

Adopted
Annual Budget
Fiscal Year 2010



Adopted Annual Budget - Fiscal Year 2010
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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**County of York
Virginia**

For the Fiscal Year Beginning

July 1, 2008

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the County of York, Virginia for its annual budget for the fiscal year beginning July 1, 2008. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.

BOARD OF SUPERVISORS
COUNTY OF YORK
YORKTOWN, VIRGINIA

Resolution

At a regular meeting of the York County Board of Supervisors held in the Board Room, York Hall, Yorktown, Virginia, on the 14th day of April, 2009:

| <u>Present</u> | <u>Vote</u> |
|----------------------------------|-------------|
| Walter C. Zaremba, Chairman | Yea |
| Donald E. Wiggins, Vice Chairman | Yea |
| Sheila S. Noll | Yea |
| George S. Hrichak | Yea |
| Thomas G. Shepperd, Jr. | Yea |

On motion of Mr. Hrichak, which carried 5:0, the following resolution was adopted:

A RESOLUTION TO APPROVE THE BUDGETS AND APPROPRIATE FUNDS FOR THE COUNTY OF YORK AND THE YORK COUNTY SCHOOL DIVISION FOR THE FISCAL YEAR BEGINNING JULY 1, 2009, AND ENDING JUNE 30, 2010

WHEREAS, the County Administrator has submitted to the York County Board of Supervisors a proposed annual budget for the County for the fiscal year beginning July 1, 2009, and ending June 30, 2010, which has been reviewed by the Board of Supervisors; and

WHEREAS, it is necessary to adopt said budget and appropriate sufficient funds to cover the requirements included therein; and

WHEREAS, the Board of Supervisors, in exercising its independent judgment and in concert with the York County School Board, has considered the school's annual operating budget; and

WHEREAS, after considering the availability of local funds, approval of the York County School Board's fiscal year 2010 educational budget is based upon funding from the federal government in the amount of \$13,460,340; from the state government in the amount of \$62,270,690; from the local appropriations in the amount of \$44,736,097; and other local revenues in the amount of \$1,192,400;

NOW, THEREFORE, BE IT RESOLVED by the York County Board of Supervisors this 14th day of April, 2009, that the fiscal year 2010 annual budget of the York County School Division for school operations in the amount of \$121,659,527 be, and is hereby, approved subject to and contingent upon the availability of funds as indicated in the preamble hereto.

BE IT FURTHER RESOLVED that the annual budget in the sum of \$5,012,098 for fiscal year 2010 be, and is hereby, approved for the operation of food service programs for purposes authorized and approved by the York County School Board subject to and contingent upon the availability of funds.

BE IT STILL FURTHER RESOLVED that an annual appropriation in the sum of \$6,232,000 for fiscal year 2010 be, and is hereby, made for school capital projects.

BE IT STILL FURTHER RESOLVED that the fiscal year 2010 annual budget for the County of York be, and is hereby, adopted as proposed on this date.

BE IT STILL FURTHER RESOLVED that the following annual appropriations for fiscal year 2010 be, and are hereby, made in the General Fund for the following functions:

| <u>Function</u> | <u>Amount</u> |
|---|-----------------------|
| General Administration | \$ 1,967,892 |
| Judicial Services | 2,729,834 |
| Public Safety | 27,471,265 |
| Environmental & Development Services | 4,663,603 |
| Finance & Planning | 8,353,153 |
| Education & Educational Services | 55,432,400 |
| Human Services | 3,753,838 |
| General Services | 7,728,866 |
| Community Services | 3,844,294 |
| Capital Outlay, Fund Transfers & Non-Departmental | 9,230,559 |
| Total General Fund | <u>\$ 125,175,704</u> |

BE IT STILL FURTHER RESOLVED that the County Administrator be, and is hereby, authorized to transfer the appropriations in the General Fund Non-Departmental function to the related categories in the various General Fund functions.

BE IT STILL FURTHER RESOLVED that the appropriation of the transfer of one-half (1/2) of the actual meals tax collections to the Water and Sewer Utility Funds and Stormwater Management Fund be, and is hereby, adjusted in the General Fund to effect the funding for County water, sewer and stormwater projects.

BE IT STILL FURTHER RESOLVED that the appropriation of the transfer of an amount equal to actual revenues received as a result of the three percent (3%) increase in the Transient Occupancy Tax rate to the Tourism Fund be, and is hereby, adjusted in the General Fund to effect the funding for tourism and travel related activities.

BE IT STILL FURTHER RESOLVED that the \$55,432,400 appropriated above from the General Fund for Education and Educational Services, includes \$44,736,097 for the local contribution to the School Division for support of the School operating budget and, of this amount \$43,606,375 is appropriated as a non-categorical appropriation to be allocated among the various school operating categories as the School Board deems necessary and \$1,129,722 is appropriated to the Operation and Maintenance Category for continuation of the School Grounds Maintenance Agreement, dated June 23, 1992, as adopted by the York County Board of Supervisors and the York County School Board.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$2,864,900 for fiscal year 2010 be, and is hereby, made in the Tourism Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation of the Tourism Fund be, and is hereby, increased if and when additional revenues from the transient occupancy taxes become available. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$6,827,303 for fiscal year 2010 be, and is hereby, made in the Social Services Fund for the operation of the York/Poquoson Department of Social Services.

BE IT STILL FURTHER RESOLVED that the annual appropriation of the Social Services Fund be, and is hereby, increased if and when additional federal and/or state funds or local contributions become available. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$8,355 for fiscal year 2010 be, and is hereby, made in the Law Library Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$1,262,755 for fiscal year 2010 be, and is hereby, made in the Children and Family Services Fund for the operation of the Children's Services, Head Start and the United States Department of Agriculture (USDA) Programs.

BE IT STILL FURTHER RESOLVED that the annual appropriations of the Head Start and USDA Programs be, and are hereby, increased if and when additional federal and/or state funds or local contributions become available. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$2,050,000 for fiscal year 2010 be, and is hereby, made in the Community Development Authority Revenue Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation of the Community Development Authority Revenue Fund be, and is hereby, increased if and when additional revenues from general property taxes, other local taxes and interest income become available. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$8,269,643 for fiscal year 2010 be, and is hereby, made in the County Debt Service Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$7,392,325 for fiscal year 2010 be, and is hereby, made in the School Debt Service Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$177,309 for fiscal year 2010 be, and is hereby, made in the Stormwater Management Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$1,313,256 for fiscal year 2010 be, and is hereby, made in the County Capital Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$260,000 for fiscal year 2010 be, and is hereby, made in the Workers' Compensation Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$4,259,554 for fiscal year 2010 be, and is hereby, made in the Vehicle Maintenance Fund.

BE IT STILL FURTHER RESOLVED that the following appropriations for fiscal year 2010 be, and are hereby, made in the Enterprise Funds:

| <u>Fund</u> | <u>Amount</u> |
|-----------------------------|---------------|
| Solid Waste Management Fund | \$ 4,722,752 |
| Water Utility Fund | \$ 3,127,524 |
| Sewer Utility Fund | \$ 11,649,122 |

BE IT STILL FURTHER RESOLVED that the County Treasurer, upon receipt of a written order from the County Administrator, is authorized to advance monies between the several County funds under her custody provided, however, that the total advanced to any particular fund, plus the amount of monies disbursed from that fund, does not exceed the annual appropriation of said fund.

BE IT STILL FURTHER RESOLVED that, the County Administrator shall be, and is hereby, authorized to do all things necessary to apply for federal and state library aid and in addition, the annual appropriation for library operations be, and is hereby, increased for all funds received under this program in accordance with the recommendations of the York County Library Board.

BE IT STILL FURTHER RESOLVED that, upon receiving notice of grant or program opportunities offered by various federal, state, local and other outside organizations, the County Administrator or his designee be, and is hereby designated as the agent to execute the necessary grant or program application and other documentation, unless the terms of the grant or program require specific actions by the Board, to give such assurances as may be required by the agreement subject to approval as to form by the County Attorney and to provide such additional information as may be required by the awarding organization. In addition, the funding awarded, not to exceed \$30,000, shall be, and is hereby, appropriated to the applicable functional area.

BE IT STILL FURTHER RESOLVED that interest earned on grant and program awards received from federal, state, local and other outside organizations be, and is hereby, appropriated to the appropriate functional area to be expended in accordance with guidelines as established by the organizations.

BE IT STILL FURTHER RESOLVED that additional funds received for various County programs, including contributions and donations, be, and are hereby, appropriated for the purposes established by each program.

BE IT STILL FURTHER RESOLVED that funds received for the off-duty employment by deputy sheriffs program be, and hereby are, appropriated in the General Fund to cover the costs of the program.

BE IT STILL FURTHER RESOLVED that funds received from the Federal Emergency Management Agency (FEMA) for reimbursements for expenses incurred as a result of unusual or infrequent events not to exceed \$30,000 per incident be, and are hereby, appropriated under this program to the appropriate functional area.

BE IT STILL FURTHER RESOLVED that funds received through insurance claims for damages incurred to County property as a result of unusual or infrequent events not to exceed \$30,000 per incident be, and are hereby, appropriated under this program to the appropriate functional area.

BE IT STILL FURTHER RESOLVED that upon receipt of written notification from the State Compensation Board of additional funds for the Constitutional Officers (Commonwealth's Attorney, Sheriff, Clerk of Court, Treasurer, and Commissioner of the Revenue) be, and are hereby, appropriated in the General Fund to be expended in accordance with guidelines as established by the state government.

BE IT STILL FURTHER RESOLVED that the annual contributions that are in excess of \$30,000, which are hereby appropriated, shall be disbursed on a semi-annual basis with the amount disbursed not to exceed one-half of the total appropriation, unless otherwise agreed upon. Contributions to the York County School Board and the York/Poquoson Department of Social Services are exempt from this limitation. In addition, the County Administrator may require written reports on how the previous allocation(s) was/were spent before any future disbursements are made.

BE IT STILL FURTHER RESOLVED that the monies be, and are hereby, appropriated for fiscal year 2010 in the various funds for the purpose of liquidating encumbered purchase transactions as of June 30, 2009 not to exceed the Reserves for Encumbrances as recorded in the County's audited accounting records. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the monies be, and are hereby, appropriated for fiscal year 2010 in the various funds for the purpose of continuing capital and special projects as of June 30, 2009 not to exceed the Designation of Subsequent Year's Expenditures as recorded in the County's audited accounting records. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the County Administrator be, and is hereby, authorized to transfer funds within appropriation functions. These transfers may be made to allow the disbursement of funds for unanticipated costs incurred in daily County operations and any such transfer may not result in a change in the total appropriated for personnel or non-personnel costs within the function.

BE IT STILL FURTHER RESOLVED that the County Administrator, Director of Financial and Management Services and Chief of Budget and Financial Reporting be, and are hereby, the authorized signers for the General Administration petty cash account available to allow for emergency purchases necessary in daily County operations.

A Copy Teste:


Mary E. Simmons
Deputy Clerk

BOARD OF SUPERVISORS
COUNTY OF YORK
YORKTOWN, VIRGINIA

Resolution

At a regular meeting of the York County Board of Supervisors held in the Board Room, York Hall, Yorktown, Virginia, on the 14th day of April, 2009:

| <u>Present</u> | <u>Vote</u> |
|----------------------------------|-------------|
| Walter C. Zaremba, Chairman | Yea |
| Donald E. Wiggins, Vice Chairman | Yea |
| Sheila S. Noll | Yea |
| George S. Hrichak | Yea |
| Thomas G. Shepperd, Jr. | Yea |

On motion of Mrs. Noll, which carried 5:0, the following resolution was adopted:

A RESOLUTION TO ADOPT THE FISCAL YEAR 2010 CAPITAL IMPROVEMENTS PROGRAM

WHEREAS, in consideration of materials received from the departments and agencies of the County and direction from the Board of Supervisors, the County Administrator has developed a proposed Fiscal Year 2010 Capital Improvements Program;

NOW, THEREFORE, BE IT RESOLVED by the York County Board of Supervisors this 14th day of April, 2009, that the County Administrator's proposed Fiscal Year 2010 Capital Improvements Program be, and is hereby, adopted.

A Copy Teste:


Mary E. Simmons
 Mary E. Simmons
 Deputy Clerk

BOARD OF SUPERVISORS
COUNTY OF YORK
YORKTOWN, VIRGINIA

Resolution

At a regular meeting of the York County Board of Supervisors held in the Board Room, York Hall, Yorktown, Virginia, on the 14th day of April, 2009:

| <u>Present</u> | <u>Vote</u> |
|----------------------------------|-------------|
| Walter C. Zaremba, Chairman | Yea |
| Donald E. Wiggins, Vice Chairman | Yea |
| Sheila S. Noll | Yea |
| George S. Hrichak | Yea |
| Thomas G. Shepperd, Jr. | Yea |

On motion of Mr. Shepperd, which carried 5:0, the following ordinance was adopted:

A RESOLUTION TO DESIGNATE A PORTION OF THE REAL PROPERTY TAX FOR SCHOOL PURPOSES

WHEREAS, Public Law 874 enacted by the 81st Congress, and codified in 20 U.S.C. Sections 236 to 241-1 and 242 to 244 (hereinafter "the Act"), provides for federal financial assistance to local educational agencies in areas affected by federal activities; and

WHEREAS, approximately thirty-eight percent (38%) of the land area of York County is controlled by the federal government, which entitles the York County School Division to financial assistance under Section 2 of the Act, as administered pursuant to U. S. Department of Education regulations governing distribution of financial aid authorized by the Act, 34 CFR Part 222, Subpart J; and

WHEREAS, the York County School Division is a fiscally dependent local educational agency under these U. S. Department of Education regulations; and

WHEREAS, 34 CFR Section 222.3, Definitions, provides that for a fiscally dependent local educational agency, the local real property tax rate for school purposes can be defined as "that portion of a local real property tax rate designated by the general government for school purposes"; and

WHEREAS, the York County Board of Supervisors finds it to be in the best interest of the citizens of York County to designate a portion of the local real property tax rate for school purposes in conformance with 34 CFR Section 222.3;

NOW, THEREFORE, BE IT RESOLVED by the York County Board of Supervisors this 14th day of April, 2009, that, for Fiscal Year 2010, a portion of the York County, Virginia, local real property tax rate equal to fifty and two tenths cents (\$0.502) per \$100 of valuation be, and is hereby, designated for school purposes as provided in 34 CFR Section 222.3.

A Copy Teste:


Mary E. Simmons
Deputy Clerk

BOARD OF SUPERVISORS
 COUNTY OF YORK
 YORKTOWN, VIRGINIA

Ordinance

At a regular meeting of the York County Board of Supervisors held in the Board Room, York Hall, Yorktown, Virginia, on the 14th day of April, 2009:

| <u>Present</u> | <u>Vote</u> |
|----------------------------------|-------------|
| Walter C. Zaremba, Chairman | Yea |
| Donald E. Wiggins, Vice Chairman | Yea |
| Sheila S. Noll | Yea |
| George S. Hrichak | Yea |
| Thomas G. Shepperd, Jr. | Yea |

On motion of Mr. Hrichak, which carried 5:0, the following ordinance was adopted:

AN ORDINANCE TO IMPOSE TAX LEVIES UPON TANGIBLE PERSONAL PROPERTY, UPON MACHINERY AND TOOLS, UPON MOBILE HOMES, AND UPON REAL ESTATE FOR THE CALENDAR YEAR 2009, AND TO PRORATE TAXES ON MOBILE HOMES

WHEREAS, it is necessary for the Board of Supervisors to establish real estate and personal property tax levies for the County of York for calendar year 2009 beginning January 1, 2009, and ending December 31, 2009; and

WHEREAS, the Board has duly advertised and held a public hearing on the subject tax levies;

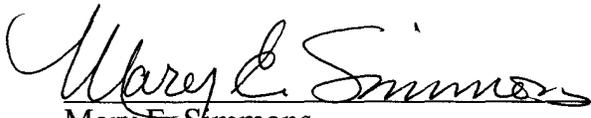
NOW, THEREFORE, BE IT ORDAINED by the York County Board of Supervisors this the 14th day of April, 2009, that the following County tax levies be, and they hereby are, imposed for the calendar year 2009:

| <u>Class of Property</u> | <u>Rate Per \$100 of Assessed Valuation</u> |
|--|---|
| 1. Real Estate | 0.6575 |
| 2. Tangible Personal Property | 4.00 |
| 3. Tangible Personal Property— for one vehicle owned by a disabled veteran | 1.00 |

- | | | |
|----|--|--------|
| 4. | Machinery and Tools | 4.00 |
| 5. | Vehicles without motive power, used or designed to be used as manufactured homes as defined in Section 36-85.3 of the Code of Virginia | 0.6575 |
| 6. | Boats or watercraft weighing five tons or more | 1.00 |

BE IT FURTHER ORDAINED that if a mobile home is delivered or moved to York County after January one of any year and used as a place of full-time residence by any person, the Commissioner of the Revenue shall assess and quarterly prorate any property taxes which would have been collectible had such mobile home been situated within York County on January one of that year.

A Copy Teste:


Mary E. Simmons
Deputy Clerk

County Administration

County Administrator
James O. McReynolds



Administrative/Legislative Services
Economic Development
Real Estate Assessment
Public Information
Planning

April 15, 2009

The Honorable Chairman and Members
York County Board of Supervisors
224 Ballard Street
Yorktown, Virginia 23690-0532

Dear Members of the Board:

Subject: County Administrator's Budget Message - FY2010

The County's Adopted Fiscal Year 2010 Budget represents the culmination of nearly six months of staff effort. The budget call was issued on October 1, 2008, and requests were due on November 14, 2008. Since that time, staff and I have worked with the requesting departments and agencies to develop a budget that emphasizes the priorities of the Board of Supervisors.

In these troubled economic times, the Board provided four basic guidelines to be followed in the fiscal year 2010 budget:

- no tax rate changes,
- no compensation adjustments,
- level funding for the School Division, and
- maintain County services.

The adopted budget achieves all of those guidelines. The adopted budget:

- is balanced as required by law,
- achieves all budget guidelines set forth by the Board,
- does not include any lay-offs, furloughs, or other compensation reductions,
- the General Fund budget is 3.4% lower than fiscal year 2009 adopted budget,
- delays all County General Fund capital projects for one year,
- delays capital maintenance projects for at least one year where it is not cost prohibitive to do so, and
- includes a new medic transport cost recovery fee.

224 Ballard Street • P.O. Box 532 • Yorktown, Virginia 23690-0532 • (757) 890-3320
Fax: (757) 890-4000 • TDD (757) 890-3300 • Email: ctyadm@yorkcounty.gov
A Hampton Roads Community

The Budget Process in York County

In York County, the budget serves three purposes. First, as a policy document, the budget represents the implementation of the Board's policy setting in the form of specific funding decisions. Second, the Board has the sole authority to set tax rates and authorize spending. This authority is exercised through approval of the annual operating budget. Finally, the budget is a financial planning tool through which the County ensures that the available sources of funds will be sufficient to meet the anticipated and unanticipated cost of providing services to County citizens over the coming year.

York County adopts an annual operating budget for the fiscal period beginning July 1 and ending June 30. Fixed budgets are presented for the General Fund, Special Revenue Funds, and Debt Service Funds. For control purposes, fixed budgets are also presented for the Enterprise Funds, which include the Utility Funds, and for the Vehicle Maintenance Internal Service Fund. A flexible budget is used for the Yorktown Operations Fund and the Regional Radio System Fund. A flexible budget is useful for funds for which it is difficult to estimate the demand for services and, therefore, the level of spending needed to meet demand.

The Capital Improvements Program is a multi-year plan of which the first year represents the Capital Improvements Budget. Project-length budgets are appropriated for the projects included in the first year of the plan. The County has several major new buildings and large renovation projects in its long range strategic plan. To better prioritize these projects and the related funding needs, the multi-year plan is undergoing an overhaul and will be presented to the Board at a later time. The fiscal year 2010 capital budget is presented, although scaled down due to budget reductions, as part of this fiscal year 2010 budget document.

In compliance with the Code of Virginia, York County's policy for the General Fund is to propose and adopt a balanced budget, whereby revenues equal expenditures. The County's revenue stream consists of local, state, federal and other financing sources. The majority of the County's revenue is derived from general property taxes. The County's expenditure budget is divided into functional areas.

TOTAL COUNTY BUDGET - \$150,772,426

The total County budget adopted for all funds for FY2010 is \$150.8 million, which is \$11.0 million or 6.8% lower than the current year. This decrease is primarily driven by the delay of capital projects. The largest single component of the total County budget is funding for school operations and school capital/debt service. Funds recommended for this purpose equal \$52.9 million or 35.0% of the total budget. The total budget, exclusive of the \$52.9 million to support school division operations and capital/debt service (42.3% of the General Fund), amounts to \$97.9 million. After Education, the second highest General Fund function is Public Safety. This function comprises \$27.5 million or 18.2% of the total budget. The budget also includes expenses of \$19.5 million for the County's various public utilities, accounted for as Enterprise Funds. These funds comprise 12.9% of the total budget.

These three programs, Education, Public Safety and Public Utilities, totaling \$99.9 million comprise 66.1% of the total budget.

GENERAL FUND BUDGET - \$125,175,704

General Fund Revenues

Of the approximately \$125.2 million in revenue estimated for fiscal year 2010, \$111.8 million or 89.3% is from local and other sources. The remaining \$13.4 million or 10.7% is from various state and federal government supported programs. A downturn in new commercial construction and the economic recession are driving anticipated decreases to several local tax sources. We expect to see a decline in real estate and personal property taxes, local sales taxes, lodging and meals taxes, occupational licenses, recordation tax and deeds of conveyance.

General Fund revenues are derived from a variety of sources. The primary sources of revenue are General Property Taxes (61.4%) and Other Local Taxes (22.2%), which combined are \$104.7 million, or 83.6% of the \$125.2 million budgeted. Additional local revenue categories include Permits, Fees and Regulatory Licenses; Fines and Forfeitures; Use of Money and Property; Charges for Services; Fiscal Agent Fees and Administration; Miscellaneous; and Recovered Costs. These sources account for 4.1% of General Fund revenues, or \$5.1 million. State and federal revenues include Non-Categorical Aid, Shared Expenses, Categorical Aid, Grants, and Payments in Lieu of Tax, which amount to 10.7% of General Fund revenues, or \$13.4 million. Other sources include payments from the School Division for grounds maintenance, video services, radio maintenance and law enforcement at the high schools. Also in other sources are transfers from the Marquis Community Development Authority Special Revenue Account for services provided to the facilities in the project area and for the base real estate portion of taxes. Other sources total 1.6% or \$2.0 million.

General Fund Expenditures

The County's population has grown about 11.3% since 2001. During that same period, the school average daily membership has grown 8.5%. Estimated actual enrollment for FY2009 is 12,705 and projected enrollment is 12,750 for school year 2010. With the exception of full year operation of the York County Sports Complex and the implementation of a Medic Transport Cost Recovery program, the adopted budget for fiscal year 2010 includes no new initiatives but focuses on maintaining County services. As noted earlier, the budget includes level funding for school operations as well as for school capital/debt service. County personnel costs are reduced by \$0.3 million due to a significant reduction in funding for work-as-required staff and overtime. Total non-personnel decreases total \$4.1 million and the major reductions are outlined in the Budget Highlights on page I of this message. The non-personnel reductions in County areas are as follows:

| | |
|--------------------------------------|-------------------|
| Public Safety | \$ (0.70) million |
| Environmental & Development Services | \$ (0.30) million |
| Finance & Planning | \$ (0.80) million |
| General Services | \$ (0.40) million |
| Capital Improvements & Debt Service | \$ (1.50) million |
| All Other Functions | \$ (0.40) million |

The total adopted General Fund expenditure budget is \$125.2 million, which is \$4.4 million or 3.4% less than the current year budget. This represents a reduction of over \$9.0 million from the amounts requested by the departments before they made the cuts necessary to achieve an overall balanced budget.

Areas of special input are:

Education

The budget includes level funding of the local contribution to the School Operating Fund, representing 35.7% of the General Fund budget. It also includes level funding to the School Capital Fund for debt service and pay-as-you-go funding for school renovation and construction, representing 6.6% of the General Fund Budget. In addition, I recommend that the Board continue the practice of making supplemental appropriations for technology improvements of any funds remaining at the end of FY2009 in the School Operating Fund. If the School Division should receive more Impact Aid than is budgeted for fiscal year 2009, the two Boards may again wish to discuss alternative uses for some of these funds.

Personnel

This budget does not include any new General Fund positions. Further, funding for work-as-required and overtime throughout all County functions has been reduced.

The compensation in this budget includes freezing employee salaries as of June 30, 2009. There are no provisions for a market adjustment and no step increases during fiscal year 2010. On the positive note, the adopted budget does not recommend any layoffs or furloughs of employees or pay cuts.

County staff has worked with the administrator of our health insurance plan to determine the lowest possible premium increase for fiscal year 2010. The Insurance Reserve Fund, a pool for just such an occasion, will be used to pay the full cost of the premium increase for 2010, thus passing no cost increase along to the employees. This would be a one-time occurrence. Full details have not yet been worked out with the administrator and will be communicated to all employees as soon as they are known.

Capital Improvements and Debt

The funding included in this budget supports only those capital maintenance projects planned in the Adopted FY2010 Capital Improvements Program for which it does not make economic sense to delay the project to a future year. All other capital projects and capital maintenance will be delayed at least one year. The fiscal year 2010 capital budget program calls for spending in the General Fund for capital improvements of \$0.6 million and includes support for maintenance projects and drainage improvements that physically and financially cannot be delayed further.

PUBLIC UTILITIES FUNDS EXPENSE BUDGETS - \$19,499,398

The various funds included in this total are the Solid Waste Fund (\$4.7 million), the Water Utility Fund (\$3.1 million), and the Sewer Utility Fund (\$11.7 million).

Revenue in these funds is primarily generated through user fees and connection charges. The Solid Waste Fund also receives \$1.0 million in General Fund support.

The Water and Sewer Utility Funds account for the water and sewer capital projects. Major water projects planned for fiscal year 2010 are the Lightfoot Newport News Waterworks Water Extension, Old Quaker Estates and Burcher Road.

Sewer projects include the Falcon/Loblolly and Darby/Firby Areas as well as a Backhoe Replacement, and Sewer Line and Pump Station Rehabilitation, as needed.

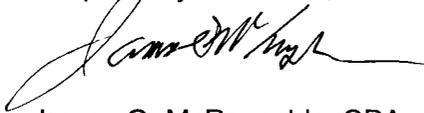
COMMENTS

York County has a long tradition of fiscal conservatism that has served it well. As is indicated by its excellent bond rating and highly sought after credit, the County is in a solid financial position and has the resources necessary for sound fiscal management. These practices have provided the foundation that will enable the County to weather the current financial crisis. Staff in the Department of Financial & Management Services and I continue to monitor economic conditions, trends and in particular revenue collections. I will continue to make the necessary adjustments to the current financial plan as required to finish the current fiscal year within the appropriated budget. I believe that the adopted budget outlined above represents a conservative estimate of the amounts necessary to continue the current level of service delivery and maintain the County's physical plant at a reduced but acceptable level for fiscal year 2010.

The requirements of the Code of Virginia regarding the development, preparation, and presentation of the budget to the Board of Supervisors by the County Administrator have been met.

Staff has worked diligently to keep costs to a minimum while still meeting the expectations of our citizens. I would like to thank all County agencies and departments for their efforts. A special thanks goes to Carol White, Director of Financial and Management Services, and Sharon Day, Division Chief of Budget and Financial Reporting, along with division staff members Jody Bauer, Carolyn Cuthrell, Lisa Swartz, and Christine Dryden for a superb effort in putting this document together.

Respectfully submitted,



James O. McReynolds, CPA
County Administrator

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Budget Overview

History

York County, Virginia, which was originally named Charles River County, was one of Virginia's eight original "shires" formed in 1634. It was renamed nine years later in 1643 when the river that determines the County's character was also given the name of the then Duke of York. York County has played a major role in the development of this nation. Most importantly, it was the location of the culminating battle of the Revolutionary War and the subsequent surrender of Lord Cornwallis and his British army on October 19, 1781.

Form of Government

The County of York, Virginia (the County) is organized under the traditional form of government (as defined under Virginia Law). The governing body of the County is the Board of Supervisors that establishes policies for the administration of the County. The Board of Supervisors comprises five members: one member from each of five districts, elected for a four-year term by the voters of the district in which the member resides. The Board of Supervisors appoints a County Administrator to act as the administrative head of the County.

Location

York County consists of approximately 108 square miles, with federal landholdings constituting nearly 40% of the land. The County is located in the Virginia Coastal Plain on a peninsula formed by the James and York Rivers and the Chesapeake Bay. The Peninsula includes James City County and the cities of Hampton, Newport News, Poquoson and Williamsburg, all of which adjoin York County. The County and the Peninsula are part of the greater Hampton Roads region. The boundaries of Hampton Roads correspond fairly closely with the boundaries of the Virginia Beach-Norfolk-Newport News VA NC Metropolitan Statistical Area (MSA), as defined by the U.S. Census Bureau.



Population

York County is home to approximately 65,200 people and ranks 18th in population among the state's 95 counties and 29th among the 134 cities and counties. In land area, however, the County is the 3rd smallest county in Virginia, making it the 6th most densely populated county. The County's population has grown steadily for decades, and so far in the first decade of the 21st century, the annual average is 2.2%. The vast majority of the growth, approximately 75% in recent years, is due to net migration, which is the difference between the number of people moving into a community and the number of people moving out.

Age

The 2000 median age in the County was 36.5 years, almost 4 years older than in 1990. The population is getting older, on average, as it is all over the country, because of the aging of the post-war baby boom generation born between 1946 and 1964. The baby boom was followed by a “baby bust” period that brought lower fertility rates, causing a “bulge” in the age distribution of the population. Meanwhile, medical advances have increased the average life expectancy and the Census Bureau projects that it will increase to almost 78 by 2010. The cumulative effect of these trends has been a significant rise in the median age both in York County and nationally.

Race

The racial composition of the County's population has been fairly stable, with whites representing 81% of the population in 2000. Although the number of black residents increased 14% between 1990 and 2000, the black proportion of the non-white population fell from 83% to 67% while the Asian population grew from 12% to 16% of the minority population.

Households

About 2/3 of the County's estimated 22,350 households are married-couple families, despite an increase in other types of living arrangements such as single-parent families, unrelated people living together, and people living alone. This prevalence of married-couple families in York County is reflected in its relatively large average household size, which, at 2.78 persons per household, was the highest on the Peninsula in 2000 and higher than averages for both the state (2.54) and the metropolitan area (2.60). This is partly attributable to the County's large proportion of on-base military households living in housing.

Labor Force and Unemployment

The civilian labor force is well educated. York County leads its Peninsula neighbors with 92% of its adult population holding at least a high school diploma. Of the high school graduates, 40% hold a bachelor's degree and 16% of adult residents hold a graduate or professional degree. The high level of education in the County is reflected in the types of jobs its residents hold. Forty percent of the County's employed residents in 2000 held professional or managerial occupations.

York County has one of the lowest unemployment rates in the metropolitan area, and it consistently trails the regional, statewide, and national rates. In 2008, the County's average unemployment rate was 3.4%.

Income

York County is one of the most affluent localities in Hampton Roads, with a median household income, as reported in the 2000 census, of \$57,956. York County has the lowest poverty rate on the Peninsula as reported in the 2000 census, with 3.5% of the population living below the poverty line.

Quality of Life

In 2004, York County ranked in the top 2% of best counties in a nation-wide quality of life study conducted by American City Business Journals, Inc. The County ranked 37th among the nation's 3,141 counties and independent cities. The study used 20 categories for the quality of life rating, including median household income, racial diversity, unemployment, commute times for residents and high school graduation rates.

Economic Development

In light of the recession gripping the country, York County maintains a relatively robust local economy in fiscal year 2009. The Office of Economic Development heightened its focus on assisting the existing business community due to the difficult business environment.

The York County Business Improvement Zone (BIZ) is a new comprehensive outreach program designed by the Office of Economic Development (OED), in cooperation with the Department of Environmental & Development Services (EDS), to provide York County businesses with the information and resources they need to succeed, thrive, and grow. The program includes many elements, but most important are, the webpage that contains a complete list of valuable resources, forms, and contacts for new or growing businesses; an expanded business visitation program; monthly roundtable meetings with OED staff, a representative from the York County Board of Supervisors, and officers of the York County Chamber of Commerce to discuss current business concerns and ideas; and a Development Facilitator on staff within EDS to explain and facilitate the planning, permitting, and inspection processes for local businesses and developers. York BIZ strives to capitalize on existing business resources available via the County and other local, state, and private organizations by creating better business linkages to them and to create new resources for which the local business community has expressed a need.

The County's largest retail development "The Marquis" has been delayed. However, five major retailers, JC Penney, Kohl's, Dick's Sporting Goods, Best Buy and Target totaling almost 500,000 sq. ft., were open by the end of calendar year 2008. A new company has taken ownership of the property and the County continues to work closely with the owner to help ensure the project is completed.

The Economic Development Authority (EDA) sold five acres in the York River Commerce Park to Spain Commercial to construct a new 40,000 square foot office/flex space facility. This development will provide infrastructure for an adjacent three acres that the EDA is actively marketing. Philip Morris completed its 38,000 square foot expansion to its existing facility on Merrimac Trail and began manufacturing its new smokeless tobacco product. This expansion will ultimately result in approximately 180 new full time positions with an average annual salary of \$52,000. Western Refining continued improving its Seaford facility and completed construction of a new fire house and laboratory. Smith/Packett, a well known developer of senior housing and health care developments, submitted plans for a unique reuse of the Ramada 1776 property as an assisted living and skilled care nursing facility. Time share construction remains active in fiscal year 2009 with new units being built at Kings Creek Plantation, Parkside Resort, and Colonial Crossings. Construction of the Hawk's Nest golf course, a daily play course located off Penniman Road in upper York County, is underway. Clearing for the Hawk's Nest golf course began in August 2008 and the developer hopes to have the course ready for play in the spring of 2010.

Statistical Information

Top Employers

| <u>Employer</u> | <u>No. of Employees</u> |
|--|-------------------------|
| Naval Weapons Station/Cheatham Annex | 2,694 |
| York County School Division | 1,646 |
| United States Coast Guard Station | 1,030 |
| Wal-Mart | 998 |
| York County Government | 937 |
| Sentara Williamsburg Regional Medical Center | 911 |
| Water Country USA | 736 |
| Great Wolf Lodge | 509 |
| Windham Vacation Ownership | 487 |
| Kings Creek Plantation | 279 |

Includes full-time and part-time positions

Source: York County, Comprehensive Annual Financial Report - June 30, 2008

Population, Per Capita Income and Unemployment Rates

| <u>Fiscal Year</u> | <u>Population</u> | <u>Income</u> | <u>Rate</u> |
|--------------------|-------------------|---------------|-------------|
| 2008 | 64,600 | \$ 44,600 | 3.4% |
| 2007 | 63,800 | 42,500 | 2.6% |
| 2006 | 63,300 | 41,656 | 2.8% |
| 2005 | 62,400 | 39,882 | 2.9% |
| 2004 | 61,800 | 36,154 | 2.9% |

Source: York County, Comprehensive Annual Financial Report - June 30, 2008

Top Taxpayers

| <u>Taxpayer</u> | <u>2007 Assessed Valuation</u> | <u>% of Total Assessment</u> |
|---------------------------------|------------------------------------|----------------------------------|
| Virginia Power Company | \$ 315,967,495 | 3.63% |
| Lawyers Title/Fairfield Resorts | 163,812,670 | 1.88% |
| City of Newport News | 138,611,000 | 1.59% |
| Giant Industries/Amoco Oil | 112,213,545 | 1.29% |
| Great Wolf Lodge of Wmbg, LLC | 61,787,990 | 0.71% |
| Kings Creek Plantation | 49,981,760 | 0.57% |
| Anheuser Busch Companies | 44,342,785 | 0.51% |
| Wal-Mart | 34,038,595 | 0.39% |
| Verizon Virginia | 21,933,079 | 0.25% |
| Marquis at Williamsburg, LLC | 21,425,100 | 0.25% |
| | <u>\$ 964,114,019</u> | <u>11.07%</u> |

Source: York County, Comprehensive Annual Financial Report - June 30, 2008

School Division

The mission of the York County School Division is to ensure the success of all students through a rigorous and innovative instructional program of public education that expects the highest levels of excellence from staff and students. All students will become lifelong learners prepared to compete in a global economy.

The York County School Board is responsible for elementary and secondary education within the County. There are five school board members, one from each electoral district. The School Division's instruction program encompasses kindergarten through 12th grade.

There are nineteen schools in the Division: 4 high schools, 4 middle schools, 10 elementary schools and 1 charter school.

Student performance and meeting the state's Standards of Learning (SOLs) remains the pinnacle of achievement for the York County School Division. Based on the spring SOL test results, the school division continues to be a leader in student performance across the state with 100% of our schools meeting the SOL requirements for full accreditation. Students consistently exceed the state average on the SOL test and the Scholastic Achievement Tests (SAT).

Education Statistical Data

| <u>School Year</u> | <u>School Facilities</u> | <u>Enrollment</u> | <u>Operating Expenditures</u> | <u>Cost per Student</u> |
|--------------------|--------------------------|-------------------|-------------------------------|-------------------------|
| 2008 | 19 | 12,745 | \$ 114,658,213 | \$ 8,996 |
| 2007 | 19 | 12,649 | 112,429,279 | 8,888 |
| 2006 | 19 | 12,797 | 103,877,688 | 8,117 |
| 2005 | 19 | 12,442 | 95,355,488 | 7,664 |
| 2004 | 19 | 12,363 | 85,675,590 | 6,930 |

Source: York County School Division, Comprehensive Annual Financial Report - June 30, 2008

Due to State law, the York County School Division is fiscally dependent upon the County. State law prohibits the School Division from entering into debt that extends beyond the current fiscal year without the approval of the local governing body. The governing body in York County is the Board of Supervisors. The Board of Supervisors approves the annual school budget, levies taxes to finance a substantial portion of the School Division's operations and approves the borrowing of funds and the issuance of debt used for school capital projects.

State revenue is based on the General Assembly's budget and includes basic aid, state sales tax, lottery funds, gifted education, remedial programs, special education, vocational education and employer share benefits. Basic aid is calculated by the state according to the locality's Composite Index, projected adjusted average daily membership and an established per pupil cost. The sales tax is imposed on retailers, collected on a statewide basis and distributed to local education agencies monthly based on school age population.

Federal revenue includes Title I-A, Title II-A, Title IV-A, Title V-A, Title VI-B and Impact Aid. Local support reflects the County's contribution for the operation of the school system. Other revenues include interest, rental and lease income, use of vehicles and buses, sale of equipment and tools, debt service reimbursement, pupil fees, tuition for students residing outside the district and summer school and insurance recoveries.

The School Division issues its own separate annual operating and capital budget documents. Details can be accessed via the internet at <http://yorkcountyschools.org/schoolBoard/finance.html>.

Goals and Objectives

The quality of life in a community cannot be measured by statistics. It can only be expressed in terms of the collective experiences enjoyed by the residents. It includes such things as a comfortable climate, recreational and entertainment opportunities, educational and cultural life, and an aesthetically pleasing living environment.

York County is best defined by its quality of life. Mild temperatures, a low crime rate, hundreds of miles of coastline, and abundant flora and fauna contribute to the County's reputation as a desirable place to live.

To preserve and enhance this high quality of life is the overriding purpose of the York County *Comprehensive Plan*, which is a long-range plan to the physical development of the County. The *Comprehensive Plan* is necessary to ensure the efficient use of land in recognition of environmental constraints and the capacity of the public infrastructure. It seeks to provide an appropriate mix of residential, commercial and industrial development; to guide such development to appropriate areas of the County based on the carrying capacity of the land, the existing development character, and the presence of infrastructure and public facilities; to preserve the County's natural and historic resources and aesthetic quality and to prevent the overburdening of the County's roads, utilities, facilities and services.

The *Comprehensive Plan* is updated every five years, with the last update in December 2005. The plan is divided into chapters or elements dealing with various aspects of the County's physical development. The matrix below outlines which departments are responsible for the implementation of the goals. Within the budget document, the divisions responsible for fulfilling these goals provide a narrative outlining their respective objectives and implementation strategies. The narrative that follows this matrix is an excerpt from the *Comprehensive Plan*.

| Department | Community Facilities | Economic Development | Environment | Historic Resources | Housing | Transportation | Land Use |
|----------------------------------|----------------------|----------------------|-------------|--------------------|---------|----------------|----------|
| General Admin | x | x | x | x | x | x | x |
| Judicial Admin | x | | | | | | |
| Public Safety | x | | | | | | |
| Environmental & Development Svcs | x | | x | x | | | |
| Finance & Planning | x | x | x | x | x | x | x |
| Education Educational Svcs | x | | | | | | |
| Human Services | x | | | | x | | |
| General Services | x | | | | | | x |
| Community Svcs | x | | | | x | | |
| Capital Outlay | x | x | | | | x | x |

Source: Charting the Course to 2025 - The York County Comprehensive Plan

Community Facilities

Goal: York County should be a community where the citizens feel safe from crime, receive prompt and effective emergency services when needed, and have convenient access to public facilities at appropriate locations to serve them economically and efficiently.

Objectives:

- Coordinate the location and timing of public facilities in recognition of existing and anticipated needs and characteristics, including the age distribution and location of present and projected future populations.
- Avoid wasteful duplication of effort in the construction and operation of public facilities.
- Maintain historic Yorktown as the seat of County government.
- Make optimum use of existing court and office space.
- Provide greater opportunities for the training of County personnel, in particular specialized training for law enforcement and fire and rescue personnel.
- Provide Sheriff's facilities to accommodate manpower levels sufficient to provide prompt and effective crime protection, prevention and law enforcement to all areas of the County.
- Provide detention/correctional facilities of sufficient capacity to house securely and safely the County's future adult and juvenile inmate population.

- Provide fire stations to accommodate manpower levels sufficient to provide prompt and effective fire and emergency medical response to all areas of the County.
- Maintain a five-minute average fire and emergency response time to at least 90% of the County's land area.
- Achieve higher levels of excellence in library service.
- Provide convenient library service to all areas of the County.
- Protect the natural environment and preserve open space.
- Provide for a range of recreational facilities and activities adequate in number, type, size, and location to accommodate the needs of County residents.
- Ensure that athletic fields and other recreational facilities are well maintained.
- Increase public recreational, fishing and boating access to waterways.
- Provide a learning environment that is conducive to the education of all present and future school-age children in the County.
- Achieve and maintain the following overall student/classroom ratios and program capacity guidelines at each school: Kindergarten 20:1, 350-700 students; First-Second 22:1, 350-700 students; Third-Fifth 25:1, 350-700 students; Middle 25:1, 700-1000 students; High 25:1, 1200-1800 students.
- Optimize use of school facilities and grounds.
- Promote lifelong learning.

Economic Development

Goal: Build a healthy and diverse economic base that provides well-paying jobs and generates sufficient revenue to pay for the service needs of both businesses and the citizenry without degrading the County's natural resources or the overall quality of life.

Objectives:

- Continue to expand York County's commercial and industrial tax base.
- Enhance the long-term visual attractiveness of the County's major commercial corridors.
- Expand job opportunities for York County residents.
- Increase visitation to York County.
- Promote York County as an attractive location for economic development.
- Encourage mixed-use development in appropriate areas.
- Encourage creativity in the design of economic development projects.

Environment

Goal: Establish and preserve a balance between York County's natural and built environment that contributes positively to the quality of life of current and future generations.

Objectives:

- Preserve and protect environmentally sensitive areas and natural resources from the avoidable impacts of land use activities and development.
- Enhance public awareness and understanding of the importance of environmental conservation and preservation.
- Continue to implement special development regulations to protect natural resource areas, including low-lying areas, areas with steep slopes, tidal and nontidal wetlands, Chesapeake Bay Preservation Areas, and areas identified by the Virginia Department of Conservation and Recreation, Division of Natural Heritage in the Natural Areas Inventory of the Lower Peninsula of Virginia.
- Reduce danger to persons, property, and the environment caused by stormwater runoff from developed areas.
- Reduce or eliminate the loss of life and property damage from natural hazards.
- Achieve and maintain regional attainment with the National Ambient Air Quality Standards.
- Ensure that land development occurs in recognition of the ability of the land to support such development without environmental degradation.

- Preserve open space for purposes of wildlife habitat and the preservation of ecologically sensitive areas.
- Ensure the conservation and enhancement of adequate and safe future water supply areas.
- Reduce the incidence of failing septic systems.
- Ensure existing and proposed public and private access facilities (docks and piers) do not have a negative impact on water quality.
- Protect coastal wetlands, marshes, rivers, inlets and other bodies of water from degradation associated with land development.
- Protect shoreline property from erosion in a cost-effective manner that preserves and enhances shoreline resources, water quality, wetlands, riparian buffers and wildlife habitat.
- Minimize the need for streambank and shoreline erosion controls.
- Limit noise associated with nonresidential development and highway traffic.
- Promote compatible land use and development in areas where aircraft noise exceeds acceptable levels as determined by the Department of Housing and Urban Development.
- Achieve a 50% recycling rate.
- Provide for the convenient, efficient, and safe removal and disposal of leaves and yard debris.
- Expand markets for recycled and recyclable products.

Historic Resources

Goal: Identify, preserve, protect and enhance the County's existing and future historical resources.

Objectives:

- Update inventories of known archaeological and architectural resources on a regular basis.
- Continue efforts to coordinate the sharing of information (as through VDHR) as inventories are conducted on the large percentage of the County's riverfront property, especially rich in historic resources, owned by the federal government.
- Increased attention should be given to the documentation, inventory and evaluation of African-American resources.
- Initiate a regional survey and evaluation study of mill sites, particularly those that played an important role in the maintenance of the historic plantation system.
- Explore funding options for preservation activities.
- Consider establishment of historic or neighborhood protection districts in historically significant communities.
- Maintain a local historic archives repository.
- Promote public education and awareness of County historic resources for persons of all ages. Utilize these resources for the educational, civic, and economic benefit of the County and its citizens.
- Participate in the Virginia Historic Landmarks and National Register of Historic Places programs.
- As was done with architectural resources, complete a comprehensive archaeological resources inventory to identify archaeologically sensitive areas of the County.
- Promote heritage tourism in the County.

Housing

Goal: Ensure that decent, safe, sanitary, and affordable housing is available to all County residents.

Objectives:

- Promote the development of pleasant and attractive living environments.

- Establish land use and development policies and regulations that provide opportunities for housing construction, rehabilitation, and maintenance of affordable housing that addresses the current and future needs of all income levels in the County and that considers the current and future needs within the Hampton Roads Planning District.
- Provide for a range of housing types and densities corresponding to the needs of a diverse population.
- Protect residential areas from encroachment by incompatible land uses that adversely affect the quality of life.
- Increase opportunities for safe and convenient walking and bicycling in residential areas.
- Encourage mixed-use development in appropriate areas.
- Prevent neighborhood blight and housing dilapidation.

Transportation

Goal: Provide for the safe and efficient movement of people and goods within York County and throughout the Hampton Roads region.

Objectives:

- Promote the development of a regional multi-modal transportation system.
- Maintain adequate levels of service on County roadways (i.e., LOS C or better).
- Increase funding for transportation improvements critical to the mobility of York County's citizens.
- Promote development and land use strategies that enhance roadway safety and preserve the carrying capacity of the roadway network.
- Reduce crash rates on York County roadways.
- Utilize technology to enhance mobility and safety.
- Promote the development of improved air transportation service convenient to York County residents.
- Increase the number of bicycle lane miles in the County in accordance with the *Regional Bikeway Plan* for Williamsburg, James City County, and York County.
- Provide a safe and convenient walking environment for pedestrians.
- Provide for the particular mobility needs of the senior population when planning transportation programs and facilities.

Land Use

Goal: Provide for orderly and efficient land use patterns that protect, preserve, and enhance the natural and physical attributes of the County that define and contribute positively to its appearance and character.

Objectives:

- Provide for residential growth that would allow the County population to reach a maximum of approximately 80,000 residents.
- Establish and maintain a balanced diversity of land uses, with minimal conflicts among different uses, in recognition of the physical characteristics of the County and the capacity of the land and public services and infrastructure to host different types of uses.
- Consider development patterns and plans established in adjoining jurisdictions when making local land use decisions and designations.
- Preserve open space throughout the County such that these areas will become an integral part of the community.
- Preserve and protect certain lands near the shoreline that have intrinsic value for the protection of water quality in the Chesapeake Bay and its tributaries.
- Enhance the visual appeal of the County's major transportation corridors.
- Encourage the adaptive reuse of existing blighted properties.
- Encourage beautification of existing development to improve its visual quality and appeal.
- Preserve, protect, and enhance cultural, environmental, and historic areas.
- Protect unspoiled vistas and views of the water.
- Minimize the visual obtrusiveness of telecommunications towers.

- Pursue and/or continue regulatory, non-regulatory and incentive-based programs that help preserve and enhance the positive character-defining attributes of the County such as abundant open space, tree-lined road corridors, attractive “gateway” entrances, well-landscaped commercial areas, and pleasant residential settings.
- Encourage the use of cluster development techniques and conservation easements to help preserve open space.
- Maintain higher development performance standards at major “gateway” entrances and along major “gateway” corridors.

Budget Process

The County has a separate unit within the Department of Financial and Management Services, the Division of Budget and Financial Reporting (BFR), dedicated to the budget and financial reporting processes. Each fall, BFR drafts and distributes a Procedures Manual outlining the departments’ responsibilities for the upcoming budget year. As outlined in that document, all budget requests must be prepared using the standard electronic files distributed by BFR and departments are responsible for adhering to the established due dates. Afterwards, a series of departmental meetings are held.

During the spring, the County Administrator submits a balanced budget to the Board of Supervisors for the next fiscal year to begin July 1. After a series of work sessions with the Board of Supervisors and public hearings, the budget is amended as necessary and an appropriations resolution by functional level is adopted. Tax rates are established prior to the beginning of the fiscal year. The budget is required to be adopted by a majority vote of the Board of Supervisors prior to the end of the current fiscal year. The budget may be amended by the Board of Supervisors through supplemental appropriations or transfers as necessary. The legal level of budgetary control rests at the fund level with the exception of the general fund, which is appropriated at the functional level.

Performance Measurement

The budget process incorporates the Program Effectiveness Process (PEP). As called for in a Board of Supervisor’s goal, PEP is a County program utilized to assist with the assessment process to ensure that services provided are operationally effective and efficient and that expenditures are essential. It provides the information necessary to evaluate service delivery options and to determine if programs are responsive to the needs and priorities articulated by the Board of Supervisors and citizens.

A mission statement, goals, objectives and measures are developed for each budget activity and submitted with the budget request. In addition, departments are responsible for submitting quarterly updates to their PEP reports.

Budget Calendar

The following outlines the general budget process for the County for the forthcoming fiscal year:

| | |
|---------|--|
| May | Distribution of New Personnel, Programs and Equipment (PPE) request forms and instructions from the Budget Office to departments. |
| June | Departments submit New PPE requests. |
| July | New PPE requests are compiled and analyzed by the Budget Office. Meetings are held with departments to discuss their requests. |
| October | Budget Call/Budget Workshop is held for the departments. This informational session is to provide guidance and instructions regarding the preparation of their budgets requests. Agency Funding Request packages are mailed. |

| | |
|----------|---|
| November | Department budget requests submissions are due to the Budget Office. |
| December | Agency Funding Request Letters are due from outside agencies. A summary of New PPE and the Capital Improvements Program (CIP) requests are submitted to the County Administrator. |
| January | Revenue projections and expenditure estimates are provided to the County Administrator. A Public Forum is held. A preliminary budget outlook is presented at a joint work session with the County's Board of Supervisors and the School Board. Meetings are held with departments to discuss their operational and capital needs. |
| February | Work session with the Board of Supervisors to present and discuss New Personnel, Program and Equipment requests and CIP requests. Final adjustments to the Proposed Budget are made. Media briefing and formal presentation of the Proposed Budget are held. Advertise budget, tax assessment and tax rate. |
| March | Public hearings on the budget and tax rates are held. Various work sessions are held to discuss the Proposed Operating and CIP budgets. |
| April | Operating and CIP budgets are adopted. |

Financial Policies

York County's policy, in compliance with the Code of Virginia, is to propose and adopt a balanced budget for the General Fund, whereby revenues equal expenditures. The general, special revenue, debt service, and capital projects have legally adopted budgets.

