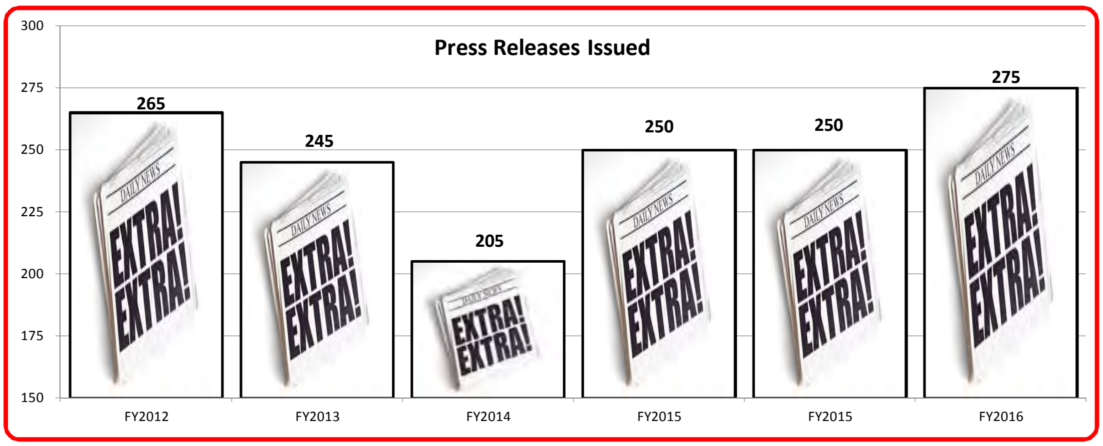
Administrative & Legal Services

224 Ballard Street
Yorktown, Virginia 23690
Telephone (757) 890-3300
Hours of Operation: Monday - Friday 8:15am - 5:00pm

This Office is responsible for governing the overall activities of the County. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	FY2016 Adopted Budget	% of Total FY2016 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 1,342,736	$ 1,371,318	$ 1,440,596	$ 1,493,205	$ 1,504,601	**$ 1,619,721**	100.00%
Charges for Services	-	101	107	-	-	**-**	0.00%
State/Federal Aid & Grants	-	625	-	-	-	**-**	0.00%
Total Funding Sources	$ 1,342,736	$ 1,372,044	$ 1,440,703	$ 1,493,205	$ 1,504,601	**$ 1,619,721**	100.00%
							% Change Original 2015/ Adopted 2016
Expenditure by Activity							
Board of Supervisors	$ 296,209	$ 289,429	$ 301,981	$ 311,147	$ 311,147	**$ 348,276**	11.93%
County Administration	405,069	463,763	623,771	654,145	660,659	**675,525**	3.27%
Public Information/Community Relations	213,952	134,391	117,308	129,640	129,640	**177,413**	36.85%
County Attorney	427,506	484,461	397,643	398,273	403,155	**418,507**	5.08%
Total Expenditures	$ 1,342,736	$ 1,372,044	$ 1,440,703	$ 1,493,205	$ 1,504,601	**$ 1,619,721**	8.47%
Expenditure by Category							
Personnel Services	$ 1,062,932	$ 1,051,433	$ 1,209,343	$ 1,241,249	$ 1,252,722	**$ 1,341,716**	8.09%
Contractual Services	170,361	211,879	125,273	121,905	121,905	**128,735**	5.60%
Internal Services	11,139	9,452	12,011	13,531	13,531	**12,785**	-5.51%
Other Charges	71,484	75,079	73,402	89,350	89,273	**102,875**	15.14%
Materials & Supplies	10,967	15,765	14,572	14,060	14,060	**15,310**	8.89%
Capital Outlay	15,853	8,436	6,102	13,110	13,110	**18,300**	39.59%
Total Expenditures	$ 1,342,736	$ 1,372,044	$ 1,440,703	$ 1,493,205	$ 1,504,601	**$ 1,619,721**	8.47%
Total Funded FTEs	11.25	10.50	9.50	9.50	9.50	10.50	



Other Key Service Indicators						
Board items reviewed	203	159	180	200	185	**185**
Resolutions and ordinances certified	185	236	169	230	180	**200**
Pages prepared for agenda package	1,958	1,746	2,780	3,000	2,900	**3,000**
Media inquiries received	270	300	260	325	325	**325**
Freedom of Information Act requests	150	158	245	200	245	**245**
Meetings with staff, residents, boards & commissions	289	339	331	340	340	**340**
Civil suits, CPS & APS cases, special education cases	38	37	39	40	40	**40**
Court appearances; student disciplinary hearings	141	168	189	175	175	**200**
Ordinances and resolutions drafted and reviewed	139	142	155	145	145	**150**
Contracts and legal documents drafted and reviewed	358	407	507	415	415	**525**

Administrative & Legislative Services
Board of Supervisors - Activity #10111

Serves, by law, as the governing body of the County of York; sets goals and objectives; establishes priorities for County programs and services; appoints the County Administrator, County Attorney, and members of various boards and commissions; adopts the annual budget; appropriates funds; and sets tax rates.

Mission

As stewards of the public trust and resources, the mission of the Board of Supervisors is to maintain and improve the quality of life for all County residents. To direct and maximize the available resources of the County toward this mission, the Board will:

- emphasize efficiency, effectiveness, and openness of County government;
- protect the physical, historical, and environmental heritage of the County;
- ensure that growth and development are positive forces on the quality of life; and
- value and respect the individual.

Goals

- Define and aggressively pursue economic development that broadens the County's tax base and sustains its character and quality of life.
- Improve communication and respect among the Board of Supervisors, other elected and appointed officials, other agencies, County staff, and the public.
- Promote accountability, innovation, and excellence in providing service to the customer.
- Generate quality educational opportunities for all residents.
- Manage the provision and expansion of County services and facilities in a manner that balances necessary increases in expenditures with the expansion of the tax base.

Implementation Strategies

- Establish County legislative and administrative policies through the adoption of ordinances and resolutions.
- Develop legislative priorities for the General Assembly, providing assistance to the local delegation in accomplishing the County's legislative program.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. The increase in operating and capital funding is due to a 20 percent increase in advertising for compliance purposes, the reinstatement of the employee recognition program and the routine replacement of computers.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 152,935	$ 157,239	$ 159,852	$ 163,667	$ 163,667	**$ 176,591**
Contractual Services	88,886	89,282	96,559	95,895	95,895	**102,775**
Internal Services	72	106	145	100	100	**100**
Other Charges	41,531	41,024	40,524	45,825	45,825	**55,385**
Materials & Supplies	960	1,778	848	1,650	1,650	**1,925**
Capital Outlay	11,825	-	4,053	4,010	4,010	**11,500**
Total Expenditures	$ 296,209	$ 289,429	$ 301,981	$ 311,147	$ 311,147	**$ 348,276**
Funded FTEs						
Professional/Technical	1.00	1.00	1.00	1.00	1.00	**1.00**
Total Funded FTEs	1.00	1.00	1.00	1.00	1.00	**1.00**

IT'S A FACT:

The York County Board of Supervisors is comprised of five York County residents, one each from the five election districts.

Administrative & Legal Services

County Administration - Activity #10121

Mission

The County Administrator is the Chief Administrative Officer of the County, appointed by the Board of Supervisors, responsible for the execution of policies established by the Board. The County Administrator also serves as the Director of Emergency Services and is chiefly responsible for all purchasing done on behalf of the Board of Supervisors. The Deputy County Administrator is responsible for developing and managing financial policies and a performance management system and to effectively communicate financial results and performance outcomes and efficiencies. They also provide leadership and support to the various departments.

Goals

- Handle the daily administrative operations of the County.
- Provide administrative and legislative support services to the Board of Supervisors.
- Develop an annual budget.
- The Deputy County Administrator is responsible for oversight of Finance, Community Services, Human Resources, Emergency Communications, Computer Support Services, and Real Estate Assessments.
- Establish and maintain a County-wide performance measurement, evaluation and reporting system.

Implementation Strategies

- Continue implementation of the County's Program Effectiveness Process.
- Continue efforts to support high-quality customer service delivery.
- With guidance from the County Administrator and in coordination with user departments, develop reporting systems to present financial results, and performance outcomes and efficiencies to the Board of Supervisors, residents and bond rating agencies.
- Develop formal financial policies, long-range operating financial plans and forecasts, and long-range revenue forecast models.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. The increase in operating funding is primarily due to increased costs of personnel development.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 383,474	$ 435,339	$ 594,591	$ 611,341	$ 617,932	**$ 636,530**
Contractual Services	537	355	691	1,430	1,430	**1,430**
Internal Services	9,422	7,767	11,170	12,374	12,374	**12,085**
Other Charges	8,238	12,932	12,150	17,750	17,673	**20,880**
Materials & Supplies	1,305	2,718	3,120	2,150	2,150	**2,300**
Capital Outlay	2,093	4,652	2,049	9,100	9,100	**2,300**
Total Expenditures	$ 405,069	$ 463,763	$ 623,771	$ 654,145	$ 660,659	**$ 675,525**
Funded FTEs						
Management	1.50	2.50	2.50	2.50	2.50	**2.50**
Professional/Technical	1.00	1.00	1.00	1.00	1.00	**1.00**
Admin/Clerical	1.25	1.00	1.00	1.00	1.00	**1.00**
Total Funded FTEs	3.75	4.50	4.50	4.50	4.50	**4.50**

STANDARD & POOR'S RATINGS SERVICES
McGRAW HILL FINANCIAL

IT'S A FACT:
In 2014, Standard & Poor's Ratings Services raised its general obligation (GO) bond rating on York County, VA to 'AAA' from 'AA+'.

Administrative & Legal Services

Public Information & Community Relations - Activity #10122

Mission

To foster resident understanding and appreciation of County government policies, practices and operations; to increase the willingness of residents to participate in County government; to assist residents who seek information or voice complaints; and to provide communications support to the County's marketing, tourism, and economic development efforts.

Goals

- Provide the news media with information concerning County policies, practices, operations, and events.
- Ensure the county's compliance with the Freedom of Information Act.
- Serve as media advisor to County staff, arrange interviews and press conferences.
- Produce the County Annual Report, four Citizen Newsletters, employee publications, and a series of informational brochures dealing with all facets and services of County government.
- Develop and implement responses to residents' concerns and complaints.
- Coordinate, as necessary, public information meetings on current policy issues (such as associations of homeowners).
- Provide public information during emergency situations.

Implementation Strategies

- To further promote and publicize economic development and tourism.
- Support the expanding Tourism and Events Division with promotion of its activities, especially the activities planned in and around Riverwalk Landing.
- Keep current information in "Front and Center" section of County's website home page.
- Continue updating and standardizing official County publications and brochures to ensure consistency of appearance and style.
- Provide local media story ideas about the positive services and programs offered by the County.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. An increase in funding is attributed to filling an Administrative Assistant position.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 180,346	$ 102,494	$ 87,074	$ 90,049	$ 90,049	**$ 137,578**
Contractual Services	13,990	10,644	11,856	16,700	16,700	**16,700**
Internal Services	736	673	348	391	391	**25**
Other Charges	18,338	17,017	16,898	21,350	21,350	**21,550**
Materials & Supplies	542	1,529	1,132	1,150	1,150	**1,560**
Capital Outlay	-	2,034	-	-	-	**-**
Total Expenditures	$ 213,952	$ 134,391	$ 117,308	$ 129,640	$ 129,640	**$ 177,413**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	1.00	1.00	-	-	-	**-**
Admin/Clerical	1.00	-	-	-	-	**1.00**
Total Funded FTEs	3.00	2.00	1.00	1.00	1.00	**2.00**

IT'S A FACT:

In FY2014, the Public Information Office issued 205 press releases.

Administrative & Legal Services
County Attorney - Activity #10124

Mission

To provide fulltime legal services on civil matters for the Board of Supervisors, School Division, Department of Social Services, the Economic Development Authority, County Administrator, as well as the departments, administrative offices and constitutional officers of the County, and various other County boards, commissions, and agencies.

Goals

- Provide quality and timely legal services to the County.
- Emphasize the continuous training of present staff to keep abreast of current developments in the legal field so that the office's many clients can be provided timely and accurate legal advice.
- Maintain a state-of-the-art legal office.

Implementation Strategies

- Help implement new initiatives of the Board and the County and changes in County programs, ordinances or regulations mandated by changes in Federal or State laws.
- Ensure that the County is in compliance with legal requirements, that the County's exposure to risk is minimized, and that the most efficient and effective practices are followed.
- Seek new and improved ways to assist with file organization and retrieval to help maintain a state-of-the-art law office.
- Represent the County and its interests in courts of law and legal negotiation; prepare and review ordinances, resolutions, contracts, agreements, leases, deeds and other legal documents to which the County is a party; advise County officials on the legal aspects of County policies, programs and business matters.
- Consult with County officials and staff as needed. Review proposed legislation, administrative papers, contracts, agreements, leases, and other legal documents; respond to written requests for legal opinions; continually review and recommend amendments to the County Code in order to keep the County's laws up to date; attend all regularly scheduled meetings of the Board of Supervisors, Planning Commission, Board of Zoning Appeals, and School Board; draft the County's legislative program, propose legislation as needed, and testify before legislative committees of the General Assembly.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. The increase in operating funding is primarily due to increased costs of personnel development and books and subscriptions, which supports legal research. Capital funding is provided for the routine replacement of computers.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 346,177	$ 356,361	$ 367,826	$ 376,192	$ 381,074	**$ 391,017**
Contractual Services	66,948	111,598	16,167	7,880	7,880	**7,830**
Internal Services	909	906	348	666	666	**575**
Other Charges	3,377	4,106	3,830	4,425	4,425	**5,060**
Materials & Supplies	8,160	9,740	9,472	9,110	9,110	**9,525**
Capital Outlay	1,935	1,750	-	-	-	**4,500**
Total Expenditures	$ 427,506	$ 484,461	$ 397,643	$ 398,273	$ 403,155	**$ 418,507**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	1.00	1.00	1.00	1.00	1.00	**1.00**
Admin/Clerical	1.50	1.00	1.00	1.00	1.00	**1.00**
Total Funded FTEs	3.50	3.00	3.00	3.00	3.00	**3.00**

IT'S A FACT:

In FY2014, the County Attorney's office drafted and reviewed over 500 contracts and legal documents.

VIDEO SERVICES

Video Services

Video Services - Activity #10123

Mission

Provide timely, useful information to York County residents about County, Schools, and regional government programs, services, and issues, in an effort to promote awareness and stimulate resident involvement.

Goals

- Improve community and business relations through communications, media relations, and education programs.
- Promote the Board of Supervisors, the County Administrator, School Board and School Superintendent goals and objectives.
- Provide educational support to York County Schools.
- Improve the efficiency of cablecast operations and other distribution methods, establish a marketing plan, and develop future programming.
- Improve efficiency of video services for the County and School System.

Implementation Strategies

- Create new programs for Video Services-managed channels.
- Maintain technical capabilities of Video Services.
- Implement internal and external marketing of Video Services.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Operating increases are to support maintenance service contracts no longer under warranty and data lines.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Funding Sources						
Local/State/Fed Non-Categorical	$ 254,877	$ 264,707	$ 245,993	$ 292,543	$ 292,543	**$ 312,929**
Charges for Services	670	571	752	500	500	**500**
State/Federal Aid & Grants	-	115	-	-	-	**-**
School Support	76,142	77,291	120,925	152,350	152,350	**155,500**
Total Funding Sources	$ 331,689	$ 342,684	$ 367,670	$ 445,393	$ 445,393	**468,929**
Expenditures						
Personnel Services	$ 294,642	$ 303,340	$ 330,758	$ 369,196	$ 369,196	**$ 392,700**
Contractual Services	8,979	9,407	8,247	16,600	16,600	**15,500**
Internal Services	7,100	4,921	4,240	7,852	7,852	**9,409**
Other Charges	6,316	6,172	6,294	9,670	9,670	**9,770**
Materials & Supplies	10,745	12,997	11,784	11,075	11,075	**11,050**
Capital Outlay	3,846	5,847	6,347	31,000	31,000	**30,500**
Grants & Donations	61	-	-	-	-	**-**
Total Expenditures	$ 331,689	$ 342,684	$ 367,670	$ 445,393	$ 445,393	**$ 468,929**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	3.00	3.00	4.00	4.00	4.00	**4.00**
Admin/Clerical	0.50	0.50	0.50	0.50	0.50	**0.50**
Total Funded FTEs	4.50	4.50	5.50	5.50	5.50	**5.50**
Key Service Indicators						
County production hours	3,277.0	3,127.0	2,658.0	2,658.0	2,658.0	**2,800.0**
School production hours	1,824.5	2,414.5	2,658.0	2,658.0	2,658.0	**2,800.0**
Joint County/School production hours	1,414.5	1,179.5	1,200.0	1,200.0	1,200.0	**1,600.0**
Webstreaming views	7,000	7,306	8,000	7,000	7,000	**7,400**
Bulletin board pages	1,703	1,703	1,800	1,700	1,700	**1,600**

IT'S A FACT:

WYCG-TV is the York County Government channel and shows programs related to local and state government, including Board of Supervisors meetings and work sessions as well as Planning Commission meetings.

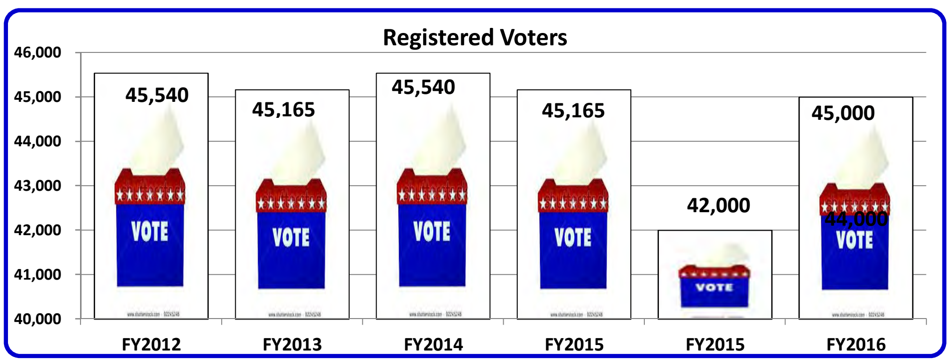
Election Services

224 Ballard Street
Yorktown, Virginia 23690
Telephone (757) 890-3440
Hours of Operation: Monday - Friday 8:15am - 5:00pm

General Administration-Election Services is responsible for the elections held within the County. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 265,209	$ 285,427	$ 245,801	$ 291,354	$ 291,354	**$ 306,713**	82.46%
State/Federal Aid & Grants	2,500	5,600	-	-	-	**-**	0.00%
State Board of Elections	65,017	44,658	46,081	45,000	45,000	**65,250**	17.54%
Total Funding Sources	$ 332,726	$ 335,685	$ 291,882	$ 336,354	$ 336,354	**$ 371,963**	100.00%

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% Change Original 2015/ Adopted 2016
Expenditure by Activity							
General Registrar's Office	$ 217,634	$ 245,327	$ 225,750	$ 237,245	$ 237,245	**$ 250,849**	5.73%
Electoral Board	115,092	90,358	66,132	99,109	99,109	**121,114**	22.20%
Total Expenditures	$ 332,726	$ 335,685	$ 291,882	$ 336,354	$ 336,354	**$ 371,963**	10.59%
Expenditure by Category							
Personnel Services	$ 214,967	$ 242,218	$ 222,936	$ 232,964	$ 232,964	**$ 242,838**	4.24%
Contractual Services	95,698	65,687	51,492	72,210	72,210	**104,450**	44.65%
Internal Services	2,036	1,540	1,982	2,020	2,020	**2,250**	11.39%
Other Charges	13,608	14,142	12,180	15,090	15,090	**15,825**	4.87%
Materials & Supplies	3,917	4,832	1,833	3,570	3,570	**3,600**	0.84%
Capital Outlay	2,500	7,266	1,459	10,500	10,500	**3,000**	-71.43%
Total Expenditures	$ 332,726	$ 335,685	$ 291,882	$ 336,354	$ 336,354	**$ 371,963**	10.59%
Total Funded FTEs	3.50	3.50	3.50	3.50	3.50	**3.50**	



Other Key Service Indicators						
Voter registration transactions	7,830	7,453	5,686	5,300	5,300	**8,000**
Precincts	14	14	14	14	14	**14**
Elections held	4	2	2	2	2	**3**
Voting machines prepared	51	152	89	74	74	**106**
Officers of election trained	143	473	241	356	272	**413**

Election Services

General Registrar's Office - Activity #10131

Mission

Required by the Code of Virginia to register, reinstate, transfer, and upgrade voter records for any qualified resident of Virginia, as well as delete those residents who are no longer qualified to vote; handles applications from several agencies in Virginia as well as federal and national forms; and handles all absentee voting and candidate filings.

Goals

- Register to vote all qualified York County residents.
- Continue to comply with federal, state, and local election laws.
- Provide timely and quality service to residents, candidates, news media, and elected officials.
- Increase public awareness of voter registration and absentee voting processes.
- Provide appropriate employee training.
- Assist the Electoral Board with their various responsibilities.

Implementation Strategies

- Adhere to changes in policies and procedures required by the State Board of Elections, as well as federal and state laws.
- Employ work-as-required personnel as required to assist with voter registration and election tasks.
- Maintain voting equipment by providing administrative support for two voting systems.
- Continue with the process of implementing redistricting changes based on the lines approved by the Virginia General Assembly and the York County Board of Supervisors and precleared by the U.S. Department of Justice; inform voters of these changes.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Other personnel increases are attributable to having additional funding for work as required staff to assist with the 2016 election. Operating increases are to support increases in contractual services and capital funding is programmed for the routine replacement of computers.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 203,049	$ 229,446	$ 210,321	$ 219,590	$ 219,590	**$ 229,464**
Contractual Services	4,351	2,902	4,274	3,300	3,300	**6,730**
Internal Services	2,036	1,540	1,982	2,020	2,020	**2,250**
Other Charges	6,150	7,032	6,694	7,665	7,665	**7,705**
Materials & Supplies	2,048	2,741	1,020	1,670	1,670	**1,700**
Capital Outlay	-	1,666	1,459	3,000	3,000	**3,000**
Total Expenditures	$ 217,634	$ 245,327	$ 225,750	$ 237,245	$ 237,245	**$ 250,849**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	2.50	2.50	2.50	2.50	2.50	**2.50**
Total Funded FTEs	3.50	3.50	3.50	3.50	3.50	**3.50**

Voter, are you ID Ready?

Effective July 1, 2014:

Voters must present one of the following acceptable forms of identification when voting:

- ★ Valid Virginia driver's license
- ★ DMV-issued photo identification card
- ★ Valid United States passport
- ★ Valid employee photo identification card
- ★ Other government-issued photo identification card
- ★ Valid college or university student photo identification card from an institution of higher education located in Virginia

Election Services

Electoral Board - Activity #10132

Mission

Supervises all elections in the County; appoints the Registrar and the Officers of Election; works with the voting machine technician; purchases voting equipment; orders the printing of ballots; trains Officers of Election; and conducts the certification of all elections.

Goals

- Conducts elections according to the federal, state, and local election laws.
- Appoints a qualified Registrar and approves the number of assistants.
- Recruits and appoints qualified Officers of Election.
- Provides training for all appointed Officers of Election.
- Purchases and maintains voting equipment approved by the State Board of Elections.
- Purchases election materials in the most economical way possible.
- Certifies elections accurately and expeditiously.
- Provides information to the public about the election process in conjunction with the Registrar's Office.

Implementation Strategies

- Continue to educate the public about HAVA-compliant DRE voting machines.
- Train all officers of election on new and continued election procedures, including Statements of Results and voting machines.
- Refine security plan for voting machines, as required.
- Continue implementing redistricting changes based on the lines approved by the Virginia General Assembly and the York County Board of Supervisors and precleared by the U.S. Department of Justice.

Budget Comments - FY2016

Operating increases are included in contractual services for programming fees for voting machines, printing of voting ballots and officers of election services.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 11,918	$ 12,772	$ 12,615	$ 13,374	$ 13,374	**$ 13,374**
Contractual Services	91,347	62,785	47,218	68,910	68,910	**97,720**
Other Charges	7,458	7,110	5,486	7,425	7,425	**8,120**
Materials & Supplies	1,869	2,091	813	1,900	1,900	**1,900**
Capital Outlay	2,500	5,600	-	7,500	7,500	**-**
Total Expenditures	$ 115,092	$ 90,358	$ 66,132	$ 99,109	$ 99,109	**$ 121,114**

Offices on the November 2015 ballot in York County:

3 members of the Virginia Senate
3 members of the Virginia House of Delegates
1 Clerk of the Circuit Court
1 Commonwealth's Attorney
1 Sheriff
1 Commissioner of Revenue
1 Treasurer
5 members of the York County Board of Supervisors
5 members of the York County School Board
2 directors of the Colonial Soil and Water Conservation District

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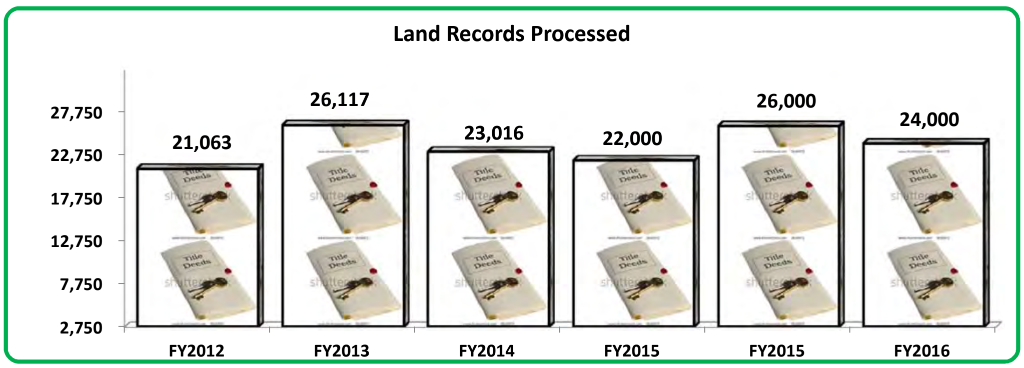
Clerk of the Circuit Court
Commonwealth's Attorney's Office

300 Ballard Street
Yorktown, Virginia 23690
Telephone (757) 890-3350
Hours of Operation: Monday - Friday 8:15am - 4:30pm

The Clerk of the Circuit Court and the Commonwealth's Attorney are elected officials. The Clerk of the Circuit Court is the custodian of all permanent records for the residents of York County and the City of Poquoson. The Commonwealth's Attorney's Office is responsible for prosecuting all felonies, misdemeanor appeals and certain misdemeanors and criminal forfeiture cases originating in York County and the City of Poquoson. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 544,302	$ 599,890	$ 661,811	$ 807,356	$ 805,389	**$ 816,354**	36.84%
Donations	349	550	-	-	-	**-**	0.00%
Permits, Fees, Fines	6,247	8,334	9,318	9,000	9,000	**9,300**	0.42%
Charges for Services	145,579	169,479	147,865	173,000	173,000	**118,500**	5.35%
State/Federal Aid & Grants	128,192	149,022	138,218	122,235	125,630	**125,081**	5.65%
York-Poquoson Courthouse	140,781	112,751	112,298	149,184	149,184	**171,496**	7.74%
State Compensation Board	945,484	989,619	1,025,881	954,681	964,605	**974,793**	44.00%
Total Funding Sources	$ 1,910,934	$ 2,029,645	$ 2,095,391	$ 2,215,456	$ 2,226,808	**$ 2,215,524**	100.00%

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% Change Original 2015/ Adopted 2016
Expenditure by Activity							
Clerk of the Circuit Court	$ 799,334	$ 896,087	$ 926,215	$ 948,750	$ 956,707	**$ 922,028**	-2.82%
Commonwealth's Attorney	885,455	879,696	929,525	1,020,607	1,021,156	**1,042,705**	2.17%
Victim-Witness	179,567	220,821	196,393	200,275	203,121	**203,871**	1.80%
Domestic Violence	46,578	33,041	43,258	45,824	45,824	**46,920**	2.39%
Total Expenditures	$ 1,910,934	$ 2,029,645	$ 2,095,391	$ 2,215,456	$ 2,226,808	**$ 2,215,524**	0.00%
Expenditure by Category							
Personnel Services	$ 1,807,611	$ 1,872,859	$ 1,978,950	$ 2,138,206	$ 2,138,206	**$ 2,146,934**	0.41%
Contractual Services	16,509	8,967	4,511	12,887	14,187	**19,905**	54.46%
Internal Services	174	104	117	220	370	**220**	0.00%
Other Charges	17,188	16,903	20,805	25,023	27,819	**25,268**	0.98%
Materials & Supplies	19,685	19,204	17,117	20,375	19,975	**20,197**	-0.87%
Leases & Rentals	3,681	3,917	-	2,825	2,825	**-**	-100.00%
Capital Outlay	45,738	80,692	72,016	15,920	22,877	**3,000**	-81.16%
Grants & Donations	348	26,999	1,875	-	549	**-**	0.00%
Total Expenditures	$ 1,910,934	$ 2,029,645	$ 2,095,391	$ 2,215,456	$ 2,226,808	**$ 2,215,524**	0.00%
Total Funded FTEs	29.25	29.50	29.25	29.25	29.25	**29.25**	



Other Key Service Indicators						
Criminal cases processed	2,776	2,774	2,684	3,000	3,000	**3,000**
Civil orders processed	1,960	1,715	1,542	2,000	1,700	**1,600**
Judgments and liens files	4,003	3,522	3,620	4,000	4,000	**4,000**
Wills and estate orders processed	361	281	352	350	300	**350**
Circuit Court cases	1,119	1,130	1,055	1,130	1,130	**1,186**
General District Court cases	5,328	5,328	5,522	5,700	5,500	**5,594**
Juvenile & Domestic Relations Court cases	1,366	1,366	1,385	1,366	1,366	**1,434**
New Victim-Witness clients served	1,121	827	946	1,150	1,150	**1,150**
Victim-Witness phone calls	10,992	14,749	10,946	14,000	14,000	**13,000**
Domestic violence cases	130	180	140	120	120	**120**
Sexual assault cases	10	10	10	4	4	**4**
Stalking cases	10	10	10	4	4	**4**

Clerk of the Circuit Court & Commonwealth's Attorney

Clerk of the Circuit Court - Activity #20214

Mission

To provide exceptional services to the citizens of the County of York and City of Poquoson and to the general public.

Goals

- Enhance technology to provide staff, citizens and our patrons with excellent service comprised with effectiveness, efficiency and accuracy.
- Educate the public on the services and responsibilities associated with the York County - Poquoson Circuit Court Clerk's Office
- Construct a private office within the Clerk's Office Record Room that would provide an area of privacy for our patrons during the Probation of wills, administering oaths, etc.

Implementation Strategies

- Conversion from a private land records vendor to the Supreme Court Records Management System. Using the latest techonology to greatly reduce the amount of paper used and increase staff productivity.
- Utilizing the Record Management System of the Supreme court will allow staff to access various reports electronically.
- The automation of recording deeds and other land record documents using E recording will afford our patrons an efficient means of processing their documents.
- Back-scaning historical documents to a digitzed format increases the span of years available on the computer and SRA.
- Installing the Dept. of Corrections interface will also allow electronic transfer of records reducing time and postage to the court
- Establish a Facebook page to keep the staff, patrons and citizens abreast of the "happenings" within the Clerk's Office
- Develop a plan to construct a room within the current public record room that would be utilized by the Probate Department or as needed for meeting the public in a private setting to discuss personal business.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. An Administrative Assistant position remains unfunded for the fifth consecutive year.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditure By Category						
Personnel Services	$ 723,697	$ 797,204	$ 840,210	$ 910,230	$ 910,230	**$ 891,878**
Contractual Services	9,915	5,433	2,262	8,390	9,390	**8,690**
Internal Charges	49	16	38	50	50	**50**
Other Charges	7,215	6,480	8,144	9,735	9,735	**9,060**
Materials & Supplies	11,844	11,198	10,954	12,700	12,700	**12,350**
Leases & Rentals	3,681	3,917	-	2,825	2,825	**-**
Capital Outlay	42,933	71,839	64,607	4,820	11,777	**-**
Total Expenditures	$ 799,334	$ 896,087	$ 926,215	$ 948,750	$ 956,707	**$ 922,028**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	9.00	10.00	10.00	10.00	10.00	**10.00**
Admin/Clerical	3.75	3.00	3.00	3.00	3.00	**3.00**
Total Funded FTEs	13.75	14.00	14.00	14.00	14.00	**14.00**

IT'S A FACT:

The York-Poquoson Circuit Court Clerk's Office maintains records dating from 1633. The picture shows the process of taking an original 1870's marriage license and encapsulating it into a bound book.

Clerk of the Circuit Court & Commonwealth's Attorney
Commonwealth's Attorney - Activity #20221

Mission

As stewards of the public trust, the Office of the Commonwealth will prosecute all felonies, all misdemeanor appeals and certain misdemeanors and criminal forfeitures originating in York County and the City of Poquoson; advise law enforcement personnel regarding criminal law and procedure; render advisory opinions to local officials regarding conflicts of interest; and respond to residents' inquiries regarding state law, local ordinances, and the criminal justice system.

Goals

- Prosecute criminal cases vigorously, successfully and efficiently to protect the citizens of York County and the City of Poquoson.
- Ensure that all crime victims be treated with sensitivity and professionalism by the criminal justice system.
- Provide effective assistance and guidance to law enforcement personnel servicing York County and the City of Poquoson.
- Enforce forfeitures of property used in criminal endeavors whenever possible.
- Provide prompt and accurate responses to inquiries from York County and Poquoson residents.

Implementation Strategies

- Continue services and support to victims of crime within our jurisdiction.
- Continue “in-house” training to meet Sheriffs’ and Police Departments’ requirements.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. The increase in operating funding is primarily due to a new maintenance contract for an updated database system.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditure By Category						
Personnel Services	$ 862,652	$ 854,262	$ 909,751	$ 991,412	$ 991,412	**$ 1,012,755**
Contractual Services	6,181	3,110	2,129	4,100	4,400	**10,945**
Internal Services	73	32	39	50	50	**50**
Other Charges	7,389	8,422	7,834	9,345	9,345	**9,655**
Materials & Supplies	6,355	6,482	5,281	6,100	5,800	**6,300**
Capital Outlay	2,805	7,388	4,491	9,600	9,600	**3,000**
Grants & Donations	-	-	-	-	549	**-**
Total Expenditures	$ 885,455	$ 879,696	$ 929,525	$ 1,020,607	$ 1,021,156	**$ 1,042,705**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	5.00	5.00	5.00	5.00	5.00	**5.00**
Admin/Clerical	5.50	5.50	5.50	5.50	5.50	**5.50**
Total Funded FTEs	11.50	11.50	11.50	11.50	11.50	**11.50**

IT'S A FACT:

The Office of the Commonwealth's Attorney is staffed by seven prosecutors with a combined total of over 135 years of experience in the practice of law. This wealth of experience is complimented by a support staff with a combined total of over 100 years of experience in the legal field.

Clerk of the Circuit Court & Commonwealth's Attorney

Victim-Witness Assistance Program - Activity #20222

Mission

The Victim-Witness Assistance Program strives to improve the quality of life for all citizens in York County/Poquoson by promoting sensitive treatment of individuals traumatized by crime & providing timely services to victims and witnesses throughout the court process.

Goals

- Respond to the emotional and physical needs of crime victims and assist victims of crime in stabilizing their lives after victimization.
- Treat victims with dignity and respect, reduce victim trauma, and assist clients in understanding and participating in the court process.
- Inform victims and witnesses of their rights under victims' rights legislation and Virginia's Crime Victim and Witness Rights Act (§ 19.2-11.01) and assist them in receiving services required by law.
- Provide clients with information and referrals for services in the community.
- Promote accountability, innovation, and excellence in providing service to clients.

Implementation Strategies

- Program staff will continue to provide comprehensive services to all victims and witnesses of crime in York County and Poquoson, as directed by Virginia code, tailored to the clients' specific rights, requests, needs, and concerns.
- In addition to victims in the *criminal* justice process, the program will continue to assist victims who seek protective orders through the *civil* justice process.
- Program will strive to be aware of and provide assistance to crime victims and witnesses in cases that are not prosecuted by the Commonwealth's Attorney's Office through outreach efforts and collaboration with other professional agencies.

Budget Comments - FY2016

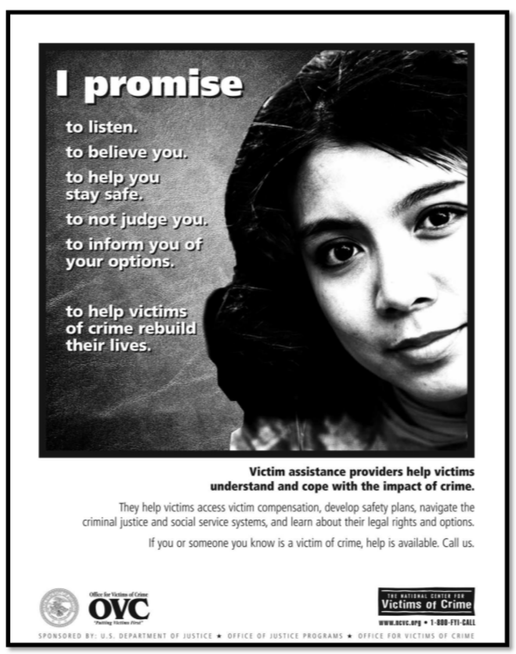
Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. This program is partially funded by a State/Federal grant.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditure By Category						
Personnel Services	$ 174,814	$ 189,892	$ 186,515	$ 192,550	$ 192,550	**$ 197,116**
Contractual Services	413	424	120	397	397	**270**
Internal Services	52	56	40	120	270	**120**
Other Charges	2,584	1,926	4,053	4,308	7,104	**4,918**
Materials & Supplies	1,356	1,524	872	1,400	1,300	**1,447**
Capital Outlay	-	-	2,918	1,500	1,500	**-**
Grants & Donations	348	26,999	1,875	-	-	**-**
Total Expenditures	$ 179,567	$ 220,821	$ 196,393	$ 200,275	$ 203,121	**$ 203,871**
Funded FTEs						
Professional/Technical	3.00	3.00	3.00	3.00	3.00	**3.00**
Total Funded FTEs	3.00	3.00	3.00	3.00	3.00	**3.00**

IT'S A FACT:

The "Crime Victim and Witness Rights Act" (Victims' Bill of Rights) was made law by the Virginia General Assembly in 1995. This Code Section specifically requires Victim-Witness Programs to assist all crime victims. The purpose of this law is to ensure that victims and witnesses of crime:

- Are informed of their rights
- Are treated with dignity, respect, and sensitivity and that their privacy is protected where the law allows
- Receive authorized services
- Have opportunities to make the courts aware of the full impact of the crime
- Have the opportunity to be heard at critical stages of the criminal justice process



Clerk of the Circuit Court & Commonwealth's Attorney
Domestic Violence Program - Activity #20223

Mission
The Domestic Violence Prosecutor will strengthen prosecution strategies, thereby increasing the number of prosecutions for crimes against women and better serving and protecting victims in the County of York and the City of Poquoson.

Goals
- To prosecute all cases of domestic violence, sexual assault, violation of protective orders and stalking affecting adult women in the County of York and City of Poquoson.
- Improve communication and respect among the Board of Supervisors, other elected and appointed officials, other agencies, County staff, and the public.
- To coordinate efforts among law enforcement, prosecutor, victim assistance programs and victim advocacy groups within our jurisdictions to better meet the needs of women as victims.
- To maintain case records and statistics on victims in our jurisdictions to validate the impact a dedicated prosecutor has on the Court system and on the women being served.

Implementation Strategies
- To analyze data bi-annually and determine the impact of the V-STOP prosecutor and trends in the caseload.
- Victim Assistance Program will assist prosecutor with victims of domestic violence, sexual assault, violations of protective orders and stalking.

Budget Comments - FY2016
Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. This program is partially funded by a Federal grant.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures By Category						
Personnel Services	$ 46,448	$ 31,501	$ 42,474	$ 44,014	$ 44,014	**$ 45,185**
Other Charges	-	75	774	1,635	1,635	**1,635**
Materials & Supplies	130	-	10	175	175	**100**
Capital Outlay	-	1,465	-	-	-	**-**
Total Expenditures	$ 46,578	$ 33,041	$ 43,258	$ 45,824	$ 45,824	**$ 46,920**
Funded FTEs						
Professional/Technical	0.50	0.50	0.50	0.50	0.50	**0.50**
Admin/Clerical	0.50	0.50	0.25	0.25	0.25	**0.25**
Total Funded FTEs	1.00	1.00	0.75	0.75	0.75	**0.75**

IT'S A FACT:

Our team is a group of multidisciplinary professionals who actively work together toward a more coordinated response to victims and offenders in the areas of intimate partner violence, sexual assault, and stalking.

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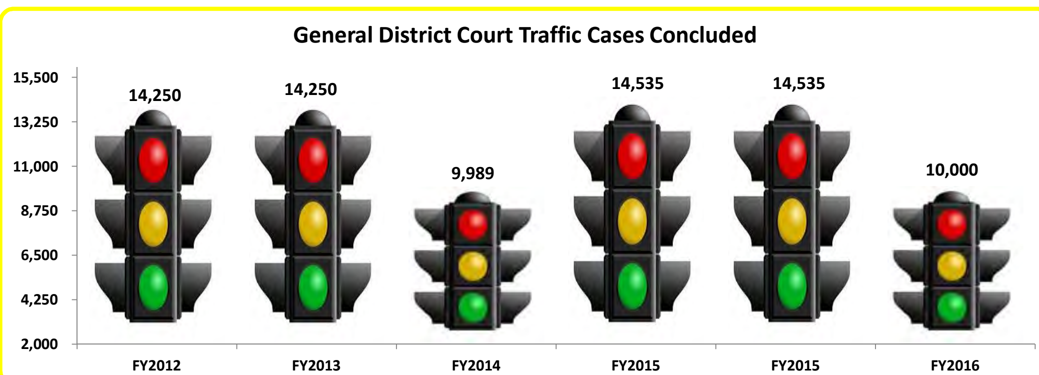
Other Court-Related Judicial Services

300 Ballard Street
Yorktown, Virginia 23690
Telephone (757) 890-3450 (Gen Dist) & (757) 890-3470 (JDR)
Hours of Operation: Monday - Friday 8:15am - 4:30pm

Other Court-Related Judicial Services encompasses an array of services. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 166,474	$ 217,339	$ 265,852	$ 232,576	$ 232,576	**$ 260,987**	46.81%
Charges for Services	8,107	9,589	8,552	10,000	10,000	**9,000**	1.61%
Permits, Fees, Fines	278,178	228,407	185,396	255,000	255,000	**200,000**	35.87%
York-Poquoson Courthouse	15,598	15,437	14,387	21,125	21,125	**21,665**	3.89%
State/Federal Aid & Grants	65,433	65,486	65,472	65,884	65,884	**65,884**	11.82%
Total Funding Sources	$ 533,790	$ 536,258	$ 539,659	$ 584,585	$ 584,585	**$ 557,536**	100.00%

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% Change Original 2015/ Adopted 2016
Expenditure by Activity							
Circuit Court	$ 58,290	$ 62,992	$ 63,293	$ 86,331	$ 86,331	**$ 87,896**	1.81%
General District Court	28,878	25,374	21,940	29,935	29,935	**29,935**	0.00%
Juvenile & Domestic Court	13,801	14,488	18,217	15,250	15,250	**15,695**	2.92%
Colonial Group Home Commission	431,925	432,996	435,538	451,869	451,869	**422,810**	-6.43%
Magistrate	896	408	671	1,200	1,200	**1,200**	0.00%
Total Expenditures	$ 533,790	$ 536,258	$ 539,659	$ 584,585	$ 584,585	**$ 557,536**	-4.63%
Expenditure by Category							
Personnel Services	$ 47,728	$ 50,571	$ 51,220	$ 71,501	$ 71,501	**$ 73,091**	2.22%
Contractual Services	457,911	458,888	455,951	483,649	467,299	**453,540**	-6.23%
Internal Services	129	249	513	300	336	**650**	116.67%
Other Charges	18,017	18,761	19,823	21,710	21,830	**22,205**	2.28%
Materials & Supplies	8,435	7,789	6,270	7,425	7,288	**8,050**	8.42%
Capital Outlay	1,570	-	5,882	-	16,331	**-**	0.00%
Total Expenditures	$ 533,790	$ 536,258	$ 539,659	$ 584,585	$ 584,585	**$ 557,536**	-4.63%
Total Funded FTEs	1.50	1.50	1.50	1.50	1.50	**1.50**	



Other Key Service Indicators						
Circuit Court cases commenced	670	700	701	701	714	**700**
Circuit Court cases concluded	635	650	652	626	626	**650**
Circuit Court concealed weapon permits	1,102	1,000	1,654	2,064	2,064	**1,700**
Circuit Court name changes	63	70	62	74	74	**60**
General Distict Court civil cases concluded	4,373	4,400	3,546	3,000	3,000	**3,400**
General District Court criminal cases concluded	1,992	2,000	2,835	3,000	3,000	**2,800**
General District Court garnishments	893	800	528	500	500	**500**
Juvenile custody/visitation	1,495	1,700	1,700	1,750	1,750	**1,800**
Juvenile delinquency/misdemeanor	1,596	1,675	1,675	1,675	1,675	**1,775**
Juvenile felony	600	650	650	650	650	**725**
Domestic misdemeanors	1,100	1,200	1,200	1,450	1,450	**1,395**
Domestic civil support	900	1,115	1,115	1,100	1,100	**1,300**
% Dept of Juvenile Justice youth completing programs	90%	91%	91%	75%	75%	**75%**
York processes issued by Magistrate	5,481	5,762	5,762	5,850	5,850	**6,025**

Other Court - Related Judicial Services
Circuit Court - Activity #20211

Mission

To provide service to York-Poquoson citizens and the general public, aming for the improvement of the quality of life and to do so with accuracy in the plight for justice.

Goals

- To hear and decide promptly matters brought before the court, without bias or prejudice, remaining faithful to the law, and not be swayed by partisan interests, public clamor or fear of criticism.
- To require order, decorum, and civility in proceedings before the court.
- To require staff, court officials, and others subject to the court's control to refrain from bias or prejudice and employ courtesy and decorum in the performance of their duties.
- To exercise the power of appointment impartially and on the basis of merit.

Implementation Strategies

- To work toward uniform local practices and procedures throughout the Ninth Judicial Circuit which includes Poquoson, Williamsburg, York, Charles City, James City, King William, King and Queen, Gloucester, Mathews, Middlesex, and New Kent Counties.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditure By Category						
Personnel Services	$ 47,728	$ 50,571	$ 51,220	$ 71,501	$ 71,501	**$ 73,091**
Contractual Services	5,340	8,920	6,203	9,680	9,697	**9,680**
Other Charges	2,363	2,377	2,588	3,000	3,000	**3,050**
Materials & Supplies	1,289	1,124	1,348	2,150	2,133	**2,075**
Capital Outlay	1,570	-	1,934	-	-	**-**
Total Expenditures	$ 58,290	$ 62,992	$ 63,293	$ 86,331	$ 86,331	**$ 87,896**
Funded FTEs						
Admin/Clerical	1.50	1.50	1.50	1.50	1.50	**1.50**
Total Funded FTEs	1.50	1.50	1.50	1.50	1.50	**1.50**

IT'S A FACT:

The Circuit Court has appellate jurisdiction over all appeals from the General District Court in civil and criminal cases and from the Juvenile and Domestic Relations District Court in matters originating in that court. Appeals from these district courts are heard de novo; that is, the cases are tried from the beginning as though there had been no prior trial. The Circuit Court's appellate jurisdiction also extends to appeals from certain administrative agencies.

OTHER COURT - RELATED JUDICIAL SERVICES

GENERAL DISTRICT COURT

Mission

The mission of Virginia's judicial system is to assure that disputes are resolved justly, promptly, and economically.

Goals

- To accurately prepare and process all cases filed in the Court in a timely and efficient manner.
- To continue intensive employee training utilizing many different media to ultimately provide the best possible customer service to all Court users.
- To continue allowing access to Court records through an on-site public access terminal and the Internet.
- To continue improvements to the General District Court Web Page and expand access to the Court.
- To investigate ways to meet the demands of pro se litigants and the general public regarding court procedures and court forms, specifically in the civil and small claims divisions.

Implementation Strategies

- The Court is responsible for the processing and management of traffic, criminal and civil cases. The Criminal and Traffic Divisions process state law violations and local ordinance violations for the County and the City of Poquoson. The Clerk's office serves more than 120 law enforcement officers with the second largest caseload in the Ninth Judicial District.
- The General District Court has exclusive original jurisdiction over civil cases involving amounts of $4,500.00 or less and concurrent jurisdiction with the Circuit Court in amounts between $4,500.01 and $25,000.
- A Small Claims Division established in 1999 involves pro se litigation and amounts not to exceed $5,000. Demands in this area have prompted action to provide better customer service, "How To" instruction manuals for use in the Clerk's office by the general public and access to forms online will be available via the Supreme Court of Virginia's website.

Budget Comments - FY2016

Level funding is provided.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditure By Category						
Contractual Services	18,081	14,021	11,495	18,300	18,300	**17,250**
Internal Charges	-	133	85	150	150	**150**
Other Charges	7,245	7,725	8,484	9,135	9,320	**9,485**
Materials & Supplies	3,552	3,495	1,876	2,350	2,165	**3,050**
Total Expenditures	$ 28,878	$ 25,374	$ 21,940	$ 29,935	$ 29,935	**$ 29,935**

IT'S A FACT:

The General District Court hears an averge of 100 cases a day when in session.

Other Court - Related Judicial Services

Juvenile & Domestic Relations District Court - Activity #20213

Mission

Protects the confidentiality and privacy of juveniles coming before the Court; continue the commitment to rehabilitate those who come before the Court, in addition to protecting the public, and holding juvenile offenders accountable for their actions; provides jurisdiction over all cases involving:

- Delinquent juveniles and juveniles charged with traffic infractions and violations.
- Children in need of services and supervision and children who have been subjected to abuse and/or neglect.
- Family or household members who have been subjected to abuse.
- Adults accused of child abuse or neglect, or of offenses against any child, except for certain labor violations, or in which members of their families are victims.
- Adults accused of abuse of a spouse, ex-spouse, person with whom they have a child in common, or family or household member.
- Adults involved in disputes concerning the support, visitation, parentage, or custody of a child.
- Parentage determinations.
- Petitions for judicial authorization of abortion without the consent of an authorized person.
- Abandonment of children.
- Foster care and entrustment agreements and the execution of consent in certain adoption cases.
- Court ordered rehabilitation services, consent for certain medical treatments.

Goals

- To process all case papers in an accurate and timely manner, keep Court records and provide information to the people involved in a case, to the extent permitted by law.
- To work with and assist all law enforcement agencies, as well as other agencies, in the effective flow of all cases before the Court.
- To continue the commitment to rehabilitate those who come before the Court, in addition to protecting the public, and holding juvenile offenders accountable for their actions.
- To process money received and transmit to the proper authority.
- To maintain effective and time-efficient scheduling practices.

Implementation Strategies

- To improve its services to the community.
- To plan for the projected growth of the County, to include population, commercialism and tourism, and its effect on the Court system.
- The Clerk's office staff will be completing extensive training on legal advice guidelines as well as additional computer training.

Budget Comments - FY2016

An increase in funding is provided for internal service charges and telecommunications.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures By Category						
Contractual Services	$ 2,490	$ 2,951	$ 2,434	$ 3,400	$ 3,364	**$ 3,400**
Internal Charges	129	116	428	150	186	**500**
Other Charges	8,136	8,659	8,751	9,550	9,485	**9,645**
Materials & Supplies	3,046	2,762	2,656	2,150	2,215	**2,150**
Capital Outlay	-	-	3,948	-	-	**-**
Total Expenditures	$ 13,801	$ 14,488	$ 18,217	$ 15,250	$ 15,250	**$ 15,695**

IT'S A FACT:

The Clerk of Court and Deputy clerks of the Juvenile and Domestic Relations District Court ensures daily that judicial and administrative policies and procedures are executed and that legal papers are prepared with accuracy and efficiency.

Other Court - Related Judicial Services

Colonial Group Home Commission - Activity #20216

Mission

Enhance public safety through a balanced approach of comprehensive, community-based programs and services focused on preventing and reducing delinquency in at-risk and underserved youth. It is through collaboration with families, schools, law enforcement, judicial officials and other community agencies that we can capitalize on opportunities for at-risk youth to become responsible and productive residents. Youth are referred by the 9th District Juvenile and Domestic Relations Court.

Goals

- To strengthen all existing programs by offering an enhanced level of therapeutic services through the integration of services, providing accessible and effective treatment for our troubled youth and their families.
- To continue to review all discretionary grants and funding opportunities that will allow us to provide fundamental and essential juvenile services in all Commission localities.
- To plan for the ultimate assumption of existing grant services, while at the same time limiting the amount of local revenue needed to do so.
- To work closer with all community based agencies that provide services to adolescents in an attempt to provide a true local continuum of services.
- To continue to administer the programs with member jurisdictions from the City of Williamsburg and the Counties of York, Gloucester and James City with York County as the managing jurisdiction.

Implementation Strategies

- Crossroads Community Youth Home - provides a community-based residential program that offers a structured, homelike environment for teenage boys & girls having adjustment problems at home, in school, or in the community. Also provides temporary shelter care/crisis intervention placement of youth by the Court due to unstable nature of the youth & their family's home environments.
- Project Insight - provides the opportunity for young people to perform public community service work in lieu of other traditional sanctions or educate youth in a group setting on law related issues as a means of deterring further involvements in the juvenile justice system. Also educate youth on the proper use of firearms and fire safety techniques.
- Intensive Supervision - program designed provide home-based supervision and surveillance for juveniles before the court who are at risk of being placed out of their home and community, as a means of ensuring their availability to the court.
- Electronic Monitoring - program is an appendage to the Intensive Supervision program to keep youth in the home trouble free and available to the court through the use of an electronic monitoring device and intensive supervision services.
- Psychological & Substance Abuse Services - program provides therapeutic and Substance Abuse interventions such as assessment and diagnosis, individual & family counseling and case management, and education and training to youth and families. Also implements an aftercare screening program that provides the court with information regarding the juveniles' substance use status post program release.

Budget Comments - FY2016

A decrease in funding has been provided based on projected program costs.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditure By Category						
Contractual Services	$ 431,925	$ 432,996	$ 435,538	$ 451,869	$ 435,538	**$ 422,810**
Capital Outlay	-	-	-	-	16,331	-
Total Expenditures	$ 431,925	$ 432,996	$ 435,538	$ 451,869	$ 451,869	**$ 422,810**

IT'S A FACT:

Crossroads Community Youth Home has served 222 youth since October 2008.

Other Court - Related Judicial Services

Magistrate - Activity #20217

Mission

Provide an independent, unbiased review of complaints brought to the office by police officers, sheriff's deputies, and civilians; and determines probable cause, issues search warrants, temporary detention orders, subpoenas, arrest warrants, summonses; sets bail, and commits persons to jail.

Goals

- As an independent judicial officer of the Commonwealth of Virginia, provide services in a timely manner to all necessary persons.
- Effectively utilize all communications and technical resources to improve the delivery of magistrate services.

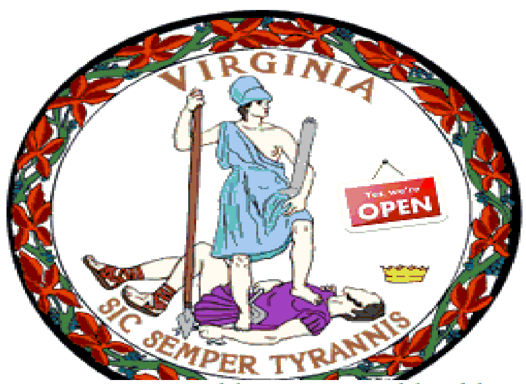
Implementation Strategies

- Continue and expand video conferencing equipment and train magistrates and law enforcement in its use.
- Continue to seek new and improved methods of delivering magistrate services to law enforcement and the public.
- Provide services 24 hours a day, 365 days a year.
- Streamline procedures to accommodate the continued increase in the number of cases presented.