Proprietary funds with activity other than only depreciation are appropriated with the exception of the Yorktown Operations Fund and the Regional Radio System Fund, which utilize a flexible budget, where the demand for services is difficult to estimate.

The Comprehensive Annual Financial Report includes the additional proprietary funds not budgeted for the reasons outlined above and trust and agency funds. The County, acting as fiscal agent, would not legally adopt the budget for the trust and agency funds.

Investments

The Treasurer of York County is an elected Constitutional Officer whose responsibility, in part, is to invest York County funds in an expedient and prudent manner, meeting or exceeding all statutes and guidelines governing the investment of public funds in Virginia. This policy applies to the investment of all funds, excluding the investment of employees' retirement funds. Proceeds from certain bond issues, as well as separate foundation or endowment assets, are not covered by this policy. Significant excerpts from the investment policy are outlined below.

Except for cash in certain restricted and special funds, cash and reserve balances from all funds will be consolidated to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping and administration. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

The primary objectives, in priority order, of investment activities shall be safety, liquidity, and yield. Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.

Credit risk is the risk of loss due to the failure of the security issuer or backer, by limiting investments to certain types of securities or diversifying the investment portfolio so that the impact of potential losses from any one type of security or from any one individual issuer will be minimized.

Interest rate risk is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity or investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools and limiting the average maturity of the portfolio in accordance with this policy.

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands. Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets. Alternatively, a portion of the portfolio may be placed in money market mutual funds or local government investment pools, which offer same-day liquidity for short-term funds.

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall generally be held until maturity with the following exceptions: a security with declining credit may be sold early to minimize loss of principal, a security swap would improve the quality, yield, or target duration in the portfolio or liquidity needs of the portfolio require that the security be sold. All trades of marketable securities will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds.

Securities will be held by an independent third-party custodian selected by the Treasurer as evidenced by safekeeping receipts in the County's name. The investment officer shall establish a system of internal controls, which shall be documented in writing. The controls shall be designed to prevent the loss of public funds arising from fraud, employee error, and misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees.

The following investments will be permitted by this policy and are those defined by state and local law where applicable: U.S. Treasury obligations which carry the full faith and credit guarantee of the United States government and are considered to be the most secure instruments available; U.S. government agency and instrumentality obligations that have a liquid market with a readily determinable market value; certificates of deposit and other evidences of deposit at financial institutions; bankers' acceptances; corporate notes and bonds (U.S. dollar denominated) rated in the AAA or AA categories by both Standard & Poor's and Moody's; commercial paper (U.S. dollar denominated) issued by an entity incorporated in the U.S.; rated "prime quality" by at least two of the nationally recognized rating agencies; investment-grade obligations of state, provincial and local governments and public authorities; repurchase agreements whose underlying purchased securities consist of the aforementioned instruments; money market mutual funds regulated by the Securities and Exchange Commission and whose portfolios consist only of dollar-denominated securities; and local government investment pools either state-administered or developed through joint powers statutes and other intergovernmental agreement legislation.

The investments shall be diversified by: limiting investments to avoid overconcentration in securities from a specific issuer or business sector (excluding U.S. Treasury securities), limiting investment in securities that have higher credit risks, investing in securities with varying maturities, and continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LGIPs), money market funds or overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

This policy is reviewed by the Treasurer on an annual basis.

Debt Policy

The County does not issue long-term debt to finance current operations and emphasizes pay-as-you-go capital financing. The County does not use tax revenue anticipation notes (TRANS) to fund current operations and does not intend to issue bond anticipation notes for a period of longer than three years. The issuance of variable rate debt by the County is subject to careful review and is issued only in a prudent and fiscally responsible manner.

Whenever the County finds it necessary to issue bonds, the term of any bond issue will not exceed the useful life of the capital project/facility or equipment for which the borrowing is intended. The County shall comply with all U.S. Internal Revenue Service arbitrage rebate requirements for bonded indebtedness.

The County shall comply with all requirements of Title 15.1 Code of Virginia and other legal requirements regarding the issuance of bonds and certificates of the County or its debt issuing authorities.

Whenever the County finds it necessary to issue revenue-supported bonds, the following guidelines will be adhered to:

- Revenue-supported bonds are defined as a bond in which the debt service is payable solely from the revenue generated from the operation of the project being financed or a category of facilities (i.e. water, sewer, solid waste).
- The term of any revenue-supported bond issue will not exceed the useful life of the capital project/facility or equipment for which borrowing is intended.
- Revenue-supported bonds will be structured to allow equal or declining annual debt service payments over a term not to exceed the life of the project being financed. For those revenue-supported bonds issued to the Virginia Revolving Loan Fund annual debt service payments shall not exceed twenty years.

In accordance with the Code of Virginia, legal debt limits do not apply to counties, unless the county elects to be treated as a city for the purpose of incurring debt and issuing bonds. York County has not made such an election and consequently is not subject to debt legal limits. The County monitors all debt covenants to ensure compliance. For governmental funds, proceeds from the issuance of debt and the repayment of debt are accounted for in the debt service funds. For proprietary funds, accounting for debt occurs in the respective fund.

Revenue

The County's revenue stream consists of local, state, federal and other financing sources. The majority of the County's revenue is derived from general property taxes. It is the County's policy for one-time revenues to be used to fund capital projects. In addition, the County strives to diversify its sources of revenue.

Expenditures

The County's expenditure budget is divided into functional areas (departments). Each department is assigned a Budget Analyst. The Budget Analyst, in coordination with Department Heads, monitors expenditures throughout the fiscal year to ensure compliance with legal requirements and accounting standards.

The County Code provides that the County Administrator may transfer funds within appropriation functions. These transfers allow for the disbursement of funds for unanticipated costs incurred in daily County operations and any such transfer may not result in a change in the total appropriated for personnel or non-personnel costs within the function.

Fund Balance Reserve

Fund balance reflects the accumulation of excess revenues over expenditures. The County strives to maintain a minimum unobligated fund balance of 12% of the current year budgeted expenditures for operations as a reserve. This unobligated portion of fund balance provides sufficient working capital for the County and serves as a "rainy day" fund for emergencies or unforeseen circumstances.

Fund balances in the Solid Waste Management Fund and the Water Utility Fund are projected to decrease in fiscal year 2010. Support from the General Fund to the Solid Waste Fund is less in FY2010 as a planned step in order to utilize the fund balance that has accumulated. The Water Utility Fund plans to tap into its fund balance that has been set aside for planned projects.

Fund Structure

The accounts of the County are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate self-balancing set of accounts that comprise assets, liabilities, revenues and expenditures/expenses. The following fund types are used: governmental, proprietary, trust and agency funds and component units.

The County General Fund is projected to be a major fund in fiscal year 2010.

Governmental Funds

Most governmental functions of the County are financed through governmental funds. Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting.

General Fund

The General Fund is the County's primary operating fund. It is used to account for all revenue sources and expenditures not required to be accounted for in other funds.

Special Revenue Funds (Tourism, Social Services, Law Library, Children and Family Services, Marquis Community Development Authority Revenue Account)

Special Revenue Funds are used to account for the proceeds of federal, state and local sources that are legally restricted to expenditures for specified purposes.

Debt Service Funds (County, School)

Debt service funds are used to account for the receipt and payment of bonds and loans issued for equipment purchases, construction and maintenance of facilities.

Capital Project Funds (Stormwater Projects, Yorktown Capital Improvements, County Capital)

Capital Project Funds are used to account for financial resources used to address drainage improvements, and for the acquisition or construction of major capital facilities and equipment, other than those financed by proprietary funds.

Other Funds (Workers' Compensation, Revenue Stabilization Reserve)

The Workers' Compensation Fund accounts for the revenues and expenditures relating to the workers' compensation policy of the County. The Revenue Stabilization Reserve Fund accounts for local funds equal to the excess of Federal Impact Aid receipts returned by the School Division at the close of any fiscal year.

Proprietary Funds

Proprietary funds account for operations similar to those in the private sector. Proprietary funds are reported using the economic resources measurement focus and the accrual basis of accounting.

Internal Service Fund

Vehicle Maintenance Fund

This fund accounts for the operation of the vehicle maintenance and replacement services that are provided to County departments on a cost-reimbursement basis.

Enterprise Funds

Solid Waste Fund

This fund accounts for the operations of the County's solid waste disposal system.

Water Utility Fund

This fund accounts for the operations and construction of the County's water utility systems.

Sewer Utility Fund

This fund accounts for the operations and construction of the County's sewer utility systems.

Yorktown Operations Fund

This fund accounts for the operations of Riverwalk Landing, including tenant lease income and operational expenses to maintain the retail space and piers.

Regional Radio System Fund

This fund accounts for the County's joint emergency communication system with James City County.

Basis of Budgeting

The budgets of governmental funds are prepared on the modified accrual basis. The accrual basis of accounting is used for the proprietary funds, except for depreciation, amortization, debt principal payments and capital outlay.

Basis of Accounting

The CAFR is prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted primary standard-setting body for establishing governmental accounting and financial reporting principles.

In most cases, the accounting treatment conforms to the budget treatment with the following exceptions:

- Compensated absences are accrued as earned (GAAP) versus expended when paid (budget).
- Depreciation and amortization expenses are non-cash items and are not budgeted. These expenses are recognized for GAAP purposes.
- Principal payments on debt in the proprietary funds result in a reduction in the outstanding liability (GAAP) versus expended (budget).
- Capital outlay in the proprietary funds is recorded as a capital asset (GAAP) versus expended (budget).

Capital Improvements Program

A capital project must have an estimated expected useful life of three or more years and have a cost of at least \$30,000 to qualify for inclusion in the County's Capital Improvements Program (CIP). The CIP addresses both repair and replacement of existing infrastructure as well as the construction or acquisition of new facilities and equipment to accommodate current and future demands for service.

Capital expenditures are accounted for in their respective funds, including the general fund, the capital projects funds, the internal service fund, and the enterprise funds. The General Fund contains projects related to general governmental services in areas such as general administration, facilities maintenance, public safety, parks and recreation, social services and stormwater projects. Vehicle maintenance is accounted for by the County in an internal service fund. Its customers are user departments of the County and other governmental entities and these projects are funded primarily from user charges. Solid waste, water and sewer projects may be found in the Enterprise Funds section.

Financing of the CIP is provided on a pay-as-you-go basis or through debt issuance. Pay-as-you-go funding is provided from several sources including current tax revenues, interest earnings, and user fees. Debt funding may include general obligation bonds, revenue bonds or lease financing.

Details on capital projects are located in a separate CIP document and included below.

The aggregate budgeted amount of capital expenditures for FY2010 is \$7,719,480.

There are no significant General Fund projects planned in FY2010. Maintenance projects totaling \$614,480 include:

- Roof Repair/Replacement (\$193,630): provides for life-cycle roof replacements and major repairs at County facilities. All re-roofing projects have a specified minimum warranty of 20 years to ensure that the County roofs feature quality materials and workmanship and that future repairs are covered for a substantial amount of time. Projects planned in FY2010 are the Griffin-Yeates Center and York Hall.

- HVAC Replacement (\$166,850): provides for the replacement of heating, ventilation, and air-conditioning and refrigeration equipment as units reach the end of their expected life cycles. Projects planned in FY2010 are the Public Safety Building (Phase IV): replace eight heat pumps; Finance Building: replace air conditioning unit for the AS400 financial system; Fire Station #4: replace gas furnaces, air conditioning units, and bay heaters; EDS Administration Building: replace four heat pumps and hot water heater; Facility Maintenance and Grounds Maintenance Building: replace heat pump and air handler; and the York-Poquoson Courthouse: replace two hot water heaters.
- Building Maintenance and Repair (\$104,000): provides for major repairs and upgrades, alterations, scheduled life cycle replacements, and energy system upgrades. Projects planned for FY2010 are the Environmental and Development Services Administration Building to replace fluorescent light fixtures and the Parks and Recreation Building for carpet replacement.
- Drainage Improvement Projects (\$150,000): provides for the correction of minor drainage problems in the County and includes easement acquisition, materials and construction.

The Department of Environmental & Development Services is responsible for the operation, maintenance, design and construction of water and sewer systems through the County. These services are performed in compliance with local, state and federal rules, regulations and standards. The Board of Supervisors adopts a separate, biennial Utilities Strategic Capital Plan, and the budgeted projects in the CIP are in conformance with the plan.

Included in the total CIP is \$2,495,000 of water projects. These projects are paid for by a portion of the meals tax and user fees and include:

- Old Quaker Estates (\$1,900,000): water service and fire protection to the residents in the Old Quaker Estates service area. Once completed, this project will serve one hundred and twelve properties.
- Burcher Road (\$95,000): water service to the residents in the Burcher Road service area. Once completed, this project will serve seven properties.
- Lightfoot Newport News Waterworks (NNWW) Water Extension (\$500,000): extends NNWW transmission line to the Lightfoot area from Hubbards Lane. This is a joint venture with NNWW to provide a reliable water source and sufficient supply of water to support the continuing growth in this corridor.

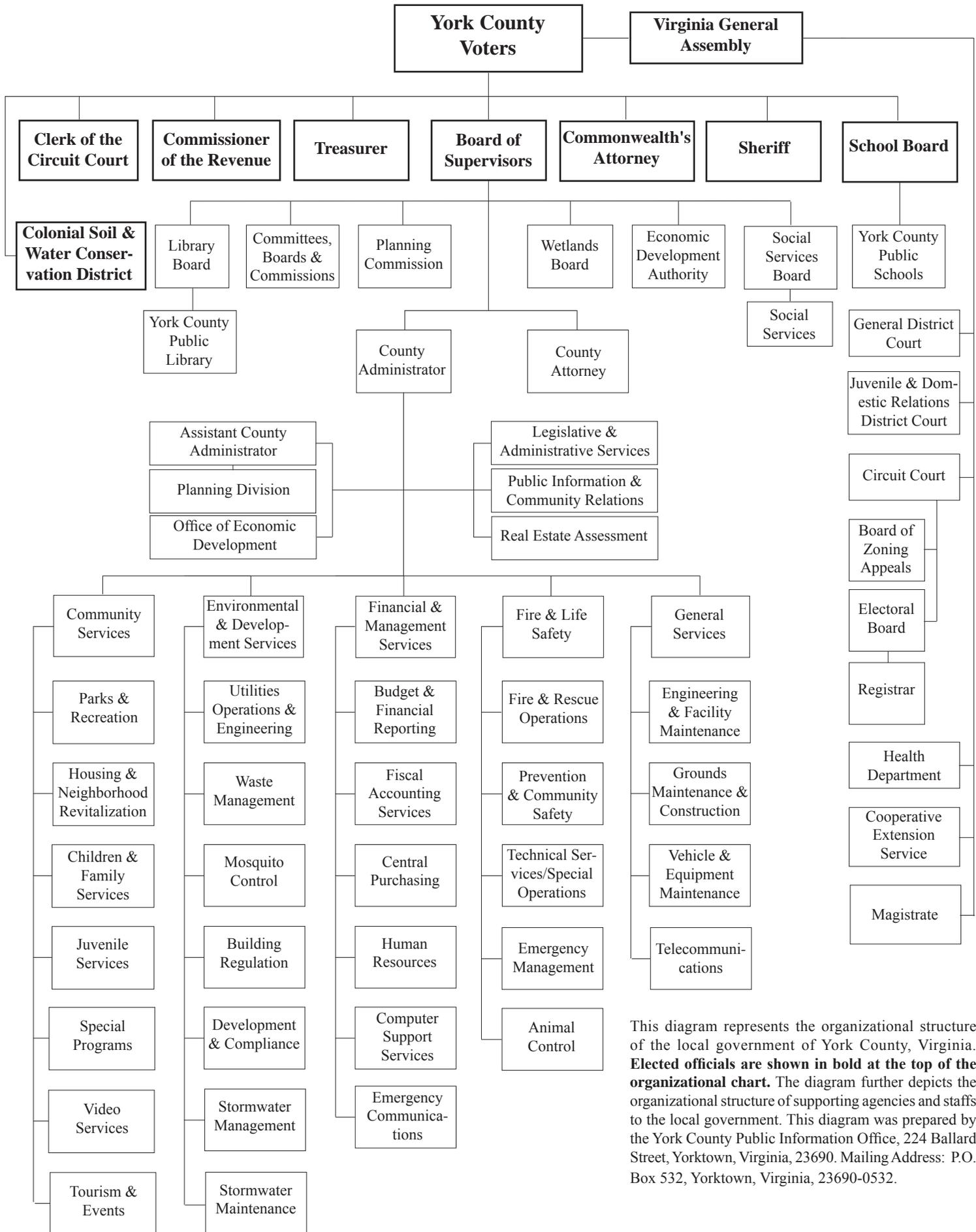
Included in the total CIP is \$4,610,000 of sewer projects. These projects are paid for by a portion of the meals tax and user fees and include:

- Falcon/Loblolly (\$3,400,000): sewer service to the Falcon/Loblolly area. Once completed, this project will serve one hundred and sixteen properties.
- Darby/Firby (\$300,000): sewer service to the residents of the Darby/Firby area. Once completed, this project will serve sixty-one properties.
- Sewer Line Rehabilitation (\$400,000): provides for emergency repairs, replacement, line replacement, slip lining, valve replacement, grouting, root removal, manhole rehabilitation, pavement repairs, easement restoration, etc. required to continue the operation of a reliable sanitary sewer system and to comply with regulations.

- Backhoe Replacement (\$110,000): replacement of a 1990 backhoe, with an expected useful life of 15 years, used in daily operations.
- Pump Station Rehabilitation (\$400,000): rehabilitation of old stations as necessary with new pumps, electrical controls, etc. and to improve the exterior appearance of the stations.

A debt issuance is planned in FY2010 to assist with the funding of the sewer projects. The debt service will be paid from user fees.

Organizational Diagram of York County Government



This diagram represents the organizational structure of the local government of York County, Virginia. **Elected officials are shown in bold at the top of the organizational chart.** The diagram further depicts the organizational structure of supporting agencies and staffs to the local government. This diagram was prepared by the York County Public Information Office, 224 Ballard Street, Yorktown, Virginia, 23690. Mailing Address: P.O. Box 532, Yorktown, Virginia, 23690-0532.

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**Summary of Funding Sources By Fund
Fiscal Year 2010 Adopted Budget**

General Fund

| | | | |
|---------------------------------|------------------|-------------------|----------------|
| Revenue: | | | |
| Local | \$ 109,824,732 | | |
| State and Federal | 13,362,900 | | |
| Other Financing Sources | 1,988,072 | | |
| Less Interfund Transfers | <u>(400,000)</u> | \$ 124,775,704 | |
| Estimated Fund Balance - FY2009 | | <u>15,547,246</u> | \$ 140,322,950 |

Special Revenue Funds

| | | | |
|---------------------------------|--------------------|----------------|-----------|
| Revenue: | | | |
| Local | 3,400,355 | | |
| State and Federal | 5,243,869 | | |
| Other Financing Sources | 4,369,089 | | |
| Less Interfund Transfers | <u>(4,369,089)</u> | 8,644,224 | |
| Estimated Fund Balance - FY2009 | | <u>588,278</u> | 9,232,502 |

Debt Service Funds

| | | | |
|--------------------------|--------------------|------------------|-----------|
| Revenue: | | | |
| Other Financing Sources | 15,661,968 | | |
| Less Interfund Transfers | <u>(9,656,387)</u> | <u>6,005,581</u> | 6,005,581 |

Capital Project Funds

| | | | |
|---------------------------------|--------------------|--------------------|-------------|
| Revenue: | | | |
| Local | 247,000 | | |
| Other Financing Sources | 7,938,834 | | |
| Less Interfund Transfers | <u>(7,938,834)</u> | 247,000 | |
| Estimated Fund Balance - FY2009 | | <u>(9,856,076)</u> | (9,609,076) |

Other Funds

| | | | |
|---------------------------------|------------------|------------------|-----------|
| Revenue: | | | |
| Local | 65,000 | | |
| Other Financing Sources | 260,000 | | |
| Less Interfund Transfers | <u>(260,000)</u> | 65,000 | |
| Estimated Fund Balance - FY2009 | | <u>6,951,433</u> | 7,016,433 |

Internal Service Fund

| | | | |
|---------------------------------|--------------------|------------------|-----------|
| Revenue: | | | |
| Local | 4,357,400 | | |
| Other Financing Sources | 60,000 | | |
| Less Interfund Transfers | <u>(2,963,766)</u> | 1,453,634 | |
| Estimated Fund Balance - FY2009 | | <u>4,002,138</u> | 5,455,772 |

Enterprise Funds

| | | | |
|---------------------------------|--------------------|--------------------|-------------------|
| Revenue: | | | |
| Local | 12,838,800 | | |
| Other Financing Sources | 11,000,000 | | |
| Less Interfund Transfers | <u>(3,000,000)</u> | 20,838,800 | |
| Estimated Fund Balance - FY2009 | | <u>(9,302,108)</u> | <u>11,536,692</u> |

Total All Funding Sources

169,960,854

Estimated Fund Balance - FY2010

| | | | |
|-----------------------|------------------|--|---------------------|
| General Fund | (15,547,246) | | |
| Special Revenue Funds | (588,278) | | |
| Capital Project Funds | 3,160,807 | | |
| Other Funds | (7,016,433) | | |
| Internal Service Fund | (4,159,984) | | |
| Enterprise Funds | <u>4,962,706</u> | | <u>(19,188,428)</u> |

Total Revenues and Fund Balances - FY2010

\$ 150,772,426

**Summary of Expenditures/Expenses By Fund
Fiscal Year 2010 Adopted Budget**

General Fund

| | | |
|---|----------------|----------------|
| Total Expenditures | \$ 125,175,704 | |
| Interfund Transfers: | | |
| Special Revenue Funds | \$ (4,369,089) | |
| Debt Service Funds | (9,098,037) | |
| Capital Project Funds | (1,963,256) | |
| Other Funds | (221,000) | |
| Internal Service Fund | (2,440,083) | |
| Enterprise Funds | (3,000,000) | |
| | (21,091,465) | |
| Total Expenditures Less Interfund Transfers | | \$ 104,084,239 |

Special Revenue Funds

| | | |
|---|-------------|------------|
| Total Expenditures | 13,013,313 | |
| Interfund Transfers | (1,582,986) | |
| | | |
| Total Expenditures Less Interfund Transfers | | 11,430,327 |

Debt Service Funds

| | | |
|---|-------------|------------|
| Total Expenditures | 15,661,968 | |
| Interfund Transfers | (5,500,000) | |
| | | |
| Total Expenditures Less Interfund Transfers | | 10,161,968 |

Capital Project Funds

| | | |
|---|-----------|-----------|
| Total Expenditures | 1,490,565 | |
| Interfund Transfers | - | |
| | | |
| Total Expenditures Less Interfund Transfers | | 1,490,565 |

Other Funds

| | | |
|---|---------|---------|
| Total Expenditures | 260,000 | |
| Interfund Transfers | - | |
| | | |
| Total Expenditures Less Interfund Transfers | | 260,000 |

Internal Service Fund

| | | |
|---|-----------|-----------|
| Total Expenses | 4,259,554 | |
| Interfund Transfers | (17,830) | |
| | | |
| Total Expenses Less Interfund Transfers | | 4,241,724 |

Enterprise Funds

| | | |
|---|------------|------------|
| Total Expenses | 19,499,398 | |
| Interfund Transfers | (395,795) | |
| | | |
| Total Expenses Less Interfund Transfers | | 19,103,603 |

| | | |
|---|--|-----------------------|
| Total Expenditures/Expenses - FY2010 | | \$ 150,772,426 |
|---|--|-----------------------|

**Summary of Funding Sources By Type
Fiscal Year 2010**

| Description | FY2006 Actual Revenues | FY2007 Actual Revenues | FY2008 Actual Revenues | FY2009 Original Revenues | FY2009 Estimated Revenues | FY2010 Adopted Revenues |
|---------------------------------------|------------------------------|------------------------------|------------------------------|--------------------------------|---------------------------------|-------------------------------|
| Property Taxes | \$ 62,683,368 | \$ 69,684,667 | \$ 73,378,206 | \$ 78,708,839 | \$ 78,708,839 | \$ 77,523,600 |
| Other Local Taxes | 26,790,657 | 28,747,771 | 31,393,680 | 34,292,479 | 34,292,479 | 30,349,560 |
| Permits, Fees and Regulatory Licenses | 977,549 | 1,120,638 | 892,574 | 1,021,388 | 1,021,388 | 636,250 |
| Fines and Forfeitures | 334,806 | 334,255 | 353,120 | 333,950 | 336,960 | 331,305 |
| Use of Money and Property | 2,578,601 | 3,610,278 | 3,058,364 | 2,042,500 | 2,042,500 | 1,635,500 |
| Charges for Services | 14,733,482 | 15,630,103 | 16,134,000 | 17,051,575 | 17,059,766 | 19,089,280 |
| Fiscal Agent Fees & Administration | 150,649 | 164,192 | 172,584 | 147,000 | 147,000 | 147,000 |
| Miscellaneous | 915,613 | 1,157,926 | 454,797 | 151,325 | 186,850 | 101,200 |
| Recovered Costs | 486,531 | 562,043 | 896,043 | 841,600 | 871,500 | 919,592 |
| State | 15,947,354 | 15,989,445 | 16,473,086 | 15,303,303 | 15,388,457 | 15,005,602 |
| Federal | 5,213,542 | 5,184,608 | 3,815,526 | 3,607,222 | 3,719,260 | 3,601,167 |
| Other Sources | <u>41,709,402</u> | <u>38,219,212</u> | <u>29,115,648</u> | <u>41,753,232</u> | <u>65,308,242</u> | <u>41,277,963</u> |
| Total | 172,521,554 | 180,405,138 | 176,137,628 | 195,254,413 | 219,083,241 | 190,618,019 |
| Transfers | <u>(21,157,854)</u> | <u>(24,918,671)</u> | <u>(25,446,876)</u> | <u>(34,739,568)</u> | <u>(43,627,025)</u> | <u>(28,588,076)</u> |
| Total - Net | <u>151,363,700</u> | <u>155,486,467</u> | <u>150,690,752</u> | <u>160,514,845</u> | <u>175,456,216</u> | <u>162,029,943</u> |
| Projected Fund Balance, beginning | | | | 36,423,045 | 36,423,045 | 7,930,911 |
| Projected Fund Balance, ending | | | | <u>(35,173,991)</u> | <u>(7,930,911)</u> | <u>(19,188,428)</u> |
| | | | | <u>\$ 161,763,899</u> | <u>\$ 203,948,350</u> | <u>\$ 150,772,426</u> |

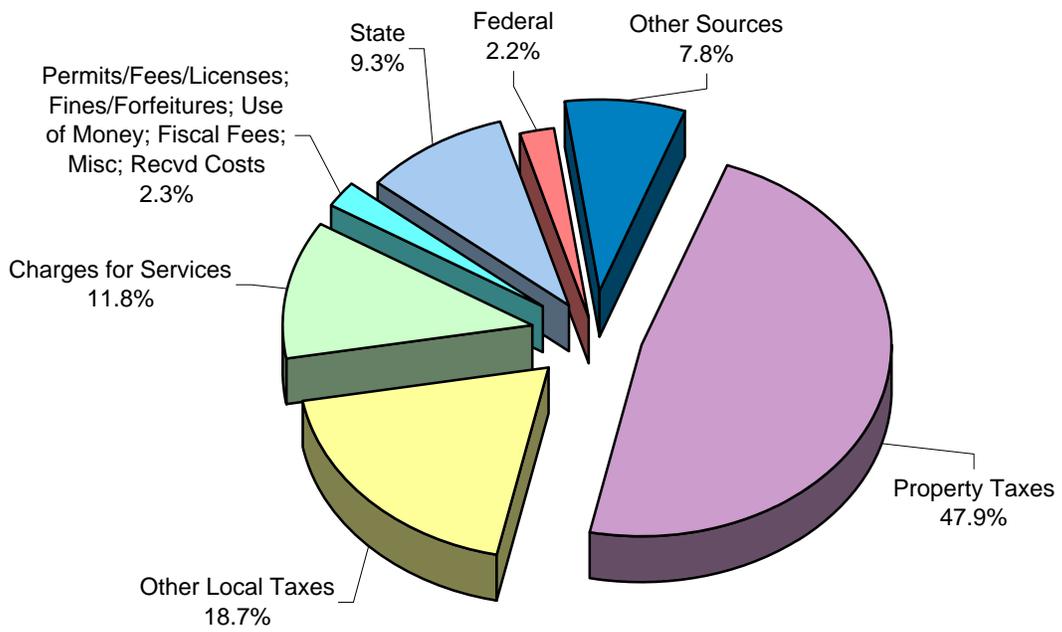
**Summary of Expenditures/Expenses by Function
Fiscal Year 2010**

| Description | FY2006 Actual Expenditures/ Expenses | FY2007 Actual Expenditures/ Expenses | FY2008 Actual Expenditures/ Expenses | FY2009 Original Expenditures/ Expenses | FY2009 Estimated Expenditures/ Expenses | FY2010 Adopted Expenditures/ Expenses |
|--|---|---|---|---|--|--|
| General Administration | \$ 1,687,045 | \$ 1,872,965 | \$ 1,841,185 | \$ 2,096,916 | \$ 2,117,313 | \$ 1,967,892 |
| Judicial Services | 2,216,247 | 2,516,594 | 2,644,968 | 2,802,424 | 2,834,144 | 2,729,834 |
| Public Safety | 21,998,155 | 23,510,828 | 25,255,894 | 28,074,079 | 28,243,052 | 27,471,265 |
| Environmental & Development Services | 4,131,418 | 4,357,612 | 4,595,936 | 5,061,678 | 5,066,657 | 4,663,603 |
| Finance & Planning | 6,840,198 | 7,566,528 | 7,826,721 | 9,136,301 | 9,136,301 | 8,353,153 |
| Education & Educational Services | 45,529,358 | 49,057,448 | 52,024,070 | 55,849,532 | 55,892,149 | 55,432,400 |
| Human Services | 2,392,749 | 3,022,598 | 3,190,173 | 3,787,653 | 3,787,653 | 3,753,838 |
| General Services | 5,713,005 | 6,578,378 | 6,633,661 | 8,057,193 | 8,097,375 | 7,728,866 |
| Community Services | 3,286,222 | 3,084,111 | 3,130,826 | 3,864,092 | 3,871,195 | 3,844,294 |
| Capital Outlay | 5,547,498 | 5,313,040 | 5,254,857 | 7,191,126 | 7,191,126 | 5,675,809 |
| Non-Departmental | 2,590,058 | 2,629,344 | 3,030,635 | 3,639,386 | 3,599,319 | 3,554,750 |
| Tourism Fund | 2,248,655 | 2,501,714 | 3,696,692 | 3,012,029 | 3,670,663 | 2,864,900 |
| Social Services Fund | 5,234,086 | 5,447,907 | 5,997,733 | 6,927,483 | 6,927,483 | 6,827,303 |
| Law Library Fund | 7,220 | 7,406 | 8,025 | 8,300 | 8,300 | 8,355 |
| Children and Family Services Fund | 1,165,509 | 1,177,454 | 1,182,387 | 1,358,549 | 1,368,996 | 1,262,755 |
| Community Development Authority Revenue Account Fund | - | - | 378,538 | 2,805,400 | 2,805,400 | 2,050,000 |
| County Debt Service Fund | 2,263,178 | 2,148,668 | 2,037,854 | 8,293,974 | 19,520,113 | 8,269,643 |
| School Debt Service Fund | 21,477,280 | 18,041,752 | 7,466,559 | 7,961,822 | 12,670,524 | 7,392,325 |
| Stormwater Management Fund | 595,874 | 1,670,179 | 637,556 | 3,445,589 | 8,914,181 | 177,309 |
| Yorktown Capital Improvements Fund | 3,803,832 | 88,586 | - | - | 359,105 | - |
| County Capital Fund | 2,165,495 | 6,137,466 | 14,666,439 | 6,508,500 | 23,066,467 | 1,313,256 |
| Workers' Compensation Fund | 193,978 | 317,782 | 407,230 | 260,000 | 260,000 | 260,000 |
| Revenue Stabilization Reserve Fund | 1,000,000 | 800,000 | - | - | - | - |
| Vehicle Maintenance Fund | 3,058,550 | 3,830,550 | 3,852,292 | 4,281,652 | 4,741,921 | 4,259,554 |
| Solid Waste Management Fund | 3,885,521 | 4,428,592 | 4,262,465 | 4,839,426 | 4,870,038 | 4,722,752 |
| Water Utility Fund | 463,730 | 683,270 | 582,742 | 523,746 | 523,746 | 3,127,524 |
| Sewer Utility Fund | 8,094,384 | 7,856,170 | 9,124,578 | 11,027,635 | 7,808,887 | 11,649,122 |
| Water & Sewer Extension Fund | 7,312,674 | 5,055,911 | 5,403,496 | 5,688,982 | 20,223,267 | - |
| Total | 164,901,919 | 169,702,853 | 175,133,512 | 196,503,467 | 247,575,375 | 179,360,502 |
| Transfers | (21,157,854) | (24,918,671) | (25,446,876) | (34,739,568) | (43,627,025) | (28,588,076) |
| Total - Net | \$ 143,744,065 | \$ 144,784,182 | \$ 149,686,636 | \$ 161,763,899 | \$ 203,948,350 | \$ 150,772,426 |

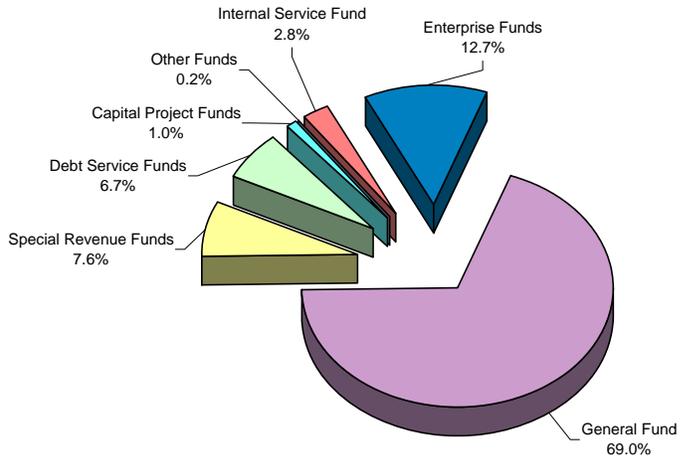
**Summary of Expenditures/Expenses by Type
Fiscal Year 2010**

| Description | FY2006 Actual Expenditures/ Expenses | FY2007 Actual Expenditures/ Expenses | FY2008 Actual Expenditures/ Expenses | FY2009 Original Expenditures/ Expenses | FY2009 Estimated Expenditures/ Expenses | FY2010 Adopted Expenditures/ Expenses |
|--------------------------------|---|---|---|---|--|--|
| Personnel Services | \$ 40,906,238 | \$ 44,767,265 | \$ 47,549,227 | \$ 53,237,656 | \$ 53,144,972 | \$ 52,459,972 |
| Contractual Services | 5,680,573 | 6,675,024 | 6,937,198 | 8,876,991 | 8,964,639 | 8,411,597 |
| Internal Services | 406,987 | 666,711 | 753,025 | 529,534 | 533,534 | 108,333 |
| Other Charges | 6,612,134 | 6,834,176 | 7,521,271 | 7,775,959 | 7,776,698 | 8,065,135 |
| Materials & Supplies | 3,533,664 | 3,613,141 | 3,868,382 | 4,768,872 | 4,828,793 | 4,821,232 |
| Leases & Rentals | 411,988 | 582,854 | 575,194 | 733,100 | 743,623 | 641,012 |
| Capital Outlay | 16,107,038 | 12,635,091 | 22,679,592 | 18,093,341 | 57,528,133 | 8,759,880 |
| Grants/Donations/Contributions | 7,620,353 | 7,355,423 | 7,406,821 | 7,949,369 | 8,094,598 | 7,906,835 |
| Chargeouts | (496,322) | (979,111) | (952,750) | (642,015) | (647,717) | (199,228) |
| Transfers Out | 21,157,854 | 24,918,671 | 25,446,876 | 34,739,568 | 43,627,025 | 28,588,076 |
| Economic Development | - | - | - | 250,000 | 250,000 | - |
| School Division | 54,070,650 | 52,853,128 | 42,873,677 | 45,146,097 | 50,646,649 | 46,049,353 |
| Payments to Trustee | - | - | 22,853 | 1,200,000 | 1,200,000 | 1,274,422 |
| Contingency | 174,448 | 15,000 | 75,000 | 320,656 | 325,800 | 300,000 |
| Debt Service | 8,716,314 | 9,765,480 | 10,377,146 | 13,524,339 | 10,558,628 | 12,173,883 |
| Total | 164,901,919 | 169,702,853 | 175,133,512 | 196,503,467 | 247,575,375 | 179,360,502 |
| Transfers | (21,157,854) | (24,918,671) | (25,446,876) | (34,739,568) | (43,627,025) | (28,588,076) |
| Total - Net | \$ 143,744,065 | \$ 144,784,182 | \$ 149,686,636 | \$ 161,763,899 | \$ 203,948,350 | \$ 150,772,426 |

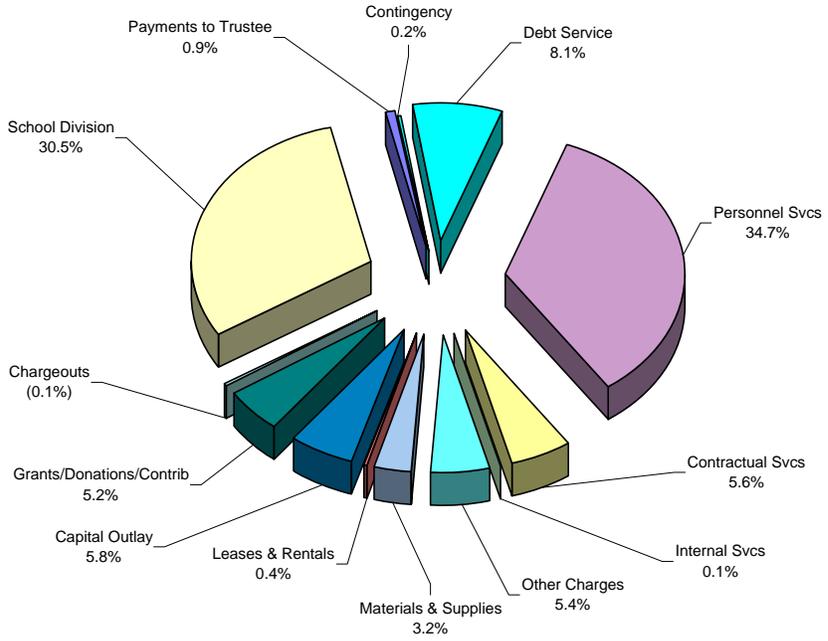
**YORK COUNTY
REVENUES
FY2010**



**YORK COUNTY
EXPENDITURES/EXPENSES BY FUND
FY2010**



**YORK COUNTY
EXPENDITURES/EXPENSES BY TYPE
FY2010**



Summary of Total Entity Positions

| | | <u>Prior</u> <u>FY2008</u> | <u>Current</u> <u>FY2009</u> | <u>Budget</u> <u>FY2010</u> |
|--|---------|-------------------------------|---------------------------------|--------------------------------|
| General Fund | Fund 10 | | | |
| Board of Supervisors | 10111 | 1.00 | 1.00 | 1.00 |
| County Administration | 10121 | 3.75 | 3.75 | 3.75 |
| Public Information & Community Relations | 10122 | 3.00 | 3.00 | 3.00 |
| Video Services | 10123 | 4.50 | 4.50 | 4.50 |
| County Attorney | 10124 | 3.50 | 3.50 | 3.50 |
| General Registrar's Office | 10131 | 3.75 | 3.75 | 3.75 |
| Circuit Court | 20211 | 1.50 | 1.50 | 1.50 |
| Clerk of the Circuit Court | 20214 | 14.50 | 14.50 | 14.50 |
| Commonwealth's Attorney | 20221 | 11.50 | 11.50 | 11.50 |
| Victim-Witness Assistance Program | 20222 | 3.00 | 3.00 | 3.00 |
| Domestic Violence Program | 20223 | 1.00 | 1.00 | 1.00 |
| General Operations | 30311 | 14.25 | 14.25 | 14.25 |
| Law Enforcement | 30312 | 54.00 | 58.00 | 58.00 |
| Investigations | 30313 | 15.00 | 15.00 | 15.00 |
| Civil Operations/Court Security | 30314 | 19.50 | 19.50 | 19.50 |
| School Resource Officers | 30316 | 4.00 | 4.00 | 4.00 |
| Fire & Life Safety Administration | 30320 | 1.50 | 1.50 | 1.50 |
| Fire & Rescue Operations | 30321 | 127.00 | 129.00 | 129.00 |
| Technical Services & Special Operations | 30322 | 4.00 | 4.00 | 4.00 |
| Prevention & Community Safety | 30323 | 3.00 | 3.00 | 3.00 |
| Animal Control | 30352 | 3.00 | 3.00 | 3.00 |
| Emergency Management | 30355 | 2.50 | 2.50 | 2.50 |
| Emergency Communications/911 | 30356 | 29.00 | 30.00 | 30.00 |
| Radio Maintenance | 30357 | 3.00 | 3.00 | 3.00 |
| Environmental & Development Svcs Admin. | 40119 | 2.00 | 2.00 | 2.00 |
| Building Regulation | 40341 | 14.00 | 14.00 | 14.00 |
| Stormwater Maintenance | 40446 | 3.80 | 3.80 | 16.80 |
| Stormwater Management | 40447 | 5.75 | 5.75 | 5.75 |
| Mosquito Control | 40512 | 16.50 | 16.50 | 3.50 |
| Development & Compliance | 40816 | 10.00 | 11.00 | 11.00 |
| Financial & Management Svcs Admin. | 50119 | 2.00 | 2.00 | 2.00 |
| Computer Support Services | 50121 | 15.00 | 15.50 | 15.50 |
| Human Resources | 50122 | 5.50 | 5.50 | 5.50 |
| Budget & Financial Reporting | 50124 | 4.00 | 5.00 | 5.00 |
| Fiscal Accounting Services | 50125 | 11.50 | 11.50 | 11.50 |
| Commissioner of the Revenue | 50126 | 16.50 | 17.25 | 17.25 |
| Treasurer | 50127 | 12.00 | 12.00 | 12.00 |
| Real Estate Assessment | 50128 | 8.00 | 8.00 | 8.00 |
| Central Purchasing | 50129 | 5.00 | 5.00 | 5.00 |
| Planning | 50811 | 4.50 | 4.50 | 4.50 |
| Office of Economic Development | 50920 | 3.25 | 3.25 | 3.25 |
| Library Services | 60731 | 33.50 | 33.50 | 33.50 |
| General Services Administration | 70119 | 2.00 | 2.00 | 2.00 |
| Engineering & Facility Maintenance | 70431 | 19.00 | 20.00 | 20.00 |
| Telecommunications | 70433 | 1.00 | 1.00 | 1.00 |
| Grounds Maintenance & Construction | 70434 | 33.00 | 45.00 | 45.00 |

Summary of Total Entity Positions

| | | Prior | Current | Budget |
|--|---------|----------------------|----------------------|----------------------|
| | | <u>FY2008</u> | <u>FY2009</u> | <u>FY2010</u> |
| General Fund, continued | | | | |
| Community Services Administration | 81119 | 3.00 | 3.00 | 3.00 |
| Special Programs | 81538 | 5.00 | 5.00 | 5.00 |
| Housing - Administration | 81547 | 3.00 | 3.00 | 3.00 |
| Housing - Rental Assistance | 81548 | 2.00 | 2.00 | 2.00 |
| Housing - Rehabilitation | 81549 | 2.00 | 2.00 | 2.00 |
| Parks & Recreation | 81712 | 12.00 | 13.00 | 13.00 |
| Tourism & Events | 81713 | 2.00 | 1.00 | 1.00 |
| Subtotal - General Fund | Fund 10 | <u>587.55</u> | <u>610.80</u> | <u>610.80</u> |
| Special Revenue Funds | | | | |
| Tourism | Fund 8 | 1.00 | 2.00 | 2.00 |
| Social Services | Fund 13 | 59.60 | 63.85 | 60.35 |
| Children and Family Services | Fund 51 | <u>23.10</u> | <u>22.60</u> | <u>22.60</u> |
| Subtotal - Special Revenue Funds | | <u>83.70</u> | <u>88.45</u> | <u>84.95</u> |
| Internal Service Fund | | | | |
| Vehicle Maintenance | Fund 12 | <u>12.00</u> | <u>12.00</u> | <u>12.00</u> |
| Enterprise Funds | | | | |
| Solid Waste Management | Fund 21 | 12.20 | 12.20 | 12.20 |
| Water Utility | Fund 24 | 1.50 | 1.50 | 1.90 |
| Sewer Utility | Fund 25 | 49.75 | 49.75 | 53.35 |
| Water & Sewer Extension | Fund 74 | <u>4.00</u> | <u>4.00</u> | - |
| Subtotal - Enterprise Funds | | <u>67.45</u> | <u>67.45</u> | <u>67.45</u> |
| Total Entity | | <u>750.70</u> | <u>778.70</u> | <u>775.20</u> |
| Total County (Less Social Services) | | <u>691.10</u> | <u>714.85</u> | <u>714.85</u> |

SCHEDULE OF DEBT OBLIGATIONS

| | <u>Maturity</u> | <u>Original Issue</u> | <u>Principal Outstanding 7/1/2009</u> | 2010 | | <u>Other Debt Service Expenditures/ Expenses</u> | <u>Total Requirements</u> |
|------------------------------------|-----------------|-----------------------------|---------------------------------------|----------------------------|----------------------------|--|-----------------------------|
| | | | | <u>Principal</u> | <u>Interest</u> | | |
| <u>Debt Service Funds</u> | | | | | | | |
| <u>General Obligation Bonds</u> | | | | | | | |
| 1993 VPSA Refinancing Bonds | 12/15/2009 | 8,570,000 | 130,000 | 130,000 | 4,697 | 500 | 135,197 |
| 1993 VPSA School Bonds | 12/15/2013 | 4,500,000 | 305,000 | 120,000 | 12,235 | 500 | 132,735 |
| 2002 Refunding School Bonds | 7/15/2014 | 15,005,000 | 10,680,000 | 1,545,000 | 495,375 | 1,000 | 2,041,375 |
| 1997 VPSA School Bonds | 7/15/2017 | 15,000,000 | 8,715,000 | 780,000 | 433,517 | 500 | 1,214,017 |
| 2003 VPSA School Bonds | 7/15/2022 | 7,715,000 | 6,075,000 | 315,000 | 285,393 | 500 | 600,893 |
| 2004 VPSA School Bonds | 7/15/2023 | 3,875,000 | 3,240,000 | 150,000 | 161,690 | 500 | 312,190 |
| 2005 VPSA School Bonds | 7/15/2025 | 14,905,000 | 13,505,000 | 515,000 | 655,785 | 500 | 1,171,285 |
| 2006 VPSA School Bonds | 7/15/2026 | 11,030,000 | 10,345,000 | 370,000 | 474,399 | 1,000 | 845,399 |
| 2008 VPSA School Bonds | 7/15/2028 | 5,400,000 | 5,400,000 | 140,000 | 293,055 | 650 | 433,705 |
| 2010 Stormwater Bonds | Note 1 | <u>5,500,000</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| | | <u>91,500,000</u> | <u>58,395,000</u> | <u>4,065,000</u> | <u>2,816,146</u> | <u>5,650</u> | <u>6,886,796</u> |
| <u>Literary Loans</u> | | | | | | | |
| 1991 Magruder Elementary | 7/15/2011 | <u>2,000,000</u> | <u>300,000</u> | <u>100,000</u> | <u>12,000</u> | <u>-</u> | <u>112,000</u> |
| <u>Capital Leases</u> | | | | | | | |
| 2004 Customer Premise Equipment | 12/31/2011 | 971,921 | 451,633 | 144,282 | 19,330 | - | 163,612 |
| 2008 Signaling Equipment | 1/1/2016 | 150,000 | 150,000 | 19,071 | 5,773 | - | 24,844 |
| | | <u>1,121,921</u> | <u>601,633</u> | <u>163,353</u> | <u>25,103</u> | <u>-</u> | <u>188,456</u> |
| <u>Lease Revenue Bonds</u> | | | | | | | |
| 2002 COPs Revenue Refunding | 3/1/2012 | 3,385,000 | 970,000 | 395,000 | 38,612 | 2,500 | 436,112 |
| 2003 Lease Revenue | 6/15/2023 | 17,380,000 | 13,515,000 | 755,000 | 537,775 | 7,225 | 1,300,000 |
| 2008 Lease Revenue | 10/1/2029 | 17,230,000 | 17,230,000 | - | 844,075 | 1,000 | 845,075 |
| | | <u>37,995,000</u> | <u>31,715,000</u> | <u>1,150,000</u> | <u>1,420,462</u> | <u>10,725</u> | <u>2,581,187</u> |
| <u>Note Payable</u> | | | | | | | |
| 1999 VRS Note Payable | 1/29/2014 | <u>3,532,077</u> | <u>1,620,440</u> | <u>278,836</u> | <u>114,693</u> | <u>-</u> | <u>393,529</u> |
| <u>Enterprise Funds</u> | | | | | | | |
| <u>Capital Leases</u> | | | | | | | |
| 2003 Refinance Capital Lease VPPSA | 4/1/2012 | 1,545,000 | 560,000 | 180,000 | 22,400 | 702 | 203,102 |
| 2008 Signaling Equipment | 1/1/2016 | 2,038,931 | 2,038,931 | 259,333 | 78,502 | - | 337,835 |
| | | <u>3,583,931</u> | <u>2,598,931</u> | <u>439,333</u> | <u>100,902</u> | <u>702</u> | <u>540,937</u> |
| <u>Revenue Bonds</u> | | | | | | | |
| 2005 Sewer Revenue Refunding Bonds | 6/1/2029 | 8,575,000 | 8,305,000 | 290,000 | 339,454 | 4,000 | 633,454 |
| 1999 Sewer Revenue Bonds | 6/1/2009 | 790,000 | - | - | - | 2,100 | 2,100 |
| 1992 Lackey Revenue Bonds | 5/14/2032 | 600,000 | 480,933 | 11,520 | 23,904 | - | 35,424 |
| 2010 Sewer Revenue Bonds | Note 2 | <u>8,000,000</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>800,000</u> | <u>800,000</u> |
| | | <u>17,965,000</u> | <u>8,785,933</u> | <u>301,520</u> | <u>363,358</u> | <u>806,100</u> | <u>1,470,978</u> |
| Total All Issues | | <u>\$157,697,929</u> | <u>\$104,016,937</u> | <u>\$ 6,498,042</u> | <u>\$ 4,852,664</u> | <u>\$ 823,177</u> | <u>\$ 12,173,883</u> |

Note 1 - The County is anticipating a borrowing for major stormwater (drainage) projects. Payments for this issuance are expected to begin in FY2011. The maturity date will be determined at the time of debt issuance.

Note 2 - The County is anticipating a borrowing for major sewer projects. Payments for this issuance are expected to begin in FY2010. The maturity date will be determined at the time of the debt issuance.

**GENERAL FUND
FUND 10
FUND BALANCE SUMMARY FISCAL YEARS 2009 - 2010**

| | | |
|----------------------------------|------------------|----------------------------|
| Beginning Fund Balance 7/1/2008 | | \$ 15,547,246 |
| Projected FY2009 Revenues | | |
| Local | 114,134,505 | |
| State and Federal | 13,768,244 | |
| Other financing sources | <u>1,933,535</u> | |
| Total | 129,836,284 | |
| Projected FY2009 Expenditures | | <u>129,836,284</u> |
| Net Change | | <u> -</u> |
| Projected Fund Balance 6/30/2009 | | 15,547,246 |
| Projected FY2010 Revenues | | |
| Local | 109,824,732 | |
| State and Federal | 13,362,900 | |
| Other financing sources | <u>1,988,072</u> | |
| Total | 125,175,704 | |
| Projected FY2010 Expenditures | | <u>125,175,704</u> |
| Net Change | | <u> -</u> |
| Projected Fund Balance 6/30/2010 | | <u>\$ 15,547,246</u> |

General Fund Revenues

| | FY2006 Actual <u>Revenues</u> | FY2007 Actual <u>Revenues</u> | FY2008 Actual <u>Revenues</u> | FY2009 Original <u>Revenues</u> | FY2009 Estimated <u>Revenues</u> | FY2010 Adopted <u>Revenues</u> | \$ <u>Change</u> | % <u>Change</u> |
|---|-------------------------------------|-------------------------------------|-------------------------------------|---------------------------------------|--|--------------------------------------|---------------------|--------------------|
| Revenue Local Sources | | | | | | | | |
| 30311 General Property Taxes | | | | | | | | |
| 1010 Real Estate Taxes | \$ 47,924,182 | \$ 52,087,465 | \$ 55,034,574 | \$ 59,576,239 | \$ 59,576,239 | \$ 58,641,500 | \$ (934,739) | -1.6% |
| 2010 Public Service Corp | 2,201,448 | 2,920,024 | 2,369,548 | 2,600,000 | 2,600,000 | 2,760,000 | 160,000 | 6.2% |
| 3010 Personal Property Taxes | 10,375,391 | 11,893,471 | 12,210,710 | 13,347,400 | 13,347,400 | 12,686,500 | (660,900) | -5.0% |
| 3060 Mobile Home Taxes | 28,441 | 25,302 | 25,374 | 23,000 | 23,000 | 25,600 | 2,600 | 11.3% |
| 4010 Machinery/Tools | 1,374,864 | 1,950,297 | 2,800,157 | 2,000,000 | 2,000,000 | 2,200,000 | 200,000 | 10.0% |
| 5010 Boat > 5 Tons | 37,975 | 34,366 | 38,423 | 28,000 | 28,000 | 35,000 | 7,000 | 25.0% |
| 6010 Penalties | 519,644 | 548,658 | 553,516 | 375,000 | 375,000 | 375,000 | - | 0.0% |
| 6020 Interest | 221,423 | 225,084 | 239,110 | 150,000 | 150,000 | 150,000 | - | 0.0% |
| Subtotal | <u>62,683,368</u> | <u>69,684,667</u> | <u>73,271,412</u> | <u>78,099,639</u> | <u>78,099,639</u> | <u>76,873,600</u> | <u>(1,226,039)</u> | <u>-1.6%</u> |
| 30312 Other Local Taxes | | | | | | | | |
| 1000 Local Sales Tax | 8,319,802 | 8,928,076 | 9,363,787 | 10,626,357 | 10,626,357 | 9,000,000 | (1,626,357) | -15.3% |
| 1100 Lodging Tax | 2,683,045 | 3,113,281 | 3,411,038 | 3,044,382 | 3,044,382 | 2,900,000 | (144,382) | -4.7% |
| 1200 Meals Tax | 4,495,630 | 4,910,446 | 5,143,049 | 5,867,468 | 5,867,468 | 5,000,000 | (867,468) | -14.8% |
| 3010 Occupational License | 4,924,180 | 5,428,551 | 6,574,028 | 6,167,500 | 6,167,500 | 6,100,000 | (67,500) | -1.1% |
| 3011 Occupational License Pen | 23,975 | 12,604 | 18,673 | 7,500 | 7,500 | 12,000 | 4,500 | 60.0% |
| 3012 Occupational License Int | 9,240 | 14,629 | 9,243 | 5,000 | 5,000 | 5,000 | - | 0.0% |
| 3020 Utility Consumption Tax | 244,215 | 255,365 | 254,127 | 270,000 | 270,000 | 262,000 | (8,000) | -3.0% |
| 3050 Short Term Rent | 31,009 | 27,313 | 26,208 | 24,000 | 24,000 | 26,560 | 2,560 | 10.7% |
| 3060 Motor Vehicle Rental Tax | 86,114 | 74,148 | 74,430 | 75,000 | 75,000 | 75,000 | - | 0.0% |
| 4000 Communications Sales Tax | - | 647,120 | 1,509,095 | 1,421,572 | 1,421,572 | 1,515,000 | 93,428 | 6.6% |
| 5010 Motor Vehicle License | 1,357,465 | 1,426,383 | 1,404,639 | 1,365,000 | 1,365,000 | 1,278,000 | (87,000) | -6.4% |
| 5020 Unlicensed Vehicles | 100 | 100 | - | 100 | 100 | 100 | - | 0.0% |
| 6000 Bank Franchise Tax | 154,699 | 135,803 | 129,373 | 136,000 | 136,000 | 136,000 | - | 0.0% |
| 6010 Cable Franchise Tax | 703,762 | 364,516 | - | - | - | - | - | 0.0% |
| 7010 Recordation Tax | 325,013 | 293,590 | 257,866 | 293,000 | 293,000 | 225,000 | (68,000) | -23.2% |
| 7011 Recordation/Grantor's Tax | 283,580 | 323,621 | 426,454 | 323,000 | 323,000 | 300,000 | (23,000) | -7.1% |
| 7030 Deeds of Conveyance | 1,415,572 | 1,356,525 | 1,370,202 | 1,300,000 | 1,300,000 | 1,000,000 | (300,000) | -23.1% |
| 8000 E-911 Surcharge | 717,810 | 352,343 | - | - | - | - | - | 0.0% |
| Subtotal | <u>25,775,211</u> | <u>27,664,414</u> | <u>29,972,212</u> | <u>30,925,879</u> | <u>30,925,879</u> | <u>27,834,660</u> | <u>(3,091,219)</u> | <u>-10.0%</u> |
| 30313 Permits, Fees, Regulatory Licenses | | | | | | | | |
| 1010 Dog License | 19,390 | 19,021 | 27,546 | 19,000 | 19,000 | 25,000 | 6,000 | 31.6% |
| 3010 Wetlands Permits | 3,400 | 2,800 | 2,100 | 3,000 | 3,000 | 3,000 | - | 0.0% |
| 3011 Ches Bay Application Fees | 2,000 | 1,250 | 3,000 | 1,000 | 1,000 | 1,000 | - | 0.0% |
| 3020 Zoning Fees | 13,566 | 13,565 | 14,583 | 13,500 | 13,500 | 13,500 | - | 0.0% |
| 3021 Plan Review Fees | 28,969 | 21,772 | 20,654 | 23,000 | 23,000 | 10,000 | (13,000) | -56.5% |
| 3022 Map Maint Fees | 12,225 | 13,455 | 6,816 | 13,000 | 13,000 | 6,000 | (7,000) | -53.8% |
| 3023 Pln/PW Insp Fees | 9,200 | 8,243 | 6,783 | 8,000 | 8,000 | 5,000 | (3,000) | -37.5% |
| 3024 BOZ/Subdivision | 2,000 | 3,200 | 2,450 | 2,500 | 2,500 | 2,500 | - | 0.0% |
| 3030 Land Trnfr Fees | 9,965 | 9,842 | 10,425 | 9,000 | 9,000 | 8,000 | (1,000) | -11.1% |
| 3040 Elect Inspection Fees | 108,711 | 127,688 | 114,318 | 100,000 | 100,000 | 85,000 | (15,000) | -15.0% |
| 3041 Elect Inspection 1.75% | 1,824 | 2,180 | 1,939 | 1,750 | 1,750 | 1,488 | (262) | -15.0% |
| 3042 Reinspection Elect | 2,650 | 1,950 | 4,150 | 2,100 | 2,100 | 2,100 | - | 0.0% |
| 3050 Plumb Inspection Fees | 147,125 | 169,121 | 150,690 | 150,000 | 150,000 | 100,000 | (50,000) | -33.3% |
| 3051 Plumb Inspection 1.75% | 2,517 | 2,906 | 2,602 | 2,625 | 2,625 | 1,750 | (875) | -33.3% |
| 3052 Reinspection Plumb | 1,050 | 1,000 | 600 | 1,000 | 1,000 | 750 | (250) | -25.0% |
| 3060 Bldg Inspection Fees | 357,218 | 447,623 | 326,118 | 425,000 | 425,000 | 220,000 | (205,000) | -48.2% |
| 3061 Bldg Inspection 1.75% | 5,761 | 7,221 | 5,156 | 7,438 | 7,438 | 3,850 | (3,588) | -48.2% |
| 3062 Reinspection Bldg | 7,400 | 4,812 | 4,000 | 4,500 | 4,500 | 2,400 | (2,100) | -46.7% |
| 3070 Plat Fees | - | 150 | 134 | - | - | - | - | 0.0% |
| 3090 Erosion Inspection Fees | 34,200 | 30,540 | 16,885 | 30,000 | 30,000 | 20,000 | (10,000) | -33.3% |
| 3110 Mechan Inspection Fees | 124,219 | 134,144 | 97,858 | 130,000 | 130,000 | 75,000 | (55,000) | -42.3% |
| 3111 Mechan Inspection 1.75% | 2,157 | 2,631 | 1,710 | 2,275 | 2,275 | 1,312 | (963) | -42.3% |
| 3112 Reinspection Mechan | 680 | 705 | 600 | 1,000 | 1,000 | 500 | (500) | -50.0% |
| 3180 Yard Sale Permits | 5 | 15 | 35 | - | - | - | - | 0.0% |
| 3200 Land Dist Permit | 16,550 | 20,300 | 7,200 | 15,000 | 15,000 | 4,000 | (11,000) | -73.3% |
| 3210 Amusement Devices Inspect | - | - | 641 | - | - | - | - | 0.0% |
| 3300 Land Use Revalidation | - | 300 | 2,000 | - | - | - | - | 0.0% |
| 3310 Tax Exempt Rehab | - | 130 | 150 | - | - | - | - | 0.0% |
| 3400 Open Burning Permit Fees | 550 | 200 | 100 | 200 | 200 | 100 | (100) | -50.0% |
| Subtotal | <u>913,332</u> | <u>1,046,764</u> | <u>831,243</u> | <u>964,888</u> | <u>964,888</u> | <u>592,250</u> | <u>(372,638)</u> | <u>-38.6%</u> |

General Fund Revenues

| | FY2006 Actual <u>Revenues</u> | FY2007 Actual <u>Revenues</u> | FY2008 Actual <u>Revenues</u> | FY2009 Original <u>Revenues</u> | FY2009 Estimated <u>Revenues</u> | FY2010 Adopted <u>Revenues</u> | \$ <u>Change</u> | % <u>Change</u> |
|---|-------------------------------------|-------------------------------------|-------------------------------------|---------------------------------------|--|--------------------------------------|---------------------|--------------------|
| 30314 Fines & Forfeitures | | | | | | | | |
| 0300 Parking Fines | 1,430 | 1,390 | 3,150 | 2,500 | 2,500 | 3,000 | 500 | 20.0% |
| 1010 Animal Control Fines | 100 | 650 | 1,130 | 650 | 650 | 650 | - | 0.0% |
| 1011 False Alarm Fines | 100 | - | - | - | - | - | - | 0.0% |
| 1012 Misc FLS Fines | 40 | - | 150 | - | - | - | - | 0.0% |
| 2000 Restitution | 648 | - | 300 | - | - | - | - | 0.0% |
| 4010 Court Fines | 241,380 | 237,813 | 222,327 | 240,000 | 240,000 | 195,000 | (45,000) | -18.8% |
| 4011 Assessment Courthouse | 25,006 | 25,496 | 24,929 | 25,400 | 25,400 | 30,700 | 5,300 | 20.9% |
| 4012 Courthouse Security | 46,293 | 46,118 | 79,061 | 50,000 | 50,000 | 85,000 | 35,000 | 70.0% |
| 4013 Jail Admission Fee | 7,896 | 7,574 | 7,869 | 7,800 | 7,800 | 8,900 | 1,100 | 14.1% |
| 4014 Comm Atty Bad Check Fee | 1,594 | 775 | 701 | - | - | - | - | 0.0% |
| 5000 Wetlands Civil Charges | 145 | 1,290 | 3,800 | - | 40 | - | - | 0.0% |
| 5001 Ches Bay Violations | 3,114 | 6,020 | 1,683 | - | 2,970 | - | - | 0.0% |
| Subtotal | <u>327,746</u> | <u>327,126</u> | <u>345,100</u> | <u>326,350</u> | <u>329,360</u> | <u>323,250</u> | <u>(3,100)</u> | <u>-0.9%</u> |
| 30315 Use of Money and Property | | | | | | | | |
| 1010 Interest | 640,252 | 1,115,996 | 1,084,201 | 1,000,000 | 1,000,000 | 600,000 | (400,000) | -40.0% |
| 2010 Rents | 139,759 | 139,930 | 139,867 | 144,000 | 144,000 | 140,000 | (4,000) | -2.8% |
| 2010-001 Freight Shed Rentals | - | - | - | 50,000 | 50,000 | 50,000 | - | 0.0% |
| 2015 Telephone Svc Agreement | 24,000 | 26,700 | 26,700 | 26,700 | 26,700 | 26,700 | - | 0.0% |
| 2020 Tower Rent | 155,350 | 151,954 | 165,053 | 150,000 | 150,000 | 150,000 | - | 0.0% |
| 2060 Sale of Equipment | 22,275 | 1,850 | 6,856 | 2,500 | 2,500 | 2,500 | - | 0.0% |
| 2100 Sale of Land/Buildings | - | 45,242 | - | - | - | - | - | 0.0% |
| 8200 Reimb for Postage | 849 | 902 | 1,097 | 1,000 | 1,000 | 1,000 | - | 0.0% |
| 8400 Reimb for Xerox | 193 | 79 | - | - | - | - | - | 0.0% |
| Subtotal | <u>982,678</u> | <u>1,482,653</u> | <u>1,423,774</u> | <u>1,374,200</u> | <u>1,374,200</u> | <u>970,200</u> | <u>(404,000)</u> | <u>-29.4%</u> |
| 30316 Charges for Services | | | | | | | | |
| 1010 Excess Clerk of Court | 450,146 | 414,937 | 366,946 | 375,000 | 375,000 | 162,500 | (212,500) | -56.7% |
| 1011 DNA/Blood | 805 | 609 | 732 | 600 | 600 | 600 | - | 0.0% |
| 2010 Chg Commonwealth's Attny | 2,606 | 2,445 | 2,524 | 4,400 | 4,400 | 2,000 | (2,400) | -54.5% |
| 2510 Court Appointed Attny | 8,400 | 6,640 | 6,892 | 7,200 | 7,200 | 5,000 | (2,200) | -30.6% |
| 3010 Sheriff Fees | 12,984 | 20,029 | 55,863 | 18,000 | 18,000 | 18,000 | - | 0.0% |
| 3012 Sheriff Concealed Wpn | 4,597 | 5,830 | 5,381 | 5,000 | 5,181 | - | (5,000) | -100.0% |
| 3013 Sheriff Special Fees | 111,949 | 107,767 | 85,200 | 82,500 | 82,500 | 82,500 | - | 0.0% |
| 3014 Sheriff Concealed Wpn-Renew | - | - | - | - | 1,010 | 5,000 | 5,000 | 100.0% |
| 3020 Public Safety Pers Fees | - | - | 930 | - | - | - | - | 0.0% |
| 3130 FLS Command School | 4,860 | - | 5,485 | - | - | - | - | 0.0% |
| 3321 Medic Transport Fee Recovery | - | - | - | - | - | 750,000 | 750,000 | 100.0% |
| 5000 Treasurer-Sheriff Fee Recrvy | - | 1,336 | 276 | - | - | - | - | 0.0% |
| 6010 Mosquito Control | 880 | 920 | 38,564 | - | - | - | - | 0.0% |
| 8010 Recreation Fees/Adms | 153,255 | 157,231 | 180,340 | 200,000 | 200,000 | 220,550 | 20,550 | 10.3% |
| 8011 Senior Activities Fees | - | - | 4,809 | 21,000 | 21,000 | 18,200 | (2,800) | -13.3% |
| 8013 Admin Fee/Rental Skate R & R | 41,379 | 46,346 | 44,490 | 46,700 | 46,700 | 36,100 | (10,600) | -22.7% |
| 8014 Sports Camps & Classes | 69,320 | 73,929 | 72,485 | 76,825 | 76,825 | 76,825 | - | 0.0% |
| 8015 Instructional Classes | 37,531 | 46,161 | 61,125 | 58,650 | 58,650 | 64,030 | 5,380 | 9.2% |
| 8016 Concessions-Skate R&R | 22,160 | 26,543 | 25,376 | 25,000 | 25,000 | 16,000 | (9,000) | -36.0% |
| 8016-200 Concessions-AFC | - | - | - | 382,500 | 382,500 | 700,000 | 317,500 | 83.0% |
| 8020 Park Facility Fees & Programs | 20,040 | 30,198 | 39,738 | 43,550 | 43,550 | 46,025 | 2,475 | 5.7% |
| 8410 Library Fines | 63,502 | 61,115 | 52,359 | 65,000 | 65,000 | 44,000 | (21,000) | -32.3% |
| 8420 Book Replacement | 8,146 | 12,218 | 6,782 | 8,500 | 8,500 | 7,200 | (1,300) | -15.3% |
| 8430 Library Copier | 22,598 | 16,385 | 15,921 | 17,000 | 17,000 | 13,500 | (3,500) | -20.6% |
| 8610 Sale of Ordinances | 108 | 49 | 68 | 500 | 500 | 100 | (400) | -80.0% |
| 8620 Sale of Maps | 1,082 | 187 | 111 | 250 | 250 | 250 | - | 0.0% |
| 8621 GIS/CSS Services | - | 18,992 | 18,465 | 15,000 | 15,000 | 15,000 | - | 0.0% |
| 8630 Sale Xerox Copies | 299 | 405 | 401 | 200 | 200 | 200 | - | 0.0% |
| 9990 Miscellaneous Charges | 417 | - | - | - | - | - | - | 0.0% |
| Subtotal | <u>1,037,064</u> | <u>1,050,272</u> | <u>1,091,263</u> | <u>1,453,375</u> | <u>1,454,566</u> | <u>2,283,580</u> | <u>830,205</u> | <u>57.1%</u> |
| 30317 Fiscal Agent Fees & Administration | | | | | | | | |
| 1010 Colonial Services Board | 79,173 | 90,337 | 97,203 | 75,000 | 75,000 | 75,000 | - | 0.0% |
| 1020 Crossroads | 14,676 | 17,055 | 18,260 | 15,000 | 15,000 | 15,000 | - | 0.0% |
| 2010 Water Utility Operations | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | - | 0.0% |
| 2020 Sewer Utility Operations | 26,000 | 26,000 | 26,000 | 26,000 | 26,000 | 26,000 | - | 0.0% |
| 2030 Solid Waste | 21,000 | 21,000 | 21,000 | 21,000 | 21,000 | 21,000 | - | 0.0% |
| Subtotal | <u>148,849</u> | <u>162,392</u> | <u>170,463</u> | <u>145,000</u> | <u>145,000</u> | <u>145,000</u> | <u>-</u> | <u>0.0%</u> |

General Fund Revenues

| | FY2006 Actual <u>Revenues</u> | FY2007 Actual <u>Revenues</u> | FY2008 Actual <u>Revenues</u> | FY2009 Original <u>Revenues</u> | FY2009 Estimated <u>Revenues</u> | FY2010 Adopted <u>Revenues</u> | \$ <u>Change</u> | % <u>Change</u> |
|--|-------------------------------------|-------------------------------------|-------------------------------------|---------------------------------------|--|--------------------------------------|---------------------|--------------------|
| 30318 Miscellaneous | | | | | | | | |
| 1750 Family Self Sufficiency | 1,315 | - | - | - | - | - | - | 0.0% |
| 3010 Prior Year Exp Refunds | 4,152 | 5,432 | 11,371 | 1,000 | 1,000 | 5,000 | 4,000 | 400.0% |
| 3012 Prior Year Forfeit Flex | - | - | 297 | - | - | - | - | 0.0% |
| 3025 Sheriff-Donations Dare | 3,900 | 2,925 | - | - | - | - | - | 0.0% |
| 3027 Sheriff-Donations | 6,525 | 6,555 | 5,307 | - | 80 | - | - | 0.0% |
| 3030 Sheriff Badges | 3,944 | 250 | - | - | - | - | - | 0.0% |
| 3040 Vol Thermal Camera | - | 5,500 | - | - | - | - | - | 0.0% |
| 3041 Vol Routine Maint | 235 | - | - | - | - | - | - | 0.0% |
| 3043 Vol Equip | 44,266 | 8,301 | - | - | - | - | - | 0.0% |
| 3315 VDEM Donation - Haz Mat | - | - | 13,000 | - | - | - | - | 0.0% |
| 3320 Donations FLS Prog | 14,756 | 18,654 | 34,972 | - | 4,500 | - | - | 0.0% |
| 3321 Donations Volunteers | - | - | 32,646 | - | 15,066 | - | - | 0.0% |
| 3323 HRMMRS Grant | 16,724 | 9,931 | - | - | - | - | - | 0.0% |
| 3356-004 Communications Donation | - | - | 3,244 | - | - | - | - | 0.0% |
| 4000 Signs Ches Bay/Wetlands | - | - | 40 | - | - | - | - | 0.0% |
| 5125 FAS Prima Scholarship | - | 1,000 | - | - | - | - | - | 0.0% |
| 5129 Unsolicited PPEA Bids | 1,000 | 1,000 | - | - | - | - | - | 0.0% |
| 5999 CDA Expenditure Reimburse | - | - | 258 | - | - | - | - | 0.0% |
| 6010 Donation-Library | 7,161 | 5,290 | 11,882 | - | 9,457 | - | - | 0.0% |
| 6060 Tax Sale-Excess Proceeds | 246,596 | - | - | - | - | - | - | 0.0% |
| 7001 Yorktown Go Green Initiative | - | - | - | - | 275 | - | - | 0.0% |
| 8000 Sr Center-Donation | - | - | 5,325 | - | - | - | - | 0.0% |
| 8001 Donation-Comm Svc Admin | - | 500 | - | - | - | - | - | 0.0% |
| 8010 Donations Housing | - | 900 | - | - | - | - | - | 0.0% |
| 8400 Wmsbg Com Hlth Fnd-Train | - | 1,004 | 2,500 | - | - | - | - | 0.0% |
| 9011 Homeowner Promo Gr#492 | - | - | 10,000 | - | - | - | - | 0.0% |
| 9090 Miscellaneous | 9,824 | 16,892 | 80,310 | 10,000 | 10,000 | 15,000 | 5,000 | 50.0% |
| 9092 Misc Maint Premises | 2,359 | 3,621 | 4,773 | 2,500 | 2,500 | 2,500 | - | 0.0% |
| 9097 Utility Costs-Reimb | 310 | 294 | 71 | - | - | - | - | 0.0% |
| 9098 Safety Town | 7,350 | 8,310 | 9,050 | - | 1,170 | - | - | 0.0% |
| 9099 Local Recycling | 378 | 692 | 67 | - | - | - | - | 0.0% |
| 9220 Return Checks | 4,311 | 5,957 | 8,390 | 2,625 | 2,625 | 5,000 | 2,375 | 90.5% |
| 9230 Admin Fees | 140,476 | 123,783 | 106,403 | 125,000 | 125,000 | 60,000 | (65,000) | -52.0% |
| 9507 Housing Partnership Support | - | - | 5,570 | - | 1,000 | - | - | 0.0% |
| 9552 Misc Housing Choice Voucher | - | - | 1,300 | - | - | - | - | 0.0% |
| Subtotal | <u>515,582</u> | <u>226,791</u> | <u>346,776</u> | <u>141,125</u> | <u>172,673</u> | <u>87,500</u> | <u>(53,625)</u> | -38.0% |
| 30319 Recovered Costs | | | | | | | | |
| 1510 Poquoson Admin | 222,612 | 233,563 | 267,046 | 306,900 | 306,900 | 383,192 | 76,292 | 24.9% |
| 2010 Streetlight Install | 101,573 | 118,981 | 87,593 | 20,000 | 20,000 | 20,000 | - | 0.0% |
| 2020 Streetlight Costs | 15,964 | 24,536 | 20,009 | 15,000 | 15,000 | 15,000 | - | 0.0% |
| 3325 Air Time Usage | 39,075 | 60,650 | 360 | - | - | - | - | 0.0% |
| 3356 Poquoson 911 | - | - | 285,167 | 296,500 | 296,500 | 296,500 | - | 0.0% |
| 7034 Landscaping Gen Svc | - | - | - | - | 29,900 | - | - | 0.0% |
| Subtotal | <u>379,224</u> | <u>437,730</u> | <u>660,175</u> | <u>638,400</u> | <u>668,300</u> | <u>714,692</u> | <u>76,292</u> | 12.0% |
| Total Local | <u>92,763,054</u> | <u>102,082,809</u> | <u>108,112,418</u> | <u>114,068,856</u> | <u>114,134,505</u> | <u>109,824,732</u> | <u>(4,244,124)</u> | -3.7% |
| Revenue from the State | | | | | | | | |
| 30322 State Non-Categorical Aid | | | | | | | | |
| 1010 ABC Profits | 33,003 | 33,004 | 33,003 | - | - | - | - | 0.0% |
| 1020 Wine Profits | 34,594 | 34,594 | 34,594 | - | - | - | - | 0.0% |
| 1030 Mobile Home | 13,856 | 20,758 | 19,171 | 15,000 | 15,000 | 15,000 | - | 0.0% |
| 1040 Rolling Stock | 16,396 | 15,083 | 17,215 | 9,200 | 9,200 | 10,860 | 1,660 | 18.0% |
| 3010 Prs Prp Tax Relief Act (PPTRA) | 9,138,457 | 8,760,458 | 8,737,103 | 8,741,680 | 8,741,680 | 8,741,680 | - | 0.0% |
| 9999 Local Aid to Commonwealth | - | - | - | - | - | (190,660) | (190,660) | 100.0% |
| Subtotal | <u>9,236,306</u> | <u>8,863,897</u> | <u>8,841,086</u> | <u>8,765,880</u> | <u>8,765,880</u> | <u>8,576,880</u> | <u>(189,000)</u> | -2.2% |

General Fund Revenues

| | FY2006 Actual <u>Revenues</u> | FY2007 Actual <u>Revenues</u> | FY2008 Actual <u>Revenues</u> | FY2009 Original <u>Revenues</u> | FY2009 Estimated <u>Revenues</u> | FY2010 Adopted <u>Revenues</u> | \$ <u>Change</u> | % <u>Change</u> |
|--|-------------------------------------|-------------------------------------|-------------------------------------|---------------------------------------|--|--------------------------------------|---------------------|--------------------|
| 30323 State Shared Expenses | | | | | | | | |
| 1010 Cmnw Attny Salary | 406,311 | 437,373 | 455,326 | 451,978 | 451,978 | 441,597 | (10,381) | -2.3% |
| 1020 Cmnw Attny Office Exp | 7,465 | 4,518 | 5,159 | - | - | 5,160 | 5,160 | 100.0% |
| 1050 Cmnw Attny Fringe | 46,580 | 58,940 | 62,845 | 64,181 | 64,181 | 60,558 | (3,623) | -5.6% |
| 1060 Cmnw Attny Equip | 5,310 | 9,738 | - | - | - | - | - | 0.0% |
| 3010 Comm Rev Salary | 161,846 | 177,889 | 194,155 | 191,550 | 191,550 | 189,408 | (2,142) | -1.1% |
| 3020 Comm Rev Off Exp/Mileage | 587 | 587 | 587 | - | - | 587 | 587 | 100.0% |
| 3050 Comm Rev Fringe | 17,785 | 23,077 | 25,835 | 22,389 | 22,389 | 23,846 | 1,457 | 6.5% |
| 3060 Comm Rev Equip | - | 926 | - | - | - | - | - | 0.0% |
| 4010 Treas Salary | 149,423 | 160,965 | 166,169 | 163,026 | 163,026 | 160,293 | (2,733) | -1.7% |
| 4020 Treas Off Exp/Mileage | 3,337 | - | 685 | - | - | 685 | 685 | 100.0% |
| 4050 Treas Fringe | 16,810 | 21,482 | 22,930 | 18,666 | 18,666 | 18,552 | (114) | -0.6% |
| 4060 Treas Equip | 410 | 2,267 | - | - | - | - | - | 0.0% |
| 5010 Medical Examiner | 300 | 60 | - | 150 | 150 | - | (150) | -100.0% |
| 6010 Registrar Salary | 56,263 | 58,776 | 56,936 | 52,220 | 52,220 | 48,625 | (3,595) | -6.9% |
| 6011 Pres Primary 02-2004 | - | - | 17,645 | - | - | - | - | 0.0% |
| 7010 Sheriff Salary | 2,090,036 | 2,195,878 | 2,289,893 | 2,234,843 | 2,234,843 | 2,233,146 | (1,697) | -0.1% |
| 7050 Sheriff Fringe | 240,735 | 302,759 | 323,044 | 316,393 | 316,393 | 308,698 | (7,695) | -2.4% |
| 7060 Sheriff Equip | 2,108 | - | - | - | - | - | - | 0.0% |
| 9010 Circuit Court Salary | 350,464 | 365,053 | 401,014 | 393,809 | 393,809 | 389,082 | (4,727) | -1.2% |
| 9022 Cir Ct Equipment | 43,176 | 77,043 | 53,026 | - | 25,343 | - | - | 0.0% |
| 9030 Circuit Court Fringe | 13,186 | 16,511 | 18,550 | 18,638 | 18,638 | 33,075 | 14,437 | 77.5% |
| Subtotal | <u>3,612,132</u> | <u>3,913,842</u> | <u>4,093,799</u> | <u>3,927,843</u> | <u>3,953,186</u> | <u>3,913,312</u> | <u>(14,531)</u> | <u>-0.4%</u> |
| 30324 State Categorical Aid | | | | | | | | |
| 1760 VJCCA | 76,421 | 76,421 | 74,511 | 76,421 | 76,421 | 71,442 | (4,979) | -6.5% |
| 1999 Circuit Court Salaries | - | - | 1,500 | - | 5,502 | - | - | 0.0% |
| 3160 VA Supreme Court - Extradition | - | - | 20,250 | - | 6,802 | - | - | 0.0% |
| 4060 Drug Asset-Sheriff | 5,932 | 5,018 | 3,772 | - | 1,886 | - | - | 0.0% |
| 4061 Drug Asset-Com Atty | 16,346 | 3,990 | 1,152 | - | 472 | - | - | 0.0% |
| 4070 Litter Control | 13,024 | 10,602 | 13,014 | 10,500 | 12,469 | 10,500 | - | 0.0% |
| 4090 Library Grant | 185,855 | 197,244 | 184,917 | 150,000 | 183,160 | 150,000 | - | 0.0% |
| 4092 Library Filter Grant | - | - | 1,768 | - | - | - | - | 0.0% |
| 4100 VDH Support-Fishery | 2,100 | - | - | - | - | - | - | 0.0% |
| 5210 Court Service Postage | 4,644 | 13,292 | 9,148 | 9,500 | 9,500 | 9,500 | - | 0.0% |
| 8000 Wireless E-911 Servs | 122,447 | 275,765 | 234,526 | 120,000 | 120,000 | 120,000 | - | 0.0% |
| 8908 FEMA-Trop Storm Ernesto | - | 23,420 | 12,504 | - | - | - | - | 0.0% |
| 9570 FEMA-Hazard Mitigation Grant | - | 7,437 | - | - | - | - | - | 0.0% |
| 9585 VDEM HRMP CRS Flood Aware | - | - | 309 | - | - | - | - | 0.0% |
| Subtotal | <u>426,769</u> | <u>613,189</u> | <u>557,371</u> | <u>366,421</u> | <u>416,212</u> | <u>361,442</u> | <u>(4,979)</u> | <u>-1.4%</u> |
| 30326 State Grants | | | | | | | | |
| 2200 Four for Life | 44,935 | 47,436 | 52,272 | 52,000 | 52,000 | 52,000 | - | 0.0% |
| 2220 Fire Protection | 127,545 | 136,551 | 148,404 | 148,404 | 153,202 | 153,202 | 4,798 | 3.2% |
| 2220-001 Fire Prog Media Training | 10,000 | - | - | - | - | - | - | 0.0% |
| 2220-002 Fire Prog Training Mini-Grant | - | - | 9,396 | - | - | - | - | 0.0% |
| 2235 CARE/DMV Grant | - | - | - | - | 289 | - | - | 0.0% |
| 2236 DMV Animal Sterilizatn | - | - | 1,214 | - | - | - | - | 0.0% |
| 2263 Res Sqd Assist | - | 40,704 | - | - | - | - | - | 0.0% |
| 2273 VDH-Get Alarmed Grant | - | 1,885 | - | - | - | - | - | 0.0% |
| 2280 Emg Svc Radiolog | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | - | 0.0% |
| 3340 DCJS Victim/Witness | 93,008 | 93,009 | 93,009 | 93,008 | 93,008 | 85,568 | (7,440) | -8.0% |
| 3341 DCJS Domestic Violence | 25,413 | 24,762 | 22,905 | 21,048 | 21,048 | 21,048 | - | 0.0% |
| 3500 Emergency Home Repair | 5,509 | 9,708 | 5,509 | 5,510 | 7,943 | 5,510 | - | 0.0% |
| 3501 VIDA Grant | 3,800 | 850 | - | - | - | - | - | 0.0% |
| 3502 Access Rehab Prog | 7,311 | 5,000 | 5,000 | - | 2,500 | - | - | 0.0% |
| 3505 VHDA/Access Rent | - | - | 970 | - | - | - | - | 0.0% |
| 3506 HCVP Admin Fee Support | - | 9,787 | - | - | - | - | - | 0.0% |
| 3700 VA Comm of Arts | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | - | 0.0% |
| 5010-001 FSS Enroll Challenge Grant | - | - | 7,000 | - | - | - | - | 0.0% |
| 9523 DCJS - Triad Crime Prevent | - | - | 2,418 | - | - | - | - | 0.0% |
| 9726 Phillip Morris Gov't Opp Grant | - | 320,000 | - | - | - | - | - | 0.0% |
| Subtotal | <u>347,521</u> | <u>719,692</u> | <u>378,097</u> | <u>349,970</u> | <u>359,990</u> | <u>347,328</u> | <u>(2,642)</u> | <u>-0.8%</u> |
| Total State | <u>13,622,728</u> | <u>14,110,620</u> | <u>13,870,353</u> | <u>13,410,114</u> | <u>13,495,268</u> | <u>13,198,962</u> | <u>(211,152)</u> | <u>-1.6%</u> |

General Fund Revenues

| | FY2006 Actual <u>Revenues</u> | FY2007 Actual <u>Revenues</u> | FY2008 Actual <u>Revenues</u> | FY2009 Original <u>Revenues</u> | FY2009 Estimated <u>Revenues</u> | FY2010 Adopted <u>Revenues</u> | \$ <u>Change</u> | % <u>Change</u> |
|--|-------------------------------------|-------------------------------------|-------------------------------------|---------------------------------------|--|--------------------------------------|-----------------------|--------------------|
| Revenue from the Federal Government | | | | | | | | |
| 30331 Federal Paid in Lieu of Tax | | | | | | | | |
| 1010 PILT | 5,770 | 5,740 | 5,647 | 5,000 | 5,000 | 8,000 | 3,000 | 60.0% |
| Subtotal | <u>5,770</u> | <u>5,740</u> | <u>5,647</u> | <u>5,000</u> | <u>5,000</u> | <u>8,000</u> | <u>3,000</u> | 60.0% |
| 30333 Federal Categorical Aid | | | | | | | | |
| 1000 Prior Year - Federal | - | 24 | - | - | - | - | - | 0.0% |
| 1011 Criminal Alien Asst Program | 4,763 | - | 15,191 | - | 6,681 | - | - | 0.0% |
| 1500 Housing Assistance Vouchers | 114,705 | 129,316 | 144,734 | 133,438 | 133,438 | 133,438 | - | 0.0% |
| 2001 DMV-Safety Town Grant | 1,000 | 1,307 | - | - | - | - | - | 0.0% |
| 2272 VDH Home Safe Home Grant | 14,551 | - | - | - | - | - | - | 0.0% |
| 3400 DHS-Safety Trailer | - | 38,500 | - | - | - | - | - | 0.0% |
| 3412 DMV-Sheriff Grants | 14,213 | 23,597 | 10,860 | - | 7,800 | - | - | 0.0% |
| 3413 DMV-Sheriff Grants | - | - | 18,804 | - | 22,000 | - | - | 0.0% |
| 4045 DEA Overtime | 13,473 | 15,847 | 14,769 | - | 16,329 | - | - | 0.0% |
| 4046 DEA WAR | 28,964 | 26,093 | - | - | - | - | - | 0.0% |
| 4050 Bulletproof Vest Ptrnship | - | 5,399 | 8,435 | - | 9,315 | - | - | 0.0% |
| 4060 Drug Asset - Sheriff | 91,394 | 35,721 | 10,238 | - | 1,510 | - | - | 0.0% |
| 4061 Drug Asset - Crmw Attny | - | 1,235 | 460 | - | 403 | - | - | 0.0% |
| 4100 Sheriff-BJA Grant | - | 33,339 | 9,661 | - | - | - | - | 0.0% |
| 4110 Sheriff-COPS Grant | 96,696 | 6,924 | - | - | - | - | - | 0.0% |
| 5010 VHDA FSS Coord Fund | 37,696 | 28,604 | 38,455 | - | - | - | - | 0.0% |
| 6000 Soc Svcs Cap Reimb | 61,625 | 70,803 | 75,968 | - | - | - | - | 0.0% |
| 7000 HAVA Grant | - | 65,719 | - | - | - | - | - | 0.0% |
| 8010 Civil Defense Salary | 45,529 | 22,764 | 45,529 | 22,500 | 22,500 | 22,500 | - | 0.0% |
| 8400 Library E-Rate | 9,810 | 9,106 | 2,711 | - | - | - | - | 0.0% |
| 8908 FEMA-Trop Storm Ernesto | - | 112,952 | 60,179 | - | - | - | - | 0.0% |
| 9001 VW-PTEAP Grant | - | - | 26,883 | - | - | - | - | 0.0% |
| 9523 DCJS Grants | 20,250 | - | - | - | - | - | - | 0.0% |
| 9570 FEMA Hazard Mit | - | 24,250 | - | - | - | - | - | 0.0% |
| 9572 FEMA-Urban Search & Rescue | 17,155 | 4,266 | 2,517 | - | - | - | - | 0.0% |
| 9574 DOJ Equipment | 197,610 | 82,415 | - | - | - | - | - | 0.0% |
| 9580 VDEM-Citizen Corps | - | - | 2,400 | - | - | - | - | 0.0% |
| 9581 FEMA-Fire Act Grant | 135,485 | - | - | - | - | - | - | 0.0% |
| 9582 VDEM-HS Citizen Corps Grant | - | 7,600 | - | - | - | - | - | 0.0% |
| 9583 DHS-Buffer Zone Grant | 24,924 | - | - | - | - | - | - | 0.0% |
| 9584 VDH Cities Read Grant | - | - | 8,496 | - | - | - | - | 0.0% |
| 9585 VDEM HRMP CRS Flood Aware | - | - | 1,006 | - | - | - | - | 0.0% |
| 9586 2006/07 Safety & Sec Plan | - | - | 10,000 | - | - | - | - | 0.0% |
| 9587 Disaster Recovery | 597,082 | 115,370 | - | - | - | - | - | 0.0% |
| 9588 DHS Interoperability Grant | - | 148,680 | - | - | - | - | - | 0.0% |
| 9589 VDH Pandemic Infl Shelter | - | - | - | - | 18,000 | - | - | 0.0% |
| 9592 SHSP Hazmat | - | - | - | - | 30,000 | - | - | 0.0% |
| Subtotal | <u>1,534,525</u> | <u>1,002,231</u> | <u>507,296</u> | <u>155,938</u> | <u>267,976</u> | <u>155,938</u> | <u>-</u> | 0.0% |
| Total Federal | <u>1,540,295</u> | <u>1,007,971</u> | <u>512,943</u> | <u>160,938</u> | <u>272,976</u> | <u>163,938</u> | <u>3,000</u> | 1.9% |
| Other Financing Sources | | | | | | | | |
| 30341 Non-Revenue Receipts | | | | | | | | |
| 1010 Insurance Recovery | 30,466 | 36,055 | 22,559 | - | 13,063 | - | - | 0.0% |
| Subtotal | <u>30,466</u> | <u>36,055</u> | <u>22,559</u> | <u>-</u> | <u>13,063</u> | <u>-</u> | <u>-</u> | 0.0% |
| 30351 Transfer from Other Funds | | | | | | | | |
| 1010 Trnf/Grounds Maintenance | 1,020,270 | 1,149,583 | 1,156,488 | 1,136,782 | 1,136,782 | 1,129,722 | (7,060) | -0.6% |
| 1011-208 Trnf/Undesignated FB | 942,897 | 100,246 | 234,853 | - | - | - | - | 0.0% |
| 1012 Trnf/Law Enforcement | 219,904 | 217,649 | 249,015 | 300,000 | 300,000 | 290,000 | (10,000) | -3.3% |
| 1016 Trnf/Schools Video Svc | 59,016 | 85,548 | 82,898 | 147,970 | 147,970 | 82,630 | (65,340) | -44.2% |
| 1018 Trnf/Radio Maintenance | - | - | 85,720 | 85,720 | 85,720 | 85,720 | - | 0.0% |
| 1050 Trnf/Schools YE | 218,143 | 264,006 | 189,113 | - | - | - | - | 0.0% |
| 1054 Trnf/Schools YE | 118,359 | 110,461 | 180,075 | - | - | - | - | 0.0% |
| 1063 Trnf/CDA Special Revenue Fd | - | - | 82,832 | - | - | 150,000 | 150,000 | 100.0% |
| 1063-001 Trnf/CDA Special Revenue Fd | - | - | 250,000 | 250,000 | 250,000 | 250,000 | - | 0.0% |
| 1079 Trnf/Capital Reserve | - | 2,500,000 | - | - | - | - | - | 0.0% |
| Subtotal | <u>2,578,589</u> | <u>4,427,493</u> | <u>2,510,994</u> | <u>1,920,472</u> | <u>1,920,472</u> | <u>1,988,072</u> | <u>67,600</u> | 3.5% |
| Total Other Sources | <u>2,609,055</u> | <u>4,463,548</u> | <u>2,533,553</u> | <u>1,920,472</u> | <u>1,933,535</u> | <u>1,988,072</u> | <u>67,600</u> | 3.5% |
| General Fund Total | <u>\$ 110,535,132</u> | <u>\$ 121,664,948</u> | <u>\$ 125,029,267</u> | <u>\$ 129,560,380</u> | <u>\$ 129,836,284</u> | <u>\$ 125,175,704</u> | <u>\$ (4,384,676)</u> | -3.4% |

GENERAL FUND REVENUES

General Property Taxes

The County levies real estate taxes on all real estate within its boundaries, except that exempted by statute, each year as of January 1, based on the estimated market value of the property, with semiannual payments due June 5 and December 5. All real estate property is assessed biennially.

The County levies personal property taxes on motor vehicles and tangible personal business property. These levies are made each year as of January 1, with semiannual payments due June 5 and December 5.

| | FY2009 | FY2010 | Dollar | Percentage |
|-------------------|-----------------------------|-----------------------------|------------------------------|----------------------|
| | <u>Original</u> | <u>Adopted</u> | <u>Change</u> | <u>Change</u> |
| Real Estate | \$ 59,576,239 | \$ 58,641,500 | \$ (934,739) | -1.6% |
| Public Service | 2,600,000 | 2,760,000 | 160,000 | 6.2% |
| Personal Property | 13,347,400 | 12,686,500 | (660,900) | -5.0% |
| Mobile Homes | 23,000 | 25,600 | 2,600 | 11.3% |
| Machinery & Tools | 2,000,000 | 2,200,000 | 200,000 | 10.0% |
| Boats | 28,000 | 35,000 | 7,000 | 25.0% |
| Penalties | 375,000 | 375,000 | - | 0.0% |
| Interest | 150,000 | 150,000 | - | 0.0% |
| Total | <u>\$ 78,099,639</u> | <u>\$ 76,873,600</u> | <u>\$ (1,226,039)</u> | -1.6% |

FY2010 Budget Comments

Fiscal year 2010 is not a general reassessment year and therefore changes reflected in the real estate taxes come from a decline in construction activity in the County. The downturn in the economy has had a negative impact on the number of permits issued for new construction and thus the number of supplemental assessments added to the tax rolls. Public Service Corporation tax revenue is projected to increase based on the 2008 assessment. The Virginia Department of Taxation bases its assessment of public service corporations on the sales ratio analysis it performs on the prior year's assessment data compared to current sales data. Personal Property taxes on vehicles are down due to the age of vehicles in the County and the fact that fewer new vehicles are being purchased in today's slow economy. Finally, taxes on Machinery & Tools are expected to increase significantly due to the complete retrofit of the Phillip Morris Plant in York County.

Other Local Taxes

Sales Tax

The State collects a five percent (5%) sales tax from retailers and distributes one percent (1%) of this amount to the County monthly.

Lodging Tax

The transient occupancy tax of five percent (5%) is paid for any room rented on a short-term basis. These revenues are generated primarily by hotels and motels within the County. Sixty percent (60%) of the revenues collected are earmarked for tourism activities. This tax is collected monthly.

Meals Tax

A four percent (4%) tax is levied on prepared food and beverages sold for human consumption in the County. This tax is collected monthly.

Occupational License

The County requires all persons conducting any business, profession, trade, or occupation to have a license. The Commissioner of the Revenue computes the amount of license tax and after payment to the Treasurer, the license is issued.

Utility Consumption Tax

In lieu of the local business license tax levied on corporations furnishing heat, light or power by means of electricity and/or natural gas, Section 58.1-2900 and Section 58.1-2904 of the Code of Virginia imposes a tax on consumers of electricity and natural gas in the state based on kilowatt hours or volume of gas delivered. This tax is collected monthly.

Communications Sales Tax

This tax represents a sales and use tax on communication services in the amount of 5% of the sales price of each communications service and replaces the cable franchise tax and the \$2.18 charge per month for enhanced E-911 service for each line provided by a telephone company.

Other Local Taxes

Other local taxes include an annual vehicle registration fee on every motor vehicle, trailer, and semi-trailer garaged, stored or parked in the County. Fees range from \$15.00 for motorcycles to \$23.00 for passenger cars. Also included in other local taxes is the bank franchise tax, imposed on banks located within the County, based on their net capital and the recordation tax for each taxable instrument recorded in the County.

| | FY2009 Original | FY2010 Adopted | Dollar Change | Percentage Change |
|--------------------------|----------------------------|---------------------------|--------------------------|------------------------------|
| Local Sales Tax | \$ 10,626,357 | \$ 9,000,000 | \$ (1,626,357) | -15.3% |
| Lodging Tax | 3,044,382 | 2,900,000 | (144,382) | -4.7% |
| Meals Tax | 5,867,468 | 5,000,000 | (867,468) | -14.8% |
| Occupational License | 6,180,000 | 6,117,000 | (63,000) | -1.0% |
| Utility Consumption Tax | 270,000 | 262,000 | (8,000) | -3.0% |
| Communications Sales Tax | 1,421,572 | 1,515,000 | 93,428 | 6.6% |
| Motor Vehicle License | 1,365,100 | 1,278,100 | (87,000) | -6.4% |
| Bank Franchise Tax | 136,000 | 136,000 | - | 0.0% |
| Recordation Tax | 1,916,000 | 1,525,000 | (391,000) | -20.4% |
| Rental Tax | 99,000 | 101,560 | 2,560 | 2.6% |
| Total | \$ 30,925,879 | \$ 27,834,660 | \$ (3,091,219) | -10.0% |

FY2010 Budget Comments

The downturn in the local economy has been felt the deepest in the area of local sales, meals and lodging taxes. Revenues in each of these areas are expected to be down sharply.

In addition, while indicators to date are that home sales prices are remaining steady, homes are staying on the market much longer than they had in the past couple years. This has led to a sharp reduction in the collection of recordation tax revenue.

Permits, Fees and Regulatory Licenses

Permits, inspections, and fees on construction and alterations of all buildings are required by the County. Permits include building, electrical, plumbing and mechanical. Other licenses and fees include dog licenses and fees for zoning, plan review, land transfers, plat and land use.

| | <u>FY2009 Original</u> | <u>FY2010 Adopted</u> | <u>Dollar Change</u> | <u>Percentage Change</u> |
|--------------------------|-----------------------------------|----------------------------------|---------------------------------|-------------------------------------|
| Inspection Fees | \$ 865,688 | \$ 519,150 | \$ (346,538) | -40.0% |
| Permits, Fees & Licenses | 99,200 | 73,100 | (26,100) | -26.3% |
| Total | <u>\$ 964,888</u> | <u>\$ 592,250</u> | <u>\$ (372,638)</u> | -38.6% |

FY2010 Budget Comments

As already noted, the slower economy has resulted in significantly fewer applications for construction permits and inspections.

Fines and Forfeitures

The County imposes fines on individuals charged with violations of County ordinances. These include court and parking fines and court assessments.

| | <u>FY2009 Original</u> | <u>FY2010 Adopted</u> | <u>Dollar Change</u> | <u>Percentage Change</u> |
|---------------------|-----------------------------------|----------------------------------|---------------------------------|-------------------------------------|
| Fines & Forfeitures | \$ 326,350 | \$ 323,250 | \$ (3,100) | -0.9% |

FY2010 Budget Comments

There are no significant changes anticipated.

Use of Money and Property

Use of Money

The County Treasurer uses an aggressive cash management program investing temporarily idle funds in repurchase agreements and other instruments secured or collateralized by government securities.

Use of Property

The County receives revenue from the rental of its facilities, such as for the Human Services building and communication towers, as well as the sale of surplus property.

| | <u>FY2009 Original</u> | <u>FY2010 Adopted</u> | <u>Dollar Change</u> | <u>Percentage Change</u> |
|-----------------|-----------------------------------|----------------------------------|---------------------------------|-------------------------------------|
| Use of Money | \$ 1,000,000 | \$ 600,000 | \$ (400,000) | -40.0% |
| Use of Property | 374,200 | 370,200 | (4,000) | -1.1% |
| | <u>\$ 1,374,200</u> | <u>\$ 970,200</u> | <u>\$ (404,000)</u> | -29.4% |

FY2010 Budget Comments

Use of money (interest earnings) shows a significant decrease due to the uncertain economy and the declining interest rates.

Charges for Services

The County collects revenues for services exclusive of enterprise fund activities. These include fees charged by the Clerk of Court, Commonwealth's Attorney, Sheriff, Parks & Recreation activities, Library services, Computer Support, and the Freedom of Information Act requests.

| | FY2009 <u>Original</u> | FY2010 <u>Adopted</u> | Dollar <u>Change</u> | Percentage <u>Change</u> |
|-------------------------------|-----------------------------------|----------------------------------|---------------------------------|-------------------------------------|
| Excess Fees of Clerk of Court | \$ 375,600 | \$ 163,100 | \$ (212,500) | -56.6% |
| Commonwealth's Attorney | 11,600 | 7,000 | (4,600) | -39.7% |
| Law Enforcement | 105,500 | 105,500 | - | 0.0% |
| Medic Transport Fee Recovery | - | 750,000 | 750,000 | 100.0% |
| Parks & Recreation | 854,225 | 1,177,730 | 323,505 | 37.9% |
| Library Fines & Fees | 90,500 | 64,700 | (25,800) | -28.5% |
| Computer Support | 15,000 | 15,000 | - | 0.0% |
| Other | 950 | 550 | (400) | -42.1% |
| Total | <u>\$ 1,453,375</u> | <u>\$ 2,283,580</u> | <u>\$ 830,205</u> | 57.1% |

FY2010 Budget Comments

The decrease in the Excess Fees of Clerk of Court is due to the State changing the allocation formula. The current allocation is 2/3 local and 1/3 State; for FY2010, the allocation will reverse. Also, there has been a reduction in the number of real estate sales and refinancings in the County. The Medic Transport Fee Recovery is a new source of revenue for FY2010. Most of this revenue will be collected from third party payers with some coming from billings to the patients. The program is planned for a mid-year implementation and therefore, the revenue projection represents a 6-month period. Charges in Parks & Recreation are projected to increase from concession sales with the full year operation of the York County Sports Complex.