Budget Comments - FY2016

Level funding is provided.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures By Category						
Contractual Services	$ 75	$ -	$ 281	$ 400	$ 400	**$ 400**
Other Charges	273	-	-	25	25	**25**
Materials & Supplies	548	408	390	775	775	**775**
Total Expenditures	$ 896	$ 408	$ 671	$ 1,200	$ 1,200	**$ 1,200**



OFFICE OF THE MAGISTRATE

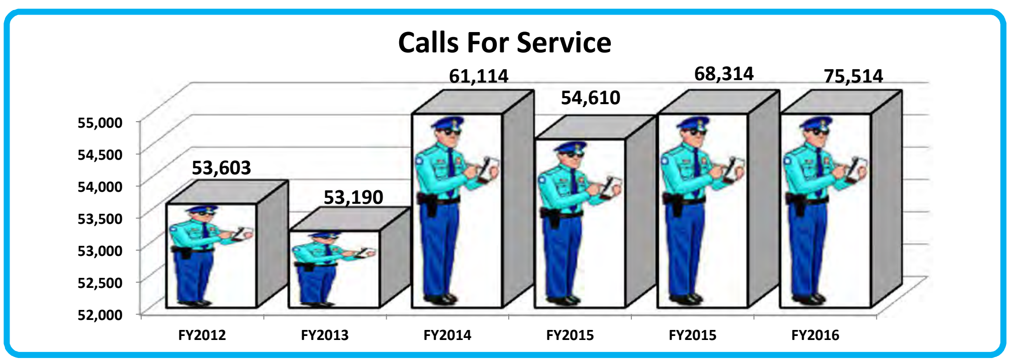
Office of the Sheriff

301 Goodwin Neck Road
Yorktown, Virginia 23690
Telephone (757) 890-3630
Hours of Operation: Monday - Friday 8:15am - 5:00pm

The Sheriff is an elected official and is responsible for protecting life and property of the residents of York County. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 5,958,951	$ 6,228,468	$ 6,462,421	$ 6,940,706	$ 6,937,881	**$ 7,210,685**	68.18%
Donations	1,231	3,890	1,700	-	690	**-**	0.00%
Charges for Services	177,678	232,793	138,723	92,410	110,853	**92,410**	0.87%
Permits, Fees, Fines	131,249	132,246	131,249	142,500	142,500	**132,500**	1.25%
York-Poquoson Courthouse	174,444	191,588	180,319	210,628	210,628	**213,739**	2.02%
Williamsburg 911	2,400	1,200	1,200	1,200	1,200	**1,200**	0.01%
State/Federal Aid & Grants	114,223	160,102	184,619	-	79,872	**-**	0.00%
State Compensation Board	2,469,536	2,475,688	2,518,005	2,553,504	2,553,504	**2,606,184**	24.64%
School Support	270,094	274,972	260,734	299,290	299,290	**319,981**	3.03%
Total Funding Sources	$ 9,299,806	$ 9,700,947	$ 9,878,970	$ 10,240,238	$ 10,336,418	**$ 10,576,699**	100.00%

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% Change Original 2015/ Adopted 2016
Expenditure by Activity							
General Operations	$ 1,408,289	$ 1,467,060	$ 1,524,384	$ 1,540,661	$ 1,572,641	**$ 1,589,261**	3.15%
Law Enforcement	4,797,654	5,043,673	5,098,809	5,329,289	5,375,471	**5,402,262**	1.37%
Investigations	1,498,284	1,539,765	1,615,095	1,634,267	1,642,936	**1,705,748**	4.37%
Civil Operations/Court Security	1,275,266	1,322,828	1,340,439	1,416,745	1,422,462	**1,439,889**	1.63%
School Resource Officers	320,313	327,621	300,243	319,276	322,908	**439,540**	37.67%
Total Expenditures	$ 9,299,806	$ 9,700,947	$ 9,878,970	$ 10,240,238	$ 10,336,418	**$ 10,576,699**	3.29%
Expenditure by Category							
Personnel Services	$ 7,937,481	$ 8,345,600	$ 8,416,289	$ 8,688,819	$ 8,737,335	**$ 8,960,064**	3.12%
Contractual Services	95,177	67,242	120,445	98,485	101,200	**132,910**	34.95%
Internal Services	970,328	955,124	951,388	1,051,523	1,051,523	**1,048,893**	-0.25%
Other Charges	110,871	133,319	196,788	208,449	208,367	**218,125**	4.64%
Materials & Supplies	101,166	108,410	100,981	133,142	135,487	**133,748**	0.45%
Leases & Rentals	834	2,124	1,782	2,980	2,980	**2,980**	0.00%
Capital Outlay	39,825	60,540	51,573	56,840	55,172	**79,980**	40.71%
Grants & Donations	44,124	28,588	39,724	-	44,354	**-**	0.00%
Total Expenditures	$ 9,299,806	$ 9,700,947	$ 9,878,970	$ 10,240,238	$ 10,336,418	**$ 10,576,699**	3.29%
Total Funded FTEs	110.50	110.50	110.50	110.50	110.50	110.50	



Other Key Service Indicators						
Major crimes	2,763	3,386	2,982	3,450	3,450	**3,514**
Adult arrests	1,399	1,262	1,398	1,310	1,310	**1,358**
Offense reports taken	4,469	4,610	4,278	4,750	4,750	**4,890**
Citations issued	3,483	3,754	2,233	3,840	3,840	**3,926**
Criminal cases assigned	1,158	1,185	1,453	1,852	1,528	**1,637**
Civil process papers served (York)	21,109	22,412	22,412	23,188	23,188	**22,800**
Reports taken - School grounds	131	172	180	188	180	**180**
Criminal citations - School grounds	55	132	54	65	54	**50**

Office of the Sheriff

General Operations - Activity #30311

Mission

Provides overall administrative support and training to the Sheriff's Office, Law Enforcement, Investigations, Civil Operations/Court Security, and School Resource Officers.

Goals

- To provide quality support staff to maintain offense report data on criminal activities, criminal warrants, parking and traffic tickets.
- To provide support in personnel, payroll, purchasing, budgets, and secretarial duties.
- To provide a DARE program to the elementary and middle schools in York County.
- To provide a comprehensive Crime Analysis program to analyze and reduce crime.
- To provide a Crime Prevention program to the residents of York County.
- To provide high quality training that meets and/or exceeds statutory standards.
- To maintain accreditation through the VA Law Enforcement Professional Standards Comm.
- To maintain, store, and process all evidence and seized property for the agency.

Implementation Strategies

- To provide continued community service for the residents of York County in neighborhood watch and other community programs, including those directed at county businesses.
- To provide efficient data processing in recordkeeping, criminal reports, personnel, and budgeting.
- To provide more Sheriff's Office internal training programs for required in-service training.
- To continue a full-time Crime Analysis program to target criminal activity and more efficiently allocate personnel and resources to reduce crime.
- To continue to update the Quarter Master database for all Sheriff's Office issued equipment for over 100 deputies.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Additional operating funding is provided for a State unfunded mandate for Line of Duty coverage and equipment replacement. Capital funding is for the routine replacement of computers.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures By Category						
Personnel Services	$ 1,192,072	$ 1,217,963	$ 1,265,020	$ 1,282,340	$ 1,290,365	**$ 1,316,616**
Contractual Services	12,461	23,452	24,477	22,420	25,135	**22,785**
Internal Services	68,391	66,529	69,602	77,715	77,715	**77,715**
Other Charges	74,808	102,961	112,531	118,154	118,072	**128,175**
Materials & Supplies	26,517	27,687	23,645	30,652	31,929	**29,060**
Leases & Rentals	672	504	1,782	1,980	1,980	**1,980**
Capital Outlay	5,827	12,621	4,356	7,400	7,400	**12,930**
Grants & Donations	27,541	15,343	22,971	-	20,045	**-**
Total Expenditures	$ 1,408,289	$ 1,467,060	$ 1,524,384	$ 1,540,661	$ 1,572,641	**$ 1,589,261**
Funded FTEs						
Management	3.00	3.00	3.00	3.00	3.00	**3.00**
Admin/Clerical	3.50	3.50	4.50	4.50	4.50	**4.50**
Specialized Safety	8.00	8.00	7.00	7.00	7.00	**7.00**
Total Funded FTEs	14.50	14.50	14.50	14.50	14.50	**14.50**

IT'S A FACT:

The York-Poquoson Sheriff's Office conducts CPR training for employees yearly.

Office of the Sheriff

Law Enforcement - Activity #30312

Mission

To protect life and property, reduce crime, and serve the needs of the residents, providing quality and efficient law enforcement services to the community, and maintaining the public's trust through professionalism and accountability.

Goals

- To provide professional and efficient law enforcement services to the residents and businesses of York County.
- To enforce State and local criminal laws and ordinances.
- To enforce State and local motor vehicle laws on the highways and streets of York County.
- To act as a deterrent to criminal activity by patrolling the County as a visible symbol of law enforcement.
- To maintain a well-trained Emergency Response and Hostage Negotiation Team to respond to critical incidents such as drug raids, hostage and high jacking situations, high-risk warrant service, domestic terrorism, and missing and lost individuals.
- To maintain a well-trained bicycle team to provide community policing services to residents of York County.
- To maintain and equip a professional Honor Guard to provide services to the residents and participate in community events.

Implementation Strategies

- Improve traffic safety with the implementation of a radar trailer in residential areas and any other areas that show a high traffic incident problem.
- To increase traffic safety in the residential areas of the County through stricter enforcement of the motor vehicle laws.
- Promote traffic safety programs, such as seat belt awareness, child safety seats, DUI enforcement checkpoints, to educate residents, and to encourage drivers to practice safer driving habits.
- Provide training on operating mobile data terminals.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Increases are reflected in contractual services. Capital funding is for the routine replacement of computers.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures By Category						
Personnel Services	$ 3,944,831	$ 4,186,039	$ 4,175,557	$ 4,381,885	$ 4,403,049	**$ 4,411,518**
Contractual Services	47,150	32,963	73,831	49,040	49,040	**77,400**
Internal Services	687,619	706,444	692,799	740,614	740,614	**740,614**
Other Charges	16,608	13,661	52,865	55,690	55,690	**55,720**
Materials & Supplies	64,139	68,040	66,463	78,960	79,669	**82,060**
Capital Outlay	20,724	23,281	20,541	23,100	23,100	**34,950**
Grants & Donations	16,583	13,245	16,753	-	24,309	**-**
Total Expenditures	$ 4,797,654	$ 5,043,673	$ 5,098,809	$ 5,329,289	$ 5,375,471	**$ 5,402,262**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Admin/Clerical	2.00	2.00	2.00	2.00	2.00	**2.00**
Specialized Safety	55.00	55.00	55.00	55.00	54.00	**54.00**
Total Funded FTEs	58.00	58.00	58.00	58.00	57.00	**57.00**

IT'S A FACT:

Deputies in the picture are conducting school lock down drills which are mandated by state law and have to be completed twice a year.

These drills are completed as if this were a real life situation.

Office of the Sheriff

Investigations - Activity #30313

Mission

Investigate all major crimes that occur in York County including murder, rape, robbery, assault, burglary, larceny, motor vehicle theft, and arson. Also, investigates drug-related crimes through assignment of personnel to the Federal Drug Narcotics task force and Tri-Rivers Narcotics Task Force. Unlike surrounding jurisdictions, York County Investigators also actively investigate the ever growing crimes involving credit card theft, fraud and identity theft. Tasks associated with criminal investigations are crime scene search; evidence collection, interviewing witnesses and suspects, making arrests and presenting testimony in criminal trials.

Goals

- To provide the residents of York County with a competent and well trained staff of investigators who will investigate thoroughly all major crimes that occur in York County.
- To foster ongoing relationships with other county and law enforcement agencies from other jurisdictions with a common goal of working together to solve crimes and bring perpetrators to justice.
- To present competent testimony relative to the investigation in the courts of York County and work with the York County Commonwealth's Attorney's Office to ensure that persons that commit these crimes are successfully prosecuted.

Implementation Strategies

- Facilitate a collaborative effort between the Investigations Division, Victim-Witness Assistance Program, Commonwealth's Attorney, and Child Protective Services focusing on child sexual assault investigations.
- Facilitate a collaborative effort between the Investigations Division, Victim-Witness Assistance Program, Commonwealth's Attorney, and Adult Protective Services focusing on the abuse and exploitation of the elderly under the care of others.
- To continue to provide the community with thorough and timely investigations by providing competent trained investigators with state-of-the-art criminal investigative resources.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Increased funding is provided for contractual services. Capital funding is provided for the routine replacement of computers and equipment.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 1,324,016	$ 1,389,686	$ 1,440,484	$ 1,431,529	$ 1,441,866	**$ 1,493,845**
Contractual Services	10,474	6,547	14,349	20,325	20,325	**22,025**
Internal Services	128,167	102,820	114,908	131,278	131,278	**131,278**
Other Charges	17,383	13,950	23,695	26,980	26,980	**26,100**
Materials & Supplies	6,323	5,978	5,931	13,755	13,755	**11,800**
Capital Outlay	11,921	20,784	15,728	10,400	8,732	**20,700**
Total Expenditures	$ 1,498,284	$ 1,539,765	$ 1,615,095	$ 1,634,267	$ 1,642,936	**$ 1,705,748**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Admin/Clerical	1.00	1.00	1.00	1.00	1.00	**1.00**
Specialized Safety	14.00	14.00	14.00	14.00	14.00	**14.00**
Total Funded FTEs	16.00	16.00	16.00	16.00	16.00	**16.00**

IT'S A FACT:

Along with normal investigative duties, York-Poquoson Sheriff's Investigators also participate in community service events teaching various aspects of gathering crime scene evidence to include the Sheriff's Office Citizens Academy as well as giving instruction in investigative techniques and forensics to York County Elementary, Middle, and High School classes.

Office of the Sheriff

Civil Operations/Court Security - Activity #30314

Mission

Serve civil process warrants and jury notices for jury trials; and maintain security of the York/Poquoson Courthouse by providing a safe and secure facility for the residents and court personnel.

Goals

- To serve civil processes on a timely basis.
- To serve jury notices on a timely basis.
- To aid the road deputies in traffic control, funeral traffic, and general back up.
- To provide Court security to the Circuit Court, General District Court, and Juvenile and Domestic Relations District Court.
- To provide security to the main entrance of the Courthouse.
- To staff the control room in the basement of the Courthouse.
- To provide security for inmates awaiting trial, as well as, subjects committed to jail by the Courts. This security will entail initial searching of male and female inmates and juveniles.
- To process sentenced felons and misdemeanors that are not committed to the regional jail, by fingerprinting and photographing.
- To process all juveniles through fingerprinting and photographing.
- To fingerprint residents for non-criminal reasons, i.e. concealed weapon permits, employment with government and private businesses.

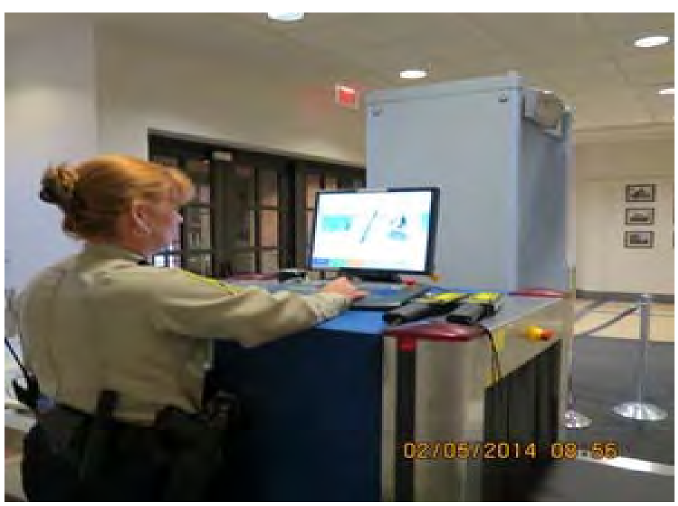
Implementation Strategies

- To maintain and improve the knowledge of civil procedure law for each civil deputy.
- To maintain and improve security of the Courthouse.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Decreases are programmed in Capital Outlay. Capital funding is provided for the replacement of equipment and computers.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 1,193,443	$ 1,265,253	$ 1,274,580	$ 1,320,522	$ 1,325,880	**$ 1,354,511**
Contractual Services	25,092	4,280	7,788	6,700	6,700	**10,700**
Internal Services	49,226	38,932	38,152	58,478	58,478	**50,000**
Other Charges	1,803	2,184	4,029	4,725	4,725	**4,750**
Materials & Supplies	4,187	6,705	4,942	9,380	9,739	**10,328**
Leases & Rentals	162	1,620	-	1,000	1,000	**1,000**
Capital Outlay	1,353	3,854	10,948	15,940	15,940	**8,600**
Total Expenditures	$ 1,275,266	$ 1,322,828	$ 1,340,439	$ 1,416,745	$ 1,422,462	**$ 1,439,889**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Admin/Clerical	1.00	1.00	1.00	1.00	1.00	**1.00**
Specialized Safety	16.00	16.00	16.00	16.00	16.00	**16.00**
Total Funded FTEs	18.00	18.00	18.00	18.00	18.00	**18.00**



Office of the Sheriff

School Resource Officers - Activity #30316

Mission

Provide law enforcement and security on the grounds and within the buildings of the schools in the York County School Division based on an agreement established between the York County School Board and the York County Sheriff's Office. The School Resource Officer Program was established in 1994.

Goals

- Provide deputies (one per school) to patrol the four high school campuses.
- Maintain security on school grounds and act as a law enforcement liaison.
- Provide certification in Class Action for the four deputies assigned to the high schools.
- Provide classes (Class Action) on the severity and consequences of criminal activities to the middle school students (Eighth graders).

Implementation Strategies

- Maintain qualified duty officers through in-service training and other beneficial schools.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. An increase in overall funding is attributable to a transfer of a Lieutenant position from Law Enforcement to School Resource Officers. Operating increases are programmed to support increases in internal service charges.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 283,119	$ 286,659	$ 260,648	$ 272,543	$ 276,175	**$ 383,574**
Internal Services	36,925	40,399	35,927	43,438	43,438	**49,286**
Other Charges	269	563	3,668	2,900	2,900	**3,380**
Materials & Supplies	-	-	-	395	395	**500**
Capital Outlay	-	-	-	-	-	**2,800**
Total Expenditures	$ 320,313	$ 327,621	$ 300,243	$ 319,276	$ 322,908	**$ 439,540**
Funded FTEs						
Specialized Safety	4.00	4.00	4.00	4.00	5.00	**5.00**
Total Funded FTEs	4.00	4.00	4.00	4.00	5.00	**5.00**

Intruder drills at a Local School

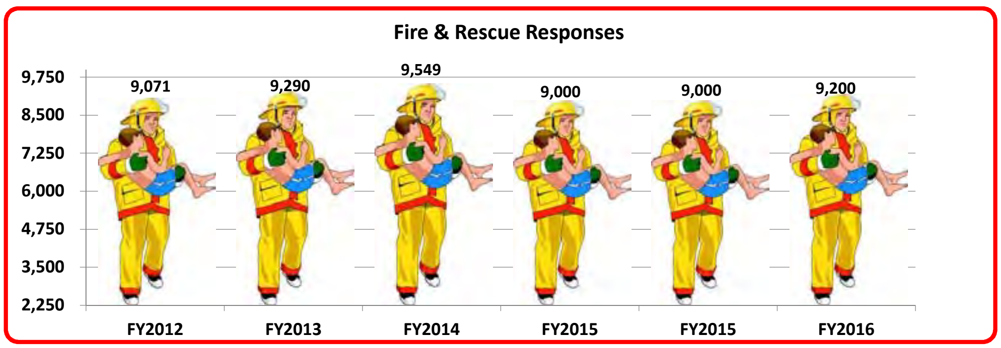
Fire & Life Safety

301 Goodwin Neck Road
Yorktown, Virginia 23690
Telephone (757) 890-3600
Hours of Operation: Monday - Friday 8:15am - 5:00pm

The mission is "to provide fire and life safety protection to our community in order to prevent emergencies when possible, and to respond quickly, minimize pain, suffering and loss when emergencies do occur." This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 10,117,004	$ 10,468,283	$ 10,847,160	$ 11,896,812	$ 11,904,482	**$ 12,039,398**	87.28%
Permits, Fees, Fines	42,542	43,115	46,412	45,700	45,700	**46,300**	0.34%
Charges for Services	1,296,103	1,148,111	1,253,332	1,300,000	1,300,000	**1,400,000**	10.15%
Donations	43,449	13,874	18,593	-	20,334	**-**	0.00%
Recovered Costs	21,334	49,532	24,391	-	593	**-**	0.00%
State/Federal Aid & Grants	330,471	537,226	336,868	295,829	327,455	**307,276**	2.23%
Total Funding Sources	$ 11,850,903	$ 12,260,141	$ 12,526,756	$ 13,538,341	$ 13,598,564	**$ 13,792,974**	100.00%

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% Change Original 2015/ Adopted 2016
Expenditure by Activity							
Administration	$ 222,171	$ 265,111	$ 274,442	$ 291,981	$ 312,315	**$ 302,719**	3.68%
Fire & Rescue Operations	10,374,656	10,822,418	10,979,929	11,549,318	11,579,028	**11,777,021**	1.97%
Tech Services & Special Operations	495,605	391,839	375,429	597,810	597,810	**577,391**	-3.42%
Prevention & Community Safety	340,633	325,746	328,020	357,177	357,177	**361,847**	1.31%
Animal Control	240,898	240,449	336,725	483,737	483,916	**503,829**	4.15%
Emergency Management & Support Services	176,940	214,578	232,211	258,318	268,318	**270,167**	4.59%
Total Expenditures	$ 11,850,903	$ 12,260,141	$ 12,526,756	$ 13,538,341	$ 13,598,564	**$ 13,792,974**	1.88%
Expenditure by Category							
Personnel Services	$ 10,674,507	$ 10,953,419	$ 11,168,578	$ 11,801,859	$ 11,802,452	**$ 11,931,567**	1.10%
Contractual Services	264,772	258,076	347,822	464,511	454,800	**488,264**	5.11%
Internal Services	599,269	685,923	655,411	680,041	680,041	**739,545**	8.75%
Other Charges	74,206	115,835	116,567	126,605	126,605	**144,196**	13.89%
Materials & Supplies	200,448	164,668	158,146	199,965	199,965	**213,205**	6.62%
Capital Outlay	1,460	10,110	13,074	15,060	24,771	**14,450**	-4.05%
Grants & Donations	36,241	72,110	67,158	250,300	309,930	**261,747**	4.57%
Total Expenditures	$ 11,850,903	$ 12,260,141	$ 12,526,756	$ 13,538,341	$ 13,598,564	**$ 13,792,974**	1.88%
Total Funded FTEs	140.00	140.00	140.00	141.00	143.00	143.00	



Other Key Service Indicators						
Fire & life unit responses	18,816	18,843	19,967	18,500	19,000	**19,000**
Patients transported	4,227	4,293	4,205	4,200	4,200	**4,200**
Average response times (minutes)	4.85	4.90	5.12	4.95	5.00	**5.00**
Training, professional dev courses, programs coordinated/delivered	275	451	451	275	451	**451**
Personnel training hours through in-station, in-service and course	36,000	34,940	34,940	36,000	34,940	**34,940**
Advanced life support cert course enrollment	2	5	5	2	5	**5**
Fire code inspections	742	742	704	750	700	**700**
2nd grade students educated through public fire safety program	892	870	877	840	870	**870**
Fire extinguisher training	878	920	807	900	800	**800**
Child safety seat inspections	227	205	196	230	200	**200**
Animal calls	2,413	2,275	2,788	2,275	2,788	**2,800**
Animals taken to shelters	188	207	200	200	207	**160**
Animals taken to shelters by public	559	684	565	565	684	**580**
Compliance with Code of VA - EOP maint	100%	100%	100%	100%	100%	**100%**
Compliance with the National Incident Mgmt System implementation schedule	100%	100%	100%	100%	100%	**100%**

FIRE & LIFE SAFETY

ADMINISTRATION

Fire & Life Safety

Administration - Activity #30320

Mission

Provide fire and life safety protection to our community in order to prevent emergencies when possible; respond quickly and minimize pain, suffering, and loss when emergencies do occur. Also, effectively deal with existing and future threats to the health, safety and welfare of the residents and visitors of the County, thus preserving and enhancing the quality of their lives, health and property.

Goals

- To ensure that the public has a mechanism to report an emergency, to provide a quick, effective fire/rescue response, and aid the public to the extent necessary to assist them in coping with and/or overcoming an emergency crisis. To continue evaluation of community risks and department's capabilities/service delivery to ensure optimum emergency prevention and response and recovery.
- To provide public education and information about the emergency response system; minimizing exposure to hazardous situations; preparedness for an individual emergency, family emergency, business emergency or community disaster; and preventing fires and injuries.
- To participate in applicable plan review and inspection processes for the purpose of ensuring adequate fire safety measures.
- To enforce and investigate violations of applicable codes and ordinances, such as the Building Code, Fire Prevention Code, Animal Control codes/ordinances, and other public safety issues. To investigate causes and origins of fires and other similar incidents.
- To coordinate, develop, exercise, and implement, as required, a comprehensive emergency management system that includes mitigation, preparedness, response, and recovery.

Implementation Strategies

- Continue to promote communication and sharing of information between divisions, departments, and other units of government.
- Continue the process for Program Effectiveness Performance Measures.
- Continue effective and efficient use of resources in order to provide critical fire and life safety services in a high quality manner to the County's residents, businesses and visitors.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Additional funding is provided for an unfunded State mandate for Line of Duty coverage. Capital funding is provided for the routine replacement of computers.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 173,602	$ 178,868	$ 182,606	$ 189,579	$ 189,579	**$ 194,023**
Contractual Services	1,529	1,817	1,805	1,955	1,955	**1,955**
Internal Services	8,992	7,740	8,398	9,547	9,547	**9,547**
Other Charges	36,477	75,977	80,461	86,525	86,525	**91,704**
Materials & Supplies	1,571	709	1,172	1,275	1,275	**1,340**
Capital Outlay	-	-	-	3,100	3,100	**4,150**
Grants & Donations	-	-	-	-	20,334	**-**
Total Expenditures	$ 222,171	$ 265,111	$ 274,442	$ 291,981	$ 312,315	**$ 302,719**
Funded FTEs						
Management	0.75	0.75	0.75	0.75	0.75	**0.75**
Admin/Clerical	0.75	0.75	0.75	0.75	0.75	**0.75**
Total Funded FTEs	1.50	1.50	1.50	1.50	1.50	**1.50**

IT'S A FACT:

Delivering excellence through Service Professionalism!

FIRE & LIFE SAFETY

FIRE & RESCUE OPERATIONS

Fire & Rescue Operations - Activity #30321

Mission

Provide continuous community protection from the effects of fire and other destructive events; and equally serves to provide professional emergency medical services for victims of sudden illness or injury.

Goals

- Immediate response to, and effective mitigation of, emergency incidents.
- Minimize loss of life, injury, illness, and property damage resulting from these events.
- Services shall be conducted in a courteous, competent and professional manner.
- Effective fire and injury education programs shall be provided throughout the community.

Implementation Strategies

- Minimize emergency response times wherever possible to ensure quality and effectiveness of our services to the community.
- Utilize NFPA standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations and Special Operations to the Public by Career Fire Departments (NFPA 1710) as a model for performance benchmarking.
- Maintain Standard Operating Procedures consistent with recommended practices, standards and policies as appropriate.
- Continue and update as necessary, mutual aid/cooperative response agreements, standard operating procedures and interoperable systems with other emergency response partners in the region.
- Evaluate systems to more rapidly access and effectively use geographic mapping, occupant pre-arrival information, structure/facility pre-plans, and technological hazard databases during emergencies.
- Continue to develop, train and exercise personnel in the National Incident Management System's Incident Command System according to the guidelines/schedules developed by the Department of Homeland Security and VA Dept. of Emergency Management.
- Administer a fair, easily understood, and effective EMS Transport Cost Recovery program using compassionate billing practices.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Operating increases are programmed to support contractual services due to new technology.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 9,516,188	$ 9,823,391	$ 10,030,180	$ 10,441,567	$ 10,442,160	**$ 10,574,669**
Contractual Services	174,806	163,316	157,809	174,370	164,659	**186,614**
Internal Services	471,700	588,475	566,927	552,221	552,221	**606,559**
Other Charges	23,862	27,651	23,904	25,420	25,420	**30,032**
Materials & Supplies	175,074	153,852	148,564	182,740	182,740	**195,350**
Capital Outlay	1,460.00	7,244	8,454	7,500	17,211	**6,850**
Grants & Donations	11,566	58,489	44,091	165,500	194,617	**176,947**
Total Expenditures	$ 10,374,656	$ 10,822,418	$ 10,979,929	$ 11,549,318	$ 11,579,028	**$ 11,777,021**
Funded FTEs						
Management	4.00	4.00	4.00	4.00	4.00	**4.00**
Professional/Technical	10.00	10.00	10.00	10.00	10.00	**10.00**
Admin/Clerical	2.00	2.00	2.00	2.00	2.00	**2.00**
Specialized Safety	111.00	111.00	111.00	112.00	114.00	**114.00**
Total Funded FTEs	127.00	127.00	127.00	128.00	130.00	**130.00**

IT'S A FACT:

It can take up to 9 months to train and certify a new firefighter/medic in the initial courses required to perform as a member of our team; after which, they must participate in on going continuing education and training to maintain their certification(s).

Fire & Life Safety

Technical Services & Special Operations - Activity #30322

Mission

To ensure the efficiency and effectiveness of the department's emergency response operations through training and education, equipment and procedural research, testing and evaluation, quality improvement, health and safety, logistics management, and coordination of special operations and special events.

Goals

- Coordinate and/or deliver essential entry-level, advanced, and specialty certification programs, as well as in-service and continuing education programs, quality improvement programs, and health and safety programs.
- Conduct equipment and procedural research, testing and evaluation.
- Develop and manage a comprehensive logistics program to include department facilities, apparatus, equipment, systems and supplies.
- Maintain and develop cooperative efforts with other response partners in the region, as appropriate.
- Coordinate the County's special operations capabilities to include: technical rescue, hazardous materials response, medical response to weapons of mass destruction/effect/casualty, marine incident response and fire/rescue support of special events.
- Provide emergency operations center and incident command support.

Implementation Strategies

- Maintain existing programs and training to better serve the needs of members and ultimately the residents and visitors of the County. Explore greater uses of technology and distance learning tools to increase training efficiency and effectiveness.
- Develop and manage a process for equipment and procedural research, testing and evaluation.
- Manage a comprehensive logistics program for department facilities, apparatus, equipment, systems and supplies.
- Continue to participate with the development and implementation special operations capabilities in the region to include: technical rescue, medical response to weapons of mass destruction/mass effect/mass casualty, and marine incident response.
- Coordinate the continued development of the department's technical rescue, hazardous materials response, marine incident response and dive rescue teams, as well as special events capabilities.
- Maintain a quality improvement program and a health and safety program.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Operating increases are programmed to support contractual services, telecommunications and educational supplies.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 426,068	$ 341,172	$ 332,536	$ 478,795	$ 478,795	**$ 452,466**
Contractual Services	3,213	1,861	1,780	3,400	3,400	**2,650**
Internal Services	29,452	31,460	25,569	35,975	35,975	**35,975**
Other Charges	5,837	6,013	6,183	7,180	7,180	**13,500**
Materials & Supplies	20,709	6,333	4,323	9,800	9,800	**11,050**
Capital Outlay	-	-	1,751.00	2,860	2,860	**1,950**
Grants & Donations	10,326	5,000	3,287	59,800	59,800	**59,800**
Total Expenditures	$ 495,605	$ 391,839	$ 375,429	$ 597,810	$ 597,810	**$ 577,391**
Funded FTEs						
Management	2.00	2.00	2.00	2.00	2.00	**2.00**
Professional/Technical	2.00	2.00	2.00	2.00	2.00	**2.00**
Total Funded FTEs	4.00	4.00	4.00	4.00	4.00	**4.00**

IT'S A FACT:

Fire and Life Safety personnel must be prepared to handle a magnitude of emergency and non-emergency situations. Therefore, not only do our personnel train on fire and EMS related scenarios, they train on topics ranging from rescuing a trapped utility worker in a trench to how to effectively and affectionately communicate with young children.

Fire & Life Safety

Prevention & Community Safety - Activity #30323

Mission

Minimize pain, suffering, and loss through public education, life safety engineering, code enforcement, as well as fire investigations.

Goals

- Enforce state and local laws, codes and ordinances pertaining to fire and life safety.
- Conducts plan reviews and building code life safety related inspections of commercial, industrial and public buildings; conduct fire code inspections of buildings within the County.
- Provide public fire and life safety education.
- Respond in a timely, efficient and effective manner to requests for fire prevention and life safety services and information.
- Develop and deliver effective, audience appropriate fire/injury prevention, and life safety public-education programs.
- Conduct investigations of arson and fires of unknown or suspicious origin.
- Conduct the Risk Watch Program in the County's 2nd grade classes.
- Provide fire/injury prevention and life safety education programs to a variety of age groups and businesses in the County; provide fire safety educational information for high school seniors as they transition to college and/or the workforce.
- Provide intervention and direction for children identified as juvenile fire setters, and their parents.
- Oversee public compliance with Superfund Amendments and Reauthorization Act Title III.
- Coordinate the County's Child Seat Awareness Restraint and Education program "CARE."

Implementation Strategies

- Conduct plans reviews and building/fire inspections ensuring accuracy and completeness.
- Provide effective fire and life safety education throughout the County for various age groups and target audiences.
- Ensure origin and cause of fires are effectively investigated.
- Continued integration of designated fire and rescue shift personnel into specific inspection and investigation as needed to serve the needs of the residents and visitors of the County.
- Provide public fire and life safety education in the 2 nd grade classes (public and private) of York County schools.
- Provide fire and life safety education to County residents through the division's SAFE Trailer and other educational platforms/mediums.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Operating decreases are programmed in printing & binding, protective clothing and capital outlay.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 283,651	$ 294,906	$ 302,312	$ 313,354	$ 313,354	**$ 320,659**
Contractual Services	2,243	1,932	1,153	1,800	1,800	**1,500**
Internal Services	38,072	22,599	17,839	33,623	33,623	**33,623**
Other Charges	1,781	1,918	1,799	2,000	2,000	**1,900**
Materials & Supplies	2,582	2,974	3,465	4,800	4,800	**4,165**
Capital Outlay	-	1,417	1,452	1,600	1,600	**-**
Grants & Donations	12,304	-	-	-	-	**-**
Total Expenditures	$ 340,633	$ 325,746	$ 328,020	$ 357,177	$ 357,177	**$ 361,847**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	1.00	1.00	1.00	1.00	1.00	**1.00**
Specialized Safety	1.00	1.00	1.00	1.00	1.00	**1.00**
Total Funded FTEs	3.00	3.00	3.00	3.00	3.00	**3.00**

IT'S A FACT:

Working to minimize injuries and property loss through education!

Fire & Life Safety

Animal Control - Activity #30352

Mission

Ensure life safety and enhance the quality of life of County residents and visitors by enforcing the State and local animal control and protection laws and ordinances.

Goals

- Respond to requests to control wild, domestic, and companion animals posing a threat to the health, safety and welfare of County residents and visitors.
- Promote the humane treatment of animals, and the prevention of cruelty and harassment.
- Check and verify current animal licenses and rabies certificates.
- Issue summons or warrants when applicable for violations of State animal control laws and local animal control ordinances and regulations.
- Collect unlicensed, stray, ill, injured, or dangerous animals and transport them to a humane shelter or veterinarian as appropriate.
- Educate the public on health and welfare, life safety, the obligations of animal ownership, and other issues involving animal control.

Implementation Strategies

- Maintain continuing education of animal control staff to meet the requirements of Virginia State Law and serve the needs of the residents and visitors of the County.
- Maintain effective working relationships with the Virginia Department of Game and Inland Fisheries, various animal control agencies and the Peninsula Health Department.
- Maintain effective working relationship with the Heritage Humane Society.
- Participate in the Peninsula Regional Animal Shelter arrangement with the City of Newport News, Hampton and Poquoson.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 131,974	$ 139,475	$ 139,618	$ 182,679	$ 182,679	**$ 189,483**
Contractual Services	69,888	76,002	172,058	269,700	269,700	**282,154**
Internal Services	32,750	20,803	21,135	27,988	27,988	**27,395**
Other Charges	4,057	1,920	1,533	2,370	2,370	**3,797**
Materials & Supplies	512	800	622	1,000	1,000	**1,000**
Capital Outlay	-	1,449	-	-	-	**-**
Grants & Donations	1,717	-	1,759	-	179	**-**
Total Expenditures	$ 240,898	$ 240,449	$ 336,725	$ 483,737	$ 483,916	**$ 503,829**
Funded FTEs						
Specialized Safety	3.00	3.00	3.00	3.00	3.00	**3.00**
Total Funded FTEs	3.00	3.00	3.00	3.00	3.00	**3.00**

IT'S A FACT:

Making the County a safer place for animals and you!

Fire & Life Safety

Emergency Management & Support Services - Activity #30355

Mission

To minimize the effects of a significant emergency or disaster through the coordination of a comprehensive, risk-based program of mitigation, preparedness, response, and recovery.

Goals

- Mitigation - To actively work towards sustained actions to reduce or eliminate long-term risk to people and property from hazards and their effects.
- Preparedness - To plan, train, and exercise County resources for efficient and effective response to and recovery from emergencies and disasters. To establish and maintain a program of public awareness to enhance public self-sufficiency in disasters.
- Response - To coordinate county, regional, state, and federal resources in an emergency operations center to save lives and property through evacuating potential victims; providing food, water, shelter, and medical care to those in need; and restoring critical public services.
- Recovery - To coordinate county, regional, state, and federal resources to rebuild the community so individuals and businesses can function on their own and return to a normal life in a timely manner.

Implementation Strategies

- Preparedness and Response: Continue to promote Community Emergency Response Team (CERT) training to establish self-sufficiency within the neighborhoods to respond to emergency conditions.
- Mitigation, Preparedness, Response and Recovery: Continued compliance with the DHS/FEMA National Incident Management System requirements/standards in all aspects of planning, training and exercising for disasters.
- Preparedness and Response: The Department of Fire and Life Safety's Fire and Rescue Operations coordinates York County's participation in a regional Metropolitan Medical Response System which provides a regional capability to respond to major medical and weapons of mass destruction incidents. The Office of Emergency Management and Support Services supports this function as requested and required.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Operating increases are programmed for scheduled computer replacement. Operating decreases are programmed in postage service, personnel development, and books & subscriptions.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 143,024	$ 175,607	$ 181,326	$ 195,885	$ 195,885	**$ 200,267**
Contractual Services	13,093	13,148	13,217	13,286	13,286	**13,391**
Internal Services	18,303	14,846	15,543	20,687	20,687	**26,446**
Other Charges	2,192	2,356	2,687	3,110	3,110	**3,263**
Materials & Supplies	-	-	-	350	350	**300**
Capital Outlay	-	-	1,417	-	-	**1,500**
Grants & Donations	328	8,621	18,021	25,000	35,000	**25,000**
Total Expenditures	$ 176,940	$ 214,578	$ 232,211	$ 258,318	$ 268,318	**$ 270,167**
Funded FTEs						
Management	0.25	0.25	0.25	0.25	0.25	**0.25**
Professional/Technical	1.00	1.00	1.00	1.00	1.00	**1.00**
Admin/Clerical	0.25	0.25	0.25	0.25	0.25	**0.25**
Total Funded FTEs	1.50	1.50	1.50	1.50	1.50	**1.50**

IT'S A FACT:

Comprehensive emergency planning for "Whole of Community" preparedness, response and recovery!

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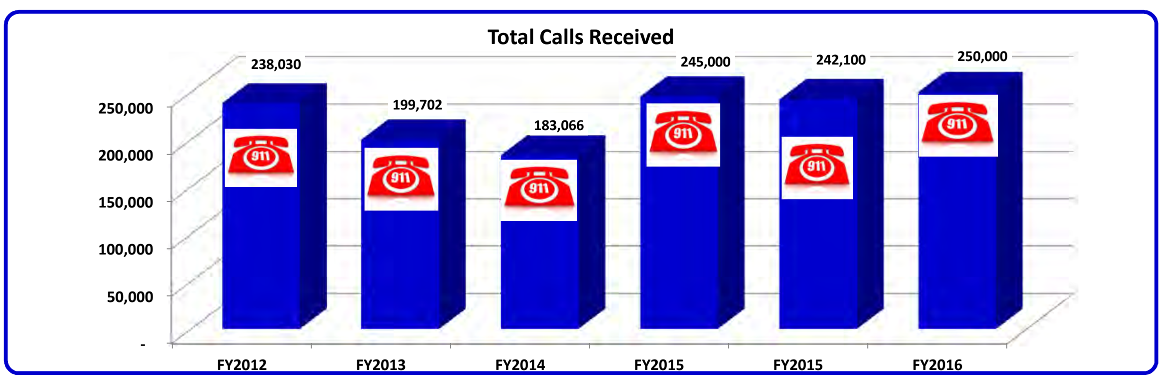
Emergency Communications/911 & Radio Maintenance

120 Alexander Hamilton Boulevard
Yorktown, Virginia 23690
Telephone (757) 890-3700
Hours of Operation: Monday - Friday 8:15am - 5:00pm

The York-Poquoson-Williamsburg Emergency Communications Center is dedicated to providing the residents and visitors of York County and the Cities of Poquoson and Williamsburg with the most proficient response to any emergency call. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 2,245,643	$ 2,390,334	$ 2,489,800	$ 2,756,167	$ 2,756,167	**$ 2,725,713**	65.15%
Rental of Equipment & Facility	182,869	194,113	205,546	215,000	215,000	**215,000**	5.14%
Recovered Costs	77,300	45,600	45,000	45,000	45,000	**45,000**	1.08%
Poquoson 911	296,500	306,581	313,020	318,029	318,029	**323,434**	7.73%
Williamsburg 911	508,788	526,087	537,135	545,730	545,730	**555,008**	13.27%
State/Federal Aid & Grants	264,236	252,600	220,958	200,000	200,000	**220,000**	5.26%
School Support	85,720	85,720	91,720	99,058	99,058	**99,058**	2.37%
	$ 3,661,056	$ 3,801,035	$ 3,903,179	$ 4,178,984	$ 4,178,984	**$ 4,183,213**	100.00%

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% Change Original 2015/ Adopted 2016
Expenditure by Activity							
Emergency Communications/911	$ 2,616,232	$ 2,701,304	$ 2,742,280	$ 2,915,821	$ 2,915,821	**$ 3,007,251**	3.14%
Radio Maintenance	1,044,824	1,099,731	1,160,899	1,263,163	1,263,163	**1,175,962**	-6.90%
	$ 3,661,056	$ 3,801,035	$ 3,903,179	$ 4,178,984	$ 4,178,984	**$ 4,183,213**	0.10%
Expenditure by Category							
Personnel Services	$ 2,379,676	$ 2,519,060	$ 2,486,361	$ 2,434,601	$ 2,434,601	**$ 2,502,863**	2.80%
Contractual Services	197,129	132,837	214,285	440,682	440,682	**446,545**	1.33%
Internal Services	22,355	19,638	19,998	25,750	25,750	**20,843**	-19.06%
Other Charges	118,704	126,923	122,491	129,253	129,253	**132,725**	2.69%
Materials & Supplies	13,775	10,793	8,268	15,600	15,600	**21,800**	39.74%
Leases & Rentals	32,232	33,169	33,619	33,598	33,598	**34,606**	3.00%
Capital Outlay	1,537	12,050	4,226	10,500	10,500	**15,900**	51.43%
Grants & Donations	4,549	2,000	-	-	-	**-**	0.00%
Transfers to Other Funds	891,099	944,565	1,013,931	1,089,000	1,089,000	**1,007,931**	-7.44%
	$ 3,661,056	$ 3,801,035	$ 3,903,179	$ 4,178,984	$ 4,178,984	**$ 4,183,213**	0.10%
Total Funded FTEs	40.50	40.50	40.50	40.50	40.50	**41.50**	



Other Key Service Indicators						
911 calls received	46,700	41,113	64,280	50,000	50,000	**63,000**
Wireless 911 calls received	32,787	29,900	40,800	40,000	40,000	**43,000**
Install radios & lights in emerg vehicles	164	180	188	200	200	**200**
Install, remove equip & misc work	177	195	210	225	225	**210**
Maint & repair to County alarm/video sy	100	110	112	100	100	**115**

Emergency Communications/911 & Radio Maintenance

Emergency Communications/911 - Activity #30356

Mission

Provide the first point of contact for the public to report an emergency; dispatch appropriate resources and personnel; and support operations through a comprehensive communications infrastructure.

Goals

- Answer calls including wireless E-911 calls using Enhanced 911 System and dispatch personnel/equipment to emergency and non-emergency scenes using numerous radio systems and Computer Aided Dispatch (CAD) System.
- Answer and process all calls received from emergency cellular call boxes; all after-hour calls for County services and dispatch appropriate on-call workers; respond to Surry and National Warning Systems Instaphones; provide pre-arrival emergency medical instructions.
- Monitor intrusion/fire alarms for County buildings, receive and dispatch intrusion and fire alarms received from central stations for commercial businesses/private residences.
- Coordinate mutual aid responses with adjacent localities/military installations and maintain liaison with organizations using the Emergency Communications Center.
- Coordinate with the York County Sheriff's Office, Poquoson Police Department and the Williamsburg Police Department the hardcopy and data entry for all wants and warrants.
- Coordinate the acquisition, location, and maintenance of tower sites, emergency radio and cellular communications equipment and resources; ensure compliance with all applicable rules, regulations, ordinances, and professional practices.

Implementation Strategies

- Continue deployment of quality assurance program to ensure the efficiency of the operation and compliance with guidelines and protocols.
- Monitor accuracy of Phase 2 (location technology) in receipt of E-911 wireless calls and continue to track wireless and total E-911 call volume, reoccurring equipment costs, and personnel costs for the Virginia Wireless E-911 Services Board.
- Utilize new training standards established by the Department of Criminal Justice Services and continue to develop additional training opportunities to enhance staff knowledge and understanding of other public safety facets.
- Continue deployment of additional technologies such as voice-over-internet protocol which provides access to 911 through non-traditional, digital means of communications.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Additional dispatcher position has been added for FY2016. Contractual services reflect an increase in maintenance service contracts. Capital funding is provided for the routine replacement of computers and printers.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 2,379,676	$ 2,519,060	$ 2,486,361	$ 2,434,601	$ 2,434,601	**$ 2,502,863**
Contractual Services	78,956	10,840	101,656	303,617	303,617	**316,620**
Internal Services	22,355	19,638	19,998	25,750	25,750	**20,843**
Other Charges	118,704	126,923	122,491	129,253	129,253	**132,725**
Materials & Supplies	10,455	10,793	7,548	12,100	12,100	**18,300**
Capital Outlay	1,537	12,050	4,226	10,500	10,500	**15,900**
Grants & Donations	4,549	2,000	-	-	-	**-**
Total Expenditures	$ 2,616,232	$ 2,701,304	$ 2,742,280	$ 2,915,821	$ 2,915,821	**$ 3,007,251**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	39.50	39.50	39.50	39.50	39.50	**40.50**
Total Funded FTEs	40.50	40.50	40.50	40.50	40.50	**41.50**

IT'S A FACT:

The York-Poquoson-Williamsburg Regional Emergency Communications Center is now able to process 911 text messages. The Center is able to receive a 911 text message from a cellular device . While currently the center only processes 911 text messages from Verizon Wireless subscribers, we have the ability to process for other carriers.

During an emergency situation ,voice call are the preferred method of communication.

In the event that the text to 911 services is not available, the wireless subscriber will receive what is called a "kick back" message that states the service is not available for 911 texts.

Emergency Communications/911 & Radio Maintenance

Radio Maintenance - Activity #30357

Mission

To manage resources relative to maintaining critical County communications, alarm, and emergency warning device infrastructure.

Goals

- To perform installation, service, maintenance, and removal of two-way radios, cellular telephones, alarm systems, and visual and audible warning systems.
- Oversees all installation, maintenance, service, and removal of visual and audible warning systems.

Implementation Strategies

- Improve existing services to internal customers.
- Develop a preventative maintenance program for fire alarm systems in County buildings.
- Assign individual codes to users of County alarm systems and develop "as built" documentation for County alarm systems.

Budget Comments - FY2016

A decrease is programmed for the radio and video system maintenance contracts and the County's portion of the communications system maintenance contract for the regional radio project.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Contractual Services	$ 118,173	$ 121,997	$ 112,629	$ 137,065	$ 137,065	**$ 129,925**
Materials & Supplies	3,320	-	720.00	3,500	3,500	**3,500**
Leases & Rentals	32,232	33,169	33,619.00	33,598	33,598	**34,606**
Transfers to Other Funds	891,099	944,565	1,013,931	1,089,000	1,089,000	**1,007,931**
Total Expenditures	$ 1,044,824	$ 1,099,731	$ 1,160,899	$ 1,263,163	$ 1,263,163	**$ 1,175,962**

The "backbone" of the Regional Radio System

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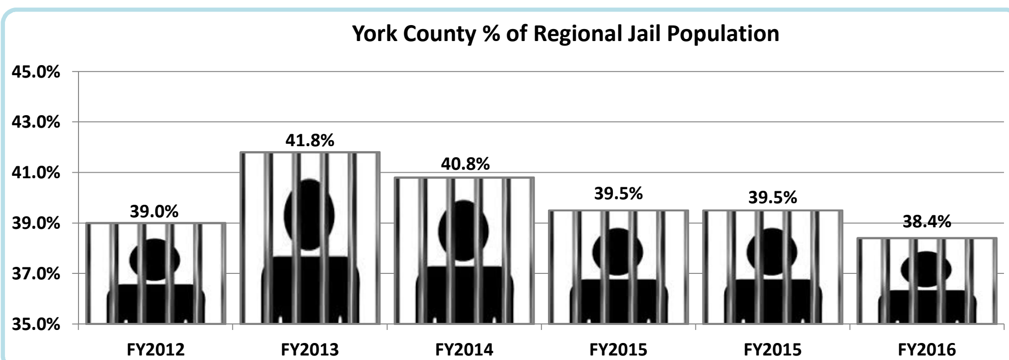
Adult & Juvenile Corrections

224 Ballard Street
Yorktown, Virginia 23690
Telephone (757) 890-3880
Hours of Operation: Monday - Friday 8:15am - 5:00pm

Adult & Juvenile Corrections accounts for the costs associated with the operation of the regional jail and the costs relating to the operations of the 9th District Court Service Unit. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 3,043,460	$ 3,033,851	$ 3,113,641	$ 3,091,310	$ 3,091,310	**$ 3,042,075**	99.88%
York-Poquoson Courthouse	2,678	2,831	2,509	3,934	3,934	**3,586**	0.12%
State/Federal Aid & Grants	9,891	5,228	3,883	-	2,290	**-**	0.00%
Total Funding Sources	$ 3,056,029	$ 3,041,910	$ 3,120,033	$ 3,095,244	$ 3,097,534	**$ 3,045,661**	100.00%

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% Change Original 2015/ Adopted 2016
Expenditure by Activity							
Adult Corrections	$ 2,684,138	$ 2,666,650	$ 2,673,646	$ 2,642,224	$ 2,644,514	**$ 2,566,191**	-2.88%
Juvenile Corrections	371,891	375,260	446,387	453,020	453,020	**479,470**	5.84%
Total Expenditures	$ 3,056,029	$ 3,041,910	$ 3,120,033	$ 3,095,244	$ 3,097,534	**$ 3,045,661**	-1.60%
Expenditure by Category							
Contractual Services	3,031,901	3,023,021	3,100,380	3,077,224	3,077,224	**3,029,391**	-1.55%
Other Charges	552	712	596	1,520	1,250	**1,620**	6.58%
Materials & Supplies	1,591	802	2,855	900	1,170	**1,150**	27.78%
Leases & Rentals	12,094	12,147	12,319	15,600	15,600	**13,500**	-13.46%
Grants & Donations	9,891	5,228	3,883	-	2,290	**-**	0.00%
Total Expenditures	$ 3,056,029	$ 3,041,910	$ 3,120,033	$ 3,095,244	$ 3,097,534	**$ 3,045,661**	-1.60%



Other Key Service Indicators						
Virginia Peninsula Regional Jail						
York County average daily population	150.8	144.6	157.7	157.7	157.7	**160.0**
Local ordinances	152	117	144	144	144	**163**
Colonial Community Corrections						
Offenders intake interviews	427	493	480	490	490	**400**
Community service hours	7,165	5,528	5,775	5,500	5,500	**8,000**
Merrimac Center						
Number of days	2,200	2,200	2,200	2,200	2,200	**2,100**
Per diem rate	$ 166	$ 176	$ 176	$ 186	$ 186	**$ 206**
Complaints for York	1,033	1,018	1,000	1,000	1,000	**1,000**

ADULT & JUVENILE CORRECTIONS

ADULT CORRECTIONS

Adult & Juvenile Corrections

Adult Corrections - Activity #30315

Mission

Accounts for York County's share of the expenditures for inmates at the Virginia Peninsula Regional Jail and funding for the Colonial Community Corrections program.

Goals

- To review the billing statements provided by the Virginia Peninsula Regional Jail for accuracy.
- To prepare and process bills in a timely manner for monthly payment.

Implementation Strategies

- Maintain the County's participation in the Regional Jail. Each jurisdiction's share is based on an average percentage of the prisoner population on a rolling 5-year basis.

Budget Comments - FY2016

Decreased funding is provided for the Regional Jail based on trend. Increased funding has been provided for Colonial Community Corrections. Decreased funding is programmed for jail-local ordinances based on trend.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Contractual Services	$ 2,674,247	$ 2,661,422	$ 2,669,763	$ 2,642,224	$ 2,642,224	**$ 2,566,191**
Grants & Donations	9,891	5,228	3,883	-	2,290	**-**
Total Expenditures	$ 2,684,138	$ 2,666,650	$ 2,673,646	$ 2,642,224	$ 2,644,514	**$ 2,566,191**

Virginia Peninsula Regional Jail

Serving York County, James City County, & the Cities of Williamsburg and Poquoson.

Colonial Community Corrections Mission Statement:

To enhance public safety, empower our clients, and improve the quality of our community by providing judicial alternatives to adult incarceration, transitional services, and criminal justice planning to the localities we serve.

Virginia Peninsula Regional Jail

Adult & Juvenile Corrections

Juvenile Corrections - Activity #30333

Mission

Protect the public through a balanced approach of comprehensive services that prevent and reduce juvenile delinquency through partnerships with families, schools, communities, law enforcement, and other agencies, while providing the opportunity for delinquent youth to develop into responsible and productive residents.

Goals

- Provide an array of juvenile and family services as directed by the *Virginia Code* §16.1-233 and 235.
- Provide and/or refer juveniles and their families to community program and services.
- Provide appropriate juvenile and domestic relations intake services.
- Provide probation and parole services to families in the jurisdiction.

Implementation Strategies

- Maintain the County's participation for individuals housed at the Merrimac Center.

Budget Comments - FY2016

An increase in the daily per diem rate and the usage of the secure detention center has resulted in the additional funding request.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Contractual Services	$ 357,654	$ 361,599	$ 430,617	$ 435,000	$ 435,000	**$ 463,200**
Other Charges	552	712	596	1,520	1,250	**1,620**
Materials & Supplies	1,591	802	2,855	900	1,170	**1,150**
Leases & Rentals	12,094	12,147	12,319	15,600	15,600	**13,500**
Total Expenditures	$ 371,891	$ 375,260	$ 446,387	$ 453,020	$ 453,020	**$ 479,470**

Mission Statement

The Virginia Department of Juvenile Justice protects the public by preparing court-involved youth to be successful citizens.

Vision Statement

The Virginia Department of Juvenile Justice is committed to excellence in public safety by providing effective interventions that improve the lives of youth, strengthening both families and communities within the Commonwealth.

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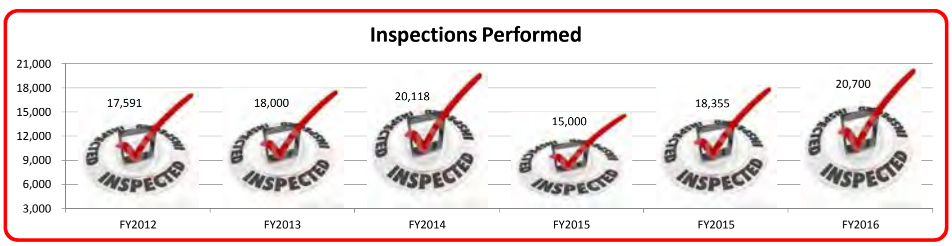
Environmental Services

103 & 105 Service Drive
P.O. Box 532
Yorktown, Virginia 23690
Telephone (757) 890-3522 (Bldg Reg) & (757) 890-3531 (Dev & Compliance)
Hours of Operation: Monday - Friday 8:15am - 5:00pm

The Department of Environmental Services is responsible for the management, direction, services, compliance with utility programs, mosquito control and a variety of environmental programs, regulations, and ordinances. The Department is also responsible for managing the development process, zoning codes compliance in the County as well as issuing all building construction permits and conducting inspections. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 3,724,731	$ 2,910,913	$ 2,914,105	$ 3,124,610	$ 3,124,610	**$ 3,150,551**	80.62%
Permits, Fees, Fines	382,443	568,832	727,067	714,880	714,880	**745,270**	19.07%
Charges for Services	3,623	1,080	1,400	5,000	5,000	**2,000**	0.05%
Miscellaneous	17,486	19,032	6,657	20,000	20,000	**10,100**	0.26%
Donations	1,750	-	-	-	-	**-**	0.00%
State/Federal Aid & Grants	-	13,641	729	-	-	**-**	0.00%
Total Funding Sources	$ 4,130,033	$ 3,513,498	$ 3,649,958	$ 3,864,490	$ 3,864,490	**$ 3,907,921**	100.00%

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% Change Original 2015/ Adopted 2016
Expenditure by Activity							
Administration	$ 208,825	$ 218,178	$ 214,089	$ 221,292	$ 221,292	**$ 244,274**	10.39%
Building Regulation	936,962	858,714	942,983	994,562	994,562	**954,556**	-4.02%
Solid Waste Management	700,000	-	-	-	-	**-**	0.00%
Stormwater Operations	815,362	864,888	889,013	914,027	914,027	**949,253**	3.85%
Stormwater Engineering	451,892	570,973	593,362	626,882	626,882	**634,609**	1.23%
Calendar Prgm & Environmental Educ	30,756	7,318	8,922	10,525	10,525	**10,625**	0.95%
Mosquito Control	265,163	264,284	255,394	302,744	302,744	**292,757**	-3.30%
Board of Zoning/Subdivision Appeals	3,186	2,106	1,562	4,000	4,000	**4,000**	0.00%
Development Services	712,983	721,068	738,544	782,408	782,408	**809,677**	3.49%
Wetlands & Chesapeake Bay Boards	4,904	5,969	6,089	8,050	8,050	**8,170**	1.49%
Total Expenditures	$ 4,130,033	$ 3,513,498	$ 3,649,958	$ 3,864,490	$ 3,864,490	**$ 3,907,921**	1.12%
Expenditure by Category							
Personnel Services	$ 3,075,865	$ 3,189,072	$ 3,310,838	$ 3,496,693	$ 3,496,693	**$ 3,518,181**	0.61%
Contractual Services	65,467	63,842	55,211	60,749	60,969	**56,525**	-6.95%
Internal Services	137,887	149,522	152,643	161,723	161,723	**167,495**	3.57%
Other Charges	44,779	39,126	45,744	47,830	48,087	**52,600**	9.97%
Materials & Supplies	90,317	46,447	74,808	86,395	85,356	**95,765**	10.85%
Capital Outlay	12,591	25,449	9,655	11,100	11,662	**17,355**	56.35%
Grants & Donations	2,827	-	-	-	-	**-**	0.00%
Contributions/Committees	300	40	1,059	-	-	**-**	0.00%
Transfers to Other Funds	700,000	-	-	-	-	**-**	0.00%
Total Expenditures	$ 4,130,033	$ 3,513,498	$ 3,649,958	$ 3,864,490	$ 3,864,490	**$ 3,907,921**	1.12%
Total Funded FTEs	52.05	52.30	51.30	51.30	51.30	51.30	



Other Key Service Indicators	FY2012	FY2013	FY2014	FY2015 Original	FY2015 Estimated	FY2016 Adopted
Building permits issued	3,751	3,300	4,822	3,700	4,100	**5,100**
Bldg regulations telephone calls to main line	17,000	17,500	17,718	17,500	17,500	**18,000**
Ditches cleaned	1,305	1,166	1,201	1,800	1,477	**1,500**
Miles of ditches cleaned	531	374	432	500	478	**500**
Plans reviewed	155	160	229	160	214	**200**
Floodplain letters sent	3,423	2,400	2,184	2,400	3,562	**2,400**
Chesapeake Bay plans reviewed	588	300	517	300	487	**450**
Beautification events hosted or attended	8	15	15	20	15	**15**
Spraying applications	61	37	32	33	60	**60**
Breeding areas treated	350	300	350	350	500	**750**
Resident inquiries	49	49	78	34	100	**100**
Board of Zoning Appeals applications	6	4	1	8	6	**6**
Building permits reviewed - Zoning	668	750	807	800	1,000	**1,000**
Zoning investigations/inspections	2,107	1,739	2,116	1,800	1,800	**2,000**
Review business/home occupancy licenses	577	569	517	600	700	**700**
New development projects	73	91	86	90	95	**95**
Development project reviews	161	165	201	170	210	**210**
Development & Compliance telephone calls	21,799	18,120	20,224	19,000	21,000	**21,000**
Wetlands site inspections	49	33	39	36	36	**36**
Wetlands permits issued	22	15	14	12	12	**12**
Wetlands permit applications received	5	60	36	12	24	**24**
Chesapeake Bay exceptions	18	12	20	12	18	**12**
Chesapeake Bay violations	-	1	-	-	2	**-**

ENVIRONMENTAL SERVICES

ADMINISTRATION

Environmental Services

Administration - Activity #40119

Mission

Responsible for helping to develop and maintain cost-effective and meaningful environmental programs and to preserve land use and infrastructure standards.

Goals

- Provide the necessary leadership and management structures that efficiently and effectively implement the stated mission.
- Ensure that resident, contractor, and developer customers receive courteous, timely and effective service.
- Provide oversight for the Beautification Committee (promotes landscaping and aesthetic site improvements with residents and businesses); Board of Building Code Appeals (hearing building code appeals from the decisions of the building code official); and the Stormwater Advisory Committee (provides public education and outreach programs on stormwater issues and assists with drainage problems and priorities).

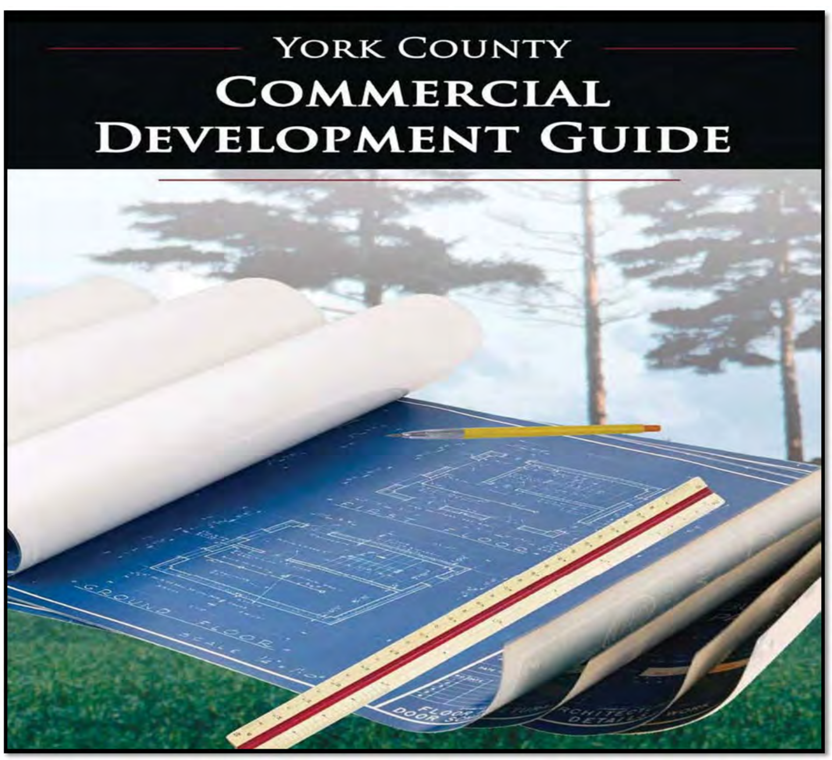
Implementation Strategies

- Ensure division managers develop and implement the necessary programs to meet mission requirements through employee training, performance evaluations, budget preparation, and performance measurement.
- Assess customer service surveys and operations; continue to evaluate information technologies, methods to measure customer service effectiveness, and improve existing customer service systems to better communicate with and serve our residents and customers.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Increases are programmed in other charges.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 205,913	$ 204,787	$ 209,499	$ 217,342	$ 217,342	**$ 239,054**
Contractual Services	81	191	-	350	350	**100**
Internal Services	-	166	57	100	100	**100**
Other Charges	2,188	1,886	1,831	2,700	2,700	**4,220**
Materials & Supplies	643	663	742	800	800	**800**
Capital Outlay	-	10,485	1,960	-	-	**-**
Total Expenditures	$ 208,825	$ 218,178	$ 214,089	$ 221,292	$ 221,292	**$ 244,274**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Admin/Clerical	1.00	1.00	1.00	1.00	1.00	**1.00**
Total Funded FTEs	2.00	2.00	2.00	2.00	2.00	**2.00**



ENVIRONMENTAL SERVICES

BUILDING REGULATION

Environmental Services

Building Regulation - Activity #40341

Mission

Ensure that a high degree of customer service can be maintained while insuring that all buildings in the County meet code requirements for structural integrity and safety for the residents.

Goals

- Improve customer service through improvements in information technology.
- Continue to provide comments and code requirements to builders, developers and residents of the County that are clearly defined and timely.
- To improve rating of the Building Code Effectiveness Grading Classification.
- To conduct inspections within 24 hours on all buildings within the jurisdiction under construction and buildings hazardous to the public.
- Become proficient in the application and understanding of the 2013 State adopted building codes.
- To conduct periodic training sessions with inspection personnel.

Implementation Strategies

- Expand the Hansen Management System to provide access through the Internet.
- Improve the existing Hansen Management System inspection and scheduling program to better serve the building community.
- Continue to meet with the members of the Peninsula Home Builders Association.
- Review and implement new guidelines on processing and reviewing building permits.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Operating decreases reflect changes in maintenance service contracts. Capital funding is provided for the routine replacement of computers.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 853,741	$ 790,567	$ 867,019	$ 909,170	$ 909,170	**$ 871,409**
Contractual Services	14,194	13,118	12,982	14,350	14,350	**8,650**
Internal Services	41,121	33,330	36,120	42,937	42,937	**42,912**
Other Charges	13,794	14,910	20,295	20,430	20,430	**20,710**
Materials & Supplies	7,261	3,483	5,667	7,675	7,675	**7,875**
Capital Outlay	6,851	3,306	900	-	-	**3,000**
Total Expenditures	$ 936,962	$ 858,714	$ 942,983	$ 994,562	$ 994,562	**$ 954,556**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	9.00	9.00	9.00	9.00	9.00	**9.00**
Admin/Clerical	4.00	4.00	3.00	3.00	3.00	**3.00**
Total Funded FTEs	14.00	13.00	13.00	13.00	13.00	**13.00**

Environmental Services

Solid Waste Management - Activity #40421

Budget Comments - FY2016

The General Fund support of the Solid Waste Management Fund (Fund 21) for the administration and operation of the transfer station, recycling and composting operations has been eliminated. The programs are budgeted in the Solid Waste Fund (an enterprise fund) and supported by user fees.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	FY2016 Adopted Budget
Expenditures						
Transfers to Other Funds	$ 700,000	$ -	$ -	$ -	$ -	$ -
Total Expenditures	$ 700,000	$ -	$ -	$ -	$ -	$ -

ENVIRONMENTAL SERVICES

STORMWATER OPERATIONS

Environmental Services

Stormwater Operations - Activity #40446

Mission

Provide exceptional customer service while maintaining and constructing drainage facilities that help protect personal property during significant storm events. It is also necessary to check and maintain outfalls to prevent pollutants from discharging into waterways that flow to the Chesapeake Bay.

Goals

- Construct, repair, and maintain drainage systems that are owned by York County.
- Implementation of the recommendations of the Stormwater Advisory Committee approved by the Board.
- Maintain the drainage ways to remove blockages.
- Implementation of a realistic construction schedule for the maintenance crew and contract out the larger, time consuming projects.
- Inspect outfalls for illicit discharges as required by the Virginia Department of Conservation and Recreation (DCR) Virginia Stormwater Management Program (VSMP) permit.

Implementation Strategies

- Continue coordinating the "in-house" maintenance program with VDOT and the projects outlined in the Capital Improvements Program.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Operating increases are programmed for contractual services, protective clothing, and small equipment. Operating decreases are programmed for telecommunications, materials & supplies, and capital outlay.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 716,025	$ 753,563	$ 778,486	$ 803,485	$ 803,485	**$ 833,289**
Contractual Services	5,528	6,055	6,270	5,500	5,500	**6,450**
Internal Services	71,422	85,439	86,140	84,992	84,992	**89,914**
Other Charges	2,933	2,366	2,583	2,800	2,800	**2,600**
Materials & Supplies	16,791	14,721	15,534	15,750	15,750	**17,000**
Capital Outlay	1,403	2,744	-	1,500	1,500	**-**
Grants & Donations	1,260	-	-	-	-	**-**
Total Expenditures	$ 815,362	$ 864,888	$ 889,013	$ 914,027	$ 914,027	**$ 949,253**
Funded FTEs						
Trades & Crafts	16.80	16.80	16.80	16.80	16.80	**16.80**
Total Funded FTEs	16.80	16.80	16.80	16.80	16.80	**16.80**

Ditch Under Construction

Ditch Outfall

Environmental Services

Stormwater Engineering - Activity #40447

Mission

Provide exceptional customer service while protecting the environment by facilitating the best practical design possible with respect to the applicable regulations and ordinances.

Goals

- Review development plans for compliance with the Stormwater, Chesapeake Bay, Erosion Control, Watershed Management, and Floodplain Ordinances.
- Implementation of the Capital Improvement Program (CIP) projects approved and funded by the Board.
- Implementation of the requirements of the Environmental Protection Agency Phase II Stormwater Regulations.
- Implementation and continuing development of the Capital Improvements Program for Stormwater Management Plan.
- Implementation of the Chesapeake Bay Preservation Act (CBPA) in accordance with the latest revisions by Chesapeake Bay Local Assistance Board (CBLAB).
- Implementation of the Floodplain Ordinance and the FEMA CRS program.

Implementation Strategies

- To continue implementing the program for Stormwater Engineering to comply with the Virginia Stormwater Management Program permit (VSMP) required by DEQ.
- Update an inventory of the County's Stormwater facilities and easements.
- To coordinate the "in-house" maintenance program with the projects outlined in the CIP.
- Continue a Stormwater BMP inspection program as required by the VSMP.
- To continue the Chesapeake Bay Preservation Act requirements.
- To continue the CRS reporting requirements.
- Monitor and update the stormwater program for the proposed Watershed Implementation Plans (WIP) prepared by Virginia to meet EPA's requirements of the Chesapeake Bay Total Maximum Daily Load (TMDL) of pollutants as it relates to stormwater.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Operating increases are programmed for printing educational materials required for a stormwater permit and support for HRPDC. Capital funding is programmed for the routine replacement of computers.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 428,659	$ 543,504	$ 566,953	$ 597,136	$ 597,136	**$ 595,912**
Contractual Services	8,525	8,329	8,865	12,139	12,139	**17,485**
Internal Services	4,620	7,295	5,989	7,962	7,962	**7,962**
Other Charges	7,937	7,296	7,794	7,250	7,250	**9,450**
Materials & Supplies	240	1,023	514	795	795	**800**
Capital Outlay	1,611	3,486	2,188	1,600	1,600	**3,000**
Contributions & Committees	300	40	1,059	-	-	**-**
Total Expenditures	$ 451,892	$ 570,973	$ 593,362	$ 626,882	$ 626,882	**$ 634,609**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	5.00	5.75	5.75	5.75	5.75	**5.75**
Admin/Clerical	0.75	0.75	0.75	0.75	0.75	**0.75**
Total Funded FTEs	6.75	7.50	7.50	7.50	7.50	**7.50**

IT'S A FACT:

What can a resident of York County do to minimize impacts from stormwater runoff?

When building or renovating your home, make it a Low Impact Development (LID). This includes one or combination of many things:

- Install a Rain Garden in an area where rainwater flows on your property. Direct your downspouts to a grassy area, not on hard surfaces. Better yet, install rain barrels to use the water for your yard.
- Properly apply fertilizer and only fertilize in the fall.
- Minimize the impervious surfaces on your property.

STORMWATER RAIN BARREL

STORMWATER BIORETENTION

Environmental Services

Calendar Program & Environmental Education - Activity #40448

Mission

To promote a cleaner, more attractive York County and increase awareness of environmental issues among York County residents.

Goals

- Conduct educational programs and publicity campaigns on environmental issues, particularly those regarding pertinent environmental issues and services provided by the Department of Environmental Services (ES).

Implementation Strategies

- Continue development of an on-line calendar containing information regarding the various services provided by the Department of ES, as well as general environmental educational information including the issues of recycling, composting, storm water runoff, and environmentally friendly landscaping practice.
- Continue process and training to maintain "good standing" status as a Keep America Beautiful Affiliate.
- Form partnerships with other governmental agencies, businesses and civic organizations to promote Keep America Beautiful programs and initiatives.
- Continue to investigate and develop initiatives to increase business and residential recycling and to maximize current and potential new markets.

Budget Comments - FY2016

There are no significant changes programmed.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Contractual Services	$ 18,639	$ 2,565	$ 3,812	$ 5,500	$ 5,500	**$ 5,500**
Other Charges	8,413	2,978	2,751.00	2,900	2,900	**2,725.00**
Materials & Supplies	2,183	1,775	2,359.00	2,125	2,125	**2,400.00**
Grants & Donations	1,521	-	-	-	-	**-**
Total Expenditures	$ 30,756	$ 7,318	$ 8,922	$ 10,525	$ 10,525	**$ 10,625**

IT'S A FACT:

The Beautiful York County Calendar and Art Contest is coordinated by the York County Beautification Committee.

Artwork was solicited from York County students, grades K-12 attending home, private, or public school. This year's theme again required artwork images that reflect the concept of recycling in York County and how recycling helps keep York County beautiful.

ENVIRONMENTAL SERVICES

MOSQUITO CONTROL

Environmental Services

Mosquito Control - Activity #40512

Mission

Responsible to effectively reduce the mosquito annoyance level and threat of associated vector-borne diseases of public health importance in an environmentally conscious and cost effective manner. Also responsible for conducting general pest control operations in County buildings and park facilities.

Goals:

- Maintain the highest level of customer service
- Develop a proactive rather than reactive strategy for mosquito and County pest control operations
- Keep the residents well informed about the importance of mosquito prevention and vested in reducing mosquito numbers
- Maintain an efficient, responsive, and environmentally conscious program that meets mission expectation
- Fulfill contractual mosquito management obligations for the military

Implementation Strategies

- Attend customer service training; keep citizens informed of our findings and actions; always treat citizens and County employees respectfully; include citizen feedback in our decision making process
- Utilize inspection programs of problem areas, such as salvage/junk yards as well as inspect every citizen annoyance complaint. Proper preventive maintenance of equipment. Plan pest control strategies for County facilities prior to pest issues.
- Continue and expand mosquito education program for 3rd graders; include articles in every issue of citizen news; utilize Market Days and libraries as outreach tools; perform neighborhood canvas events; partner with local beekeepers and veterinarians.
- Continue reinstitution of mosquito trapping program; will not perform any spraying without a documented need; continue to research and test more environmentally friendly pesticides; follow all aspects of our IPM program; utilize strengths of staff
- Provide mosquito control services for the Coast Guard as contracted.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Operating increases are programmed for vehicle maintenance and increased costs in pesticides. Capital funding is for the routine replacement of mosquito spray equipment used in operations.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 189,424	$ 205,804	$ 183,855	$ 225,344	$ 225,344	**$ 199,122**
Contractual Services	1,689	15,657	3,129	1,910	2,130	**1,940**
Internal Services	9,437	15,172	15,803	13,940	13,940	**14,815**
Other Charges	2,239	1,633	2,996	1,800	2,057	**2,925**
Materials & Supplies	62,328	23,796	48,037	58,150	57,111	**65,600**
Capital Outlay	-	2,222	1,574	1,600	2,162	**8,355**
Grants & Donations	46	-	-	-	-	**-**
Total Expenditures	$ 265,163	$ 264,284	$ 255,394	$ 302,744	$ 302,744	**$ 292,757**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	1.00	0.50	0.50	0.50	0.50	**0.50**
Admin/Clerical	0.50	0.50	0.50	0.50	0.50	**0.50**
Trades & Crafts	1.00	1.00	1.00	1.00	1.00	**1.00**
Total Funded FTEs	3.50	3.00	3.00	3.00	3.00	**3.00**

IT'S A FACT:

Mosquito Control reinstituted a mosquito trapping program in the 2014 season as part of our Integrated Pest Management Program. Staff trapped and speciated 5025 mosquitoes representing 23 different species. At least 10 of these species are able to carry and transmit mosquito borne viruses such as West Nile, Encephalitis, dog heartworm, Dengue fever, and Chikingunya.

Environmental Services

Board of Zoning/Subdivision Appeals - Activity #40813

Mission

Responsible for reviewing and hearing appeals from the decisions of County administrative officials concerning the Zoning and Subdivision Ordinances and considering requests for variance relief from the requirements of these Ordinances. Created in accordance with State law, the Board is composed of seven York County residents (five regular members and two alternates) appointed by the Circuit Court on an at-large basis. Staff support is provided by the Division of Development Services.

Goals

- Meet on a monthly or as-needed basis to decide requests for appeals and variances received from the development community and County residents.
- Hear and decide appeals and variances in accordance with the standards and guidelines set forth in the *Code of Virginia* and York County Zoning and Subdivision Ordinances.
- Conduct public hearings and other official business in accordance with the by-laws adopted by the Board.
- Make knowledgeable and informed decisions on each application presented to the Board by reviewing the appropriate background information and conducting site inspections as needed.
- Become proficient in the application and understanding of all laws, codes, design standards, and other information as necessary in order to successfully carry out the mission.

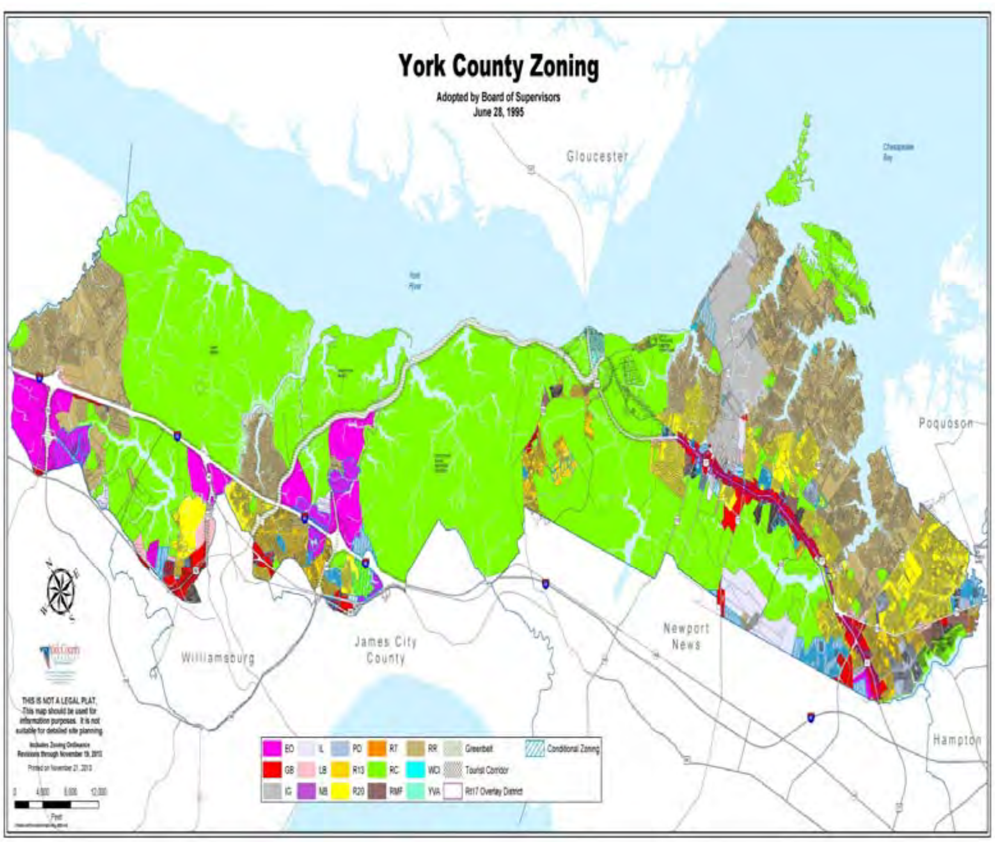
Implementation Strategies

- Acquire and maintain a high level of proficiency in the performance of duties by attending the annual Virginia Certified BZA Training Seminar and attending other pertinent planning/zoning seminars.

Budget Comments - FY2016

There are no significant changes programmed.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 942	$ 527	$ 188	$ 1,500	$ 1,500	**$ 1,500**
Contractual Services	2,158	1,079	405	2,000	2,000	**2,000**
Other Charges	86	500	969	500	500	**500**
Total Expenditures	$ 3,186	$ 2,106	$ 1,562	$ 4,000	$ 4,000	**$ 4,000**



Environmental Services

Development Services - Activity #40816

Mission

Responsible for the regulation of land use and development activities and the elimination of property-related nuisances within the County. This is accomplished through the administration and enforcement of the County's Zoning and Subdivision Ordinances and various sections of the County Code pertaining to property-related nuisances.

Goals

- Provide the most effective plan review services in the least possible time to the development community and County residents in order to help these groups meet project deadlines and ensure project viability.
- Enhance and improve the appearance of the County from a development and code compliance perspective.
- Provide improved customer service through better dissemination of development-related information.

Implementation Strategies

- Continue to offer twice-a-month pre-application conferences to the development community with the goal of facilitating better project submissions that result in quicker approvals.
- Focus zoning enforcement activities, especially regarding illegal signage and unauthorized used-car sales, on the County's major corridors to improve their appearances.
- Provide weekend zoning enforcement services to improve community aesthetics.
- Continue to become proficient in the use of the customer service module in the Hansen Development Management System in order to improve services for customers using Division services via the Internet.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Capital funding is programmed for the routine replacement of computers.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 676,908	$ 686,444	$ 701,447	$ 736,716	$ 736,716	**$ 771,895**
Contractual Services	14,189	15,053	17,170	17,200	17,200	**12,400**
Internal Services	11,287	8,057	8,534	11,792	11,792	**11,792**
Other Charges	7,002	7,322	6,405	9,200	9,200	**9,300**
Materials & Supplies	871	986	1,955	1,100	1,100	**1,290**
Capital Outlay	2,726	3,206	3,033	6,400	6,400	**3,000**
Total Expenditures	$ 712,983	$ 721,068	$ 738,544	$ 782,408	$ 782,408	**$ 809,677**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	7.00	7.00	7.00	7.00	7.00	**7.00**
Admin/Clerical	1.00	1.00	1.00	1.00	1.00	**1.00**
Total Funded FTEs	9.00	9.00	9.00	9.00	9.00	**9.00**

IT'S A FACT:

In 2014, Zoning & Code Enforcement helped to clean up York County neighborhoods and maintain property values through the issuance of 375 citations for violations such as tall grass and weeds, junk cars, and debris kept on properties.

Environmental Services

Wetlands & Chesapeake Bay Boards - Activity #40821

Mission

The Wetlands Board administers the policies and laws that apply to the County's tidal wetlands, as provided in Title 28.2, Chapter 13, *Code of Virginia* for the review of applications to work in tidal wetlands. Enforcement of the Wetlands Ordinance is the responsibility of the Wetlands Board, which has the authority to issue "Stop Work" orders, require restoration of damaged wetlands, and level appropriate civil charges up to $10,000.

The Chesapeake Bay Board administers the policies and laws that apply to the Chesapeake Bay Protection Area requirements as spelled out in Title 10.1 Chapter 21, of the *Code of Virginia* for the review of exceptions to Chesapeake Bay Preservation Area Ordinance.

Goals

- It is the Wetlands Board's responsibility to hold public hearings on requests for construction within tidal wetlands, evaluate such requests in terms of the ecological significance of the shoreline construction, and either grant or deny the wetlands permit.
- Provide advice and information to County residents concerning wetlands protection.
- Permit review includes site inspections prior to approval and upon completion.
- It is the Chesapeake Bay Board's responsibility to hold public hearings on requests and appeals for exceptions to the Ordinance for construction within Resource Protection Areas (RPA's), evaluate such requests in terms of the environmental impacts of the construction, and either grant or deny the exception.
- Provide advice and information to County residents concerning exceptions.
- Permit review includes site inspections prior to approval.

Implementation Strategies

- Board members and staff attend training seminars and workshops to increase their knowledge and expertise of wetland laws and shoreline construction techniques.
- The Stormwater Management Division, Chesapeake Bay Local Assistance Division and Virginia Institute of Marine Sciences provide staff support services.

Budget Comments - FY2016

Increased funding is provided for advertising.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 4,253	$ 3,876	$ 3,391	$ 6,000	$ 6,000	**$ 6,000**
Contractual Services	464	1,795	2,578	1,800	1,800	**2,000**
Internal Services	-	63.00	-	-	-	**-**
Other Charges	187	235	120	250	250	**170**
Total Expenditures	$ 4,904	$ 5,969	$ 6,089	$ 8,050	$ 8,050	**$ 8,170**

IT'S A FACT:

"To preserve the wetlands and to prevent their despoliation and destruction and to accommodate necessary economic development in a manner consistent with wetlands preservation."

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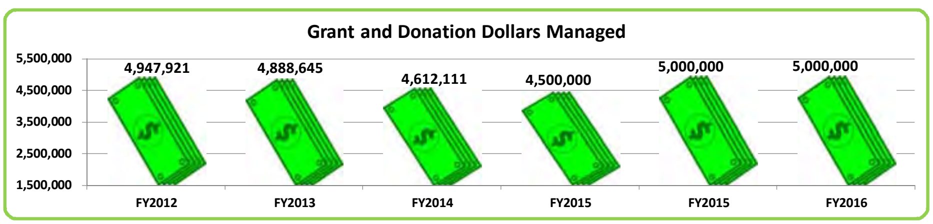
Financial & Management Services

120 Alexander Hamilton Boulevard
Yorktown, Virginia 23690
Telephone (757) 890-3700
Hours of Operation: Monday - Friday 8:15am - 5:00pm

The Department of Financial and Management Services is responsible for financial and technical functions. These functions provide accurate and timely information and services to residents, other departments and outside agencies. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 3,959,398	$ 4,287,523	$ 4,370,786	$ 4,770,207	$ 4,772,376	**$ 4,864,767**	94.55%
Charges for Services	19,406	19,726	20,217	19,050	19,050	**15,600**	0.30%
Donations	-	-	-	-	8,000	**-**	0.00%
State/Federal Aid & Grants	-	11,001	-	19,000	19,000	**13,000**	0.25%
Rental Equipment & Facility	-	-	-	25,800	25,800	**28,000**	0.54%
Recovered Costs	1,104	1,668	736	800	800	**800**	0.02%
P-card Rebates	-	19,443	21,723	22,000	22,000	**23,100**	0.45%
Permits, Fees, Fines	-	-	1,224	-	-	**-**	
Fiscal Agent Fees	210,333	206,847	209,372	197,060	197,060	**200,400**	3.89%
Total Funding Sources	$ 4,190,241	$ 4,546,208	$ 4,624,058	$ 5,053,917	$ 5,064,086	**$ 5,145,667**	100.00%

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% Change Original 2015/ Adopted 2016
Expenditure by Activity							
Office of the Controller	$ 73,227	$ 116,310	$ 197,043	$ 214,555	$ 214,555	**$ 200,219**	-6.68%
Computer Support Services	1,599,170	1,895,381	1,869,566	2,033,811	2,035,903	**2,045,866**	0.59%
Human Resources	544,493	549,662	560,200	582,761	582,838	**607,766**	4.29%
Budget & Financial Reporting	442,991	412,881	419,684	510,009	510,009	**497,983**	-2.36%
Fiscal Accounting Services	628,215	702,875	692,295	753,853	753,853	**750,718**	-0.42%
Central Purchasing	392,439	405,078	415,312	428,884	428,884	**441,707**	2.99%
Central Administrative Services	137,771	77,623	89,684	124,180	124,180	**183,181**	47.51%
Central Insurance	371,935	386,398	380,274	405,864	413,864	**418,227**	3.05%
Total Expenditures	$ 4,190,241	$ 4,546,208	$ 4,624,058	$ 5,053,917	$ 5,064,086	**$ 5,145,667**	1.82%
Expenditure by Category							
Personnel Services	$ 3,161,490	$ 3,350,620	$ 3,469,226	$ 3,736,537	$ 3,738,504	**$ 3,726,284**	-0.27%
Contractual Services	321,579	385,650	349,774	375,893	375,665	**423,386**	12.63%
Internal Services	36,271	43,380	38,222	46,242	46,242	**55,901**	20.89%
Other Charges	672,019	784,075	795,867	827,614	828,089	**840,047**	1.50%
Materials & Supplies	48,156	55,427	48,130	64,111	64,056	**64,345**	0.36%
Leases & Rentals	17,262	16,950	14,022	17,240	17,528	**17,840**	3.48%
Capital Outlay	80,087	63,934	39,964	138,810	138,532	**178,285**	28.44%
Grants & Donations	-	-	-	-	8,000	**-**	0.00%
Chargeouts	(146,623)	(153,828)	(131,147)	(152,530)	(152,530)	**(160,421)**	5.17%
Total Expenditures	$ 4,190,241	$ 4,546,208	$ 4,624,058	$ 5,053,917	$ 5,064,086	**$ 5,145,667**	1.82%
Total Funded FTEs	43.00	45.00	46.00	46.00	46.00	46.00	



Other Key Service Indicators	FY2012	FY2013	FY2014	FY2015	FY2015	FY2016
Payroll registers processed	309	304	281	330	325	**330**
W2s produced and reconciled	4,152	4,170	4,252	4,200	4,325	**4,340**
Accounts payable batches processed	662	643	703	680	660	**680**
Journal entries processed	2,631	2,815	2,740	2,830	2,815	**2,830**
Financial reports processed	1,500	1,575	1,595	1,600	1,620	**1,620**
Addresses maintained by GIS	33,276	33,987	34,048	35,359	34,150	**34,300**
GIS map components	2,138,158	2,188,206	2,238,626	2,276,609	2,283,399	**2,306,690**
Computer work orders	3,721	3,566	3,427	3,900	3,500	**3,500**
Phone lines	**	1,278	1,204	1,278	1,200	**1,200**
Phone calls	**	1,726,825	1,502,541	1,706,000	1,550,000	**1,600,000**
Positions advertised	50	85	87	85	85	**85**
Jobs classified, reviewed & surveyed	8	7	14	7	267	**10**
Changes to health insurance enrollments	301	301	340	350	350	**350**
Employees trained	784	765	950	765	1,600	**950**
Certificate of Achievement for Excellence in	27	28	29	30	30	**31**
Distinguished Budget Presentation Awards	8	9	10	11	11	**12**
Budget entries	299	325	315	300	300	**300**
Mandated financial and budget reports	15	15	15	15	15	**15**
Fund/agency accounts reviewed and analyzed	116	112	112	112	112	**112**
Accounts payable payments	7,172	7,124	6,295	7,500	7,000	**7,000**
Credit card transactions processed	9,729	10,349	10,858	10,500	10,500	**10,500**
Accounts receivable bills generated	1,150	1,173	1,192	1,150	1,200	**1,200**
Outgoing US mail	133,158	129,743	127,879	130,100	130,000	**130,000**
Paychecks processed	30,863	29,613	30,982	29,000	30,000	**30,000**
Sewer customers served	19,930	20,269	20,546	20,817	20,887	**21,018**
Trash customers served	16,664	16,712	16,717	16,725	16,720	**16,735**
Purchase orders	2,886	2,668	2,668	3,000	3,000	**3,000**
Credit card transactions	20,134	20,914	20,914	21,000	21,000	**21,000**
Average lead time (days)	4	5	4	5	4	**5**
Workers compensation claims	109	98	86	105	88	**90**
Vehicle/property liability claims	105	88	110	95	80	**90**

** Telecommunications has been transferred from General Services to the Computer Support Division

Financial & Management Services

Office of the Controller - Activity #50119

Mission

Provides high quality services in an efficient and effective manner by providing quality leadership and oversight to the divisions of Purchasing, Budget & Financial Reporting and Fiscal Accounting Services.

Goals

- To ensure the County receives and maintains a high credit rating from the bond rating agencies.
- Ensure effective internal controls are in place and perform continuous monitoring to ensure compliance with laws and regulations.
- Ensure financial compliance with accounting and auditing standards.

Implementation Strategies

- Provide effective leadership and management over the activities identified above by providing continuous communication and guidance.
- Continue to promote communication and sharing of resources and information between divisions, departments and other governmental units.
- Receive adequate training and education to stay current on budgeting, accounting and auditing best practices.
- Provide recommendations for the annual operating budget and the ten-year Capital Improvements Program, within the guidelines adopted by the Board of Supervisors and prepare a budget document that will qualify for the Distinguished Budget Presentation Award given by the Government Finance Officers Association.
- Prepare the County's Comprehensive Annual Financial Report (CAFR) to meet the requirements to qualify for a Certificate of Achievement for Excellence in Financial Reporting given by the Government Finance Officers Association.

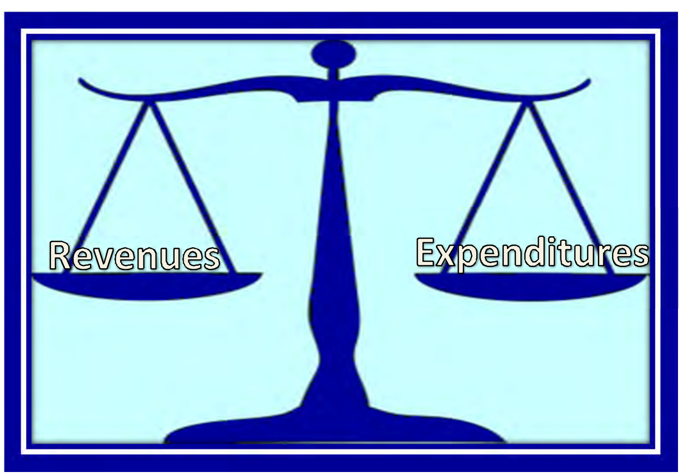
Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment offset by decreases due to turnover and a rate reduction in group life insurance.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 43,551	$ 88,835	$ 187,264	$ 198,930	$ 198,930	**$ 186,273**
Contractual Services	18,611	4,292	4,889	4,300	4,120	**3,120**
Internal Services	6,942	7,931	46	225	225	**751**
Other Charges	505	1,436	3,352	3,500	3,850	**4,125**
Materials & Supplies	930	4,387	1,492	3,000	2,689	**2,500**
Leases & Rents	2,688	2,688	-	3,000	3,288	**3,450**
Capital Outlay	-	6,741	-	1,600	1,453	**-**
Total Expenditures	$ 73,227	$ 116,310	$ 197,043	$ 214,555	$ 214,555	**$ 200,219**
Funded FTEs						
Management	-	1.00	1.00	1.00	1.00	**1.00**
Admin/Clerical	1.00	1.00	1.00	1.00	1.00	**1.00**
Total Funded FTEs	1.00	2.00	2.00	2.00	2.00	**2.00**

IT'S A FACT:

In compliance with the Code of Virginia, York County's policy is to adopt a balanced budget, where revenues equal expenditures.



Financial & Management Services

Computer Support Services - Activity #50121

Mission

Provide the technology to support the efficient operation of County government and to make government information accessible to its residents.

Goals

- Coordinate the development of the Countywide Geographic Information System (GIS), which provides an automated mapping, land records, and geographic-data system for the storage, retrieval, and analysis of geo-based information.
- Maintain and operate the County's centralized computer system (IBM I-Series).
- Provide computing support necessary for all financial functions to Fiscal Accounting Services, School Board, Colonial Behavioral Health, Purchasing, and Social Services.
- Administer and operate the County's wide-area network electronically connecting all departments, fire stations, School Board Office, Constitutional offices, County Administration and Courts
- Assist in the identification, testing, procurement, and disposition of all computer software and software licenses throughout County government; perform strategic planning of County technology needs in support of future programs and services.
- Provide quality equipment and effective maintenance program to ensure mission accomplishment and excellent customer service and to protect County resources.
- Make County information electronically available to its residents.
- Maintain the hardware, software, and telecommunications links required for the County's website; coordinate and chair the website development team ensuring timely updates of information, as well as, a consistent web page layout.
- Award all Capital Improvement Program projects in year of appropriation, complete projects within budget and on schedule, and financially close all projects within 120 days of taking occupancy.

Implementation Strategies

- Continue to expand the use of document imaging to reap greater efficiencies.
- Reduce the number of servers and increase reliability by maintaining a virtual server environment and combining multiple server applications on a single piece of hardware.
- Make greater use of in-house and contract audit initiatives to develop telephone system upgrade/replacement plans based on cost-effective industry standards and life-cycle replacement strategies.
- Use a balance of contract repair and in-house work to optimize customer support and perform critical preventive maintenance tasks.
- Invest in employee training to sustain and improve Network and telephone service.

Budget Comments - FY2016

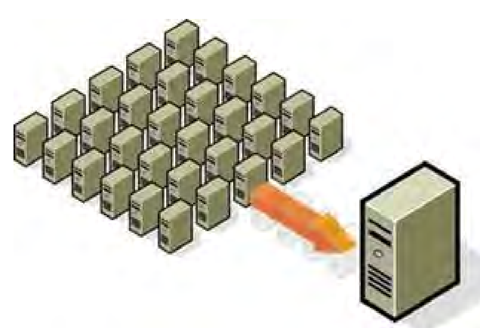
Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Capital funding is programmed for the routine replacement of computers and printers.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 1,194,307	$ 1,346,807	$ 1,360,738	$ 1,431,140	$ 1,433,107	**$ 1,431,317**
Contractual Services	130,247	202,305	182,652	182,874	182,874	**176,400**
Internal Services	7,169	9,010	12,117	13,602	13,602	**13,979**
Other Charges	177,478	287,150	289,470	284,385	284,379	**284,625**
Materials & Supplies	17,752	17,921	15,547	18,400	18,531	**17,000**
Leases & Rents	90	90	90	-	-	**-**
Capital Outlay	72,127	32,098	8,952	103,410	103,410	**122,545**
Total Expenditures	$ 1,599,170	$ 1,895,381	$ 1,869,566	$ 2,033,811	$ 2,035,903	**$ 2,045,866**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	13.50	14.50	14.50	14.50	14.50	**14.50**
Admin/Clerical	1.00	1.00	1.00	1.00	1.00	**1.00**
Total Funded FTEs	15.50	16.50	16.50	16.50	16.50	**16.50**

IT'S A FACT:

Over the past 5 years, Computer Support Services has reduced the number of physical servers by 85%

These reductions have occurred through the expanded use of Virtual Server and Dark Fiber technologies.



Financial & Management Services

Human Resources - Activity #50122

Mission

Ensure that the administration of employee recruitment, benefits, classification plan and personnel policies and procedures are done in an effective and efficient manner; and to continue the training of personnel to ensure growth and development in our workforce and continue positive employee relations.

Goals

- Develop and maintain the County's personnel policies and procedures.
- Enhance communications pertaining to new and current benefit programs.
- Administer the compensation plan, benefits (retirement, health insurance, deferred compensation, life insurance), safety, and drug and alcohol testing programs for the County.
  Assist departments, agencies, and Constitutional Officers with policy issues.
- Create a more efficient hiring method that is convient for our new employees and their supervisors.
- Target specific training needs and implement a well-rounded training plan that will help employee growth and development.

Implementation Strategies

- Accessibility of more on-line procedures and applications.
- Hire qualified individuals in a timely manner through use of applicant tracking system.
- Develop and maintain competitive compensation and benefit programs to attract and retain employees.
- Expansion of online recruitment to include on-boarding process and background screenings.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. The increase in capital outlay is due to software upgrades and the routine replacement of a computer.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 473,993	$ 467,786	$ 478,833	$ 501,414	$ 501,414	**$ 503,768**
Contractual Services	31,601	35,153	39,213	42,265	42,124	**42,605**
Internal Services	623	396	734	932	932	**2,353**
Other Charges	35,759	30,587	33,075	34,000	34,077	**34,150**
Materials & Supplies	2,517	2,833	5,304	4,150	4,291	**4,150**
Capital Outlay	-	12,907	3,041	-	-	**20,740**
Total Expenditures	$ 544,493	$ 549,662	$ 560,200	$ 582,761	$ 582,838	**$ 607,766**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	4.00	4.00	4.00	4.00	4.00	**4.00**
Admin/Clerical	0.50	0.50	0.50	0.50	0.50	**0.50**
Total Funded FTEs	5.50	5.50	5.50	5.50	5.50	**5.50**

IT'S A FACT:

We have implemented a new hire process called Online Onboarding. This new system reduces the time it takes to process in a new employee on their first day.

Another great feature is that all new hires processed through this Onboarding portal will be able to return to their completed profile at any time to review policies, obtain information, print copies of forms, etc.

Financial & Management Services

Budget & Financial Reporting - Activity #50124

Mission

Gather, prepare and distribute timely, accurate and reliable information to enable the Board of Supervisors, management, creditors and investors to make informed budgetary and financial decisions.

Goals

- Budgeting - Provide information to allow for informed decisions concerning the allocation of available resources to deliver goods and services to meet demands of the County residents in an efficient and effective manner.
- Financial Reporting - Provide financial information to meet the needs and legal requirements of management, financial institutions and residents in an efficient and effective manner.

Implementation Strategies

- Assist with the preparation of the annual operating budget within the guidelines adopted by the Board of Supervisors and to qualify for a Distinguished Budget Presentation Award given by the Government Finance Officers Association.
- Assist with the preparation of the County's Comprehensive Annual Financial Report (CAFR) to meet the requirements to qualify for a Certificate of Achievement for Excellence in Financial Reporting given by the Government Finance Officers Association.
- Continue to implement new standards issued by the Government Accounting Standards Board to be in conformity with accounting principles generally accepted in the United States of America and to enhance the understandability and usefulness of the County's financial reports.
- In addition to the budget and CAFR, the division also prepares the following reports: E911 Wireless True-up report, APA Transmittal report, DEQ financial assurance package, Nationally Recognized Municipal Securities Information Repository (for outstanding debt), the USDA Farmer's Home report, Library report, Cost Allocation Plan, OPEB actuarial valuation, Certificate of No Default letters for the 2005 and 2010 Sewer bonds and the VRA lease revenue bonds, and Comprehensive Service Act monthly reports.
- Coordinate and prepare for the annual financial audit of the County, School Division, EDA and Marquis CDA, including but not limited to preparing year-end adjustments, preparing financial schedules, closing of funds, and the review of schedules prepared by Fiscal Accounting Services, the Treasurer's Office, other departments and component units.
- Monitor debt covenant compliance and payments of debt service; prepare monthly sales, lodging and meals tax analysis; reconcile monthly financial reports with management company for Riverwalk Landing tenant operations; prepare 90 day vacancy report; prepare actual revenue year-to-date comparison report; prepare monthly financial reports for the EDA; prepare and submit incremental tax collections reports for the Marquis CDA; reconcile State and federal receipts with quarterly State disbursement report; reconcile receipts from Compensation Board for Constitutional Officers; prepare adjusting journal entries for account code corrections; review purchase orders and p-card transactions for budget availability and proper coding; prepare budget transfers for departments; prepare budget adjustments to appropriate funds for grants, donations, and other programs; monitor the budget throughout the year and recommend adjustments as needed.
- Maintain County capital asset records, including equipment, buildings, land, improvements and infrastructure. Account for additions, deletions and transfers of assets; calculate valuation and depreciation and reconcile capital asset records and schedules. Perform physical inventories of assets.

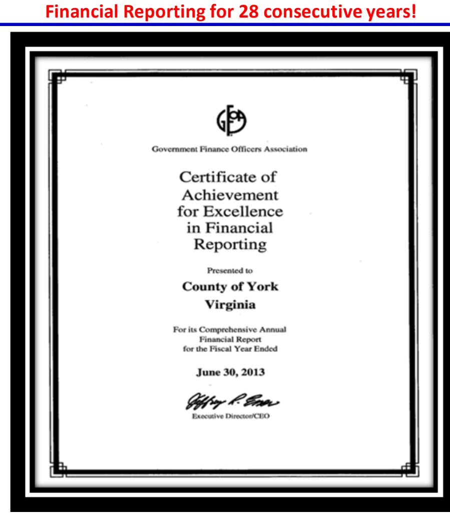
Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Capital funding is programmed for the routine replacement of a computer.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditure By Category						
Personnel Services	$ 428,122	$ 393,463	$ 391,525	$ 487,349	$ 487,349	**$ 480,254**
Contractual Services	776	860	534	1,920	1,920	**2,560**
Internal Services	3,428	4,010	2,646	3,340	3,340	**3,679**
Other Charges	4,062	4,035	3,832	4,615	4,669	**5,005**
Materials & Supplies	6,603	7,339	6,938	5,285	5,362	**4,985**
Capital Outlay	-	3,174	14,209	7,500	7,369	**1,500**
Total Expenditures	$ 442,991	$ 412,881	$ 419,684	$ 510,009	$ 510,009	**$ 497,983**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	4.00	4.00	5.00	5.00	5.00	**5.00**
Total Funded FTEs	5.00	5.00	6.00	6.00	6.00	**6.00**

York has received the GFOA's Distinguished Budget Award for 11 consecutive years!

York has received the GFOA's Certificate of Excellence in Financial Reporting for 28 consecutive years!



Financial & Management Services

Fiscal Accounting Services - Activity #50125

Mission

Support County Departments' delivery of services through the timely and accurate processing of payroll and vendor payments, recordation of financial transactions, billing of charges for utility and other services, mail services, grants financial management, and management of insurance issues and risk.

Goals

- To promote accountability, innovation and excellence in providing services to internal and external customers.
- To balance the benefits and the costs of providing services to customers.
- To provide efficient and effective billing services to our sewer maintenance and solid waste customers.
- To maximize federal and state monetary assistance with natural or man-made disasters to help protect the physical and environmental heritage of the County.

Implementation Strategies

- To develop and implement additional e-government services.
- To ensure that all payments made to vendors and employees are timely and accurate.
- To maintain financial data and provide timely and accurate financial information as needed and requested.
- To use our safety program to reinforce departmental awareness of and responsibility for injury and accident costs and consequences.
- To minimize risk exposures, protect physical assets, and reduce the cost of risk without impeding departments' capabilities to deliver services.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. There is no funding provided for a vacant .50 Senior Mail Distribution Clerk, for the fifth consecutive year. Capital funding is programmed for the routine replacement of computers.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 590,340	$ 659,056	$ 647,677	$ 700,930	$ 700,930	**$ 698,132**
Contractual Services	3,592	3,212	4,924	5,075	5,103	**5,500**
Internal Services	16,920	20,989	21,120	26,528	26,528	**28,066**
Other Charges	7,144	8,442	7,533	11,275	11,275	**10,220**
Materials & Supplies	5,507	4,902	4,711	5,645	5,617	**5,800**
Capital Outlay	4,712	6,274	6,330	4,400	4,400	**3,000**
Total Expenditures	$ 628,215	$ 702,875	$ 692,295	$ 753,853	$ 753,853	**$ 750,718**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	9.00	9.00	9.00	9.00	9.00	**9.00**
Admin/Clerical	1.00	1.00	1.00	1.00	1.00	**1.00**
Total Funded FTEs	11.00	11.00	11.00	11.00	11.00	**11.00**

IT'S A FACT:

Utility Billing serves over 16,600 trash customers and over 20,600 sewer customers.
That's 1,000 more trash customers and 3,500 more sewer customers than we had 10 years ago!

Financial & Management Services

Central Purchasing - Activity #50129

Mission

Provide procurement of goods and services for all offices, agencies, and boards within York County and York County School Division to realize cost savings from consolidation of purchasing actions for both organizations, and to standardize procedures so as to achieve County-wide consistency in procurement policy and vendor/supplier relations.

Goals

- Procure goods and services in the most efficient and timely manner, while at the most economical cost to the County.
- Provide for the effective disposal of surplus County property.

Implementation Strategies

- Continue implementation of Electronic Commerce approach to procurement functions both externally and internally. Evaluate BAI platform for purchase requisitions.
- Provide services during regular business days for procurement functions and on an "as needed" basis for surplus property.
- Efficiently processing all regular requisitions follows: Under $1,500, Same day; $1,500 - $5,000, 10 days; $5,000 - $15,000 25 days; $15,000 - $30,000, 45 days; Over $30,000, 60 days.
- Continue "Outreach" efforts to local vendor community and Disadvantaged and Minority Business Enterprises (DMBE) in accordance with the Governor's Executive Order.
- Continue electronic archiving of purchasing transactions to include purchase orders, requisitions, and formal bids.
- Continue to promote to staff the use of electronic medium as the preferred method of "filing" to help eliminate physical files.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Capital funding reflects the routine replacement of computers.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 380,811	$ 394,673	$ 403,189	$ 416,774	$ 416,774	**$ 426,540**
Contractual Services	1,063	2,627	1,765	3,200	3,265	**2,300**
Internal Services	1,189	1,044	1,559	1,615	1,615	**1,567**
Other Charges	4,256	3,075	4,493	4,650	4,650	**4,300**
Materials & Supplies	1,872	2,480	1,832	2,245	2,180	**4,000**
Capital Outlay	3,248	1,179	2,474	400	400	**3,000**
Total Expenditures	$ 392,439	$ 405,078	$ 415,312	$ 428,884	$ 428,884	**$ 441,707**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	3.00	3.00	3.00	3.00	3.00	**3.00**
Admin/Clerical	1.00	1.00	1.00	1.00	1.00	**1.00**
Total Funded FTEs	5.00	5.00	5.00	5.00	5.00	**5.00**

IT'S A FACT:

York County has been a member of VAGP, the largest chapter of the National Institute of Governmental Purchasing, since the early 1980's.

FINANCIAL & MANAGEMENT SERVICES

CENTRAL ADMINISTRATIVE SERVICES

This activity accumulates certain costs relating to common services within the County. Expenditures that are specific, identifiable and quantifiable are charged to the user departments. These services include postage, central stores, AS400 mainframe and imaging system charges.

Budget Comments - FY2016

Addition of internal services reflect a reallocation of software licenses. Contractual services reflect an increase in maintenance service contracts. Additional capital funding has been provided for the purchase of financial software.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 50,366	$ -	$ -	$ -	$ -	**$ -**
Internal Services	-	-	-	-	-	**5,506**
Contractual Services	126,569	128,537	107,133	127,594	127,594	**182,236**
Other Charges	80,000	71,616	82,502	87,990	87,990	**88,060**
Materials & Supplies	12,975	15,565	12,306	25,386	25,386	**25,910**
Leases & Rentals	14,484	14,172	13,932	14,240	14,240	**14,390**
Capital Outlay	-	1,561	4,958	21,500	21,500	**27,500**
Chargeouts	(146,623)	(153,828)	(131,147)	(152,530)	(152,530)	**(160,421)**
Total Expenditures	$ 137,771	$ 77,623	$ 89,684	$ 124,180	$ 124,180	**$ 183,181**

Financial & Management Services
Central Insurance - Activity #50146

Mission

Provides management of the property, casualty, liability, and workers' compensation insurance programs for General County and Public Safety operations.

Goals

- In accordance with BOS Goal 5: to ensure that the County has adequate insurance coverage at a reasonable cost, and to identify and analyze risk exposures and determine, prioritize and implement appropriate risk control or elimination measures.

Implementation Strategies

- To review adequacy of insurance coverage for protection of assets and for liability exposures.
- To continue our county-wide safety program involving employees at all levels.
- To encourage employees on workers' compensation leave to return to work as soon as possible; to encourage use of the County's light duty work program.