Fiscal Agent Fees & Administration

The County is the fiscal agent for various agencies including the Colonial Services Board and the Colonial Group Home Commission. The County receives a fee for providing this service. Additionally, administrative costs are recovered from the County's enterprise funds.

| | FY2009 <u>Original</u> | FY2010 <u>Adopted</u> | Dollar <u>Change</u> | Percentage <u>Change</u> |
|-------------------|-----------------------------------|----------------------------------|---------------------------------|-------------------------------------|
| Fiscal Agent Fees | \$ 145,000 | \$ 145,000 | \$ - | 0.0% |

FY2010 Budget Comments

Fiscal agent fees are projected to be level.

Miscellaneous

Miscellaneous revenue represents receipts from prior year refunds, returned checks, administrative fees, and other miscellaneous revenues.

| | <u>FY2009</u> <u>Original</u> | <u>FY2010</u> <u>Adopted</u> | <u>Dollar</u> <u>Change</u> | <u>Percentage</u> <u>Change</u> |
|---------------|----------------------------------|---------------------------------|--------------------------------|------------------------------------|
| Miscellaneous | \$ 141,125 | \$ 87,500 | \$ (53,625) | -38.0% |

FY2010 Budget Comments

The decrease is attributable to a reduction in administrative fees collected on delinquent accounts.

Recovered Costs

The County is reimbursed for costs associated with court services, streetlights and the York-Poquoson E911 center.

| | <u>FY2009</u> <u>Original</u> | <u>FY2010</u> <u>Adopted</u> | <u>Dollar</u> <u>Change</u> | <u>Percentage</u> <u>Change</u> |
|-----------------------|----------------------------------|---------------------------------|--------------------------------|------------------------------------|
| Poquoson Shared Costs | \$ 306,900 | \$ 383,192 | \$ 76,292 | 24.9% |
| Streetlight Program | 35,000 | 35,000 | - | 0.0% |
| Poquoson 911 | 296,500 | 296,500 | - | 100.0% |
| Total | <u>\$ 638,400</u> | <u>\$ 714,692</u> | <u>\$ 76,292</u> | 12.0% |

FY2010 Budget Comments

The Poquoson Shared Costs reflects an increase in the costs of operating the joint court system.

Revenue from the State - Non-Categorical Aid

The County receives a share of certain revenues collected by the State. These revenues include Mobile Home Taxes, Rolling Stock Taxes and the Personal Property Tax Relief Act (PPTRA). A brief description of these revenues is below.

Mobile Home

Under the Motor Vehicle Sales and Use Tax Act, a tax is levied on the sale or use of mobile homes. Taxes collected on mobile homes are determined by the application of three percent (3%) of the sales price of each mobile home sold in Virginia and/or used or stored for use in Virginia. The monies collected are distributed to the local government where the mobile home is situated as a dwelling (Section 58.1-2400 and 2402 of the Code of Virginia).

Rolling Stock

Under the Taxation of Public Service Corporations, a tax is levied on the assessed value of rolling stock, which is apportioned to localities based on the percentage of lane and railroad miles traveled (or valued by fair market) within the locality to the amount traveled (or valued by fair market) within Virginia. Each local government is entitled to a fraction of the revenue derived of the total rolling stock assessment (Section 58.1-2658 and 2658.1 of the Code of Virginia).

Personal Property Tax Relief Act (PPTRA)

The State has converted PPTRA from a vehicle-based entitlement program to a block grant program with a state-wide cap on disbursements to local governments.

| | <u>FY2009</u> <u>Original</u> | <u>FY2010</u> <u>Adopted</u> | <u>Dollar</u> <u>Change</u> | <u>Percentage</u> <u>Change</u> |
|--|----------------------------------|---------------------------------|--------------------------------|------------------------------------|
| Mobile Home | \$ 15,000 | \$ 15,000 | \$ - | 0.0% |
| Rolling Stock | 9,200 | 10,860 | 1,660 | 18.0% |
| Personal Property Tax Relief Act (PPTRA) | 8,741,680 | 8,741,680 | - | 0.0% |
| Local Aid to Commonwealth | - | (190,660) | (190,660) | 100.0% |
| Total | <u>\$ 8,765,880</u> | <u>\$ 8,576,880</u> | <u>\$ (189,000)</u> | -2.2% |

FY2010 Budget Comments

In FY2009 and FY2010, the State eliminated the Alcoholic Beverage Control (ABC) and Wine Profits paid to localities. Under the Alcoholic Beverage Control Act, two-thirds of all net profits in excess of \$187,500 per quarter was to be distributed to local governments quarterly based on their population according to the preceding United States census (Section 4.1-117 of the Code of Virginia). Also under the Act, there is a 40¢ tax on each liter of wine sold and forty-four percent (44%) of the amount derived from the liter tax was to be transferred to local governments based on their population (Section 4.1-234 and 235 of the Code of Virginia).

When it passed the State budget bill at the close of the 2008 session, the General Assembly included \$50 million to be paid by the local governments over a two-year period. This represented a reduction of State aid and is reflected as such. The \$190,660 contra-revenue reflected above is York County's second year commitment and will be returned to the Commonwealth in a lump sum payment.

Revenue from the State - Shared Expenses

The County receives revenues for the State's share of expenditures in joint activities. These include the Commonwealth's Attorney, Commissioner of the Revenue, Treasurer, Medical Examiner, Registrar, Sheriff and Clerk of Court.

| | FY2009 Original | FY2010 Adopted | Dollar Change | Percentage Change |
|-----------------------------|----------------------------|---------------------------|--------------------------|------------------------------|
| Commonwealth's Attorney | \$ 516,159 | \$ 507,315 | \$ (8,844) | -1.7% |
| Commissioner of the Revenue | 213,939 | 213,841 | (98) | -0.1% |
| Treasurer | 181,692 | 179,530 | (2,162) | -1.2% |
| Medical Examiner | 150 | - | (150) | -100.0% |
| General Registrar | 52,220 | 48,625 | (3,595) | -6.9% |
| Sheriff | 2,551,236 | 2,541,844 | (9,392) | -0.4% |
| Clerk of Court | 412,447 | 422,157 | 9,710 | 2.4% |
| Total | <u>\$ 3,927,843</u> | <u>\$ 3,913,312</u> | <u>\$ (14,531)</u> | -0.4% |

FY2010 Budget Comments

The State's budget included level funding for FY2010, but with a requirement to hold vacant positions open for 90 days. There will be no funding provided during that period for those vacancies and therefore, the FY2010 budget reflects a small reduction. The State has programmed an increase in the reimbursement percentage from 1/3 to 2/3 for fringe benefits for the Clerk of Court's personnel. This is based upon the State's change in the distribution of Excess Clerk of Court Fees, mentioned previously.

Revenue from the State - Categorical Aid

The County receives revenues from the State designated for specific uses. These revenues include amounts received for the Colonial Group Home Commission, the library and for wireless E-911 calls.

| | FY2009 Original | FY2010 Adopted | Dollar Change | Percentage Change |
|-----------------------|----------------------------|---------------------------|--------------------------|------------------------------|
| VJCCA | \$ 76,421 | \$ 71,442 | \$ (4,979) | -6.5% |
| Litter Control | 10,500 | 10,500 | - | 0.0% |
| Library Grant | 150,000 | 150,000 | - | 0.0% |
| Court Service Postage | 9,500 | 9,500 | - | 0.0% |
| Wireless E-911 | 120,000 | 120,000 | - | 0.0% |
| Total | <u>\$ 366,421</u> | <u>\$ 361,442</u> | <u>\$ (4,979)</u> | -1.4% |

FY2010 Budget Comments

The State is projected to decrease the VJCCA funding in FY2010.

Revenue from the State - Grants

The County is awarded grants from various State departments for specific uses. These awards include, but are not limited to, grants from the Department of Health, Department of Fire Programs, Department of Criminal Justice Services (DCJS), and the Department of Housing and Community Development (included in Miscellaneous).

| | FY2009 | FY2010 | Dollar | Percentage |
|------------------------|------------------------|-----------------------|----------------------|----------------------|
| | <u>Original</u> | <u>Adopted</u> | <u>Change</u> | <u>Change</u> |
| Four for Life | \$ 52,000 | \$ 52,000 | \$ - | 0.0% |
| Fire Protection | 148,404 | 153,202 | 4,798 | 3.2% |
| Emergency Service | 25,000 | 25,000 | - | 0.0% |
| DCJS Victim/Witness | 93,008 | 85,568 | (7,440) | -8.0% |
| DCJS Domestic Violence | 21,048 | 21,048 | - | 0.0% |
| Miscellaneous | 10,510 | 10,510 | - | 0.0% |
| Total | <u>\$ 349,970</u> | <u>\$ 347,328</u> | <u>\$ (2,642)</u> | -0.8% |

FY2010 Budget Comments

The changes in this area reflect the anticipated amounts from the State.

Revenue from the Federal Government

Payment in Lieu of Taxes

The County imposes a service charge upon real estate that is exempt from property taxation.

| | FY2009 | FY2010 | Dollar | Percentage |
|--------------------------|------------------------|-----------------------|----------------------|----------------------|
| | <u>Original</u> | <u>Adopted</u> | <u>Change</u> | <u>Change</u> |
| Payment in Lieu of Taxes | \$ 5,000 | \$ 8,000 | \$ 3,000 | 60.0% |
| Housing Assist. Vouchers | 133,438 | 133,438 | - | 0.0% |
| Civil Defense | 22,500 | 22,500 | - | 0.0% |
| Total | <u>\$ 160,938</u> | <u>\$ 163,938</u> | <u>\$ 3,000</u> | 1.9% |

FY2010 Budget Comments

Payments in lieu of taxes are projected to increase based on correspondence received from the Federal Government.

Other Financing Sources

Transfers from Other Funds

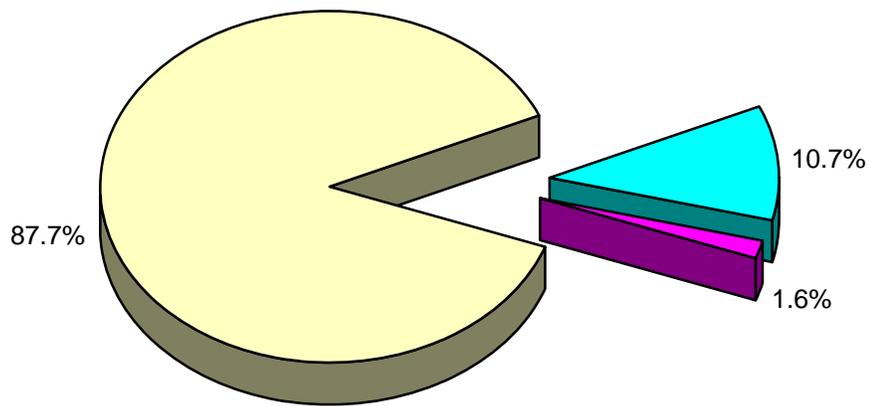
The School Division has contracted with the County to maintain the school grounds and athletic fields, for video services operations, and for a portion of the emergency radio system maintenance contract, and with the Sheriff's Office for School Resource Officers at each high school. Transfers from the Marquis Community Development Authority Special Revenue Account for services provided to the facilities in the project area and for the base real estate portion of taxes are also reflected within this category.

| | FY2009 | FY2010 | Dollar | Percentage |
|------------------|------------------------|-----------------------|----------------------|----------------------|
| | <u>Original</u> | <u>Adopted</u> | <u>Change</u> | <u>Change</u> |
| School Transfers | \$ 1,670,472 | \$ 1,588,072 | \$ (82,400) | -4.9% |
| CDA Transfers | 250,000 | 400,000 | 150,000 | 60.0% |
| Total | <u>\$ 1,920,472</u> | <u>\$ 1,988,072</u> | <u>\$ 67,600</u> | 3.5% |

FY2010 Budget Comments

Payments from the School Division for services provided by the County reflect a decrease due to the County's expenditure reductions and one-time capital purchases in FY2009. The increase from the CDA reflects the real estate taxes on the property prior to development. All tax payments are initially deposited into the CDA Special Revenue Account; the base real estate taxes do not constitute incremental revenue and therefore, is transferred back to the County.

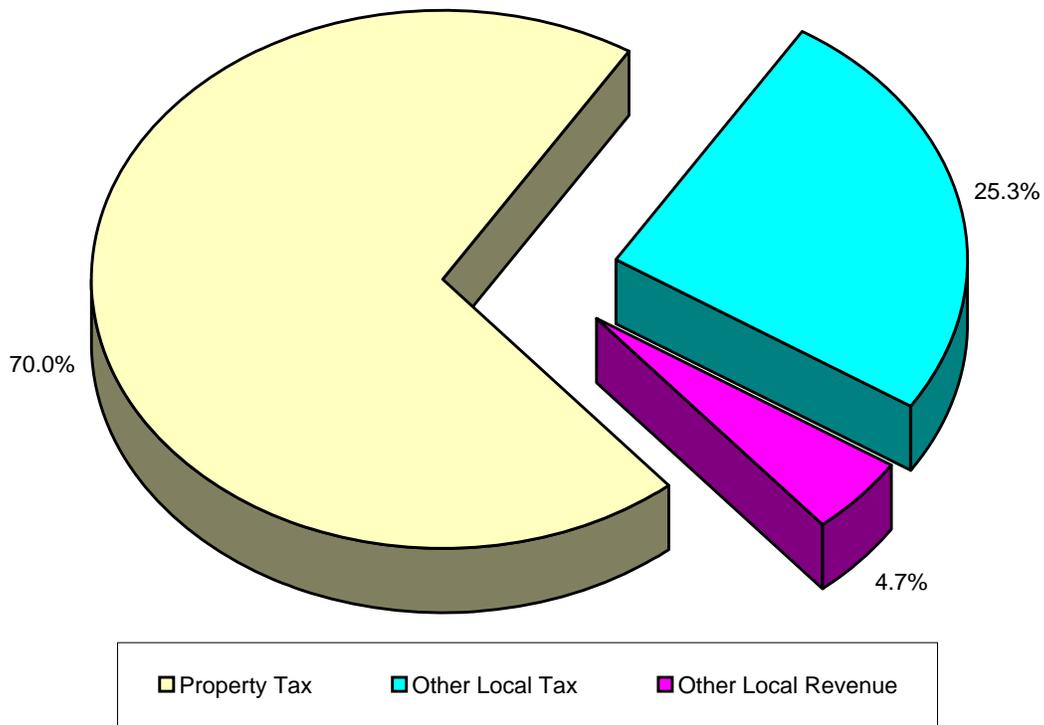
GENERAL FUND REVENUES FY2010 - BY SOURCE



Local Revenues
 State/Federal Revenues
 Other Revenues

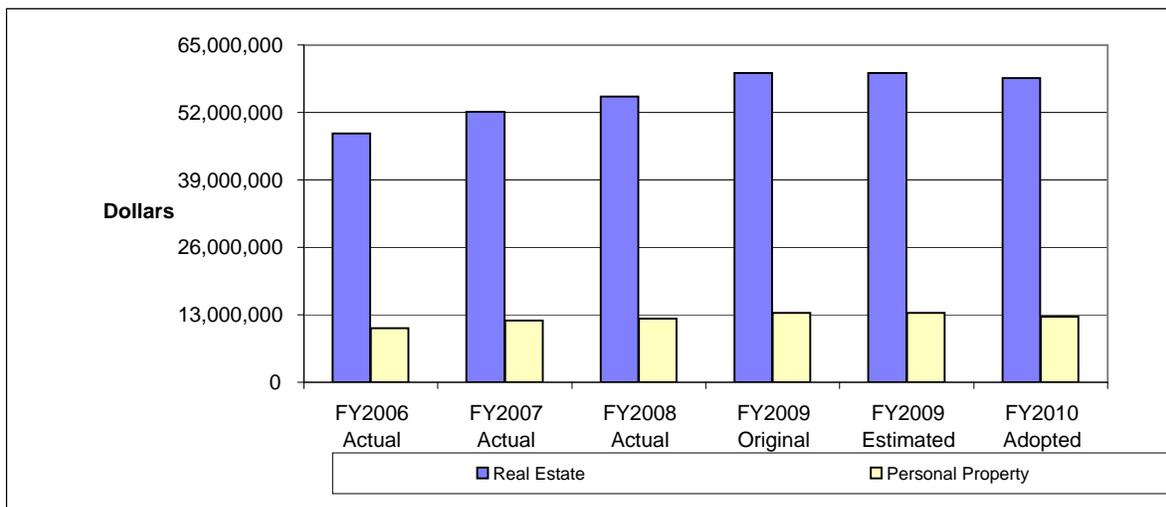
| <u>Source</u> | <u>FY2009 Original</u> | <u>FY2010 Adopted</u> | <u>Dollar Change</u> |
|------------------------|----------------------------|---------------------------|--------------------------|
| Local Revenues | 114,068,856 | 109,824,732 | (4,244,124) |
| State/Federal Revenues | 13,571,052 | 13,362,900 | (208,152) |
| Other Revenues | 1,920,472 | 1,988,072 | 67,600 |
| | <u>129,560,380</u> | <u>125,175,704</u> | <u>(4,384,676)</u> |

GENERAL FUND LOCAL REVENUES FY2010 - BY SOURCE



| <u>Source</u> | <u>FY2009 Original</u> | <u>FY2010 Adopted</u> | <u>Dollar Change</u> |
|---------------------|----------------------------|---------------------------|--------------------------|
| Property Tax | 78,099,639 | 76,873,600 | (1,226,039) |
| Other Local Tax | 30,925,879 | 27,834,660 | (3,091,219) |
| Other Local Revenue | 5,043,338 | 5,116,472 | 73,134 |
| | <u>114,068,856</u> | <u>109,824,732</u> | <u>(4,244,124)</u> |

**General Fund
Major Local Revenue Trends
Real Estate and Personal Property**



Real Estate

All real estate property is assessed biennially. York County's tax year is on a calendar year basis. The significant revenue growth in FY2006, FY2007 and FY2008 was due to reassessments and strong growth in the commercial tax base. In FY2007 and FY2009, there were reductions in the tax rate of twelve-cents and four-cents respectively. Both rate changes offset a majority of the increase in the market values of property per the reassessments. Fiscal year 2010 is not a reassessment year. The revenue decrease is a result of slower economic times and less new construction and permit activity.

| | 1st half/2nd half | | | | |
|--------------------|-------------------|-----------|-------------------|-----------|-----------|
| | FY2006 | FY2007 | FY2008 | FY2009 | FY2010 |
| Tax Rate per \$100 | \$0.8175/\$0.6975 | \$ 0.6975 | \$0.6975/\$0.6575 | \$ 0.6575 | \$ 0.6575 |

Note: Only one tax rate is shown if there was no change between the first and second half of the calendar year.

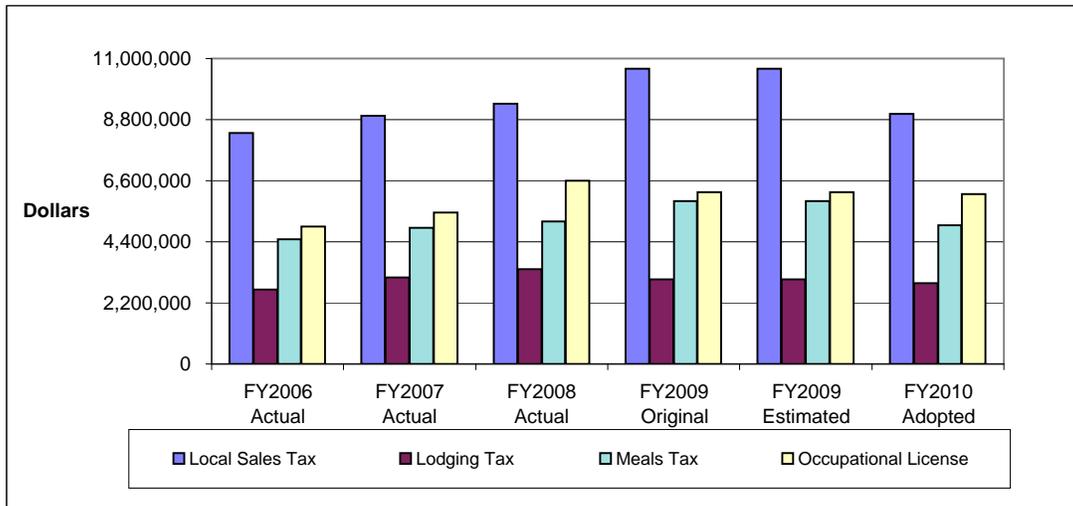
Personal Property

Personal property is valued on an annual basis and the revenue stream has grown due to growth in the tax base. The State offers tax relief for qualifying vehicles. The amount of relief has begun to decline as a percentage of total personal property due to a state-wide cap on disbursements to local governments. The State revenue is budgeted as "Personal Property Tax Relief Act" and can be found on page 14 behind the General Fund tab.

| | 1st half/2nd half | | | | |
|--------------------|-------------------|---------|---------|---------|---------|
| | FY2006 | FY2007 | FY2008 | FY2009 | FY2010 |
| Tax Rate per \$100 | \$ 4.00 | \$ 4.00 | \$ 4.00 | \$ 4.00 | \$ 4.00 |

Note: The tax rate remained the same for the first and second half of the calendar years shown above.

**General Fund
Major Local Revenue Trends (continued)
Local Sales, Lodging, and Meals Taxes and Occupational License**



Local Sales Tax

The state collects a five percent (5%) sales tax from retailers and distributes one percent (1%) of this amount to the County monthly. In FY2006, the state increased sales tax from 4.5% to 5%. The revenue growth over the years is also due to the opening of several major businesses in the County. The projected reduction for FY2010 is due to the slowing economy.

Lodging Tax

The transient occupancy tax of five percent (5%) is paid for any room rented on a short-term basis. This revenue is generated primarily by hotels and motels within the County and collected monthly. Sixty percent (60%) of the revenue collected is earmarked for tourism activities per state code. This revenue stream has grown over the years as a result of a successful marketing campaign undertaken by a regional organization primarily funded by localities within the Historic Triangle (York County, James City County and the City of Williamsburg). Also, the opening of several well-known hotel chains and the Great Wolf Lodge, a large indoor waterpark and lodging facility, has contributed to the increase in lodging revenue. A slight reduction is projected for FY2010.

Meals Tax

A four percent (4%) tax is levied on prepared food and beverages sold for human consumption in the County. This tax is collected monthly. The revenue growth from FY2006 to FY2008 is due to the opening of several major grocery stores in the County, such as two new Wal-Marts and a Ukrops, and numerous fast food chain restaurants. For FY2010, again because of the slowing economy, a reduction is programmed.

Occupational License

The County requires all persons conducting any business, profession, trade or occupation to have a license. The Commissioner of the Revenue computes the amount based on gross receipts. The growth from FY2006 to FY2008 is due to the opening of major businesses in the County. For FY2009 and FY2010, again because of the slowing economy, reductions are programmed.

General Fund
Expenditure Summary
Total Personnel and Non-Personnel Costs

| Activity Title | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | \$ Change | % Change |
|---|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|------------------|--------------|
| General Administration | | | | | | | | |
| 10111 Board of Supervisors | \$ 282,207 | \$ 282,702 | \$ 289,804 | \$ 314,054 | \$ 318,330 | \$ 305,700 | \$ (8,354) | -2.7% |
| 10121 County Administration | 332,056 | 357,213 | 378,892 | 422,126 | 431,436 | 420,297 | (1,829) | -0.4% |
| 10122 Public Info/Comm Relations | 268,680 | 246,171 | 165,802 | 262,731 | 262,731 | 237,874 | (24,857) | -9.5% |
| 10123 Video Services | 250,051 | 326,420 | 322,760 | 364,337 | 364,337 | 342,434 | (21,903) | -6.0% |
| 10124 County Attorney | 326,012 | 363,873 | 397,429 | 394,020 | 400,831 | 382,214 | (11,806) | -3.0% |
| 10131 General Registrar's Office | 170,378 | 185,072 | 203,313 | 238,148 | 238,148 | 214,973 | (23,175) | -9.7% |
| 10132 Electoral Board | 57,661 | 111,514 | 83,185 | 101,500 | 101,500 | 64,400 | (37,100) | -36.6% |
| Subtotal | <u>1,687,045</u> | <u>1,872,965</u> | <u>1,841,185</u> | <u>2,096,916</u> | <u>2,117,313</u> | <u>1,967,892</u> | <u>(129,024)</u> | <u>-6.2%</u> |
| Judicial Services | | | | | | | | |
| 20211 Circuit Court | 76,876 | 83,658 | 87,416 | 99,249 | 104,751 | 97,560 | (1,689) | -1.7% |
| 20212 General District Court | 37,493 | 41,310 | 31,530 | 50,100 | 50,100 | 40,230 | (9,870) | -19.7% |
| 20213 J & DR Court | 22,749 | 18,959 | 22,542 | 26,587 | 26,587 | 24,520 | (2,067) | -7.8% |
| 20214 Clerk of Court | 778,496 | 883,258 | 923,266 | 949,909 | 975,252 | 902,493 | (47,416) | -5.0% |
| 20216 Colonial Grp Home Comm | 314,245 | 380,184 | 417,466 | 443,755 | 443,755 | 438,760 | (4,995) | -1.1% |
| 20217 Magistrate | 1,229 | 991 | 899 | 3,000 | 3,000 | 2,850 | (150) | -5.0% |
| 20221 Commonwealth's Attny | 816,594 | 887,463 | 910,276 | 994,435 | 999,146 | 993,198 | (1,237) | -0.1% |
| 20222 Victim-Witness | 122,045 | 167,742 | 208,381 | 186,419 | 186,419 | 182,651 | (3,768) | -2.0% |
| 20223 Domestic Violence | 46,520 | 53,029 | 43,192 | 48,970 | 45,134 | 47,572 | (1,398) | -2.9% |
| Subtotal | <u>2,216,247</u> | <u>2,516,594</u> | <u>2,644,968</u> | <u>2,802,424</u> | <u>2,834,144</u> | <u>2,729,834</u> | <u>(72,590)</u> | <u>-2.6%</u> |
| Public Safety | | | | | | | | |
| 30311 Sheriff General Ops | 1,153,882 | 1,268,547 | 1,362,275 | 1,480,075 | 1,490,353 | 1,403,490 | (76,585) | -5.2% |
| 30312 Law Enforcement | 3,915,474 | 4,168,196 | 4,447,626 | 5,096,169 | 5,135,284 | 4,760,575 | (335,594) | -6.6% |
| 30313 Investigations | 1,316,115 | 1,496,601 | 1,459,809 | 1,442,761 | 1,459,090 | 1,400,092 | (42,669) | -3.0% |
| 30314 Civil Ops/Crt Security | 1,214,442 | 1,303,192 | 1,365,355 | 1,409,942 | 1,411,133 | 1,349,864 | (60,078) | -4.3% |
| 30315 Adult Corrections | 2,245,475 | 2,372,480 | 2,393,458 | 2,697,266 | 2,703,947 | 2,651,967 | (45,299) | -1.7% |
| 30316 School Resource Offs | 257,649 | 242,768 | 303,334 | 351,189 | 351,189 | 335,323 | (15,866) | -4.5% |
| 30320 Fire & Life Safe Adm | 168,854 | 185,402 | 233,577 | 202,240 | 221,806 | 187,756 | (14,484) | -7.2% |
| 30321 Fire & Rescue Ops | 8,423,169 | 8,984,990 | 9,797,922 | 10,439,727 | 10,447,870 | 10,317,056 | (122,671) | -1.2% |
| 30322 Technical Svcs & Spec Ops | 530,850 | 581,866 | 545,146 | 639,789 | 639,789 | 573,978 | (65,811) | -10.3% |
| 30323 Prev & Community Safety | 280,169 | 288,899 | 315,244 | 328,748 | 328,748 | 316,663 | (12,085) | -3.7% |
| 30333 Juvenile Corrections | 463,715 | 444,070 | 287,558 | 487,900 | 487,900 | 344,000 | (143,900) | -29.5% |
| 30352 Animal Control | 247,070 | 267,478 | 278,618 | 306,349 | 306,349 | 282,880 | (23,469) | -7.7% |
| 30355 Emergency Managemnt | 257,718 | 330,892 | 230,722 | 289,546 | 337,546 | 252,912 | (36,634) | -12.7% |
| 30356 Emer Communications/911 | 1,234,533 | 1,284,881 | 1,965,002 | 2,178,159 | 2,197,829 | 2,129,103 | (49,056) | -2.3% |
| 30357 Radio Maintenance | 179,757 | 163,375 | 270,248 | 724,219 | 724,219 | 1,165,606 | 441,387 | 61.0% |
| 30358 Wireless 911 Svcs | 109,283 | 127,191 | - | - | - | - | - | 0.0% |
| Subtotal | <u>21,998,155</u> | <u>23,510,828</u> | <u>25,255,894</u> | <u>28,074,079</u> | <u>28,243,052</u> | <u>27,471,265</u> | <u>(602,814)</u> | <u>-2.2%</u> |
| Environmental & Development Services | | | | | | | | |
| 40119 Administration | 179,490 | 203,540 | 210,125 | 220,488 | 220,488 | 217,451 | (3,037) | -1.4% |
| 40341 Building Regulation | 850,681 | 927,347 | 981,978 | 1,051,938 | 1,051,938 | 981,584 | (70,354) | -6.7% |
| 40421 Solid Waste Management | 1,000,000 | 1,000,000 | 1,150,000 | 1,175,000 | 1,175,000 | 1,000,000 | (175,000) | -14.9% |
| 40446 Stormwater Maintenance | 237,246 | 233,949 | 246,851 | 287,210 | 287,210 | 850,200 | 562,990 | 196.0% |
| 40447 Stormwater Management | 369,674 | 384,099 | 408,495 | 513,771 | 516,741 | 494,872 | (18,899) | -3.7% |
| 40448 Litter Control Grant | 30,691 | 31,227 | 32,581 | 32,500 | 34,469 | 32,500 | - | 0.0% |
| 40512 Mosquito Control | 771,829 | 819,758 | 831,488 | 908,923 | 908,923 | 297,109 | (611,814) | -67.3% |
| 40813 Brd of Zoning/Sub Appeals | 3,372 | 5,425 | 4,875 | 6,660 | 6,660 | 6,225 | (435) | -6.5% |
| 40816 Development & Compliance | 679,757 | 743,570 | 721,559 | 854,838 | 854,838 | 774,554 | (80,284) | -9.4% |
| 40821 Wetlands/Ches Bay Board | 8,678 | 8,697 | 7,984 | 10,350 | 10,390 | 9,108 | (1,242) | -12.0% |
| Subtotal | <u>4,131,418</u> | <u>4,357,612</u> | <u>4,595,936</u> | <u>5,061,678</u> | <u>5,066,657</u> | <u>4,663,603</u> | <u>(398,075)</u> | <u>-7.9%</u> |

General Fund
Expenditure Summary
Total Personnel and Non-Personnel Costs

| Activity Title | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | \$ Change | % Change |
|---|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|--------------------|---------------|
| Finance & Planning | | | | | | | | |
| 50119 Administration | 190,260 | 202,973 | 197,666 | 243,229 | 243,229 | 223,670 | (19,559) | -8.0% |
| 50121 Computer Support Svcs | 1,157,785 | 1,291,086 | 1,541,715 | 1,909,973 | 1,909,973 | 1,690,942 | (219,031) | -11.5% |
| 50122 Human Resources | 480,366 | 535,073 | 550,109 | 596,984 | 596,984 | 579,630 | (17,354) | -2.9% |
| 50124 Budget & Financial Rep | 272,025 | 300,256 | 347,261 | 371,644 | 403,750 | 421,078 | 49,434 | 13.3% |
| 50125 Fiscal Accounting Svcs | 614,117 | 660,558 | 673,829 | 728,683 | 696,577 | 701,151 | (27,532) | -3.8% |
| 50126 Comm of Revenue | 862,159 | 872,886 | 951,166 | 1,100,213 | 1,100,213 | 1,024,453 | (75,760) | -6.9% |
| 50127 Treasurer | 764,544 | 807,825 | 804,998 | 862,450 | 862,450 | 857,799 | (4,651) | -0.5% |
| 50128 Real Estate Assessment | 541,430 | 562,671 | 564,510 | 631,600 | 631,600 | 602,433 | (29,167) | -4.6% |
| 50129 Central Purchasing | 361,665 | 387,386 | 360,851 | 402,288 | 402,288 | 396,550 | (5,738) | -1.4% |
| 50141 Central Admin Svcs | 188,539 | 153,017 | 261,066 | 340,456 | 340,456 | 257,435 | (83,021) | -24.4% |
| 50146 Central Insurance | 278,218 | 301,188 | 379,353 | 385,179 | 385,179 | 384,305 | (874) | -0.2% |
| 50451 Trans Safety Comm | 336 | 886 | 830 | 4,350 | 4,350 | 1,250 | (3,100) | -71.3% |
| 50811 Planning | 347,257 | 358,306 | 368,051 | 395,821 | 395,821 | 385,486 | (10,335) | -2.6% |
| 50812 Planning Commission | 28,556 | 21,626 | 26,321 | 29,100 | 29,100 | 24,900 | (4,200) | -14.4% |
| 50814 Regional Planning | 48,708 | 50,840 | 51,334 | 53,566 | 53,566 | 52,482 | (1,084) | -2.0% |
| 50822 Conservation | 8,500 | 8,925 | 9,371 | 9,840 | 9,840 | 9,348 | (492) | -5.0% |
| 50915 Economic Development | 381,733 | 716,078 | 389,865 | 676,681 | 676,681 | 360,418 | (316,263) | -46.7% |
| 50920 Office of Economic Dev | 314,000 | 334,948 | 348,425 | 394,244 | 394,244 | 379,823 | (14,421) | -3.7% |
| Subtotal | <u>6,840,198</u> | <u>7,566,528</u> | <u>7,826,721</u> | <u>9,136,301</u> | <u>9,136,301</u> | <u>8,353,153</u> | <u>(783,148)</u> | <u>-8.6%</u> |
| Education & Educational Services | | | | | | | | |
| 60601 School Operations | 37,175,901 | 40,298,677 | 42,298,677 | 44,736,097 | 44,736,097 | 44,736,097 | - | 0.0% |
| 60603 School Debt | 6,199,999 | 6,449,999 | 7,300,000 | 8,200,000 | 8,200,000 | 8,200,000 | - | 0.0% |
| 60731 Library Services | 2,090,061 | 2,242,423 | 2,354,340 | 2,831,860 | 2,874,477 | 2,440,648 | (391,212) | -13.8% |
| 60831 Cooperative Extension | 63,397 | 66,349 | 71,053 | 81,575 | 81,575 | 55,655 | (25,920) | -31.8% |
| Subtotal | <u>45,529,358</u> | <u>49,057,448</u> | <u>52,024,070</u> | <u>55,849,532</u> | <u>55,892,149</u> | <u>55,432,400</u> | <u>(417,132)</u> | <u>-0.8%</u> |
| Human Services | | | | | | | | |
| 61511 Health Services | 392,022 | 428,040 | 454,367 | 472,608 | 472,608 | 429,937 | (42,671) | -9.0% |
| 61521 Colonial Services Brd | 591,920 | 641,150 | 678,000 | 731,434 | 731,434 | 731,434 | - | 0.0% |
| 61533 Social Services | 1,142,603 | 1,661,423 | 1,755,630 | 2,276,129 | 2,276,129 | 2,279,803 | 3,674 | 0.2% |
| 61535 Contributions | 266,204 | 291,985 | 302,176 | 307,482 | 307,482 | 312,664 | 5,182 | 1.7% |
| Subtotal | <u>2,392,749</u> | <u>3,022,598</u> | <u>3,190,173</u> | <u>3,787,653</u> | <u>3,787,653</u> | <u>3,753,838</u> | <u>(33,815)</u> | <u>-0.9%</u> |
| General Services | | | | | | | | |
| 70119 Administration | 178,174 | 197,467 | 208,163 | 215,157 | 215,157 | 214,076 | (1,081) | -0.5% |
| 70431 Engineering & Fac Maint | 1,773,921 | 1,947,512 | 2,073,967 | 2,349,267 | 2,358,980 | 2,285,074 | (64,193) | -2.7% |
| 70432 Facility/Utility Charges | 889,645 | 859,123 | 949,142 | 931,775 | 931,775 | 1,085,490 | 153,715 | 16.5% |
| 70433 Telecommunications | 318,109 | 364,856 | 282,913 | 288,707 | 288,707 | 279,907 | (8,800) | -3.1% |
| 70434 Grounds Maint & Const | 2,553,156 | 3,209,420 | 3,119,476 | 4,272,287 | 4,302,756 | 3,864,319 | (407,968) | -9.6% |
| Subtotal | <u>5,713,005</u> | <u>6,578,378</u> | <u>6,633,661</u> | <u>8,057,193</u> | <u>8,097,375</u> | <u>7,728,866</u> | <u>(328,327)</u> | <u>-4.1%</u> |
| Community Services | | | | | | | | |
| 81119 Administration | 235,551 | 242,874 | 251,885 | 288,344 | 288,344 | 267,800 | (20,544) | -7.1% |
| 81538 Special Programs | 230,675 | 264,392 | 271,107 | 307,042 | 307,042 | 285,146 | (21,896) | -7.1% |
| 81547 Housing - Admin | 165,131 | 220,482 | 208,084 | 221,533 | 221,533 | 214,688 | (6,845) | -3.1% |
| 81548 Housing - Rental Assist | 107,405 | 110,597 | 119,757 | 123,731 | 123,731 | 122,308 | (1,423) | -1.2% |
| 81549 Housing - Rehabilitation | 858,767 | 250,953 | 256,998 | 253,264 | 259,197 | 238,996 | (14,268) | -5.6% |
| 81550 Public Transportation | 20,000 | 24,241 | 23,137 | 26,000 | 26,000 | 24,900 | (1,100) | -4.2% |
| 81712 Parks & Recreation | 1,488,047 | 1,809,412 | 1,807,186 | 2,559,459 | 2,560,629 | 2,608,362 | 48,903 | 1.9% |
| 81713 Tourism & Events | 180,646 | 161,160 | 192,672 | 84,719 | 84,719 | 82,094 | (2,625) | -3.1% |
| Subtotal | <u>3,286,222</u> | <u>3,084,111</u> | <u>3,130,826</u> | <u>3,864,092</u> | <u>3,871,195</u> | <u>3,844,294</u> | <u>(19,798)</u> | <u>-0.5%</u> |
| Capital Outlay & Fund Transfers | | | | | | | | |
| 90912 Capital Outlay & Transfers | 5,547,498 | 5,313,040 | 5,254,857 | 7,191,126 | 7,191,126 | 5,675,809 | (1,515,317) | -21.1% |
| Subtotal | <u>5,547,498</u> | <u>5,313,040</u> | <u>5,254,857</u> | <u>7,191,126</u> | <u>7,191,126</u> | <u>5,675,809</u> | <u>(1,515,317)</u> | <u>-21.1%</u> |
| Non-Departmental | | | | | | | | |
| 90721 Contributions | 593,024 | 546,241 | 596,861 | 604,167 | 604,167 | 593,847 | (10,320) | -1.7% |
| 90722 2006/2007 Commemorations | 8,000 | - | - | - | - | - | - | 0.0% |
| 90911 Non-Departmental | 204,759 | 200,134 | 312,151 | 1,008,590 | 968,523 | 920,903 | (87,687) | -8.7% |
| 90913 Approp Reserves | 174,448 | 15,000 | 75,000 | 200,000 | 200,000 | 300,000 | 100,000 | 50.0% |
| 90915 Tourism Promotion | 1,609,827 | 1,867,969 | 2,046,623 | 1,826,629 | 1,826,629 | 1,740,000 | (86,629) | -4.7% |
| Subtotal | <u>2,590,058</u> | <u>2,629,344</u> | <u>3,030,635</u> | <u>3,639,386</u> | <u>3,599,319</u> | <u>3,554,750</u> | <u>(84,636)</u> | <u>-2.3%</u> |
| Totals | <u>101,931,953</u> | <u>109,509,446</u> | <u>115,428,926</u> | <u>129,560,380</u> | <u>129,836,284</u> | <u>125,175,704</u> | <u>(4,384,676)</u> | <u>-3.4%</u> |

**General Fund
Expenditure Summary
Personnel Costs**

| Activity Title | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | \$ Change | % Change |
|---|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|------------------|--------------|
| General Administration | | | | | | | | |
| 10111 Board of Supervisors | \$ 126,217 | \$ 131,769 | \$ 135,168 | \$ 141,374 | \$ 145,650 | \$ 151,140 | \$ 9,766 | 6.9% |
| 10121 County Administration | 305,859 | 327,443 | 342,793 | 389,558 | 398,868 | 395,136 | 5,578 | 1.4% |
| 10122 Public Info/Comm Relations | 211,061 | 187,112 | 106,557 | 193,477 | 193,477 | 182,146 | (11,331) | -5.9% |
| 10123 Video Services | 205,924 | 253,608 | 260,959 | 287,297 | 287,297 | 287,944 | 647 | 0.2% |
| 10124 County Attorney | 304,424 | 330,547 | 348,419 | 363,870 | 370,681 | 360,844 | (3,026) | -0.8% |
| 10131 General Registrar's Office | 157,636 | 172,817 | 186,722 | 221,298 | 221,298 | 202,923 | (18,375) | -8.3% |
| 10132 Electoral Board | - | - | - | - | - | 11,000 | 11,000 | 100.0% |
| Subtotal | <u>1,311,121</u> | <u>1,403,296</u> | <u>1,380,618</u> | <u>1,596,874</u> | <u>1,617,271</u> | <u>1,591,133</u> | <u>(5,741)</u> | <u>-0.4%</u> |
| Judicial Services | | | | | | | | |
| 20211 Circuit Court | 66,750 | 71,932 | 78,030 | 81,304 | 86,806 | 84,575 | 3,271 | 4.0% |
| 20212 General District Court | - | - | - | - | - | - | - | 0.0% |
| 20213 J & DR Court | - | - | - | - | - | - | - | 0.0% |
| 20214 Clerk of Court | 697,768 | 763,340 | 814,694 | 870,459 | 870,459 | 843,318 | (27,141) | -3.1% |
| 20216 Colonial Grp Home Comm | - | - | - | - | - | - | - | 0.0% |
| 20217 Magistrate | - | - | - | - | - | - | - | 0.0% |
| 20221 Commonwealth's Attny | 781,341 | 849,856 | 882,518 | 958,715 | 962,551 | 966,243 | 7,528 | 0.8% |
| 20222 Victim-Witness | 115,423 | 157,431 | 165,875 | 174,949 | 174,949 | 174,641 | (308) | -0.2% |
| 20223 Domestic Violence | 44,969 | 51,136 | 39,839 | 46,950 | 43,114 | 45,727 | (1,223) | -2.6% |
| Subtotal | <u>1,706,251</u> | <u>1,893,695</u> | <u>1,980,956</u> | <u>2,132,377</u> | <u>2,137,879</u> | <u>2,114,504</u> | <u>(17,873)</u> | <u>-0.8%</u> |
| Public Safety | | | | | | | | |
| 30311 Sheriff General Ops | 853,721 | 952,241 | 1,075,503 | 1,154,825 | 1,154,825 | 1,150,125 | (4,700) | -0.4% |
| 30312 Law Enforcement | 2,973,998 | 3,295,026 | 3,542,198 | 3,915,159 | 3,915,159 | 3,954,725 | 39,566 | 1.0% |
| 30313 Investigations | 1,114,598 | 1,284,611 | 1,220,747 | 1,207,101 | 1,223,430 | 1,220,992 | 13,891 | 1.2% |
| 30314 Civil Ops/Crt Security | 1,136,657 | 1,186,020 | 1,268,572 | 1,288,432 | 1,288,432 | 1,269,464 | (18,968) | -1.5% |
| 30315 Adult Corrections | - | - | - | - | - | - | - | 0.0% |
| 30316 School Resource Offs | 234,652 | 241,973 | 257,264 | 281,579 | 281,579 | 278,843 | (2,736) | -1.0% |
| 30320 Fire & Life Safe Adm | 139,400 | 153,131 | 160,720 | 167,975 | 167,975 | 169,461 | 1,486 | 0.9% |
| 30321 Fire & Rescue Ops | 7,541,959 | 8,118,715 | 8,811,951 | 9,330,308 | 9,330,308 | 9,408,359 | 78,051 | 0.8% |
| 30322 Technical Svcs & Spec Ops | 381,295 | 452,465 | 418,232 | 429,004 | 429,004 | 446,128 | 17,124 | 4.0% |
| 30323 Prev & Community Safety | 221,436 | 243,585 | 260,217 | 274,848 | 274,848 | 277,928 | 3,080 | 1.1% |
| 30333 Juvenile Corrections | - | - | - | - | - | - | - | 0.0% |
| 30352 Animal Control | 144,486 | 160,694 | 169,123 | 182,779 | 182,779 | 182,090 | (689) | -0.4% |
| 30355 Emergency Managemnt | 137,642 | 149,129 | 178,756 | 216,326 | 216,326 | 200,216 | (16,110) | -7.5% |
| 30356 Emer Communications/911 | 1,075,572 | 1,112,145 | 1,554,715 | 1,653,525 | 1,673,195 | 1,634,329 | (19,196) | -1.2% |
| 30357 Radio Maintenance | 111,349 | 119,792 | 109,873 | 149,464 | 149,464 | 142,564 | (6,900) | -4.6% |
| 30358 Wireless 911 Svcs | 109,273 | 127,191 | - | - | - | - | - | 0.0% |
| Subtotal | <u>16,176,038</u> | <u>17,596,718</u> | <u>19,027,871</u> | <u>20,251,325</u> | <u>20,287,324</u> | <u>20,335,224</u> | <u>83,899</u> | <u>0.4%</u> |
| Environmental & Development Services | | | | | | | | |
| 40119 Administration | 171,867 | 187,335 | 197,182 | 206,065 | 206,065 | 209,479 | 3,414 | 1.7% |
| 40341 Building Regulation | 725,058 | 814,191 | 857,552 | 920,108 | 920,108 | 881,264 | (38,844) | -4.2% |
| 40421 Solid Waste Management | - | - | - | - | - | - | - | 0.0% |
| 40446 Stormwater Maintenance | 176,902 | 168,994 | 178,861 | 193,160 | 193,160 | 714,465 | 521,305 | 269.9% |
| 40447 Stormwater Management | 321,749 | 342,759 | 357,249 | 457,221 | 457,221 | 451,028 | (6,193) | -1.4% |
| 40448 Litter Control Grant | - | - | - | - | - | - | - | 0.0% |
| 40512 Mosquito Control | 634,286 | 704,823 | 722,542 | 779,723 | 779,723 | 248,794 | (530,929) | -68.1% |
| 40813 Brd of Zoning/Sub Appeals | - | - | - | - | - | 2,100 | 2,100 | 100.0% |
| 40816 Development & Compliance | 635,322 | 700,092 | 683,220 | 799,238 | 799,238 | 740,009 | (59,229) | -7.4% |
| 40821 Wetlands/Ches Bay Board | - | - | - | - | - | 6,000 | 6,000 | 100.0% |
| Subtotal | <u>2,665,184</u> | <u>2,918,194</u> | <u>2,996,606</u> | <u>3,355,515</u> | <u>3,355,515</u> | <u>3,253,139</u> | <u>(102,376)</u> | <u>-3.1%</u> |

**General Fund
Expenditure Summary
Personnel Costs**

| Activity Title | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | \$ Change | % Change |
|---|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|------------------|---------------|
| Finance & Planning | | | | | | | | |
| 50119 Administration | 165,937 | 181,201 | 172,775 | 208,614 | 208,614 | 197,905 | (10,709) | -5.1% |
| 50121 Computer Support Svcs | 926,935 | 1,004,029 | 1,089,096 | 1,201,388 | 1,207,090 | 1,257,632 | 56,244 | 4.7% |
| 50122 Human Resources | 389,181 | 422,747 | 440,470 | 470,262 | 470,262 | 469,927 | (335) | -0.1% |
| 50124 Budget & Financial Rep | 254,462 | 287,077 | 322,525 | 348,283 | 380,389 | 402,440 | 54,157 | 15.6% |
| 50125 Fiscal Accounting Svcs | 542,222 | 605,932 | 619,105 | 660,981 | 628,875 | 643,485 | (17,496) | -2.7% |
| 50126 Comm of Revenue | 749,871 | 767,513 | 840,561 | 966,593 | 966,593 | 917,576 | (49,017) | -5.1% |
| 50127 Treasurer | 587,952 | 623,906 | 632,930 | 680,494 | 680,494 | 686,236 | 5,742 | 0.8% |
| 50128 Real Estate Assessment | 479,495 | 516,313 | 504,968 | 575,984 | 575,984 | 547,050 | (28,934) | -5.0% |
| 50129 Central Purchasing | 340,435 | 357,399 | 339,331 | 375,227 | 375,227 | 378,167 | 2,940 | 0.8% |
| 50141 Central Admin Svcs | 64,157 | 51,376 | 44,651 | 81,276 | 81,276 | 65,635 | (15,641) | -19.2% |
| 50146 Central Insurance | - | - | - | - | - | - | - | 0.0% |
| 50451 Trans Safety Comm | - | - | - | - | - | - | - | 0.0% |
| 50811 Planning | 326,000 | 341,101 | 349,565 | 370,521 | 370,521 | 372,641 | 2,120 | 0.6% |
| 50812 Planning Commission | - | - | - | - | - | 9,800 | 9,800 | 100.0% |
| 50814 Regional Planning | - | - | - | - | - | - | - | 0.0% |
| 50822 Conservation | - | - | - | - | - | - | - | 0.0% |
| 50915 Economic Development | - | - | - | - | - | - | - | 0.0% |
| 50920 Office of Economic Dev | 236,630 | 260,415 | 280,375 | 301,715 | 301,715 | 308,327 | 6,612 | 2.2% |
| Subtotal | <u>5,063,277</u> | <u>5,419,009</u> | <u>5,636,352</u> | <u>6,241,338</u> | <u>6,247,040</u> | <u>6,256,821</u> | <u>15,483</u> | <u>0.3%</u> |
| Education & Educational Services | | | | | | | | |
| 60601 School Operations | - | - | - | - | - | - | - | 0.0% |
| 60603 School Debt | - | - | - | - | - | - | - | 0.0% |
| 60731 Library Services | 1,310,248 | 1,386,797 | 1,457,879 | 1,914,415 | 1,914,415 | 1,602,651 | (311,764) | -16.3% |
| 60831 Cooperative Extension | - | - | - | 2,475 | 2,475 | - | (2,475) | -100.0% |
| Subtotal | <u>1,310,248</u> | <u>1,386,797</u> | <u>1,457,879</u> | <u>1,916,890</u> | <u>1,916,890</u> | <u>1,602,651</u> | <u>(314,239)</u> | <u>-16.4%</u> |
| Human Services | | | | | | | | |
| 61511 Health Services | - | - | - | - | - | - | - | 0.0% |
| 61521 Colonial Services Bnd | - | - | - | - | - | - | - | 0.0% |
| 61533 Social Services | - | - | - | - | - | 750 | 750 | 100.0% |
| 61535 Contributions | - | - | - | - | - | - | - | 0.0% |
| Subtotal | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>750</u> | <u>750</u> | <u>100.0%</u> |
| General Services | | | | | | | | |
| 70119 Administration | 166,510 | 176,766 | 188,743 | 196,857 | 196,857 | 200,981 | 4,124 | 2.1% |
| 70431 Engineering & Fac Maint | 995,583 | 1,069,025 | 1,199,858 | 1,317,706 | 1,317,706 | 1,369,854 | 52,148 | 4.0% |
| 70432 Facility/Utility Charges | - | - | - | - | - | - | - | 0.0% |
| 70433 Telecommunications | 71,579 | 80,151 | 81,514 | 84,277 | 84,277 | 83,592 | (685) | -0.8% |
| 70434 Grounds Maint & Const | 1,501,967 | 1,691,731 | 1,715,318 | 2,068,456 | 2,068,456 | 2,101,324 | 32,868 | 1.6% |
| Subtotal | <u>2,735,639</u> | <u>3,017,673</u> | <u>3,185,433</u> | <u>3,667,296</u> | <u>3,667,296</u> | <u>3,755,751</u> | <u>88,455</u> | <u>2.4%</u> |
| Community Services | | | | | | | | |
| 81119 Administration | 205,238 | 209,624 | 209,463 | 234,606 | 234,606 | 236,834 | 2,228 | 1.0% |
| 81538 Special Programs | 205,113 | 235,300 | 243,271 | 278,372 | 278,372 | 262,811 | (15,561) | -5.6% |
| 81547 Housing - Admin | 143,706 | 187,039 | 191,439 | 201,083 | 201,083 | 201,575 | 492 | 0.2% |
| 81548 Housing - Rental Assist | 96,569 | 103,339 | 107,388 | 111,831 | 111,831 | 112,908 | 1,077 | 1.0% |
| 81549 Housing - Rehabilitation | 111,849 | 118,468 | 121,596 | 124,554 | 124,554 | 124,375 | (179) | -0.1% |
| 81550 Public Transportation | - | 732 | 3,137 | 4,000 | 4,000 | 4,000 | - | 0.0% |
| 81712 Parks & Recreation | 1,003,332 | 1,111,349 | 1,165,197 | 1,464,814 | 1,464,814 | 1,513,092 | 48,278 | 3.3% |
| 81713 Tourism & Events | 64,264 | 71,065 | 109,019 | 84,719 | 84,719 | 82,094 | (2,625) | -3.1% |
| Subtotal | <u>1,830,071</u> | <u>2,036,916</u> | <u>2,150,510</u> | <u>2,503,979</u> | <u>2,503,979</u> | <u>2,537,689</u> | <u>33,710</u> | <u>1.4%</u> |
| Capital Outlay & Fund Transfers | | | | | | | | |
| 90912 Capital Outlay & Transfers | - | - | - | - | - | - | - | 0.0% |
| Subtotal | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>0.0%</u> |
| Non-Departmental | | | | | | | | |
| 90721 Contributions | - | - | - | - | - | - | - | 0.0% |
| 90722 2006/2007 Commemorations | - | - | - | - | - | - | - | 0.0% |
| 90911 Non-Departmental | 171,000 | 176,663 | 273,825 | 957,390 | 917,323 | 877,153 | (80,237) | -8.4% |
| 90913 Approp Reserves | - | - | - | - | - | - | - | 0.0% |
| 90915 Tourism Promotion | - | - | - | - | - | - | - | 0.0% |
| Subtotal | <u>171,000</u> | <u>176,663</u> | <u>273,825</u> | <u>957,390</u> | <u>917,323</u> | <u>877,153</u> | <u>(80,237)</u> | <u>-8.4%</u> |
| Totals | <u>32,968,829</u> | <u>35,848,961</u> | <u>38,090,050</u> | <u>42,622,984</u> | <u>42,650,517</u> | <u>42,324,815</u> | <u>(298,169)</u> | <u>-0.7%</u> |