Budget Comments - FY2016

An increase in funding is programmed for coverage based on higher property values and insurance premiums.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Contractual Services	$ 9,120	$ 8,664	$ 8,664	$ 8,665	$ 8,665	**$ 8,665**
Other Charges	362,815	377,734	371,610	397,199	397,199	**409,562**
Grants & Donations	-	-	-	-	8,000	**-**
Total Expenditures	$ 371,935	$ 386,398	$ 380,274	$ 405,864	$ 413,864	**$ 418,227**

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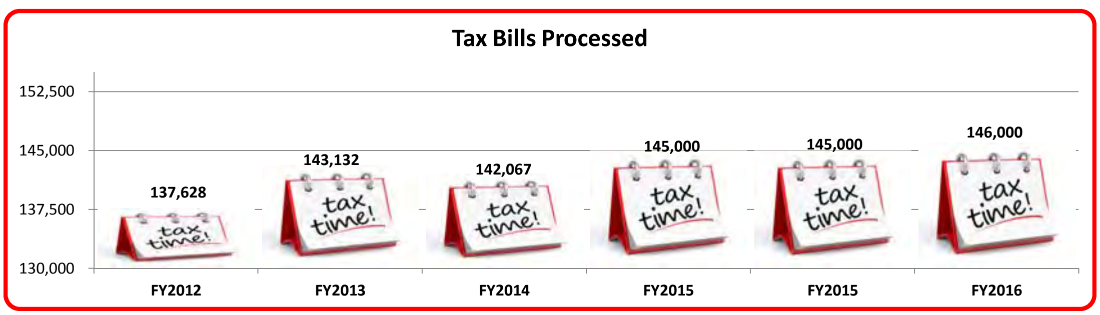
Commissioner of the Revenue
Treasurer

120 Alexander Hamilton Boulevard
Yorktown, Virginia 23690
Telephone (757) 890-3383 (COR) & (757) 890-3420 (Treas)
Hours of Operation: Monday - Friday 8:15am - 5:00pm

The Commissioner of the Revenue and the Treasurer are elected officials. The Commissioner of the Revenue is responsible for accurately identifying & assessing all sources of revenue to which the County is entitled by law, which is the basis for the Treasurer's tax bill mailings. The Treasurer is responsible for collecting, depositing, and investing all of the County's local, state and federal revenue. Also, the Treasurer collects and remits revenue to the Commonwealth of Virginia for Estimated State Tax, State Income Tax and other fees. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 1,404,861	$ 1,487,226	$ 1,492,409	$ 1,609,794	$ 1,609,794	**$ 1,618,864**	77.57%
Permits, Fees, Fines	728	4,850	2,413	-	-	**-**	0.00%
Charges for Services	256	279	245	300	300	**300**	0.01%
Miscellaneous	127,981	114,327	114,416	110,000	110,000	**114,000**	5.46%
State Compensation Board	326,042	327,512	346,214	346,755	346,755	**353,947**	16.96%
Total Funding Sources	$ 1,859,868	$ 1,934,194	$ 1,955,697	$ 2,066,849	$ 2,066,849	**$ 2,087,111**	100.00%

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% Change Original 2015/ Adopted 2016
Expenditure by Activity							
Commissioner of the Revenue	$ 1,004,596	$ 1,056,851	$ 1,063,923	$ 1,134,668	$ 1,134,668	**$ 1,161,857**	2.40%
Treasurer	855,272	877,343	891,774	932,181	932,181	**925,254**	-0.74%
Total Expenditures	$ 1,859,868	$ 1,934,194	$ 1,955,697	$ 2,066,849	$ 2,066,849	**$ 2,087,111**	0.98%
Expenditure by Category							
Personnel Services	$ 1,593,894	$ 1,668,817	$ 1,694,602	$ 1,789,573	$ 1,789,573	**$ 1,804,212**	0.82%
Contractual Services	116,749	88,528	95,269	111,150	111,399	**113,990**	2.56%
Internal Services	38,363	44,927	29,059	40,091	40,091	**41,472**	3.44%
Other Charges	91,629	87,003	83,105	93,980	93,731	**93,727**	-0.27%
Materials & Supplies	11,106	16,706	14,387	19,455	20,097	**20,660**	6.19%
Leases & Rentals	1,980	1,848	-	-	-	**-**	0.00%
Capital Outlay	6,147	26,365	39,275	12,600	11,958	**13,050**	3.57%
Total Expenditures	$ 1,859,868	$ 1,934,194	$ 1,955,697	$ 2,066,849	$ 2,066,849	**$ 2,087,111**	0.98%
Total Funded FTEs	29.25	29.25	29.25	29.25	29.25	29.25	



Other Key Service Indicators						
Personal property, real estate, business license & excise tax assessments*	127,777	126,285	124,609	127,500	125,730	**126,865**
Vehicle registration fees assessed*	75,393	74,812	77,849	76,000	79,000	**81,000**
Tax relief for elderly and/or disabled applications*	811	853	813	890	825	**850**
Vehicle registrations processed	80,694	75,393	77,849	75,855	79,000	**81,000**
Dog tags issued	8,543	9,210	8,319	9,200	9,200	**9,500**
Utility payments processed	123,451	124,845	128,415	124,800	130,000	**130,000**
Delinquent notices processed	28,995	20,914	22,598	21,000	22,000	**23,000**

* Commissioner of Revenue data is on a calendar year basis.

Commissioner of the Revenue & Treasurer

Commissioner of the Revenue - Activity #50126

Mission

Accurately identify and assess all sources of revenue to which the County is entitled by law, and to provide friendly, equitable, and efficient service to taxpayers.

Goals

- Provide services from the Real Estate (RE) section, which performs technical and legal research; deed transfers; assigns map numbers based on recorded plats; prepares the annual RE tax book; administers the Tax Relief for the Elderly & Disabled programs; assesses roll back tax, in accordance with the Land Use Ordinance; prepares the Public Service (PS) Corporation book, and all subsequent correction of assessments to both RE and PS; prepares the annual Community Development Authority special assessment; and is responsible for the annual assessment of Bank Franchise tax.
- Provide services from the Personal Property (PP) and Income Tax section, which compiles information; conducts technical and legal research, performs tax assessments; audits and prepares the annual & supplemental PP tax books; assesses annual vehicle registration fees; prepares all adjustments for assessment prorations; maintains the vehicle records reported weekly by electronic download by DMV; prepares the PP Tax Returns to be filed by taxpayers and businesses to annually report taxable tangible PP; reviews, corresponds and assesses business personal property tax on equipment, machinery and tools; ensures fair and equitable administration of Personal Property Tax Relief (PPTR), including the requirements enacted by the 2005 General Assembly. Reviews, transmits payments, corresponds, processes both electronically and by mail; and reports to Dept. of Taxation the locally filed State Income Tax returns; verifies & certifies quarterly reports of vehicle daily rental tax from VA Tax Dept. and mobile home sales taxes collected by DMV and submitted to the locality.
- Provide services from the Business License Section, which performs technical and legal research; compiles information; performs audits on the various business taxes; responsible for collection and maintenance of the annual business license renewals; monthly collection of Meals Tax & Transient Occupancy Taxes; additional $2.00 room tax; quarterly collection of Short-Term Rental Tax; track and report monthly payments and allocation of state sales tax and all taxes paid by the businesses encompassed by the County's Community Development Authority accounts; conducts weekly field visits for discovery and compliance; auditor tracks legislation that may affect this office or the County; comparison & audit of monthly State Sales payments with reported business license gross receipts; and, in some cases partners with the VA Dept. of Taxation for state sales tax audits.
- Increase taxpayer awareness of tax relief options for taxpayers who are age 65 and over, permanently and totally disabled, or qualifying Disabled American Veterans & surviving spouses of military servicemembers killed in action.
- Continue to expand and promote on-line application and renewal services offered to the taxpayers through BAI.NET and web-based forms for on-line filing and payment of taxes administered by this office.

Implementation Strategies

- Continued audit of various business accounts, State Sales Tax reports, and Land Sales records to ensure County is receiving all possible revenues as entitled. Maintain partnership with the Dept. of Taxation concerning audit of State Sales Tax for the benefit of both the County and the Commonwealth. Continued physical presence 'in the field' by Business Tax Compliance Officer for discovery of new revenues.
- Expanded mailings for potentially qualifying 'tax relief' applicants by cross matching Real Estate, Personal Property and State Income Tax modules information.
- Continued development and implementation of a BAI AS400 "Events" and "Compliance" modules to organize and track miscellaneous business tax discoveries, follow up action, and revenues generated, develop process for discovery of internet based businesses with York County physical presence, and enhance BL application processes within COR & other County divisions.
- Continued promotion of on-line filing, renewal and payment of Business License and various Consumer Taxes, as well as FAQ section, and on-line filing and communications through office website.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Capital funding is programmed for the routine replacement of computers.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 927,610	$ 974,386	$ 995,448	$ 1,046,327	$ 1,046,327	**$ 1,070,778**
Contractual Services	15,180	14,439	12,797	18,150	18,399	**20,765**
Internal Services	23,051	26,013	16,847	24,126	24,126	**24,127**
Other Charges	25,616	21,745	19,682	25,110	24,861	**25,077**
Materials & Supplies	6,416	7,797	8,189	11,955	11,955	**11,560**
Leases & Rentals	1,980	1,848	-	-	-	**-**
Capital Outlay	4,743	10,623	10,960	9,000	9,000	**9,550**
Total Expenditures	$ 1,004,596	$ 1,056,851	$ 1,063,923	$ 1,134,668	$ 1,134,668	**$ 1,161,857**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	7.00	7.00	7.00	7.00	7.00	**7.00**
Admin/Clerical	9.25	9.25	9.25	9.25	9.25	**9.25**
Total Funded FTEs	17.25	17.25	17.25	17.25	17.25	**17.25**

IT'S A FACT:

In Fiscal Year 2014, the office of the Commissioner of Revenue:

- Received from VA Dept of Motor Vehicles alone information on nearly 14,000 new vehicle purchases and 12,000 vehicle dispositions.
- Reviewed nearly 800 applications for Real Estate Tax Relief to the Elderly and/or Disabled, or Disabled American Veterans and awarded approximately $818,180 in tax relief.
- Handled a telephone call volume of over 51,000 calls.

Commissioner of the Revenue & Treasurer

Treasurer - Activity #50127

Mission

Dedicated to serving the residents of York County, being sensitive to their needs, and maintaining a commitment to provide professional, courteous service that exceeds their expectations.

Goals

- Collect and properly account for all federal, state and local revenue due to the County.
- Exercise timely and effective collection measures to achieve maximum payment percentages.
- Maintain prudent cash management and investment practices.
- Develop, implement and market additional e-government services.
- Communicate effectively with residents.
- Communicate effectively with other county departments and agencies.
- Provide services for Administration (auditing, delinquent collection, investment, preparing and making deposits, pro-ration refunds, printing & signing payroll and accounts payable checks, balancing daily cash report, researching accounts, record management, preparing reports and end of month account reconciliation) and Collection (receives and posts payments, responds to telephone inquiries, interacts with residents and other departments; and provides support for delinquent collections).

Implementation Strategies

- Go Green Initiative: Identify and implement additional inter-department options for LaserFiche imaging and indexing.
- Implement BAI enhanced services: LegaSuite additional features for efficiency.
- Offer annual resident workshop & quarterly web commercials related to Treasurer's Office services.
- Actively market established eGovernment options: Autodraft Plan for tax payments; Smart Pay Program for utility payments; eBill Program for personal property and real estate taxes; online Dog Tag purchase.
- Continue to evaluate services and office processes.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Operating increases are programmed for imaging system charges, materials & supplies, and capital outlay - security equipment. Operating decreases are programmed for contractual services and computer replacements.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 666,284	$ 694,431	$ 699,154	$ 743,246	$ 743,246	**$ 733,434**
Contractual Services	101,569	74,089	82,472	93,000	93,000	**93,225**
Internal Services	15,312	18,914	12,212	15,965	15,965	**17,345**
Other Charges	66,013	65,258	63,423	68,870	68,870	**68,650**
Materials & Supplies	4,690	8,909	6,198	7,500	8,142	**9,100**
Capital Outlay	1,404	15,742	28,315	3,600	2,958	**3,500**
Total Expenditures	$ 855,272	$ 877,343	$ 891,774	$ 932,181	$ 932,181	**$ 925,254**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	4.00	4.00	4.00	4.00	4.00	**4.00**
Admin/Clerical	7.00	7.00	7.00	7.00	7.00	**7.00**
Total Funded FTEs	12.00	12.00	12.00	12.00	12.00	**12.00**

IT'S A FACT:

The Treasurer's Office has received the Treasurer's Association of Virginia Award of Accreditation every year since 2001.

Real Estate Assessment

Real Estate Assessment - Activity #50128

Mission

Prepare a highly accurate database of real property assessment information to enable the fair and equitable distribution of the real property tax levied by the Board of Supervisors among those owning property in the County.

Goals

- To accurately and equitably assess the residential and commercial real estate within York County.
- To administer the Land Use Program.
- To track, evaluate and maintain the database for the Impact Aid Program.
- To collect, input and maintain the real property data in an accurate and timely manner.
- To provide real estate information to the taxpayers and real estate professionals.
- To assist other elements of the York County government in all real estate matters.
- To promote an openness of County government by adding detailed sales information to the division website.

Implementation Strategies

- Continue the property information update to the database.
- Provide property information more effectively by continuing to add information to the Real Estate Assessment website.
- Provide training and continued education for personnel to promote growth and development among staff.
- Continue study and consideration of replacing the current Equity Real Estate system.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. For the fourth consecutive year, there is no funding provided for a vacant appraiser position. Fiscal year 2016 is a reassessment year and funding for operations has been increased accordingly. Capital funding is programmed for the routine replacement of computers.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Funding Sources						
Local/State/Fed Non-Categorical	$ 501,226	$ 414,523	$ 496,258	$ 505,917	$ 505,917	**$ 561,666**
Charges for Services	1,265	-	-	-	-	-
State/Federal Aid & Grants	-	83	-	-	-	-
Total Funding Sources	$ 502,491	$ 414,606	$ 496,258	$ 505,917	$ 505,917	**$ 561,666**
Expenditures						
Personnel Services	$ 456,370	$ 393,604	$ 433,254	$ 475,227	$ 475,227	**$ 490,465**
Contractual Services	13,815	2,204	31,675	10,200	10,200	**36,300**
Internal Services	6,021	5,506	7,917	7,740	7,740	**7,901**
Other Charges	15,613	6,505	15,466	6,100	6,192	**19,400**
Materials & Supplies	5,298	2,897	2,995	3,450	3,358	**4,600**
Capital Outlay	4,981	3,890	4,951	3,200	3,200	**3,000**
Grants & Donations	393	-	-	-	-	**-**
Total Expenditures	$ 502,491	$ 414,606	$ 496,258	$ 505,917	$ 505,917	**$ 561,666**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	5.00	4.00	4.00	4.00	4.00	**4.00**
Admin/Clerical	2.00	2.00	2.00	2.00	2.00	**2.00**
Total Funded FTEs	8.00	7.00	7.00	7.00	7.00	**7.00**

IT'S A FACT:
The Real Estate Assessment Division assesses over 25,000 parcels biennually.

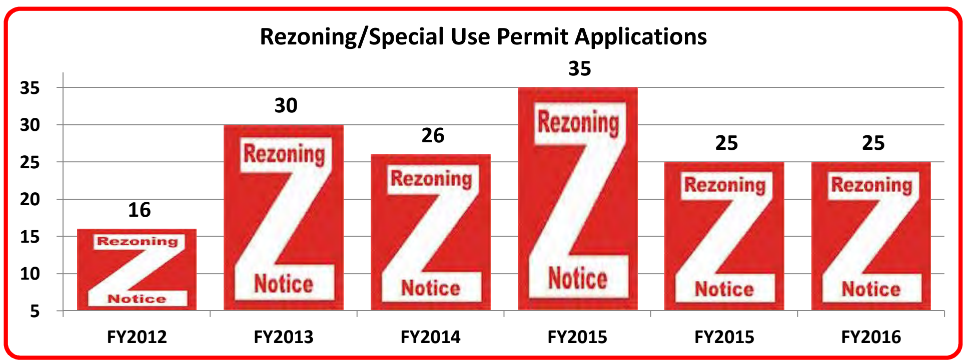
In FY2015, these assessed values made up 37.5% of the County's revenue source.

Planning

224 Ballard Street
Yorktown, Virginia 23690
Telephone (757) 890-3404
Hours of Operation: Monday - Friday 8:15am - 5:00pm

Planning provides professional services by evaluating and making recommendations on long-range planning and development issues that affect the community. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 452,406	$ 465,588	$ 489,398	$ 527,274	$ 527,274	**$ 528,119**	98.14%
Permits, Fees, Fines	10,803	9,849	13,704	10,000	10,000	**10,000**	1.86%
State/Federal Aid & Grants	-	705	-	-	-	**-**	0.00%
Total Funding Sources	$ 463,209	$ 476,142	$ 503,102	$ 537,274	$ 537,274	**$ 538,119**	100.00%
							% Change Original 2015/ Adopted 2016
Expenditure by Activity							
Planning	$ 443,948	$ 458,840	$ 485,165	$ 519,282	$ 519,282	**$ 516,207**	-0.59%
Planning Commission	19,261	17,302	17,937	17,992	17,992	**21,912**	21.79%
Total Expenditures	$ 463,209	$ 476,142	$ 503,102	$ 537,274	$ 537,274	**$ 538,119**	0.16%
Expenditure by Category							
Personnel Services	$ 387,546	$ 404,003	$ 427,824	$ 455,716	$ 455,716	**$ 457,050**	0.29%
Contractual Services	65,402	59,795	63,565	68,803	68,803	**67,674**	-1.64%
Internal Services	618	807	619	1,250	1,250	**1,250**	0.00%
Other Charges	5,777	5,242	5,684	5,800	5,800	**4,725**	-18.53%
Materials & Supplies	3,834	4,623	3,828	4,105	4,105	**4,570**	11.33%
Capital Outlay	-	1,672	1,582	1,600	1,600	**2,850**	78.13%
Grants & Donations	32	-	-	-	-	**-**	0.00%
Total Expenditures	$ 463,209	$ 476,142	$ 503,102	$ 537,274	$ 537,274	**$ 538,119**	0.16%
Total Funded FTEs	4.50	4.50	4.50	4.50	4.50	**4.50**	



Other Key Service Indicators						
Special Use Permit amendments/ Exceptions (BOS review only)	4	2	1	3	2	**3**
Traffic Impact Analyses reviewed	2	3	3	3	3	**3**
Zoning Certification/Interpretation/ Decision Letters	25	18	17	40	20	**20**

PLANNING

Planning

Planning - Activity #50811

Mission

To assist the community in defining and realizing a shared vision for the physical development of the County; to reduce the rate and severity of vehicle and pedestrian crashes on York County's transportation network; and to participate with neighboring jurisdictions in regional programs and projects that support and complement the County's own planning efforts.

Goals

- Promote harmonious relationships among the built environment, the natural environment, and those who inhabit them.
- Maintain an up-to-date Comprehensive Plan and Zoning Ordinance for the County as mandated by the *Code of Virginia.*
- Provide accurate and timely demographic and economic data and projections to staff and line agencies, boards, commissions, the School Division, and the general public.
- Provide staff services to the Board of Supervisors, Planning Commission, Transportation Safety Commission, Historic Triangle Bicycle Advisory Committee, Regional Issues Committee, Historic Yorktown Design Committee, School Division, County Administrator, and other staff and line agencies, boards, and commissions.
- Encourage safer motor vehicle operation as well as bicycle and pedestrian circulation, improve roadway design safety and strengthen laws to promote transportation safety.
- Fund the County's annual contribution to Hampton Roads Planning District Commission (HRPDC) and Transportation Planning Organization (HRTPO) and to special projects and programs undertaken by HRPDC/HRTPO.
- Undertake and fund regional studies, analyses, and projects.
- Participate in the Regional Issues Committee, Historic Triangle Bicycle Advisory Committee (HTBAC), Regional Planning Partnership, and other regional bodies/entities.

Implementation Strategies

- Review and process rezoning, use permit, planned development, special exception, and Yorktown Village Activity/Yorktown Historic District requests.
- Review and revise the Zoning Ordinance, Zoning Map, and Subdivision Ordinance as necessary to implement changes in land use designations and development policies resulting from the adoption of the updated Comprehensive Plan.
- Continuation of existing operations, including identification and analysis of traffic hazards and recommendation of legislative proposals to the Board of Supervisors.
- Continued membership and participation in the HRPDC, HRTPO, and HRTAC

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Capital funding was provided for the routine replacement of a computer and printer. A decrease in funding is programmed to the HRPDC.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 380,656	$ 395,391	$ 421,257	$ 447,104	$ 447,104	**$ 448,438**
Contractual Services	55,470	54,078	54,606	61,803	61,803	**55,674**
Internal Services	618	807	619	1,250	1,250	**1,250**
Other Charges	3,744	2,770	3,537	3,620	3,620	**3,625**
Materials & Supplies	3,428	4,122	3,564	3,905	3,905	**4,370**
Capital Outlay	-	1,672	1,582	1,600	1,600	**2,850**
Grants & Donations	32	-	-	-	-	**-**
Total Expenditures	$ 443,948	$ 458,840	$ 485,165	$ 519,282	$ 519,282	**$ 516,207**
Funded FTEs						
Management	1.50	1.50	1.50	1.50	1.50	**1.50**
Professional/Technical	3.00	3.00	3.00	3.00	3.00	**3.00**
Total Funded FTEs	4.50	4.50	4.50	4.50	4.50	**4.50**

The Virginia Chapter of the American Planning Association honored York County, James City County, and the City of Williamsburg with an "Outstanding Regional Planning Process Award" for the "Historic Triangle Coordinated Comprehensive Plan Review" conducted in 2012-2013.

PLANNING

PLANNING COMMISSION

Planning Commission - Activity #50812

Mission

Advises the Board of Supervisors on planning and development issues to ensure that growth and development are positive forces on the quality of life; fulfills statutory duties and responsibilities set forth in the state enabling legislation and the County Code; and facilitates community participation and public interest in plannin for York County.

Goals

- Review, conduct public hearings, and make recommendations to the Board on applications for rezoning, Special Use Permits, Planned Developments, and Special Exceptions.
- Develop and recommend programs and ordinances to implement the Comprehensive Plan elements.
- Develop and make recommendations for revision of the Comprehensive Plan elements as needed.

Implementation Strategies

- Participate in the review and revision of the Zoning Ordinance and other activities to implement the recommendations of the updated *Comprehensive Plan* .
- Review the draft Capital Improvements Program and certify its conformance with the Comprehensive Plan.

Budget Comments - FY2016

Funding reflects a 20% increase in advertising.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 6,890	$ 8,612	$ 6,567	$ 8,612	$ 8,612	**$ 8,612**
Contractual Services	9,932	5,717	8,959	7,000	7,000	**12,000**
Other Charges	2,033	2,472	2,147	2,180	2,180	**1,100**
Materials & Supplies	406	501	264	200	200	**200**
Total Expenditures	$ 19,261	$ 17,302	$ 17,937	$ 17,992	$ 17,992	**$ 21,912**

IT'S A FACT:

All seven Planning Commission members have successfully completed the Virginia Certified Planning Commissioners' Program, which is a comprehensive statewide training program administered by the Land Use Education Program at Virginia Tech that is designed to provide planning commissioners and decision makers with the legal and technical background needed to make sound, legally defensible planning and zoning decisions.

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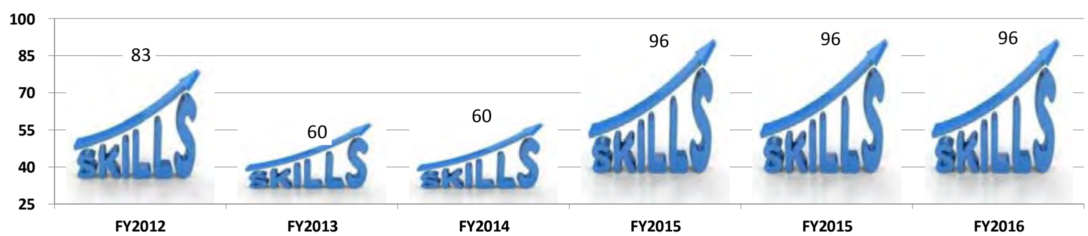
Economic Development

224 Ballard Street
Yorktown, Virginia 23690
Telephone (757) 890-3320
Hours of Operation: Monday - Friday 8:15am - 5:00pm

Economic Development provides support for the County and the region. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 681,187	$ 703,397	$ 719,792	$ 743,583	$ 743,583	**$ 689,233**	100.00%
Total Funding Sources	$ 681,187	$ 703,397	$ 719,792	$ 743,583	$ 743,583	**$ 689,233**	100.00%
							% Change Original 2015/ Adopted 2016
Expenditure by Activity							
Economic Development	$ 326,734	$ 327,394	$ 327,394	$ 327,394	$ 327,394	**$ 269,522**	-17.68%
Office of Economic Development	354,453	376,003	392,398	416,189	416,189	**419,711**	0.85%
Total Expenditures	$ 681,187	$ 703,397	$ 719,792	$ 743,583	$ 743,583	**$ 689,233**	-7.31%
Expenditure by Category							
Personnel	$ 307,047	$ 324,864	$ 337,417	$ 353,838	$ 353,838	**$ 359,300**	1.54%
Contractual Services	331,162	331,179	337,499	336,544	336,544	**278,922**	-17.12%
Internal Services	5,396	5,592	2,788	6,511	6,511	**6,331**	-2.76%
Other Charges	34,868	37,925	36,532	41,915	41,915	**43,030**	2.66%
Materials & Supplies	2,714	2,170	3,648	1,675	1,675	**1,650**	-1.49%
Capital Outlay	-	1,667	1,908	3,100	3,100	**-**	-100.00%
Total Expenditures	$ 681,187	$ 703,397	$ 719,792	$ 743,583	$ 743,583	**$ 689,233**	-7.31%
Total Funded FTEs	3.25	3.00	3.00	3.00	3.00	3.00	

York County Individuals Receiving Business Startup Information (through Peninsula Chamber of Commerce)



Other Key Service Indicators						
Economic Development Authority (EDA)						
Businesses recognized at Annual Occasion for Business & Industry	1	1	1	1	1	**1**
Hampton Roads Economic Development Alliance						
Per capita rate	$ 0.95	$ 0.95	$ 0.95	$ 0.95	$ 0.95	**$ 0.95**
Peninsula Council for Workforce Development						
Per capita rate	$ 0.51	$ 0.51	$ 0.51	$ 0.51	$ 0.51	**$ 0.51**
Peninsula Chamber of Commerce						
Businesses that attended seminars & workshops	187	230	160	230	175	**200**
Greater Williamsburg Chamber and Tourism Alliance						
York County members	250	250	250	-	250	**250**
York County Chamber of Commerce						
Businesses served	4,000	4000	4000	4,000	4000	**4,000**
Members served	213	250	250	*	*	*****
New commercial permit values	$ 13,503,721	$ 17,940,750	$ 13,859,142	$ 15,750,000	$ 15,000,000	**$ 16,750,000**
New commercial units	87	206	158	230	175	**200**
New jobs created (military not included)	(679)	339	(246)	300	250	**300**
* Data not available						

ECONOMIC DEVELOPMENT

Economic Development

Economic Development - Activity #50915

This activity provides support for the following programs:

Economic Development Authority (EDA): The EDA is an authority that was established under the Industrial Development and Revenue Bond Act - Code of Virginia. The EDA has the responsibility to promote industry and develop trade by inducing manufacturing, industrial and commercial enterprises to locate or to remain in the County.

Peninsula Council for Workforce Development: The mission is "the facilitation of a regional, business-driven workforce development system."

Peninsula Chamber of Commerce: The mission is "to promote the economic and business interest of the Virginia Peninsula." The Chamber works to advance the positive economic, industrial, professional, cultural and civic welfare of the cities of Hampton, Newport News and Poquoson and the counties of York and James City.

Greater Williamsburg Chamber and Tourism Alliance: The Alliance is business people united to enhance, promote, and serve the business community by providing the leadership needed to strengthen the community's economic base and quality of life. The Alliance seeks to increase tourism industry sales, tourism industry employment, and local tax revenues by conducting community-wide cooperative marketing programs that sell the Historic Triangle as a vacation and convention destination.

York County Chamber of Commerce: The vision is "to be a full and active business sector in a "Competitive Community." The goal is to improve its member's business growth opportunities by providing the services and support needed to prosper.

Budget Comments - FY2016

A reduction in funding has been programmed due to a reallocation of funding for the Greater Williamsburg Chamber and Tourism Alliance. A decrease has been programmed in the General Fund with a larger portion programmed in the Tourism Fund. The funding amount is based on a percentage of the lodging tax collected by the County.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Contractual Services	$ 326,734	$ 327,394	$ 327,394	$ 327,394	$ 327,394	**$ 269,522**
Total Expenditures	$ 326,734	$ 327,394	$ 327,394	$ 327,394	$ 327,394	**$ 269,522**

Economic Development

Office of Economic Development - Activity #50920

Mission

To increase the economic base by the aggressive recruitment, expansion and retention of businesses and industries, thus expanding the tax base and capital investment in the County and providing new, quality employment opportunities for its residents.

Goals

- Create a more commercially-driven tax base for the County by increasing the percentage of total taxes generated by the County's commercial, industrial and hospitality entities.
- Improve the County's business environment for new and existing businesses and strengthen the County's commitment to the expansion of commercial and industrial investment in the County.
- Develop and implement marketing strategies that will result in quality leads for new businesses in York County. Continue to maintain positive relationships with State and regional economic development organizations, site selection consultants, and commercial real estate entities that will result in sustained, qualified prospect referrals.

Implementation Strategies

- Maintain and grow public-private partnerships to develop and market targeted land tracts, including the Pottery, Virginia Power, and The Marquis properties. Explore opportunities to acquire light industrial property through the EDA.
- Continue to build and support an entrepreneurial ecosystem in the County/Region through investment in entities like the Triangle Business & Innovation Center and special events such as START! Peninsula.
- Work with business advocacy organizations, including the Virginia Peninsula Chamber of Commerce, Greater Williamsburg Chamber & Tourism Alliance, and the York County Chamber of Commerce, to recommend improvements to County processes, policies, and regulations, thus fostering a more supportive environment for business growth and development.
- Continue existing cooperative efforts with State and regional Economic Development organizations with respect to marketing missions, trade shows, and special events. Take proactive measures to ensure that York County is kept relevant in State and regional marketing staff's considerations when evaluating location options. Strengthen ties with the Historic Triangle localities to capitalize on the attractiveness of this sub-region. Initiate new efforts to generate prospect leads without assistance from outside organizations.
- Continue to identify and utilize new technology to market York County and remain competitive for new commercial investment. Examples include: Digital site selection tools, business email database & communication system, and custom website features.
- Continue enhancing the Business Retention & Expansion program. Efforts include increasing business visitations and outreach, developing new educational programs, and establishing a dialogue with existing York County businesses via programs like the new E3 Initiative.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 307,047	$ 324,864	$ 337,417	$ 353,838	$ 353,838	**$ 359,300**
Contractual Services	4,428	3,785	10,105	9,150	9,150	**9,400**
Internal Services	5,396	5,592	2,788	6,511	6,511	**6,331**
Other Charges	34,868	37,925	36,532	41,915	41,915	**43,030**
Materials & Supplies	2,714	2,170	3,648	1,675	1,675	**1,650**
Capital Outlay	-	1,667	1,908	3,100	3,100	**-**
Total Expenditures	$ 354,453	$ 376,003	$ 392,398	$ 416,189	$ 416,189	**$ 419,711**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	2.00	2.00	2.00	2.00	2.00	**2.00**
Admin/Clerical	0.25	-	-	-	-	**-**
Total Funded FTEs	3.25	3.00	3.00	3.00	3.00	**3.00**

IT'S A FACT:

2014 was highlighted by Enterprise Holdings (parent corporation for Enterprise, Alamo, & National Car Rentals) acquiring three vacant commercial buildings totaling 23,000 square feet and completing major renovations to each. The acquisition brought 90 high-paying jobs to the County and a boost for local hotels and restaurants, as Enterprise will utilize the former President's Park building as a statewide training center.

ENTERPRISEHOLDINGS.

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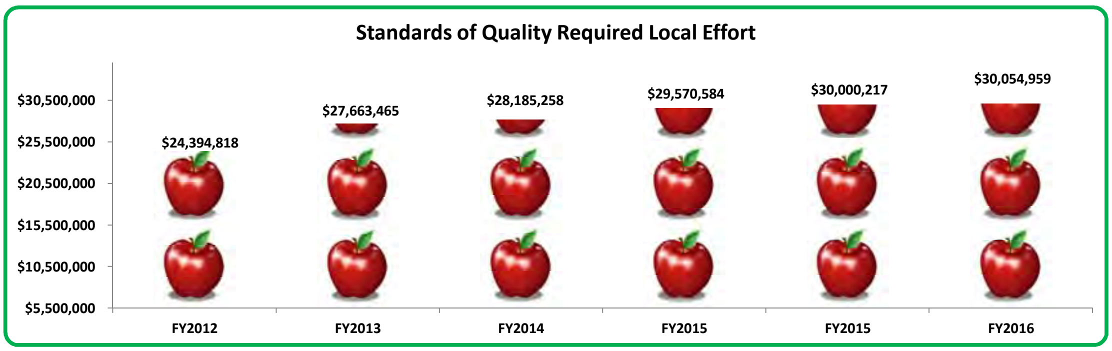
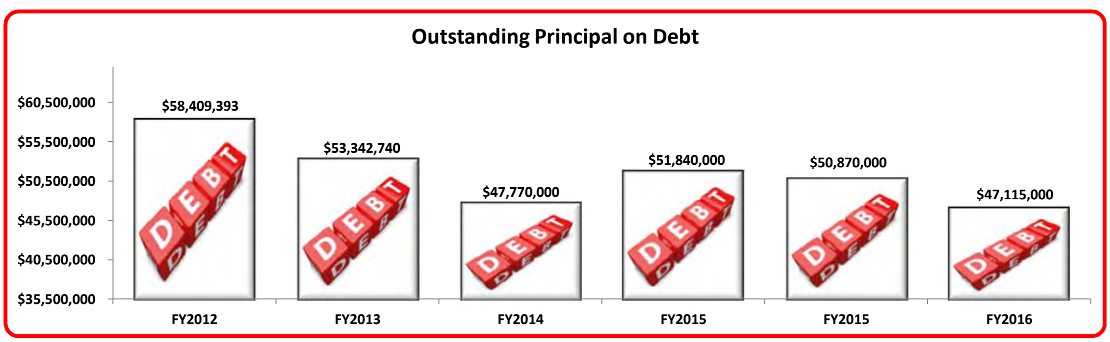
York County School Division

302 Dare Road
Yorktown, Virginia 23692
Telephone (757) 890-0300
Hours of Operation: Monday - Friday 8:15am - 5:00pm

The Board of Supervisors continues to strongly support quality public education for the County residents as stated in the following goal: Goal #4: Generate quality educational opportunities for all residents. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 50,166,003	$ 53,937,181	$ 55,076,031	$ 55,916,916	$ 55,916,916	**$ 54,804,205**	94.96%
Meals Tax	2,685,783	2,776,242	2,810,885	2,850,000	2,850,000	**2,907,000**	5.04%
Total Funding Sources	$ 52,851,786	$ 56,713,423	$ 57,886,916	$ 58,766,916	$ 58,766,916	**$ 57,711,205**	100.00%
							% Change Original 2015/ Adopted 2016
Expenditure by Activity							
School Ops & Capital/Debt Svc-Local	$ 52,851,786	$ 56,713,423	$ 57,886,916	$ 58,766,916	$ 58,766,916	**$ 57,711,205**	-1.80%
Total Expenditures	$ 52,851,786	$ 56,713,423	$ 57,886,916	$ 58,766,916	$ 58,766,916	**$ 57,711,205**	-1.80%
Expenditure by Category							
Transfers to Other Funds - Operations	$ 44,999,315	$ 48,860,951	$ 50,034,444	$ 50,914,444	$ 50,914,444	**$ 51,275,444**	0.71%
Transfers to Other Funds - Capital/Debt Service	7,852,471	7,852,472	7,852,472	7,852,472	7,852,472	**6,435,761**	-18.04%
Total Expenditures	$ 52,851,786	$ 56,713,423	$ 57,886,916	$ 58,766,916	$ 58,766,916	**$ 57,711,205**	-1.80%





Education

School Operations & Capital/Debt Service - Local - Activity #60601

Mission

The Board of Supervisors continues to strongly support quality public education for the County residents in accordance with its goals and objectives. This activity reflects the local support for school operations, maintenance projects, and debt service on funds borrowed for school capital projects.

Budget Comments - FY2016

Reduced funding is reflected in operations and capital/debt service on outstanding debt.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Transfers to Other Funds - Operations	$ 44,999,315	$ 48,860,951	$ 50,034,444	$ 50,914,444	$ 50,914,444	**$ 51,275,444**
Transfers to Other Funds - Capital/Debt Service	7,852,471	7,852,472	7,852,472	7,852,472	7,852,472	**6,435,761**
Total Expenditures	$ 52,851,786	$ 56,713,423	$ 57,886,916	$ 58,766,916	$ 58,766,916	**$ 57,711,205**

Goals of YCSD:

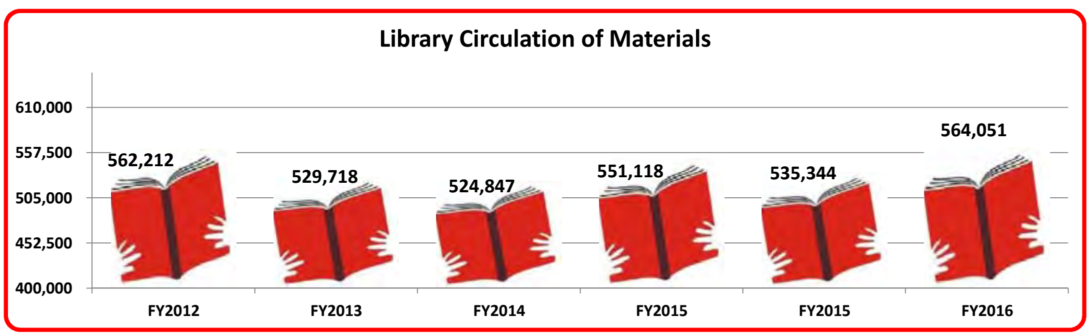
- York County students will consistently demonstrate growth and excellence in the skills and knowledge needed to be productive citizens.
- The York County School Division will engage all students in rigorous educational experiences.
- The York County School Division will recruit, hire, retain and support a diverse staff that meets our highest standards.
- The York County School Division will foster effective partnerships with families and our community and promote positive relationships between and among staff, students and families.
- The York County School Division will maintain efficient, effective, service-oriented operations that support student achievement in safe, secure environments.

Library Services & Cooperative Extension

P.O. Box 532
Yorktown, Virginia 23690
Telephone: (757) 890-5100 (Library) & (757) 890-4940 (Coop Ext)
Hours of Operation: Please see Library website @ http://www.yorkcounty.gov/Home/Libraries
Hours of Operation: Monday - Friday 8:15am - 5:00pm (Cooperative Extension)

The York County Public Library serves as an educational, informational, and recreational resource for the community, providing material and services to help residents meet their personal, educational and professional needs through a variety of media resources. Virginia Cooperative Extension empowers people of the Commonwealth to improve their lives through research-based educational experiences focused on their needs and community issues. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 2,241,256	$ 2,298,864	$ 2,369,294	$ 2,485,928	$ 2,485,928	**$ 2,588,986**	92.45%
Charges for Services	58,575	52,782	53,529	57,500	57,500	**53,500**	1.91%
Donations	10,469	13,775	9,275	-	1,432	**-**	0.00%
Recovered Costs	-	7,786	8,826	7,100	7,100	**7,560**	0.27%
State/Federal Aid & Grants	147,983	148,105	151,792	151,553	151,553	**150,363**	5.37%
Total Funding Sources	$ 2,458,283	$ 2,521,312	$ 2,592,716	$ 2,702,081	$ 2,703,513	**$ 2,800,409**	100.00%
							% Change Original 2015/ Adopted 2016
Expenditure by Activity							
Library Services	$ 2,426,754	$ 2,490,395	$ 2,559,575	$ 2,656,681	$ 2,658,113	**$ 2,751,449**	3.57%
Cooperative Extension	31,529	30,917	33,141	45,400	45,400	**48,960**	7.84%
Total Expenditures	$ 2,458,283	$ 2,521,312	$ 2,592,716	$ 2,702,081	$ 2,703,513	**$ 2,800,409**	3.64%
Expenditure by Category							
Personnel Services	$ 1,549,913	$ 1,580,744	$ 1,594,695	$ 1,703,270	$ 1,703,270	**$ 1,726,741**	1.38%
Contractual Services	532,424	563,939	604,849	629,343	629,343	**681,040**	8.21%
Internal Services	6,214	3,499	3,082	5,575	4,134	**5,605**	0.54%
Other Charges	12,429	12,090	9,799	11,560	13,001	**11,860**	2.60%
Materials & Supplies	312,699	321,474	341,232	333,128	334,119	**335,163**	0.61%
Leases & Rentals	1,115	1,116	1,116	1,150	1,150	**1,150**	0.00%
Capital Outlay	32,961	26,507	31,678	17,930	16,939	**38,850**	116.68%
Grants & Donations	10,403	11,818	6,140	-	1,432	**-**	0.00%
Contributions	125	125	125	125	125	**-**	-100.00%
Total Expenditures	$ 2,458,283	$ 2,521,312	$ 2,592,716	$ 2,702,081	$ 2,703,513	**$ 2,800,409**	3.64%
Total Funded FTEs	32.50	32.00	32.00	32.00	32.00	**32.00**	



Other Key Service Indicators						
Library patrons	490,414	507,611	474,952	528,118	484,451	**495,140**
Library reference questions	66,882	61,787	56,482	64,283	57,612	**58,764**
Library program attendance	14,107	13,889	15,336	15,553	15,643	**15,956**
Library cards	70,684	65,057	69,860	67,685	71,258	**72,683**
Coop Education volunteer hours	11,000	10,500	16,500	11,500	*16,500	***16,500**
Horticultural inquiries	6,000	6,500	6,500	6,000	6,500	**6,500**
Coop Education newsletter recipients	3,000	3,115	3,115	3,300	3,245	**3,300**

* Increase in volunteer hours is due to moving to a new system of recording hours and starting new initiatives.

Library Services & Cooperative Extension

Library Services - Activity #60731

Mission

Serves as an educational and recreational resource for York County; provides materials and services to help residents meet their personal, educational and professional needs; and providing residents information through an ever-changing variety of media resources.

Goals

- To provide services for Adult Services, which provides information services; reference interview process and the evaluation of content, organization, use, of resources in print and electronic formats; assesses user needs and instructs patrons in the use of sources, technologies, and systems that support the retrieval of information.
- To provide services for Youth Services, which provides materials and activities designed to develop and support the informational needs of juvenile patrons including the fostering of reading, learning, and information seeking behavior; and provides youth-oriented outreach services to various public and private agencies.
- To provide services for Acquisitions, which is responsible for the acquisition and collection development of library materials in order to provide for the informational and recreational needs of patrons; selecting, evaluating, and managing collections and information formats as related to the library's goals, user characteristics and needs.
- To provide services for Cataloging, which is responsible for organizing and preparing library materials of various formats for patrons.
- To provide services for Circulation, which is responsible for loan of library materials, customer relations and support, and maintenance of patron records.
- To provide services for Technical Support, which is responsible for the management of the integrated library system and network.
- To provide services for the Law Library (Fund 47 accounts for the Law Library activities, located in the Special Revenue Funds section).
- To provide a free, legally established public library that will serve all residents of York County without discrimination and in full cooperation with the Library of Virginia.
- To provide an excellent collection of library materials to meet the cultural, individual, educational and informational needs of the community.
- To provide children's services and programs to stimulate children's interest in and appreciation for reading and learning.
- To provide all area residents with up-to-date reference collections and services to meet their needs, evaluating and utilizing new appropriate technological resources.

Implementation Strategies

- Provide educational events promoting lifelong learning for residents of all ages.
- Maintain children's services with programming for school-age children and outreach to early childhood educational agencies.
- Continue to systematically develop and evaluate the library's collection in regards to patron needs.
- Continually evaluate available electronic information resources to provide the best possible resources in the library.
- Promote communication and cooperation with local schools and County agencies in order to make the library system an integral part of the learning experience.
- Increase the marketing/advertisement of library programs and services.
- Promote professional development opportunities for library staff.
- Partner with other County agencies to develop and promote outreach programs for underserved residents.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Other personnel changes include no funding for a vacant Librarian I position, for the seventh consecutive year. Funding is provided to the Williamsburg Regional Library, per agreement. Funding is also provided for a new online catalog and capital funding is programmed for the routine replacement of computers and printers.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures By Category						
Personnel Services	$ 1,539,998	$ 1,570,878	$ 1,589,858	$ 1,703,270	$ 1,703,270	**$ 1,726,741**
Contractual Services	515,035	546,768	582,072	589,103	589,103	**638,340**
Internal Services	4,952	2,200	2,310	4,075	2,634	**4,105**
Other Charges	9,745	9,701	8,600	10,100	11,541	**10,400**
Materials & Supplies	312,557	321,407	341,077	332,553	333,544	**334,863**
Leases & Rentals	1,115	1,116	1,116	1,150	1,150	**1,150**
Capital Outlay	32,961	26,507	28,402	16,430	15,439	**35,850**
Grants & Donations	10,391	11,818	6,140	-	1,432	**-**
Total Expenditures	$ 2,426,754	$ 2,490,395	$ 2,559,575	$ 2,656,681	$ 2,658,113	**$ 2,751,449**
Funded FTEs						
Management	3.00	3.00	3.00	3.00	3.00	**3.00**
Professional/Technical	27.50	27.00	27.00	27.00	27.00	**27.00**
Admin/Clerical	2.00	2.00	2.00	2.00	2.00	**2.00**
Total Funded FTEs	32.50	32.00	32.00	32.00	32.00	**32.00**

Yorktown Library

LIBRARY SERVICES & COOPERATIVE EXTENSION

COOPERATIVE EXTENSION

Library Services & Cooperative Extension

Cooperative Extension - Activity #60831

Mission

Provides research-based educational programs and resources to residents of the Commonwealth, enabling people to improve their lives through an educational process that utilizes scientific knowledge focused on issues and needs.

Goals

- The Horticultural program provides classes, and resources to address the National Initiatives of pesticide reduction, safe and responsible use of pesticide, sustainable landscape management, resulting in improved water quality.
- The Family and Consumer Sciences program provides classes and resources to address National Initiatives of food safety, reducing heart disease, financial and resource management, and parent education.
- The 4-H youth development program is sponsored by Virginia Cooperative Extension. 4-H is a community of young people across America learning leadership, citizenship and life skills. Virginia Cooperative Extension is a state agency and the educational arm of the U.S. Department of Agriculture. The program is delivered to local youth through a partnership with local government.
- Resources are provided in three specific subject matter areas: Agriculture and Natural Resources (green industry, horticulture and related areas), Family and Consumer Sciences (food safety, human nutrition, financial resource management and related areas), and 4-H Youth Development (assist youth, 4-H camp, teen clubs). Equally important, the programming process of Virginia Cooperative Extension facilitates the involvement of Extension Leadership Councils, program volunteers, targeted learners, and a host of other community resources.

Implementation Strategies

- Expand and continue the use of volunteers in the program to plan, deliver and evaluate educational programs in Agriculture and Natural Resources.
- The state has agreed to fund 1/3 of an 4-H Extension Agent to be shared between the James City County unit and the York/ Poquoson unit. This will provide the unit with staff with full time responsibilities without increasing the cost of the whole program.
- Continue to provide diverse educational program in horticulture to teach residents specific horticultural practices that will enable participants to protect water quality and reduce pesticide use.
- Increase youth environmental education programming by implementing the "Monarch Initiative," a grant funded elementary school butterfly ecology program.
- Broaden the informational resources on www.yorkcounty.gov/vce.

Budget Comments - FY2016

Increased funding is provided in contractual services. Capital funding is provided for the routine replacement of two computers.

Expenditures By Category	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Personnel Services	$ 9,915	$ 9,866	$ 4,837	$ -	$ -	**$ -**
Contractual Services	17,389	17,171	22,777	40,240	40,240	**42,700**
Internal Services	1,262	1,299	772	1,500	1,500	**1,500**
Other Charges	2,684	2,389	1,199	1,460	1,460	**1,460**
Materials & Supplies	142	67	155	575	575	**300**
Capital Outlay	-	-	3,276	1,500	1,500	**3,000**
Grants & Donations	12	-	-	-	-	**-**
Contributions	125	125	125	125	125	**-**
Total Expenditures	$ 31,529	$ 30,917	$ 33,141	$ 45,400	$ 45,400	**$ 48,960**

IT'S A FACT:

Virginia Cooperative Extension Master Gardeners and 4-H Volunteers number over 200 and perform over 15,000 hours of service per year, providing over 20,000 citizens meaningful educational opportunities.

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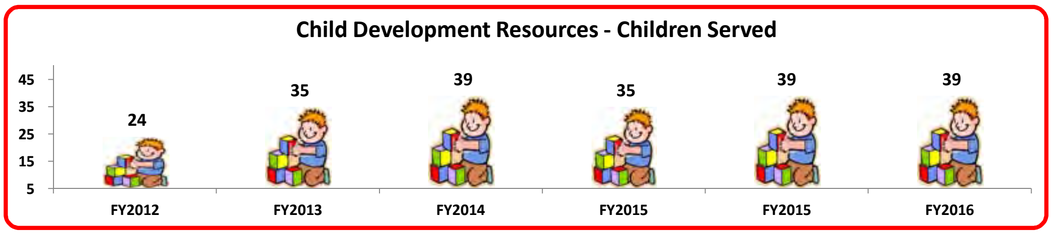
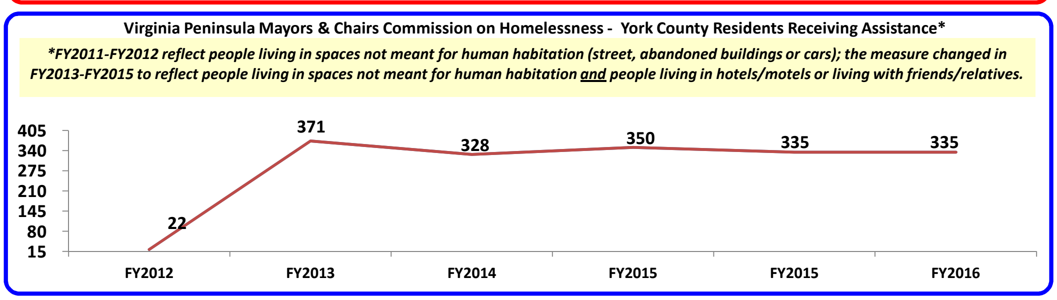
Human Services

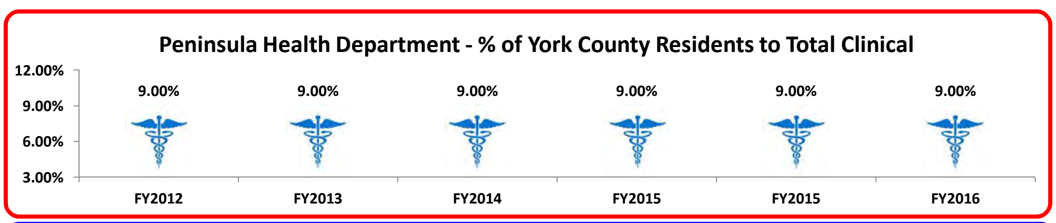
P.O. Box 532
Yorktown, Virginia 23690
Telephone (757) 890-3000
Hours of Operation: Monday - Friday 8:15am - 5:00pm

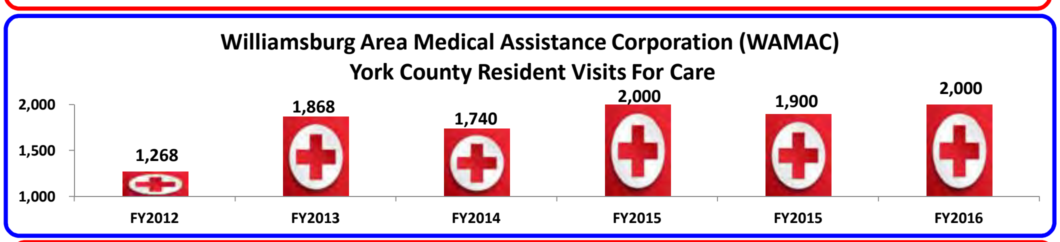
Human Services accounts for the managing, providing service, and aiding residents who need assistance in the areas of health services, social services and financial assistance; and contributing to outside agencies and organizations that assist with low income families, disabilities and other general needs. This is accomplished through the divisions below. Individual division details follow this summary page.

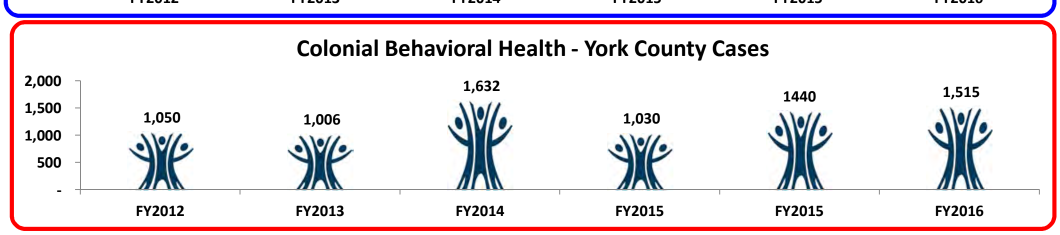
	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 2,576,321	$ 2,737,751	$ 2,574,340	$ 3,367,229	$ 3,367,229	**$ 3,519,212**	97.24%
State/Federal Aid & Grants	89,969	98,356	123,010	100,000	100,000	**100,000**	2.76%
Total Funding Sources	$ 2,666,290	$ 2,836,107	$ 2,697,350	$ 3,467,229	$ 3,467,229	**$ 3,619,212**	100.00%
							% Change Original 2015/ Adopted 2016
Expenditure by Activity							
Social Services - Local Share	$ 1,357,181	$ 1,531,841	$ 1,368,720	$ 2,121,565	$ 2,121,565	**$ 2,123,565**	0.09%
Payments to Outside Entities	1,309,109	1,304,266	1,328,630	1,345,664	1,345,664	**1,495,647**	11.15%
Total Expenditures	$ 2,666,290	$ 2,836,107	$ 2,697,350	$ 3,467,229	$ 3,467,229	**$ 3,619,212**	4.38%
Expenditure by Category							
Personnel Services	$ 1,066	$ 840	$ 905	$ 1,550	$ 1,550	**$ 1,550**	0.00%
Contractual Services	1,285,614	1,283,171	1,307,535	1,315,664	1,315,664	**1,465,647**	11.40%
Contributions	23,495	21,095	21,095	30,000	30,000	**30,000**	0.00%
Transfers to Other Funds	1,356,115	1,531,001	1,367,815	2,120,015	2,120,015	**2,122,015**	0.09%
Total Expenditures	$ 2,666,290	$ 2,836,107	$ 2,697,350	$ 3,467,229	$ 3,467,229	**$ 3,619,212**	4.38%











Human Services

Social Services - Local Share - Activity #61533

Mission

The General Fund contributes to the operation of the Social Services Fund for its local match for administration, programs and for the Comprehensive Services Act. Social Services is responsible for promoting self-sufficiency, self-support, and self-esteem among those less fortunate. There are financial assistance programs available to aid needy persons within the community. The Comprehensive Services Act requires local governments to provide certain residential or intensive in-home therapeutic services to troubled youth.

Budget Comments - FY2016

An increase in the local share for Social Service is programmed and the Comprehensive Services Act is level funded. Over the past couple of years, the use of fund balance, representing excess local funds accumulated in prior years, was used to balance funding sources with expenditures.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 1,066	$ 840	$ 905	$ 1,550	$ 1,550	**$ 1,550**
Transfers to Other Funds	1,356,115	1,531,001	1,367,815	2,120,015	2,120,015	**2,122,015**
Total Expenditures	$ 1,357,181	$ 1,531,841	$ 1,368,720	$ 2,121,565	$ 2,121,565	**$ 2,123,565**

Human Services

Payments to Outside Entities - Activity #61535

This activity provides contractual support for the following programs:

Child Development Resources : Provides early childhood developmental programs for economically disadvantaged or otherwise qualified York County families.

Child Food Service : Contribution to the food service program.

Virginia Peninsula Mayors & Chairs Commission on Homelessness : Agreement between localities to provide leadership and oversight for a regional plan to address homelessness.

The Peninsula Health Department : Initiates and maintains a cooperative agreement between each of the five local governments (Newport News, James City County, York County, Poquoson, and Williamsburg) and the Commonwealth of Virginia. The County's minimum "match" requirement is 45% of the York County portion of the total Health District Budget. The Department's mission is to promote optimum health and healthy lifestyles for the residents of York County; to assure vital statistics, health information, preventative, and environmental health services are available to the residents of the County; to provide medical services for low income residents; and to carry out other responsibilities assigned by action of the County Board of Supervisors and the Virginia General Assembly.

Williamsburg Area Medical Assistance Corporation (WAMAC): An innovative public-private partnership formed in 1993 by the contiguous communities of James City County, York County, and the City of Williamsburg. It operates Olde Towne Medical Center, a community-based, non-profit, 501 (c) 3 rural health center which provides comprehensive primary health care to the un- and under-insured, Medicaid and Medicare population living in the Williamsburg, Virginia area.

Williamsburg Area Transit Authority: support for the regional transit authority.

Colonial Behavioral Health : Established by the Counties of York and James City and the Cities of Poquoson and Williamsburg to provide a system of comprehensive community health, intellectual/developmental disability and substance abuse disorder services. The following services are provided: Adolescent Substance Use Disorder Services, Case Management, Early Intervention, Emergency Services, Employee Assistance Program, Greater Williamsburg Child Assessment Center, Mental Health Support, Opportunities Unlimited Day Support, Outpatient Counseling, Pathways Senior Services, People's Place Psychological Rehabilitative Services, Prevention Services, Psychiatric Services, Residential Services, and Supportive Services.

Budget Comments - FY2016

Increased funding is provided in contractual services based on local match requirements and usage.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Contractual Services	$ 1,285,614	$ 1,283,171	$ 1,307,535	$ 1,315,664	$ 1,315,664	**$ 1,465,647**
Contributions	23,495	21,095	21,095	30,000	30,000	**30,000**
Total Expenditures	$ 1,309,109	$ 1,304,266	$ 1,328,630	$ 1,345,664	$ 1,345,664	**$ 1,495,647**

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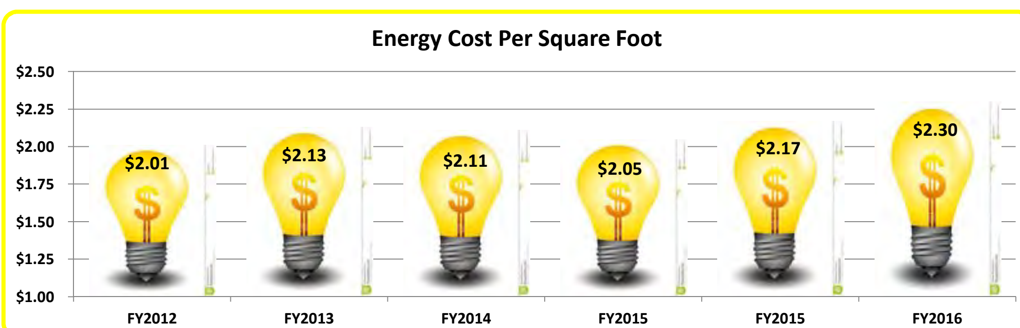
General Services

102 County Drive
Yorktown, Virginia 23692
Telephone (757) 890-3800
Hours of Operation: Monday - Friday 8:15am - 5:00pm

The Department of General Services is responsible for the management, design, construction, and delivery of maintenance services for York County. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 5,477,728	$ 4,658,089	$ 4,900,522	$ 5,421,698	$ 5,421,866	**$ 5,579,211**	81.37%
Rental of Equipment & Facility	53,195	75,469	103,622	60,000	60,000	**80,000**	1.17%
State/Federal Aid & Grants	40,755	107,375	14,802	-	-	**-**	0.00%
Donations	3,600	3,600	23,625	3,600	3,725	**3,600**	0.05%
York-Poquoson Courthouse	51,553	53,394	79,633	37,379	37,379	**39,264**	0.57%
Recovered Costs	-	9,181	9,505	-	1,265	**-**	0.00%
Insurance Recovery	10,227	477	3,737	-	-	**-**	0.00%
Streetlight & Signage Support	7,389	18,329	11,543	17,000	23,144	**20,000**	0.29%
School Support	1,121,365	1,121,365	1,121,365	1,134,650	1,134,650	**1,134,650**	16.55%
Total Funding Sources	$ 6,765,812	$ 6,047,279	$ 6,268,354	$ 6,674,327	$ 6,682,029	**$ 6,856,725**	100.00%

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% Change Original 2015/ Adopted 2016
Expenditure by Activity							
Administration	$ 157,226	$ 208,097	$ 205,929	$ 216,265	$ 216,265	**$ 225,715**	4.37%
Engineering & Facility Maintenance	2,299,595	2,251,109	2,132,338	2,205,540	2,206,805	**2,286,422**	3.67%
Facility/Utility Charges	1,011,411	978,470	973,395	1,066,200	1,072,344	**1,090,256**	2.26%
Telecommunications	284,200	-	-	-	-	**-**	0.00%
Grounds Maintenance & Construction	3,013,380	2,609,603	2,956,692	3,186,322	3,186,615	**3,254,332**	2.13%
Total Expenditures	$ 6,765,812	$ 6,047,279	$ 6,268,354	$ 6,674,327	$ 6,682,029	**$ 6,856,725**	2.73%
Expenditure by Category							
Personnel Services	$ 3,648,935	$ 3,481,324	$ 3,546,768	$ 3,813,087	$ 3,813,087	**$ 3,919,355**	2.79%
Contractual Services	873,643	650,736	723,209	813,330	806,430	**779,165**	-4.20%
Internal Services	513,306	465,719	483,311	519,125	519,125	**574,494**	10.67%
Other Charges	1,156,189	1,006,343	1,004,847	1,094,750	1,102,789	**1,122,996**	2.58%
Materials & Supplies	358,986	332,414	373,946	341,495	346,564	**362,575**	6.17%
Leases & Rentals	2,389	3,435	5,062	4,940	4,940	**4,940**	0.00%
Capital Outlay	124,194	98,851	95,356	87,600	88,801	**93,200**	6.39%
Grants & Donations	88,620	8,457	35,855	-	293	**-**	0.00%
Chargeouts	(450)	-	-	-	-	**-**	0.00%
Total Expenditures	$ 6,765,812	$ 6,047,279	$ 6,268,354	$ 6,674,327	$ 6,682,029	**$ 6,856,725**	2.73%
Total Funded FTEs	66.40	55.40	57.10	59.10	59.10	**61.10**	



Other Key Service Indicators						
Gross square feet of facilities	519,108	519,108	519,108	519,176	519,176	**519,176**
Adjusted average age of facilities (years)	17.9	18.9	20.0	21.0	21.0	**22.0**
Work orders generated	2,514	2,200	3,300	3,300	3,300	**3,300**
Phone lines	1,278	**	**	**	**	**
Phone calls	1,949,015	**	**	**	**	**
Athletic fields	77	77	77	78	78	**78**
Miles of roadway mowed	32	32	32	32	32	**32**
Park acreage	300	300	300	300	300	**300**

** Telecommunications has been transferred to Financial and Management Services, in the Computer Support Division.

General Services

Administration - Activity #70119

Mission

Provides leadership, supervision, and administrative support to the Department of General Services including Vehicle Maintenance and quality service to all customers.

Goals

- Provide quality, cost-effective administrative support for the Department of General Services.

Implementation Strategies

- Ensure division managers develop and implement the necessary programs to meet our mission and goals through employee training, performance evaluations, budget preparation, and performance measurement.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Operating increases are to support vehicle maintenance charges, books and subscriptions.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 146,807	$ 190,828	$ 194,745	$ 200,925	$ 200,925	**$ 205,678**
Contractual Services	1,536	1,467	1,278	1,710	1,710	**1,510**
Internal Services	470	32	690	3,990	3,990	**9,207**
Other Charges	1,201	5,521	4,889	5,590	5,590	**5,640**
Materials & Supplies	2,045	2,501	2,849	1,950	1,950	**1,980**
Capital Outlay	1,354	7,748	1,478	2,100	2,100	**1,700**
Grants & Donations	3,813	-	-	-	-	**-**
Total Expenditures	$ 157,226	$ 208,097	$ 205,929	$ 216,265	$ 216,265	**$ 225,715**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Admin/Clerical	1.00	1.00	1.00	1.00	1.00	**1.00**
Total Funded FTEs	2.00	2.00	2.00	2.00	2.00	**2.00**

In 2014, York County received the VML's Green Government Challenge for successfully implementing environmental policies and taking special actions to reduce carbon emissions.

General Services

Engineering & Facility Maintenance - Activity #70431

Mission

As stewards of the public resources, provide timely, efficient, and cost-effective maintenance and repair, construction and facility support services to enhance the working environment for County employees and the quality of life for our community.

Goals

- Utilize quality construction and maintenance for County facilities emphasizing the lowest lifetime operating costs.
- Provide effective facility maintenance programs to help ensure mission accomplishment, protect County resources, provide quality work places, and ensure excellent customer service.
- Complete 95% of critical preventive maintenance tasks on schedule, strive for zero customer requests for minor work over 30 days old, repair at least 98% of emergencies within 24 hours, and provide timely response to high-priority, major work orders.
- Improve planning and budgeting efforts by conducting annual audits on select facilities, developing an effective preventive maintenance program, and controlling backlog growth through sound programming and resource advocacy.
- Ensure Division employees have the information, resources, and motivation necessary to perform their best while providing quality service.

Implementation Strategies

- Use a balance of miscellaneous contract repair and minor construction services and in-house work to optimize customer support and perform critical preventive maintenance tasks.
- Make greater use of in-house and contract audit initiatives to develop building system upgrade/replacement plans based on cost-effective industry standards and life-cycle replacement strategies.
- Continue to deploy and utilize new asset management software to improve preventive maintenance programs for facility systems to lower frequency and costs of maintenance.
- Invest in employee training to improve energy and facility management practices.

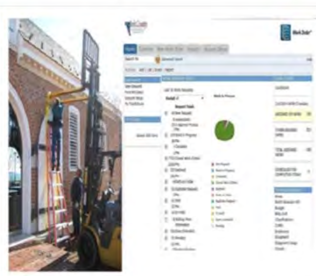
Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Operating increases are to support annual vehicle maintenance, generator maintenance and air filter replacements.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 1,413,176	$ 1,393,129	$ 1,278,848	$ 1,354,501	$ 1,354,501	**$ 1,387,681**
Contractual Services	535,001	528,365	545,394	585,260	585,736	**576,595**
Internal Services	106,751	85,184	88,842	88,364	88,364	**121,211**
Other Charges	8,362	12,641	15,352	12,310	12,310	**15,980**
Materials & Supplies	189,650	165,623	180,019	148,605	149,394	**169,955**
Leases & Rentals	1,785	1,283	3,610	2,500	2,500	**2,500**
Capital Outlay	16,844	62,749	14,604	14,000	14,000	**12,500**
Grants & Donations	28,476	2,135	5,669	-	-	**-**
Chargeouts	(450)	-	-	-	-	**-**
Total Expenditures	$ 2,299,595	$ 2,251,109	$ 2,132,338	$ 2,205,540	$ 2,206,805	**$ 2,286,422**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	8.00	7.00	7.70	5.00	5.00	**5.00**
Admin/Clerical	1.00	-	-	-	-	**-**
Trades & Crafts	12.00	9.00	10.00	12.00	12.00	**12.00**
Total Funded FTEs	22.00	17.00	18.70	18.00	18.00	**18.00**

IT'S A FACT:

Facility Maintenance responds to approximately 3,300 work requests each year!



Facility Maintenance Responds to Approximately 3300 Work Requests per Year

GENERAL SERVICES

FACILITY/UTILITY CHARGES

General Services

Facility/Utility Charges - Activity #70432

Mission

As stewards of the public resources, provide adequate, efficient, and cost-effective utility services at County facilities.

Goals

- Provide electrical, water, gas, heating, and sewer services for County facilities and parks.
- Provide solid waste services for County facilities.

Implementation Strategies

- Improve energy management by continuously monitoring energy use, effectively using Staefa Energy Management equipment, and maintaining efficient building systems.
- Renew the County's Virginia Energy Purchasing Governmental Association (VEPGA) Agreement for discounted electrical power rates with Dominion Virginia Power.
- Work with Fiscal Accounting Services to continue consolidated utility billing efforts to reduce administrative work for County's employees.
- Conduct energy efficiency audits at County facilities to identify areas where utility costs can be reduced.

Budget Comments - FY2016

Increased funding is programmed based on price escalcations for water, sewer, solid waste and electrical.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Other Charges	$ 1,011,411	$ 978,470	$ 973,395	$ 1,066,200	$ 1,072,344	**$ 1,090,256**
Total Expenditures	$ 1,011,411	$ 978,470	$ 973,395	$ 1,066,200	$ 1,072,344	**$ 1,090,256**

IT'S A FACT:

In 2014, the FMS building received EPA's Energy Star certification for having superior energy performance. General Services strives to continually improve the energy efficiency of all County facilities.

GENERAL SERVICES

TELECOMMUNICATIONS

General Services

Telecommunications - Activity #70433

Budget Comments - FY2016

Telecommunications has been transferred to Financial and Management Services, in the Computer Support Services division.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 85,410	$ -	$ -	$ -	$ -	**$ -**
Contractual Services	67,740	-	-	-	-	**-**
Internal Services	4,201	-	-	-	-	**-**
Other Charges	122,508	-	-	-	-	**-**
Materials & Supplies	2,210	-	-	-	-	**-**
Capital Outlay	2,131	-	-	-	-	**-**
Total Expenditures	$ 284,200	$ -	$ -	$ -	$ -	**$ -**
Funded FTEs						
Professional/Technical	1.00	-	-	-	-	**-**
Total Funded FTEs	1.00	-	-	-	-	**-**

General Services

Grounds Maintenance & Construction - Activity #70434

Mission

Provide efficient, responsive, and cost effective maintenance of School and County grounds; and design & construct quality improvements to County and School grounds to enhance the quality of life for all our residents.

Goals

- Provide a grounds maintenance program for County facilities.
- Provide support to the Parks & Recreation Division's outdoor recreational programs and to community-based, group recreational programs such as Little League, Youth Football, and Select Soccer.
- Provide a grounds maintenance program for 276.1 acres of School facilities as outlined in the School Grounds Maintenance Agreement between the York County Board of Supervisors and the York County School Board.
- Provide a grounds maintenance program for 32 linear miles of Gateway Corridors.
- Ensure Grounds Maintenance employees have resources, motivation and technical information necessary to perform their best while providing effective customer service.

Implementation Strategies

- Implement a sports turf maintenance program for all athletic fields, including the Sports Field Complex, to ensure safety and playability for the users of the fields.
- Implement a landscape maintenance program for turf, trees, shrubs, and flowers at County facilities and Gateway Corridors.
- Coordinate the Virginia Peninsula Regional Jail Work Program to ensure the most effective and efficient use of available resources.

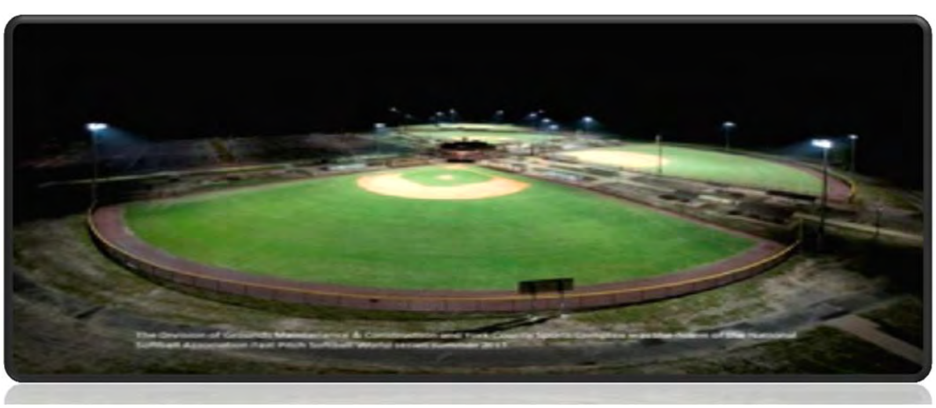
Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Increases in operational and capital funding are due to the maintenance of roadway corridors and the routine replacement of machinery, equipment and computers.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 2,003,542	$ 1,897,367	$ 2,073,175	$ 2,257,661	$ 2,257,661	**$ 2,325,996**
Contractual Services	269,366	120,904	176,537	226,360	218,984	**201,060**
Internal Services	401,884	380,503	393,779	426,771	426,771	**444,076**
Other Charges	12,707	9,711	11,211	10,650	12,545	**11,120**
Materials & Supplies	165,081	164,290	191,078	190,940	195,220	**190,640**
Leases & Rentals	604	2,152	1,452	2,440	2,440	**2,440**
Capital Outlay	103,865	28,354	79,274	71,500	72,701	**79,000**
Grants & Donations	56,331	6,322	30,186	-	293	**-**
Total Expenditures	$ 3,013,380	$ 2,609,603	$ 2,956,692	$ 3,186,322	$ 3,186,615	**$ 3,254,332**
Funded FTEs						
Management	0.40	0.40	0.40	0.40	0.40	**0.40**
Professional/Technical	9.00	10.00	10.00	11.80	11.80	**10.80**
Admin/Clerical	1.00	1.00	1.00	1.00	1.00	**1.00**
Trades & Crafts	31.00	25.00	25.00	25.90	25.90	**28.90**
	41.40	36.40	36.40	39.10	39.10	**41.10**

IT'S A FACT:

In the summer of 2014, the York County Sports Complex hosted the National Softball Association's Fast Pitch Softball World Series! Hosting 150 teams from 18 different states.



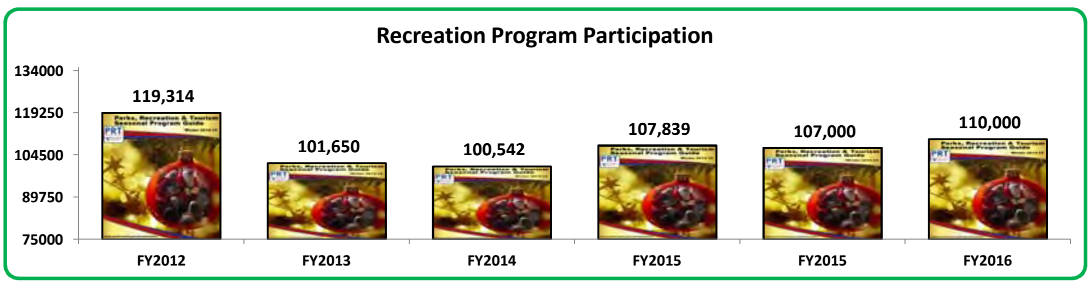
Community Services

224 Ballard Street
Yorktown, Virginia 23692
Telephone (757) 890-3880
Hours of Operation: Monday - Friday 8:15am - 5:00pm

The Community Services Department is responsible for the delivery or oversight of human services and programs providing opportunities for recreation and cultural enrichment for the residents of the County. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 2,170,849	$ 2,022,336	$ 2,198,993	$ 2,281,259	$ 2,281,259	**$ 2,297,682**	78.22%
Charges for Services	433,420	490,328	506,436	550,250	550,250	**532,400**	18.12%
Donations	7,187	6,610	9,842	-	3,081	**-**	0.00%
Rents	9,797	13,364	7,308	15,000	15,000	**12,500**	0.43%
State/Federal Aid & Grants	127,891	165,398	93,340	120,000	120,000	**95,000**	3.23%
Total Funding Sources	$ 2,749,144	$ 2,698,036	$ 2,815,919	$ 2,966,509	$ 2,969,590	**$ 2,937,582**	100.00%

	FY2012	FY2013	FY2014	FY2015 Original	FY2015 Estimated	**FY2016 Adopted**	% Change Original 2015/ Adopted 2016
Expenditure by Activity							
Administration	$ 72,734	$ 75,631	$ 197,440	$ 216,642	$ 216,642	**$ 218,267**	0.75%
Housing and Special Programs	759,588	686,139	644,580	657,782	657,782	**669,044**	1.71%
Parks, Recreation and Tourism	1,916,822	1,936,266	1,973,899	2,092,085	2,095,166	**2,050,271**	-2.00%
Total Expenditures	$ 2,749,144	$ 2,698,036	$ 2,815,919	$ 2,966,509	$ 2,969,590	**$ 2,937,582**	-0.98%
Expenditure by Category							
Personnel Services	$ 1,851,264	$ 1,824,476	$ 1,993,013	$ 2,101,286	$ 2,101,286	**$ 2,041,689**	-2.84%
Contractual Services	254,317	233,090	225,680	250,372	250,372	**270,602**	8.08%
Internal Services	59,671	48,147	48,319	53,558	53,558	**50,178**	-6.31%
Other Charges	82,921	78,130	71,580	89,650	89,650	**85,975**	-4.10%
Materials & Supplies	107,448	99,707	111,316	106,210	106,210	**108,405**	2.07%
Leases & Rentals	375,450	347,574	337,676	351,433	351,433	**358,883**	2.12%
Capital Outlay	14,921	32,559	15,285	12,000	12,000	**19,850**	65.42%
Grants & Donations	3,152	34,353	13,050	2,000	5,081	**2,000**	0.00%
Total Expenditures	$ 2,749,144	$ 2,698,036	$ 2,815,919	$ 2,966,509	$ 2,969,590	**$ 2,937,582**	-0.98%
Total Funded FTEs	27.00	25.00	25.00	24.00	24.00	23.00	



Other Key Service Indicators						
Health Day/Community & Lifetime Learning programs	25	21	43	25	25	**30**
VHDA score based on number of indicators reviewed annually	100%	60%	100%	100%	100%	**100%**
Lease up utilization	98%	93%	91%	97%	91%	**91%**
New admission	25	27	20	27	20	**25**
Annual re-exams	185	208	208	208	208	**210**
Baseline number of vouchers	300	300	281	300	281	**310**
Center for Independent Living units of transportation	300	253	196	200	200	**200**
Reserved hours for schools and parks	47,718	48,315	48,652	47,718	48,500	**49,000**
Parks and acreage	11/786	11/786	11/786	11/786	11/786	**11/786**
New Quarter Park visitors	50,332	55,681	55,800	60,208	57,000	**58,000**
Brochure distribution	136,000	148,000	148,000	135,000	150,000	**152,000**
Visitor Inquiries	5,105	5,100	5,200	5,200	5,200	**5,300**

Community Services

Administration - Activity #81119

Mission

Strives to continuously improve the quality of life for all residents of York County through the delivery of human services that directly affect their lives.

Goals

- To support the Board of Supervisor's goal to improve communication and coordination by effectively interacting with County staff, other agencies, and the public in development and delivery of services.
- To support the Board's goal to generate quality educational opportunities for all.
- To oversee the administration of the divisions of Special Programs, Children and Family Services, Housing and Neighborhood Revitalization, Juvenile Services, Parks and Recreation, Video Services and such programs as Safety Town and the Senior Center of York.
- To review/project the level of community need for program designs and development, grantsmanship, etc.
- To provide oversight and liaison responsibilities with the Peninsula Health District and the Williamsburg Area Medical Assistance Corporation, Colonial Behavioral Health, Social Services, Peninsula Agency on Aging, the Virginia Cooperative Extension, the Library, the Juvenile Court System, and Public Transportation to assure that the best interests of County government and the residents of York are served.

Implementation Strategies

- Develop proposals for comprehensive life-long learning opportunities using traditional and non-traditional settings.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Capital funding is provided for the routine replacement of a computer.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures By Category						
Personnel Services	$ 57,700	$ 65,244	$ 189,850	$ 196,717	$ 196,717	**$ 206,442**
Contractual Services	1,212	1,039	813	1,467	1,467	**1,467**
Internal Services	4,461	2,857	3,002	3,780	3,780	**3,730**
Other Charges	1,797	1,367	2,001	3,895	3,895	**2,645**
Materials & Supplies	2,216	1,393	591	2,100	2,100	**1,300**
Leases & Rentals	1,760	1,760	1,183	1,183	1,183	**1,183**
Capital Outlay	3,588	1,971	-	7,500	7,500	**1,500**
Total Expenditures	$ 72,734	$ 75,631	$ 197,440	$ 216,642	$ 216,642	**$ 218,267**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Admin/Clerical	2.00	1.00	1.00	1.00	1.00	**1.00**
Total Funded FTEs	3.00	2.00	2.00	2.00	2.00	**2.00**

IT'S A FACT:

During the summer of 2015, Safety Town will be hosting its 21st session with 200 children attending!

Community Services

Housing & Special Programs - Activity #81547

Mission

To provide safe, decent and sanitary housing for York residents through the administration of the York County contract for the U.S. Department of Housing and Urban Development/Virginia Housing Development Authority (VHDA)-funded rental subsidy programs (provides rental assistance to very low-income families). To assist qualified income eligible York County residents with repairs to eliminate safety and/or health hazards in their homes. To improve the quality of life for all York County by providing services related to aging, health, and disabilities. Administer the Transportation Grant program in an effort to assist major agencies in the County that serve the dependent residents in York County.

Goals

- To ensure units are maintained to Housing Quality Standards with annual, complaint, and move-in inspections thus ensuring Housing Choice Voucher Program properties are being maintained.
- To closely work with our clients to prepare them for homeownership.
- To maintain and meet high standing in federal and state monitoring on program management assessments.
- To develop and implement Aging, Health and Disability programs to improve York County residents' quality of life.
- To coordinate and provide resources and information with a specific emphasis on "Senior Connection", a referral service for senior and disabled residents.
- To seek and apply for grants as directed by the Department Director, County Administrator, and Board of Supervisors.
- To address the transportation needs of residents in York County who are transportation dependent, but cannot access transportation on their own by partnering with the following major area service agencies: York-Poquoson Social Services, Colonial Behavioral Health, Insight Enterprises, and the Peninsula Agency on Aging.
- To ensure that residents will not be forced to vacate their homes due to deterioration of the dwelling.
- To ensure that these critically needed funds will be implemented in an expeditious and qualitative fashion by assisting families in the various aspects of securing grant/loan financing and in servicing the loan.

Implementation Strategies

- Utilization of quality control checks on tenant files for accuracy and completeness and to ensure that the units are being inspected and maintained to Housing Quality Standards.
- Conducting regular quality control inspections of randomly sampled dwellings to ensure program compliance and suitability.
- Host quarterly programs and/or seminars related to Aging, Health and Disability topics.
- Promote health care options available to County residents, particularly the uninsured, including Olde Towne Medical Center.
- Support Health Programming at the Senior Center of York and oversight of the Center's Dining Program.
- Coordinate, for the purpose of improving quality of life for York County residents, with area agencies.
- Quantify the need for repairs on behalf of Senior Citizens living in older poorly maintained structures. Research best practices, customizable to local conditions for the preservation of housing stock affordable to low or moderate income seniors.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Other personnel reductions include a Home Health Aid position that will remain unfunded for the sixth consecutive year.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures By Category						
Personnel Services	$ 585,423	$ 498,627	$ 499,046	$ 510,562	$ 510,562	**$ 522,504**
Contractual Services	150,869	126,478	126,839	128,750	128,750	**128,700**
Internal Services	8,072	6,358	5,342	8,225	8,225	**6,825**
Other Charges	8,081	6,702	4,365	5,885	5,885	**5,310**
Materials & Supplies	4,618	2,677	3,520	4,360	4,360	**4,205**
Capital Outlay	-	10,944	2,818	-	-	**1,500**
Grants & Donations	2,525	34,353	2,650	-	-	**-**
Total Expenditures	$ 759,588	$ 686,139	$ 644,580	$ 657,782	$ 657,782	**$ 669,044**
Funded FTEs						
Management	2.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	7.00	7.00	7.00	6.00	6.00	**6.00**
Admin/Clerical	2.00	2.00	2.00	2.00	2.00	**2.00**
Total Funded FTEs	11.00	10.00	10.00	9.00	9.00	**9.00**

IT'S A FACT:

The Housing Choice Voucher Program provides over $2 million annually in rent subsidies to eligible low income families.

Mission

To build community amongst and enhance the quality of life for York County residents through the delivery of recreational programs and operation of park facilities that encourages healthy lifestyles and provides opportunities for residents to experience a sense of purpose, well-being and pleasure. To increase awareness of and visitation in historic Yorktown and York County by marketing the County as a destination and by working with public and private sectors to develop, manage, and implement programs and events.

Goals

- To effectively communicate with County residents about parks and recreational services that are available to them.
- To monitor the use of existing facilities and participation in existing programs in order to evaluate their effectiveness and/or make improvements.
- Direct planning efforts so that, at a minimum, current levels of service can be maintained in the future as the County's population increases and demand for services change.
- Maintain active communication between the County and its businesses and residents to create greater awareness and strengthen community involvement.
- Create and maintain an increased awareness of historic Yorktown and York County through a variety of marketing programs, promotional efforts, and special events.
- Serve as County liaison and resource to community groups by fostering the development of our tourism product and in the planning, managing, and implementation of existing and new concerts, events and programs.

Implementation Strategies

- Coordinate usage of all park facilities with existing organizations to maximize the use of the fields by their programs while allowing greater opportunities for the County to host tournaments and rent facilities.
- Conduct audits of existing programs and develop strategies to implement program improvements including new fee structures and to allow for new programs with in budget constraints.
- Implement the Fourth of July Celebration within the limits imposed by the National Park Service on the event as it relates to the use of their property and work with the resident's parade volunteer committee.
- Enhance our current website to encompass all of our recreation programs and facilities and make it more user friendly. Increase awareness of our site and drive more traffic to the site by using blast emails and encouraging participants to subscribe to the site. Continue to expand the use of other social media tools (Twitter and Facebook) to push our program and event information.
- Explore ways to generate new revenues by partnering with business and organizations to offer services and programs within the County.
- Represent the County on a variety of boards, commissions and committees involved with events, marketing, and promotions related activities.
- Plan, conduct, and evaluate various Familiarization (FAM) tours, sales presentations and training opportunities designed to increase awareness of Yorktown.
- Increase advertising in various publications and on websites with high return on investment encouraging visitation to Yorktown.
- Produce and distribute professional quality sales collateral (i.e., brochures, flyers, maps) for use by visitors and residents in Yorktown and to fulfill mailings to potential visitors.
- Maintain public/visitor awareness by conducting promotional sales calls/missions to targeted groups, exhibiting at trade shows, and active participation in local, regional, state, and national associations in the tourism industry.
- Develop, conduct, promote, and evaluate a wide variety of events and entertainment activities to appeal to all ages.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. The change in personnel reflects the transfer of the Tourism and Events Coordinator to the Tourism Fund . Additional increases are programmed in contractual services, materials and supplies and leases to reflect rate increases. Capital funding is provided for the routine replacement of computers and equipment.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures By Category						
Personnel Services	$ 1,208,141	$ 1,260,605	$ 1,304,117	$ 1,394,007	$ 1,394,007	**$ 1,312,743**
Contractual Services	102,236	105,573	98,028	120,155	120,155	**140,435**
Internal Services	47,138	38,932	39,975	41,553	41,553	**39,623**
Other Charges	73,043	70,061	65,214	79,870	79,870	**78,020**
Materials & Supplies	100,614	95,637	107,205	99,750	99,750	**102,900**
Leases & Rentals	373,690	345,814	336,493	350,250	350,250	**357,700**
Capital Outlay	11,333	19,644	12,467	4,500	4,500	**16,850**
Grants & Donations	627	-	10,400	2,000	5,081	**2,000**
Total Expenditures	$ 1,916,822	$ 1,936,266	$ 1,973,899	$ 2,092,085	$ 2,095,166	**$ 2,050,271**
Funded FTEs						
Management	-	-	1.00	1.00	1.00	**1.00**
Professional/Technical	10.00	10.00	9.00	9.00	9.00	**8.00**
Admin/Clerical	3.00	3.00	3.00	3.00	3.00	**3.00**
Total Funded FTEs	13.00	13.00	13.00	13.00	13.00	**12.00**

Parks, Recreation and Tourism held 8 holiday programs/events this past season with various partners and organizations

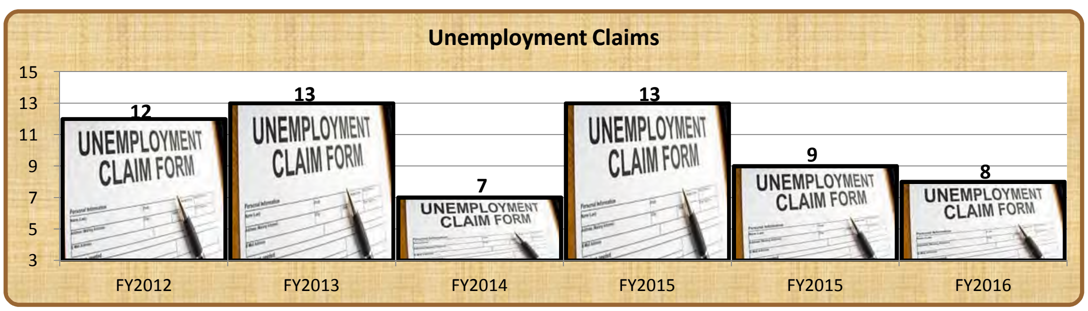
Capital Outlay & Non-Departmental

P.O. Box 532
Yorktown, Virginia 23690
Telephone (757) 890-3000
Hours of Operation: Monday - Friday 8:15am - 5:00pm

Capital Outlay & Non-Departmental includes activities related to various departments, which are not specific to one department. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 3,922,146	$ 3,610,292	$ 3,563,968	$ 4,122,638	$ 4,111,165	**$ 4,766,011**	49.06%
Donations	-	300	-	-	-	**-**	0.00%
Lodging Tax	1,908,115	1,944,730	1,963,054	1,980,000	1,980,000	**2,019,600**	20.79%
Meals Tax	2,685,782	2,776,242	2,810,884	2,850,000	2,850,000	**2,907,000**	29.93%
Return of Flexible Spending Account Funds	1,786	2,936	4,031	2,000	2,000	**2,000**	0.02%
Recovered Costs	856	-	-	-	-	**-**	0.00%
Rents	21,468	21,468	19,860	19,600	19,600	**19,600**	0.20%
State/Federal Aid & Grants	5,000	5,000	5,000	-	5,000	**-**	0.00%
Total Funding Sources	$ 8,545,153	$ 8,360,968	$ 8,366,797	$ 8,974,238	$ 8,967,765	**$ 9,714,211**	100.00%

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% Change Original 2015/ Adopted 2016
Expenditure by Activity							
Payments to Outside Entities	$ 306,994	$ 306,494	$ 303,411	$ 288,505	$ 293,505	**$ 309,727**	7.36%
Non-Departmental	762,998	808,464	779,946	1,078,058	1,066,585	**1,071,065**	-0.65%
Capital Outlay & Fund Transfers	7,475,161	7,225,008	7,275,359	7,557,675	7,557,675	**8,283,419**	9.60%
Appropriated Reserves	-	21,002	8,081	50,000	50,000	**50,000**	0.00%
Total Expenditures	$ 8,545,153	$ 8,360,968	$ 8,366,797	$ 8,974,238	$ 8,967,765	**$ 9,714,211**	8.25%
Expenditure by Category							
Personnel Services	$ 713,161	$ 765,094	$ 741,312	$ 1,033,058	$ 1,021,585	**$ 1,026,065**	-0.68%
Contractual Services	297,500	301,494	298,411	288,505	288,505	**309,727**	7.36%
Other Charges	49,837	43,370	38,634	45,000	45,000	**45,000**	0.00%
Contributions	9,494	5,000	5,000	-	5,000	**-**	0.00%
Transfers to Other Funds	7,475,161	7,225,008	7,275,359	7,557,675	7,557,675	**8,283,419**	9.60%
Appropriation Reserves	-	21,002	8,081	50,000	50,000	**50,000**	0.00%
Total Expenditures	$ 8,545,153	$ 8,360,968	$ 8,366,797	$ 8,974,238	$ 8,967,765	**$ 9,714,211**	8.25%



Other Key Service Indicators	FY2012	FY2013	FY2014	FY2015 Original	FY2015 Estimated	FY2016
NASA Aeronautics Support Team						
Employees that are York residents	450	450	523	523	523	**525**
Hampton Roads Military & Federal Facilities						
Per capita rate	0.50	0.50	0.50	0.50	0.50	**0.50**
Regional Air Service Enhancement Fund						
Per capita rate	0.40	0.40	0.40	0.40	0.40	**0.40**
Thomas Nelson Community College						
York County enrollment	1,396	1,327	1,226	1,374	1,351	**1,351**
YMCA						
Upper County average membership	6,835	6,704	5,511	5,467	5,125	**5,125**
York County Arts Commission						
Performances	359	255	231	323	225	**220**
York County Historical Committee						
Volunteer hours	1,257	1,300	1,134	1,350	1,350	**1,350**
Non-Departmental and Capital Outlay & Fund Transfers						
Employees that received termination pay	37	59	42	40	48	**45**
Outstanding principal	$ 30,071,779	$ 28,620,411	$ 27,118,221	$ 25,619,670	$ 25,619,670	**$ 23,502,628**

Capital Outlay & Non-Departmental
Payments to Outside Entities - Activity #90721

This activity provides support for the following programs:

NASA Aeronautics Support Team: Program provides awareness to aeronautical and space research.

York County Arts Commission: Programs supported in FY2015: 1781 Foundation, Arc of Greater Wmbg, Celebrate Yorktown Committee/Concerts & Symphony, Celebrate Yorktown Arts @ The River; Chesapeake Bay Wind Ensemble, Community Alliance for the Performing Arts; Cultural Alliance of Greater Hampton Roads, Fifes and Drums of York Town, Jamestown 4-H Educational Center, Jamestown/Yorktown Foundation, Magic of Harmony Show Chorus; Peninsula Community Theater, Riverwalk Landing Business Association, Senior Center of York, This Century Art Gallery, VA Opera Assoc, VA Repertory Theatre -Theatre IV; VA Shakespeare Festival, VA Stage Company, VA Symphony Orchestra, Watermen's Museum, Wmsbg Choral Guild, Wmsbg Consort, Wmsbg Music Club, Wmsbg Players, Wmsbg Women's Chorus, Wmsbg Symphonia, York County Public Library, York River Symphony Orchestra, Yorktown Arts Foundation, Yorktown Chorale and Young Audiences of VA.

Hampton Roads Military & Federal Facilities: Program to collectively focus area efforts on preserving and growing Federal capabilities within the Hampton Roads region.

Regional Air Service Enhancement Fund: Program provides the business community the opportunity to share information relating to current and future airport service. Support has been provided to help increase the number of flights in and out of Newport News Williamsburg Airport and the number of routes.

Thomas Nelson Community College: Program provides funding for site improvements to the college campus and support for the Peninsula Work Force Development Center and Thomas Nelson Workforce Center.

York County Historical Committee: Program serves as an advisory body to the Board of Supervisors on matters of a historical nature dealing with the County and the Town of York.

YMCA: Program provides a public-private partnership for the Upper County Community Center.

Budget Comments - FY2016

Increased funding is provided in contractual services based on local match requirements and usage.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Contractual Services	$ 297,500	$ 301,494	$ 298,411	$ 288,505	$ 288,505	**$ 309,727**
Contributions	9,494	5,000	5,000	-	5,000	**-**
Total Expenditures	$ 306,994	$ 306,494	$ 303,411	$ 288,505	$ 293,505	**$ 309,727**

York County Arts Commission

Capital Outlay & Non-Departmental

Non-Departmental - Activity #90911

This activity accounts for the following: termination pay, retiree health & dental insurance, unemployment compensation, employee assistance program, safety committee program, administrative costs for flexible spending accounts, and other miscellaneous employee benefits.

Budget Comments - FY2016

Funding provides for a 2.5% market adjustment and an increase for retiree health insurance.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Personnel Services	$ 713,161	$ 765,094	$ 741,312	$ 1,033,058	$ 1,021,585	**$ 1,026,065**
Other Charges	49,837	43,370	38,634	45,000	45,000	**45,000**
Total Expenditures	$ 762,998	$ 808,464	$ 779,946	$ 1,078,058	$ 1,066,585	**$ 1,071,065**

IT'S A FACT:

York County's Safety Committee launched a Winning with Wellness program during 2015 to persuade employees to live a safe, healthy and active lifestyle.

Capital Outlay & Non-Departmental

Capital Outlay & Fund Transfers - Activity #90912

This activity accounts for certain capital projects and transfers to other funds. Fifty-percent of the meals tax is transferred to the Water Utility, Sewer Utility and Stormwater Management Funds, for projects. The General Fund makes an additional transfer to the Stormwater Management Fund for minor drainage improvements. Three-fifths of the lodging tax revenue is transferred to the Tourism Fund, in support of tourism in York County. This activity also accounts for the transfer to the Children and Family Services Fund for the County's local support of the Head Start and USDA programs and for the transfer to the County Debt Service Fund for debt repayment on County capital projects.

Budget Comments - FY2016

Funding has been provided for minor drainage projects and a $200,000 transfer to the County's Capital Fund in support of projects. An increase is provided for the 3/5s transfer of the lodging tax to the Tourism Fund, based on a projected increase in lodging tax. The local match for the Head Start and USDA programs remains level. Capital funding reflects the transfer of meals tax to the water, sewer and stormwater funds for projects, based on an increase in projected meals tax.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Capital Outlay	$ -	$ -	$ -	$ -	$ -	**$ -**
Transfers to Other Funds	7,475,161	7,225,008	7,275,359	7,557,675	7,557,675	**8,283,419**
Total Expenditures	$ 7,475,161	$ 7,225,008	$ 7,275,359	$ 7,557,675	$ 7,557,675	**$ 8,283,419**

Fifty percent of the meals tax is designated to support water, sewer and stormwater projects.

3/5 of the lodging tax is transferred to the Tourism Fund to support tourism in York County.

Capital Outlay & Non-Departmental
Appropriated Reserves - Activity #90913

This activity is responsible for accounting for contingencies.

Budget Comments - FY2016

Level funding is provided.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditures						
Contractural Services	$ -	$ -	$ 6,481	$ -	$ -	**$ -**
Appropriation Reserves	-	21,002	1,600	50,000	50,000	**50,000**
Total Expenditures	$ -	$ 21,002	$ 8,081	$ 50,000	$ 50,000	**$ 50,000**

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TOURISM
FUND 8

This fund accounts for the revenues and expenditures relating to the County's tourism programs. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Other Local Taxes	$ 1,098,235	$ 1,061,033	$ 1,052,111	$ 1,050,000	$ 1,050,000	**$ 1,050,000**	34.20%
Use of Money & Property	1,889	1,333	2,204	1,200	1,200	**936**	0.03%
Recovered Costs	4,000	1,000	7,313	-	-	**-**	0.00%
Transfers from Other Funds	1,908,115	1,944,730	1,963,054	1,980,000	1,980,000	**2,019,600**	65.77%
Total Funding Sources	$ 3,012,239	$ 3,008,096	$ 3,024,682	$ 3,031,200	$ 3,031,200	**$ 3,070,536**	100.00%

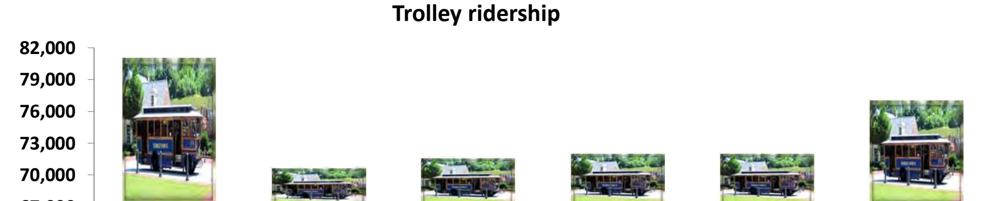
	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	%Change Original 2015/ Adopted 2016
Expenditure by Activity							
4th of July Celebration	$ 48,197	$ 55,703	$ 71,142	$ 83,150	$ 83,150	**$ 81,700**	-1.74%
Tourism Development & Events	412,498	406,551	424,776	410,101	410,101	**551,836**	34.56%
Payments to Outside Entities	1,543,103	1,549,348	1,556,042	1,546,931	1,546,931	**1,650,991**	6.73%
Yorktown Revitalization	760,293	670,654	985,332	874,179	874,179	**676,983**	-22.56%
Yorktown Trolley Operations	99,574	84,841	76,914	116,839	116,839	**109,026**	-6.69%
Total Expenditures	$ 2,863,665	$ 2,767,097	$ 3,114,206	$ 3,031,200	$ 3,031,200	**$ 3,070,536**	1.30%
Expenditure by Category							
Personnel Services	$ 167,883	$ 157,970	$ 155,543	$ 173,041	$ 173,041	**$ 274,301**	58.52%
Contractual Services	1,782,480	1,786,717	1,815,013	1,796,475	1,796,475	**1,847,841**	2.86%
Internal Services	61,440	50,164	42,138	70,624	70,624	**62,811**	-11.06%
Other Charges	16,286	15,425	12,074	14,800	14,800	**14,800**	0.00%
Materials & Supplies	21,925	34,623	33,460	35,725	35,725	**35,050**	-1.89%
Leases & Rentals	19,230	20,938	33,040	35,750	35,750	**37,250**	4.20%
Contributions	30,653	30,606	37,606	30,606	30,606	**120,000**	292.08%
Capital Outlay	3,475	11,732	-	218,218	218,218	**478,483**	119.27%
Transfers to Other Funds	760,293	658,922	985,332	655,961	655,961	**200,000**	-69.51%
Total Expenditures	$ 2,863,665	$ 2,767,097	$ 3,114,206	$ 3,031,200	$ 3,031,200	**$ 3,070,536**	1.30%

FUND BALANCE SUMMARY FISCAL YEARS 2015-2016

Beginning Fund Balance 7/1/2014	$ -		
Projected FY2015 Funding Sources:			
Revenue		$ 1,051,200	
Other financing sources		1,980,000	
		3,031,200	
Projected FY2015 Expenditures		3,031,200	
Net Change		-	
Projected Fund Balance 6/30/2015			$ -
Projected FY2016 Funding Sources:			
Revenue			$ 1,050,936
Other financing sources			2,019,600
			3,070,536
Projected FY2016 Expenditures			3,070,536
Net Change			-
Projected Fund Balance 6/30/2016			$ -

	FY2012	FY2013	FY2014	FY2015 Original	FY2015 Estimated	FY2016
Funded FTEs	2.00	2.00	2.00	2.00	2.00	**3.00**
Key Service Indicators						
County event attendance	98,000	102,000	88,000	115,000	115,000	90,000
Visitor inquiries	5,105	5,100	5,100	5,200	5,200	5,300
Williamsburg Area Transit Authority						
Number of passenger trips	1,076,763	1,010,092	1,040,392	1,071,607	1,071,607	1,125,187
Greater Wmbg Chamber & Tourism Alliance						
York County members	250	250	250	250	250	250
Yorktown Foundation Tall Ships Committee						
Number of ship visits	15	1	2	4	5	2
Celebrate Yorktown Committee-Symphony						
Number of patrons	5,000	5,000	5,000	5,000	5,000	5,000
Virginia Air & Space Center						
Number of admissions for York County residents	19,952	17,521	18,047	18,000	18,250	18,500

Trolley ridership



	Actual FY2012	Actual FY2013	Actual FY2014	Original FY2015	Estimated FY2015	Proposed FY2016
Trolley ridership	81,055	70,650	71,595	72,000	72,000	77,000

Revenues		FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Actual Revenues	FY2015 Original Budget	FY2015 Estimated Budget	FY2016 Adopted Budget	
TOURISM FUND								
30312	**Other Local Taxes**							
	1100 $2.00 Transient Occ tax	$ 1,098,235	$ 1,061,033	$ 1,052,111	$ 1,050,000	$ 1,050,000	$ 1,050,000	A
	Subtotal	1,098,235	1,061,033	1,052,111	1,050,000	1,050,000	1,050,000	
30315	**Use of Money & Property**							
	1010 Interest on deposits	1,889	1,333	2,204	1,200	1,200	936	
	Subtotal	1,889	1,333	2,204	1,200	1,200	936	
30319	**Recovered Costs**							
	1073 EDA Civil War & Maritime	4,000	1,000	6,000	-	-	-	
	2300 Health/Dental surplus	-	-	594	-	-	-	
	4210 Trolley services for USCG	-	-	719	-	-	-	
	Subtotal	4,000	1,000	7,313	-	-	-	
30351	**Transfers from Other Funds**							
	1010 General Fund	1,908,115	1,944,730	1,963,054	1,980,000	1,980,000	2,019,600	B
	Subtotal	1,908,115	1,944,730	1,963,054	1,980,000	1,980,000	2,019,600	
	Fund Total	$ 3,012,239	$ 3,008,096	$ 3,024,682	$ 3,031,200	$ 3,031,200	$ 3,070,536	

A For the Counties of James City and York, Section 58.1-3823 of the Code of Virginia allows for the imposition of an additional transient occupancy tax not to exceed $2.00 per room per night for the occupancy of any overnight guest room. The revenues collected from the additional tax shall be designated and expended solely for advertising the Historic Triangle Area.

B Section 58.1-3819 of the Code of Virginia allows for the imposition of a transient occupancy tax on hotels, motels, boarding houses, travel campgrounds, and other facilities offering guest rooms rented out for continuous occupancy for fewer than 30 consecutive days. The tax shall not exceed 5% of the amount of the charge for the occupancy. The revenues collected from the portion of the tax that exceeds 2% shall be designated and spent for promoting tourism, travel or business that generates tourism or travel in the locality. The 5% tax is collected in the General Fund, and 3/5 of the amount is transferred to the Tourism Fund.

TOURISM FUND

4TH OF JULY CELEBRATION

Tourism Fund

4th of July Celebration - Activity #90712

Budget Comments - FY2016

Provides support for the 4th of July event in historic Yorktown. Funding reflects decreases in internal services and materials and supplies.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditure By Category						
Contractual Services	$ 12,809	$ 4,523	$ 9,132	$ 16,500	$ 16,500	**$ 13,850**
Internal Services	-	572	-	1,000	1,000	**1,000**
Materials & Supplies	17,068	30,916	30,261	31,150	31,150	**30,850**
Leases & Rentals	18,320	19,692	31,749	34,500	34,500	**36,000**
Total Expenditures	$ 48,197	$ 55,703	$ 71,142	$ 83,150	$ 83,150	**$ 81,700**

Tourism Fund

Tourism Development & Events - Activity #90713

Mission

To increase awareness of and visitation to historic Yorktown and York County by marketing the County as a destination and by working with public and private sectors to develop, manage, and implement programs and events which promote and encourage increased awareness and visitation.

Goals

- Maintain active communication between the County and its businesses and residents to create greater awareness and strengthen community involvement.
- Create and maintain an increased awareness of historic Yorktown and York County through a variety of marketing programs, promotional efforts, and special events.
- Serve as County liaison and resource to community groups by fostering the development of our tourism product.

Implementation Strategies

- Represent the County on a variety of boards, commissions and committees involved with marketing and promotion related activities.
- Plan, conduct, and evaluate various Familiarization (FAM) tours, sales presentations and training opportunities designed to increase awareness of Yorktown.
- Increase advertising in various publications and on websites with a high return on investment encouraging visitation to Yorktown.
- Produce and distribute professional quality sales collateral (i.e., brochures, flyers) for use by targeted groups and use in fulfillment of mailings to potential visitors.
- Maintain public/visitor awareness by conducting promotional sales calls/missions to targeted groups, exhibiting at trade shows, and active participation in local, regional, state, and national associations in the tourism industry.
- Promote and evaluate a wide variety of events and activities to appeal to all ages.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Additional increases in personnel reflects the transfer of a full-time Tourism and Events Coordinator position from the General Fund to the Tourism Fund. Funding is provided for increases in contractual services and for the routine replacement of a computer.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditure By Category						
Personnel Services	$ 131,089	$ 125,415	$ 121,919	$ 126,751	$ 126,751	**$ 228,011**
Contractual Services	256,621	263,452	287,287	263,650	263,650	**303,000**
Internal Services	9	-	-	25	25	**25**
Other Charges	16,256	13,563	11,984	14,800	14,800	**14,800**
Materials & Supplies	4,138	2,875	2,295	3,625	3,625	**3,250**
Leases & Rentals	910	1,246	1,291	1,250	1,250	**1,250**
Capital Outlay	3,475	-	-	-	-	**1,500**
Total Expenditures	$ 412,498	$ 406,551	$ 424,776	$ 410,101	$ 410,101	**$ 551,836**
Funded FTEs						
Professional/Technical	2.00	2.00	2.00	2.00	2.00	**3.00**
Total Funded FTEs	2.00	2.00	2.00	2.00	2.00	**3.00**

IT'S A FACT:

The Parks, Recreation and Tourism Division was awarded several recognitions for Best Historic Town: Historic Yorktown; Best Shopping/Dining Venue: Riverwalk Landing; and Best Farmer's Market: Yorktown Market Days in the Daily Press Choice Awards. Other awards included Best Place to Picnic: Yorktown Beach; and Best Farmer's Market: Yorktown Market Days in the Coastal Virginia Readers' Choice Awards.

Parks, Recreation & Tourism assisted with the development, implementation and marketing of two new events held at Riverwalk Landing in Historic Yorktown. The 1st Annual Blues, Brews & BBQ Festival and Art at the River Juried Art Show hosted nearly 7,000 guests to the Yorktown waterfront during the first weekend in May.

Tourism Fund

Payments to Outside Entities - Activity #90915

This activity provides support for the following programs:

Williamsburg Area Transit Authority : support for the regional transit authority.

Greater Williamsburg Chamber & Tourism Alliance : support for the Historic Triangle by encouraging the growth of existing businesses and promoting the area as a year-round travel destination.

Jamestown-Yorktown Foundation : supports the Yorktown Victory Center.

$2.00 Transient Occupancy Tax : per Section 58.1-3823 of the Code of Virginia, the revenues collected from the additional tax shall be designated and expended solely for advertising the Historic Triangle area. This tax is passed on to the Williamsburg Area Destination Marketing Committee (WADMC).

Historic Triangle Collaborative : operating support to work collaboratively among the region to achieve sustainable economic and quality of life benefits for the Historic Triangle.

Yorktown Foundation Tall Ships : support for bringing Tall Ships to Yorktown.

Celebrate Yorktown Committee Symphony : support to sponsor the Virginia Symphony concert at the end of the summer.

Virginia Air and Space Center : support of the "21st Century Classroom" project.

Budget Comments - FY2016

Increased funding is provided based on contractual agreements and usage.

Expenditure By Category	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Contractual Services	$ 1,512,450	$ 1,518,742	$ 1,518,436	$ 1,516,325	$ 1,516,325	**$ 1,530,991**
Contributions	30,653	30,606	37,606	30,606	30,606	**120,000**
Total Expenditures	$ 1,543,103	$ 1,549,348	$ 1,556,042	$ 1,546,931	$ 1,546,931	**$ 1,650,991**

Tourism Fund

Yorktown Revitalization - Activity #90917

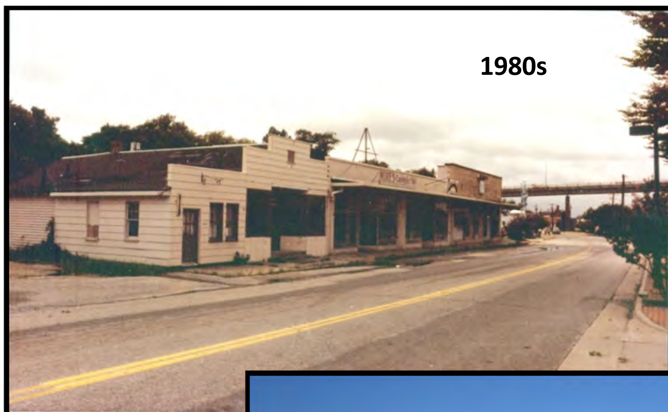
Budget Comments - FY2016

Funding is provided for the transfer to the Yorktown Capital Improvements Fund for repayment toward an interfund loan. Transfers to other funds have been reduced due to the debt service related to Yorktown Revitalization project being paid off in FY2015.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditure By Category						
Capital Outlay	$ -	$ 11,732	$ -	$ 218,218	$ 218,218	**$ 476,983**
Transfers to Other Funds	760,293	658,922	985,332	655,961	655,961	**200,000**
Total Expenditures	$ 760,293	$ 670,654	$ 985,332	$ 874,179	$ 874,179	**$ 676,983**

IT'S A FACT:

The Yorktown Revitalization project included the construction of a new parking garage, floating piers, buildings, brick sidewalks and shoreline stabilization. It was a $24 million investment, with $20.5 million paid by grants, lodging taxes and cash reserves, and only $3.5 million was financed. In FY2015 the final debt service payment was made for this project.