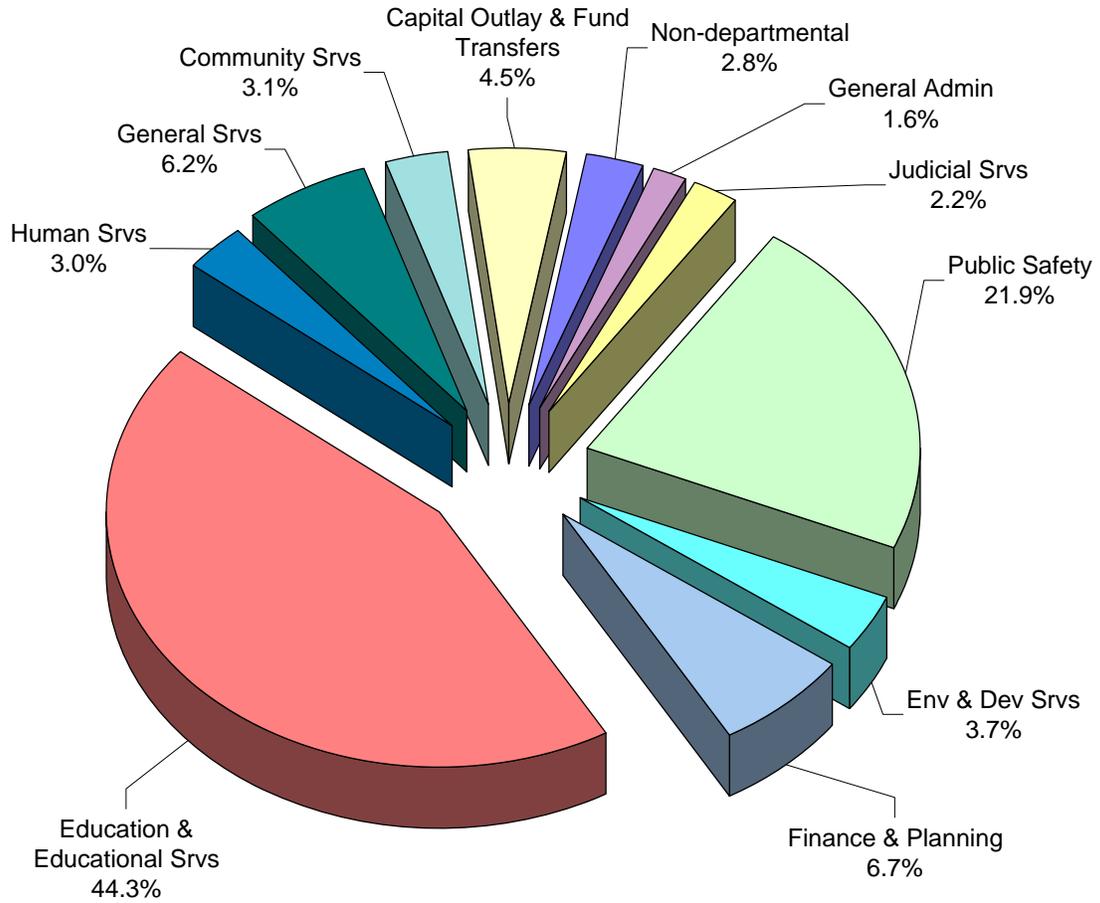
**General Fund
Expenditure Summary
Non-Personnel Costs**

| Activity Title | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | \$ Change | % Change |
|---|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|------------------|---------------|
| General Administration | | | | | | | | |
| 10111 Board of Supervisors | \$ 155,990 | \$ 150,933 | \$ 154,636 | \$ 172,680 | \$ 172,680 | \$ 154,560 | \$ (18,120) | -10.5% |
| 10121 County Administration | 26,197 | 29,770 | 36,099 | 32,568 | 32,568 | 25,161 | (7,407) | -22.7% |
| 10122 Public Info/Comm Relations | 57,619 | 59,059 | 59,245 | 69,254 | 69,254 | 55,728 | (13,526) | -19.5% |
| 10123 Video Services | 44,127 | 72,812 | 61,801 | 77,040 | 77,040 | 54,490 | (22,550) | -29.3% |
| 10124 County Attorney | 21,588 | 33,326 | 49,010 | 30,150 | 30,150 | 21,370 | (8,780) | -29.1% |
| 10131 General Registrar's Office | 12,742 | 12,255 | 16,591 | 16,850 | 16,850 | 12,050 | (4,800) | -28.5% |
| 10132 Electoral Board | 57,661 | 111,514 | 83,185 | 101,500 | 101,500 | 53,400 | (48,100) | -47.4% |
| Subtotal | <u>375,924</u> | <u>469,669</u> | <u>460,567</u> | <u>500,042</u> | <u>500,042</u> | <u>376,759</u> | <u>(123,283)</u> | <u>-24.7%</u> |
| Judicial Services | | | | | | | | |
| 20211 Circuit Court | 10,126 | 11,726 | 9,386 | 17,945 | 17,945 | 12,985 | (4,960) | -27.6% |
| 20212 General District Court | 37,493 | 41,310 | 31,530 | 50,100 | 50,100 | 40,230 | (9,870) | -19.7% |
| 20213 J & DR Court | 22,749 | 18,959 | 22,542 | 26,587 | 26,587 | 24,520 | (2,067) | -7.8% |
| 20214 Clerk of Court | 80,728 | 119,918 | 108,572 | 79,450 | 104,793 | 59,175 | (20,275) | -25.5% |
| 20216 Colonial Grp Home Comm | 314,245 | 380,184 | 417,466 | 443,755 | 443,755 | 438,760 | (4,995) | -1.1% |
| 20217 Magistrate | 1,229 | 991 | 899 | 3,000 | 3,000 | 2,850 | (150) | -5.0% |
| 20221 Commonwealth's Attny | 35,253 | 37,607 | 27,758 | 35,720 | 36,595 | 26,955 | (8,765) | -24.5% |
| 20222 Victim-Witness | 6,622 | 10,311 | 42,506 | 11,470 | 11,470 | 8,010 | (3,460) | -30.2% |
| 20223 Domestic Violence | 1,551 | 1,893 | 3,353 | 2,020 | 2,020 | 1,845 | (175) | -8.7% |
| Subtotal | <u>509,996</u> | <u>622,899</u> | <u>664,012</u> | <u>670,047</u> | <u>696,265</u> | <u>615,330</u> | <u>(54,717)</u> | <u>-8.2%</u> |
| Public Safety | | | | | | | | |
| 30311 Sheriff General Ops | 300,161 | 316,306 | 286,772 | 325,250 | 335,528 | 253,365 | (71,885) | -22.1% |
| 30312 Law Enforcement | 941,476 | 873,170 | 905,428 | 1,181,010 | 1,220,125 | 805,850 | (375,160) | -31.8% |
| 30313 Investigations | 201,517 | 211,990 | 239,062 | 235,660 | 235,660 | 179,100 | (56,560) | -24.0% |
| 30314 Civil Ops/Crt Security | 77,785 | 117,172 | 96,783 | 121,510 | 122,701 | 80,400 | (41,110) | -33.8% |
| 30315 Adult Corrections | 2,245,475 | 2,372,480 | 2,393,458 | 2,697,266 | 2,703,947 | 2,651,967 | (45,299) | -1.7% |
| 30316 School Resource Offs | 22,997 | 795 | 46,070 | 69,610 | 69,610 | 56,480 | (13,130) | -18.9% |
| 30320 Fire & Life Safe Adm | 29,454 | 32,271 | 72,857 | 34,265 | 53,831 | 18,295 | (15,970) | -46.6% |
| 30321 Fire & Rescue Ops | 881,210 | 866,275 | 985,971 | 1,109,419 | 1,117,562 | 908,697 | (200,722) | -18.1% |
| 30322 Technical Svcs & Spec Ops | 149,555 | 129,401 | 126,914 | 210,785 | 210,785 | 127,850 | (82,935) | -39.4% |
| 30323 Prev & Community Safety | 58,733 | 45,314 | 55,027 | 53,900 | 53,900 | 38,735 | (15,165) | -28.1% |
| 30333 Juvenile Corrections | 463,715 | 444,070 | 287,558 | 487,900 | 487,900 | 344,000 | (143,900) | -29.5% |
| 30352 Animal Control | 102,584 | 106,784 | 109,495 | 123,570 | 123,570 | 100,790 | (22,780) | -18.4% |
| 30355 Emergency Managemnt | 120,076 | 181,763 | 51,966 | 73,220 | 121,220 | 52,696 | (20,524) | -28.0% |
| 30356 Emer Communications/911 | 158,961 | 172,736 | 410,287 | 524,634 | 524,634 | 494,774 | (29,860) | -5.7% |
| 30357 Radio Maintenance | 68,408 | 43,583 | 160,375 | 574,755 | 574,755 | 1,023,042 | 448,287 | 78.0% |
| 30358 Wireless 911 Svcs | 10 | - | - | - | - | - | - | 0.0% |
| Subtotal | <u>5,822,117</u> | <u>5,914,110</u> | <u>6,228,023</u> | <u>7,822,754</u> | <u>7,955,728</u> | <u>7,136,041</u> | <u>(686,713)</u> | <u>-8.8%</u> |
| Environmental & Development Services | | | | | | | | |
| 40119 Administration | 7,623 | 16,205 | 12,943 | 14,423 | 14,423 | 7,972 | (6,451) | -44.7% |
| 40341 Building Regulation | 125,623 | 113,156 | 124,426 | 131,830 | 131,830 | 100,320 | (31,510) | -23.9% |
| 40421 Solid Waste Management | 1,000,000 | 1,000,000 | 1,150,000 | 1,175,000 | 1,175,000 | 1,000,000 | (175,000) | -14.9% |
| 40446 Stormwater Maintenance | 60,344 | 64,955 | 67,990 | 94,050 | 94,050 | 135,735 | 41,685 | 44.3% |
| 40447 Stormwater Management | 47,925 | 41,340 | 51,246 | 56,550 | 59,520 | 43,844 | (12,706) | -22.5% |
| 40448 Litter Control Grant | 30,691 | 31,227 | 32,581 | 32,500 | 34,469 | 32,500 | - | 0.0% |
| 40512 Mosquito Control | 137,543 | 114,935 | 108,946 | 129,200 | 129,200 | 48,315 | (80,885) | -62.6% |
| 40813 Brd of Zoning/Sub Appeals | 3,372 | 5,425 | 4,875 | 6,660 | 6,660 | 4,125 | (2,535) | -38.1% |
| 40816 Development & Compliance | 44,435 | 43,478 | 38,339 | 55,600 | 55,600 | 34,545 | (21,055) | -37.9% |
| 40821 Wetlands/Ches Bay Board | 8,678 | 8,697 | 7,984 | 10,350 | 10,390 | 3,108 | (7,242) | -70.0% |
| Subtotal | <u>1,466,234</u> | <u>1,439,418</u> | <u>1,599,330</u> | <u>1,706,163</u> | <u>1,711,142</u> | <u>1,410,464</u> | <u>(295,699)</u> | <u>-17.3%</u> |

**General Fund
Expenditure Summary
Non-Personnel Costs**

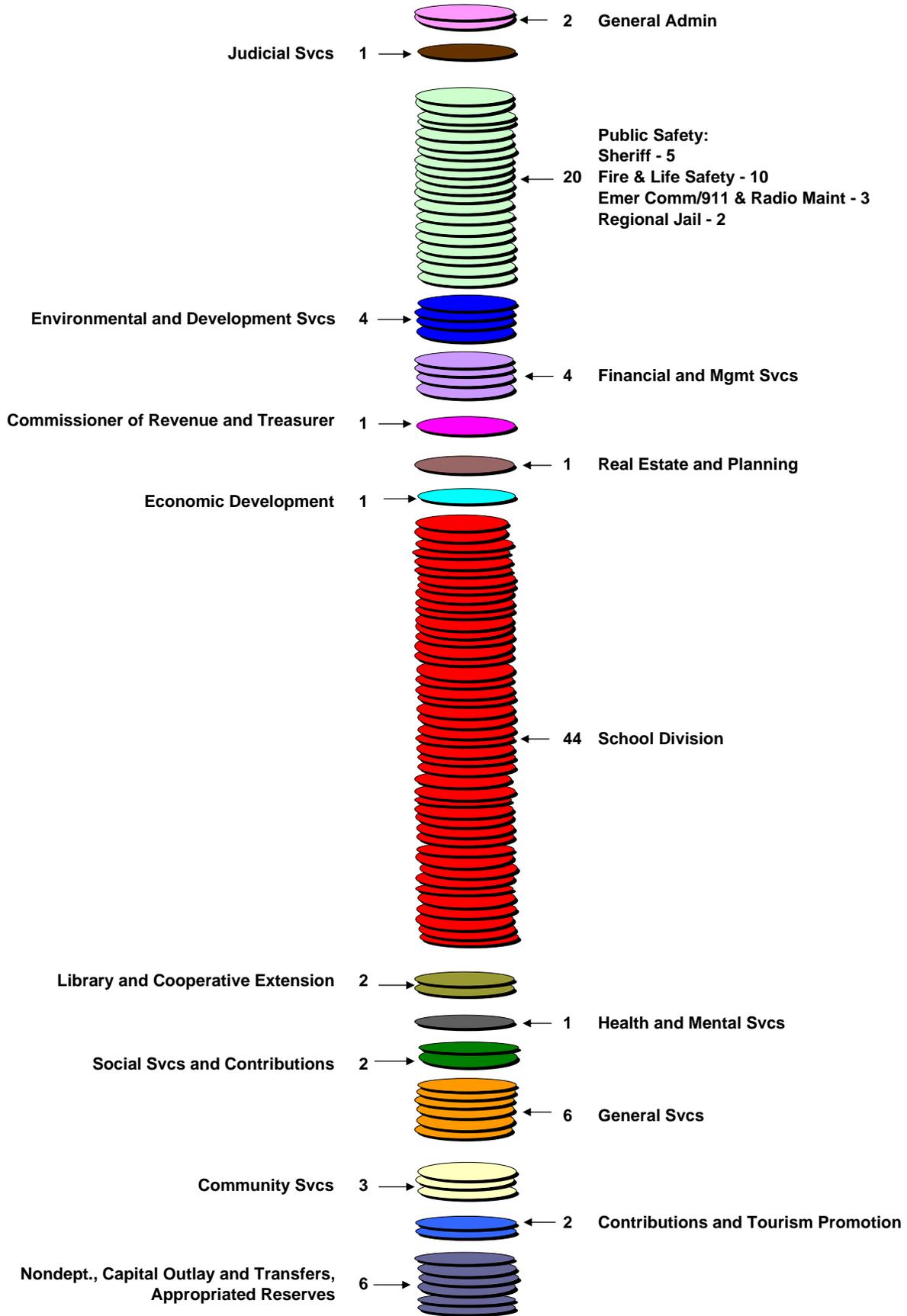
| Activity Title | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | \$ Change | % Change |
|---|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|--------------|-------------|
| Finance & Planning | | | | | | | | |
| 50119 Administration | 24,323 | 21,772 | 24,891 | 34,615 | 34,615 | 25,765 | (8,850) | -25.6% |
| 50121 Computer Support Svcs | 230,850 | 287,057 | 452,619 | 708,585 | 702,883 | 433,310 | (275,275) | -38.9% |
| 50122 Human Resources | 91,185 | 112,326 | 109,639 | 126,722 | 126,722 | 109,703 | (17,019) | -13.4% |
| 50124 Budget & Financial Rep | 17,563 | 13,179 | 24,736 | 23,361 | 23,361 | 18,638 | (4,723) | -20.2% |
| 50125 Fiscal Accounting Svcs | 71,895 | 54,626 | 54,724 | 67,702 | 67,702 | 57,666 | (10,036) | -14.8% |
| 50126 Comm of Revenue | 112,288 | 105,373 | 110,605 | 133,620 | 133,620 | 106,877 | (26,743) | -20.0% |
| 50127 Treasurer | 176,592 | 183,919 | 172,068 | 181,956 | 181,956 | 171,563 | (10,393) | -5.7% |
| 50128 Real Estate Assessment | 61,935 | 46,358 | 59,542 | 55,616 | 55,616 | 55,383 | (233) | -0.4% |
| 50129 Central Purchasing | 21,230 | 29,987 | 21,520 | 27,061 | 27,061 | 18,383 | (8,678) | -32.1% |
| 50141 Central Admin Svcs | 124,382 | 101,641 | 216,415 | 259,180 | 259,180 | 191,800 | (67,380) | -26.0% |
| 50146 Central Insurance | 278,218 | 301,188 | 379,353 | 385,179 | 385,179 | 384,305 | (874) | -0.2% |
| 50451 Trans Safety Comm | 336 | 886 | 830 | 4,350 | 4,350 | 1,250 | (3,100) | -71.3% |
| 50811 Planning | 21,257 | 17,205 | 18,486 | 25,300 | 25,300 | 12,845 | (12,455) | -49.2% |
| 50812 Planning Commission | 28,556 | 21,626 | 26,321 | 29,100 | 29,100 | 15,100 | (14,000) | -48.1% |
| 50814 Regional Planning | 48,708 | 50,840 | 51,334 | 53,566 | 53,566 | 52,482 | (1,084) | -2.0% |
| 50822 Conservation | 8,500 | 8,925 | 9,371 | 9,840 | 9,840 | 9,348 | (492) | -5.0% |
| 50915 Economic Development | 381,733 | 716,078 | 389,865 | 676,681 | 676,681 | 360,418 | (316,263) | -46.7% |
| 50920 Office of Economic Dev | 77,370 | 74,533 | 68,050 | 92,529 | 92,529 | 71,496 | (21,033) | -22.7% |
| Subtotal | 1,776,921 | 2,147,519 | 2,190,369 | 2,894,963 | 2,889,261 | 2,096,332 | (798,631) | -27.6% |
| Education & Educational Services | | | | | | | | |
| 60601 School Operations | 37,175,901 | 40,298,677 | 42,298,677 | 44,736,097 | 44,736,097 | 44,736,097 | - | 0.0% |
| 60603 School Debt | 6,199,999 | 6,449,999 | 7,300,000 | 8,200,000 | 8,200,000 | 8,200,000 | - | 0.0% |
| 60731 Library Services | 779,813 | 855,626 | 896,461 | 917,445 | 960,062 | 837,997 | (79,448) | -8.7% |
| 60831 Cooperative Extension | 63,397 | 66,349 | 71,053 | 79,100 | 79,100 | 55,655 | (23,445) | -29.6% |
| Subtotal | 44,219,110 | 47,670,651 | 50,566,191 | 53,932,642 | 53,975,259 | 53,829,749 | (102,893) | -0.2% |
| Human Services | | | | | | | | |
| 61511 Health Services | 392,022 | 428,040 | 454,367 | 472,608 | 472,608 | 429,937 | (42,671) | -9.0% |
| 61521 Colonial Services Bnd | 591,920 | 641,150 | 678,000 | 731,434 | 731,434 | 731,434 | - | 0.0% |
| 61533 Social Services | 1,142,603 | 1,661,423 | 1,755,630 | 2,276,129 | 2,276,129 | 2,279,053 | 2,924 | 0.1% |
| 61535 Contributions | 266,204 | 291,985 | 302,176 | 307,482 | 307,482 | 312,664 | 5,182 | 1.7% |
| Subtotal | 2,392,749 | 3,022,598 | 3,190,173 | 3,787,653 | 3,787,653 | 3,753,088 | (34,565) | -0.9% |
| General Services | | | | | | | | |
| 70119 Administration | 11,664 | 20,701 | 19,420 | 18,300 | 18,300 | 13,095 | (5,205) | -28.4% |
| 70431 Engineering & Fac Maint | 778,338 | 878,487 | 874,109 | 1,031,561 | 1,041,274 | 915,220 | (116,341) | -11.3% |
| 70432 Facility/Utility Charges | 889,645 | 859,123 | 949,142 | 931,775 | 931,775 | 1,085,490 | 153,715 | 16.5% |
| 70433 Telecommunications | 246,530 | 284,705 | 201,399 | 204,430 | 204,430 | 196,315 | (8,115) | -4.0% |
| 70434 Grounds Maint & Const | 1,051,189 | 1,517,689 | 1,404,158 | 2,203,831 | 2,234,300 | 1,762,995 | (440,836) | -20.0% |
| Subtotal | 2,977,366 | 3,560,705 | 3,448,228 | 4,389,897 | 4,430,079 | 3,973,115 | (416,782) | -9.5% |
| Community Services | | | | | | | | |
| 81119 Administration | 30,313 | 33,250 | 42,422 | 53,738 | 53,738 | 30,966 | (22,772) | -42.4% |
| 81538 Special Programs | 25,562 | 29,092 | 27,836 | 28,670 | 28,670 | 22,335 | (6,335) | -22.1% |
| 81547 Housing - Admin | 21,425 | 33,443 | 16,645 | 20,450 | 20,450 | 13,113 | (7,337) | -35.9% |
| 81548 Housing - Rental Assist | 10,836 | 7,258 | 12,369 | 11,900 | 11,900 | 9,400 | (2,500) | -21.0% |
| 81549 Housing - Rehabilitation | 746,918 | 132,485 | 135,402 | 128,710 | 134,643 | 114,621 | (14,089) | -11.0% |
| 81550 Public Transportation | 20,000 | 23,509 | 20,000 | 22,000 | 22,000 | 20,900 | (1,100) | -5.0% |
| 81712 Parks & Recreation | 484,715 | 698,063 | 641,989 | 1,094,645 | 1,095,815 | 1,095,270 | 625 | 0.1% |
| 81713 Tourism & Events | 116,382 | 90,095 | 83,653 | - | - | - | - | 0.0% |
| Subtotal | 1,456,151 | 1,047,195 | 980,316 | 1,360,113 | 1,367,216 | 1,306,605 | (53,508) | -3.9% |
| Capital Outlay & Fund Transfers | | | | | | | | |
| 90912 Capital Outlay & Transfers | 5,547,498 | 5,313,040 | 5,254,857 | 7,191,126 | 7,191,126 | 5,675,809 | (1,515,317) | -21.1% |
| Subtotal | 5,547,498 | 5,313,040 | 5,254,857 | 7,191,126 | 7,191,126 | 5,675,809 | (1,515,317) | -21.1% |
| Non-Departmental | | | | | | | | |
| 90721 Contributions | 593,024 | 546,241 | 596,861 | 604,167 | 604,167 | 593,847 | (10,320) | -1.7% |
| 90722 2006/2007 Commemorations | 8,000 | - | - | - | - | - | - | 0.0% |
| 90911 Non-Departmental | 33,759 | 23,471 | 38,326 | 51,200 | 51,200 | 43,750 | (7,450) | -14.6% |
| 90913 Approp Reserves | 174,448 | 15,000 | 75,000 | 200,000 | 200,000 | 300,000 | 100,000 | 50.0% |
| 90915 Tourism Promotion | 1,609,827 | 1,867,969 | 2,046,623 | 1,826,629 | 1,826,629 | 1,740,000 | (86,629) | -4.7% |
| Subtotal | 2,419,058 | 2,452,681 | 2,756,810 | 2,681,996 | 2,681,996 | 2,677,597 | (4,399) | -0.2% |
| Totals | 68,963,124 | 73,660,485 | 77,338,876 | 86,937,396 | 87,185,767 | 82,850,889 | (4,086,507) | -4.7% |

**GENERAL FUND EXPENDITURES
FY2010 - BY FUNCTIONAL AREA**



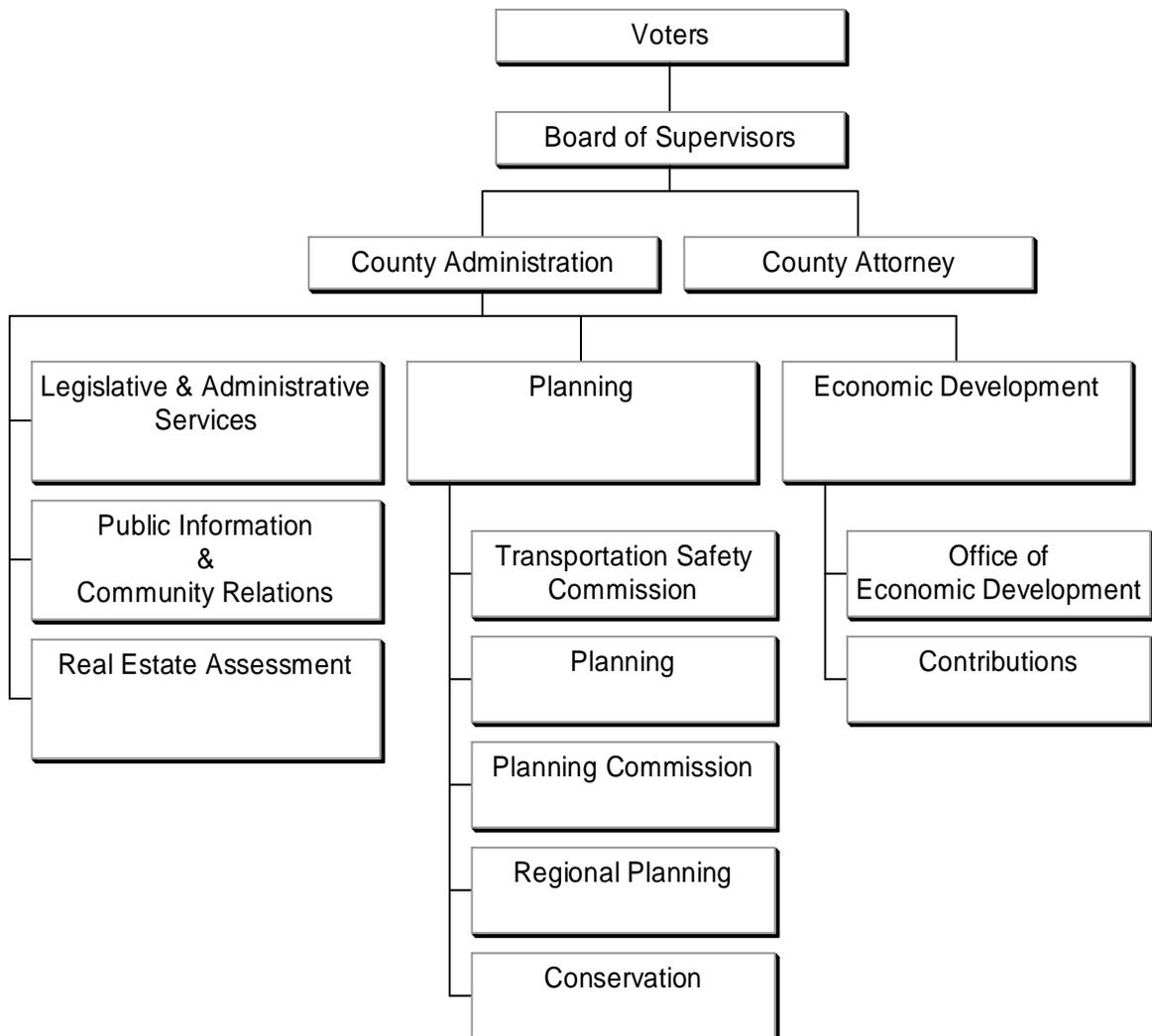
| <u>Functional Area</u> | <u>FY2009 Original</u> | <u>FY2010 Adopted</u> | <u>Dollar Change</u> |
|--------------------------------------|----------------------------|---------------------------|--------------------------|
| General Administration | 2,096,916 | 1,967,892 | (129,024) |
| Judicial Services | 2,802,424 | 2,729,834 | (72,590) |
| Public Safety | 28,074,079 | 27,471,265 | (602,814) |
| Environmental & Development Services | 5,061,678 | 4,663,603 | (398,075) |
| Finance & Planning | 9,136,301 | 8,353,153 | (783,148) |
| Education & Educational Services | 55,849,532 | 55,432,400 | (417,132) |
| Human Services | 3,787,653 | 3,753,838 | (33,815) |
| General Services | 8,057,193 | 7,728,866 | (328,327) |
| Community Services | 3,864,092 | 3,844,294 | (19,798) |
| Capital Outlay & Fund Transfers | 7,191,126 | 5,675,809 | (1,515,317) |
| Non-departmental | 3,639,386 | 3,554,750 | (84,636) |
| | <u>129,560,380</u> | <u>125,175,704</u> | <u>(4,384,676)</u> |

**Uses of the Local Dollar
Fiscal Year 2010**



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Administrative & Legal Services



Administrative & Legal Services

The General Administration Office is responsible for governing the overall activities of the County. This is accomplished through the following divisions:

- **Board of Supervisors** - serves, by law, as the governing body of the County of York.
- **County Administration** - executes policies established by the Board of Supervisors.
- **County Attorney** - provides full-time legal services on civil matters for the County and School Division.
- **Public Information & Community Relations** - communicates information about the County to the community, the news media, and the staff of York County.
- **Real Estate Assessment** - responsible for assessing all real property located in the County and providing the Commissioner of the Revenue with information necessary for billing. (See Finance & Planning tab for detail budget.)
- **Planning** - provides professional services by assisting the community in establishing a vision for the shared future of the County. (See Finance & Planning tab for detail budgets.)
- **Economic Development** - works to create a diverse economic base in order to expand the tax base and capital investment in the County and provide higher income and employment opportunities for its citizens. (See Finance & Planning tab for detail budgets.)

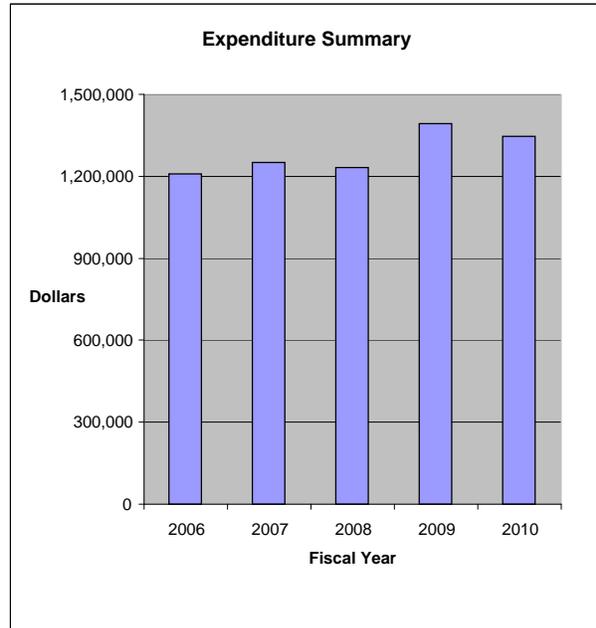
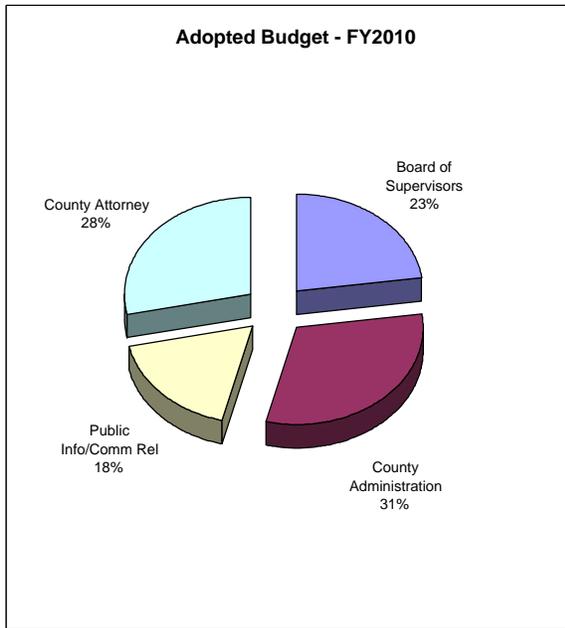
Administrative & Legal Services

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | % Change Original 2009 / Adopted 2010 |
|---------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Expenditure by Activity: | | | | | | | |
| Board of Supervisors | 282,207 | 282,702 | 289,804 | 314,054 | 318,330 | 305,700 | -2.66% |
| County Administration | 332,056 | 357,213 | 378,892 | 422,126 | 431,436 | 420,297 | -0.43% |
| Public Info/Comm Rel | 268,680 | 246,171 | 165,802 | 262,731 | 262,731 | 237,874 | -9.46% |
| County Attorney | 326,012 | 363,873 | 397,429 | 394,020 | 400,831 | 382,214 | -3.00% |
| Total Expenditures | 1,208,955 | 1,249,959 | 1,231,927 | 1,392,931 | 1,413,328 | 1,346,085 | -3.36% |

| | | | | | | | |
|---------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|---------------|
| Expenditure By Category: | | | | | | | |
| Personnel Services | 947,561 | 976,871 | 932,937 | 1,088,279 | 1,108,676 | 1,089,266 | 0.09% |
| Contractual Services | 117,605 | 130,417 | 144,460 | 134,712 | 134,712 | 126,050 | -6.43% |
| Internal Services | 13,152 | 11,665 | 13,961 | 14,378 | 14,378 | 12,745 | -11.36% |
| Other Charges | 100,059 | 108,605 | 114,656 | 121,727 | 121,727 | 100,472 | -17.46% |
| Materials & Supplies | 26,643 | 17,312 | 14,902 | 23,035 | 23,035 | 17,552 | -23.80% |
| Capital Outlay | 2,835 | 4,614 | 10,511 | 8,800 | 8,800 | - | -100.00% |
| Grants, Donations & Cntrbtns | 1,100 | 1,000 | 500 | 2,000 | 2,000 | - | -100.00% |
| Chargeouts | - | (525) | - | - | - | - | 0.00% |
| Total Expenditures | 1,208,955 | 1,249,959 | 1,231,927 | 1,392,931 | 1,413,328 | 1,346,085 | -3.36% |

% of Total FY2010
Funding Sources

| | | | | | | | |
|------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|
| Funding Sources: | | | | | | | |
| Local/State Non-Categorical | 1,208,955 | 1,249,959 | 1,231,927 | 1,392,931 | 1,413,328 | 1,346,085 | 100.00% |
| Total Funding Sources | 1,208,955 | 1,249,959 | 1,231,927 | 1,392,931 | 1,413,328 | 1,346,085 | 100.00% |



Board of Supervisors

The Board of Supervisors serves, by law, as the governing body of the County of York. It sets goals and objectives; establishes priorities for County programs and services; appoints the County Administrator, County Attorney, and members of various boards and commissions; adopts the annual budget; appropriates funds; and sets tax rates.

Mission:

As stewards of the public trust, the mission of the Board of Supervisors is to maintain and improve the quality of life for all County citizens. To direct and maximize the available resources of the County toward this mission, the Board will:

- emphasize efficiency, effectiveness, and openness of County government;
- protect the physical, historical, and environmental heritage of the County;
- ensure that growth and development are positive forces on the quality of life; and
- value and respect the individual.

Goals:

- Define and aggressively pursue economic development that broadens the County's tax base and sustains its character and quality of life.
- Improve communication and respect among the Board of Supervisors, other elected and appointed officials, other agencies, County staff, and the public.
- Promote accountability, innovation, and excellence in providing service to the customer.
- Generate quality educational opportunities for all citizens.
- Manage the provision and expansion of County services and facilities in a manner that balances necessary increases in expenditures with the expansion of the tax base.

Implementation Strategies for FY2010:

- Establish County legislative and administrative policies through the adoption of ordinances and resolutions.
- Develop legislative priorities for the General Assembly, providing assistance to the local delegation in accomplishing the County's legislative program.

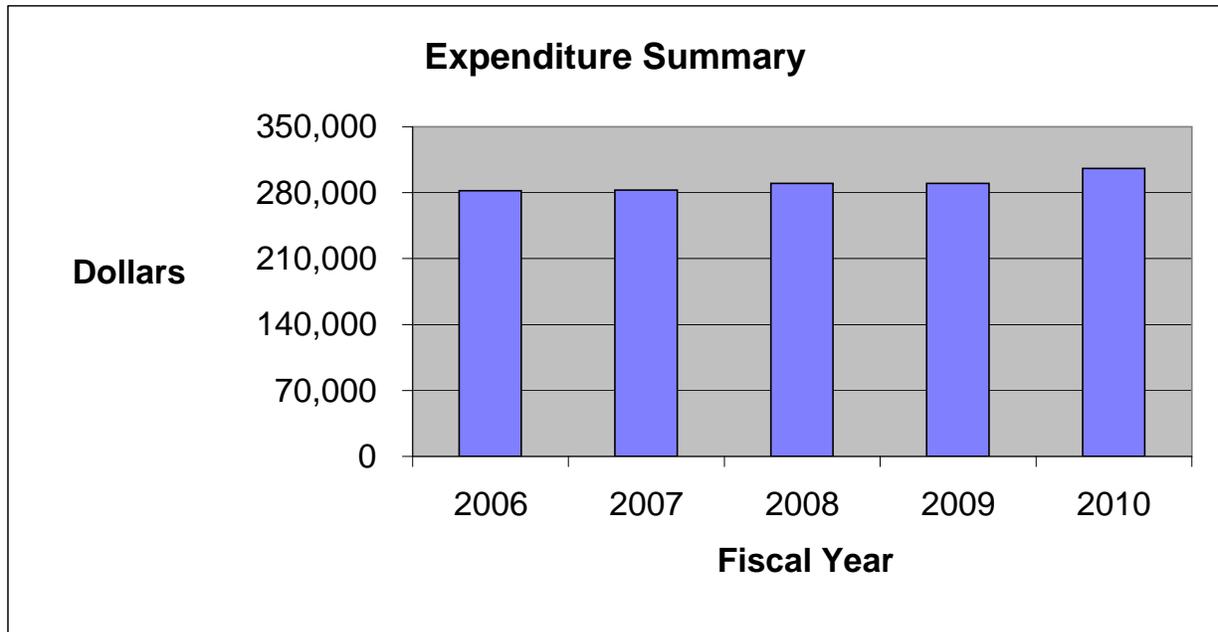
Budget Issues:

- In FY2006, increased funding was for audit service fees due to the reoccurring increase in audit work and an upgrade to MS Office software.
- In FY2007, increased funding was for audit service fees, legal advertising, dues and memberships. Funding was shifted from central stores to office supplies for the purchase of paper.
- In FY2008, increased funding was for audit service fees, legal advertising, dues and memberships. Funding shifted from copier usage to printing and binding for the printing of documents.
- In FY2009, increased funding was for audit service fees, dues and memberships, and the routine replacement of a portable computer for York Hall.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel. Further decreases are programmed in advertising, employee recognition, and miscellaneous contributions. Also, funding reflects an increase for audit service fees.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|-----------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 10111 Board of Supervisors | | | | | | |
| Personnel Services | 126,217 | 131,769 | 135,168 | 141,374 | 145,650 | 151,140 |
| Contractual Services | 87,796 | 86,664 | 86,343 | 99,050 | 99,050 | 97,400 |
| Internal Services | 2,628 | 852 | 102 | 650 | 650 | 580 |
| Other Charges | 58,921 | 59,867 | 64,102 | 64,980 | 64,980 | 52,880 |
| Materials & Supplies | 5,545 | 2,550 | 3,589 | 4,000 | 4,000 | 3,700 |
| Capital Outlay | - | - | - | 2,000 | 2,000 | - |
| Contributions | <u>1,100</u> | <u>1,000</u> | <u>500</u> | <u>2,000</u> | <u>2,000</u> | <u>-</u> |
| Activity Total | <u>282,207</u> | <u>282,702</u> | <u>289,804</u> | <u>314,054</u> | <u>318,330</u> | <u>305,700</u> |
| Percentage Change | 11.1% | 0.2% | 2.5% | 8.4% | N/A | -2.7% |

FTE's

| | | | | | | |
|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Professional/Technical | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> |
| Total | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> |



County Administration

Mission:

The County Administrator is the Chief Administrative Officer of the County, appointed by the Board of Supervisors, responsible for the execution of policies established by the Board. The County Administrator also serves as the Director of Emergency Services and is chiefly responsible for all purchasing done on behalf of the Board of Supervisors.

Goals:

- Handle the daily administrative operations of the County.
- Provide administrative and legislative support services to the Board of Supervisors.
- Develop an annual budget.

Implementation Strategies for FY2010:

- Continue implementation of the County's Program Effectiveness Process.
- Continue efforts to support high-quality customer service delivery.

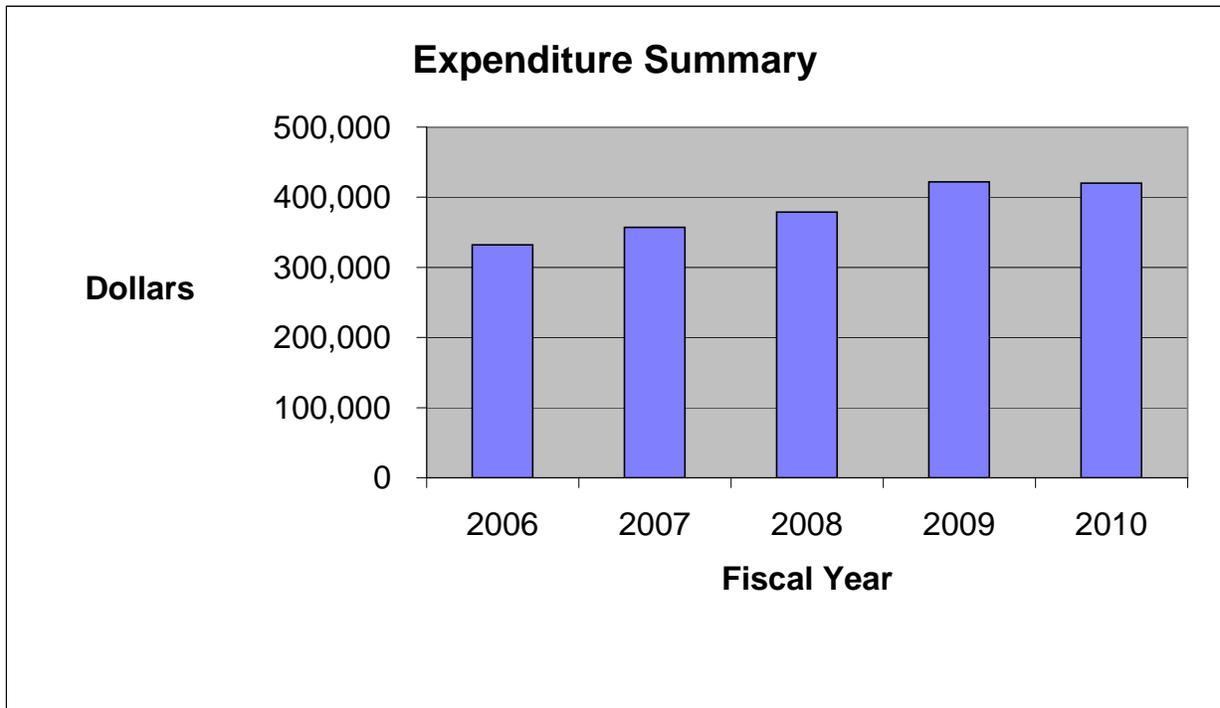
Budget Issues:

- In FY2006, increased funding was for an upgrade to MS Office software.
- In FY2007, funding was increased for fuel, telecommunication charges, and routine replacement of computers.
- In FY2008, funding was increased for fuel, radio maintenance associated with the radio system, and the routine replacement of data processing equipment.
- In FY2009, funding was increased for vehicle maintenance, and association & meeting support charges.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed in overtime, vehicle maintenance, personnel development and books & subscriptions.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|------------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 10121 County Administration | | | | | | |
| Personnel Services | 305,859 | 327,443 | 342,793 | 389,558 | 398,868 | 395,136 |
| Contractual Services | 296 | 441 | 120 | 550 | 550 | 200 |
| Internal Services | 8,599 | 8,686 | 12,253 | 11,068 | 11,068 | 9,586 |
| Other Charges | 11,198 | 15,759 | 16,910 | 16,150 | 16,150 | 13,275 |
| Materials & Supplies | 4,617 | 1,808 | 1,488 | 3,300 | 3,300 | 2,100 |
| Capital Outlay | 1,487 | 3,076 | 5,328 | 1,500 | 1,500 | - |
| Activity Total | <u>332,056</u> | <u>357,213</u> | <u>378,892</u> | <u>422,126</u> | <u>431,436</u> | <u>420,297</u> |
| Percentage Change | -1.28% | 7.58% | 6.07% | 11.41% | N/A | -0.43% |

FTE's

| | | | | | | |
|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Management | 1.50 | 1.50 | 1.50 | 1.50 | 1.50 | 1.50 |
| Professional/Technical | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Admin/Clerical | 1.25 | 1.25 | 1.25 | 1.25 | 1.25 | 1.25 |
| Total | <u>3.75</u> | <u>3.75</u> | <u>3.75</u> | <u>3.75</u> | <u>3.75</u> | <u>3.75</u> |



Public Information & Community Relations

Mission:

The mission of the Public Information and Community Relations division is to foster citizen understanding and appreciation of County government policies, practices and operations; to increase the willingness of residents to participate in County government; to assist citizens who seek information or voice complaints; and to provide communications support to the County's marketing, tourism, and economic development efforts.

Goals:

- Provide the news media with information concerning County policies, practices, operations, and events.
- Serve as media advisor to County staff, arrange interviews and press conferences.
- Publish the County Annual Report, Citizen Guide, four Citizen Newsletters, employee publications, and a series of informational brochures dealing with all facets and services of County government.
- Develop and implement responses to citizens' concerns and complaints.
- Coordinate, as necessary, public information meetings on current policy issues (such as associations of homeowners).
- Provide public information during emergency situations.

Implementation Strategies for FY2010:

- To further promote and publicize economic development and tourism.
- Support the expanding Tourism and Events Division with promotion of its activities, especially the activities planned in and around Riverwalk Landing.
- Keep current information in "Front and Center" section of County's website home page.
- Continue updating and standardizing official County publications and brochures to ensure consistency of appearance and style.
- Provide local media story ideas about the positive services and programs offered by the County.

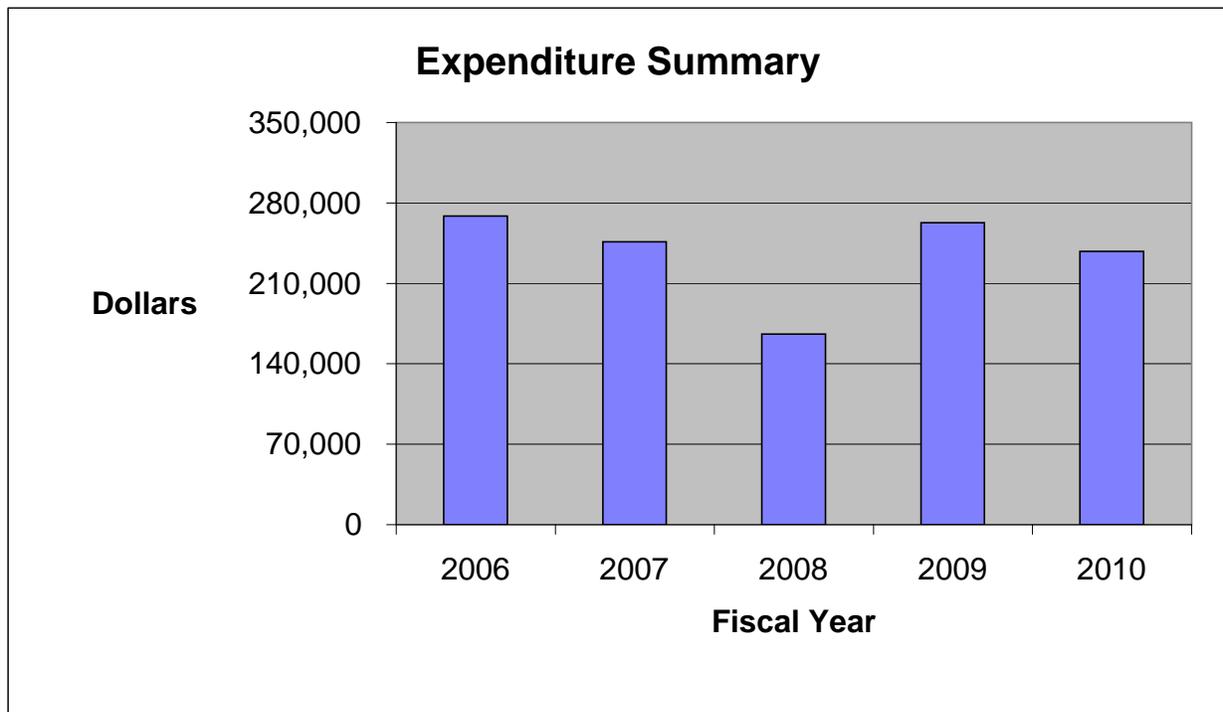
Budget Issues:

- In FY2006, increased funding was for an upgrade to MS Office software and higher postage and printing and binding costs for citizen and employee publications.
- In FY2007, a decrease in postage due to the mailing of tourism packages was transferred to Tourism and Events.
- In FY2008, increased funding was reflected in postage, printing & binding costs for citizen and employee publications, and the routine replacement of two printers.
- In FY2009, funding was decreased due to the transfer of a Graphics Design Specialist to the Tourism Fund.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed in overtime, printing & binding and postage due to changes in the publications and mailing methods.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|---|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 10122 Public Information & Community Relations | | | | | | |
| Personnel Services | 211,061 | 187,112 | 106,557 | 193,477 | 193,477 | 182,146 |
| Contractual Services | 25,904 | 26,872 | 27,050 | 29,300 | 29,300 | 23,150 |
| Internal Services | 354 | 314 | 166 | 1,094 | 1,094 | 1,098 |
| Other Charges | 24,736 | 26,861 | 26,887 | 31,660 | 31,660 | 28,680 |
| Materials & Supplies | 6,625 | 5,537 | 1,460 | 5,700 | 5,700 | 2,800 |
| Capital Outlay | - | - | 3,682 | 1,500 | 1,500 | - |
| Chargeouts | - | (525) | - | - | - | - |
| Activity Total | <u>268,680</u> | <u>246,171</u> | <u>165,802</u> | <u>262,731</u> | <u>262,731</u> | <u>237,874</u> |
| Percentage Change | 3.24% | -8.38% | -32.65% | 58.46% | N/A | -9.46% |

FTE's

| | | | | | | |
|------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Professional/Technical | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Admin/Clerical | <u>2.00</u> | <u>2.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> |
| Total | <u><u>4.00</u></u> | <u><u>4.00</u></u> | <u><u>3.00</u></u> | <u><u>3.00</u></u> | <u><u>3.00</u></u> | <u><u>3.00</u></u> |



County Attorney

Mission:

The County Attorney's Office provides full-time legal services on civil matters for the Board of Supervisors, School Board, Department of Social Services, County Administrator, the departments, administrative offices and constitutional officers of the County, and various other County boards, commissions, and agencies.