Tourism Fund

Yorktown Trolley Operations - Activity #90918

Budget Comments - FY2016

Budget reductions are programmed in internal services.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditure By Category						
Personnel Services	$ 36,794	$ 32,555	$ 33,624	$ 46,290	$ 46,290	**$ 46,290**
Contractual Services	600	-	158	-	-	**-**
Internal Services	61,431	49,592	42,138	69,599	69,599	**61,786**
Other Charges	30	1,862	90	-	-	**-**
Materials & Supplies	719	832	904	950	950	**950**
Total Expenditures	$ 99,574	$ 84,841	$ 76,914	$ 116,839	$ 116,839	**$ 109,026**

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SOCIAL SERVICES
FUND 13

This fund accounts for the revenues and expenditures relating to Social Services programs. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Charges for Services	$ 1,701	$ 7,547	$ 3,791	$ -	$ -	**$ -**	0.00%
Miscellaneous	706	406	-	-	-	**-**	0.00%
Recovered Costs	251,678	246,179	241,163	248,000	248,000	**230,000**	3.68%
State Aid & Grants	1,319,697	1,277,975	1,296,298	1,673,284	1,673,284	**1,722,693**	27.58%
Federal Aid & Grants	2,039,805	1,901,878	2,171,011	2,043,984	2,043,984	**2,172,081**	34.77%
Transfers from Other Funds	1,356,115	1,531,001	1,367,815	2,120,015	2,120,015	**2,122,015**	33.97%
Total Funding Sources	$ 4,969,702	$ 4,964,986	$ 5,080,078	$ 6,085,283	$ 6,085,283	**$ 6,246,789**	100.00%

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	%Change Original 2015/ Adopted 2016
Expenditure by Activity							
Administration	$ 3,855,768	$ 3,807,531	$ 3,888,638	$ 4,444,895	$ 4,444,895	**$ 4,605,445**	3.61%
Public Assistance	870,229	715,238	809,153	911,994	911,994	**966,485**	5.97%
Comprehensive Services Act	591,774	558,503	613,422	875,537	875,537	**877,417**	0.21%
Total Expenditures	$ 5,317,771	$ 5,081,272	$ 5,311,213	$ 6,232,426	$ 6,232,426	**$ 6,449,347**	3.48%
Expenditure by Category							
Personnel	$ 3,565,789	$ 3,579,837	$ 3,658,737	$ 4,204,751	$ 4,204,751	**$ 4,369,578**	3.92%
Contractual Services	63,391	58,953	60,422	61,900	61,900	**61,900**	0.00%
Internal Services	38,696	34,653	34,566	42,929	42,929	**42,929**	0.00%
Other Charges	94,937	70,970	78,069	83,202	83,202	**82,035**	-1.40%
Materials & Supplies	51,115	56,602	63,096	59,600	59,600	**59,600**	0.00%
Leases & Rentals	62,442	64,875	62,040	64,600	64,600	**66,820**	3.44%
Capital Outlay	13,418	14,000	4,968	3,450	3,450	**-**	-100.00%
Direct Payments & Contributions	1,427,983	1,201,382	1,349,315	1,711,994	1,711,994	**1,766,485**	3.18%
Total Expenditures	$ 5,317,771	$ 5,081,272	$ 5,311,213	$ 6,232,426	$ 6,232,426	**$ 6,449,347**	3.48%

FUND BALANCE SUMMARY FISCAL YEARS 2015-2016

Beginning Fund Balance 7/1/2014	$ 290,166		
Projected FY2015 Funding Sources:			
Revenue		$ 248,000	
State & Federal		3,717,268	
Other financing sources		2,120,015	
		6,085,283	
Projected FY2015 Expenditures		6,232,426	
Net Change		(147,143)	
Projected Fund Balance 6/30/2015			$ 143,023
Projected FY2016 Funding Sources:			
Revenue			$ 230,000
State & Federal			3,894,774
Other financing sources			2,122,015
			6,246,789
Projected FY2016 Expenditures			6,449,347
Net Change			(202,558)
Projected Fund Balance 6/30/2016			$ (59,535)

	FY2012	FY2013	FY2014	FY2015 Original	FY2015 Estimated	FY2016
Funded FTEs	60.85	58.45	57.45	57.45	57.45	**59.70**

Key Service Indicators	FY2012	FY2013	FY2014	FY2015 Original	FY2015 Estimated	FY2016
Food Stamps cases-York/Poquoson	1854/261	2012/297	2314/326	2314/326	2314/326	**2314/326**
Medicaid cases-York/Poquoson	2543/437	2750/459	2825/504	2825/504	2825/504	**2825/504**
TANF cases-York/Poquoson	258/26	241/34	250/40	250/40	250/40	**250/40**
VIEW cases-York/Poquoson	180/20	174/22	209/30	209/30	209/30	**209/30**
CSA cases-York	46	38	41	41	22	**22**

Revenues		FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Actual Revenues	FY2015 Original Budget	FY2015 Estimated Budget	FY2016 Adopted Budget	
SOCIAL SERVICES FUND								
30316	**Charges for Services**							
	6000 Court assessment	$ 1,576	$ 7,407	$ 3,646	$ -	$ -	$ -	
	6010 Guardianship filing fee	125	140	145	-	-	-	
	Subtotal	1,701	7,547	3,791	-	-	-	
30318	**Miscellaneous**							
	3010 Prior year expenditure refund	507	406	-	-	-	-	
	3012 Prior yr forfeit flexible spending	199	-	-	-	-	-	
	Subtotal	706	406	-	-	-	-	
30319	**Recovered Costs**							
	1520 Poquoson Public Assistance	251,186	245,121	225,646	248,000	248,000	230,000	A
	2300 Health/Dental surplus	-	-	13,193	-	-	-	
	7000 Welfare Recoveries ADC	492	1,058	-	-	-	-	
	7050 Welfare Recoveries daycare	-	-	2,324	-	-	-	
	Subtotal	251,678	246,179	241,163	248,000	248,000	230,000	
30324	**State Aid & Grants**							
	4900 Adult Medicaid screenings	262	-	-	-	-	-	
	Subtotal	262	-	-	-	-	-	
30326	**State Aid & Grants**							
	0800 Public Assistance-State	983,263	1,018,336	989,418	1,237,805	1,237,805	1,287,214	B
	0813 Comp Svc Youth/Family	328,533	252,000	299,241	427,840	427,840	427,840	C
	0813-001 CSA Pool State Admin	7,639	7,639	7,639	7,639	7,639	7,639	D
	Subtotal	1,319,435	1,277,975	1,296,298	1,673,284	1,673,284	1,722,693	
30333	**Federal Aid & Grants**							
	0800 Public Assistance-Federal	2,039,805	1,901,878	2,171,011	2,043,984	2,043,984	2,172,081	B
	Subtotal	2,039,805	1,901,878	2,171,011	2,043,984	2,043,984	2,172,081	
30351	**Transfers from Other Funds**							
	1010 General Fund	1,126,894	1,296,856	1,126,894	1,747,855	1,747,855	1,749,855	E
	1010-001 CSA Pool Local	189,763	165,149	194,057	272,160	272,160	272,160	F
	1010-002 CSA Medicaid Local	39,458	68,996	46,864	100,000	100,000	100,000	F
	Subtotal	1,356,115	1,531,001	1,367,815	2,120,015	2,120,015	2,122,015	
	Fund Total	$ 4,969,702	$ 4,964,986	$ 5,080,078	$ 6,085,283	$ 6,085,283	$ 6,246,789	

A Revenue from the City of Poquoson for its local share of the expenditures for the York-Poquoson Social Services department.
B State and Federal reimbursements from the Department of Social Services for grant programs.
C State reimbursement for expenditures covered under the Comprehensive Services Act (CSA).
D State reimbursement for administrative expenditures covered under the Comprehensive Services Act (CSA).
E Transfer from the General Fund for York County's local share of York-Poquoson Social Services programs, exclusive of CSA.
F Transfer from the General Fund for York County's local share of CSA and CSA Medicaid related expenditures.

Social Services Fund

Administration - Activity #90541

Mission

Provides a broad array of human service programs including Child and Adult Service Programs, Employment Services, Public Assistance, and the Comprehensive Services Act (CSA), for those individuals with financial, social, educational, health and emotional needs.

Goals

- To enhance the competence of individuals dealing with personal challenges.
- To provide preventive foster care and child protective services.
- To protect vulnerable children and adults.
- To provide intake, child and family, adult, employment, volunteer, court, and daycare services.
- To provide financial assistance to eligible residents.
- To ensure, through a comprehensive fraud prevention and investigation program, that only persons eligible for assistance actually receive it.
- To improve the delivery of services by requiring interagency cooperation.

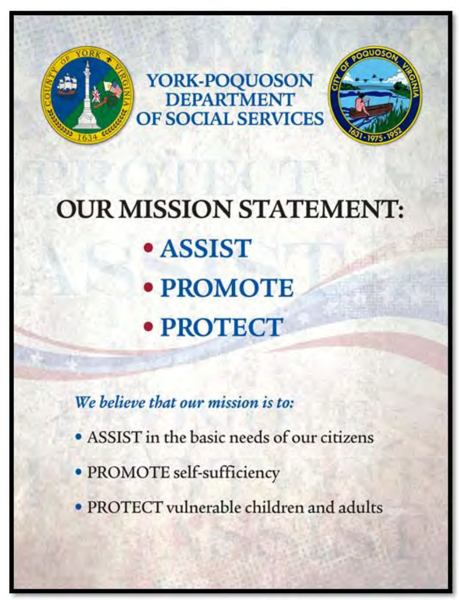
Implementation Strategies

- The annualized estimate of population being served is over 20,000 units of service in York and Poquoson. This represents a significant percentage of the total population.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditure By Category						
Personnel Services	$ 3,531,769	$ 3,507,478	$ 3,585,477	$ 4,129,214	$ 4,129,214	**$ 4,292,161**
Contractual Services	63,391	58,953	60,422	61,900	61,900	**61,900**
Internal Services	38,696	34,653	34,566	42,929	42,929	**42,929**
Other Charges	94,937	70,970	78,069	83,202	83,202	**82,035**
Materials & Supplies	51,115	56,602	63,096	59,600	59,600	**59,600**
Leases & Rentals	62,442	64,875	62,040	64,600	64,600	**66,820**
Capital Outlay	13,418	14,000	4,968	3,450	3,450	**-**
Total Expenditures	$ 3,855,768	$ 3,807,531	$ 3,888,638	$ 4,444,895	$ 4,444,895	**$ 4,605,445**
Funded FTEs						
Management	10.00	9.00	10.00	10.00	10.00	**9.00**
Professional/Technical	36.85	34.45	33.45	33.45	33.45	**35.50**
Admin/Clerical	12.00	11.00	10.00	10.00	10.00	**10.00**
Trades & Crafts	1.00	3.00	3.00	3.00	3.00	**4.20**
Total Funded FTEs	59.85	57.45	56.45	56.45	56.45	**58.70**



Social Services Fund
Public Assistance - Activity #90542

Mission

Provides benefit programs for eligible persons such as Medicaid, Temporary Assistance to Needy Families (TANF), Supplemental Nutrition Assistance Program (SNAP), fuel, emergency, TANF foster care, General Relief and Auxiliary Grants. Also, provides service programs including child and adult protective services and preventive services, foster care, adoptions, guardianship, court services, adult services, day care, intake services and employment services.

Goals

- To enhance the competence of individuals dealing with personal challenges.
- To promote self-sufficiency, self-support, and self-esteem for those receiving public assistance.
- To provide preventive foster care and child protective services.
- To protect vulnerable children and adults.
- To provide intake, child and family, adult, employment, volunteer, court, and day care services.
- To provide financial assistance to eligible residents.
- To ensure, through a comprehensive fraud prevention and investigation program, that only persons eligible for assistance actually receive it.

Implementation Strategies

- Expect to receive 400 child protective service complaints consisting of abuse and neglect of children based on current statistics.
- Expect to keep 250 families intact through the provision of child protective ongoing services.
- Approximately 2,000 family units will receive intake services, which include crisis intervention, needs assessments, and assistance with emergency needs such as food and shelter.
- An increase in adult services is expected based on aging of the population and their need for services. Current caseloads total 170 elderly receiving either protection services or help with daily activities to keep them in their homes.
- The annualized estimate of population being served is over 20,000 units of service in York and Poquoson. This represents a significant percentage of the total population.

Budget Comments - FY2016

Funding reflects an increase in public assistance based on an increase for foster care, elderly population and the adoption caseload.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditure By Category						
Direct Payments & Contributions	$ 870,229	$ 715,238	$ 809,153	$ 911,994	$ 911,994	**$ 966,485**
Total Expenditures	$ 870,229	$ 715,238	$ 809,153	$ 911,994	$ 911,994	**$ 966,485**

IT'S A FACT:

"Common Help" is the Virginia Department of Social Services fast and easy way to screen and apply online for many benefit programs.

Social Services Fund

Comprehensive Services Act - Activity #90543

Mission

To comply with the Comprehensive Services Act by providing high quality, child centered, family focused, cost effective, community-based services to high-risk youth and their families.

Goals

- To provide preventive foster care and child protective services.
- To provide services to assist at-risk children and youth.
- To improve the delivery of services by requiring interagency cooperation.

Implementation Strategies

- To comply with the guidelines from the Comprehensive Services Act.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditure By Category						
Personnel Services	$ 34,020	$ 72,359	$ 73,260	$ 75,537	$ 75,537	**$ 77,417**
Direct Payments & Contributions	557,754	486,144	540,162	800,000	800,000	**800,000**
Total Expenditures	$ 591,774	$ 558,503	$ 613,422	$ 875,537	$ 875,537	**$ 877,417**
Funded FTEs						
Professional/Technical	1.00	1.00	1.00	1.00	1.00	**1.00**
Total Funded FTEs	1.00	1.00	1.00	1.00	1.00	**1.00**

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LAW LIBRARY
FUND 47

This fund accounts for the revenues and expenditures relating to the County's law library. This is accomplished through the division below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Fines & Forfeitures	$ 7,552	$ 7,981	$ 7,071	$ 8,000	$ 8,000	**$ 7,000**	100.00%
Use of Money & Property	60	55	39	50	50	**-**	0.00%
Total Funding Sources	$ 7,612	$ 8,036	$ 7,110	$ 8,050	$ 8,050	**$ 7,000**	100.00%

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	%Change Original 2015/ Adopted 2016
Expenditure by Activity							
Operations	$ 6,888	$ 7,104	$ 7,812	$ 9,000	$ 10,500	**$ 9,000**	0.00%
Total Expenditures	$ 6,888	$ 7,104	$ 7,812	$ 9,000	$ 10,500	**$ 9,000**	0.00%
Expenditure by Category							
Materials & Supplies	$ 6,888	$ 7,104	$ 7,812	$ 9,000	$ 9,000	**$ 9,000**	0.00%
Capital Outlay	-	-	-	-	1,500	**-**	0.00%
Total Expenditures	$ 6,888	$ 7,104	$ 7,812	$ 9,000	$ 10,500	**$ 9,000**	0.00%

FUND BALANCE SUMMARY FISCAL YEARS 2015-2016

Beginning Fund Balance 7/1/2014	$ 13,761		
Projected FY2015 Funding Sources:			
Revenue		$ 8,050	
Projected FY2015 Expenditures		10,500	
Net Change		(2,450)	
Projected Fund Balance 6/30/2015			$ 11,311
Projected FY2016 Funding Sources:			
Revenue			$ 7,000
Projected FY2016 Expenditures			9,000
Net Change			(2,000)
Projected Fund Balance 6/30/2016			$ 9,311

Key Service Indicators						
Fee assessed per civil action filed in the County's Circuit Court or General District Court for use, maintenance & operation of a law library.	$ 2.00	$ 2.00	$ 2.00	$ 2.00	$ 2.00	$ 2.00

Revenues			FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Actual Revenues	FY2015 Original Budget	FY2015 Estimated Budget	FY2016 Adopted Budget	Ref
LAW LIBRARY FUND									
30314		**Fines & Forfeitures**							
	4020	Court collections	$ 7,552	$ 7,981	$ 7,071	$ 8,000	$ 8,000	$ 7,000	A
		Subtotal	7,552	7,981	7,071	8,000	8,000	7,000	
30315		**Use of Money & Property**							
	1010	Interest on deposits	60	55	39	50	50	-	
		Subtotal	60	55	39	50	50	-	
		Fund Total	$ 7,612	$ 8,036	$ 7,110	$ 8,050	$ 8,050	$ 7,000	

A Section 42.1-70 of the Code of Virginia allows any County through its governing body, to assess, as part of the costs incident to each civil action filed in the courts located within its boundaries, a sum not in excess of $4.00 for the acquisition of law books, law periodicals, and computer legal research services, computer terminals for off-site placement to maximize access to the Law Library by the public, and equipment for the establishment, use and maintenance of a Law Library which shall be open for the use of the public for hours convenient to the public. The rate per York County ordinance is $2.00.

LAW LIBRARY FUND

OPERATIONS

Law Library Fund
Operations - Activity #90218

Budget Comments - FY2016

Level funding has been provided.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditure By Category						
Materials & Supplies	$ 6,888	$ 7,104	$ 7,812	$ 9,000	$ 9,000	**$ 9,000**
Total Expenditures	$ 6,888	$ 7,104	$ 7,812	$ 9,000	$ 10,500	**$ 9,000**

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CHILDREN & FAMILY SERVICES
FUND 51

This fund accounts for the Head Start and USDA (food service) programs. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Use of Money & Property	$ 3,566	$ 2,408	$ 2,243	$ 2,000	$ 2,000	**$ 2,000**	0.17%
Charges for Service	18,414	17,659	16,380	17,000	17,000	**17,000**	1.37%
Miscellaneous	4,924	3,977	5,066	2,400	2,400	**2,400**	0.19%
Federal Aid & Grants	948,058	965,665	912,994	968,337	968,337	**969,837**	78.13%
Non-Revenue Receipts	1,328	-	-	-	-	**-**	0.00%
Transfers from Other Funds	259,794	218,052	225,000	250,000	250,000	**250,000**	20.14%
Total Funding Sources	$ 1,236,084	$ 1,207,761	$ 1,161,683	$ 1,239,737	$ 1,239,737	**$ 1,241,237**	100.00%

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	%Change Original 2015/ Adopted 2016
Expenditure by Activity							
Fundraisers & Donations	$ 7,997	$ 1,687	$ 1,676	$ -	$ -	**$ -**	0.00%
Head Start	1,112,511	1,178,542	1,096,873	1,279,827	1,279,827	**1,291,770**	0.93%
USDA Food Service	101,331	96,453	100,410	118,163	118,163	**115,871**	-1.94%
Total Expenditures	$ 1,221,839	$ 1,276,682	$ 1,198,959	$ 1,397,990	$ 1,397,990	**$ 1,407,641**	0.69%
Expenditure by Category							
Personnel Services	$ 979,859	$ 1,020,721	$ 964,444	$ 1,149,260	$ 1,149,260	**$ 1,159,448**	0.89%
Contractual Services	69,342	58,373	57,720	68,650	68,650	**68,045**	-0.88%
Internal Services	44,714	41,501	42,221	49,530	49,530	**50,530**	2.02%
Other Charges	35,105	42,541	45,834	57,604	57,604	**45,073**	-21.75%
Materials & Supplies	69,018	69,933	67,671	67,156	67,156	**71,645**	6.68%
Capital Outlay	14,476	41,926	19,393	5,790	5,790	**12,900**	122.80%
Fundraisers	5,435	136	-	-	-	**-**	0.00%
Grants & Donations	3,890	1,551	1,676	-	-	**-**	0.00%
Total Expenditures	$ 1,221,839	$ 1,276,682	$ 1,198,959	$ 1,397,990	$ 1,397,990	**$ 1,407,641**	0.69%

FUND BALANCE SUMMARY FISCAL YEARS 2015-2016

Beginning Fund Balance 7/1/2014	$ 729,673		
Projected FY2015 Funding Sources:			
Revenue		$ 21,400	
State & Federal		968,337	
Other financing sources		250,000	
		1,239,737	
Projected FY2015 Expenditures		1,397,990	
Net Change		(158,253)	
Projected Fund Balance 6/30/2015			$ 571,420
Projected FY2016 Funding Sources:			
Revenue			$ 21,400
State & Federal			969,837
Other financing sources			250,000
			1,241,237
Projected FY2016 Expenditures			1,407,641
Net Change			(166,404)
Projected Fund Balance 6/30/2016			$ 405,016

	FY2012	FY2013	FY2014	FY2015 Original	FY2015 Estimated	FY2016 Adopted
Funded FTEs						
Total Funded FTEs	22.60	22.20	22.20	22.20	22.20	**22.20**

Key Service Indicators	FY2012	FY2013	FY2014	FY2015 Original	FY2015 Estimated	FY2016 Adopted
Funded enrollment	117	117	117	117	117	**117**
Kindergarten preparedness	51%	54%	50%	71%	71%	**60%**
Home literacy learning packages	936	1,053	1,053	1,053	1,053	**1,053**

Revenues		FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Actual Revenues	FY2015 Original Budget	FY2015 Estimated Budget	FY2016 Adopted Budget	
CHILDREN & FAMILY SERVICES FUND								
30315	**Use of Money & Property**							
	1010 Interest on deposits	$ 3,566	$ 2,408	$ 2,243	$ 2,000	$ 2,000	$ 2,000	
	Subtotal	3,566	2,408	2,243	2,000	2,000	2,000	
30316	**Charges for Services**							
	6951 USDA adult meals	14,354	13,659	12,380	13,000	13,000	13,000	A
	6954 USDA/CDR child meal suppl	4,000	4,000	4,000	4,000	4,000	4,000	A
	9000 Lunch tickets-non program	60	-	-	-	-	-	
	Subtotal	18,414	17,659	16,380	17,000	17,000	17,000	
30318	**Miscellaneous**							
	1060 York contribution/lease	2,400	2,400	2,400	2,400	2,400	2,400	B
	9090-002 Col Cap Kiwanis Donation	663	1,477	1,500	-	-	-	
	9091 Other donations	1,509	100	1,166	-	-	-	
	9095 Commissions on photo sale	352	-	-	-	-	-	
	Subtotal	4,924	3,977	5,066	2,400	2,400	2,400	
30319	**Recovered Costs**							
	2300 Health/Dental surplus	-	-	5,542	-	-	-	
	Subtotal	-	-	5,542	-	-	-	
30333	**Federal Aid & Grants**							
	6953 USDA federal reimbursement	70,740	74,314	71,755	71,000	71,000	73,500	C
	6954 USDA fed reimb CDR	17,213	13,162	16,062	14,000	14,000	13,000	C
	9000 Head Start-basic program	844,043	856,145	809,115	867,275	867,275	867,275	D
	9000-212 Head Start-prior year	-	5,982	-	-	-	-	
	9020 Head Start-training grant	16,062	16,062	16,062	16,062	16,062	16,062	D
	Subtotal	948,058	965,665	912,994	968,337	968,337	969,837	
30341	**Non-Revenue Receipts**							
	8908-212 Hurricane Irene	1,328	-	-	-	-	-	
	Subtotal	1,328	-	-	-	-	-	
30351	**Transfers from Other Funds**							
	1010 General Fund	259,794	218,052	225,000	250,000	250,000	250,000	E
	Subtotal	259,794	218,052	225,000	250,000	250,000	250,000	
	Fund Total	$ 1,236,084	$ 1,207,761	$ 1,167,225	$ 1,239,737	$ 1,239,737	$ 1,241,237	

A Revenue that supports the Food Service program.
B Revenue from Child Development Resources (CDR) for office space.
C Federal grant from the Department of Agriculture for meals and support of the Food Service program.
D Federal grant from the Department of Health & Human Services for the Head Start and Special Training programs.
E Transfer from the General Fund for the local share of the Head Start and USDA programs.

Children & Family Services Fund
Fundraisers & Donations - Activity #81676

Budget Comments - FY2016
This activity accounts for donations and fundraisers. The funds are appropriated as received.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditure By Category						
Fundraisers	$ 5,435	$ 136	$ -	$ -	$ -	**$ -**
Donations	2,562	1,551	1,676	-	-	**-**
Total Expenditures	$ 7,997	$ 1,687	$ 1,676	$ -	$ -	**$ -**

Children & Family Services Fund
Head Start - Activity #81677

Mission

To develop partnerships that promote quality opportunities for children's educational readiness, at all levels of ability, and to foster success for families and staff.

Goals

- Increase the local (non-County) level of contribution of in-kind or real dollars for the purposes of providing additional services, enhancing quality and replacing equipment.
- Continue to serve as a resource (training, information) on early childhood development and best practices for the child care community.
- Strengthen families and communities by assisting families with self-sufficiency skills and supporting the health and safety of their family.

Implementation Strategies

- Provide an early childhood developmental program utilizing the centered-based, scientific measurable Teaching Strategies Curriculum providing comprehensive services that emphasizes physical well-being and motor development; personal and social development; a child's approach to learning; language development and cognition and general knowledge. Perform evaluations 3 times yearly to determine children's progress and if additional support is needed.
- Continue marketing through programs and outreach to the community to promote nurturing and attachment; knowledge of parent, child and youth development; parental resilience; social connections and concrete supports for parents.
- Support community initiatives and collaboration to increase quality services to all children.
- Continue to work with families and health care providers to develop and maintain programs that foster healthy habits for families and children.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Capital funding is programmed for the routine replacement of computers and a purchase of a storage shed to store items at off site location.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditure By Category						
Personnel Services	$ 946,056	$ 985,441	$ 928,346	$ 1,105,597	$ 1,105,597	**$ 1,118,577**
Contractual Services	34,378	24,533	24,772	29,150	29,150	**28,545**
Internal Services	44,714	41,501	42,221	49,530	49,530	**50,530**
Other Charges	35,105	42,541	45,834	57,604	57,604	**45,073**
Materials & Supplies	37,782	42,600	36,307	32,156	32,156	**36,145**
Capital Outlay	14,476	41,926	19,393	5,790	5,790	**12,900**
Total Expenditures	$ 1,112,511	$ 1,178,542	$ 1,096,873	$ 1,279,827	$ 1,279,827	**$ 1,291,770**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	11.10	11.70	11.70	11.70	11.70	**11.70**
Admin/Clerical	3.00	3.00	2.00	2.00	2.00	**2.00**
Instructional Aide	5.40	5.40	5.40	5.40	5.40	**5.40**
Trades & Crafts	1.10	1.10	1.10	1.10	1.10	**1.10**
Total Funded FTEs	21.60	21.20	21.20	21.20	21.20	**21.20**

IT'S A FACT:

Head Start is a federally funded program designed to serve eligible preschoolers through a comprehensive array of services in health, family services and education. York County currently serves 117 preschoolers at 3 locations.

Teaching Children Serving Families

Children & Family Services Fund

USDA Food Service - Activity #90971

Mission

To develop partnerships that promote quality opportunities for children's educational readiness, at all levels of ability, and to foster success for families and staff.

Goals

- Increase the local (non-County) level of contribution of in-kind or real dollars for the purposes of providing additional services, enhancing quality and replacing equipment.
- Continue to serve as a resource (training, information) on early childhood development and best practices for the child care community.
- Strengthen families and communities by assisting families with self-sufficiency skills and supporting the health and safety of their family.

Implementation Strategies

- Provide an early childhood developmental program utilizing the centered-based, scientific measurable Teaching Strategies Curriculum providing comprehensive services that emphasizes physical well-being and motor development; personal and social development; a child's approach to learning; language development and cognition and general knowledge. Perform evaluations 3 times yearly to determine children's progress and if additional support is needed.
- Continue marketing through programs and outreach to the community to promote nurturing and attachment; knowledge of parent, child and youth development; parental resilience; social connections and concrete supports for parents.
- Support community initiatives and collaboration to increase quality services to all children.
- Continue to work with families and health care providers to develop and maintain programs that foster healthy habits for families and children.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditure By Category						
Personnel Services	$ 33,803	$ 35,280	$ 36,098	$ 43,663	$ 43,663	**$ 40,871**
Contractual Services	34,964	33,840	32,948	39,500	39,500	**39,500**
Materials & Supplies	31,236	27,333	31,364	35,000	35,000	**35,500**
Grants & Donations	1,328	-	-	-	-	**-**
Total Expenditures	$ 101,331	$ 96,453	$ 100,410	$ 118,163	$ 118,163	**$ 115,871**
Funded FTEs						
Professional/Technical	0.50	0.50	0.50	0.50	0.50	**0.50**
Trades & Crafts	0.50	0.50	0.50	0.50	0.50	**0.50**
Total Funded FTEs	1.00	1.00	1.00	1.00	1.00	**1.00**

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COMMUNITY DEVELOPMENT AUTHORITY REVENUE ACCOUNT
FUND 63

This fund accounts for the incremental tax revenues, collections of the special assessment levy and payments to the Marquis Community Development Authority's trustee. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
General Property Taxes	$ 404,218	$ 372,308	$ 373,726	$ 398,000	$ 398,000	**$ 378,000**	36.14%
Other Local Taxes	703,078	699,417	682,824	702,000	702,000	**668,000**	63.86%
Use of Money & Property	786	311	334	300	300	**-**	0.00%
Total Funding Sources	$1,108,082	$1,072,036	$ 1,056,884	$ 1,100,300	$1,100,300	**$ 1,046,000**	100.00%

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	%Change Original 2015/ Adopted 2016
Expenditure by Activity/Category							
Payments to Trustee	$ 808,082	$ 872,036	$ 906,883	$ 950,300	$ 950,300	**$ 896,000**	-5.71%
Transfers to Other Funds	300,000	200,000	150,000	150,000	150,000	**150,000**	0.00%
Total Expenditures	$1,108,082	$1,072,036	$ 1,056,883	$ 1,100,300	$1,100,300	**$ 1,046,000**	-4.94%

FUND BALANCE SUMMARY FISCAL YEARS 2015-2016

Beginning Fund Balance 7/1/2014	$ -		
Projected FY2015 Funding Sources:			
Revenue		$1,100,300	
Projected FY2015 Expenditures		1,100,300	
Net Change		-	
Projected Fund Balance 6/30/2015			$ -
Projected FY2016 Funding Sources:			
Revenue			$ 1,046,000
Projected FY2016 Expenditures			1,046,000
Net Change			-
Projected Fund Balance 6/30/2016			$ -

Key Service Indicators						
Number of businesses	5	5	5	5	5	**4**

Revenues		FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Actual Revenues	FY2015 Original Budget	FY2015 Estimated Budget	FY2016 Adopted Budget	
COMMUNITY DEVELOPMENT AUTHORITY REVENUE ACCOUNT FUND								
30311	**General Property Taxes**							
1010	Incremental real estate taxes	$ 153,624	$ 114,418	$ 117,983	$ 140,000	$ 140,000	$ 130,000	A
3010	Incremental pers prop taxes	100,594	103,896	104,029	108,000	108,000	98,000	A
9010	Special assessment	150,000	150,000	150,000	150,000	150,000	150,000	A
9010-001	Special assessment penalty	-	2,159	1,570	-	-	-	
9010-002	Special assessment interest	-	1,835	144	-	-	-	
	Subtotal	404,218	372,308	373,726	398,000	398,000	378,000	
30312	**Other Local Taxes**							
1000	Incremental local sales tax	566,259	563,723	547,843	566,000	566,000	532,000	A
1200	Incremental meals tax	9,701	10,526	9,703	11,000	11,000	11,000	A
3010	Incremental occup licenses	127,118	125,168	125,278	125,000	125,000	125,000	A
	Subtotal	703,078	699,417	682,824	702,000	702,000	668,000	
30315	**Use of Money & Property**							
1010	Interest	786	311	334	300	300	-	A
	Subtotal	786	311	334	300	300	-	
	Fund Total	$ 1,108,082	$ 1,072,036	$ 1,056,884	$ 1,100,300	$ 1,100,300	$ 1,046,000	

A Pursuant to a Memorandum of Understanding, incremental taxes (less a payment to the County for services related to the project area) and a Special Assessment are collected by the County and provided to the Trustee of the Marquis CDA to be used for debt service on the bonds and administrative expenses.

Community Development Authority Revenue Account

Payments to Trustee and Transfers to Other Funds - Activity #63000 & 90912

The Marquis Community Development Authority (the "Authority") was created pursuant to the Virginia Water and Waste Authorities Act (the "Act"), beginning with 15.2-5100 *et. seq*. of the Code of Virginia, 1950, by an ordinance adopted by York County's Board of Supervisors on December 19, 2006 as a Community Development Authority to promote and further the purposes of the Act.

The Marquis Community Development Authority District (the "District") consists of a land area of approximately 222.85 acres in York County, Virginia just outside of the City of Williamsburg, Virginia. The Act provides that the Authority may issue bonds to finance infrastructure improvements located within or benefiting the District and the Board of Supervisors, at the request of the Authority, may levy and collect special assessments within the District and appropriate such sums to the Authority for use in paying the administrative expenses and debt service requirements in connection with any such bonds.

On November 28, 2007, the Authority issued $32,860,000 Revenue Bonds, Series 2007. The principal and interest on the 2007 bonds are not deemed to constitute a pledge of the faith and credit of York County and therefore the faith and credit of York County have not been pledged to the payment of the principal or interest on the 2007 bonds. The issuance of the 2007 bonds does not directly, indirectly or contingently obligate York County to levy any taxes or to make any appropriation for their payment except from the revenues and receipts pledged therefore. Pursuant to the Act, York County is expressly precluded from paying the principal of or interest on the 2007 bonds except from the special assessments and the incremental tax revenues collected.

On March 1, 2012, the Bonds were restructured and reissued pursuant to a Restructuring Memorandum of Understanding, as amended by the First Amendment to Memorandum of Understanding, a Revised Rate and Method Apportionment, an Amended and Restate Continuing Disclosure Agreement, and a Second Supplemental Indenture of Trust among the bondholders, Marquis Williamsburg RE Holding LLC (as Property Owner), Authority, Trustee and County. Under the restructuring and reissuance terms, the original 2007 Bonds have been restructured and $2,805,000 of the original Bonds have been redeemed.

The Authority will cause incremental tax revenues to be collected and deposited in accordance with the Indenture and a Memorandum of Understanding with York County. This fund provides for a separate account into which the County will deposit incremental taxes and special assessment revenues generated by the Marquis Lifestyle Center. The County will then disburse those funds to the Trustee on behalf of the Authority, to be used for debt service on the bonds and administrative expenses.

Budget Comments - FY2016

Funding reflects payments of incremental tax revenues to be made to the County for services rendered related to the project and to the Authority's trustee for debt service on the bonds and administrative expenses.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditure By Category						
Payments to Trustee	$ 808,082	$ 872,036	$ 906,883	$ 950,300	$ 950,300	**$ 896,000**
Transfers to Other Funds	300,000	200,000	150,000	150,000	150,000	**150,000**
Total Expenditures	$ 1,108,082	$ 1,072,036	$ 1,056,883	$ 1,100,300	$ 1,100,300	**$ 1,046,000**

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COUNTY DEBT SERVICE
FUND 80

This fund accounts for the issuance and repayment of debt for the County's public buildings, facilities and equipment. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Use of Money & Property	$ 10	$ 10	$ 10	$ -	$ -	**$ -**	0.00%
Refunding Bond Receipts	-	-	10,692,791	-	-	-	0.00%
Transfers from Other Funds	3,031,763	2,694,906	2,685,753	2,583,636	2,583,636	**2,756,819**	100.00%
Total Funding Sources	$ 3,031,773	$ 2,694,916	$ 13,378,554	$ 2,583,636	$ 2,583,636	**$ 2,756,819**	100.00%

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	%Change Original 2015/ Adopted 2016
Expenditure by Activity							
Lease Revenue Bonds:							
Emergency Communication System/Building	$ 736,982	$ 735,178	$ 838,269	$ 430,889	$ -	**$ -**	-100.00%
Yorktown Revitalization	560,293	558,922	640,266	455,961	886,850	**885,650**	94.24%
Sports Field Complex	1,372,229	1,375,963	1,375,050	1,376,363	1,376,363	**1,370,425**	-0.43%
COPS Refinancing	173,806	-	-	-	-	**-**	0.00%
Capital Leases:							
Customer Premise Equip/Computer Aided Dispatch	163,610	-	-	295,569	295,569	**475,890**	61.01%
Fire Station Signaling Equipment	24,853	24,853	24,853	24,854	24,854	**24,854**	0.00%
Payoff of Refunded Debt:							
Capital Project Funds	-	-	10,500,116	-	-	**-**	
Total Expenditures	$ 3,031,773	$ 2,694,916	$ 13,378,554	$ 2,583,636	$ 2,583,636	**$ 2,756,819**	6.70%
Expenditure by Category							
Principal	$ 1,604,360	$ 1,451,367	$ 1,582,190	$ 1,418,551	$ 1,418,551	**$ 1,637,042**	15.40%
Interest	1,422,478	1,241,049	1,105,529	1,161,585	1,161,585	**1,116,277**	-3.90%
Other debt service	4,935	2,500	190,718	3,500	3,500	**3,500**	0.00%
Payoff of Refunded Debt	-	-	10,500,116	-	-	**-**	
Total Expenditures	$ 3,031,773	$ 2,694,916	$ 13,378,553	$ 2,583,636	$ 2,583,636	**$ 2,756,819**	6.70%

FUND BALANCE SUMMARY FISCAL YEARS 2015-2016

Beginning Fund Balance 7/1/2014	$ -		
Projected FY2015 Funding Sources:			
Other financing sources		$ 2,583,636	
Projected FY2015 Expenditures		2,583,636	
Net Change		-	
Projected Fund Balance 6/30/2015			$ -
Projected FY2016 Funding Sources:			
Other financing sources			$ 2,756,819
Projected FY2016 Expenditures			2,756,819
Net Change			-
Projected Fund Balance 6/30/2016			$ -

Key Service Indicators						
Outstanding principal	$ 30,071,779	$ 28,620,411	$ 26,558,221	$ 25,619,670	$ 25,139,670	**$ 23,502,628**

Revenues		FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Actual Revenues	FY2015 Original Budget	FY2015 Estimated Budget	FY2016 Adopted Budget	
COUNTY DEBT SERVICE FUND								
30315	**Use of Money & Property**							
1014	Interest $17.380 escrow	$ 10	$ 10	$ 10	$ -	$ -	$ -	
	Subtotal	10	10	10	-	-	-	
30341	**Refunding Bond Receipts**							
4000	Refunding Bond Proceeds	-	-	9,865,000	-	-	-	
4001	Premium	-	-	827,791	-	-	-	
	Subtotal	-	-	10,692,791	-	-	-	
30351	**Transfers from Other Funds**							
1008	Tourism Fund	560,293	558,922	559,332	455,961	455,961	-	A
1010	General Fund	2,471,470	2,135,984	2,126,421	2,127,675	2,127,675	2,756,819	B
	Subtotal	3,031,763	2,694,906	2,685,753	2,583,636	2,583,636	2,756,819	
	Fund Total	$ 3,031,773	$ 2,694,916	$ 13,378,554	$ 2,583,636	$ 2,583,636	$ 2,756,819	

A Transfer from the Tourism Fund for debt service payments.
B Transfer from the General Fund for debt service payments.

County Debt Service Fund
County Debt Service Activities

Budget Comments - FY2016

There are no new borrowings planned.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditure By Category						
Principal	$ 1,604,360	$ 1,451,367	$ 1,582,190	$ 1,418,551	$ 1,418,551	**$ 1,637,042**
Interest	1,422,478	1,241,049	1,105,529	1,161,585	1,161,585	**1,116,277**
Other Debt Service	4,935	2,500	190,719	3,500	3,500	**3,500**
Payoff of Refunded Debt	-	-	10,500,116	-	-	**-**
Total Expenditures	$ 3,031,773	$ 2,694,916	$ 13,378,554	$ 2,583,636	$ 2,583,636	**$ 2,756,819**

IT'S A FACT:

York County's debt per capita is $1,488, a 5 year low!

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SCHOOL DEBT SERVICE
FUND 81

This fund accounts for the issuance and repayment of debt for the construction and maintenance of educational facilities. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Miscellaneous	$ -	$ -	$ 745,145	$ -	$ -	**$ -**	0.00%
State Aid & Grants	-	-	-	-	-	**18,050**	0.05%
Federal Aid & Grants	59,472	56,885	55,190	55,190	55,190	**55,130**	0.20%
Bond Proceeds	7,972,456	-	-	9,500,000	9,500,000	**22,000,000**	78.17%
School Support	505,609	505,421	480,592	111,723	111,723	**111,741**	0.40%
Transfers from Other Funds	7,056,620	7,114,875	6,740,090	7,538,696	7,538,696	**5,960,666**	21.18%
Total Funding Sources	$ 15,594,157	$ 7,677,181	$ 8,021,017	$ 17,205,609	$ 17,205,609	**$ 28,145,587**	100.00%

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	%Change Original 2015/ Adopted 2016
Expenditure by Activity							
Literary Loans:							
Magruder/Coventry Gym/Property	$ 104,000	$ -	$ -	$ -	$ -	**$ -**	0.00%
General Obligation Bonds:							
Grafton High/Middle Complex Phase I	59,125	22,250	25,625	-	-	**-**	0.00%
Tabb High/Grafton Bethel/Dare/Magruder/Waller Mill	1,212,224	1,211,961	1,213,796	1,212,627	1,212,627	**1,213,677**	0.09%
Refunding/Grafton Complex	2,057,125	2,063,500	2,074,875	2,086,875	2,086,875	**-**	-100.00%
Bruton High	599,140	599,449	602,165	602,580	602,580	**601,925**	-0.11%
Queens Lake Middle	311,046	307,297	308,372	308,988	308,988	**309,043**	0.02%
York High/School Board Office	1,175,695	1,172,233	1,173,942	1,172,673	1,172,673	**1,173,120**	0.04%
York Middle/New Horizons	845,119	843,699	846,131	842,917	842,917	**843,054**	0.02%
Dare/Magruder/Yorktown Elementary	436,655	433,518	435,998	432,745	432,745	**434,135**	0.32%
Dare/Mt Vernon/Tabb High	294,573	294,375	294,013	293,835	293,835	**293,143**	-0.24%
QSCB Grafton Bethel	124,472	124,472	124,472	125,472	125,472	**125,472**	0.00%
Coventry/Grafton Bethel/New Horizons/Tabb Elem/Grafton Complex	41,814	210,899	526,783	525,897	525,897	**522,808**	-0.59%
York Middle/Kitchen Equipment (5 Schools)/ Grafton Complex/Seaford Elem/Grafton Bethel/Magruder Elem/Bruton High/Tabb High/Mt Vernon/Tabb Middle	-	-	1,320	101,000	101,000	**629,210**	522.98%
Refunding Notes:							
VRS Refinancing	393,528	393,528	393,525	-	-	**-**	0.00%
Transfers to Other Funds:							
School Capital Fund	7,939,641	-	-	9,500,000	9,500,000	**22,000,000**	131.58%
Total Expenditures	$ 15,594,157	$ 7,677,181	$ 8,021,017	$ 17,205,609	$ 17,205,609	**$ 28,145,587**	63.58%
Expenditure by Category							
Principal	$ 4,962,389	$ 5,066,653	$ 5,572,741	$ 5,430,000	$ 5,430,000	**$ 3,755,000**	-30.85%
Interest	2,646,013	2,605,578	2,442,506	2,166,709	2,166,709	**2,382,687**	9.97%
Other debt service	4,300	4,950	5,770	8,900	8,900	**7,900**	-11.24%
Issue costs	9,000	-	-	100,000	100,000	**-**	-100.00%
Underwriter discount	32,814	-	-	-	-	**-**	0.00%
Transfers To Other Funds	7,939,641	-	-	9,500,000	9,500,000	**22,000,000**	131.58%
Total Expenditures	$ 15,594,157	$ 7,677,181	$ 8,021,017	$ 17,205,609	$ 17,205,609	**$ 28,145,587**	63.58%

FUND BALANCE SUMMARY FISCAL YEARS 2015-2016

Beginning Fund Balance 7/1/2014	$ -		
Projected FY2014 Funding Sources:			
Local		$ -	
State & Federal		55,190	
Other financing sources		17,150,419	
		17,205,609	
Projected FY2015 Expenditures		17,205,609	
Net Change		-	
Projected Fund Balance 6/30/2015			$ -
Projected FY2016 Funding Sources:			
Local			$ -
State and Federal			73,180
Other financing sources			28,072,407
			28,145,587
Projected FY2016 Expenditures			28,145,587
Net Change			-
Projected Fund Balance 6/30/2016			$ -

Key Service Indicators	FY2012	FY2013	FY2014	FY2015 Original	FY2015 Estimated	FY2016 Adopted
Outstanding principal	$ 58,409,393	$ 53,342,740	$ 47,770,000	$ 51,840,000	$ 50,870,000	**$ 69,115,000**

Revenues		FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Actual Revenues	FY2015 Original Budget	FY2015 Estimated Budget	FY2016 Adopted Budget	
SCHOOL DEBT SERVICE FUND								
30318	**Miscellaneous**							
9090	Miscellaneous local	$ -	$ -	$ 745,145	$ -	$ -	$ -	
	Subtotal	-	-	745,145	-	-	-	
30324	**State Aid & Grants**							
9120-002	VPSA Interest/Refinancing-Series 2008B	-	-	-	-	-	18,050	A
	Subtotal	-	-	-	-	-	18,050	
30333	**Federal Aid & Grants**							
1001-300	Qual School Const Bonds Tax Credit	59,472	56,885	55,190	55,190	55,190	55,130	B
	Subtotal	59,472	56,885	55,190	55,190	55,190	55,130	
30341	**Bond Proceeds**							
4016	VPSA Bonds	6,925,000	-	-	9,500,000	9,500,000	22,000,000	C
4017	VPSA Premium	1,047,456	-	-	-	-	-	
	Subtotal	7,972,456	-	-	9,500,000	9,500,000	22,000,000	
30351	**Transfers from Other Funds**							
1010	General Fund	7,056,620	7,114,875	6,740,090	7,538,696	7,538,696	5,960,666	D
1050	School Operating Fund-VRS Debt	393,528	393,528	393,525	-	-	-	
1050-002	School Operating Fund-New Horizons	112,081	111,893	87,067	111,723	111,723	111,741	E
	Subtotal	7,562,229	7,620,296	7,220,682	7,650,419	7,650,419	6,072,407	
	Fund Total	$ 15,594,157	$ 7,677,181	$ 8,021,017	$ 17,205,609	$ 17,205,609	$ 28,145,587	

A Credit on VPSA Refunding Bonds
B Federal support for the Qualified School Construction Bonds issued for the Grafton Bethel project.
C Anticipated borrowing for FY2015 & FY2016 School CIP.
D Transfer from the General Fund for debt service payments.
E Transfer from the School Division for debt service payments.

School Debt Service Fund
School Debt Service Activities

Budget Comments - FY2016

No new borrowings are planned.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditure By Category						
Principal	$ 4,962,389	$ 5,066,653	$ 5,572,741	$ 5,430,000	$ 5,430,000	**$ 3,755,000**
Interest	2,646,013	2,605,578	2,442,506	2,166,709	2,166,709	**2,382,687**
Other debt service	4,300	4,950	5,770	8,900	8,900	**7,900**
Issue costs	9,000	-	-	100,000	100,000	**-**
Underwriter discount	32,814	-	-	-	-	**-**
Transfers to Other Funds	7,939,641	-	-	9,500,000	9,500,000	**22,000,000**
Total Expenditures	$ 15,594,157	$ 7,677,181	$ 8,021,017	$ 17,205,609	$ 17,205,609	**$ 28,145,587**

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COUNTY OF YORK, VIRGINIA

STORMWATER MANAGEMENT - FUND 26

STORMWATER MANAGEMENT
FUND 26

This fund accounts for the revenue and expenditures for stormwater projects. This is accomplished through the division below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Use of Money & Property	$ 5,081	$ 4,194	$ 8,852	$ 5,000	$ 5,000	**$ -**	0.00%
Charges for Services	275	39,175	4,279	28,000	29,550	**28,000**	1.79%
State Aid & Grants	-	1,036,879	462,540	50,000	50,000	**400,000**	25.55%
Federal Aid & Grants	-	2,005	-	-	921,815	**406,250**	25.95%
Transfers from Other Funds	887,156	931,514	712,177	720,000	720,000	**731,400**	46.71%
Total Funding Sources	$ 892,512	$ 2,013,767	$ 1,187,848	$ 803,000	$ 1,726,365	**$ 1,565,650**	100.00%

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	%Change Original 2015/ Adopted 2016
Expenditure by Activity/Category							
Contractual Services	$ 23,661	$ 13,792	$ 13,574	$ 12,887	$ 12,887	**$ 9,876**	-23.36%
Capital Projects	1,118,672	683,088	534,722	1,078,000	1,078,000	**1,707,514**	58.40%
Total Expenditures	$ 1,142,333	$ 696,880	$ 548,296	$ 1,090,887	$ 1,090,887	**$ 1,717,390**	57.43%

FUND BALANCE SUMMARY FISCAL YEARS 2015-2016

Beginning Fund Balance 7/1/2014	$ 2,821,308		
Projected FY2015 Funding Sources:			
Revenue		$ 34,550	
State & Federal		971,815	
Other financing sources		720,000	
		1,726,365	
Projected FY2015 Expenditures		1,090,887	
Net Change		635,478	
Projected Fund Balance 6/30/2015			$ 3,456,786
Projected FY2016 Funding Sources:			
Revenue			$ 28,000
State & Federal			806,250
Other financing sources			731,400
			1,565,650
Projected FY2016 Expenditures			1,717,390
Net Change			(151,740)
Projected Fund Balance 6/30/2016			$ 3,305,046

Key Service Indicators						
Number of projects	5	6	5	2	3	**4**

STORMWATER MANAGEMENT FUND

STORMWATER MANAGEMENT - REVENUES

Revenues		FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Actual Revenues	FY2015 Original Budget	FY2015 Estimated Budget	FY2016 Adopted Budget	
STORMWATER MANAGEMENT FUND								
30315	**Use of Money & Property**							
1010	Interest on deposits	$ 5,081	$ 4,194	$ 8,852	$ 5,000	$ 5,000	$ -	
	Subtotal	5,081	4,194	8,852	5,000	5,000	-	
30316	**Charges for Services**							
5550	Maint-stormwater Lowe's/Wal-mart	275	5,475	1,700	1,000	2,550	1,000	A
5550-001	Long-term Lowe's/Wal-mart	-	-	-	7,000	7,000	7,000	A
5551	Maint-stormwater BMP3 Inter Cntr	-	25,800	1,654	3,000	3,000	3,000	A
5551-001	Long-term BMP3 Inter Cntr	-	-	-	7,000	7,000	7,000	A
5552	Maint-stormwater BMP3A Inter Cntr	-	7,900	925	3,000	3,000	3,000	A
5552-001	Long-term BMP3A Inter Cntr	-	-	-	7,000	7,000	7,000	A
	Subtotal	275	39,175	4,279	28,000	29,550	28,000	
30318	**Local Miscellaneous**							
9090	Miscellaneous	-	-	50	-	-	-	
	Subtotal	-	-	50	-	-	-	
30324	**State Aid & Grants**							
8745-001	VDOT Brandywine Phase II & III	-	-	462,540	-	-	-	
8745-002	VDOT Moore's Creek Phase IIB	-	674,456	-	-	-	-	
8745-003	VDOT Moore's Creek Phase IIC	-	-	-	-	-	-	
8745-003	VDOT Edgehill North	-	358,630	-	-	-	-	
8745-004	VDOT Cook Road/Falcon Road	-	3,793	-	-	-	-	
8745-005	VDOT Victory Industrial Park (Rt 17 Culverts)	-	-	-	50,000	50,000	-	B
	VDOT Wormley Creek	-	-	-	-	-	400,000	
	Subtotal	-	1,036,879	462,540	50,000	50,000	400,000	
30333	**Federal Aid & Grants**							
9547	Grant #666 NOAA Dare Elem	-	2,005	-	-	-	-	
9500	DEQ SLAF Grant Cook	-	-	-	-	414,806	-	
9501	DEQ SLAF Grant Dare	-	-	-	-	507,009	-	
	DEQ Wormley Creek	-	-	-	-	-	406,250	
	Subtotal	-	2,005	-	-	921,815	406,250	
30351	**Transfers from Other Funds**							
1010	General Fund (CIP)	150,000	150,000	150,000	150,000	150,000	150,000	C
1010-001	General Fund (Meals Tax)	537,156	555,249	562,177	570,000	570,000	581,400	D
1050	School Fund	-	26,265	-	-	-	-	
1079	County Capital Fund (Rev Share)	200,000	200,000	-	-	-	-	
1079-001	County Capital Fund	-	-	-	-	-	-	
	Subtotal	887,156	931,514	712,177	720,000	720,000	731,400	
	Fund Total	$ 892,512	$ 2,013,767	$ 1,187,898	$ 803,000	$ 1,726,365	$ 1,565,650	

A Revenue from property owners for maintenance performed at the stormwater ponds.
B State reimbursement for stormwater projects that qualify for revenue sharing support.
C Transfer from the General Fund for support of minor drainage projects.
D Transfer from the General Fund of a portion of the meals tax to support stormwater projects.

STORMWATER MANAGEMENT FUND

CAPITAL PROJECTS

Stormwater Management Fund

Capital Projects - Activity #90912

Budget Comments - FY2016

Funding is provided for minor drainage projects, payment for services to HRPDC, and maintenance of the Lowe's and International Center stormwater ponds (supported by revenue from the property owners) and capital equipment. Planned projects include Wormley Creek Headwaters, Greensprings, Victory Phase II and Poquoson River CSX/CL Culverts.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditure By Category						
Contractual Services	$ 23,661	$ 13,792	$ 13,574	$ 12,887	$ 12,887	**$ 9,876**
Capital Projects	1,118,672	683,088	534,722	1,078,000	1,078,000	**1,707,514**
Total Expenditures	$ 1,142,333	$ 696,880	$ 548,296	$ 1,090,887	$ 1,090,887	**$ 1,717,390**

Coventry Boulevard before and after construction

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COUNTY OF YORK, VIRGINIA

YORKTOWN CAPITAL IMPROVEMENTS - FUND 78

YORKTOWN CAPITAL IMPROVEMENTS
FUND 78

This fund accounts for the revenues and expenditures relating to the County's capital improvement program, specifically for the waterfront. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Use of Money & Property	$ 11,521	$ 10,766	$ 7,126	$ -	$ -	**$ -**	0.00%
Miscellaneous	-	872	-	-	-	**-**	0.00%
Non-Revenue Receipts	-	60,840	-	-	-	**-**	0.00%
Transfers from Other Funds	200,000	100,000	426,000	200,000	200,000	**200,000**	100.00%
Total Funding Sources	$ 211,521	$ 172,478	$ 433,126	$ 200,000	$ 200,000	**$ 200,000**	100.00%

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	%Change Original 2015/ Adopted 2016
Expenditure by Activity/Category							
Capital Projects	$ 3,700	$ 22,392	$ -	$ -	$ 248,264	**$ -**	0.00%
Total Expenditures	$ 3,700	$ 22,392	$ -	$ -	$ 248,264	**$ -**	0.00%

FUND BALANCE SUMMARY FISCAL YEARS 2015-2016

Beginning Fund Balance 7/1/2014	$ (6,852,782)		
Projected FY2015 Funding Sources:			
Other financing sources		$ 200,000	
Projected FY2015 Expenditures		248,264	
Net Change		(48,264)	
Projected Fund Balance 6/30/2015			$ (6,901,046)
Projected FY2016 Funding Sources:			
Other financing sources			$ 200,000
Projected FY2016 Expenditures			-
Net Change			200,000
Projected Fund Balance 6/30/2016			$ (6,701,046)

Key Service Indicators	FY2012	FY2013	FY2014	FY2015 Original	FY2015 Estimated	FY2016 Adopted
Number of projects	1	1	-	-	3	**-**

Revenues		FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Actual Revenues	FY2015 Original Budget	FY2015 Estimated Budget	FY2016 Adopted Budget	
YORKTOWN CAPITAL IMPROVEMENTS FUND								
30315	**Use of Money & Property**							
1010	Interest on deposits	$ 1,171	$ 1,094	$ 846	$ -	$ -	$ -	
1406	Note receivable interest-restaurant	10,350	9,672	6,280	-	-	-	
	Subtotal	11,521	10,766	7,126	-	-	-	
30318	**Miscellaneous**							
3010	Prior year expenditure refund	-	872	-	-	-	-	
	Subtotal	-	872	-	-	-	-	
30341	**Non-Revenue Receipts**							
1016	LP dissolution-Freight Shed	-	60,840	-	-	-	-	
	Subtotal	-	60,840	-	-	-	-	
30351	**Transfers from Other Funds**							
1008	Tourism Fund	100,000	100,000	426,000	200,000	200,000	200,000	A
1008-210	Tourism Fund	-	-	-	-	-	-	
1008-211	Tourism Fund	100,000	-	-	-	-	-	
	Subtotal	200,000	100,000	426,000	200,000	200,000	200,000	
	Fund Total	$ 211,521	$ 172,478	$ 433,126	$ 200,000	$ 200,000	$ 200,000	

A Transfer from the Tourism Fund for repayment toward an interfund loan.