Goals:

- Provide quality and timely legal services to the County.
- Emphasize the continuous training of present staff to keep abreast of current developments in the legal field so that the office's many clients can be provided timely and accurate legal advice.
- Maintain a state-of-the-art legal office.

Implementation Strategies for FY2010:

- Help implement new initiatives of the Board and the County and changes in County programs, ordinances or regulations mandated by changes in Federal or State laws.
- Ensure that the County is in compliance with legal requirements, that the County's exposure to risk is minimized, and that the most efficient and effective practices are followed.
- Seek new and improved ways to assist with file organization and retrieval to help maintain a state-of-the-art law office.
- Represent the County and its interests in courts of law and legal negotiation; prepare and review ordinances, resolutions, contracts, agreements, leases, deeds and other legal documents to which the County is a party; advise County officials on the legal aspects of County policies, programs and business matters; and specifically:
 - Consult with County officials and staff as needed.
 - Review proposed legislation, administrative papers, contracts, agreements, leases, and other legal documents.
 - Respond to written requests for legal opinions.
 - Continually review and recommend amendments to the County Code in order to keep the County's laws up to date.
 - Attend all regularly scheduled meetings of the Board of Supervisors, Planning Commission, Board of Zoning Appeals, and School Board.
 - Draft the County's legislative program, propose legislation as needed, and testify before legislative committees of the General Assembly.

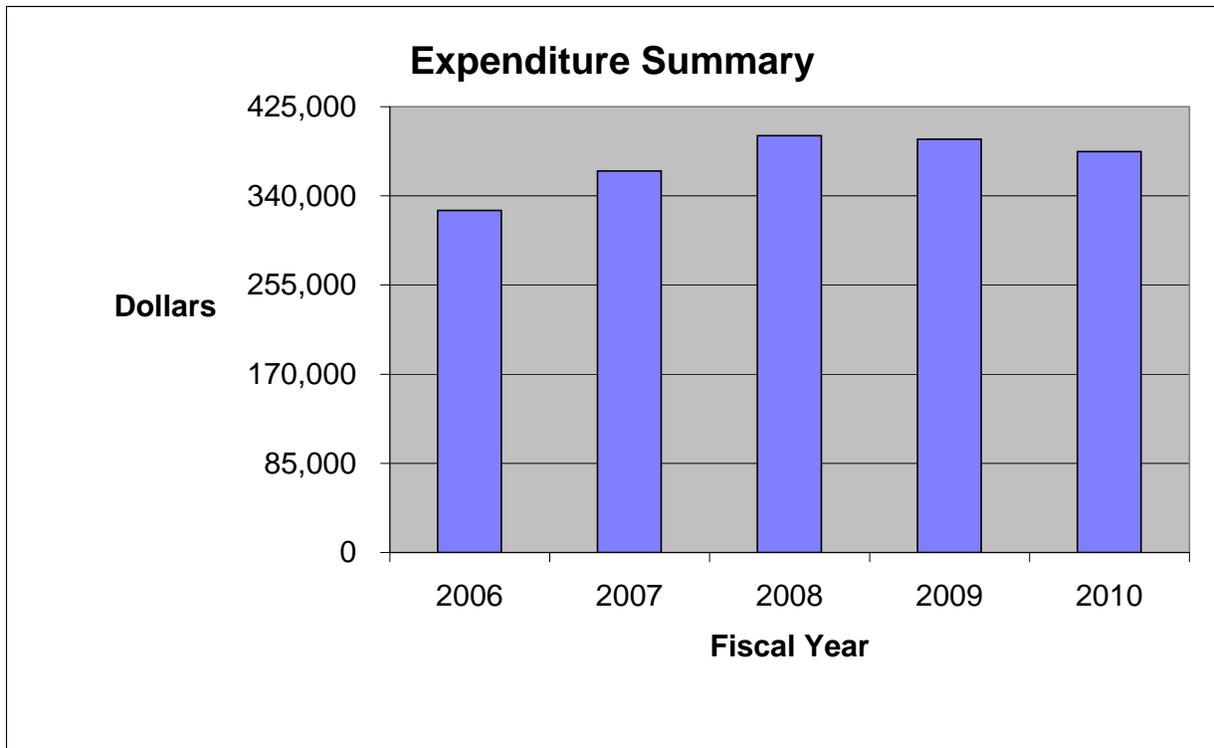
Budget Issues:

- In FY2006, increased funding was for an upgrade to MS Office software.
- In FY2007, funding was for special counsel and court reporter services and savings in materials and supplies was directly related to legal publications being available online.
- In FY2009, funding was increased for the routine replacement of computers and a printer.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed in work-as-required, personnel development and materials & supplies.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 10124 County Attorney | | | | | | |
| Personnel Services | 304,424 | 330,547 | 348,419 | 363,870 | 370,681 | 360,844 |
| Contractual Services | 3,609 | 16,440 | 30,947 | 5,812 | 5,812 | 5,300 |
| Internal Services | 1,571 | 1,813 | 1,440 | 1,566 | 1,566 | 1,481 |
| Other Charges | 5,204 | 6,118 | 6,757 | 8,937 | 8,937 | 5,637 |
| Materials & Supplies | 9,856 | 7,417 | 8,365 | 10,035 | 10,035 | 8,952 |
| Capital Outlay | 1,348 | 1,538 | 1,501 | 3,800 | 3,800 | - |
| Activity Total | <u>326,012</u> | <u>363,873</u> | <u>397,429</u> | <u>394,020</u> | <u>400,831</u> | <u>382,214</u> |
| Percentage Change | 4.27% | 11.61% | 9.22% | -0.86% | N/A | -3.00% |

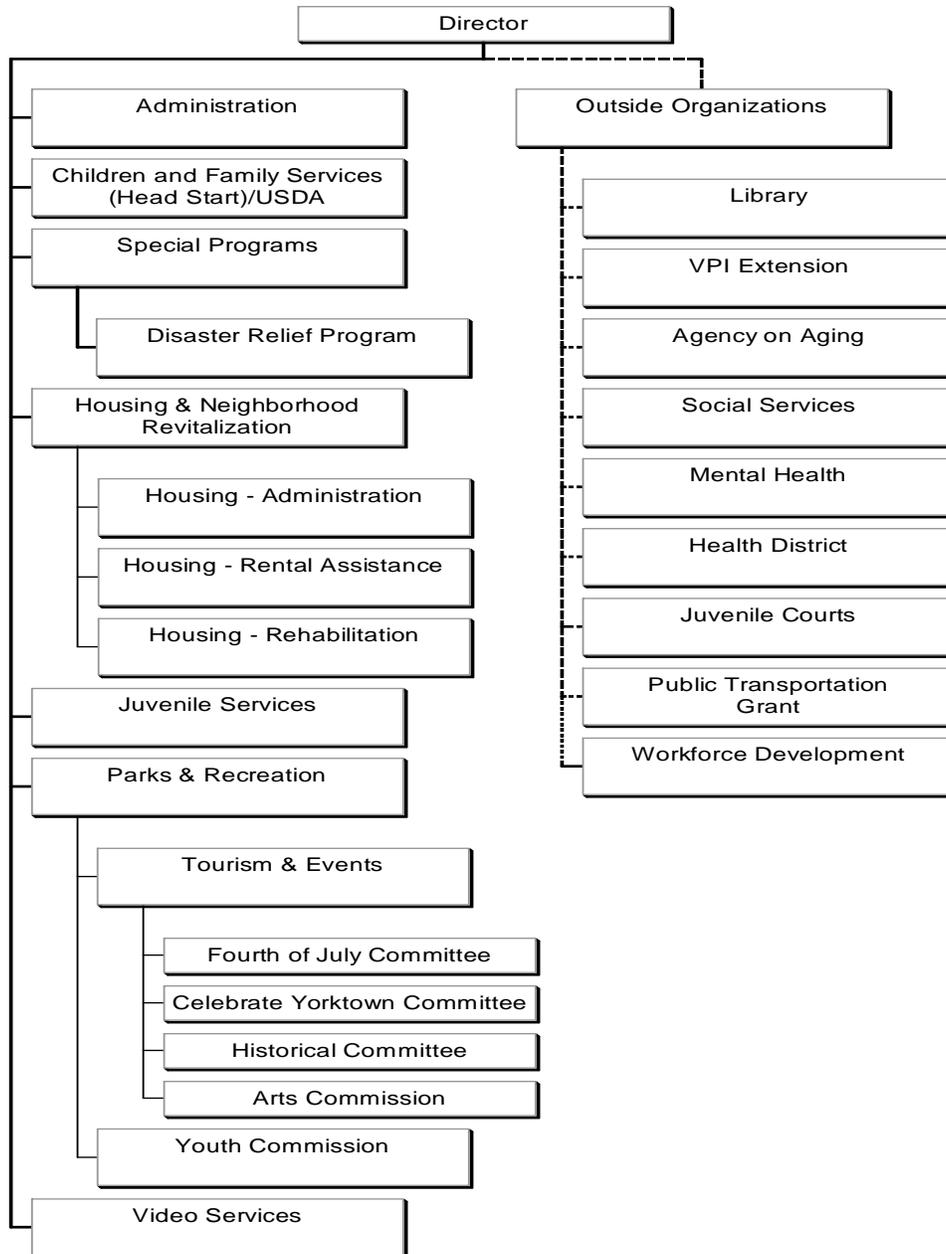
FTE's

| | | | | | | |
|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Professional/Technical | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Admin/Clerical | 1.50 | 1.50 | 1.50 | 1.50 | 1.50 | 1.50 |
| Total | <u>3.50</u> | <u>3.50</u> | <u>3.50</u> | <u>3.50</u> | <u>3.50</u> | <u>3.50</u> |



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Video Services



Video Services

Mission:

The mission of Video Services is to provide timely, useful information to York County citizens about County, Schools, and regional government programs, services, and issues, in an effort to promote awareness and stimulate citizen involvement.

Goals:

- Improve community and business relations through communications, media relations, and education programs.
- Promote the Board of Supervisors, the County Administrator, School Board and School Superintendent goals and objectives.
- Televisе the Board of Supervisors, School Board and other “live” meetings.
- Improve information service delivery to citizens and businesses.
- Provide educational support to York County Schools.
- Improve the efficiency of cablecast operations, establish a marketing plan, and develop future programming.

Implementation Strategies for FY2010:

- Improve efficiency of video services for the County and School System.
- Create new programs for Video Services-managed channels 46, 47, and 48.
- Improve technical capabilities of Video Services.
- Implement internal and external marketing of Video Services and channels 46, 47, and 48.
- Current programming includes Board meetings, Planning Commission meetings, work sessions, County Courier, York News, Peninsula Legislative Report, Homebound Exercise, Army News, County News Minute, School Scene, NASA Channel and the message board.

Budget Issues:

- In FY2006, increased funding was for an upgrade to MS Office software and maintenance service costs.
- In FY2007, funding reflected the addition of a part-time Administrative Assistant I position partially funded by work-as-required monies previously allotted. Also, funding reflected increases for fuel, telecommunication charges, and TV production equipment. The School Division’s support for this program is reflected in revenue.
- In FY2008, funding was decreased due to a reduction in capital equipment replacements from the previous year.
- In FY2009, funding was increased for the routine replacement of computers.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed in work-as-required, overtime, vehicle maintenance, personnel development and TV production equipment.

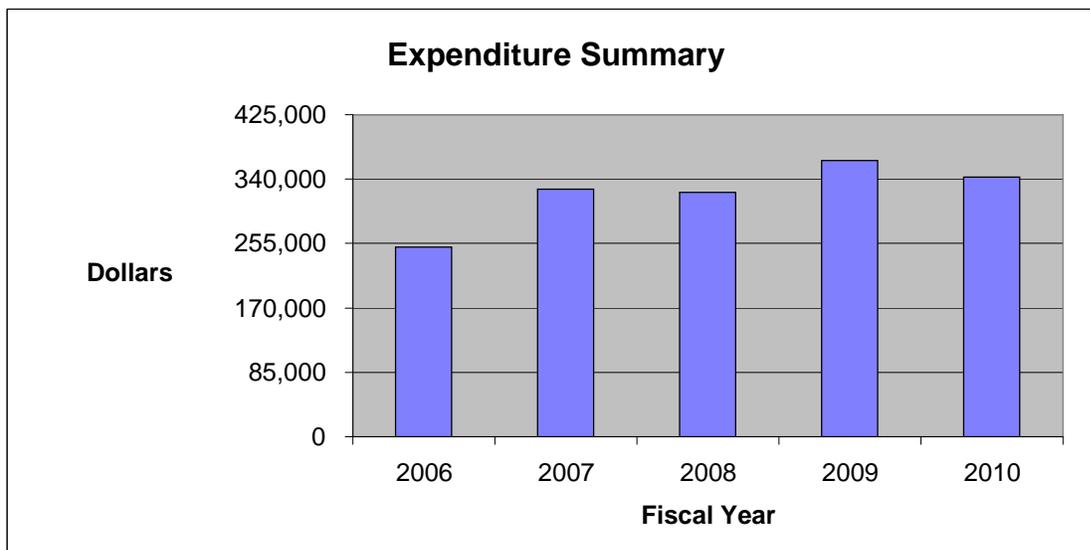
| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|-----------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 10123 Video Services | | | | | | |
| Personnel Services | 205,924 | 253,608 | 260,959 | 287,297 | 287,297 | 287,944 |
| Contractual Services | 8,545 | 17,119 | 14,202 | 24,400 | 24,400 | 23,100 |
| Internal Services | 2,272 | 2,074 | 4,290 | 6,500 | 6,500 | 5,680 |
| Other Charges | 5,262 | 8,643 | 9,649 | 10,810 | 10,810 | 9,710 |
| Materials & Supplies | 6,012 | 6,520 | 11,417 | 7,630 | 7,630 | 9,000 |
| Capital Outlay | 22,176 | 39,980 | 22,243 | 27,700 | 27,700 | 7,000 |
| Chargeouts | (140) | (1,524) | - | - | - | - |
| Activity Total | <u>250,051</u> | <u>326,420</u> | <u>322,760</u> | <u>364,337</u> | <u>364,337</u> | <u>342,434</u> |
| Percentage Change | -10.77% | 30.54% | -1.12% | 12.88% | N/A | -6.01% |

Funding Sources:

| | | | | | | |
|-----------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Local/State Non-Categorical | 191,035 | 240,872 | 239,862 | 216,367 | 216,367 | 259,804 |
| School Support | <u>59,016</u> | <u>85,548</u> | <u>82,898</u> | <u>147,970</u> | <u>147,970</u> | <u>82,630</u> |
| Total Funding Sources | <u>250,051</u> | <u>326,420</u> | <u>322,760</u> | <u>364,337</u> | <u>364,337</u> | <u>342,434</u> |

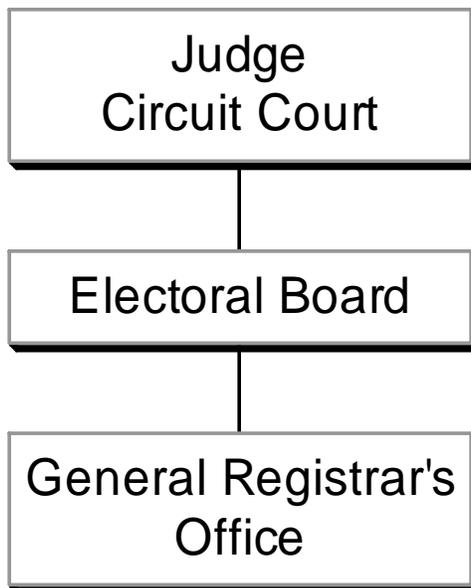
FTE's

| | | | | | | |
|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Professional/Technical | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| Admin/Clerical | - | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 |
| Total | <u>4.00</u> | <u>4.50</u> | <u>4.50</u> | <u>4.50</u> | <u>4.50</u> | <u>4.50</u> |



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Election Services



Election Services

General Administration-Election Services is responsible for the elections held within the County. This is accomplished through the following activities:

- ***Electoral Board*** - supervises all elections and appoints the Registrar and Officers of Election. The Electoral Board is appointed by the Circuit Court Judge.
- ***General Registrar's Office*** - responsible for registering, reinstating, and transferring voters; maintaining the records of York County voters; receiving candidate filings; absentee voting processing; election materials preparation; and providing administrative support to the Electoral Board.

Election Services

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | % Change Original 2009 / Adopted 2010 |
|---------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Expenditure by Activity: | | | | | | | |
| General Registrar's Office | 170,378 | 185,072 | 203,313 | 238,148 | 238,148 | 214,973 | -9.73% |
| Electoral Board | 57,661 | 111,514 | 83,185 | 101,500 | 101,500 | 64,400 | -36.55% |
| Total Expenditures | 228,039 | 296,586 | 286,498 | 339,648 | 339,648 | 279,373 | -17.75% |

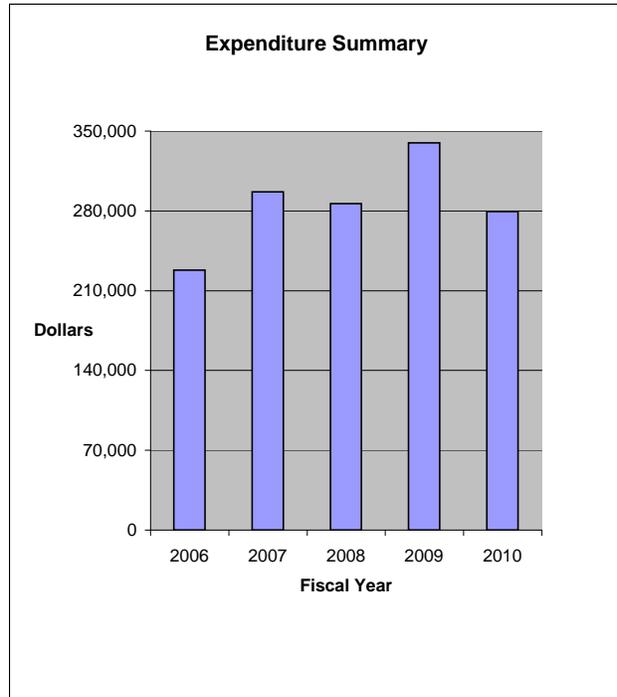
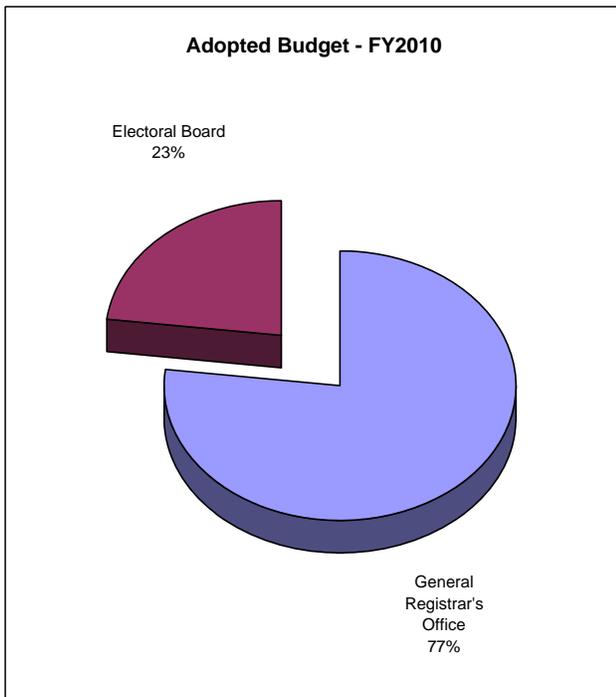
Expenditure By Category:

| | | | | | | | |
|---------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Personnel Services | 157,636 | 172,817 | 186,722 | 221,298 | 221,298 | 213,923 | -3.33% |
| Contractual Services | 50,984 | 47,809 | 77,018 | 70,200 | 70,200 | 50,250 | -28.42% |
| Internal Services | 1,393 | 1,203 | 409 | - | - | - | 0.00% |
| Other Charges | 9,793 | 11,311 | 14,948 | 16,500 | 16,500 | 11,800 | -28.48% |
| Materials & Supplies | 5,259 | 3,561 | 3,988 | 6,150 | 6,150 | 3,400 | -44.72% |
| Capital Outlay | 2,974 | 59,885 | 3,413 | 25,500 | 25,500 | - | -100.00% |
| Total Expenditures | 228,039 | 296,586 | 286,498 | 339,648 | 339,648 | 279,373 | -17.75% |

% of Total FY2010
Funding Sources

Funding Sources:

| | | | | | | | |
|------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Local/State Non-Categorical | 171,776 | 172,091 | 211,917 | 287,428 | 287,428 | 230,748 | 82.59% |
| State/Federal Aid & Grants | - | 65,719 | - | - | - | - | 0.00% |
| State Comp Board | 56,263 | 58,776 | 74,581 | 52,220 | 52,220 | 48,625 | 17.41% |
| Total Funding Sources | 228,039 | 296,586 | 286,498 | 339,648 | 339,648 | 279,373 | 100.00% |



General Registrar's Office

Mission:

The Registrar's Office is required by the *Code of Virginia* to register, reinstate, transfer, and upgrade voter records for any qualified citizen of Virginia, as well as delete those citizens who are no longer qualified to vote. The Registrar handles applications from several agencies in Virginia as well as federal and national forms. The Registrar also handles all absentee voting and candidate filings.

Goals:

- Register to vote all qualified York County residents.
- Continue to comply with federal, state, and local election laws.
- Provide timely and quality service to citizens, candidates, news media, and elected officials.
- Increase public awareness of voter registration and absentee voting processes.
- Provide appropriate employee training.
- Assist the Electoral Board with their various responsibilities.

Implementation Strategies for FY2010:

- Employ changes in policies and procedures required by the State Board of Elections.
- Implement new changes in programs and regulations mandated by federal and state laws.
- Develop internal office procedures related to implementation of VERIS, the new state electronic registration database and to ensure compliance with the Virginia Freedom of Information Act.
- Employ work-as-required personnel during election season to provide timely responses to state and public requests and manage increase in absentee voting.
- Maintain voting equipment by providing administrative support for two voting systems.

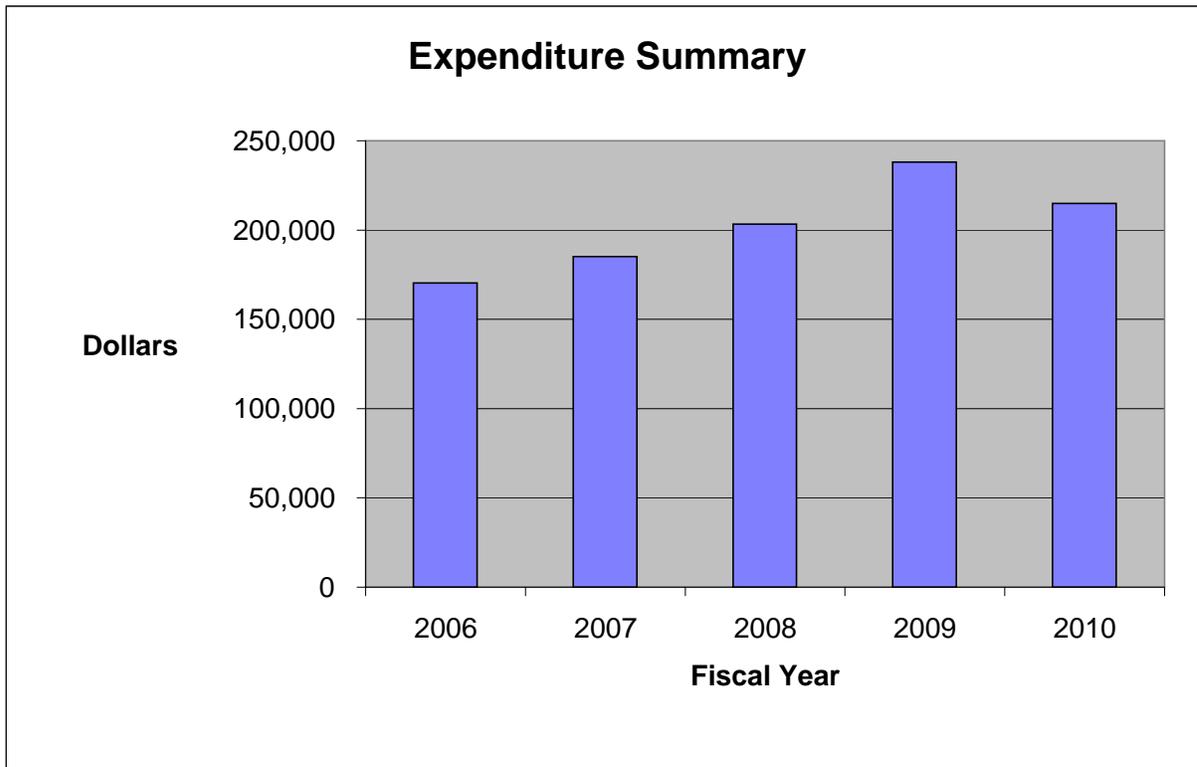
Budget Issues:

- In FY2006, funding was increased to reflect an upgrade to MS Office software.
- In FY2009, funding was increased in postage and work-as-required staff to assist with the presidential election.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed in work-as-required, postage, personnel development and materials & supplies.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|---|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 10131 General Registrar's Office | | | | | | |
| Personnel Services | 157,636 | 172,817 | 186,722 | 221,298 | 221,298 | 202,923 |
| Contractual Services | 1,747 | 2,807 | 3,073 | 3,200 | 3,200 | 3,350 |
| Internal Services | 343 | 285 | 396 | - | - | - |
| Other Charges | 5,700 | 6,028 | 9,374 | 8,700 | 8,700 | 6,600 |
| Materials & Supplies | 3,465 | 1,597 | 2,248 | 3,450 | 3,450 | 2,100 |
| Capital Outlay | <u>1,487</u> | <u>1,538</u> | <u>1,500</u> | <u>1,500</u> | <u>1,500</u> | <u>-</u> |
| Activity Total | <u>170,378</u> | <u>185,072</u> | <u>203,313</u> | <u>238,148</u> | <u>238,148</u> | <u>214,973</u> |
| Percentage Change | 4.57% | 8.62% | 9.86% | 17.13% | N/A | -9.73% |

FTE's

| | | | | | | |
|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Professional/Technical | <u>2.75</u> | <u>2.75</u> | <u>2.75</u> | <u>2.75</u> | <u>2.75</u> | <u>2.75</u> |
| Total | <u>3.75</u> | <u>3.75</u> | <u>3.75</u> | <u>3.75</u> | <u>3.75</u> | <u>3.75</u> |



Electoral Board

Mission:

The Electoral Board supervises all elections in the County, appoints the Registrar and the Officers of Election, works with the voting machine technician, purchases voting equipment, orders the printing of ballots, trains Officers of Election, and conducts the certification of all elections.

Goals:

- Conducts elections according to the federal, state, and local election laws.
- Appoints a qualified Registrar and approves the number of assistants.
- Recruits and appoints qualified Officers of Election.
- Provides training for all appointed Officers of Election.
- Purchases and maintains voting equipment approved by the State Board of Elections.
- Purchases election materials in the most economical way possible.
- Certifies elections accurately and expeditiously.
- Provides information to the public about the election process in conjunction with the Registrar's Office.

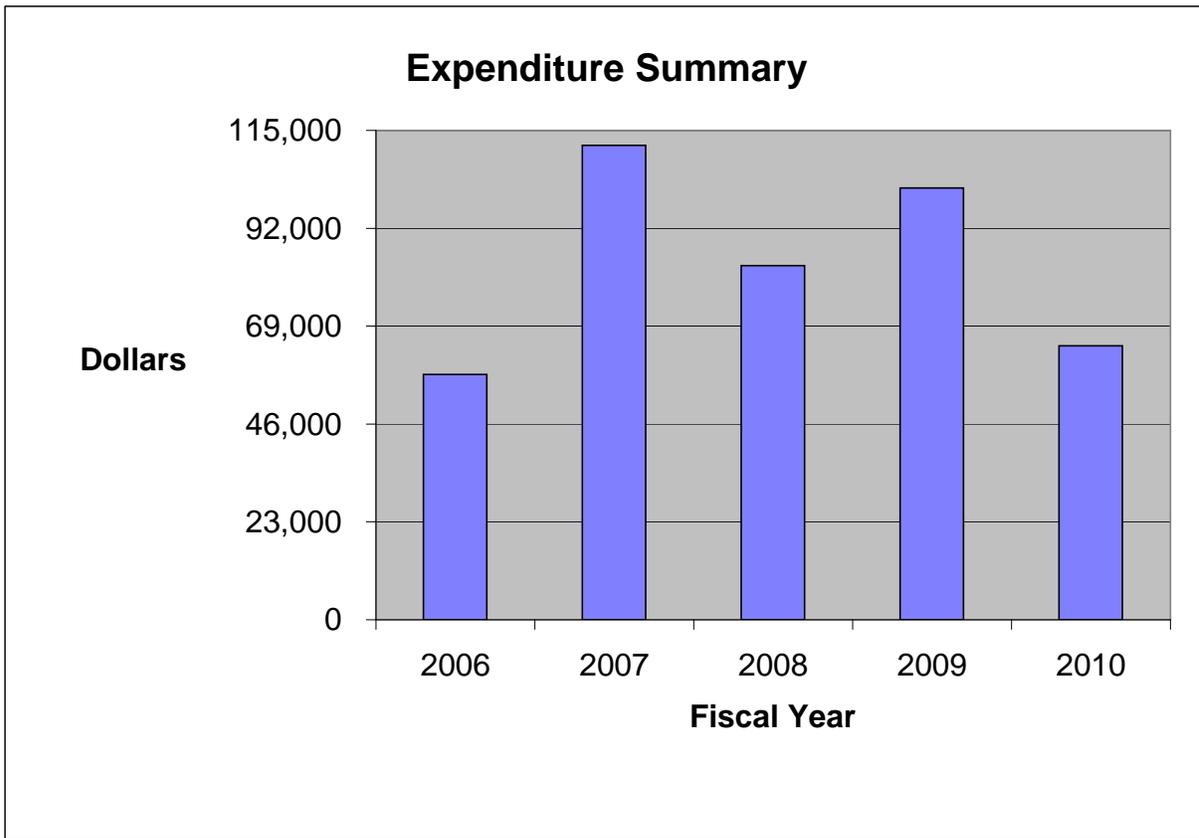
Implementation Strategies for FY2010:

- Continue to educate the public about HAVA-compliant DRE voting machines.
- Train all officers of election on new and continued election procedures, including Statements of Results and voting machines.
- Refine security plan for voting machines, as required.

Budget Issues:

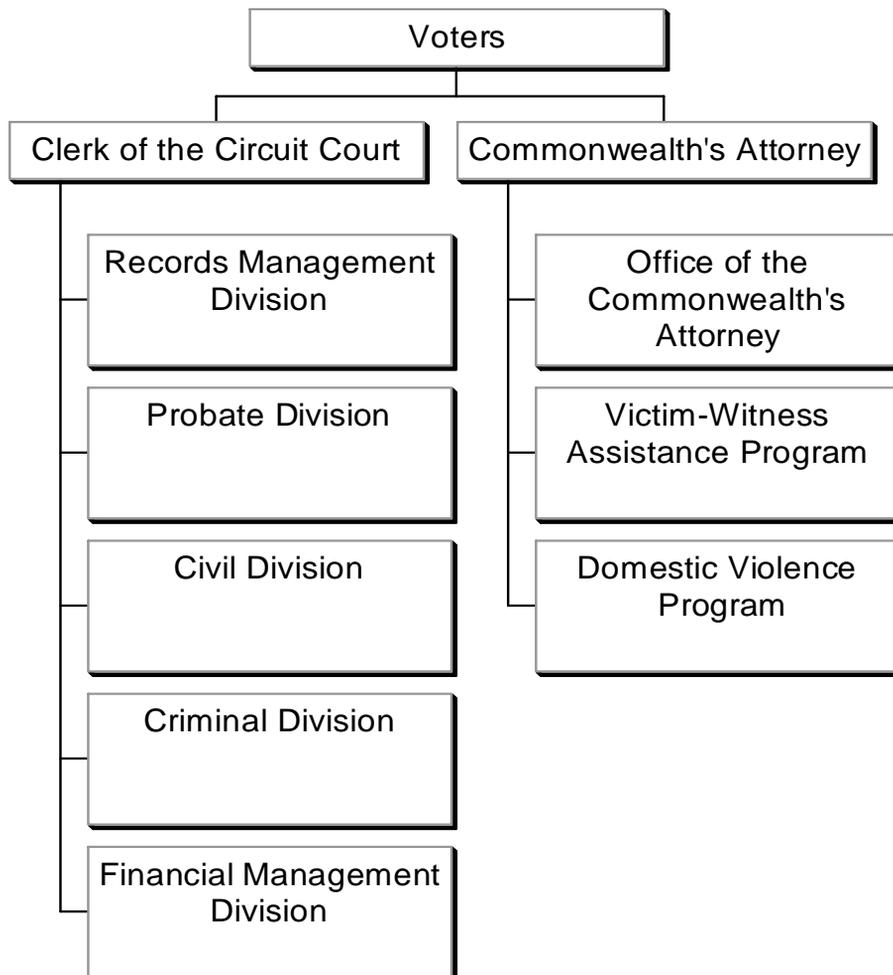
- In FY2006, funding increased for additional maintenance service contracts for equipment and compensation for the Officers of Election.
- In FY2007, funding was for transporting voting machines and the Officers of Election.
- In FY2008, funding was for supported programming fees for voting machines and the purchase of additional voting booths.
- In FY2009, funding reflected increases in the Officers of Election for more Officers at the polls and postage for mailing absentee ballots, both attributable to the presidential election, and the routine replacement of a computer.
- For FY2010, reductions in funding are programmed in data processing fees, Officers of Election services, postage, personnel development, materials & supplies, computer and voting machine replacements. Also, funding for Boards and Commissions has been reclassified from contractual services to personnel services.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 10132 Electoral Board | | | | | | |
| Personnel Services | - | - | - | - | - | 11,000 |
| Contractual Services | 49,237 | 45,002 | 73,945 | 67,000 | 67,000 | 46,900 |
| Internal Services | 1,050 | 918 | 13 | - | - | - |
| Other Charges | 4,093 | 5,283 | 5,574 | 7,800 | 7,800 | 5,200 |
| Materials & Supplies | 1,794 | 1,964 | 1,740 | 2,700 | 2,700 | 1,300 |
| Capital Outlay | 1,487 | 58,347 | 1,913 | 24,000 | 24,000 | - |
| Activity Total | <u>57,661</u> | <u>111,514</u> | <u>83,185</u> | <u>101,500</u> | <u>101,500</u> | <u>64,400</u> |
| Percentage Change | 14.84% | 93.40% | -25.40% | 22.02% | N/A | -36.55% |



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Clerk of the Circuit Court & Commonwealth's Attorney



Clerk of the Circuit Court

The Clerk of Circuit Court is the custodian of all permanent records for the citizens of York County and the City of Poquoson. The following divisions accomplish these tasks:

- **Records Management Division** - Assigns document numbers for land records, judgments, financing statements; collects fees and taxes; creates indexes and scans all documents for permanent record; makes copies of permanent records requested by public; issues marriage licenses; files all documents.
- **Probate Division** - Files wills; collects probate tax and clerk's fee; issues certificates of qualification for executors, administrators, trustees, guardians, and conservators authorizing them to manage estates.
- **Civil Division** - Files civil cases (lawsuits, divorces, adoptions, name change petitions, etc.); prepares papers for service; issues subpoenas and concealed handgun permits; processes court orders; docket judgments; submits monthly reports to the Bureau of Vital Statistics.
- **Criminal Division** - Prepares docket and case files for felonies and misdemeanor appeals; assists judge in courtroom for criminal cases; prepares criminal orders; processes criminal orders and distributes them to appropriate agencies; enters fines and costs data into financial system; submits monthly statistical reports to Supreme Court of Virginia; prepares master jury list for each term of court, maintains grand jury list and prepares grand jury orders.
- **Financial Management Division** - Orders supplies; generates payments or payment requests for supplies, court appointed attorneys, juries, witnesses, court reporters, psychologists; balances financial accounts and reconciles bank accounts; collects fines and costs; deposits and disburses trust funds or escrowed funds as directed by court; prepares financial reports required by State.

Commonwealth's Attorney

The Commonwealth's Attorney's Office is responsible for prosecuting all felonies, misdemeanor appeals and certain misdemeanors and criminal forfeiture cases originating in York County and the City of Poquoson. The Commonwealth's Attorney also advises law enforcement personnel regarding criminal law and procedure; renders advisory opinions to local officials regarding conflicts of interest, and responds to citizen's inquiries regarding State law, local ordinances and the criminal justice system. The Commonwealth's Attorney's Office provides a specially trained prosecutor with extensive expertise to handle cases involving juvenile defendants and supervises two separately funded programs which provide designated services to victims and witnesses of crime and victims of intimate partner violence and other sexual assault:

- **Victim-Witness Assistance Program** - assists crime victims and prosecution witnesses to understand and participate fully with the criminal justice system and with collection of compensation for financial losses which result from criminal offenses; and
- **Domestic Violence Program** - primarily responsible for the prosecution of domestic violence, rape and other sexual assault, and stalking offenses committed against adult women.

Clerk of the Circuit Court Commonwealth's Attorney's Office

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | % Change Original 2009 / Adopted 2010 |
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|

Expenditure by Activity:

| | | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|------------------|---------------|
| Clerk of the Court | 778,496 | 883,258 | 923,266 | 949,909 | 975,252 | 902,493 | -4.99% |
| Commonwealth's Attorney | 816,594 | 887,463 | 910,276 | 994,435 | 999,146 | 993,198 | -0.12% |
| Victim-Witness | 122,045 | 167,742 | 208,381 | 186,419 | 186,419 | 182,651 | -2.02% |
| Domestic Violence | 46,520 | 53,029 | 43,192 | 48,970 | 45,134 | 47,572 | -2.85% |
| Total Expenditures | 1,763,655 | 1,991,492 | 2,085,115 | 2,179,733 | 2,205,951 | 2,125,914 | -2.47% |

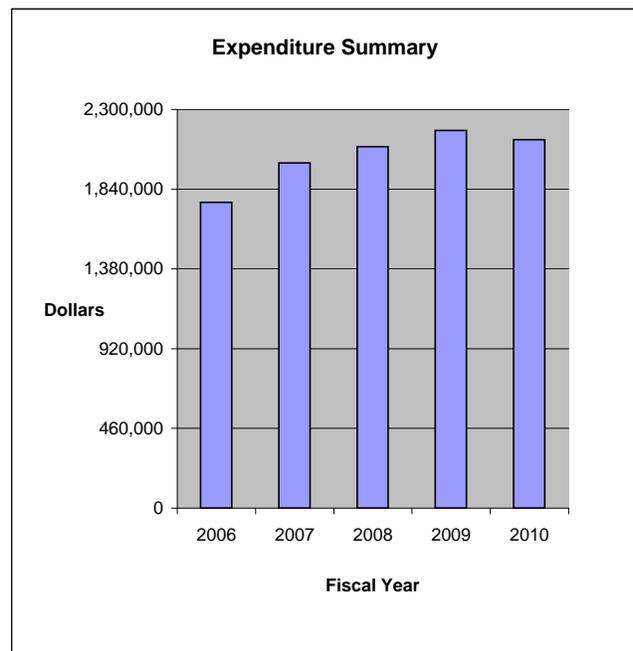
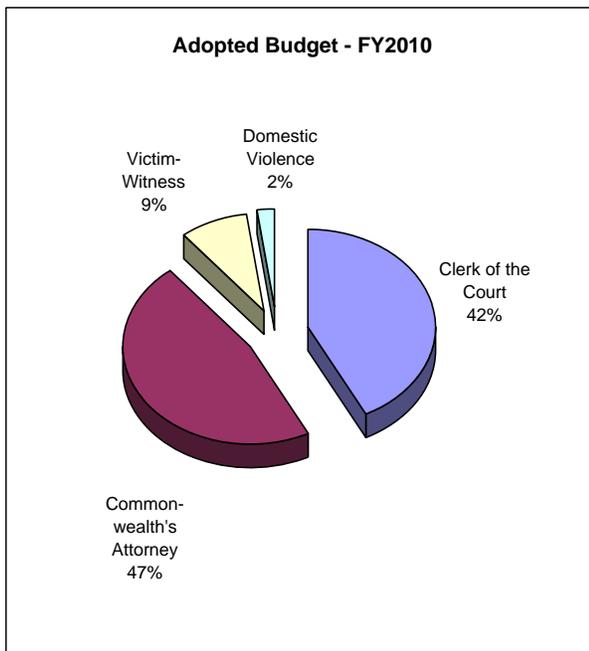
Expenditure By Category:

| | | | | | | | |
|------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|---------------|
| Personnel Services | 1,639,501 | 1,821,763 | 1,902,926 | 2,051,073 | 2,051,073 | 2,029,929 | -1.03% |
| Contractual Services | 35,071 | 25,972 | 32,384 | 48,935 | 53,893 | 36,045 | -26.34% |
| Internal Services | 1,877 | 83 | 71 | 100 | 100 | 100 | 0.00% |
| Other Charges | 27,477 | 32,423 | 37,594 | 36,850 | 35,614 | 34,215 | -7.15% |
| Materials & Supplies | 23,655 | 23,745 | 26,338 | 25,775 | 26,555 | 24,425 | -5.24% |
| Leases & Rentals | - | - | - | - | 1,200 | 1,200 | 100.00% |
| Capital Outlay | 36,074 | 87,506 | 58,919 | 17,000 | 36,641 | - | -100.00% |
| Grants, Donations & Cntrbtns | - | - | 26,883 | - | 875 | - | 0.00% |
| Total Expenditures | 1,763,655 | 1,991,492 | 2,085,115 | 2,179,733 | 2,205,951 | 2,125,914 | -2.47% |

% of Total FY2010
Funding Sources

Funding Sources:

| | | | | | | | |
|------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|
| Local/State Non-Categorical | 301,245 | 480,554 | 573,883 | 757,071 | 757,071 | 924,726 | 43.50% |
| Permits, Fees, Fines | 1,594 | 775 | 701 | - | - | - | 0.00% |
| Charges for Services | 453,557 | 417,991 | 370,202 | 380,000 | 380,000 | 165,100 | 7.77% |
| State/Federal Aid & Grants | 134,767 | 122,996 | 144,409 | 114,056 | 114,931 | 106,616 | 5.02% |
| State Comp Board | 872,492 | 969,176 | 995,920 | 928,606 | 953,949 | 929,472 | 43.71% |
| Total Funding Sources | 1,763,655 | 1,991,492 | 2,085,115 | 2,179,733 | 2,205,951 | 2,125,914 | 100.00% |



Clerk of the Circuit Court

Mission:

To provide excellent services to the general public in an accurate, courteous, timely, and professional manner, in accordance with the laws and Constitution of the Commonwealth of Virginia.

Goals:

- By July 1, 2010, as required by the Code of Virginia, redact social security numbers back to 1935 from land records, which are available via the internet.
- Enhance records by creating computerized estate records, back-scanning deed books, and re-scanning photostat copies of land records.
- Physical reorganization of office for more efficient workflow so that each division is unified and clearly recognizable.

Implementation Strategies for FY2010:

- Work with County computer and purchasing staff to prepare necessary Request for Proposals for redaction of social security numbers, with the redaction process being paid for by State Technology Trust funds.
- Reorganize tasks of current employees to accomplish conversion of records to digital format.
- Upon completion of back-scanning, remove more storage desks and shelves from record room, move all Records Management employees into record room, and move cash registers into record room to streamline the recording process. Then rearrange workstations in main office into the remaining four divisions: Probate, Civil, Criminal, and Financial Management.

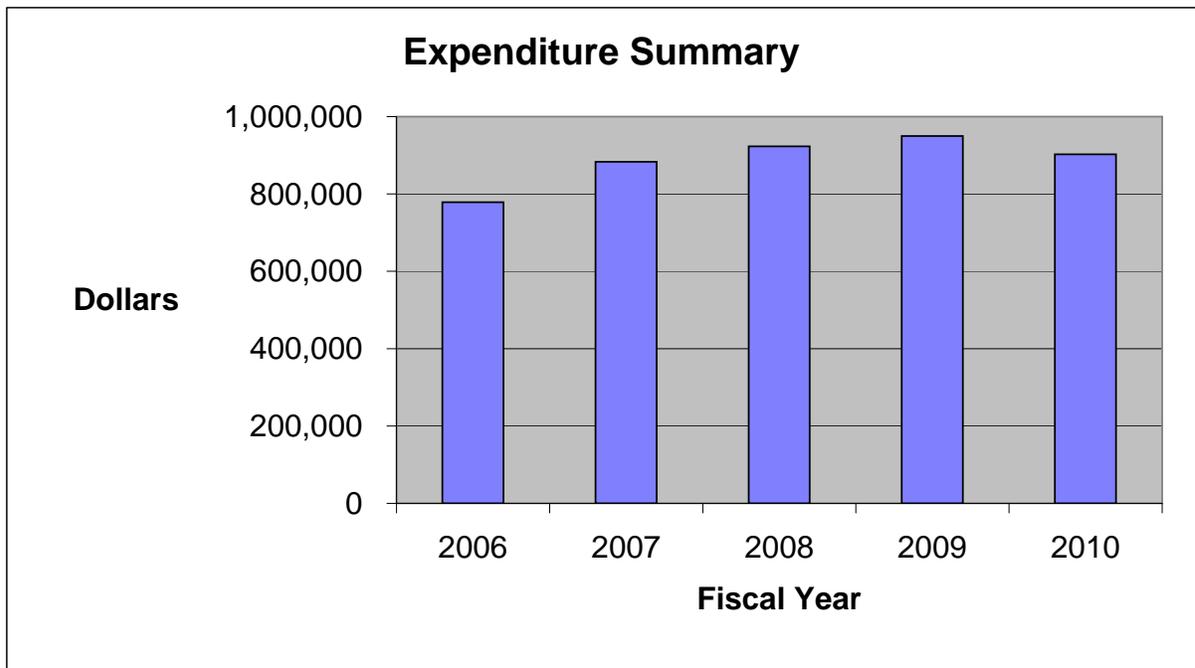
Budget Issues:

- In FY2006, funding was for the replacement of the webserver and switch, which were reimbursed from State Technology funds.
- In FY2007, funds were shifted from central store to office supplies for paper.
- In FY2008, funds were to move the deed books to public storage and for the routine replacement of computers and a work group printer.
- In FY2009, funding was for the routine replacement of computers.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. In addition, an Administrative Assistant position will be held vacant. Further reductions are reflected in work-as-required, overtime and maintenance service contracts.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|---|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 20214 Clerk of the Circuit Court | | | | | | |
| Personnel Services | 697,768 | 763,340 | 814,694 | 870,459 | 870,459 | 843,318 |
| Contractual Services | 32,462 | 22,823 | 28,419 | 43,200 | 48,902 | 31,275 |
| Internal Services | 1,227 | 36 | 71 | 50 | 50 | 50 |
| Other Charges | 8,178 | 10,985 | 11,352 | 12,300 | 11,100 | 11,050 |
| Materials & Supplies | 13,103 | 14,499 | 15,737 | 16,400 | 16,400 | 15,600 |
| Leases & Rentals | - | - | - | - | 1,200 | 1,200 |
| Capital Outlay | <u>25,758</u> | <u>71,575</u> | <u>52,993</u> | <u>7,500</u> | <u>27,141</u> | <u>-</u> |
| Activity Total | <u>778,496</u> | <u>883,258</u> | <u>923,266</u> | <u>949,909</u> | <u>975,252</u> | <u>902,493</u> |
| Percentage Change | 1.98% | 13.46% | 4.53% | 7.55% | N/A | -4.99% |

FTE's

| | | | | | | |
|------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Professional/Technical | 8.00 | 8.00 | 9.00 | 9.00 | 9.00 | 9.00 |
| Admin/Clerical | <u>5.00</u> | <u>5.00</u> | <u>4.50</u> | <u>4.50</u> | <u>4.50</u> | <u>4.50</u> |
| Total | <u>14.00</u> | <u>14.00</u> | <u>14.50</u> | <u>14.50</u> | <u>14.50</u> | <u>14.50</u> |



Commonwealth's Attorney

Mission:

The Commonwealth's Attorney prosecutes all felonies, all misdemeanor appeals and certain misdemeanors and criminal forfeitures originating in York County and the City of Poquoson. The Commonwealth's Attorney advises law enforcement personnel regarding criminal law and procedure; renders advisory opinions to local officials regarding conflicts of interest; and responds to citizen's inquiries regarding state law, local ordinances and the criminal justice system.

Goals:

- Prosecute criminal cases vigorously, successfully and efficiently.
- Ensure that crime victims are treated with sensitivity and professionalism by the criminal justice system.
- Provide effective assistance and guidance to law enforcement personnel.
- Enforce forfeitures of property used in criminal endeavors whenever possible.
- Provide prompt and accurate responses to citizen inquiries.

Implementation Strategies for FY2010:

- Continue services to crime victims.
- Continue "in-house" training to meet Sheriffs' and Police Departments' requirements.