Yorktown Capital Improvements Fund
Capital Projects - Activity #78000

Budget Comments - FY2016

There are no new projects planned.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditure By Category						
Capital Projects	$ 3,700	$ 22,392	$ -	$ -	$ 248,264	**$ -**
Total Expenditures	$ 3,700	$ 22,392	$ -	$ -	$ 248,264	**$ -**

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COUNTY CAPITAL
FUND 79

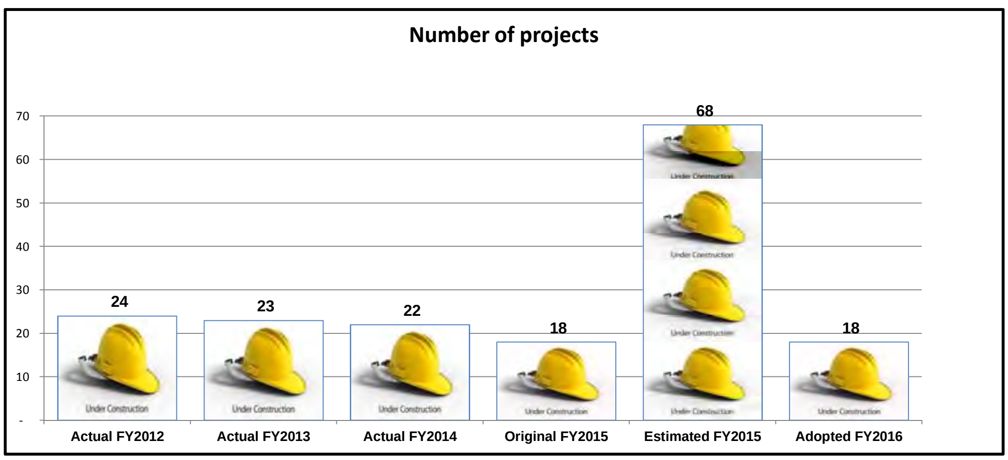
This fund accounts for the revenues and expenditures relating to the County's capital improvement program. This is accomplished through the divisions below. Individual division details follow this summary page. Water, sewer and stormwater projects are accounted for in those respective funds.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Use of Money & Property	$ 54,785	$ 49,105	$ 48,903	$ 40,000	$ 40,000	**$ 40,000**	6.50%
Miscellaneous	308,586	4,243	2,365	-	65,263	**-**	0.00%
Recovered Costs	45,000	57,671	89,392	58,532	58,532	**100,123**	16.27%
State Aid & Commonwealth Grants	43,653	-	137,542	-	261,050	**-**	0.00%
Federal Aid & Grants	1,899,255	561,379	-	-	978,939	**-**	0.00%
Non-Revenue Receipts	3,315	-	1,890	-	-	**-**	0.00%
School Support	55,000	2,930	39,833	-	-	**-**	0.00%
Transfers from Other Funds	927,364	6,423,985	1,682,382	3,627,308	3,627,308	**475,095**	77.23%
Total Funding Sources	$ 3,336,958	$ 7,099,313	$ 2,002,307	$ 3,725,840	$ 5,031,092	**$ 615,218**	100.00%

							%Change Original 2015/ Adopted 2016
Expenditure by Activity/Category							
Capital Projects	$ 2,964,626	$ 1,870,554	$ 6,804,772	$ 3,907,500	$ 3,907,500	**$ 4,902,504**	25.46%
Transfers to Other Funds	200,000	200,000	333,574	-	-	**-**	0.00%
Total Expenditures	$ 3,164,626	$ 2,070,554	$ 7,138,346	$ 3,907,500	$ 3,907,500	**$ 4,902,504**	25.46%

FUND BALANCE SUMMARY FISCAL YEARS 2015-2016

Beginning Fund Balance 7/1/2014	$ 13,886,636		
Projected FY2015 Funding Sources:			
Revenue		$ 163,795	
State & Federal		1,239,989	
Other financing sources		3,627,308	
		5,031,092	
Projected FY2015 Expenditures		3,907,500	
Net Change		1,123,592	
Projected Fund Balance 6/30/2015			$ 15,010,228
Projected FY2016 Funding Sources:			
Revenue			$ 140,123
Other financing sources			475,095
			615,218
Projected FY2016 Expenditures			4,902,504
Net Change			(4,287,286)
Projected Fund Balance 6/30/2016			$ 10,722,942



Revenues			FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Actual Revenues	FY2015 Original Budget	FY2015 Estimated Budget	FY2016 Adopted Budget	
COUNTY CAPITAL FUND									
30315		**Use of Money & Property**							
	1010	Interest on deposits	$ 54,785	$ 49,105	$ 48,903	$ 40,000	$ 40,000	$ 40,000	
		Subtotal	54,785	49,105	48,903	40,000	40,000	40,000	
30318		**Miscellaneous**							
	3010	Prior year expenditure refund	308,436	-	1,028	-	-	-	
	8146	HRMMRS truck/trailer equipment	-	4,243	1,217	-	-	-	
	9090	Miscellaneous local	150	-	120	-	-	-	
	9505	Property Owner Match	-	-	-	-	65,263	-	
		Subtotal	308,586	4,243	2,365	-	65,263	-	
30319		**Recovered Costs**							
	0410	Williamsburg E911 expansion	45,000	45,000	45,000	45,000	45,000	45,000	A
	1510	Poquoson-Courthouse Share	-	12,671	32,392	13,532	13,532	55,123	B
	9191-213	Williamsburg MDT set up	-	-	12,000	-	-	-	
		Subtotal	45,000	57,671	89,392	58,532	58,532	100,123	
30324		**State Aid & Grants**							
	8745-018	VDOT Rev Dogwood Road	-	-	7,499	-	-	-	
	8745-025	VDOT Rev Cook Road	-	-	5,322	-	-	-	
	8745-026	VDOT Rev Rochambeau	-	-	721	-	-	-	
	8745-208-002	VDOT Rev Rt 199	43,653	-	-	-	-	-	
	9503-213	911 Pilot Program (VITA)	-	-	124,000	-	-	-	
		Subtotal	43,653	-	137,542	-	-	-	
30326		**Commonwealth Grants**							
	9505	State VDEM Mitigation Grant	-	-	-	-	261,050	-	
		Subtotal	-	-	-	-	261,050	-	
30333		**Federal Aid & Grants**							
	8080	FEMA exhaust removal system	-	38,581	-	-	-	-	
	8501	2009 SHSP Hazmat Grant #5	-	199,950	-	-	-	-	
	8530	2010 F&R Boat Grant #576	230,016	319,984	-	-	-	-	
	8745/95-300-003	ARRA VDOT projects	1,294,388	2,864	-	-	-	-	
	9501	VDEM Radio System Integration grant	30,000	-	-	-	-	-	
	9502	VDEM DHS Interoperable grant	344,851	-	-	-	-	-	
	9505	Federal VDEM Mitigation Grant	-	-	-	-	978,939	-	
		Subtotal	1,899,255	561,379	-	-	978,939	-	
30341		**Non-Revenue Receipts**							
	1010	Insurance recoveries	2,565	-	1,890	-	-	-	
	1011	Prior year insurance recovery	750	-	-	-	-	-	
		Subtotal	3,315	-	1,890	-	-	-	
30351		**Transfers from Other Funds**							
	1010	General Fund	795,851	737,597	1,112,382	513,776	513,776	475,095	C
	1011	Carryover Fund	-	5,686,388	570,000	3,113,532	3,113,532	-	
	1016	School Operating Fund-Video Services	55,000	2,930	39,833	-	-	-	
	1081	School Bond Fund	131,513	-	-	-	-	-	
		Subtotal	982,364	6,426,915	1,722,215	3,627,308	3,627,308	475,095	
		Fund Total	$ 3,336,958	$ 7,099,313	$ 2,002,307	$ 3,725,840	$ 5,031,092	$ 615,218	

A Payment on Note Receivable from the City of Williamsburg related to the capital costs for the expansion of the E911 Center, as a result of the merger.
B Payment from the City of Poquoson to reimburse for 19.9% of the capital costs related to York-Poquoson shared courthouse.
C Transfer from the General Fund to support pay-go projects.

COUNTY CAPITAL FUND

CAPITAL PROJECTS

County Capital Fund

Capital Projects

Budget Comments - FY2016

Funding is provided for the following:Video Services Studio & York Hall equipment replacement ($350,000); York-Poquoson Courthouse security equipment replacement ($277,000); Sheriff emergency response equipement ($167,000), backup power for emergency shelters and disaster support ($125,000); fire apparatus replacement ($1,920,000); biomedical equipment replacement ($100,000); highway and other transportation improvements ($400,000); telephone system upgrade ($131,500); financial software replacement ($150,000); tennis/basketball court ($80,000); roof repair/replacement ($362,700); HVAC replacement ($56,300); parking lot repair ($175,000); building maintenance and repair ($287,200); disability compliance ($150,000); major grounds repair & maintenance ($70,000); grounds maintenance machinery & equipment replacement ($79,000).

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditure By Category						
Capital Projects	$ 2,964,626	$ 1,870,554	$ 6,804,772	$ 3,907,500	$ 3,907,500	**$ 4,902,504**
Transfers to Other Funds	200,000	200,000	333,574	-	-	**-**
Total Expenditures	$ 3,164,626	$ 2,070,554	$ 7,138,346	$ 3,907,500	$ 3,907,500	**$ 4,902,504**

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COUNTY OF YORK, VIRGINIA

WORKERS' COMPENSATION - FUND 6

WORKERS' COMPENSATION
FUND 6

This fund accounts for the revenues and expenditures relating to the workers' compensation policy of the County. This is accomplished through the division below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Use of Money & Property	$ 8,183	$ 6,795	$ 6,786	$ 6,000	$ 6,000	**$ -**	0.00%
Miscellaneous	7,944	846	4,100	-	-	**-**	0.00%
Transfers from Other Funds	254,800	254,800	254,800	255,800	255,800	**255,800**	100.00%
Total Funding Sources	$ 270,927	$ 262,441	$ 265,686	$ 261,800	$ 261,800	**$ 255,800**	100.00%

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	%Change Original 2015/ Adopted 2016
Expenditure by Activity/Category							
Administration Costs	$ 53,830	$ 59,565	$ 63,139	$ 77,500	$ 77,500	**$ 72,000**	-7.10%
Claims	68,719	95,787	235,424	178,300	178,300	**183,800**	3.08%
Total Expenditures	$ 122,549	$ 155,352	$ 298,563	$ 255,800	$ 255,800	**$ 255,800**	0.00%

FUND BALANCE SUMMARY FISCAL YEARS 2015-2016

Beginning Fund Balance 7/1/2014	$ 2,074,383		
Projected FY2015 Funding Sources:			
Revenue		$ 6,000	
Other financing sources		255,800	
		261,800	
Projected FY2015 Expenditures		255,800	
Net Change		6,000	
Projected Fund Balance 6/30/2015			$ 2,080,383
Projected FY2016 Funding Sources:			
Revenue			$ -
Other financing sources			255,800
			255,800
Projected FY2016 Expenditures			255,800
Net Change			-
Projected Fund Balance 6/30/2016			$ 2,080,383

Key Service Indicators	FY2012	FY2013	FY2014	FY2015 Original	FY2015 Estimated	FY2016 Adopted
Workers compensation claims	109	98	86	105	88	90

Revenues		FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Actual Revenues	FY2015 Original Budget	FY2015 Estimated Budget	FY2016 Adopted Budget	
WORKERS' COMPENSATION FUND								
30315	**Use of Money & Property**							
1010	Interest on deposits	$ 8,183	$ 6,795	$ 6,786	$ 6,000	$ 6,000	$ -	
	Subtotal	8,183	6,795	6,786	6,000	6,000	-	
30318	**Miscellaneous**							
3010	Prior year expenditure refund	7,944	846	4,100	-	-	-	
	Subtotal	7,944	846	4,100	-	-	-	
30351	**Transfers from Other Funds**							
1010	General Fund	216,580	216,580	216,580	216,580	216,580	216,580	A
1012	Vehicle Maintenance Fund	4,715	4,715	4,715	4,715	4,715	4,715	A
1021	Solid Waste Fund	6,630	6,630	6,630	6,630	6,630	6,630	A
1025	Sewer Utility Fund	25,350	25,350	25,350	25,350	25,350	25,350	A
1028	Yorktown Operations Fund	-	-	-	1,000	1,000	1,000	A
1051	Children & Family Svcs Fund	1,525	1,525	1,525	1,525	1,525	1,525	A
	Subtotal	$ 254,800	$ 254,800	$ 254,800	$ 255,800	$ 255,800	$ 255,800	
	Fund Total	$ 270,927	$ 262,441	$ 265,686	$ 261,800	$ 261,800	$ 255,800	

A Transfers from each respective fund for their portion of the Worker's Compensation premium.

WORKERS' COMPENSATION FUND

ADMINISTRATION COSTS & CLAIMS

Workers' Compensation Fund

Administration Costs & Claims - Activities #10001 and 20002

Budget Comments - FY2016

There are no significant changes programmed.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditure By Category						
Administration Costs	$ 53,830	$ 59,565	$ 63,139	$ 77,500	$ 77,500	**$ 72,000**
Claims	68,719	95,787	235,424	178,300	178,300	**183,800**
Total Expenditures	$ 122,549	$ 155,352	$ 298,563	$ 255,800	$ 255,800	**$ 255,800**

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COUNTY OF YORK, VIRGINIA

REVENUE STABILIZATION RESERVE - FUND 9

REVENUE STABILIZATION RESERVE
FUND 9

This fund accounts for local funds equal to the excess of Federal Impact Aid receipts returned by the School Division at the close of any fiscal year. When applicable, expenditures reflect funds transferred to the School Division for school capital projects, which are typically repaid with future receipts.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Use of Money & Property	$ 22,029	$ 17,281	$ 16,972	$ -	$ -	$ -	0.00%
Total Funding Sources	$ 22,029	$ 17,281	$ 16,972	$ -	$ -	**$ -**	0.00%
							%Change Original 2015/ Adopted 2016
Expenditure by Activity/Category							
Transfer to School Capital Fund	$ -	$ -	$ -	$ -	$ -	**$ 450,000**	100.00%
Total Expenditures	$ -	$ -	$ -	$ -	$ -	**$ 450,000**	100.00%

FUND BALANCE SUMMARY FISCAL YEARS 2015-2016

Beginning Fund Balance 7/1/2014	$ 5,488,023		
Projected FY2015 Funding Sources: Revenue		$ -	
Projected FY2015 Expenditures		-	
Net Change		-	
Projected Fund Balance 6/30/2015			$ 5,488,023
Projected FY2016 Funding Sources: Revenue			$ -
Projected FY2016 Expenditures			450,000
Net Change			(450,000)
Projected Fund Balance 6/30/2016			$ 5,038,023

Revenues		FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Actual Revenues	FY2015 Original Budget	FY2015 Estimated Budget	FY2016 Adopted Budget
REVENUE STABILIZATION RESERVE							
30315	**Use of Money & Property**						
1010	Interest on deposits	$ 22,029	$ 17,281	$ 16,972	$ -	$ -	$ -
	Subtotal	22,029	17,281	16,972	-	-	-
	Fund Total	$ 22,029	$ 17,281	$ 16,972	$ -	$ -	$ -

Revenue Stabilization Reserve
Expenditures

Budget Comments - FY2016

Funding has been approved for a one time transfer to the School Capital Fund to be used for 800MHz Emergency Radio Reception Project.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expenditure By Category						
Transfer to School Capital Fund	$ -	$ -	$ -	$ -	$ -	**$ 450,000**
Total Expenditures	$ -	$ -	$ -	$ -	$ -	**$ 450,000**

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VEHICLE MAINTENANCE
FUND 12

This fund accounts for the revenue and expenses of vehicle maintenance. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Fines & Forfeitures	$ -	$ 100	$ 726	$ -	$ -	**$ -**	0.00%
Use of Money & Property	85,282	125,524	32,729	78,000	78,000	**78,000**	1.77%
Charges for Services	4,082,036	4,050,298	3,950,766	4,231,318	4,231,318	**4,264,950**	96.76%
Miscellaneous	3,354	2,413	1,452	-	-	**-**	0.00%
State Aid & Grants	5,555	-	-	-	-	**-**	0.00%
Federal Aid & Grants	26,039	-	-	-	-	**-**	0.00%
Non-Revenue Receipts	67,748	45,499	35,010	65,000	65,000	**65,000**	1.47%
Transfers from Other Funds	-	5,306	-	-	-	**-**	0.00%
Total Funding Sources	$ 4,270,014	$ 4,229,140	$ 4,020,683	$ 4,374,318	$ 4,374,318	**$ 4,407,950**	100.00%

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	%Change Original 2015/ Adopted 2016
Expense By Activity							
Vehicle & Equipment Maintenance	$ 1,347,371	$ 1,508,453	$ 2,053,995	$ 1,481,799	$ 1,481,799	**$ 1,417,230**	-4.36%
Fleet Support Services	2,908,093	2,937,331	2,085,973	2,994,353	2,994,353	**3,146,254**	5.07%
Total Expenses	$ 4,255,464	$ 4,445,784	$ 4,139,968	$ 4,476,152	$ 4,476,152	**$ 4,563,484**	1.95%
Expense By Category							
Personnel Services	$ 808,135	$ 860,616	$ 855,104	$ 898,679	$ 898,679	**$ 823,067**	-8.41%
Contractual Services	184,845	277,444	258,458	262,910	262,910	**268,010**	1.94%
Internal Services	20,545	31,220	31,489	38,250	38,250	**43,134**	12.77%
Other Charges	210,237	205,105	177,342	195,608	195,608	**176,623**	-9.71%
Materials & Supplies	2,463,339	2,402,152	2,168,390	2,472,750	2,472,750	**2,471,750**	-0.04%
Leases & Rentals	-	349	-	-	-	**-**	0.00%
Capital Outlay	559,050	668,898	609,627	577,955	577,955	**750,900**	29.92%
Grants, Donations & Insurance Recovery	9,313	-	39,558	30,000	30,000	**30,000**	0.00%
Total Expenses	$ 4,255,464	$ 4,445,784	$ 4,139,968	$ 4,476,152	$ 4,476,152	**$ 4,563,484**	1.95%

FUND BALANCE SUMMARY FISCAL YEARS 2015-2016

Beginning Fund Balance 7/1/2014	$ 2,446,496		
Projected FY2015 Funding Sources:			
Revenue		$ 4,309,318	
Other financing sources		65,000	
		4,374,318	
Projected FY2015 Expenditures		4,476,152	
Net Change		(101,834)	
Projected Fund Balance 6/30/2015			$ 2,344,662
Projected FY2016 Funding Sources:			
Revenue			$ 4,342,950
Other financing sources			65,000
			4,407,950
Projected FY2016 Expenditures			4,563,484
Net Change			(155,534)
Projected Fund Balance 6/30/2016			$ 2,189,128

	FY2012	FY2013	FY2014	FY2015 Original	FY2015 Estimated	FY2016 Adopted
Funded FTEs	11.60	11.60	11.60	11.60	11.60	**10.60**
Key Service Indicators						
Number of work orders	2,951	2,808	2,997	3,390	3,390	**3,390**
Miles driven	3,137,000	3,148,481	2,988,700	3,140,000	3,140,000	**3,140,000**
Licensed motor vehicles	315	312	307	307	307	**308**

Revenues		FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Actual Revenues	FY2015 Original Budget	FY2015 Estimated Budget	FY2016 Adopted Budget	
VEHICLE MAINTENANCE FUND								
30314	**Fines & Forfeitures**							
2000	Restitution	$ -	$ -	$ 369	$ -	$ -	$ -	
2000-212	Prior year restitution	-	100	357	-	-	-	
	Subtotal	-	100	726	-	-	-	
30315	**Use of Money & Property**							
1010	Interest on deposits	10,666	7,989	7,793	8,000	8,000	8,000	
2060	Sale of equipment/tools	74,616	117,535	2,630	70,000	70,000	70,000	A
8400	Gain on disposal of cap asset	-	-	22,306	-	-	-	
	Subtotal	85,282	125,524	32,729	78,000	78,000	78,000	
30316	**Charges for Services**							
2020	Use of vehicles	773,775	591,331	582,247	625,000	625,000	625,000	B
2021	Insurance reimbursements	173,675	145,160	144,682	157,318	157,318	138,350	B
2120	Direct repair charges	552,698	572,263	586,058	600,000	600,000	600,000	B
2122	Maintenance services	580,190	782,749	759,090	735,000	735,000	735,000	B
2220	Direct gas charges	860,371	861,489	855,225	965,000	965,000	989,100	B
2220-002	Direct gas charges-School	972,158	932,911	899,683	950,000	950,000	973,400	B
2220-003	Direct gas charges-CBH	94,684	94,320	80,817	107,000	107,000	109,900	B
2220-004	Direct gas charges-Reg Jail	34,148	36,169	27,969	46,000	46,000	47,100	B
2220-005	Direct gas charges-HTSC/PAA	40,337	33,906	14,995	46,000	46,000	47,100	B
	Subtotal	4,082,036	4,050,298	3,950,766	4,231,318	4,231,318	4,264,950	
30318	**Miscellaneous**							
3010	Miscellaneous	537	1,359	-	-	-	-	
8000	Warranty repairs	936	-	-	-	-	-	
9099	Local recycling	1,881	1,054	1,452	-	-	-	
	Subtotal	3,354	2,413	1,452	-	-	-	
30319	**Recovered Costs**							
1010	Other insurance recovered cost	-	-	1,657	-	-	-	
2300	Health/Dental surplus	-	-	5,065	-	-	-	
	Subtotal	-	-	6,722	-	-	-	
30324	**State Aid & Grants**							
8908-212	Hurricane Irene	5,555	-	-	-	-	-	
	Subtotal	5,555	-	-	-	-	-	
30333	**Federal Aid & Grants**							
8908-212	Hurricane Irene	26,039	-	-	-	-	-	
	Subtotal	26,039	-	-	-	-	-	
30341	**Non-Revenue Receipts**							
1010	Insurance recovery	59,783	45,499	35,010	65,000	65,000	65,000	C
8908-212	Hurricane Irene	7,965	-	-	-	-	-	
	Subtotal	67,748	45,499	35,010	65,000	65,000	65,000	
30351	**Transfers from Other Funds**							
1025	Sewer Utility Fund	-	5,306	-	-	-	-	
	Subtotal	-	5,306	-	-	-	-	
	Fund Total	$ 4,270,014	$ 4,229,140	$ 4,027,405	$ 4,374,318	$ 4,374,318	$ 4,407,950	

A Revenue from the sale of vehicles and equipment.
B Revenue received from County customers and partnership agencies for the use of vehicles, insurance, repairs, maintenance and gas.
C Revenue received through insurance recovery for damaged or wrecked vehicles.

Vehicle Maintenance Fund

Vehicle & Equipment Maintenance - Activity #12156

Mission

Provide efficient, operationally responsive, cost-effective delivery of quality vehicle and equipment maintenance and fleet support services to County customers and partnership agencies.

Goals

- Improve availability of overall customer satisfaction reporting via online surveys.
- Monitor reporting of performance measures to include green goals.
- Maintain Blue Seal of Excellence from Institute for Automotive Service Excellence (ASE).

Implementation Strategies

- Monitor/maintain/improve customer satisfaction reporting - using recently implemented online surveys through County Administration the online surveys will replace focus groups. Annual and quarterly customer service reports will be forwarded to the County Administrator as required by current policy.
- Monitor/maintain/improve reporting of performance measures - reporting of down time, parts room efficiencies and overall fleet fuel efficiencies, miles per gallon and average gallons used.
- Monitor/maintain/improve technician credentials - continue training and ASE testing to support attaining the Blue Seal of Excellence from the Institute for Automotive Service Excellence.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Operating increases are to support maintenance service contracts on FLS-Fire apparatus, vehicle and generator maintenance.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expense By Category						
Personnel Services	$ 707,328	$ 737,582	$ 748,703	$ 788,434	$ 788,434	**$ 723,488**
Contractual Services	143,109	246,181	212,564	197,810	197,810	**207,910**
Internal Services	20,545	31,220	31,489	38,250	38,250	**43,134**
Other Charges	32,971	32,055	34,106	35,315	35,315	**35,698**
Materials & Supplies	366,702	427,246	383,527	372,100	372,100	**371,100**
Leases & Rentals	-	349	-	-	-	**-**
Capital Outlay	67,403	33,820	604,048	19,890	19,890	**5,900**
Grants & Donations	9,313	-	39,558	30,000	30,000	**30,000**
Total Expenses	$ 1,347,371	$ 1,508,453	$ 2,053,995	$ 1,481,799	$ 1,481,799	**$ 1,417,230**
Funded FTEs						
Admin/Clerical	0.50	0.50	0.50	0.50	0.50	**0.50**
Trades & Crafts	10.00	10.00	10.00	10.00	10.00	**9.00**
Total Funded FTEs	10.50	10.50	10.50	10.50	10.50	**9.50**

Vehicle Maintenance Fund

Fleet Support Services - Activity #12157

Mission

Provide efficient, operationally responsive, cost-effective delivery of quality vehicle and equipment maintenance and fleet support services to County customers and partnership agencies.

Goals

- Improve availability of overall customer satisfaction reporting via online surveys.
- Monitor reporting of performance measures to include green goals.
- Maintain Blue Seal of Excellence from Institute for Automotive Service Excellence (ASE).

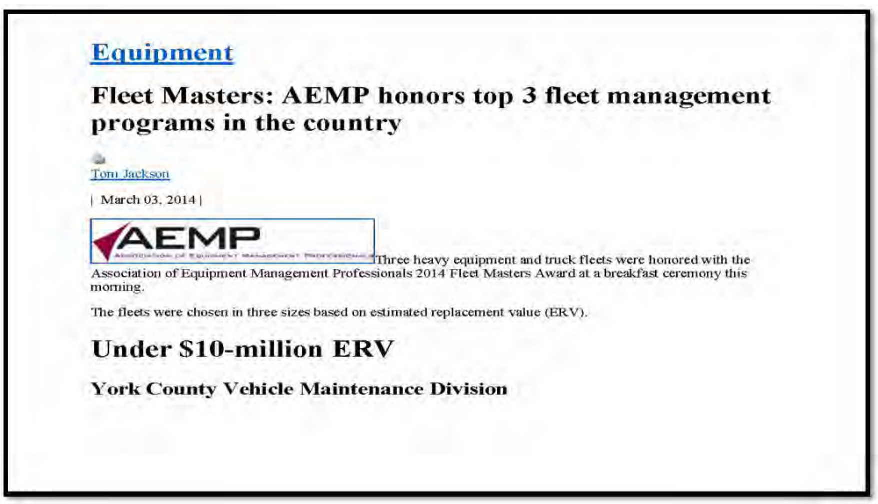
Implementation Strategies

- Monitor/maintain/improve customer satisfaction reporting - using recently implemented online surveys through County Administration the online surveys will replace focus groups. Annual and quarterly customer service reports will be forwarded to the County Administrator as required by current policy.
- Monitor/maintain/improve reporting of performance measures - reporting of down time, parts room efficiencies and overall fleet fuel efficiencies, miles per gallon and average gallons used.
- Monitor/maintain/improve technician credentials - continue training and ASE testing to support attaining the Blue Seal of Excellence from the Institute for Automotive Service Excellence.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expense By Category						
Personnel Services	$ 100,807	$ 123,034	$ 106,401	$ 110,245	$ 110,245	**$ 99,579**
Contractual Services	41,736	31,263	45,894	65,100	65,100	**60,100**
Internal Services	-	-	-	-	-	**-**
Other Charges	177,266	173,050	143,236	160,293	160,293	**140,925**
Material & Supplies	2,096,637	1,974,906	1,784,863	2,100,650	2,100,650	**2,100,650**
Capital Outlay	491,647	635,078	5,579	558,065	558,065	**745,000**
Total Expenses	$ 2,908,093	$ 2,937,331	$ 2,085,973	$ 2,994,353	$ 2,994,353	**$ 3,146,254**
Funded FTEs						
Management	0.60	0.60	0.60	0.60	0.60	**0.60**
Admin/Clerical	0.50	0.50	0.50	0.50	0.50	**0.50**
Total Funded FTEs	1.10	1.10	1.10	1.10	1.10	**1.10**



Equipment

Fleet Masters: AEMP honors top 3 fleet management programs in the country

Tom Jackson

| March 03, 2014 |

Three heavy equipment and truck fleets were honored with the Association of Equipment Management Professionals 2014 Fleet Masters Award at a breakfast ceremony this morning.

The fleets were chosen in three sizes based on estimated replacement value (ERV).

Under $10-million ERV

York County Vehicle Maintenance Division

OTHER POST-EMPLOYMENT BENEFITS
FUND 14

This fund accounts for the subsidy payments for eligible County retirees towards health insurance coverage in a County-sponsored plan. This is accomplished through the division below. Individual division details follows this page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Use of Money & Property	$ 8,852	$ 11,874	$ 15,192	$ 12,000	$ 12,000	**$ 12,000**	0.61%
Transfers from Other Funds	1,326,983	1,222,927	1,627,317	1,943,558	1,943,558	**1,943,558**	99.39%
Total Funding Sources	$ 1,335,835	$ 1,234,801	$ 1,642,509	$ 1,955,558	$ 1,955,558	**$ 1,955,558**	100.00%
							%Change Original 2015/ Adopted 2016
Expense by Activity/Category							
Other Post-Employment Benefits	$ 1,335,835	$ 1,234,801	$ 1,642,514	$ 1,955,558	$ 1,955,558	**$ 1,955,558**	0.00%
Total Expenses	$ 1,335,835	$ 1,234,801	$ 1,642,514	$ 1,955,558	$ 1,955,558	**$ 1,955,558**	0.00%

FUND BALANCE SUMMARY FISCAL YEARS 2015-2016

Beginning Fund Balance 7/1/2015	$ -		
Projected FY2015 Funding Sources:			
Revenue		$ 12,000	
Other financing sources		1,943,558	
		1,955,558	
Projected FY2015 Expenditures		1,955,558	
Net Change		-	
Projected Fund Balance 6/30/2015			$ -
Projected FY2016 Funding Sources:			
Revenue			$ 12,000
Other financing sources			1,943,558
			1,955,558
Projected FY2016 Expenditures			1,955,558
Net Change			-
Projected Fund Balance 6/30/2016			$ -

Key Service Indicators						
Retirees on County's health care plan	59	65	87	95	95	**103**

Revenues			FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Actual Revenues	FY2015 Original Budget	FY2015 Estimated Budget	FY2016 Adopted Budget	
OTHER POST-EMPLOYMENT BENEFITS FUND									
30315		**Use of Money & Property**							
	1010	Interest on deposits	$ 8,852	$ 11,874	$ 15,192	$ 12,000	$ 12,000	$ 12,000	
		Subtotal	8,852	11,874	15,192	12,000	12,000	12,000	
30351		**Transfers from Other Funds**							
	1010	General Fund	-	600,000	600,000	800,000	800,000	800,000	A
	1011	Carryover Fund	1,326,983	622,927	1,027,317	1,143,558	1,143,558	1,143,558	A
		Subtotal	1,326,983	1,222,927	1,627,317	1,943,558	1,943,558	1,943,558	
		Fund Total	$ 1,335,835	$ 1,234,801	$ 1,642,509	$ 1,955,558	$ 1,955,558	$ 1,955,558	

A Transfers from the General Fund and Carryover Fund for the required annual OPEB costs.

Other Post-Employment Benefits (OPEB) Fund
Retiree Healthcare Costs - Activity #99999

Budget Comments - FY2016

Funding is based on the required annual OPEB costs, per the latest actuarial valuation report.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expense By Category						
Retiree Healthcare Costs	$ 1,335,835	$ 1,234,801	$ 1,642,514	$ 1,955,558	$ 1,955,558	**$ 1,955,558**
Total Expenses	$ 1,335,835	$ 1,234,801	$ 1,642,514	$ 1,955,558	$ 1,955,558	**$ 1,955,558**

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HEALTH & DENTAL INSURANCE
FUND 17

This is a new fund in fiscal year 2015 to account for the revenues and expenditures for the County's health and dental programs. This is accomplished through the divisions below. Individual division details follow on the summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Use of Money & Property	$ -	$ -	$ -	$ 3,800	$ 3,800	**$ -**	0.00%
Charges for Services	-	-	-	2,609,512	10,172,976	**10,710,488**	100.00%
Transfers from Other Funds	-	-	-	7,559,664	-	**-**	0.00%
Total Funding Sources	$ -	$ -	$ -	$ 10,172,976	$ 10,176,776	**$ 10,710,488**	100.00%

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	%Change Original 2015/ Adopted 2016
Expenses by Activity							
Administrative Costs	$ -	$ -	$ -	$ 990,148	$ 990,148	**$ 965,320**	-2.51%
Claims	-	-	-	9,182,828	9,182,828	**9,936,962**	8.21%
Total Expenses	$ -	$ -	$ -	$ 10,172,976	$ 10,172,976	**$ 10,902,282**	7.17%

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	%Change Original 2015/ Proposed 2016
Expenses by Category							
Health	$ -	$ -	$ -	$ 9,646,198	$ 9,646,198	**$ 10,330,054**	7.09%
Dental	-	-	-	526,778	526,778	**572,228**	8.63%
Total Expenses	$ -	$ -	$ -	$ 10,172,976	$ 10,172,976	**$ 10,902,282**	7.17%

FUND BALANCE SUMMARY FISCAL YEARS 2015-2016

Beginning Fund Balance 7/1/2014	$ 1,859,250		
Projected FY2015 Funding Sources:			
Revenue		$ 10,176,776	
Other financing sources		-	
		10,176,776	
Projected FY2015 Expenditures		10,172,976	
Net Change		3,800	
Projected Fund Balance 6/30/2015			$ 1,863,050
Projected FY2016 Funding Sources:			
Revenue			$ 10,710,488
Other financing sources			-
			10,710,488
Projected FY2016 Expenditures			10,902,282
Net Change			(191,794)
Projected Fund Balance 6/30/2016			$ 1,671,256

Key Service Indicators	FY2012	FY2013	FY2014	FY2015 Original	FY2015 Estimated	FY2016 Adopted
Number of employees in plan	-	-	-	823	814	**818**
Health insurance claims	-	-	-	30,000	31,637	**33,052**
Dental insurance claims	-	-	-	3,800	4,190	**4,377**

Revenues		FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Actual Revenues	FY2015 Original Budget	FY2015 Estimated Budget	FY2016 Adopted Budget	
HEALTH & DENTAL INSURANCE FUND								
30315	**Use of Money & Property**							
	1010 Interest on deposits	$ -	$ -	$ -	$ 3,800	$ 3,800	$ -	
	Subtotal	-	-	-	3,800	3,800	-	
30316	**Charges for Services**							
	1008 Tourism Fund (health)	-	-	-	13,432	13,432	27,408	A
	1010 General Fund (health)	-	-	-	4,481,318	4,481,318	4,691,320	A
	1012 Vehicle Maintenance Fund (health)	-	-	-	124,031	124,031	109,082	A
	1013 Social Services Fund (health)	-	-	-	386,173	386,173	382,284	A
	1014 Other Post-Employment Benefits Fund (health)	-	-	-	260,000	260,000	313,149	A
	1021 Solid Waste Fund (health)	-	-	-	102,201	102,201	107,371	A
	1025 Sewer Utility Fund (health)	-	-	-	437,104	437,104	480,138	A
	1028 Yorktown Operations Fund (health)	-	-	-	3,329	3,329	3,396	A
	1051 Children & Family Svcs Fund (health)	-	-	-	169,645	169,645	164,328	A
	1091 Colonial Behavioral Health Fund (health)	-	-	-	1,045,000	1,045,000	1,011,132	A
	1094 Colonial Group Home Commission Fund (health)	-	-	-	141,300	141,300	116,969	A
	2300 Employee contributions (health)	-	-	-	2,478,865	2,478,865	2,733,294	B
	1008-001 Tourism Fund (dental)	-	-	-	664	664	1,365	C
	1010-001 General Fund (dental)	-	-	-	240,207	240,207	254,379	C
	1012-001 Vehicle Maintenance Fund (dental)	-	-	-	6,030	6,030	5,119	C
	1013-001 Social Services Fund (dental)	-	-	-	21,679	21,679	22,575	C
	1014-001 Other Post-Employment Benefits Fund (dental)	-	-	-	30,000	30,000	14,990	C
	1021-001 Solid Waste Fund (dental)	-	-	-	4,641	4,641	4,616	C
	1025-001 Sewer Utility Fund (dental)	-	-	-	20,255	20,255	22,593	C
	1028-001 Yorktown Operations Fund (dental)	-	-	-	158	158	159	C
	1051-001 Children & Family Svcs Fund (dental)	-	-	-	10,477	10,477	9,900	C
	1091-001 Colonial Behavioral Health Fund (dental)	-	-	-	55,000	55,000	50,028	C
	1094-001 Colonial Group Home Commission Fund (dental)	-	-	-	7,020	7,020	6,633	C
	2300-001 Employee contributions (dental)	-	-	-	130,647	130,647	178,260	D
	Subtotal	-	-	-	10,169,176	10,169,176	10,710,488	
	Fund Total	$ -	$ -	$ -	$ 10,172,976	$ 10,172,976	$ 10,710,488	
	Health - Subtotal	$ -	$ -	$ -	$ 9,646,198	$ 9,646,198	$ 10,139,871	
	Dental - Subtotal	-	-	-	526,778	526,778	570,617	
		$ -	$ -	$ -	$ 10,172,976	$ 10,172,976	$ 10,710,488	

A Transfers from each respective fund for their portion of the health insurance premium - employer portion.
B Payments from employees for their portion of the health insurance premium - employee portion.
C Transfers from each respective fund for their portion of the dental insurance premium - employer portion.
D Payments from employees for their portion of the dental insurance premium - employee portion.

HEALTH & DENTAL INSURANCE FUND

ADMINISTRATION COSTS & CLAIMS

Health & Dental Insurance Fund

Administration Costs & Claims - Activities #99998 and 99999

Budget Comments - FY2016

This fund was created in fiscal year 2015 to account for both the employee and employer shares of health and dental claims. In previous years, only the employer share of the insurance premiums was reflected in the budget. This change in accounting centralizes the health and dental plan activity into one fund.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expense By Category						
Administrative Costs	$ -	$ -	$ -	$ 990,148	$ 990,148	**$ 965,320**
Claims	-	-	-	9,182,828.00	9,182,828.00	**9,936,962**
Total Expenses	$ -	$ -	$ -	$ 10,172,976	$ 10,172,976	**$ 10,902,282**

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SOLID WASTE MANAGEMENT
FUND 21

This fund accounts for the revenues and expenses relating to the County's waste management programs. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Use of Money & Property	$ 153	$ 1,568	$ 881	$ 500	$ 500	**$ -**	0.00%
Charges for Services	3,507,939	3,750,373	4,856,962	4,543,400	4,543,400	**4,623,100**	99.47%
Miscellaneous	12,463	11,796	8,922	13,500	13,500	**12,500**	0.27%
State Aid & Grants	169,197	14,149	12,481	12,000	12,465	**12,000**	0.26%
Federal Aid & Grants	747,152	-	-	-	-	**-**	0.00%
Transfers from Other Funds	700,000	666,667	-	-	-	**-**	0.00%
Total Funding Sources	$ 5,136,904	$ 4,444,553	$ 4,879,246	$ 4,569,400	$ 4,569,865	**$ 4,647,600**	100.00%

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	%Change Original 2015/ Adopted 2016
Expense by Activity							
Administration	$ 105,862	$ 99,996	$ 252,998	$ 104,271	$ 104,271	**$ 106,942**	
Solid Waste Collection & Disposal	3,553,886	2,675,038	2,660,079	2,955,216	2,955,216	**2,947,749**	-0.25%
Transfer Station Operations	359,392	190,164	190,201	204,424	204,424	**340,312**	66.47%
Recycling	1,049,555	1,057,406	1,095,037	587,241	587,706	**592,045**	0.82%
Composting Operations/Leaf Collections	529,275	477,082	490,697	506,019	506,019	**520,440**	2.85%
Landfill Closure/Post-Maintenance	79,868	33,179	129,394	76,924	76,924	**138,531**	80.09%
Total Expenses	$ 5,677,838	$ 4,532,865	$ 4,818,406	$ 4,434,095	$ 4,434,560	**$ 4,646,019**	4.78%
Expense by Category							
Personnel Services	$ 723,856	$ 720,813	$ 758,632	$ 774,078	$ 774,078	**$ 792,333**	2.36%
Contractual Services	130,717	114,360	142,301	147,929	147,929	**166,895**	12.82%
Internal Services	52,080	58,998	62,940	67,756	67,756	**71,339**	5.29%
Other Charges	3,564,000	3,621,137	3,635,545	3,420,232	3,420,232	**3,409,357**	-0.32%
Materials & Supplies	9,503	6,238	9,497	6,900	6,900	**7,745**	12.25%
Capital Outlay	6,452	6,975	204,692	17,200	17,200	**198,350**	1053.20%
Grants & Donations	988,186	4,344	2,676	-	465	**-**	0.00%
Debt Service	203,044	-	-	-	-	**-**	0.00%
Total Expenses	$ 5,677,838	$ 4,532,865	$ 4,816,283	$ 4,434,095	$ 4,434,560	**$ 4,646,019**	4.78%

FUND BALANCE SUMMARY FISCAL YEARS 2015-2016

Beginning Fund Balance 7/1/2014	$ 212,542		
Projected FY2015 Funding Sources:			
Revenue		$ 4,557,400	
State & Federal		12,465	
		4,569,865	
Projected FY2015 Expenditures		4,434,560	
Net Change		135,305	
Projected Fund Balance 6/30/2015			$ 347,847
Projected FY2016 Funding Sources:			
Revenue			$ 4,635,600
State & Federal			12,000
			4,647,600
Projected FY2016 Expenditures			4,646,019
Net Change			1,581
Projected Fund Balance 6/30/2016			$ 349,428

	FY2012	FY2013	FY2014	FY2015 Original	FY2015 Estimated	**FY2016 Adopted**
Funded FTEs						
Total Funded FTEs	12.20	12.20	12.20	12.20	12.20	**12.20**
Key Service Indicators						
Customer service calls	49,500	49,800	49,369	50,500	51,000	**50,000**
Curbside collection customers	16,600	16,839	21,233	16,900	16,900	**16,950**
Curbside collection tons collected	18,860	18,944	17,654	19,100	17,900	**18,100**
Drop off garbage tons received	13,500	9,097	9,368	13,500	9,500	**10,000**
Curbside recycling tons collected	5,000	4,300	4,692	4,600	4,650	**4,700**
Drop off recycling tons received	100	442	624	610	600	**600**
Incoming compost material tons	8,500	9,298	7,636	8,200	8,000	**8,050**

Revenues		FY2012 Original Revenues	FY2013 Actual Revenues	FY2014 Actual Revenues	FY2015 Original Budget	FY2015 Estimated Budget	FY2016 Adopted Budget	
SOLID WASTE MANAGEMENT FUND								
30315	**Use of Money & Property**							
	1010 Interest on deposits	$ 135	$ 1,568	$ 881	$ 500	$ 500	$ -	
	1021 Interest-VPPSA escrow	18	-	-	-	-	-	
	Subtotal	153	1,568	881	500	500	-	
30316	**Charges for Services**							
	5511 Penalty/interest	78,747	93,694	70,215	82,000	82,000	60,000	A
	5520 Tipping fee	297,276	271,576	233,992	280,000	280,000	206,000	B
	5547 Recycling disposal	56,358	47,929	45,942	48,000	48,000	46,000	C
	5550 Solid Waste/Recycling	2,753,895	3,004,606	4,188,786	3,800,000	3,800,000	4,000,000	D
	5551 Yard debris collection	17,447	27,913	27,975	28,000	28,000	21,000	E
	5552 Toter charges	-	100	100	-	-	-	
	5890 Bad debt	-	-	(2,026)	-	-	-	
	9020 VPPSA lease agreement	108,312	115,080	115,080	115,000	115,000	115,000	F
	9021 VPPSA scales	4,800	4,800	-	-	-	-	G
	9022 VPPSA compost facility	41,987	40,687	39,596	41,000	41,000	38,000	H
	9030 Contractor user fees	148,150	142,824	136,114	148,000	148,000	136,000	I
	9040 Collection fee-VPPSA compost	967	1,164	1,188	1,400	1,400	1,100	J
	Subtotal	3,507,939	3,750,373	4,856,962	4,543,400	4,543,400	4,623,100	
30318	**Miscellaneous**							
	9095 Utility costs-Republic	12,463	11,796	8,922	13,500	13,500	12,500	K
	Subtotal	12,463	11,796	8,922	13,500	13,500	12,500	
30319	**Recovered Costs**							
	2300 Health/Dental surplus	-	-	4,028	-	-	-	
	Subtotal	-	-	4,028	-	-	-	
30324	**State Aid & Grants**							
	4070 Litter Control	9,805	14,149	12,481	12,000	12,465	12,000	L
	8908-212 Hurricane Irene	159,392	-	-	-	-	-	
	Subtotal	169,197	14,149	12,481	12,000	12,465	12,000	
30333	**Federal Aid & Grants**							
	8908-212 Hurricane Irene	747,152	-	-	-	-	-	
	Subtotal	747,152	-	-	-	-	-	
30351	**Transfers from Other Funds**							
	1010 General Fund	700,000	-	-	-	-	-	
	1011 Carryover Fund	-	666,667	-	-	-	-	
	Subtotal	700,000	666,667	-	-	-	-	
	Fund Total	$ 5,136,904	$ 4,444,553	$ 4,883,274	$ 4,569,400	$ 4,569,865	$ 4,647,600	

A Penalty and interest charged for late payments on solid waste service and/or tipping fees.
B Any business or resident who does not receive County solid waste collection services shall pay a fee of $52.00/ton for on-site disposal.
C Revenue received from the sale of office paper, cardboard, scrap metal, etc.
D Solid waste and recycling collection services billed bi-monthly in arrears.
E Yard debris collections billed by the County.
F Ground lease with the VA Peninsulas Public Service Authority (VPPSA) based on assessed valuation.
G Host fee collected from VPPSA per ton of acceptable waste delivered to the compost facility.
H Payments received from the contractor to run non-County collected trash through the transfer station.
I Fee for collecting VPPSA compost cash sales.
J Transfer Station utility bills for water, sewer and electric paid by the County and reimbursed by the contractor.
K State grant from the Department of Environmental Quality for the litter control/beautification program.

Solid Waste Management Fund

Administration - Activity #21421

Mission

To provide quality collection service and exceptional customer service, increase participation in the County's waste management programs, and develop information and incentives to improve the community's source reduction, recycling, buy-recycled, litter prevention and beautification habits.

Goals

- To provide friendly and efficient customer service.
- To look for ways to increase revenues, cut costs, and at a minimum, maintain a balanced budget.
- To remain in full compliance with all state and federal regulations.

Implementation Strategies

- Value Added Services - Conduct periodic, random customer service surveys to determine satisfaction rate.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Capital funding is provided for the routine replacement of a printer.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expense By Category						
Personnel Services	$ 37,979	$ 38,832	$ 43,894	$ 40,899	$ 40,899	**$ 41,842**
Contractual Services	18,228	15,999	20,119	17,730	17,730	**18,086**
Internal Services	-	-	-	50	50	**50**
Other Charges	42,925	42,334	43,483	40,542	40,542	**41,849**
Materials & Supplies	3,084	2,831	6,329	2,950	2,950	**3,765**
Capital Outlay	3,646	-	139,173	2,100	2,100	**1,350**
Total Expenses	$ 105,862	$ 99,996	$ 252,998	$ 104,271	$ 104,271	**$ 106,942**
Funded FTEs						
Management	0.20	0.20	0.20	0.20	0.20	**0.20**
Admin/Clerical	0.25	0.25	0.25	0.25	0.25	**0.25**
Trades & Crafts	0.10	0.10	0.10	0.10	0.10	**0.10**
Total Funded FTEs	0.55	0.55	0.55	0.55	0.55	**0.55**

Solid Waste Management Fund

Solid Waste Collection & Disposal - Activity #21422

Mission

To provide quality collection service and exceptional customer service, increase participation in the County's waste management programs, and develop information and incentives to improve the community's source reduction habits.

Goals

- To provide friendly and efficient customer service.
- To continue to provide accurate information to users regarding the rules governing the operation of each program offered at the facility.
- To accurately record and report all customer requests to the collection contractor and to the York County Utility Billing office to assure accountability, excellent customer service and proper billing for our customers.

Implementation Strategies

- Value Added Services - Conduct periodic, random customer service surveys to determine satisfaction rate.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Capital funding is provided for the routine replacement of computers and a printer.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expense By Category						
Personnel Services	$ 221,378	$ 221,965	$ 228,848	$ 242,051	$ 242,051	**$ 247,634**
Contractual Services	5,694	4,973	4,373	6,000	6,000	**5,000**
Internal Services	3,547	3,292	3,285	4,080	4,080	**4,280**
Other Charges	2,333,710	2,442,744	2,420,244	2,697,585	2,697,585	**2,687,435**
Materials & Supplies	376	615	405	400	400	**400**
Capital Outlay	1,403	1,449	2,924	5,100	5,100	**3,000**
Grants & Donations	987,778	-	-	-	-	**-**
Total Expenses	$ 3,553,886	$ 2,675,038	$ 2,660,079	$ 2,955,216	$ 2,955,216	**$ 2,947,749**
Funded FTEs						
Management	0.40	0.40	0.40	0.40	0.40	**0.40**
Professional/Technical	1.58	1.58	1.58	1.58	1.58	**1.58**
Admin/Clerical	1.25	1.25	1.25	1.25	1.25	**1.25**
Trades & Crafts	0.70	0.70	0.70	0.70	0.70	**0.70**
Total Funded FTEs	3.93	3.93	3.93	3.93	3.93	**3.93**

Solid Waste Management Fund

Transfer Station Operations - Activity #21423

Mission
To provide quality collection service and exceptional customer service and increase participation in the County's waste management programs.

Goals
- To provide friendly and efficient customer service.
- To continue to provide accurate information to users regarding the rules governing the operation of each program offered at the facility.
- To remain in full compliance with all state and federal regulations.

Implementation Strategies
- Upgrade the Scale House system to provide better security and work on regulation concerns with the vendor providing transfer station services.

Budget Comments - FY2016
Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Increase in capital outlay is for the replacement of the transfer station floor at the Waste Management Center.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expense By Category						
Personnel Services	$ 132,816	$ 133,546	$ 135,791	$ 144,154	$ 144,154	**$ 146,942**
Contractual Services	36,787	38,380	36,835	37,240	37,240	**37,240**
Other Charges	18,482	17,841	15,088	22,430	22,430	**21,430**
Materials & Supplies	2,029	397	364	600	600	**700**
Capital Outlay	-	-	2,123	-	-	**134,000**
Debt Service	169,278	-	-	-	-	**-**
Total Expenses	$ 359,392	$ 190,164	$ 190,201	$ 204,424	$ 204,424	**$ 340,312**
Funded FTEs						
Management	0.20	0.20	0.20	0.20	0.20	**0.20**
Professional/Technical	0.07	0.07	0.07	0.07	0.07	**0.07**
Trades & Crafts	2.10	2.10	2.10	2.10	2.10	**2.10**
Total Funded FTEs	2.37	2.37	2.37	2.37	2.37	**2.37**

SOLID WASTE MANAGEMENT FUND

RECYCLING

Solid Waste Management Fund

Recycling - Activity #21424

Mission

To provide quality collection service and exceptional customer service, develop information and incentives to improve the community's source reduction, recycling, buy-recycled, litter prevention and beautification habits.

Goals

- To provide friendly and efficient customer service.
- To continue to provide accurate information to users regarding the rules governing the operation of each program offered at the facility.
- To remain in full compliance with all state and federal regulations.

Implementation Strategies

- Increase public education efforts regarding proper recycling practices.
- Continue a Juvenile and Adult Community Service Program to help cut cost and provide labor for the County's Recycling Center.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. York County is a member jurisdiction of VPPSA.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expense By Category						
Personnel Services	$ 131,766	$ 125,487	$ 130,120	$ 136,108	$ 136,108	**$ 138,947**
Contractual Services	6,945	4,574	1,385	2,650	2,650	**2,650**
Internal Services	8,939	6,555	10,699	11,197	11,197	**13,614**
Other Charges	901,078	910,391	949,217	436,386	436,386	**435,934**
Materials & Supplies	827	723	940	900	900	**900**
Capital Outlay	-	5,332	-	-	-	**-**
Grants & Donations	-	4,344	2,676	-	465	**-**
Total Expenses	$ 1,049,555	$ 1,057,406	$ 1,095,037	$ 587,241	$ 587,706	**$ 592,045**
Funded FTEs						
Management	0.10	0.10	0.10	0.10	0.10	**0.10**
Professional/Technical	0.85	0.85	0.85	0.85	0.85	**0.85**
Trades & Crafts	1.10	1.10	1.10	1.10	1.10	**1.10**
Total Funded FTEs	2.05	2.05	2.05	2.05	2.05	**2.05**

Solid Waste Management Fund

Composting Operations/Leaf Collections - Activity #21425

Mission

To provide quality collection service and exceptional customer service, increase participation in the County's waste management programs, and develop information and incentives to improve the community's source reduction, recycling, buy-recycled, litter prevention and beautification habits.

Goals

- To provide friendly and efficient customer service.
- To continue to provide accurate information to users regarding the rules governing the operation of each program offered at the facility.
- To remain in full compliance with all state and federal regulations.

Implementation Strategies

- Provide disposal of yard waste from curbside collection and resident drop-off.
- Continue meeting the federal regulation mandate of 25% recycling of our waste stream with the composting program.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expense By Category						
Personnel Services	$ 192,779	$ 196,392	$ 197,979	$ 200,101	$ 200,101	**$ 208,356**
Contractual Services	26,767	23,782	35,845	30,400	30,400	**36,250**
Internal Services	39,594	49,151	48,956	52,429	52,429	**53,395**
Other Charges	266,805	206,405	206,458	221,489	221,489	**220,909**
Materials & Supplies	1,519	1,352	1,459	1,600	1,600	**1,530**
Capital Outlay	1,403	-	-	-	-	**-**
Grants & Donations	408	-	-	-	-	**-**
Total Expenses	$ 529,275	$ 477,082	$ 490,697	$ 506,019	$ 506,019	**$ 520,440**
Funded FTEs						
Management	0.10	0.10	0.10	0.10	0.10	**0.10**
Trades & Crafts	3.20	3.20	3.20	3.20	3.20	**3.20**
Total Funded FTEs	3.30	3.30	3.30	3.30	3.30	**3.30**

Solid Waste Management Fund

Landfill Closure/Post-Maintenance - Activity #21426

Mission

State and federal laws and regulations require that the County perform post-closure care requirements on its landfill.

Goals

- To remain in full compliance with all state and federal regulations.

Implementation Strategies

- Perform annual evaluation to determine future costs.

Budget Comments - FY2016

Funding includes an increase for landfill site improvements to comply with Department of Environmental Quality closure requirements.

Expense By Category	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Personnel Services	$ 7,138	$ 4,591	$ 22,000	$ 10,765	$ 10,765	**$ 8,612**
Contractual Services	36,296	26,652	43,744	53,909	53,909	**67,669**
Other Charges	1,000	1,422	1,055	1,800	1,800	**1,800**
Materials & Supplies	1,668	320	-	450	450	**450**
Capital Outlay	-	194	62,595	10,000	10,000	**60,000**
Debt Service	33,766	-	-	-	-	**-**
Total Expenses	$ 79,868	$ 33,179	$ 129,394	$ 76,924	$ 76,924	**$ 138,531**

IT'S A FACT:

The County's landfill closed in 1993. Federal and state laws and regulations require that the County perform post-closure care on its landfill.

DEQ
VIRGINIA DEPARTMENT OF ENVIRONMENTAL QUALITY

WATER UTILITY
FUND 24

This fund accounts for the revenues and expenses relating to the County's water distribution system that provided quality drinking water. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Permits, Fees, Regulatory Licenses	$ 900	$ -	$ -	$ -	$ -	**$ -**	0.00%
Use of Money & Property	12,694	9,074	8,764	8,500	8,500	**8,400**	2.16%
Charges for Services	336,567	372,998	383,138	380,400	380,400	**380,400**	97.84%
Miscellaneous	103,779	-	-	-	-	**-**	0.00%
Non-Revenue Receipts	1,600	-	-	-	-	**-**	0.00%
Transfers from Other Funds	414,399	-	-	825,000	825,000	**-**	0.00%
Total Funding Sources	$ 869,939	$ 382,072	$ 391,902	$ 1,213,900	$ 1,213,900	**$ 388,800**	100.00%

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	%Change Original 2015/ Adopted 2016
Expense by Activity							
Utility Operations	$ 340,574	$ 345,092	$ 346,224	$ 383,541	$ 383,541	**$ 383,200**	-0.09%
Utility Construction	503,893	170,194	3,273	-	4,549,407	**-**	0.00%
Total Expenses	$ 844,467	$ 515,286	$ 349,497	$ 383,541	$ 4,932,948	**$ 383,200**	-0.09%
Expense by Category							
Contractual Services	6,081	5,798	2,665	4,441	4,441	**4,100**	-7.68%
Other Charges	332,848	339,294	337,907	378,600	378,600	**378,600**	0.00%
Materials & Supplies	45	-	20	500	500	**500**	0.00%
Capital Outlay	505,493	170,194	8,905	-	4,549,407	**-**	0.00%
Total Expenses	$ 844,467	$ 515,286	$ 349,497	$ 383,541	$ 4,932,948	**$ 383,200**	-0.09%

FUND BALANCE SUMMARY FISCAL YEARS 2015-2016

Beginning Fund Balance 7/1/2014	$ 2,877,350		
Projected FY2015 Funding Sources:			
Revenue		$ 388,900	
Other financing sources		825,000	
		1,213,900	
Projected FY2015 Expenditures		4,932,948	
Net Change		(3,719,048)	
Projected Fund Balance 6/30/2015			$ (841,698)
Projected FY2016 Funding Sources:			
Revenue			$ 388,800
Projected FY2016 Expenditures			383,200
Net Change			5,600
Projected Fund Balance 6/30/2016			$ (836,098)

Key Service Indicators	FY2012	FY2013	FY2014	FY2015 Original	FY2015 Estimated	**FY2016**
Water for resale (in gallons)	70,951,765	81,877,729	81,877,729	77,831,222	81,877,729	**77,831,222**
Number of projects	2	1	1	-	1	**-**

Revenues		FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Actual Revenues	FY2015 Original Budget	FY2015 Estimated Budget	FY2016 Adopted Budget	
WATER UTILITY FUND								
30313	**Permits, Fees, Regulatory Licenses**							
3160	Water inspection fees	$ 900	$ -	$ -	$ -	$ -	$ -	
	Subtotal	900	-	-	-	-	-	
30315	**Use of Money & Property**							
1010	Interest on deposits	12,694	9,029	8,674	8,400	8,400	8,400	
1012	Connection installment agreement	-	45	90	100	100	-	
	Subtotal	12,694	9,074	8,764	8,500	8,500	8,400	
30316	**Charges for Services**							
5511	Penalty/interest	5,765	8,348	10,651	5,400	5,400	5,400	A
5530	Connection fees	5,000	2,850	-	-	-	-	
5530-001	Connection fees-projects	-	23,525	50,885	-	-	-	
5530-010	Connection fee assistance	-	(4,275)	-	-	-	-	
5890	Bad debt	-	-	(11,317)	-	-	-	
6540	Sale of bulk water	325,802	342,550	332,919	375,000	375,000	375,000	B
	Subtotal	336,567	372,998	383,138	380,400	380,400	380,400	
30318	**Miscellaneous**							
3010	Prior year expense refund	3,304	-	-	-	-	-	
9090	Miscellaneous	475	-	-	-	-	-	
9093	E. Rochambeau contribution	100,000	-	-	-	-	-	
	Subtotal	103,779	-	-	-	-	-	
30341	**Non-Revenue Receipts**							
1010	Insurance recovery	1,600	-	-	-	-	-	
	Subtotal	1,600	-	-	-	-	-	
30351	**Transfers from Other Funds**							
1010	General Fund	414,399	-	-	825,000	825,000	-	C
	Subtotal	414,399	-	-	825,000	825,000	-	
	Fund Total	$ 869,939	$ 382,072	$ 391,902	$ 1,213,900	$ 1,213,900	$ 388,800	

A Penalty and interest charged for late payments on sale of bulk water accounts.