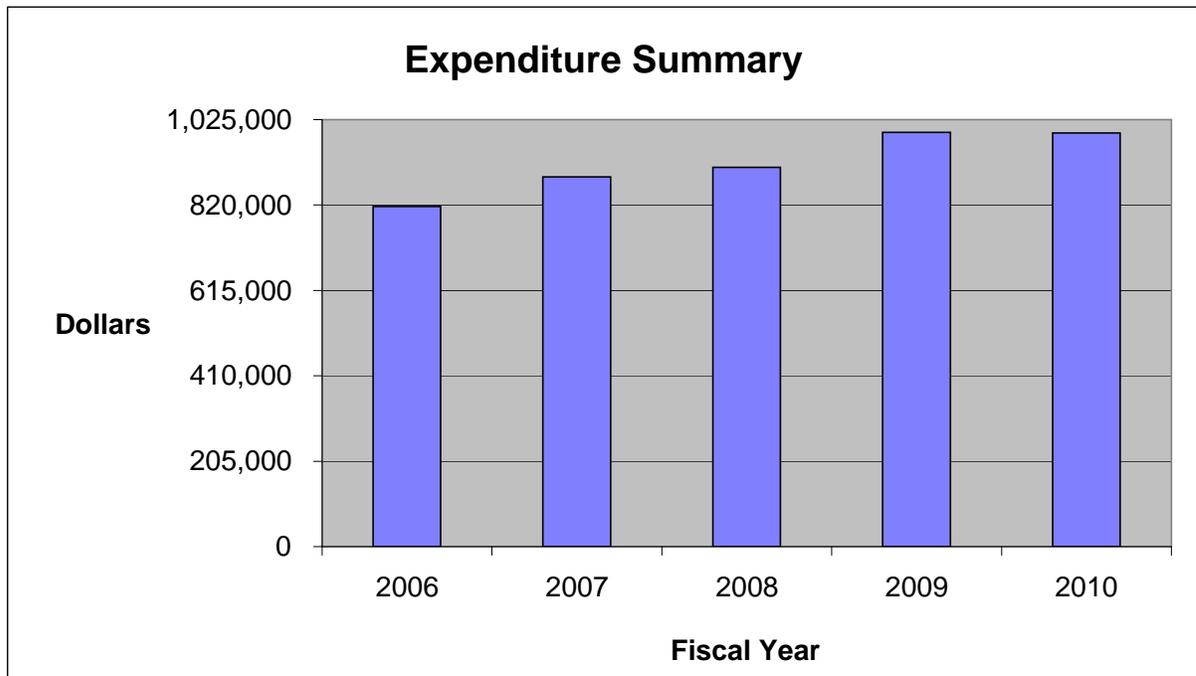
Budget Issues:

- In FY2007, a Paralegal position was added with funds received from the State Compensation Board. Funding also reflected shifting funds from central store to office supplies for paper.
- In FY2009, funding reflected the routine replacement of computers.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Decreases are also reflected in work-as-required, maintenance service contracts, telecommunications and materials & supplies.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|--------------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 20221 Commonwealth's Attorney | | | | | | |
| Personnel Services | 781,341 | 849,856 | 882,518 | 958,715 | 962,551 | 966,243 |
| Contractual Services | 2,136 | 2,497 | 2,851 | 5,450 | 4,670 | 4,485 |
| Internal Services | 650 | 47 | - | 50 | 50 | 50 |
| Other Charges | 13,577 | 13,845 | 14,654 | 16,120 | 16,120 | 15,370 |
| Materials & Supplies | 8,574 | 6,814 | 7,253 | 7,600 | 8,380 | 7,050 |
| Capital Outlay | 10,316 | 14,404 | 3,000 | 6,500 | 6,500 | - |
| Grants & Donations | - | - | - | - | 875 | - |
| Activity Total | <u>816,594</u> | <u>887,463</u> | <u>910,276</u> | <u>994,435</u> | <u>999,146</u> | <u>993,198</u> |
| Percentage Change | 6.76% | 8.68% | 2.57% | 9.25% | N/A | -0.12% |

FTE's

| | | | | | | |
|------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Professional/Technical | 4.50 | 4.50 | 5.00 | 5.00 | 5.00 | 5.00 |
| Admin/Clerical | 4.50 | 5.50 | 5.50 | 5.50 | 5.50 | 5.50 |
| Total | <u>10.00</u> | <u>11.00</u> | <u>11.50</u> | <u>11.50</u> | <u>11.50</u> | <u>11.50</u> |



Victim-Witness Assistance Program

Mission:

The Victim-Witness Assistance Program intends to promote sensitive treatment of and provide direct services to victims of crime.

Goals:

- Respond to the emotional and physical needs of crime victims and assist victims of crime in stabilizing their lives after victimization.
- Provide victims with information and referral for services.
- Inform victims and witnesses of their rights pursuant to victims' rights legislation and Virginia's Crime Victim and Witness Rights Act.
- Assist victims to understand and participate in the criminal justice system.

Implementation Strategies for FY2010:

- Program staff will continue to provide comprehensive services to all victims and witnesses of crime in York County, tailored to their requests, needs, and concerns.
- In addition to victims in the *criminal* justice process, the program will continue to assist victims of spousal abuse, stalking, and bodily injury who seek protective orders through the *civil* justice process. Program will strive to provide assistance to crime victims and witnesses in cases that are not prosecuted by the Commonwealth's Attorney's Office.

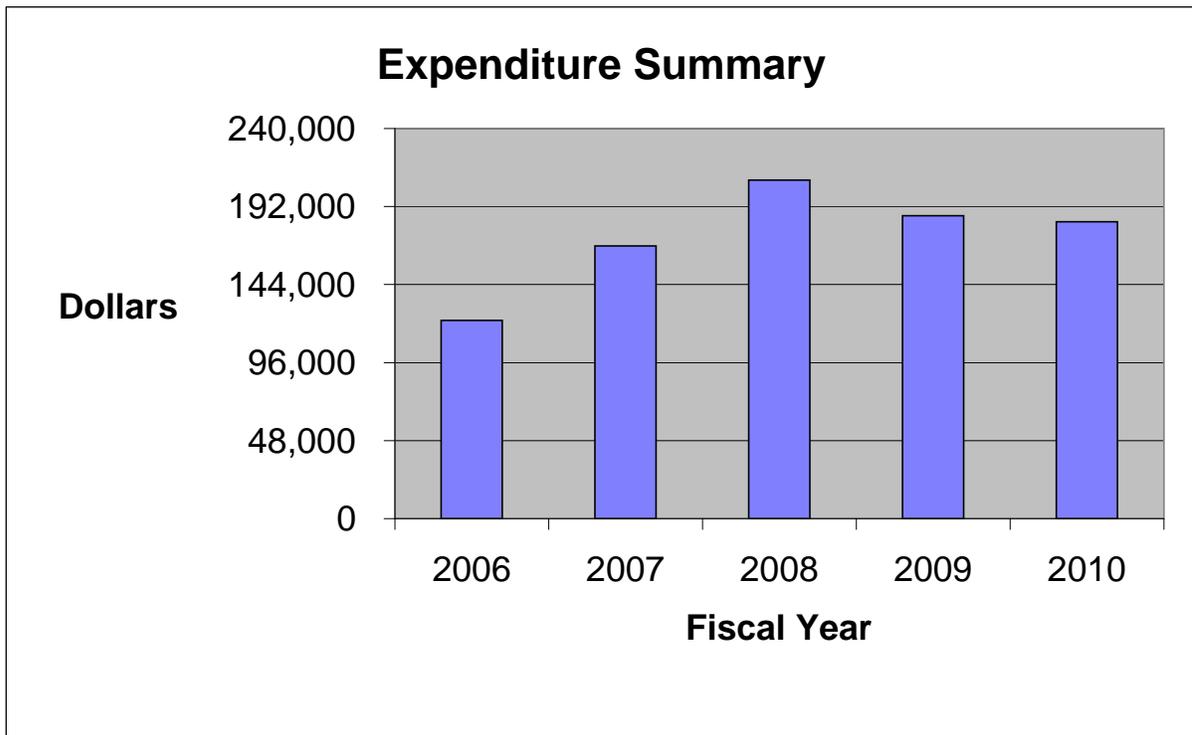
Budget Issues:

- In FY2007, increases reflected an upgrade of the current part-time Victim-Witness Assistant position to full-time. Funding was also for the routine replacement of one computer.
- In FY2009, funding reflected the routine replacement of computers.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Personnel development also reflects a decrease.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 20222 Victim-Witness Assistance Program | | | | | | |
| Personnel Services | 115,423 | 157,431 | 165,875 | 174,949 | 174,949 | 174,641 |
| Contractual Services | 434 | 652 | 1,070 | 285 | 321 | 285 |
| Other Charges | 4,464 | 5,971 | 9,980 | 6,610 | 6,574 | 6,150 |
| Materials & Supplies | 1,724 | 2,161 | 3,147 | 1,575 | 1,575 | 1,575 |
| Capital Outlay | - | 1,527 | 1,426 | 3,000 | 3,000 | - |
| Grants & Donations | - | - | 26,883 | - | - | - |
| Activity Total | <u>122,045</u> | <u>167,742</u> | <u>208,381</u> | <u>186,419</u> | <u>186,419</u> | <u>182,651</u> |
| Percentage Change | 4.86% | 37.44% | 24.23% | -10.54% | N/A | -2.02% |

FTE's

| | | | | | | |
|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Professional/Technical | <u>2.50</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> |
| Total | <u>2.50</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> |



Domestic Violence Program

Mission:

The Domestic Violence Grant strengthens prosecution strategies, thereby increasing the number of persons prosecuted for crimes against women, and increasing the number of victims receiving services.

Goals:

- To prosecute all cases of domestic violence, sexual assault, and stalking involving 150 women during the grant period.
- To coordinate cooperative efforts among law enforcement, prosecutor, victim assistance programs and victim advocacy groups to better meet the needs of women as victims.
- To maintain case records to include statistics on victims to validate impact of an additional prosecutor on the Court system and on the women being served.

Implementation Strategies for FY2010:

- To analyze data at the end of each quarter to determine impact of V-STOP prosecutor and to determine trends in the caseload.
- Victim Assistance Program will assist prosecutor with victims of domestic violence, sexual assault, and stalking.

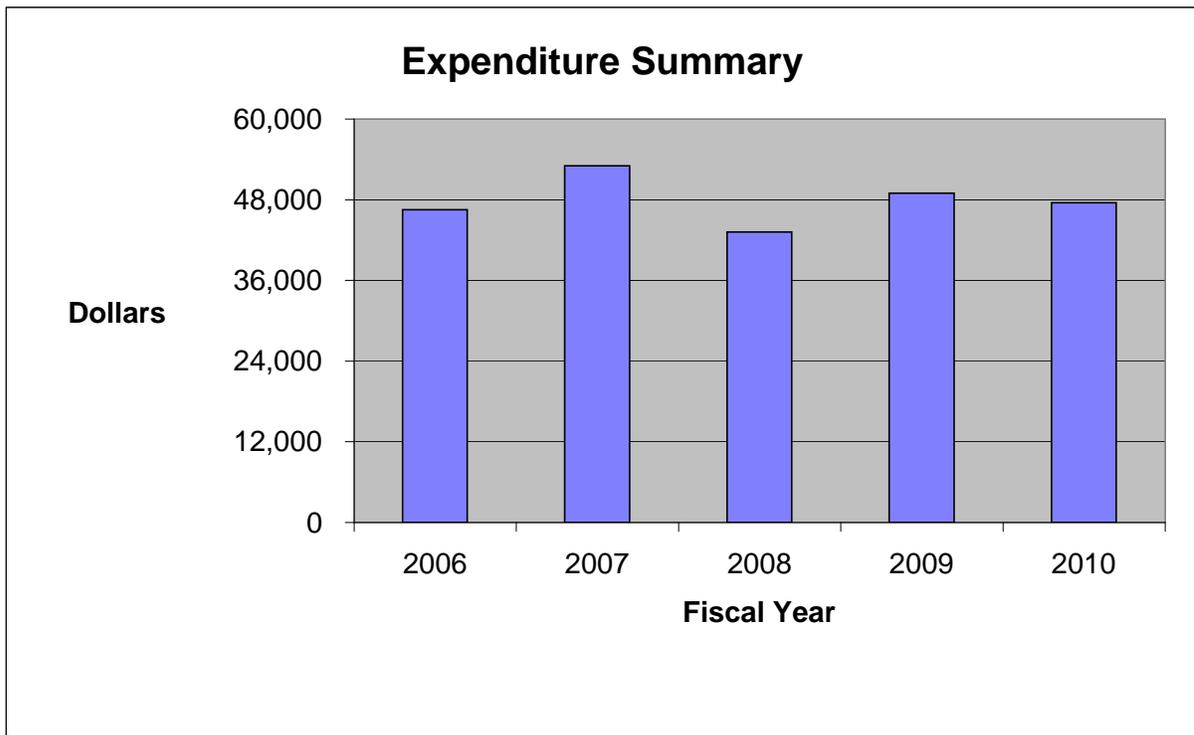
Budget Issues:

- In FY2006, the increase in personnel reflected the partial shifting of an administrative position from the Commonwealth Attorney's budget to the Domestic Violence Program budget to more appropriately align the budget with the duties performed by this employee.
- In FY2008, funding reflected the routine replacement of a computer.
- In FY2009, there were no significant changes.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 20223 Domestic Violence Program | | | | | | |
| Personnel Services | 44,969 | 51,136 | 39,839 | 46,950 | 43,114 | 45,727 |
| Contractual Services | 39 | - | 44 | - | - | - |
| Other Charges | 1,258 | 1,622 | 1,608 | 1,820 | 1,820 | 1,645 |
| Materials & Supplies | 254 | 271 | 201 | 200 | 200 | 200 |
| Capital Outlay | - | - | 1,500 | - | - | - |
| Activity Total | <u>46,520</u> | <u>53,029</u> | <u>43,192</u> | <u>48,970</u> | <u>45,134</u> | <u>47,572</u> |
| Percentage Change | 3.79% | 13.99% | -18.55% | 13.38% | N/A | -2.85% |

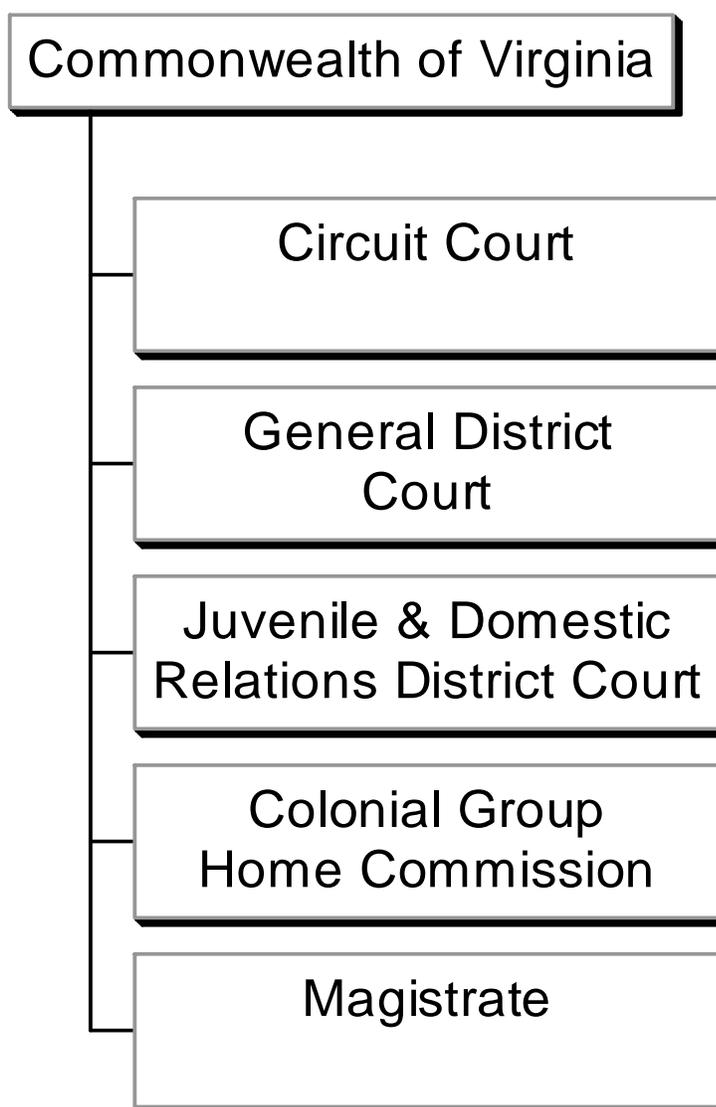
FTE's

| | | | | | | |
|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Professional/Technical | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 |
| Admin/Clerical | <u>0.50</u> | <u>0.50</u> | <u>0.50</u> | <u>0.50</u> | <u>0.50</u> | <u>0.50</u> |
| Total | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> |



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Other Court - Related Judicial Services



Other Court - Related Judicial Services

This section encompasses an array of services, which includes the Circuit Court, General District Court, Juvenile & Domestic Relations District Court, Colonial Group Home Commission, and the Magistrate.

- **Circuit Court** - this is the court of record for York County and the City of Poquoson with jurisdiction of proceedings pursuant to Virginia Code § 17.1-513.
- **General District Court** - this court is responsible for the processing and management of traffic, criminal, and civil cases.
- **Juvenile & Domestic Relations District Court** - this court is responsible to protect the confidentiality and privacy of juveniles coming before the Court and in their commitment to rehabilitate those who come before the Court, in addition to protecting the public and holding juvenile offenders accountable for their actions. To adjudicate domestic/family violence, as well as Department of Social Services cases.
- **Colonial Group Home Commission** - consists of several programs whose goal is to provide community-based alternatives for youth referred by the 9th District Juvenile & Domestic Relations Court.
- **Magistrate** - judicial officers of the Commonwealth of Virginia whose function is to provide an independent, unbiased review of complaints brought to the office by police officers, sheriff's deputies, and citizens.

Other Court-Related Judicial Services

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | % Change Original 2009 / Adopted 2010 |
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|

Expenditure by Activity:

| | | | | | | | |
|---------------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------|
| Circuit Court | 76,876 | 83,658 | 87,416 | 99,249 | 104,751 | 97,560 | -1.70% |
| General District Court | 37,493 | 41,310 | 31,530 | 50,100 | 50,100 | 40,230 | -19.70% |
| Juvenile & Domestic Crt | 22,749 | 18,959 | 22,542 | 26,587 | 26,587 | 24,520 | -7.77% |
| Colonial Grp Home Comm | 314,245 | 380,184 | 417,466 | 443,755 | 443,755 | 438,760 | -1.13% |
| Magistrate | 1,229 | 991 | 899 | 3,000 | 3,000 | 2,850 | -5.00% |
| Total Expenditures | 452,592 | 525,102 | 559,853 | 622,691 | 628,193 | 603,920 | -3.01% |

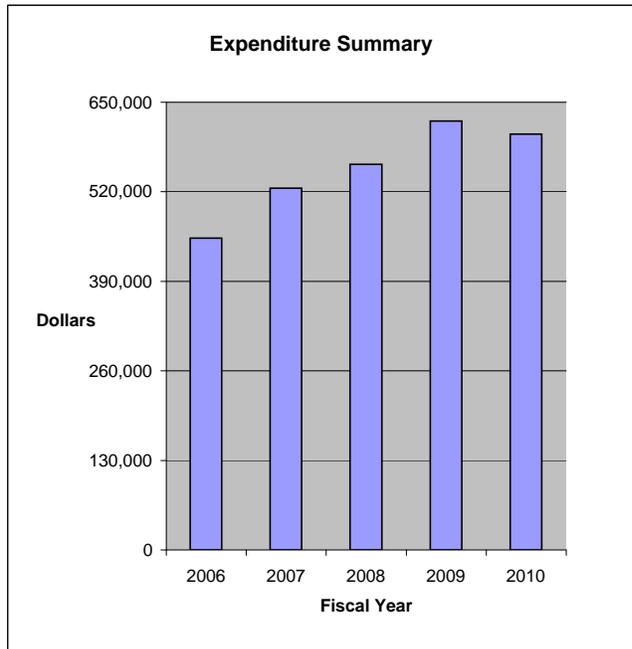
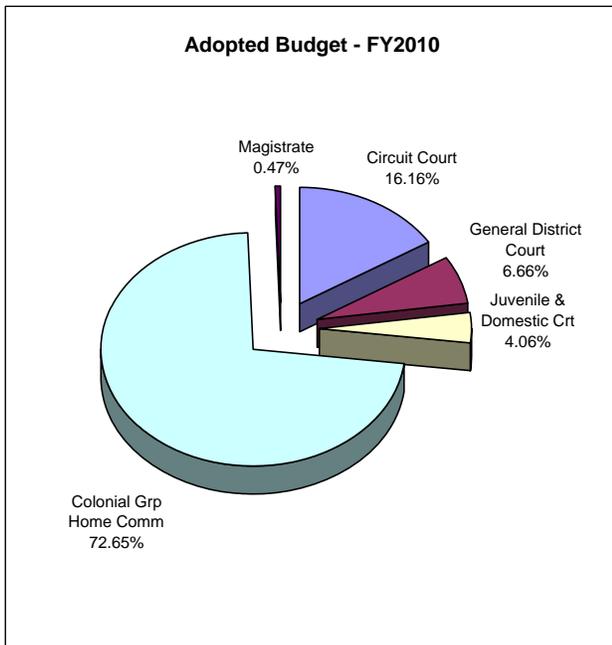
Expenditure By Category:

| | | | | | | | |
|------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------|
| Personnel Services | 66,750 | 71,932 | 78,030 | 81,304 | 86,806 | 84,575 | 4.02% |
| Contractual Services | 31,805 | 32,833 | 32,433 | 53,237 | 53,237 | 41,370 | -22.29% |
| Internal Services | 194 | - | - | - | - | - | 0.00% |
| Other Charges | 16,360 | 23,900 | 18,132 | 24,365 | 24,365 | 23,045 | -5.42% |
| Materials & Supplies | 18,648 | 10,040 | 12,553 | 16,030 | 16,030 | 13,170 | -17.84% |
| Capital Outlay | 4,590 | 6,213 | 1,239 | 4,000 | 4,000 | 3,000 | -25.00% |
| Grants, Donations & Cntrbtns | 314,245 | 380,184 | 417,466 | 443,755 | 443,755 | 438,760 | -1.13% |
| Total Expenditures | 452,592 | 525,102 | 559,853 | 622,691 | 628,193 | 603,920 | -3.01% |

% of Total FY2010
Funding Sources

Funding Sources:

| | | | | | | | |
|------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Local/State Non-Categorical | 363,127 | 428,749 | 467,802 | 529,570 | 529,570 | 517,978 | 85.77% |
| Charges for Services | 8,400 | 6,640 | 6,892 | 7,200 | 7,200 | 5,000 | 0.83% |
| State/Federal Aid & Grants | 81,065 | 89,713 | 85,159 | 85,921 | 91,423 | 80,942 | 13.40% |
| Total Funding Sources | 452,592 | 525,102 | 559,853 | 622,691 | 628,193 | 603,920 | 100.00% |



Circuit Court

Mission:

The Circuit Court will maintain and improve the quality of justice for all county citizens, emphasize efficiency, effectiveness and fairness, and value and respect the individual.

Goals:

- To hear and decide promptly matters brought before the court, without bias or prejudice, remaining faithful to the law, and not be swayed by partisan interests, public clamor or fear of criticism.
- To require order, decorum, and civility in proceedings before the court.
- To require staff, court officials, and others subject to the court's control to refrain from bias or prejudice and employ courtesy and decorum in the performance of their duties.
- To exercise the power of appointment impartially and on the basis of merit.

Implementation Strategies for FY2010:

- As Chief Judge of the Ninth Judicial Circuit, to work toward uniform local practices and procedures throughout the Circuit which includes Poquoson, Williamsburg, York, Charles City, James City, King William, King and Queen, Gloucester, Mathews, Middlesex, and New Kent Counties.
- Statistics provided by the Supreme Court of Virginia indicate that in 2007 (the most recent yearly figures available) in the York County Circuit Court, 656 civil cases were commenced and 666 concluded; 1144 criminal cases were commenced and 1204 concluded. Grand juries met six times; petit juries were impaneled 11 days. Included in the concluded civil cases: 214 divorces, 382 other law cases, 58 petitions for individuals to change their names, 37 garnishments, 0 petitions for guardians for incapacitated persons were granted, and 3 conservators of the peace were appointed. 478 concealed weapon permits were issued.

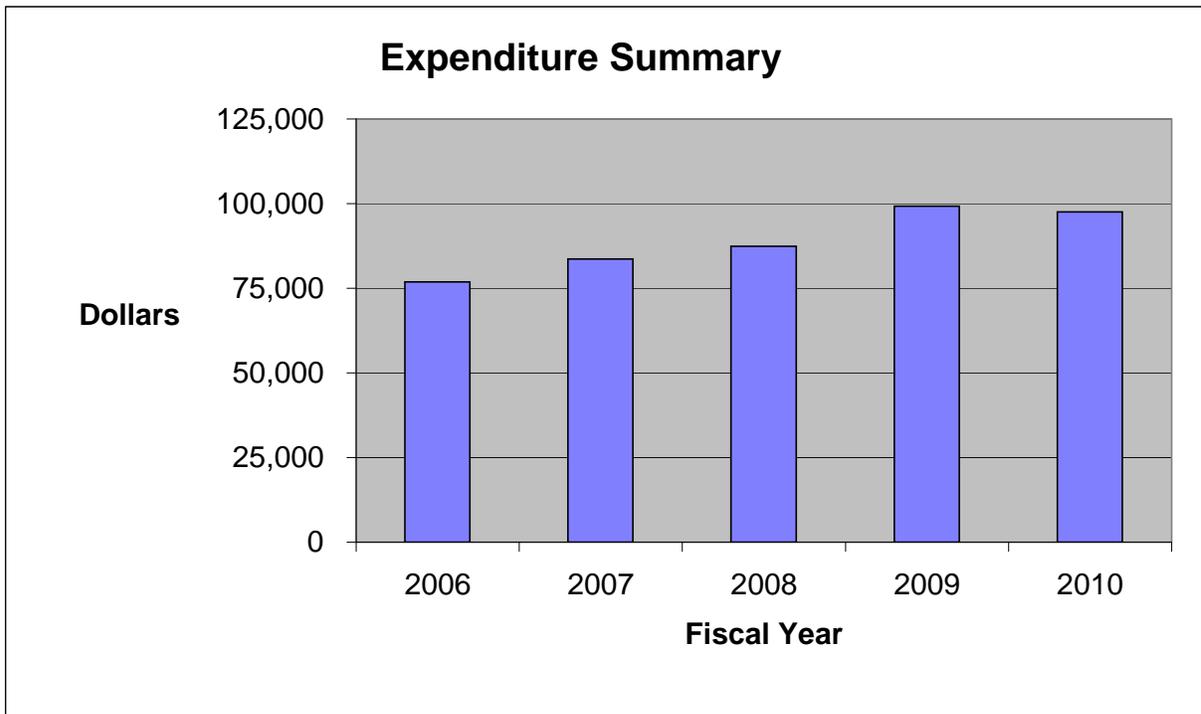
Budget Issues:

- In FY2007, funding reflected shifting funds from central store to office supplies for the purchase of paper.
- In FY2008, funding was for security equipment maintenance.
- In FY2009, there were no significant changes.
- For FY2010, decreases are programmed in repairs & maintenance and materials & supplies.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|---------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 20211 | | | | | | |
| Circuit Court | | | | | | |
| Personnel Services | 66,750 | 71,932 | 78,030 | 81,304 | 86,806 | 84,575 |
| Contractual Services | 5,198 | 7,801 | 5,731 | 11,485 | 11,485 | 7,685 |
| Internal Services | 32 | - | - | - | - | - |
| Other Charges | 1,214 | 1,676 | 1,457 | 2,450 | 2,450 | 2,140 |
| Materials & Supplies | <u>3,682</u> | <u>2,249</u> | <u>2,198</u> | <u>4,010</u> | <u>4,010</u> | <u>3,160</u> |
| Activity Total | <u>76,876</u> | <u>83,658</u> | <u>87,416</u> | <u>99,249</u> | <u>104,751</u> | <u>97,560</u> |
| Percentage Change | 7.46% | 8.82% | 4.49% | 18.64% | N/A | -1.70% |

FTE's

| | | | | | | |
|----------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Admin/Clerical | <u>1.50</u> | <u>1.50</u> | <u>1.50</u> | <u>1.50</u> | <u>1.50</u> | <u>1.50</u> |
| Total | <u>1.50</u> | <u>1.50</u> | <u>1.50</u> | <u>1.50</u> | <u>1.50</u> | <u>1.50</u> |



General District Court

Mission:

The operations of the Court and its Clerk's office include record management, financial management, personnel management, and public relations. The Clerk's office issues various types of legal documents generated as part of the judicial process; maintains case papers for ten years; and responds to requests from outside agencies and the general public. The Clerk's office is fully automated allowing access to Court records through an on-site public access terminal and the Internet. The general duties of the Court staff have increased dramatically in the customer service field.

Goals:

- To accurately prepare and process all cases filed in the Court in a timely and efficient manner.
- To continue intensive employee training utilizing many different media to ultimately provide the best possible customer service to all Court users.
- To continue improvements to the General District Court Web Page and expand access to the Court.
- To investigate ways to meet the demands of pro se litigants and the general public regarding court procedures and court forms, specifically in the civil and small claims divisions.

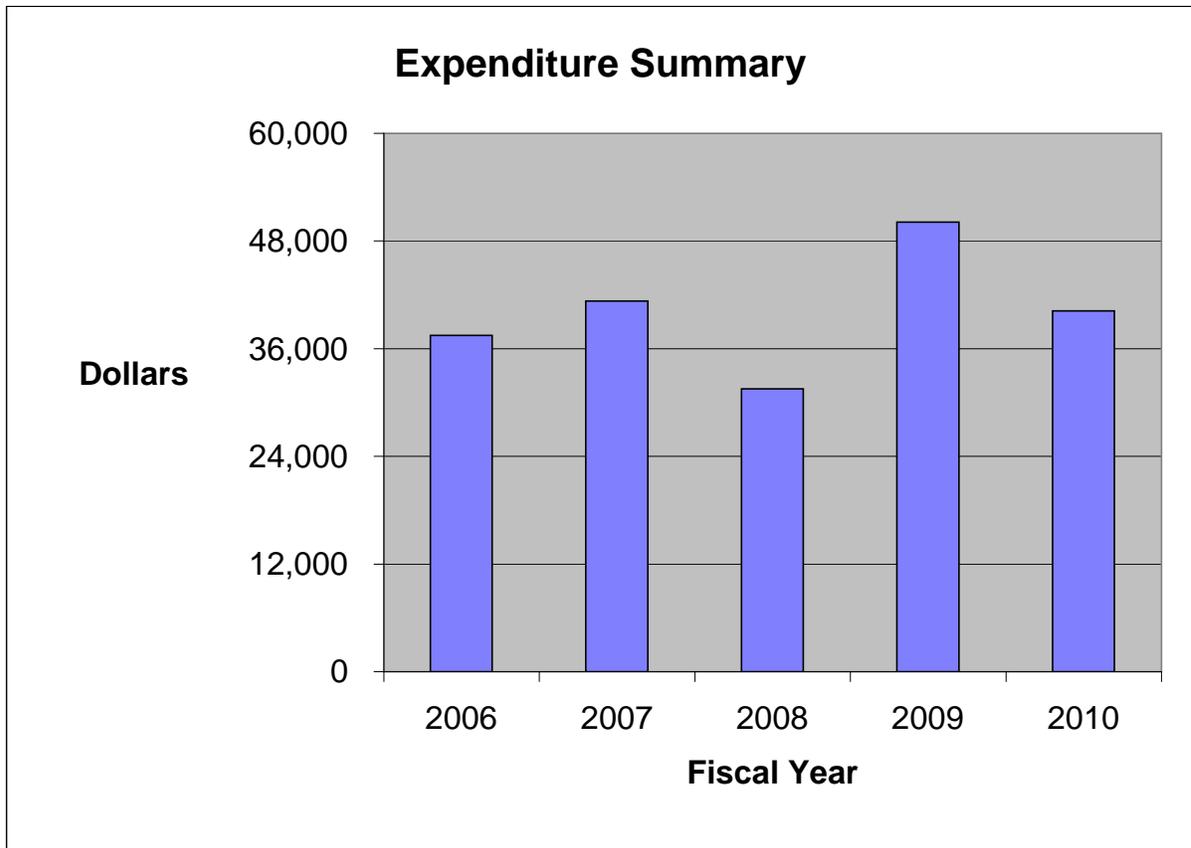
Implementation Strategies for FY2010:

- The Court is responsible for the processing and management of traffic, criminal and civil cases. The Criminal and Traffic Divisions process state law violations and local ordinance violations for the County and the City of Poquoson. The Clerk's office serves more than 120 law enforcement officers with the second largest caseload in the Ninth Judicial District.
- The General District Court has exclusive original jurisdiction over civil cases involving amounts of \$4,500.00 or less and concurrent jurisdiction with the Circuit Court in amounts between \$4,500.01 and \$15,000.
- A Small Claims Division established in 1999 involves pro se litigation and amounts not to exceed \$5,000. Demands in this area have prompted action to provide better customer service, "How To" instruction manuals for use in the Clerk's office by the general public and access to forms online will be available via the Supreme Court of Virginia's website.

Budget Issues:

- In FY2006, increased funding was for court-appointed counsel fees that are reimbursed to the County and an upgrade to MS Office software.
- In FY2007, funding was for a copy machine.
- In FY2008, funding was for video arraignment equipment maintenance and postage.
- In FY2009, there were no significant changes.
- For FY2010, decreases are programmed in legal services and personnel development.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|-------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 20212 | | | | | | |
| General District Court | | | | | | |
| Contractual Services | 19,479 | 17,760 | 18,877 | 33,680 | 33,680 | 25,180 |
| Other Charges | 9,388 | 12,701 | 6,951 | 10,660 | 10,660 | 9,900 |
| Materials & Supplies | 8,626 | 4,636 | 5,702 | 5,760 | 5,760 | 5,150 |
| Capital Outlay | - | 6,213 | - | - | - | - |
| Activity Total | 37,493 | 41,310 | 31,530 | 50,100 | 50,100 | 40,230 |
| Percentage Change | 15.30% | 10.18% | -23.67% | 58.90% | N/A | -19.70% |



Juvenile & Domestic Relations District Court

Mission:

Juvenile and Domestic Relations District Courts differ from other courts in their duty to protect the confidentiality and privacy of juveniles coming before the Court and in their commitment to rehabilitate those who come before the Court, in addition to protecting the public, and holding juvenile offenders accountable for their actions. The Juvenile and Domestic Relations District Courts have jurisdiction over all cases involving:

- Delinquent juveniles and juveniles charged with traffic infractions and violations.
- Children in need of services and supervision and children who have been subjected to abuse and/or neglect.
- Family or household members who have been subjected to abuse.
- Adults accused of child abuse or neglect, or of offenses against any child, except for certain labor violations, or in which members of their families are victims.
- Adults accused of abuse of a spouse, ex-spouse, person with whom they have a child in common, or family or household member.
- Adults involved in disputes concerning the support, visitation, parentage, or custody of a child.
- Parentage determinations.
- Petitions for judicial authorization of abortion without the consent of an authorized person.
- Abandonment of children.
- Foster care and entrustment agreements and the execution of consent in certain adoption cases.
- Court ordered rehabilitation services, consent for certain medical treatments.

Goals:

- To process all case papers in an accurate and timely manner, keep Court records and provide information to the people involved in a case, to the extent permitted by law.
- To work with and assist all law enforcement agencies, as well as other agencies, in the effective flow of all cases before the Court.
- To process money received and transmit to the proper authority.
- To maintain effective and time-efficient scheduling practices.

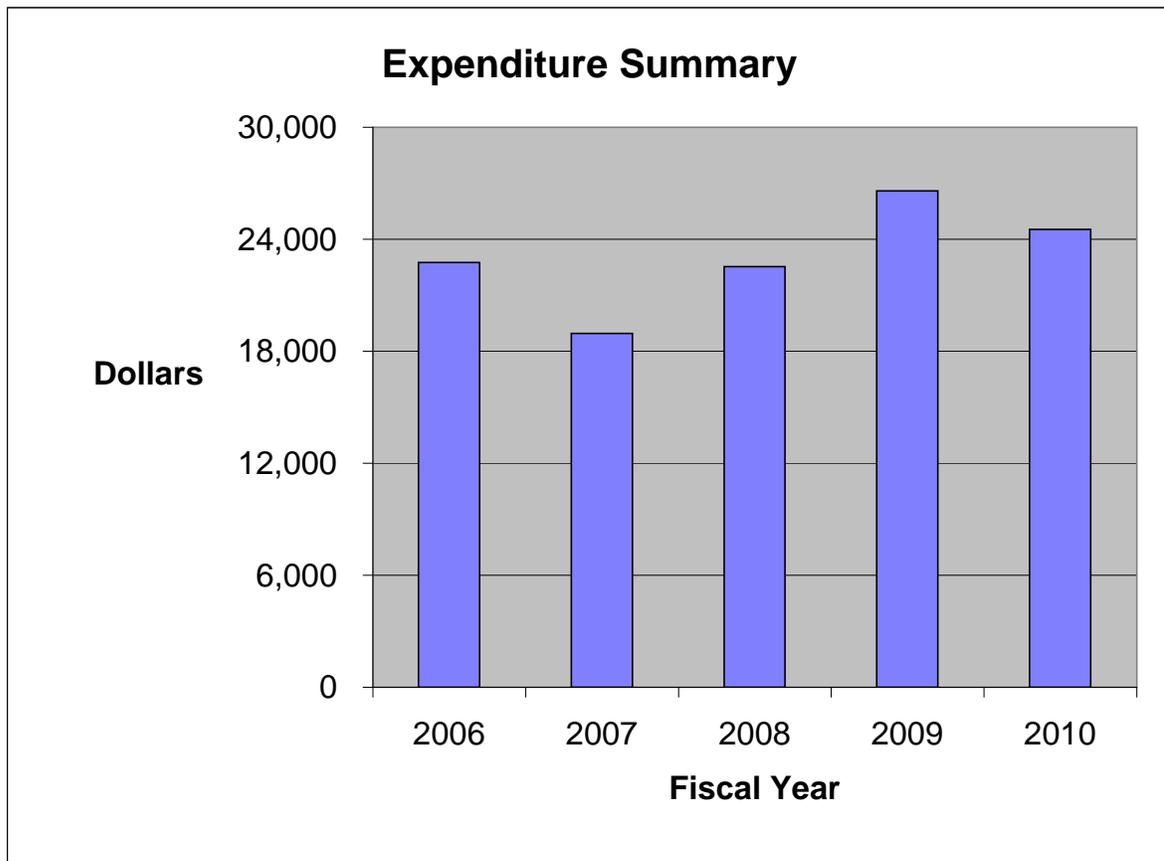
Implementation Strategies for FY2010:

- To improve its services to the community.
- To plan for the projected growth of the County, to include population, commercialism and tourism, and it's effect on the Court system.
- The Clerk's office staff will be completing extensive training on legal advice guidelines as well as additional computer training.

Budget Issues:

- In FY2006, increased funding was for an upgrade to MS Office software and expansion of the second phase of the filing system.
- In FY2007, funding was for minor furnishings.
- In FY2008, funding was for postal services and file cabinets.
- In FY2009, funding was for the replacement of a copy machine.
- For FY2010, decreases are programmed in materials & supplies.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|---|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 20213 Juvenile & Domestic Relations District Court | | | | | | |
| Contractual Services | 7,128 | 7,272 | 7,825 | 8,072 | 8,072 | 8,505 |
| Internal Services | 162 | - | - | - | - | - |
| Other Charges | 5,119 | 8,828 | 9,010 | 9,955 | 9,955 | 9,705 |
| Materials & Supplies | 5,750 | 2,859 | 4,468 | 4,560 | 4,560 | 3,310 |
| Capital Outlay | <u>4,590</u> | <u>-</u> | <u>1,239</u> | <u>4,000</u> | <u>4,000</u> | <u>3,000</u> |
| Activity Total | <u>22,749</u> | <u>18,959</u> | <u>22,542</u> | <u>26,587</u> | <u>26,587</u> | <u>24,520</u> |
| Percentage Change | 24.12% | -16.66% | 18.90% | 17.94% | N/A | -7.77% |



Colonial Group Home Commission Juvenile Services Division

Mission:

The York County Division of Juvenile Services consists of several programs whose goal is to provide community based alternatives for youth referred by the 9th District Juvenile and Domestic Relations Court. The Colonial Group Home Commission administers these programs with member jurisdictions from City of Williamsburg and the Counties of York, Gloucester, and James City. York County is the managing jurisdiction for these programs.

Goals:

- To strengthen all existing programs by offering an enhanced level of therapeutic services.
- To continue to review all discretionary grants and funding opportunities that will allow us to provide fundamental and essential juvenile services in all Commission localities.
- To plan for the ultimate assumption of existing grant services, while at the same time limiting the amount of local revenue needed to do so.
- To work closer with all community based agencies that provide services to adolescents in an attempt to provide a true local continuum of services.

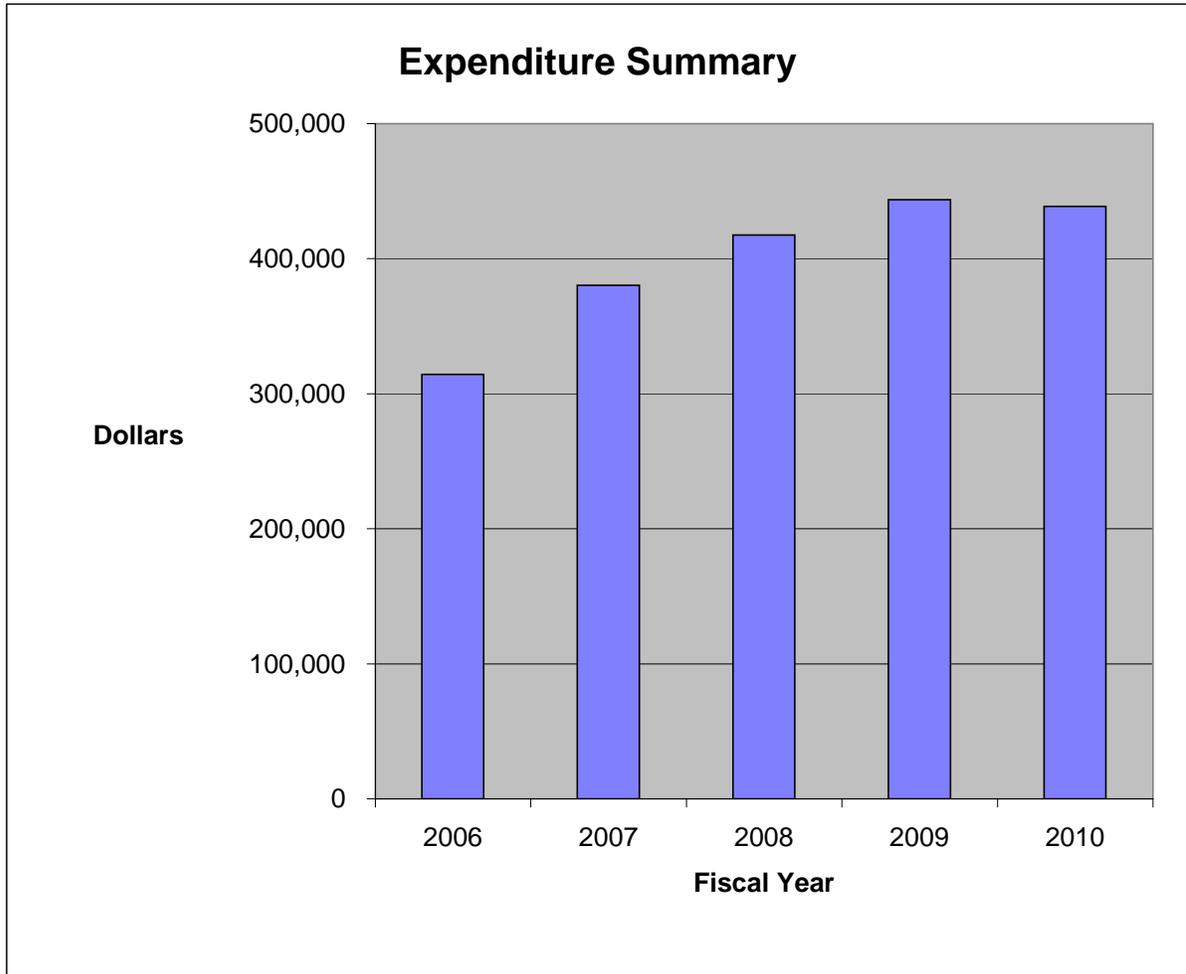
Implementation Strategies for FY2010:

- *Crossroads Community Youth Home* - group home that offers a structured, homelike environment for teenagers who are having adjustment problems at home, in school, or in the community.
- *Project Insight* - community service work program that provides the opportunity for young people to perform public service work in lieu of other traditional sanctions.
- *Community Supervision* - program designed to provide home-based family-centered intervention for juvenile delinquents that are at risk of being placed out of their home and community.
- *Outreach Detention* - program provides intensive supervision to adolescents who might otherwise be held in a detention facility while awaiting adjudication and/or disposition by the judge.
- *Electronic Monitoring* - program is an appendage to the outreach program, adding an electronic house arrest feature.
- *Psychological Services* - program provides therapeutic and Substance Abuse interventions such as assessment and diagnosis, counseling and case management, and education and training to youth and families.
- *Family Counseling Services* - short-term family-based prevention and intervention program utilizing a multi-systemic approach targeting youth aged 11-17 that are before the Juvenile Court.

Budget Issues:

- In FY2007, the local match increase was due to the rising costs of programs.
- In FY2008, the local match increase was due to the rising costs of the programs and a decrease in anticipated revenue due to the closing of the Family Oriented Group Home program.
- In FY2009, the local match increased was due to the rising costs of the programs.
- For FY2010, the projected reduction in pass-through funding is based on an anticipated decrease in the State VJCCA grant.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|---|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 20216 Colonial Group Home Commission | | | | | | |
| Contributions | <u>314,245</u> | <u>380,184</u> | <u>417,466</u> | <u>443,755</u> | <u>443,755</u> | <u>438,760</u> |
| Activity Total | <u>314,245</u> | <u>380,184</u> | <u>417,466</u> | <u>443,755</u> | <u>443,755</u> | <u>438,760</u> |
| Percentage Change | 4.38% | 20.98% | 9.81% | 16.72% | N/A | -1.13% |



Magistrate

Mission:

Magistrates are judicial officers of the Commonwealth of Virginia whose function is to provide an independent, unbiased review of complaints brought to the office by police officers, sheriff's deputies, and citizens. They are specially trained to issue search warrants, temporary detention orders, subpoenas, arrest warrants, summonses, setting bail, and committing persons to jail.

Goals:

- Provide magistrate services in a timely manner to all persons who require them.
- Effectively utilize all communications and technical resources to improve the delivery of magistrate services.

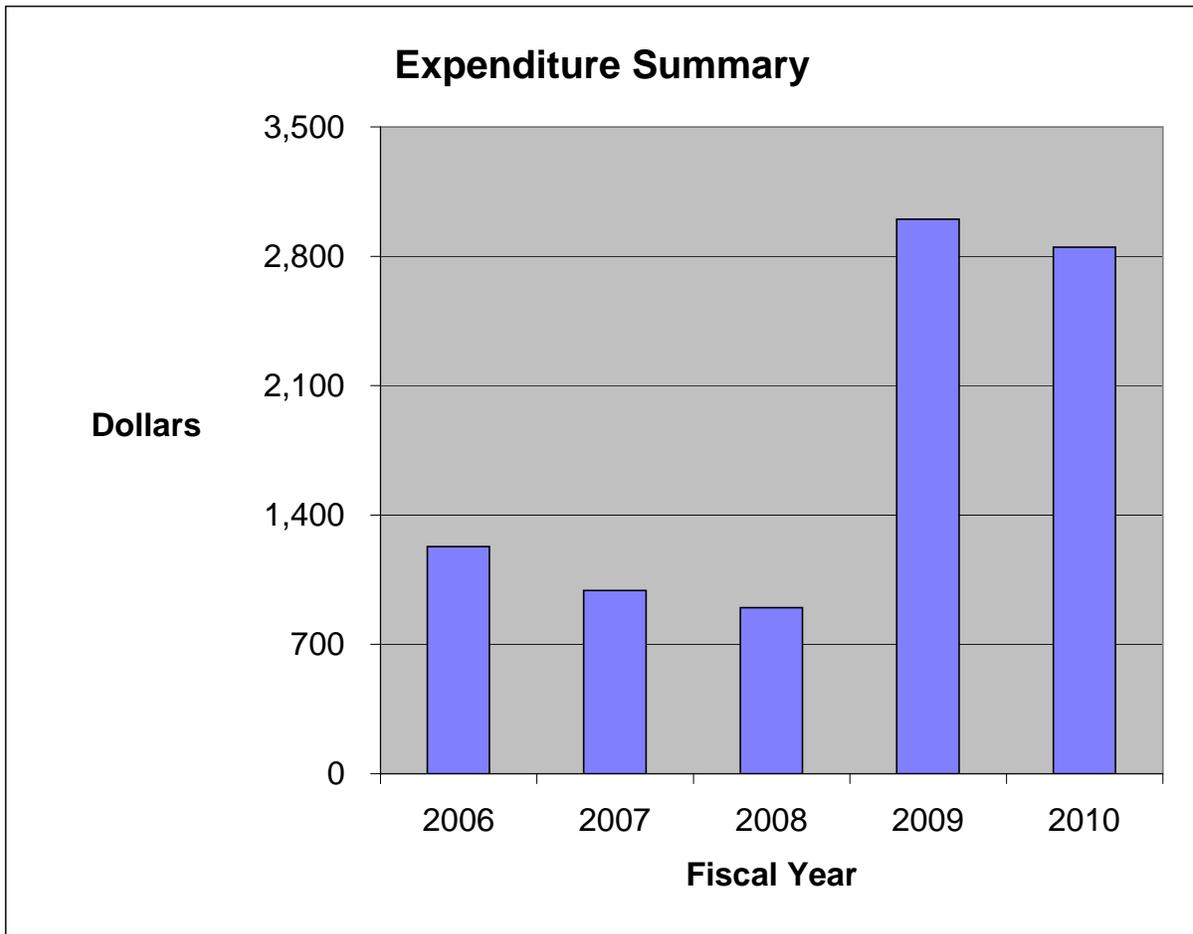
Implementation Strategies for FY2010:

- Continue and expand video conferencing equipment and train magistrates in its use.
- Continue to seek new and improved methods of delivering magistrate services.
- Provide services 24 hours a day, 365 days a year.
- Trends indicate continued increases in the number of cases presented.

Budget Issues:

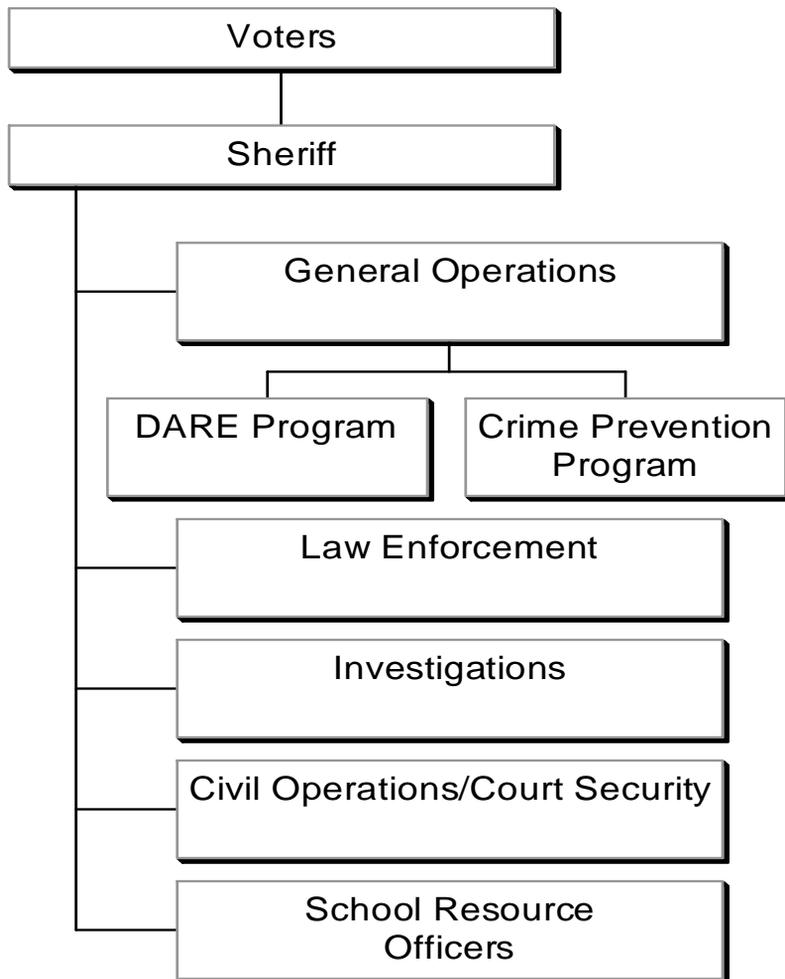
- In FY2006, funding was for supplies and an upgrade to MS Office software.
- In FY2009, there were no significant changes.
- For FY2010, reductions are reflected in minor furnishings.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|------------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 20217 Magistrate | | | | | | |
| Other Charges | 639 | 695 | 714 | 1,300 | 1,300 | 1,300 |
| Materials & Supplies | <u>590</u> | <u>296</u> | <u>185</u> | <u>1,700</u> | <u>1,700</u> | <u>1,550</u> |
| Activity Total | <u>1,229</u> | <u>991</u> | <u>899</u> | <u>3,000</u> | <u>3,000</u> | <u>2,850</u> |
| Percentage Change | 204.96% | -19.37% | -9.28% | 233.70% | N/A | -5.00% |



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Office of the Sheriff



Office of the Sheriff

The Sheriff is responsible for protecting life and property of the citizens of York County. This complex and important task is accomplished through the work of the following identified budget activities:

- **General Operations** - provides managerial and administrative support, including: direction by the Sheriff and Chief Deputy, fiscal services, records management, training, network administration, accreditation, evidence control and processing new employees. In addition, General Operations conducts all crime prevention and DARE program activities.
- **Law Enforcement** - patrols the County to deter crime, responds to calls for assistance, and enforces state and local laws. The law enforcement activity performs initial criminal investigations, and provides traffic enforcement services, including escorts. The Bicycle Patrol, Honor Guard, and Emergency Response Team (ERT) are each assigned to this activity.
- **Investigations** - investigates all major crimes that occur within the County and performs intricate forensic crime scene processing at major crime scenes. The Investigations activity conducts investigations into illegal drug activities and is a member of both federal and state narcotics enforcement task forces. This activity supervises the Hostage Negotiating Team.
- **Civil Operations/Court Security** - serves all civil process for the York/Poquoson General District, Juvenile, and Circuit Courts, and every other state court within the Commonwealth for persons residing in York County and the City of Poquoson. This activity provides security for the courthouse, individual courtrooms, and monitors the court holding area, and other designated locations.
- **School Resource Officers** - provide campus security at each of the County high schools. Members in this activity perform full sworn law enforcement duties on these campuses. School Resources Officers (SROs) act as a liaison between school staff members and the Sheriff's Office, and in addition to their law enforcement duties, they interact with students and assist with instruction of selected informational programs.