B Revenue for water purchased from Newport News Waterworks and billed to a second-party who supplies the water to various neighborhoods and subdivisions.

C Transfer from the General Fund of a portion of the meals tax to support water projects - NNWW project has been temporarily placed on hold.

Water Utility Fund
Utility Operations - Activity #24446

Mission

To adequately maintain the on-site main lines and fire hydrants in the Williamsburg Area By-Pass Road Water Service Area.

Goals

- The turn over to the City of Newport News-Newport News Waterworks for operation and maintenance has been completed.
- To effectively manage projects so that the projects are completed on time and within budget.
- Review the design of proposed extensions for the constructability and cost.

Budget Comments - FY2016

There are no significant changes programmed.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expense By Category						
Contractual Services	$ 6,081	$ 5,798	$ 2,665	$ 4,441	$ 4,441	**$ 4,100**
Other Charges	332,848	339,294	337,907	378,600	378,600	**378,600**
Materials & Supplies	45	-	20	500	500	**500**
Capital Outlay	1,600	-	5,632	-	-	**-**
Total Expenses	$ 340,574	$ 345,092	$ 346,224	$ 383,541	$ 383,541	**$ 383,200**

IT'S A FACT:

Newport News Waterworks is a regional water provider, owned and operated by the City of Newport News, that serves over 400,000 people in Hampton, Newport News, Poquoson, and portions of York County and James City County.

Water Utility Fund
Utility Construction - Activity #90912

Mission

To adequately maintain the on-site main lines and fire hydrants in the Williamsburg Area By-Pass Road Water Service Area.

Goals

- To effectively manage projects so that the projects are completed on time and within budget.
- Review the design of proposed extensions for the constructability and cost.

Budget Comments - FY2016

No new projects are planned.

Expense By Category	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Capital Outlay	$ 503,893	$ 170,194	$ 3,273	$ -	$ 4,549,407	**$ -**
Total Expenses	$ 503,893	$ 170,194	$ 3,273	$ -	$ 4,549,407	**$ -**

SEWER UTILITY
FUND 25

This fund accounts for the revenues and expenses relating to the County's sanitary sewer collection system. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Permits, Fees, Regulatory Licenses	$ 10,665	$ -	$ -	$ -	$ -	**$ -**	0.00%
Use of Money & Property	52,563	1,095,890	24,179	25,000	25,000	**20,000**	0.15%
Charges for Services	7,968,491	8,949,905	9,924,081	10,526,263	10,526,263	**11,100,516**	80.87%
Miscellaneous	105,381	2,942	8,790	2,500	2,500	**2,500**	0.02%
State Aid & Grants	22,358	-	-	-	-	**-**	0.00%
Federal Aid & Grants	403,841	286,031	277,508	277,508	277,508	**277,209**	2.02%
Non-Revenue Receipts	-	-	4,282	-	-	**-**	0.00%
Transfers from Other Funds	1,734,227	2,220,994	2,248,707	1,455,000	1,455,000	**2,325,600**	16.94%
Total Funding Sources	$ 10,297,526	$ 12,555,762	$ 12,487,547	$ 12,286,271	$ 12,286,271	**$ 13,725,825**	100.00%

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	%Change Original 2015/ Adopted 2016
Expense by Activity							
Utility Operations	$ 3,484,429	$ 3,591,733	$ 7,175,035	$ 4,075,426	$ 4,173,570	**$ 4,234,129**	3.89%
Engineering	1,614,940	1,637,780	1,647,306	1,786,259	1,796,222	**1,822,996**	2.06%
Debt Service	2,057,389	2,059,905	1,320,488	2,078,529	2,078,529	**2,078,705**	0.01%
Utility Construction	7,936,194	10,217,367	409,959	5,235,000	9,967,458	**5,527,195**	5.58%
Total Expenses	$ 15,092,952	$ 17,506,785	$ 10,552,788	$ 13,175,214	$ 18,015,779	**$ 13,663,025**	3.70%
Expense by Category							
Personnel Services	$ 3,295,680	$ 3,340,290	$ 3,537,343	$ 3,768,832	$ 3,831,394	**$ 3,899,050**	3.46%
Contractual Services	228,735	249,466	339,775	393,691	440,071	**424,955**	7.94%
Internal Services	328,575	294,821	297,517	354,289	354,289	**353,629**	-0.19%
Other Charges	924,455	962,098	982,491	998,548	1,005,703	**1,020,406**	2.19%
Materials & Supplies	285,759	309,117	300,924	304,725	273,497	**316,825**	3.97%
Leases & Rentals	1,200	-	236	-	2,702	**-**	0.00%
Capital Outlay	7,963,325	10,254,673	3,774,004	5,276,590	10,029,584	**5,569,445**	5.55%
Grants & Donations	7,824	31,099	-	-	-	**-**	0.00%
Debt Service	2,057,389	2,059,905	1,320,488	2,078,529	2,078,529	**2,078,705**	0.01%
Transfers to Other Funds	10	5,316	10	10	10	**10**	0.00%
Total Expenses	$ 15,092,952	$ 17,506,785	$ 10,552,788	$ 13,175,214	$ 18,015,779	**$ 13,663,025**	3.70%

FUND BALANCE SUMMARY FISCAL YEARS 2015-2016

Beginning Fund Balance 7/1/2014	$ 5,165,709		
Projected FY2015 Funding Sources:			
Revenue		$ 10,553,763	
State & Federal		277,508	
Other financing sources		1,455,000	
		12,286,271	
Projected FY2015 Expenditures		18,015,779	
Net Change		(5,729,508)	
Projected Fund Balance 6/30/2015			$ (563,799)
Projected FY2016 Funding Sources:			
Revenue			$ 11,123,016
State & Federal			277,209
Other financing sources			2,325,600
			13,725,825
Projected FY2016 Expenditures			13,663,025
Net Change			62,800
Projected Fund Balance 6/30/2016			$ (500,999)

	FY2012	FY2013	FY2014	FY2015 Original	FY2015 Estimated	FY2016
Funded FTEs	57.25	57.25	57.25	56.75	56.75	57.75

Key Service Indicators	FY2012	FY2013	FY2014	FY2015 Original	FY2015 Estimated	FY2016
Number of residential & commercial customers	23,146	23,625	23,625	24,530	23,907	**24,530**
Pump, lift & vacuum stations	73	76	76	81	81	**81**
Force main, gravity sewer & vacuum miles	341	348	348	367	362	**367**
Manholes	5,831	5,890	5,890	6,056	6,027	**6,056**
Number of projects	11	7	7	2	4	**2**

Revenues			FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Actual Revenues	FY2015 Original Budget	FY2015 Estimated Budget	FY2016 Adopted Budget	
SEWER UTILITY FUND									
30313		**Permits, Fees, Regulatory Licenses**							
	3160	Sewer inspection fees	$ 10,665	$ -	$ -	$ -	$ -	$ -	
		Subtotal	10,665	-	-	-	-	-	
30315		**Use of Money & Property**							
	1010	Interest on deposits	36,336	30,475	16,322	25,000	25,000	20,000	
	1010-001	Interest from US Treasury	-	1	-	-	-	-	
	1012	Connection Installment Agrmt	4,065	11,752	7,655	-	-	-	
	1015	Interest on $8.75M Sewer	22	22	22	-	-	-	
	1016	Interest on $15.28M Sewer	11,960	291	-	-	-	-	
	1016-002	Reverse account interest	153	153	153	-	-	-	
	1016-003	Interest on $15.28M Sewer	27	27	27	-	-	-	
	2100	Sale of land/buildings/infrastructure	-	1,053,169	-	-	-	-	
		Subtotal	52,563	1,095,890	24,179	25,000	25,000	20,000	
30316		**Charges for Services**							
	2122	Generator maintenance services	-	-	10,958	-	-	88,887	
	3160	Sewer inspection fees	-	13,440	25,443	12,000	12,000	12,000	A
	3520	Fire hydrant service	23,760	25,360	39,960	25,000	25,000	25,000	B
	5510	Sewer service	6,758,247	7,779,197	8,423,187	9,262,963	9,262,963	10,146,729	C
	5511	Penalty/interest	214,750	282,040	266,882	240,000	240,000	240,000	D
	5512	Cutoff/meter removal fees	36,834	31,235	40,625	35,000	35,000	35,000	E
	5530	Connection fees	84,000	322,700	512,900	250,000	250,000	300,000	F
	5530-001	Project connection fees	584,525	555,495	636,900	696,300	696,300	247,900	G
	5530-010	Connection fee assistance	-	(62,614)	(12,921)	-	-	-	
	5535	Vacuum subdivision connections	-	10,000	7,500	5,000	5,000	5,000	H
	5890	Bad debt	-	-	(27,353)	-	-	-	
	9999	Lightfoot force main-lease	266,375	(6,948)	-	-	-	-	
		Subtotal	7,968,491	8,949,905	9,924,081	10,526,263	10,526,263	11,100,516	
30318		**Miscellaneous**							
	3010	Prior year expense refund	1,738	802	925	-	-	-	
	9000	Amortization of debt premium	-	-	6,815	-	-		
	9090	Miscellaneous	3,643	2,140	1,050	2,500	2,500	2,500	
	9093	E. Rochambeau contribution	100,000	-	-	-	-	-	
		Subtotal	105,381	2,942	8,790	2,500	2,500	2,500	
30319		**Recovered Costs**							
	2300	Health/Dental surplus	-	-	16,507	-	-	-	
		Subtotal	-	-	16,507	-	-	-	
30324		**State Aid & Grants**							
	8908-212	Hurricane Irene	22,358	-	-	-	-	-	
		Subtotal	22,358	-	-	-	-	-	
30333		**Federal Aid & Grants**							
	1001-300	Build America Bonds Subsidy	299,039	286,031	277,508	277,508	277,508	277,209	I
	8908-212	Hurricane Irene	104,802	-	-	-	-	-	
		Subtotal	403,841	286,031	277,508	277,508	277,508	277,209	
30341		**Non-Revenue Receipts**							
	1010-213	Prior year insurance recovery	-	-	4,282	-	-	-	
		Subtotal	-	-	4,282	-	-	-	
30345		**Capital Contributions**							
	1000	Capital Contributions	-	-	1,371,580	-	-	-	
		Subtotal	-	-	1,371,580	-	-	-	
30351		**Transfers from Other Funds**							
	1010	General Fund	1,734,227	2,220,994	2,248,707	1,455,000	1,455,000	2,325,600	J
		Subtotal	1,734,227	2,220,994	2,248,707	1,455,000	1,455,000	2,325,600	
		Fund Total	$ 10,297,526	$ 12,555,762	$ 13,875,634	$ 12,286,271	$ 12,286,271	$ 13,725,825	

A Revenue for inspections of sewer line installations.
B Revenue collected for fire hydrants installed in new subdivisions and new construction.
C $52.00, effective March 1, 2015. A ten-year cash flow model is reviewed bi-monthly, which incorporates new construction, sewer expansion connections and the overall affordability of operating and capital expenses. The County Ordinance is reviewed and updated at least every two years, to include rate and connection fee changes. The *Utilities Strategic Capital Plan* is the foundation that outlines the design and construction of new water and sewer systems that are planned throughout the County.
D Penalty and interest charged for late payments on sewer accounts.
E Revenue collected on delinquent accounts for water meter cutoff and removal.
F Connection fees for new construction.
G Connection fees for projects constructed by the County.
H Connection fees for vacuum systems.
I Federal support for the Build America Bonds issued for various sewer projects.
J Transfer from the General Fund of a portion of the meals tax to support sewer projects.

Sewer Utility Fund

Utility Operations - Activity #25446

Mission

To provide exceptional customer service while protecting the environment by designing and operating a dependable sanitary sewer collection system. Also, to ensure that our projects are constructed properly and in accordance with the approved plans providing operations and our customers with a reliable and safe utility.

Goals

- Develop a cost accounting system for operations to better define the operational cost of each station, gravity systems vs. vacuum systems and the underground maintenance section.
- Keep up with the regulatory environment and the Hampton Roads Regional Order by Consent with the Department of Environmental Quality addressing Sanitary Sewer Overflows, Capacity Management, Operations and Maintenance.
- To effectively manage projects so that the projects are completed on time and within budget.
- Review the design of proposed extensions for the constructability and cost.

Implementation Strategies

- Develop an inventory and cost of the materials routinely used in operations and utilizes the Hansen Work Management Software to track and report.
- Continue to actively participate with the Hampton Roads Planning District Commission (HRPDC) and attend technical programs and seminars offered.
- Develop a Sanitary Sewer Model for our infrastructure to help define capacity issues and support HRSD's Regional Model required by the US Environmental Protection Agency.
- Continue to provide water and sewer systems that maintain a safe and healthy community.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. An increase in funding has been provided for property insurance, electricity and water and sewer services. Capital funding is programmed for the routine replacement of computers and equipment.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expense By Category						
Personnel Services	$ 1,859,638	$ 1,866,164	$ 2,030,820	$ 2,155,934	$ 2,218,496	**$ 2,254,954**
Contractual Services	184,170	205,519	294,730	344,400	386,780	**371,125**
Internal Services	287,559	257,705	258,579	301,944	301,944	**301,284**
Other Charges	859,527	920,925	942,824	953,848	960,825	**974,406**
Materials & Supplies	273,516	299,560	292,589	296,300	265,250	**309,400**
Leases & Rentals	-	-	236	-	2,702	**-**
Capital Outlay	12,185	7,068	3,355,247	22,990	37,563	**22,950**
Grants & Donations	7,824	29,476	-	-	-	**-**
Transfers to Other Funds	10	5,316	10	10	10	**10**
Total Expenses	$ 3,484,429	$ 3,591,733	$ 7,175,035	$ 4,075,426	$ 4,173,570	**$ 4,234,129**
Funded FTEs						
Professional/Technical	4.50	4.50	4.50	4.50	4.50	**4.50**
Admin/Clerical	0.75	0.75	0.75	0.75	0.75	**0.75**
Trades & Crafts	33.50	33.50	33.50	33.00	33.00	**34.00**
Total Funded FTEs	38.75	38.75	38.75	38.25	38.25	**39.25**

IT'S A FACT:

York County has the largest vacuum collection system in Virginia serving 3,158 properties and approximately 8,500 residents.
York County has in operation:
73.24 miles of vacuum main, 1,451 vacuum pots, 8 vacuum stations.

Sewer Utility Fund

Engineering - Activity #25447

Mission

To provide exceptional customer service while protecting the environment by designing and operating a dependable sanitary sewer collection system. Also, to ensure that our projects are constructed properly and in accordance with the approved plans providing operations and our customers with a reliable and safe utility.

Goals

- Develop a cost accounting system for operations to better define the operational cost of each station, gravity systems vs. vacuum systems and the underground maintenance section.
- Keep up with the regulatory environment and the Hampton Roads Regional Order by Consent with the Department of Environmental Quality addressing Sanitary Sewer Overflows, Capacity Management, Operations and Maintenance.
- To effectively manage projects so that the projects are completed on time and within budget.
- Review the design of proposed extensions for the constructability and cost.

Implementation Strategies

- Develop an inventory and cost of the materials routinely used in operations and utilizes the Hansen Work Management Software to track and report.
- Continue to actively participate with the Hampton Roads Planning District Commission (HRPDC) and attend technical programs and seminars offered.
- Develop a Sanitary Sewer Model for our infrastructure to help define capacity issues and support HRSD's Regional Model required by the US Environmental Protection Agency.
- Continue to provide water and sewer systems that maintain a safe and healthy community.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Capital funding is programmed for surveying, to support the infrastructure management system and for the routine replacement of computers.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expense By Category						
Personnel Services	$ 1,436,042	$ 1,474,126	$ 1,506,523	$ 1,612,898	$ 1,612,898	**$ 1,644,096**
Contractual Services	44,565	43,947	45,045	49,291	53,291	**53,830**
Internal Services	41,016	37,116	38,938	52,345	52,345	**52,345**
Other Charges	64,928	41,173	39,667	44,700	44,878	**46,000**
Materials & Supplies	12,243	9,557	8,335	8,425	8,247	**7,425**
Leases & Rentals	1,200	-	-	-	-	**-**
Capital Outlay	14,946	30,238	8,798	18,600	24,563	**19,300**
Grants & Donations	-	1,623	-	-	-	**-**
Total Expenses	$ 1,614,940	$ 1,637,780	$ 1,647,306	$ 1,786,259	$ 1,796,222	**$ 1,822,996**
Funded FTEs						
Management	2.00	2.00	2.00	2.00	2.00	**2.00**
Professional/Technical	15.00	16.00	16.00	16.00	16.00	**16.00**
Admin/Clerical	0.50	0.50	0.50	0.50	0.50	**0.50**
Total Funded FTEs	18.50	18.50	18.50	18.50	18.50	**18.50**

SEWER UTILITY FUND

DEBT SERVICE

Sewer Utility Fund

Debt Service - Activity #25448

Budget Comments - FY2016

Funding is programmed for the payment of principal, interest and fees on outstanding debt.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expense By Category						
Principal	$ 722,394	$ 748,805	$ -	$ 817,987	$ 817,987	**$ 845,794**
Interest	1,330,769	1,306,945	1,280,513	1,255,842	1,255,842	**1,228,211**
Amortization def charges	-	-	35,820	-	-	**-**
Other Debt Service	4,226	4,155	4,155	4,700	4,700	**4,700**
Total Expenses	$ 2,057,389	$ 2,059,905	$ 1,320,488	$ 2,078,529	$ 2,078,529	**$ 2,078,705**

IT'S A FACT:

York County will receive $277,000 annually in federal subsidies on its 2010 Sewer Build America Bonds (BABs) until 2040!

Sewer Utility Fund

Utility Construction - Activity #90912

Mission

To provide exceptional customer service while protecting the environment by designing and operating a dependable sanitary sewer collection system. Also, to ensure that our projects are constructed properly and in accordance with the approved plans providing operations and our customers with a reliable and safe utility.

Goals

- Develop a cost accounting system for operations to better define the operational cost of each station, gravity systems vs. vacuum systems and the underground maintenance section.
- Keep up with the regulatory environment and the Hampton Roads Regional Order by Consent with the Department of Environmental Quality addressing Sanitary Sewer Overflows, Capacity Management, Operations and Maintenance.
- To effectively manage projects so that the projects are completed on time and within budget.
- Review the design of proposed extensions for the constructability and cost.

Implementation Strategies

- Develop an inventory and cost of the materials routinely used in operations and utilizes the Hansen Work Management Software to track and report.
- Continue to actively participate with the Hampton Roads Planning District Commission (HRPDC) and attend technical programs and seminars offered.
- Develop a Sanitary Sewer Model for our infrastructure to help define capacity issues and support HRSD's Regional Model required by the US Environmental Protection Agency.
- Continue to provide water and sewer systems that maintain a safe and healthy community.

Budget Comments - FY2016

Funding has been provided for the continuation of sewer line rehabilitation, pump station rehabilitation, the Queen's Lake sewer project and emergency power generator equipment replacement.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expense By Category						
Capital Outlay	$ 7,936,194	$ 10,217,367	$ 409,959	$ 5,235,000	$ 9,967,458	**$ 5,527,195**
Total Expenses	$ 7,936,194	$ 10,217,367	$ 409,959	$ 5,235,000	$ 9,967,458	**$ 5,527,195**

COUNTY OF YORK, VIRGINIA

YORKTOWN OPERATIONS - FUND 28

YORKTOWN OPERATIONS FUND
FUND 28

This fund accounts for the dockmaster operations for the waterfront piers and the net rent payments from the Economic Development Authority for the tenant operations at Riverwalk Landing. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Use of Money & Property	$ 41,791	$ 47,650	$ 116,088	$ 75,101	$ 75,101	**$ 88,101**	66.09%
Charges for Services	45,679	41,140	50,296	45,000	45,000	**45,000**	33.76%
Miscellaneous	-	2,329	332	200	200	**200**	0.15%
Non-Revenue Receipts	-	1,200	-	-	-	**-**	0.00%
Total Funding Sources	$ 87,470	$ 92,319	$ 166,716	$ 120,301	$ 120,301	**$ 133,301**	100.00%

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	%Change Original 2015/ Adopted 2016
Expense by Activity							
Docking Operations	$ 92,258	$ 78,893	$ 54,719	$ 75,509	$ 75,509	**$ 73,692**	-2.41%
Riverwalk Landing Retail Merchant Association	20,000	20,000	20,000	20,000	20,000	**20,000**	0.00%
Total Expenses	$ 112,258	$ 98,893	$ 74,719	$ 95,509	$ 95,509	**$ 93,692**	-1.90%
Expense by Category							
Personnel Services	$ -	$ 11,553	$ 45,023	$ 56,039	$ 56,039	**$ 54,297**	-3.11%
Contractual Services	87,015	63,996	1,252	7,300	7,300	**5,850**	-19.86%
Other Charges	20,998	21,651	27,196	29,120	29,120	**30,445**	4.55%
Materials & Supplies	4,245	1,693	1,248	3,050	3,050	**3,100**	1.64%
Total Expenses	$ 112,258	$ 98,893	$ 74,719	$ 95,509	$ 95,509	**$ 93,692**	-1.90%

FUND BALANCE SUMMARY FISCAL YEARS 2015-2016

Beginning Fund Balance 7/1/2014	$ 101,253		
Projected FY2015 Funding Sources:			
Revenue		$ 120,301	
Projected FY2015 Expenditures		95,509	
Net Change		24,792	
Projected Fund Balance 6/30/2015			$ 126,045
Projected FY2016 Funding Sources:			
Revenue			$ 133,301
Projected FY2016 Expenditures			93,692
Net Change			39,609
Projected Fund Balance 6/30/2016			$ 165,654

	FY2012	FY2013	FY2014	FY2015 Original	FY2015 Estimated	FY2016 Adopted
Total Funded FTEs	-	-	0.30	0.30	0.30	**0.30**
Key Service Indicators						
Number of overnight stays	283	500	291	350	350	**325**
Number of hourly dockings	652	950	930	700	700	**950**
Number of cruise ship dockings	14	20	9	10	10	**10**
Number of retail stores	11	11	11	11	11	**11**

Revenues		FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Actual Revenues	FY2015 Original Budget	FY2015 Estimated Budget	FY2016 Requested Budget	FY2016 Adopted Budget	
YORKTOWN OPERATIONS FUND									
30315	**Use of Money & Property**								
	1010 Interest on deposits	$ 117	$ 65	$ 187	$ 100	$ 100	$ 100	$ 100	
	2010 Rents	41,573	47,584	115,900	75,000	75,000	88,000	88,000	A
	2010-005 Freight Shed ground lease	100	-	-	-	-	-	-	
	2010-006 Riverwalk land lease from EDA	1	1	1	1	1	1	1	
	Subtotal	41,791	47,650	116,088	75,101	75,101	88,101	88,101	
30316	**Charges for Services**								
	8040 Docking fees	45,679	41,140	50,296	45,000	45,000	45,000	45,000	B
	Subtotal	45,679	41,140	50,296	45,000	45,000	45,000	45,000	
30318	**Miscellaneous**								
	3010 Prior year expense refund	-	2,137	-	-	-	-	-	
	9090 Miscellaneous local	-	192	332	200	200	200	200	
	Subtotal	-	2,329	332	200	200	200	200	
30319	**Recovered Costs**								
	2300 Health/Dental Surplus	-	-	143	-	-	-	-	
	Subtotal	-	-	143	-	-	-	-	
30341	**Non-Revenue Receipts**								
	1010 Insurance recovery	-	1,200	-	-	-	-	-	
	Subtotal	-	1,200	-	-	-	-	-	
	Fund Total	$ 87,470	$ 92,319	$ 166,859	$ 120,301	$ 120,301	$ 133,301	$ 133,301	

A Net rent (rental income less expenses) collected from the tenant operations at Riverwalk Landing.
B Revenue collected from the dock operations at the waterfront piers.

YORKTOWN OPERATIONS FUND

DOCKING OPERATIONS

Yorktown Operations Fund

Docking Operations - Activity #28700

Mission

To support boating visitors at Yorktown's Riverwalk Landing Piers by providing them with a first class, professionally run maritime facility offering exceptional customer service. Our aim is that they have a safe and enjoyable stay, and that their experience be so positive that they will want to return to Yorktown with family and friends again and again. For residents, this all serves to enhance quality of life by providing a pleasurable gathering place where residents can experience the sense of "community" together. For out-of-town visitors and tourists, this all helps to orient and make them aware of the many opportunities in historic Yorktown, with its beautiful natural setting, charm, and many diverse businesses.

Goals

- Effectively communicate with resident and non-resident boat owners and commercial cruse lines and passengers about the docking facilities available to them at Yorktown's Riverwalk Landing Piers.
- Attract and educate residents, out-of-town visitors and tourists about the many opportunities for recreation, leisure, shopping, dining, special events and learning about our nation's history that are uniquely "Yorktown."
- Strive to maintain Yorktown's ambience and cleanliness, and serve to supplement, not compete with, local marinas and docking facilities.
- Closely monitor the use of the piers in order to evaluate their effectiveness and/or make improvements.
- Direct planning efforts so that current levels of service at the piers can be maintained in the future as the County's population and its visitation continue to increase.

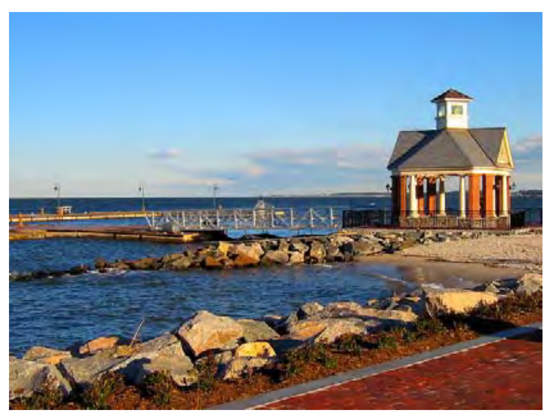
Implementation Strategies

- Conduct a thorough annual review of the program to update standard operating procedures and develop strategies to implement improvements in service delivery and facilities.
- Proactively solicit customer feedback concerning patrons' docking experience at the piers.
- Perform updated benchmarking of fees and services at area marinas and docking facilities to ensure that the docking operations are still suitably priced so as not to compete with them.
- Enhance web-site coverage of the Riverwalk Landing Piers to increase overall visibility and to further publicize the attractiveness of Yorktown as a tourist destination.

Budget Comments - FY2016

Funding for personnel reflects a 2.5% market adjustment, a reduction in the group life rate and increases are programmed for health and dental insurance. Contractual services reflect a decrease in advertising.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expense By Category						
Personnel Services	$ -	$ 11,553	$ 45,023	$ 56,039	$ 56,039	**$ 54,297**
Contractual Services	87,015	63,996	1,252	7,300	7,300	**5,850**
Other Charges	998	1,651	7,196	9,120	9,120	**10,445**
Materials & Supplies	4,245	1,693	1,248	3,050	3,050	**3,100**
Total Expenses	$ 92,258	$ 78,893	$ 54,719	$ 75,509	$ 75,509	**$ 73,692**
Funded FTEs						
Professional/Technical	-	-	0.30	0.30	0.30	**0.30**
Total Funded FTEs	-	-	0.30	0.30	0.30	**0.30**



Yorktown Operations Fund
Riverwalk Landing Retail Merchants Association - Activity #28920

Budget Comments - FY2016

Funding is provided for the dues payment to the Riverwalk Landing Retail Merchants Association.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expense By Category						
Other Charges	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	**$ 20,000**
Total Expenses	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	**$ 20,000**

REGIONAL RADIO PROJECT
FUND 30

The Counties of York, James City and Gloucester have partnered together and entered into a Memorandum of Understanding for the operation, oversight and management of a joint public safety/public service radio communication system. This fund accounts for the revenues and expenses relating to the regional radio programs. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	% of Total FY2016 Funding Sources
Funding Sources							
Use of Money & Property	$ 132,476	$ 135,054	$ 139,711	$ 175,640	$ 175,640	**$ 188,900**	6.83%
Miscellaneous	1,284,196	1,337,356	1,429,543	1,620,616	1,620,616	**1,532,627**	55.38%
Recovered Costs	13,102	26,204	41,534	34,728	34,728	**37,680**	1.36%
Non-Revenue Receipts	-	55,706	-	-	-	**-**	0.00%
Transfers from Other Funds	891,099	944,565	1,013,931	1,089,000	1,089,000	**1,007,931**	36.43%
Total Funding Sources	$ 2,320,873	$ 2,498,885	$ 2,624,719	$ 2,919,984	$ 2,919,984	**$ 2,767,138**	100.00%

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**	%Change Original 2015/ Adopted 2016
Expense by Activity							
Regional Radio Operations	$ 2,024,522	$ 2,402,484	$ 2,489,324	$ 2,919,984	$ 2,919,984	**$ 2,767,138**	-5.23%
Rebanding	169,189	-	5,119	-	-	**-**	0.00%
Total Expenses	$ 2,193,711	$ 2,402,484	$ 2,494,443	$ 2,919,984	$ 2,919,984	**$ 2,767,138**	-5.23%
Expense by Category							
Contractual Services	$ 2,174,756	$ 2,365,280	$ 2,460,508	$ 2,667,946	$ 2,667,946	**$ 2,534,608**	-5.00%
Internal Services	11,883	23,079	27,328	35,597	35,597	**27,409**	-23.00%
Other Charges	4,409	1,124	6,387	5,000	5,000	**4,700**	-6.00%
Materials & Supplies	1,551	13,000	220	18,500	18,500	**18,500**	0.00%
Capital Outlay	1,112	1	-	10,000	10,000	**10,000**	0.00%
Payments to Others	-	-	-	182,941	182,941	**171,921**	-6.02%
Total Expenses	$ 2,193,711	$ 2,402,484	$ 2,494,443	$ 2,919,984	$ 2,919,984	**$ 2,767,138**	-5.23%

FUND BALANCE SUMMARY FISCAL YEARS 2015-2016

Beginning Fund Balance 7/1/2014	$ 811,381		
Projected FY2015 Funding Sources:			
Revenue		$ 1,830,984	
Other financing sources		1,089,000	
		2,919,984	
Projected FY2015 Expenditures		2,919,984	
Net Change		-	
Projected Fund Balance 6/30/2015			$ 811,381
Projected FY2016 Funding Sources:			
Revenue			$ 1,759,207
Other financing sources			1,007,931
			2,767,138
Projected FY2016 Expenditures			2,767,138
Net Change			-
Projected Fund Balance 6/30/2016			$ 811,381

Key Service Indicators	FY2012	FY2013	FY2014	FY2015 Original	FY2015 Estimated	FY2016 Adopted
Number of communication towers/buildings	14	14	14	19	19	**19**
Preventative maintenance inspections & repairs	28	28	28	35	33	**35**
Number of radio subscribers on the system	3,250	3,250	3,250	3,500	3,300	**3,500**
Number of services provided to antennas	325	325	325	465	450	**465**
Number of tower climbs	25	25	25	35	30	**35**
Number of tower top amplifiers	28	28	28	33	33	**33**
Number of tower lights	126	126	126	126	126	**126**
Number of base stations	280	280	280	290	285	**290**
Calls for service to radio system	1,419	1,419	1,419	1,850	1,808	**1,850**

Revenues			FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Actual Revenues	FY2015 Original Budget	FY2015 Estimated Budget	FY2016 Adopted Budget	
REGIONAL RADIO PROJECT FUND									
30315		**Use of Money & Property**							
	1010	Interest on deposits	$ 1,456	$ 1,334	$ 3,291	$ 2,000	$ 2,000	$ 500	
	3325-001	Air time usage-William & Mary	40,000	40,000	40,000	51,840	51,840	54,000	A
	3325-002	Air time usage-Williamsburg	75,000	75,000	75,000	75,000	75,000	75,000	A
	3325-003	Air time usage-National Park Svc	9,000	9,000	9,000	4,500	4,500	4,680	A
	3325-004	Air time usage-Kingsmill	4,320	4,320	4,320	3,420	3,420	3,420	A
	3325-005	Air time usage-Poquoson	-	-	-	26,280	26,280	32,580	A
	3325-007	Air time usage-Eastern State	2,700	2,700	2,700	3,420	3,420	3,420	A
	3325-008	Air time usage-Coast Guard	-	1,800	3,600	3,600	3,600	3,600	A
	3325-009	Air time usage-Wmsbg Pub	-	900	1,800	1,800	1,800	2,700	A
	3325-010	Air time usage-Colonial Wmsbg	-	-	-	3,780	3,780	9,000	A
		Subtotal	132,476	135,054	139,711	175,640	175,640	188,900	
30318		**Miscellaneous**							
	3326-001	Reimb for maint-William & Mary	-	-	-	48,600	48,600	48,600	B
	3326-002	Reimb for maint-Williamsburg	34,450	35,800	38,300	41,130	41,130	38,300	B
	3326-003	Reimb for maint-National Park Svc	-	-	-	4,500	4,500	4,500	B
	3326-004	Reimb for maint-Kingsmill	-	-	-	3,420	3,420	3,420	B
	3326-005	Reimb for maint-Poquoson	2,130	2,205	2,205	23,760	23,760	2,370	B
	3326-007	Reimb for maint-Eastern State	-	-	-	3,060	3,060	3,060	B
	3326-008	Reimb for maint-Gloucester	167,456	334,913	350,116	387,274	387,274	404,574	B
	3326-009	Reimb for maint-James City County	891,099	944,565	1,013,931	1,089,000	1,089,000	1,007,931	B
	3326-010	Reimb for maint-HERSA	19,872	19,872	19,872	19,872	19,872	19,872	B
	9090	Local miscellaneous	-	1	-	-	-	-	
	9090-001	Frequency reconfiguration	169,189	-	5,119	-	-	-	
		Subtotal	1,284,196	1,337,356	1,429,543	1,620,616	1,620,616	1,532,627	
30319		**Local Recovered Costs**							
	3000	Gloucester-Ops Cost Sharing	13,102	26,204	26,924	34,728	34,728	37,680	C
	3920	Recovered costs cell comp	-	-	10,000	-	-	-	
	9901	Prior year recovered costs misc	-	-	4,610	-	-	-	
		Subtotal	13,102	26,204	41,534	34,728	34,728	37,680	
30341		**Non-Revenue Receipts**							
	1010	Insurance recovery	-	51,230	-	-	-	-	
	1010-008	Glouc Ins Recvry	-	4,476	-	-	-	-	
		Subtotal	-	55,706	-	-	-	-	
30351		**Transfers from Other Funds**							
	1010	General Fund	891,099	944,565	1,013,931	1,089,000	1,089,000	1,007,931	D
		Subtotal	891,099	944,565	1,013,931	1,089,000	1,089,000	1,007,931	
		Fund Total	$ 2,320,873	$ 2,498,885	$ 2,624,719	$ 2,919,984	$ 2,919,984	$ 2,767,138	

A Airtime usage from other agencies for the use of the regional radio system.
B Reimbursement for the maintenance of the regional radio system.
C Gloucester's share of the operating costs of the regional radio system, based on the air-time usage revenue.
D Transfer from the General Fund for York's share of the maintenance contract for the regional radio system.

Regional Radio Project

Regional Radio Operations - Activity #78496

Mission

Support the mission-critical needs of our individual and collective public safety and public service personnel, and residents' property and business interests by providing one communication system that will deliver regional-wide interoperability, enabling seamless sharing of voice and data traffic. Revenues collected from tenants on the system for airtime usage are deposited to this fund and available to offset the operational costs of the system, or returned to members.

Goals

- Implement an 800 MHz simulcast trunk system, based on Project 25 interoperability standards that will offer both analog and digital service coverage.
- Provide sufficient radio coverage and improve in-building communications.
- Provide more channel capacity and spectrum.
- Provide day-to-day interoperability.
- Combined common infrastructure will provide back-up 9-1-1 systems.
- Expand to a regional system allowing other tenants to utilize the system.
- Utilize the system in accordance with the rules and regulations of the FCC and the Commonwealth of Virginia.
- Operate the system in a professional manner and improve mutual aid for regional agencies.
- Maintain all sites and towers within the communication system including generators and fuel, grounds maintenance, tower lights, amplifiers and antennas.

Implementation Strategies

- Formed regional purchasing cooperative.
- Formed Policy Team by member agencies.
- Implement an 800 MHz single integrated simulcast system with 20-channel.
- Develop a state of the art looped microwave network.
- Install an emergency communications management solution.
- Provide system enhancements.
- Expand the regional system by allowing other tenants to join the regional radio system.
- Share costs for maintenance of the system.

Budget Comments - FY2016

Contractual services reflects a decrease in the radio maintenance contract which decreases the County's portion that is transferred from the General Fund, Radio Maintenance activity #30357.

Expense By Category	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Contractual Services	$ 2,005,689	$ 2,365,280	$ 2,460,508	$ 2,667,946	$ 2,667,946	**$ 2,534,608**
Internal Services	11,883	23,079	27,328	35,597	35,597	**27,409**
Other Charges	4,287	1,124	1,268	5,000	5,000	**4,700**
Materials & Supplies	1,551	13,000	220	18,500	18,500	**18,500**
Capital Outlay	1,112	1	-	10,000	10,000	**10,000**
Payment to Others	-	-	-	182,941	182,941	**171,921**
Total Expenses	$ 2,024,522	$ 2,402,484	$ 2,489,324	$ 2,919,984	$ 2,919,984	**$ 2,767,138**

IT'S A FACT:

York County and James City County 911 Centers utilize the radio maintenance system to provide back-up between the two communications centers.

This has eliminated the need for telephone lines, or fiber optic infrastructure and has reduced costs.

Regional Radio Project

Rebanding - Activity #78497

Mission

The Federal Communications Commission (FCC) has reallocated the available radio frequencies and assigned the 700 MHz channels to public safety and public service. As a result, all 800 MHz public safety radio systems must be reprogrammed known as "rebanding." Rebanding will minimize the dangerous interference between commercial and public safety users on the 800 MHz regional radio system as quickly as possible while still protecting on-going operations. Sprint Nextel is responsible for funding all required expenses related to returning the region's 800 MHz radio system.

Goals

- Complete the federally mandated project of reconfiguration for the 800 MHz regional radio system to improve public safety communications and to minimize increasing levels of interference caused by having both commercial wireless cellular systems and critical public safety communications systems operating in the same band.
- All subscriber units and their respective infrastructures will be returned in the region's 800 MHz radio system.
- As part of the 800 MHz reconfiguration effort, licenses will be required to relocate.

Implementation Strategies

- The County negotiated with the firm that constructed, installed and is currently maintaining the system to perform the rebanding work as an extension of the system construction and maintenance agreement.
- File FCC Applications for license modifications.
- Request Sprint Nextel to clear frequencies and reconfigure infrastructure and mobile units.
- Complete system cutover, acceptance testing, true-up with Sprint Nextel.
- Completion of rebanding project.

Budget Comments - FY2016

This project is expected to be completed at the end of FY2015.

	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Actual Amount	FY2015 Original Budget	FY2015 Estimated Budget	**FY2016 Adopted Budget**
Expense By Category						
Contractual Services	$ 169,067	$ -	$ -	$ -	$ -	**$ -**
Other Charges	122	-	5,119	-	-	**-**
Total Expenses	$ 169,189	$ -	$ 5,119	$ -	$ -	**$ -**

Glossary

Accrual Basis of Accounting	Method of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows.
Adoption of Budget	Formal action by the Board of Supervisors which sets the spending priorities and limits for the fiscal year.
Appropriation	A legal authorization made by the Board of Supervisors to permit the County to incur obligations and to make expenditures of resources for specific purposes; approved on an annual basis.
Appropriation Resolution	The official enactment by the Board of Supervisors to establish legal authority for County officials to obligate and expend resources.
Assessed Valuation	A valuation set upon real estate or other property by the Real Estate Assessor and the Commissioner of the Revenue as a basis for levying taxes.
Balanced Budget	Revenues and other funding sources equal expenditures.
Balance Sheet	A financial statement disclosing the assets, liabilities, reserves, and balances of a specific governmental fund as of a specific date.
Bond	A written promise to pay a sum of money on a specific date at a specified interest rate. The most common types of bonds are general obligation and revenue bonds. Bonds are primarily used to finance capital projects.
Budget	A financial plan for a specified period of time (fiscal year), matching all planned revenues and expenditures/expenses with various municipal services.
Budget Adjustment	A legal procedure utilized by the County staff and the Board of Supervisors to revise a budget appropriation.
Budget Document	The instrument used by the budget-making authority to present a comprehensive financial program to the Board of Supervisors.
Budget Message	The opening section of the budget, which provides the Board of Supervisors and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the County Administrator.
Budget Process	A series of steps involved in the planning, preparation, implementation, and monitoring of the County Budget.
Budgetary Control	The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures/expenses within the limitations of available appropriations and available revenues.
Capital Assets	Assets of long-term character which are intended to continue to be held or used, such as land, buildings, infrastructure, vehicles, machinery, furniture, and other equipment.
Capital Expenditure	Item that has a useful life of more than 1 year and exceeds $30,000.
Capital Improvement	Expenditures related to the acquisition, expansion, or rehabilitation of an infrastructure or facility.
Capital Improvements Program	A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.
Capital Lease	A lease is considered a capital lease if it meets one of the following criteria: (1) the lease transfers ownership of the property to the lessee by the end of the lease term; (2) the lease contains an option to purchase the leased property at a bargain price; (3) the lease term is equal to or greater than 75 percent of the estimated economic life of the leased property; or (4) the present value of rental or other minimum lease payments equals or exceeds 90 percent of the fair value of the leased property less any investment tax credit retained by the lessor.
Capital Outlay	The purchase of assets, both replacement and/or additional, that are greater than or equal to $1,000.
Capital Projects Funds	Accounts for financial resources to be used for the acquisition or construction of major capital projects other than those financed by enterprise funds.
Cash Accounting	A basis of accounting that recognizes transactions or events when related cash amounts are received or disbursed.
Cash Management	The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.
Charge-outs	Certain activities charge for the services they provide. The charge-outs for those services are included in this category.
Compensated Absences	For financial reporting purposes, vacation and sick leave that is attributable to services already rendered and is not contingent on a specific event that is outside the control of the employer and employee.
Comprehensive Annual Financial Report	The County's financial statements which complies with the accounting requirements established by the Governmental Accounting Standards Board (GASB).

Glossary

Contingency Account	A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.
Contractual Services	Services acquired from outside sources. Purchase of the service is on a fee basis or a fixed time contract basis.
Contributions	Includes payments to agencies or organizations for the benefit of the community.
Current Taxes	Taxes that are levied and due within one year.
Debt Service	The County's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.
Debt Service Fund	Fund accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest.
Debt Service Requirements	The amount of revenue that must be provided for a Debt Service Fund so that all principal and interest payments can be made in full and on schedule.
Delinquent Taxes	Unpaid taxes that remain on and after the date on which a penalty for non-payment is attached.
Department	A major functional component of the County, which indicates overall management responsibility for an operation or a group of related operations.
Depreciation	The process of estimating and recording the lost usefulness, expired useful life or diminution of service of a capital asset that cannot or will not be restored by repair and will be replaced. The cost of the capital asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.
Disbursement	Payment for goods or services in cash or by check.
Division	A specific function within a department, usually with its own activity number. For example, Grounds Maintenance is a division of the Department of General Services.
Economic Development Authority	This group has the authority to promote industry and develop trade by inducing manufacturing, industrial and commercial enterprises to locate or remain in the County.
Encumbrance	The legal commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures.
Enterprise Funds	A proprietary accounting fund type in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to ensure that revenues are adequate to meet all necessary expenses.
Estimated Revenue	The amount of projected revenue to be collected during the fiscal year.
Expenditure	This term refers to the outflow of funds paid or to be paid for an asset obtained or goods or services obtained regardless of when the expense is actually paid. Note: an encumbrance is not an expenditure. An encumbrance reserves funds to be expended.
Expenses	Charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.
Financial Audit	Provides an auditor's opinion that financial statements present fairly an entity's financial position and results of operations in conformity with accounting principles generally accepted in the United States of America.
Fiscal Year	The time period designated by the County signifying the beginning and ending period for recording financial transactions. The County of York has specified July 1st to June 30th as its fiscal year.
Fringe Benefits	Employee compensation that is in addition to wages or salaries. Examples: retirement, health insurance, and life insurance.
Full Faith and Credit	A pledge of the general taxing power of a government to repay debt obligations (typically used in reference to bonds).
Function	A group of related programs crossing organizational (department) boundaries and aimed at accomplishing a broad goal or accomplishing a major service.
Fund	An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions. Commonly used funds in public accounting are: general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, trust and agency funds, internal service funds, and special assessment funds.
Fund Balance	Fund balance reflects the accumulation of excess revenues over expenditures.
General Fund	The County's operating fund; this fund accounts for most of the financial resources of the government, including property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund includes most of the basic operating services, such as general administration, judicial services, public safety, environmental and development services, finance and planning, education and educational services, human services, general services, and community services.
General Ledger	A file that contains a listing of the various accounts necessary to reflect the financial position of the government.

Glossary

General Obligation Bonds (GOB)	Bonds that finance a variety of public projects such as buildings and improvements. The repayment of these bonds is usually made from the General Fund to the Debt Service Funds; the bonds are backed by the full faith and credit of the issuing government.
Government Accounting Standards Board (GASB)	The ultimate authoritative accounting and financial reporting standard-setting body for state and local government. The GASB was established in June 1984 to replace the National Council on Governmental Accounting (NCGA).
Government Finance Officers Association (GFOA)	An association of public finance professionals founded in 1906 as the Municipal Finance Officers Association. The GFOA has played a major role in the development and promotion of generally accepted accounting principles for state and local government since its inception.
Governmental Funds	Funds generally used to account for tax-supported activities. The County has four governmental funds: the general fund, special revenue funds, debt service funds, and capital projects funds.
Grant	A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block, depending upon the amount of discretion allowed the grantee.
Grants & Donations	Includes both Federal and State grants to be used for a specific purpose, and donations made for County programs.
Infrastructure	Long-lived capital assets that normally are stationary in nature and can be preserved for a number of years. Examples for the County include curbing, asphalt, brick and concrete paving, piers, boat ramps, breakwaters, and sewer systems.
Interfund Transfers	Amounts transferred from one fund to another.
Intergovernmental Revenue	Revenue received from another government for a specific purpose.
Internal Services	Charges from an Internal Service Activity to other activities of the local government for the use of intragovernmental services. Internal Services are defined as vehicle and imaging maintenance and central store.
Internal Service Funds	Funds used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis.
Inventory	A detailed listing of property currently held by the government.
Invoice	A bill requesting payment of goods or services by a vendor or other governmental unit.
Lease Revenue Bonds	Bonds issued to finance the acquisition, construction, improvement, furnishing and/or equipping of capital projects with a financing lease agreement entered into at the same time of the bond issuance. For example, the revenue bonds will be limited obligations of the Economic Development Authority (EDA) with principal and interest payments made by the County pursuant to a financing lease between the County and the EDA.
Leases and Rentals	Includes leases and rentals of buildings and equipment.
Levy	To impose taxes, special assessments, or service charges for the support of County activities.
Literary Loans	Loans from the State Literary Loan Fund for the construction and improvement of various schools.
Long Term Debt	Debt with maturity of more that one year after the date of issuance.
Materials & Supplies	Includes articles and commodities that are consumed or materially altered when used, and minor equipment that is not capitalized. Examples include: office supplies, food and food service supplies, medical and laboratory supplies, books and subscriptions, linen supplies, fuel, lubricants, police supplies, guns and ammunition, etc.
Modified Accrual Accounting	A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are “measurable” and “available for expenditure.”
Note Payable	An unconditional written promise signed by the maker to pay a certain sum of money on demand or at a fixed or determinable time either to the bearer or to the order of a person designated therein.
Object Code	A unique code designed for referencing budget classification information. It identifies the lowest cost or expenditure classification. The code insures that expenditures are posted into the appropriate fund, character, function, program, department, division, section, and cost account.
Operating Budget	The portion of the budget that pertains to daily operations that provides basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel, and fuel.
Other Charges	Includes payments for heat, electricity, water, solid waste, and sewer services; payments for postal, messenger and telecommunications; payments for professional development; and payments for miscellaneous items such as dues and memberships.
Performance Measures	Specific quantitative and qualitative measures of work performed as an objective of the department.
Personnel Services	All compensation for the direct labor of persons employed with the County. Salaries and wages paid to employees for full- and part-time work, to include overtime and similar compensation. Fringe benefits include the employer’s portion of FICA, retirement, health and life insurance.

Glossary

Proprietary Funds	Funds that account for operations similar to those in the private sector and focus on the determination of operating income, changes in net position, financial position and cash flows. The County has both types of proprietary funds: enterprise funds and internal service funds.
Property Tax	Property taxes are levied on both real and personal property according to the property's valuation and the tax rate.
Reconciliation	A detailed summary of increases and decreases in expenditures from one budget year to another.
Requisition	A written request from one department to another for specific goods or services. In the case of a purchase requisition, this precedes the authorization of a purchase order.
Reserve	An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.
Resources	Total amounts available for appropriation.
Revenue	Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.
Revenue and Expenditure Detail	Represents the smallest level or breakdown in budgeting for revenue and expenditures.
Revenue Bonds	Bonds usually sold for constructing a project that will produce revenue for the government. The revenue is used to pay the principal and interest of the bond.
Revenue Estimate	A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a future fiscal year.
Risk Management	An organized attempt to protect a government's assets against accidental loss in the most economical method.
Source of Revenue	Revenues are classified according to the source or point of origin.
Special Revenue Funds	Accounts for the proceeds of specific revenue sources that are legally restricted for specified purposes other than for major capital projects.
Tax Rate	The amount of tax levied for each $100 of assessed value.
Transfers From Other Funds	Budget line item used to reflect transfers of financial resources into one fund from another fund.
Transfers To Other Funds	Budget line item used to reflect transfers of financial resources out of one fund to another fund.
Unappropriated Fund Balance	The excess of a fund's assets and estimated revenue for a period over its liabilities, reserves, and available appropriations for the period.
Unencumbered Balance	The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purchases.
Unrestricted Net Assets	That portion of net assets that is neither restricted nor invested in capital assets (net of related debt).
Virginia Retirement System (VRS)	An agent multiple-employer public retirement system that acts as a common investment and administrative agent for the political subdivisions in the Commonwealth of Virginia.

Acronyms

TERM	STANDS FOR
ACH	Automated Clearing House
AD	Administrative Directive
ADC	Adult Day Care
AED	Automatic External Defibrillators
APS	Adult Protective Services
ARRA	American Recovery and Reinvestment Act
AS400	Application System; an accounting software program
Assoc	Association
BAI.NET	Bright Associates Inc.; a software system to enable citizens to make payments online
BJA	Bureau of Justice Assistance
BMP	Best Management Practice
BOS	Board of Supervisors
BPOL	Business, Professional and Occupational License tax
BZA	Board of Zoning Appeals
CAD	Computer Aided Dispatch
CAFR	Comprehensive Annual Financial Report
CAP	Cost Allocation Plan
CARE	Child Seat Awareness Restraint & Education Program
CBH	Colonial Behavioral Health
CBLAB	Chesapeake Bay Local Assistance Board
CBPA	Chesapeake Bay Preservation Act
CDBG	Community Development Block Grant
CDA	Community Development Authority
CDR	Child Development Resources
CERT	Community Emergency Response Team
CGH	Colonial Group Home
Ches	Chesapeake
CIP	Capital Improvements Program
COPS	Community Oriented Policing Services (Sheriff's Office)
COPS	Certificates of Participation (Debt)
Corp	Corporation
CPEAV	Citizens Planning Education Association of Virginia
CNU	Christopher Newport University
CPE	Customer Premise Equipment
CPS	Child Protective Services
CRI	City Readiness Initiative
CRS	Community Rating System
CSA	Comprehensive Services Act
DARE	Drug Abuse Resistance Education
DC	Day Care
DCJS	Department of Criminal Justice Services
DCR	Department of Conservation and Recreation
DEA	Drug Enforcement Administration
Del	Delinquent
DHS	Department of Homeland Security
DHHS	Department of Health & Human Services
DJP	Department of Justice program
DMBE	Disadvantaged and Minority Business Enterprises
DMV	Department of Motor Vehicles
DOJ	Department of Justice
DP	Data processing
DRE	Direct Recording Equipment
DUI	Driving Under the Influence

TERM	STANDS FOR
EDA	Economic Development Authority
EDS	Environmental & Development Services
EHR	Emergency Home Repair
EMS	Emergency Medical Services
EOC	Emergency Operations Center
EOP	Emergency Operations Plan
EPA	Environmental Protection Agency
Equip	Equipment
FCC	Federal Communications Commission
FEMA	Federal Emergency Management Agency
FLS	Fire and Life Safety
FSS	Family Self Sufficiency
FTE	Full-time equivalent
GIS	Geographic Information System
GS	General Services
HAVA	Help America Vote Act
HCVP	Housing Choice Voucher Program
HERSA	Health Resources and Service Administration
HMGP CRS	Hazard Mitigation Grant Program - Community Rating System
HPI	Housing Partnerships Incorporated
HPRP	Homelessness Prevention and Rapid Re-housing Program
Hpt Rds	Hampton Roads
HR	Hampton Roads
HRCCS	Hampton Roads Clean Community System
HREDA	Hampton Roads Economic Development Alliance
HRIMT	Hampton Roads Incident Management Team
HRMMRS	Hampton Roads Metropolitan Medical Response System
HRPDC	Hampton Roads Planning District Commission
HRPDC MMRS	Hampton Roads Planning District Commission Metropolitan Medical Response System
HRSD	Hampton Roads Sanitation District
HRTPO	Hampton Roads Transportation Planning Organization
HTBAC	Historic Triangle Bicycle Advisory Committee
HTSC	Historic Triangle Senior Center
HVAC	Heating, Ventilating and Air Conditioning
IBNR	Incurred But Not Reported
INFOR	A work order, asset tracking and procurement system
ISDN	Integrated Services Digital Network
IVR	Interactive Voice Response
JAG	Justice Assistance Grant
JCC	James City County
JSI	John Snow Incorporated
Juv	Juvenile
J&DR	Juvenile and Domestic Relations Court
KRONOS	Time and attendance management system
MHz	Megahertz
Misc	Miscellaneous
MOU	Memorandum of Understanding
MR	Mental Retardation
NASA	National Aeronautics and Space Administration
New Qtr Pk	New Quarter Park
NFPA	National Fire Protection Association
NNWW	Newport News Waterworks
NOAA	National Oceanic & Atmospheric Administration

Acronyms

TERM	STANDS FOR
OCE	Printing, plotting, scanning system
OEMS	Office of Emergency Medical Services
OPEB	Other Post-Employment Benefits
OVW	Office on Violence Against Women
PAA	Peninsula Agency on Aging
PA2OT/TA	P A Two Zero is the Headstart Code for Headstart Training and Technical Assistance
P-Card	Purchasing Card (credit card)
PPACA	Patient Protection and Affordable Care Act
PPEA	Public-Private Education Facilities and Infrastructure Act
PPTRA	Personal Property Tax Relief Act
PR	Payroll
PT	Part-time
PTA	Parent Teacher Association
PTEAP	Program To Encourage Arrest Policies
PY	Prior Year
QLMS	Queens Lake Middle School
QSCB	Qualified School Construction Bonds
RAD	Rape Aggression Defense
R/E	Real Estate
RPA	Resource Protection Areas
RSAF	Rescue Squad Assistance Fund
RWL	Riverwalk Landing
SCADA	Supervisory Control and Data Acquisition
SEAST	Southeast Rural Community Assistance Project
SEMAP	Section Eight Management Assessment Program
Skate R&R	Skate, Rattle & Roll
SHSP	State Homeland Security Program
SNAP	Supplemental Nutrition Assistance Program
SPCA	Society for the Prevention of Cruelty to Animals
TANF	Temporary Assistance to Needy Families
TMDL	Total Maximum Daily Load
TNCC	Thomas Nelson Community College
USDA	United States Department of Agriculture

TERM	STANDS FOR
VACO	Virginia Association of Counties
VAHMRS	Virginia Association of Hazardous Materials Response Specialists
VATF	Virginia Task Force
VDEM	Virginia Department of Emergency Management
VDFP	Virginia Department of Fire Programs
VDOT	Virginia Department of Transportation
VDH	Virginia Department of Health
VEDP	Virginia Economic Development Partnership
VEPGA	Virginia Energy Purchasing Governmental Association
VFIRS	Virginia Fire Incident Reporting System
VHDA	Virginia Housing Development Authority
VIDA	Virginia Individual Development Account
VIEW	Virginia Initiative for Employment not Welfare
VJCCCA	Virginia Juvenile Community Crime Control Act
VLDP	Virginia Local Disability Program
VML	Virginia Municipal League
VMRC	Virginia Marine Resource Commission
VPPSA	Virginia Peninsulas Public Service Authority
VPSA	Virginia Public School Authority
VRS	Virginia Retirement System
VSMP	Virginia Stormwater Management Program
V-STOP	Stop Violence Against Women Grant in Virginia
VW	Victim-Witness
YC	York County
YCCC	York County Chamber of Commerce
YCSC	York County Sports Complex
YCSD	York County School Division
YPDSS	York-Poquoson Department of Social Services
WAR	Work-as-Required
WIP	Watershed Implementation Plans
WHF	Williamsburg Health Foundation
Wmbg	Williamsburg
WYCG-TV	York County government television channel