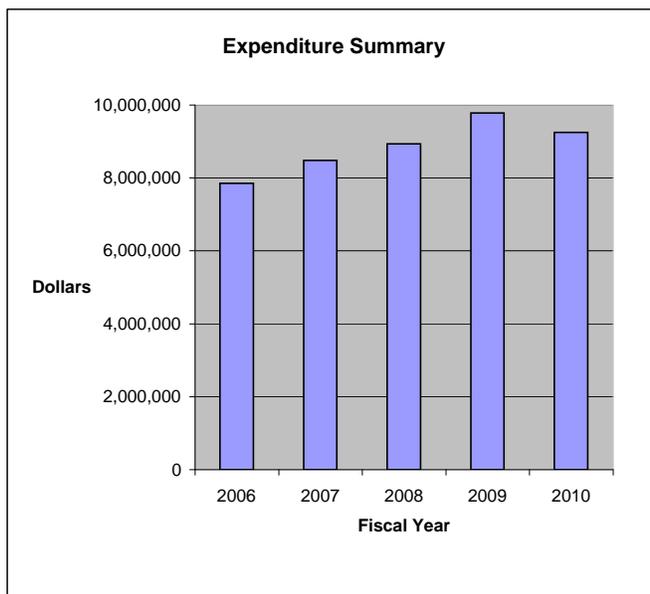
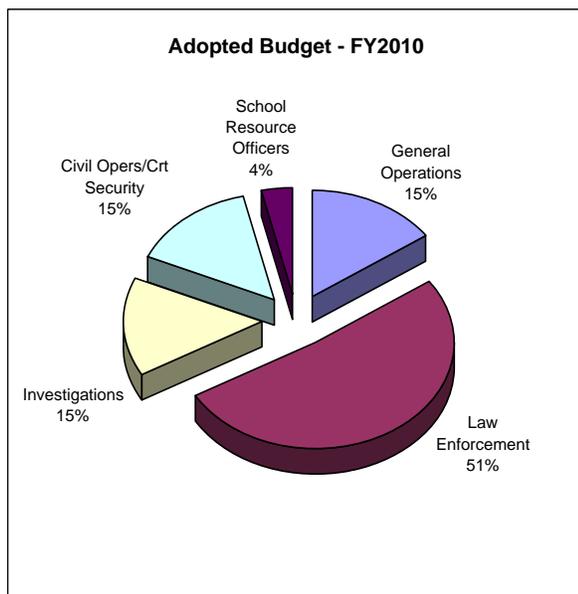
Office of the Sheriff

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | % Change Original 2009 / Adopted 2010 |
|---------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Expenditure by Activity: | | | | | | | |
| General Operations | 1,153,882 | 1,268,547 | 1,362,275 | 1,480,075 | 1,490,353 | 1,403,490 | -5.17% |
| Law Enforcement | 3,915,474 | 4,168,196 | 4,447,626 | 5,096,169 | 5,135,284 | 4,760,575 | -6.59% |
| Investigations | 1,316,115 | 1,496,601 | 1,459,809 | 1,442,761 | 1,459,090 | 1,400,092 | -2.96% |
| Civil Opers/Crt Security | 1,214,442 | 1,303,192 | 1,365,355 | 1,409,942 | 1,411,133 | 1,349,864 | -4.26% |
| School Resource Officers | 257,649 | 242,768 | 303,334 | 351,189 | 351,189 | 335,323 | -4.52% |
| Total Expenditures | 7,857,562 | 8,479,304 | 8,938,399 | 9,780,136 | 9,847,049 | 9,249,344 | -5.43% |

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | % Change Original 2009 / Adopted 2010 |
|---------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Expenditure By Category: | | | | | | | |
| Personnel Services | 6,313,626 | 6,959,871 | 7,364,284 | 7,847,096 | 7,863,425 | 7,874,149 | 0.34% |
| Contractual Services | 63,629 | 87,501 | 88,120 | 93,160 | 101,153 | 88,850 | -4.63% |
| Internal Services | 889,306 | 1,108,625 | 1,172,797 | 1,234,055 | 1,234,055 | 972,275 | -21.21% |
| Other Charges | 115,624 | 115,468 | 136,575 | 141,855 | 142,355 | 136,270 | -3.94% |
| Materials & Supplies | 185,494 | 150,035 | 149,393 | 188,170 | 187,670 | 158,800 | -15.61% |
| Leases & Rentals | 11,010 | 4,410 | 2,478 | 4,000 | 4,000 | 2,000 | -50.00% |
| Capital Outlay | 191,219 | 121,533 | 107,097 | 271,800 | 271,800 | 17,000 | -93.75% |
| Grants, Donations & Cntrbtns | 88,667 | 36,413 | 35,821 | - | 42,591 | - | 0.00% |
| Chargeouts | (1,013) | (104,552) | (118,166) | - | - | - | 0.00% |
| Total Expenditures | 7,857,562 | 8,479,304 | 8,938,399 | 9,780,136 | 9,847,049 | 9,249,344 | -5.43% |

% of Total FY2010
Funding Sources

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | % of Total FY2010 Funding Sources |
|------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|--------------------------------------|
| Funding Sources: | | | | | | | |
| Local/State Non-Categorical | 4,866,129 | 5,420,406 | 5,743,278 | 6,770,750 | 6,770,750 | 6,224,000 | 67.29% |
| Donations | 10,425 | 9,480 | 5,307 | - | 80 | - | 0.00% |
| Charges for Services | 129,530 | 133,626 | 146,444 | 105,500 | 106,691 | 105,500 | 1.14% |
| Permits, Fees, Fines | 47,723 | 47,508 | 82,211 | 52,500 | 52,500 | 88,000 | 0.95% |
| State/Federal Aid & Grants | 250,672 | 151,938 | 99,207 | - | 65,642 | - | 0.00% |
| State Comp Board | 2,333,179 | 2,498,697 | 2,612,937 | 2,551,386 | 2,551,386 | 2,541,844 | 27.48% |
| School Support | 219,904 | 217,649 | 249,015 | 300,000 | 300,000 | 290,000 | 3.14% |
| Total Funding Sources | 7,857,562 | 8,479,304 | 8,938,399 | 9,780,136 | 9,847,049 | 9,249,344 | 100.00% |



General Operations

Mission:

General Operations activity provides overall administrative support and training to the Sheriff's Office, Law Enforcement, Investigations, Civil Operations/Court Security, and School Resource Officers.

Goals:

- To provide quality support staff to maintain offense report data on criminal activities, criminal warrants, parking and traffic tickets.
- To provide support in personnel, payroll, purchasing, budgets, and secretarial duties.
- To provide a DARE program to the elementary and middle schools in York County.
- To provide a comprehensive Crime Analysis program to analyze and reduce crime.
- To provide a Crime Prevention program to the citizens of York County.
- To provide high quality training that meets and/or exceeds statutory standards.
- To maintain accreditation through the VA Law Enforcement Professional Standards Comm.

Implementation Strategies for FY2010:

- To provide continued community service for the citizens of York County in neighborhood watch and other community programs, including those directed at county businesses.
- To provide efficient data processing in recordkeeping, criminal reports, personnel, and budgeting.
- To expand the delivery of the Sheriff's Office internal training program (satellite of Hampton Roads Regional Criminal Justice Training Academy).
- Complete requirements to become a certified crime prevention community by expanding neighborhood watch, continuing Triad and Sheriff's Citizen Academy.
- To continue a full-time Crime Analysis program to target criminal activity and more efficiently allocate personnel and resources to reduce crime.
- To complete the re-accreditation process for the year of 2011.

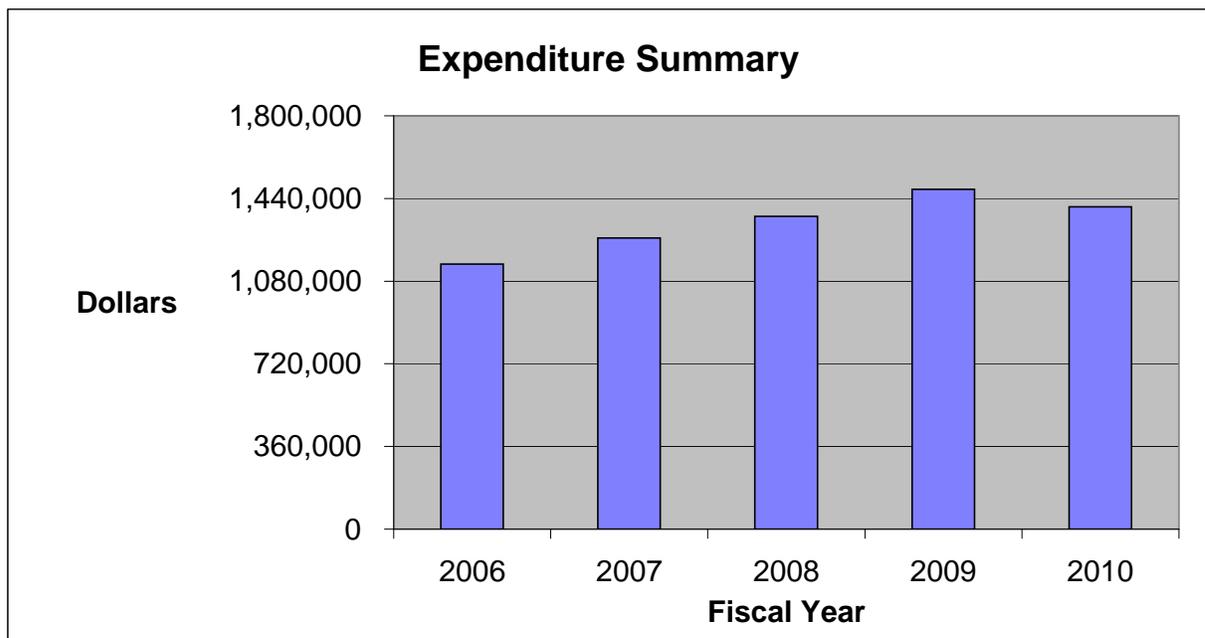
Budget Issues:

- In FY2006, funding was for the addition of a Training Officer, vehicle and Evidence Barcoding Management System.
- In FY2007, funding was for the addition of a Computer Support Specialist/Crime Analyst position, increases for fuel and radio maintenance associated with the new radio system, and the replacement of a network copier and software licenses.
- In FY2008, funding reflected the addition of an Accreditation Officer and a contractual arrangement for regional youth violence prevention. Also, a position was transferred from General Operations to Law Enforcement.
- In FY2009, funding reflected increases for vehicle maintenance, radio maintenance and the routine replacement of computers and network switches.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed in overtime, vehicle maintenance, and for the centralization of radio costs in the Radio Maintenance Division.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|---------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 30311 | General Operations | | | | | |
| Personnel Services | 853,721 | 952,241 | 1,075,503 | 1,154,825 | 1,154,825 | 1,150,125 |
| Contractual Services | 20,587 | 39,315 | 44,590 | 42,450 | 49,252 | 46,250 |
| Internal Services | 68,036 | 112,091 | 104,732 | 129,100 | 129,100 | 79,050 |
| Other Charges | 62,446 | 63,666 | 85,022 | 84,400 | 84,900 | 83,415 |
| Materials & Supplies | 43,780 | 40,621 | 34,316 | 45,000 | 44,500 | 42,650 |
| Leases & Rentals | 3,575 | 2,925 | - | - | - | - |
| Capital Outlay | 47,799 | 48,655 | 15,251 | 24,300 | 24,300 | 2,000 |
| Grants & Donations | 53,938 | 14,204 | 17,114 | - | 3,476 | - |
| Chargeouts | - | (5,171) | (14,253) | - | - | - |
| Activity Total | <u>1,153,882</u> | <u>1,268,547</u> | <u>1,362,275</u> | <u>1,480,075</u> | <u>1,490,353</u> | <u>1,403,490</u> |
| Percentage Change | 17.12% | 9.94% | 7.39% | 8.65% | N/A | -5.17% |

FTE's

| | | | | | | |
|--------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Management | 2.00 | 2.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| Admin/Clerical | 2.50 | 2.50 | 3.25 | 3.25 | 3.25 | 3.25 |
| Specialized Safety | 7.00 | 8.00 | 8.00 | 8.00 | 8.00 | 8.00 |
| Total | <u>11.50</u> | <u>12.50</u> | <u>14.25</u> | <u>14.25</u> | <u>14.25</u> | <u>14.25</u> |



Law Enforcement

Mission:

To protect life and property, reduce crime, and serve the needs of the citizens, providing quality and efficient law enforcement services to the community, and maintaining the public's trust through professionalism and accountability.

Goals:

- To provide professional and efficient law enforcement services to the citizens and businesses of York County.
- To enforce State and local criminal laws and ordinances.
- To enforce State and local motor vehicle laws on the highways and streets of York County.
- To act as a deterrent to criminal activity by patrolling the County as a visible symbol of law enforcement.
- To maintain a well-trained Emergency Response and Hostage Negotiation Team to respond to critical incidents such as drug raids, hostage and high jacking situations, high-risk warrant service, domestic terrorism, and missing and lost individuals.
- To maintain a well-trained bicycle team to provide community policing services to citizens of York County.
- To maintain and equip a professional Honor Guard to provide services to the citizens and participate in community events

Implementation Strategies for FY2010:

- Improve traffic safety with the implementation of a radar trailer in residential areas and any other areas that show a high traffic incident problem.
- To increase traffic safety in the residential areas of the County through stricter enforcement of the motor vehicle laws.
- Promote traffic safety programs, such as seat belt awareness, child safety seats, DUI enforcement checkpoints, to educate citizens, and to encourage drivers to practice safer driving habits.
- Provide training on operating mobile data terminals.

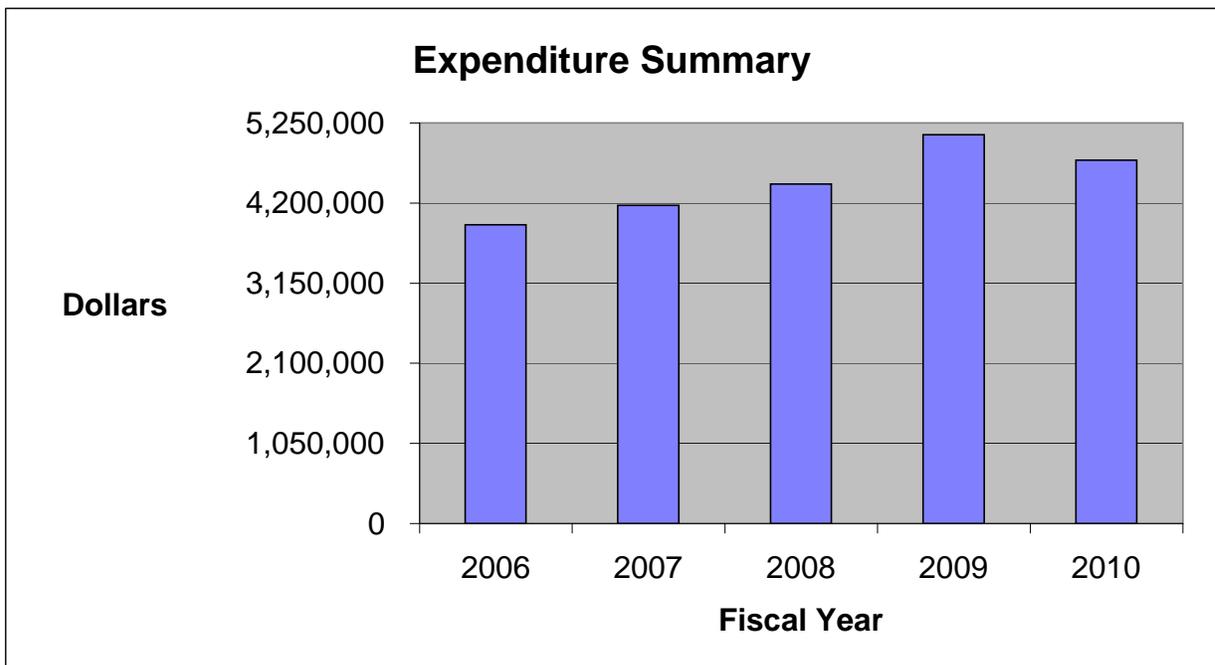
Budget issues:

- In FY2006, funding was provided for the addition of two deputies and related vehicles. One of the new positions was supported through additional Compensation Board funding. Also, funding included an upgrade to Microsoft Office software, the continuation of a motorcycle lease, a weapon cleaning system, and the replacement of the PISTOL server.
- In FY2007, funding was for the addition of two deputies, increases for fuel and radio maintenance associated with the new radio system, and the replacement of communication and signal equipment for vehicles.
- In FY2008, funding was for two new deputies and for additional overtime to comply with a new state mandate. Also, a position was transferred from General Operations to Law Enforcement.
- In FY2009, funding reflected the addition of four deputies and decreases in vehicle maintenance and radio maintenance.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are in vehicle maintenance, capital outlay and for the centralization of radio costs in the Radio Maintenance Division.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 30312 Law Enforcement | | | | | | |
| Personnel Services | 2,973,998 | 3,295,026 | 3,542,198 | 3,915,159 | 3,915,159 | 3,954,725 |
| Contractual Services | 23,940 | 24,397 | 16,842 | 24,600 | 24,600 | 21,900 |
| Internal Services | 650,572 | 726,147 | 760,652 | 805,790 | 805,790 | 664,950 |
| Other Charges | 22,413 | 20,875 | 20,511 | 23,300 | 23,300 | 21,500 |
| Materials & Supplies | 108,722 | 81,673 | 79,242 | 110,120 | 110,120 | 87,500 |
| Leases & Rentals | 6,000 | - | - | - | - | - |
| Capital Outlay | 96,113 | 62,632 | 69,838 | 217,200 | 217,200 | 10,000 |
| Grants & Donations | 34,729 | 22,209 | 18,707 | - | 39,115 | - |
| Chargeouts | (1,013) | (64,763) | (60,364) | - | - | - |
| Activity Total | <u>3,915,474</u> | <u>4,168,196</u> | <u>4,447,626</u> | <u>5,096,169</u> | <u>5,135,284</u> | <u>4,760,575</u> |
| Percentage Change | 5.02% | 6.45% | 6.70% | 14.58% | N/A | -6.59% |

FTE's

| | | | | | | |
|--------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Admin/Clerical | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Specialized Safety | <u>46.00</u> | <u>48.00</u> | <u>51.00</u> | <u>55.00</u> | <u>55.00</u> | <u>55.00</u> |
| Total | <u>49.00</u> | <u>51.00</u> | <u>54.00</u> | <u>58.00</u> | <u>58.00</u> | <u>58.00</u> |



Investigations

Mission:

The Investigations Branch is responsible for the investigation of all major crimes that occur in York County. Major crimes are defined as murder, rape, robbery, assault, burglary, larceny, motor vehicle theft, and arson. This branch is also responsible for the investigation of drug-related crimes. Tasks associated with these investigations are crime scene search; evidence collection; interviewing witnesses and suspects; and presenting testimony in criminal trials.

Goals:

- To investigate thoroughly and competently all major crimes that occur in York County.
- To identify, collect, and preserve all pertinent evidence present at the scene of major crimes.
- To present competent testimony relative to the investigation in the Courts of York County and work with the York County Commonwealth's Attorney's Office to ensure that persons that commit these crimes are successfully prosecuted.

Implementation Strategies for FY2010:

- Facilitate a collaborative effort between the Investigations Division, Victim-Witness Assistance Program, Commonwealth's Attorney, and Child Protective Services focusing on child sexual assault investigations.
- Facilitate a collaborative effort between the Investigations Division, Victim-Witness Assistance Program, Commonwealth's Attorney, and Adult Protective Services focusing on the abuse and exploitation of the elderly under the care of others.
- To continue the acquisition and utilization of digital photography equipment for evidence collection and preservation at crime scenes.
- To continue to provide the community with thorough and timely investigations by providing competent trained investigators with state-of-the-art criminal investigative resources.

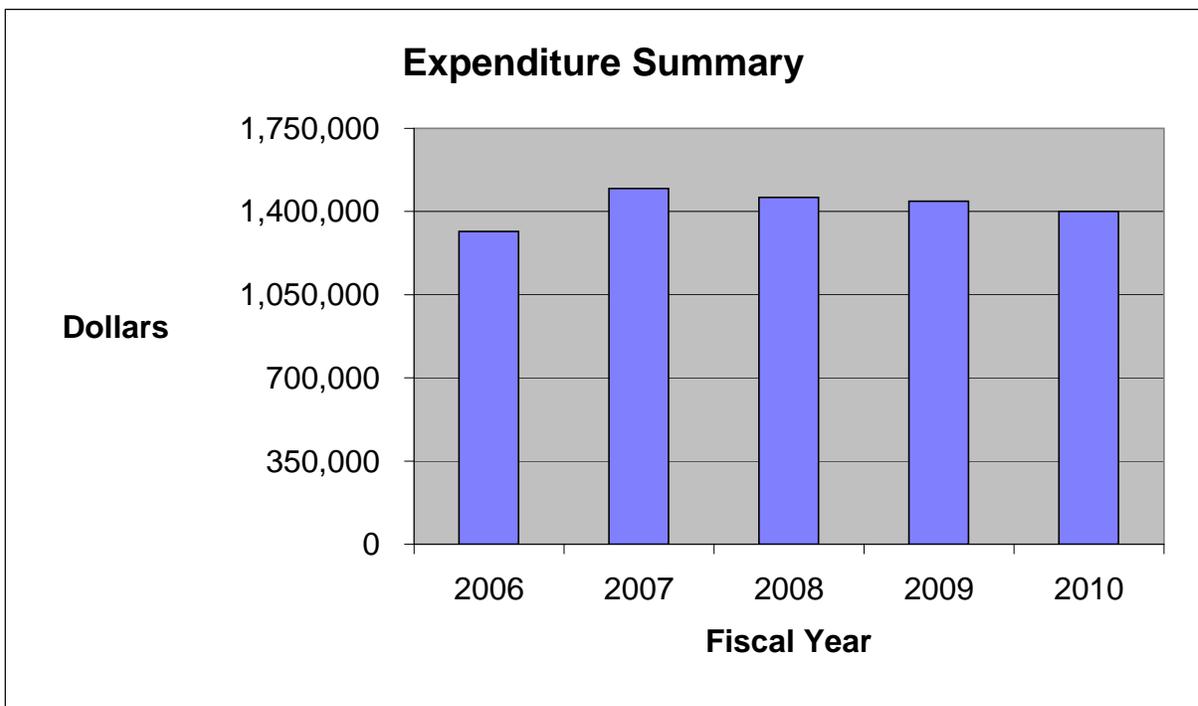
Budget Issues:

- In FY2006, funding increased for the addition of an Investigator and related vehicle, an upgrade to MS Office software and a Hostage Negotiation System.
- In FY2007, funding increased for an upgrade of the current part-time Administrative Assistant position to full-time and increases for fuel and radio maintenance associated with the new radio system.
- In FY2009, funding reflected the replacement of surveillance equipment and the routine replacement of computers.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are in vehicle maintenance, capital outlay and for the centralization of radio costs in the Radio Maintenance Division.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|---------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 30313 | | | | | | |
| Investigations | | | | | | |
| Personnel Services | 1,114,598 | 1,284,611 | 1,220,747 | 1,207,101 | 1,223,430 | 1,220,992 |
| Contractual Services | 9,668 | 13,467 | 11,971 | 13,550 | 13,550 | 10,600 |
| Internal Services | 116,718 | 155,421 | 172,332 | 145,810 | 145,810 | 116,250 |
| Other Charges | 25,310 | 26,321 | 25,644 | 27,500 | 27,500 | 25,800 |
| Materials & Supplies | 24,513 | 22,128 | 26,634 | 24,300 | 24,300 | 21,450 |
| Capital Outlay | 25,308 | 8,305 | 11,678 | 24,500 | 24,500 | 5,000 |
| Chargeouts | - | (13,652) | (9,197) | - | - | - |
| Activity Total | <u>1,316,115</u> | <u>1,496,601</u> | <u>1,459,809</u> | <u>1,442,761</u> | <u>1,459,090</u> | <u>1,400,092</u> |
| Percentage Change | 11.39% | 13.71% | -2.46% | -1.17% | N/A | -2.96% |

FTE's

| | | | | | | |
|--------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Admin/Clerical | 0.50 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Specialized Safety | <u>14.00</u> | <u>14.00</u> | <u>13.00</u> | <u>13.00</u> | <u>13.00</u> | <u>13.00</u> |
| Total | <u>15.50</u> | <u>16.00</u> | <u>15.00</u> | <u>15.00</u> | <u>15.00</u> | <u>15.00</u> |



Civil Operations/Court Security

Mission:

Civil Operations is responsible for serving civil process warrants and jury notices for jury trials. Court Security is responsible for maintaining security of the York/Poquoson Courthouse. Maintaining a safe and secure facility for the citizens and court personnel.

Goals:

- To serve civil processes on a timely basis.
- To serve jury notices on a timely basis.
- To aid the road deputies in traffic control, funeral traffic, and general back up.
- To provide Court security to the Circuit Court, General District Court, and Juvenile and Domestic Relations District Court.
- To provide security to the main entrance of the Courthouse.
- To staff the control room in the basement of the Courthouse.
- To provide security for inmates awaiting trial, as well as, subjects committed to jail by the Courts. This security will entail initial searching of male and female inmates and juveniles.
- To process sentenced felons and misdemeanors that are not committed to the regional jail, by fingerprinting and photographing.
- To process all juveniles through fingerprinting and photographing.
- To fingerprint citizens for non criminal reason, i.e., concealed weapon permits employment with government and private businesses.

Implementation Strategies for FY2010:

- To maintain and improve the knowledge of civil procedure law for each civil deputy.
- To maintain and improve security of the Courthouse.

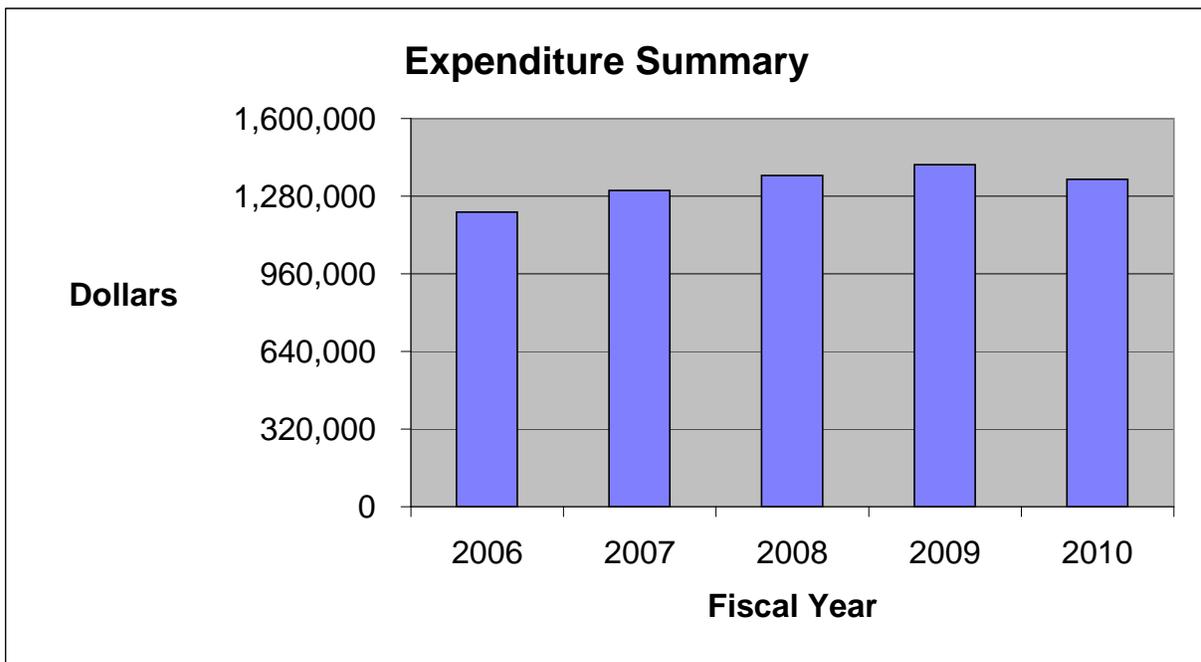
Budget Issues:

- In FY2006, increased funding was for routine replacement of computers and an upgrade to MS Office software.
- In FY2007, increased funding was for fuel and radio maintenance associated with the new radio system.
- In FY2008, funding reflected the addition of a Court Security deputy.
- In FY2009, there were no significant changes.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel. Further decreases are in vehicle maintenance, operating leases, capital outlay and for the centralization of radio costs in the Radio Maintenance Division.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 30314 Civil Operations/Court Security | | | | | | |
| Personnel Services | 1,136,657 | 1,186,020 | 1,268,572 | 1,288,432 | 1,288,432 | 1,269,464 |
| Contractual Services | 9,434 | 10,322 | 14,717 | 12,560 | 13,751 | 10,100 |
| Internal Services | 53,980 | 110,766 | 89,647 | 86,325 | 86,325 | 58,125 |
| Other Charges | 3,409 | 2,705 | 2,778 | 4,075 | 4,075 | 2,975 |
| Materials & Supplies | 8,479 | 5,613 | 9,201 | 8,750 | 8,750 | 7,200 |
| Leases & Rentals | 1,435 | 1,485 | 2,478 | 4,000 | 4,000 | 2,000 |
| Capital Outlay | 1,048 | 1,941 | 10,330 | 5,800 | 5,800 | - |
| Chargeouts | - | (15,660) | (32,368) | - | - | - |
| Activity Total | <u>1,214,442</u> | <u>1,303,192</u> | <u>1,365,355</u> | <u>1,409,942</u> | <u>1,411,133</u> | <u>1,349,864</u> |
| Percentage Change | 8.10% | 7.31% | 4.77% | 3.27% | N/A | -4.26% |

FTE's

| | | | | | | |
|--------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Admin/Clerical | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Specialized Safety | <u>16.50</u> | <u>16.50</u> | <u>17.50</u> | <u>17.50</u> | <u>17.50</u> | <u>17.50</u> |
| Total | <u>18.50</u> | <u>18.50</u> | <u>19.50</u> | <u>19.50</u> | <u>19.50</u> | <u>19.50</u> |



School Resource Officers

Mission:

The School Resource Officer Program was established in 1994. An agreement was established between the York County School Board and the York County Sheriff's Office to provide law enforcement and security on the grounds and within the buildings of the schools in the York County School Division.

Goals:

- Provide deputies (one per school) to patrol the four high school campuses.
- Maintain security on school grounds and act as a law enforcement liaison.
- Provide certification in Class Action for the four deputies assigned to the high schools.
- Provide classes (Class Action) on the severity and consequences of criminal activities to the middle school students (8th graders).

Implementation Strategies for FY2010:

- Maintain qualified duty officers through in-service training and other beneficial schools.

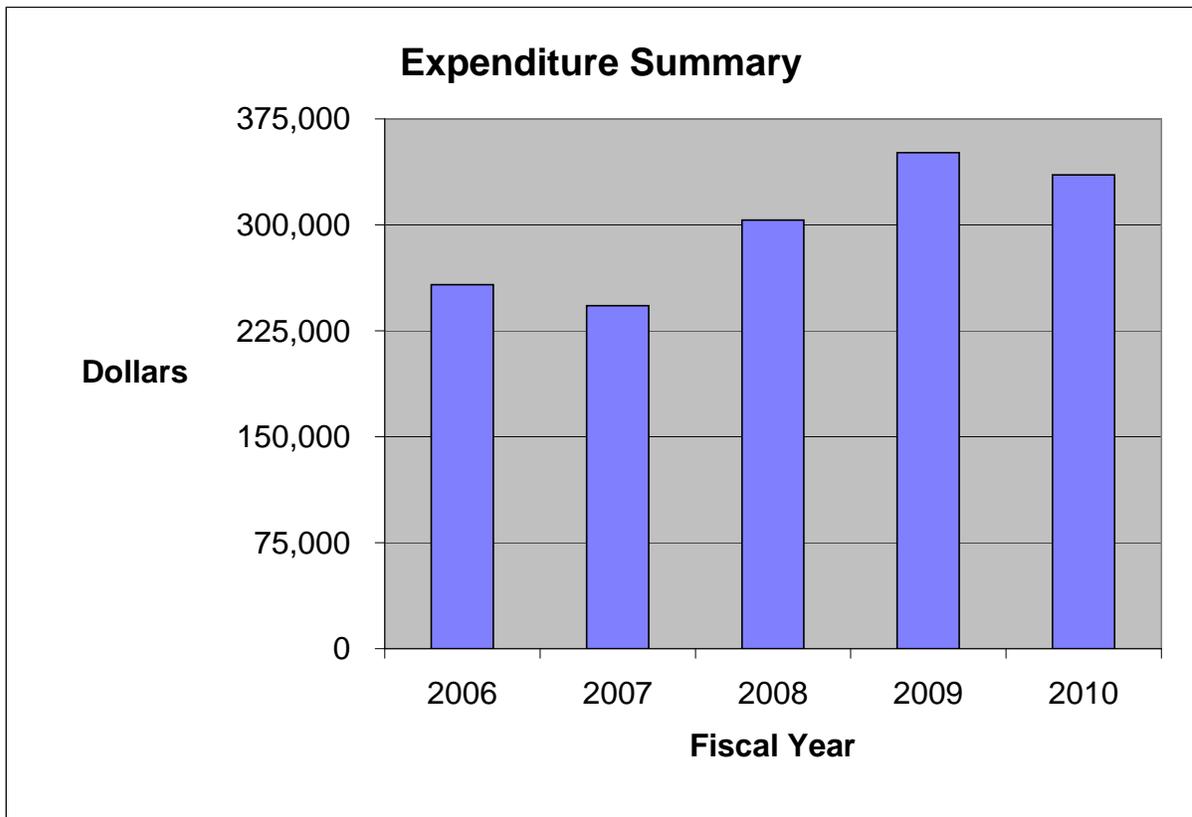
Budget Issues:

- In FY2007, funding reflected the routine replacement for vehicles, seventy-five percent of which is paid by the School Division.
- In FY2008, funding reflected an increase in vehicle maintenance charges, which are partially reimbursed by the School Division.
- In FY2009, there were no significant changes.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel. Further decreases are in overtime, vehicle maintenance, and for the centralization of radio costs in the Radio Maintenance Division.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|---------------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 30316 School Resource Officers | | | | | | |
| Personnel Services | 234,652 | 241,973 | 257,264 | 281,579 | 281,579 | 278,843 |
| Internal Services | - | 4,200 | 45,434 | 67,030 | 67,030 | 53,900 |
| Other Charges | 2,046 | 1,901 | 2,620 | 2,580 | 2,580 | 2,580 |
| Capital Outlay | 20,951 | - | - | - | - | - |
| Chargeouts | - | (5,306) | (1,984) | - | - | - |
| Activity Total | <u>257,649</u> | <u>242,768</u> | <u>303,334</u> | <u>351,189</u> | <u>351,189</u> | <u>335,323</u> |
| Percentage Change | 12.93% | -5.78% | 24.95% | 15.78% | N/A | -4.52% |

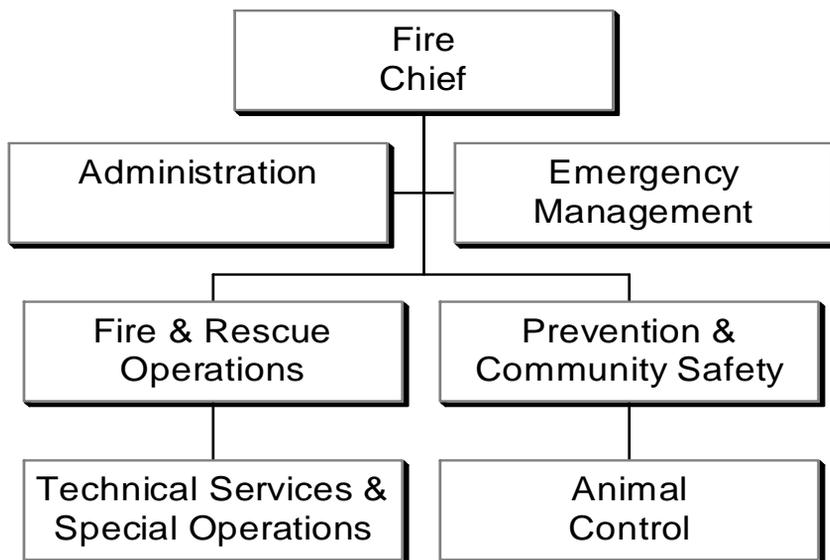
FTE's

| | | | | | | |
|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Specialized Safety | <u>4.00</u> | <u>4.00</u> | <u>4.00</u> | <u>4.00</u> | <u>4.00</u> | <u>4.00</u> |
| Total | <u>4.00</u> | <u>4.00</u> | <u>4.00</u> | <u>4.00</u> | <u>4.00</u> | <u>4.00</u> |



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Fire & Life Safety



Fire & Life Safety

The mission of the Department of Fire and Life Safety is: “To provide fire and life safety protection to our community in order to prevent emergencies when possible, and to respond quickly, minimize pain, suffering and loss when emergencies do occur.” This is accomplished through the following activities:

- **Administration** - oversees the activities within Fire & Life Safety to provide protection and safety to the community.
- **Fire & Rescue Operations** - emergency response and delivery of services including: incident management, fire suppression, emergency medical care and transportation, rescue, and hazardous materials response, along with assisting in the delivery of fire and injury prevention and public education programs.
- **Technical Services & Special Operations** - development and delivery of basic advanced and specialized training programs, logistics management, coordination of special operations capabilities, special events, and health and safety.
- **Emergency Management** - coordination of a comprehensive, risk-based emergency management program of mitigation, preparedness, response, and recovery.
- **Prevention & Community Safety** - coordination, oversight and delivery of fire/injury prevention programs, enforcement of state and local fire and life safety codes, fire investigations, and coordination of hazardous materials reports and response.
- **Animal Control** - enforcement of laws and regulations relating to animal control and protection.

Fire & Life Safety

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | % Change Original 2009 / Adopted 2010 |
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|

Expenditure by Activity:

| | | | | | | | |
|---------------------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------|
| Administration | 168,854 | 185,402 | 233,577 | 202,240 | 221,806 | 187,756 | -7.16% |
| Fire & Rescue Operations | 8,423,169 | 8,984,990 | 9,797,922 | 10,439,727 | 10,447,870 | 10,317,056 | -1.18% |
| Tech Svcs & Spec Ops | 530,850 | 581,866 | 545,146 | 639,789 | 639,789 | 573,978 | -10.29% |
| Prev & Community Safety | 280,169 | 288,899 | 315,244 | 328,748 | 328,748 | 316,663 | -3.68% |
| Animal Control | 247,070 | 267,478 | 278,618 | 306,349 | 306,349 | 282,880 | -7.66% |
| Emergency Management | <u>257,718</u> | <u>330,892</u> | <u>230,722</u> | <u>289,546</u> | <u>337,546</u> | <u>252,912</u> | -12.65% |
| Total Expenditures | <u>9,907,830</u> | <u>10,639,527</u> | <u>11,401,229</u> | <u>12,206,399</u> | <u>12,282,108</u> | <u>11,931,245</u> | -2.25% |

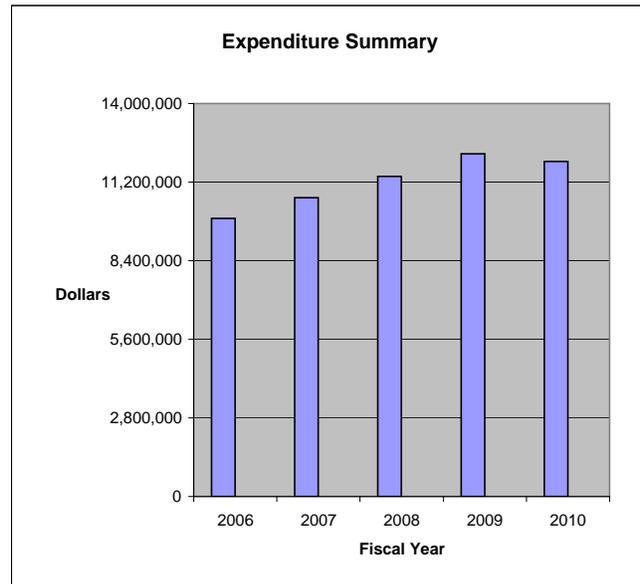
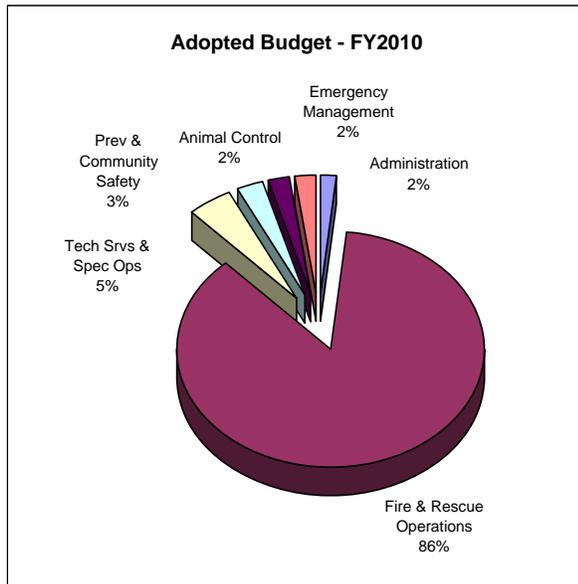
Expenditure By Category:

| | | | | | | | |
|------------------------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------|
| Personnel Services | 8,566,218 | 9,277,719 | 9,998,999 | 10,601,240 | 10,601,240 | 10,684,182 | 0.78% |
| Contractual Services | 84,905 | 85,304 | 78,868 | 95,870 | 95,870 | 88,395 | -7.80% |
| Internal Services | 643,704 | 704,169 | 830,006 | 811,240 | 811,240 | 603,425 | -25.62% |
| Other Charges | 44,164 | 58,369 | 55,588 | 59,585 | 59,585 | 48,815 | -18.08% |
| Materials & Supplies | 196,988 | 206,518 | 198,214 | 229,050 | 229,050 | 199,175 | -13.04% |
| Leases & Rentals | 1,375 | 1,375 | 650 | 49,400 | 49,400 | 700 | -98.58% |
| Capital Outlay | 19,077 | 24,001 | 28,095 | 51,350 | 54,406 | - | -100.00% |
| Grants, Donations & Cntrbtns | 351,399 | 304,809 | 219,223 | 308,664 | 381,317 | 306,553 | -0.68% |
| Chargeouts | - | (22,737) | (8,414) | - | - | - | 0.00% |
| Total Expenditures | <u>9,907,830</u> | <u>10,639,527</u> | <u>11,401,229</u> | <u>12,206,399</u> | <u>12,282,108</u> | <u>11,931,245</u> | -2.25% |

% of Total FY2010
Funding Sources

Funding Sources:

| | | | | | | | |
|------------------------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------|
| Local/State Non-Categorical | 9,173,199 | 10,007,313 | 10,978,727 | 11,938,645 | 11,941,701 | 10,902,793 | 91.37% |
| Donations | 59,257 | 32,455 | 80,618 | - | 19,566 | - | 0.00% |
| Charges for Services | 4,860 | - | 6,415 | - | - | 750,000 | 6.29% |
| Permits, Fees, Fines | 20,180 | 19,871 | 28,926 | 19,850 | 19,850 | 25,750 | 0.22% |
| State/Federal Aid & Grants | <u>650,334</u> | <u>579,888</u> | <u>306,543</u> | <u>247,904</u> | <u>300,991</u> | <u>252,702</u> | <u>2.12%</u> |
| Total Funding Sources | <u>9,907,830</u> | <u>10,639,527</u> | <u>11,401,229</u> | <u>12,206,399</u> | <u>12,282,108</u> | <u>11,931,245</u> | <u>100.00%</u> |



Fire & Life Safety Administration

Mission:

Provide fire and life safety protection to our community in order to prevent emergencies when possible; respond quickly and minimize pain, suffering, and loss when emergencies do occur. Also, effectively deal with existing and future threats to the health, safety and welfare of the citizens and visitors of the County, thus preserving and enhancing the quality of their lives, health and property.

Goals:

- To ensure that the public has a mechanism to report an emergency, to provide a quick, effective fire/rescue response, and aid the public to the extent necessary to assist them in coping with and/or overcoming an emergency crisis. To continue evaluation of community risks and department's capabilities/service delivery to ensure optimum emergency prevention and response and recovery.
- To provide public education and information about: the emergency response system; minimizing exposure to hazardous situations; preparedness for an individual emergency, family emergency, business emergency or community disaster; and preventing fires and injuries.
- To participate in applicable plan review and inspection processes for the purpose of ensuring adequate fire safety measures.
- To enforce and investigate violations of applicable codes and ordinances, such as the Building Code, Fire Prevention Code, Animal Control codes/ordinances, and other public safety issues.
- To investigate causes and origins of fires and other similar incidents.
- To coordinate, develop, exercise, and implement, as required, a comprehensive emergency management system that includes mitigation, preparedness, response, and recovery.

Implementation Strategies for FY2010:

- Continue to promote communication and sharing of information between divisions, departments, and other units of County government.
- Continue the process for Program Effectiveness Performance Measures.
- Continue effective and efficient use of resources in order to provide critical fire and life safety services in a high quality manner to the citizens, businesses and visitors of York County.

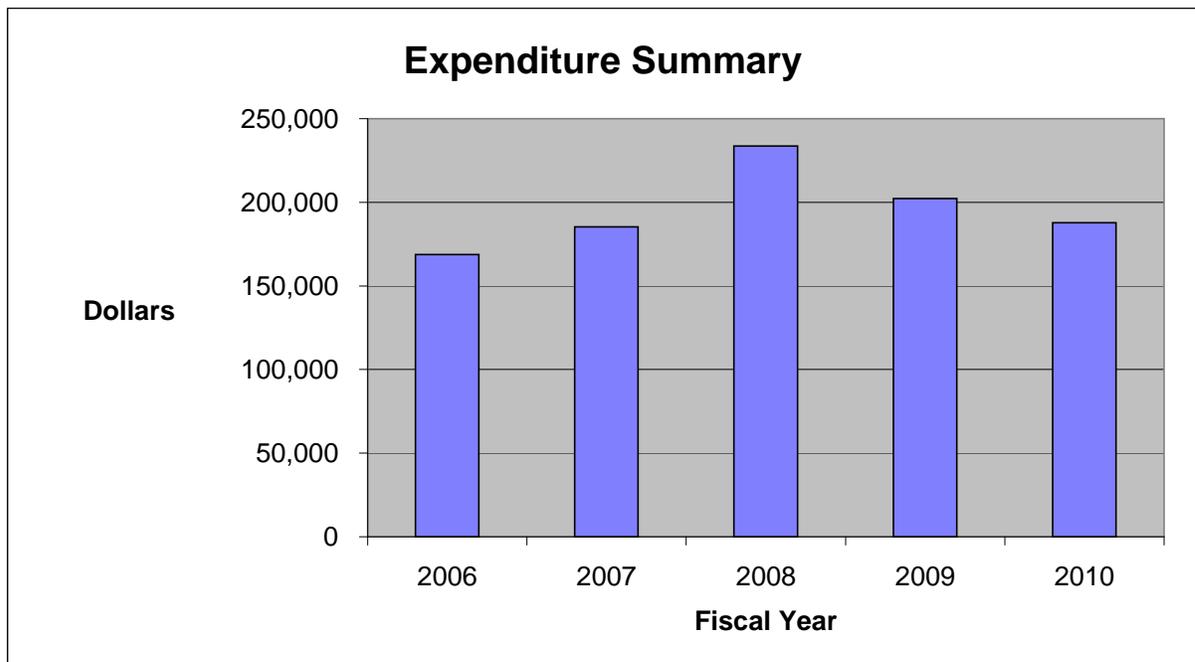
Budget Issues:

- In FY2006, increased funding was for an upgrade to MS Office software.
- In FY2007, funding reflected increases for the routine replacement of a computer and printer.
- In FY2008, funding reflected increases for fuel, radio maintenance, telecommunications, and maintenance service contracts.
- In FY2009, funding reflected increases for maintenance service contracts, vehicle maintenance, and the routine replacement of computers and a printer.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed in vehicle maintenance, personnel development and for the centralization of radio costs in the Radio Maintenance Division.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 30320 Fire & Life Safety Administration | | | | | | |
| Personnel Services | 139,400 | 153,131 | 160,720 | 167,975 | 167,975 | 169,461 |
| Contractual Services | 1,375 | 2,447 | 2,041 | 2,130 | 2,130 | 2,230 |
| Internal Services | 14,825 | 12,672 | 20,030 | 16,860 | 16,860 | 9,815 |
| Other Charges | 5,173 | 5,828 | 4,911 | 6,225 | 6,225 | 3,800 |
| Materials & Supplies | 3,326 | 2,388 | 1,960 | 2,550 | 2,550 | 1,750 |
| Leases & Rentals | 1,375 | 1,375 | 650 | 1,400 | 1,400 | 700 |
| Capital Outlay | 3,380 | 4,817 | 3,640 | 5,100 | 5,100 | - |
| Grants & Donations | <u>-</u> | <u>2,744</u> | <u>39,625</u> | <u>-</u> | <u>19,566</u> | <u>-</u> |
| Activity Total | <u>168,854</u> | <u>185,402</u> | <u>233,577</u> | <u>202,240</u> | <u>221,806</u> | <u>187,756</u> |
| Percentage Change | 6.37% | 9.80% | 25.98% | -13.42% | N/A | -7.16% |

FTE's

| | | | | | | |
|----------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Management | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 |
| Admin/Clerical | <u>0.75</u> | <u>0.75</u> | <u>0.75</u> | <u>0.75</u> | <u>0.75</u> | <u>0.75</u> |
| Total | <u>1.50</u> | <u>1.50</u> | <u>1.50</u> | <u>1.50</u> | <u>1.50</u> | <u>1.50</u> |



Fire & Rescue Operations

Mission:

The Division of Fire and Rescue Operations provides continuous community protection from the effects of fire and other destructive events. It equally serves to provide professional emergency medical services for victims of sudden illness or injury.

Goals:

- Immediate response to, and effective mitigation of, emergency incidents.
- Minimize loss of life, injury, illness, and property damage resulting from these events.
- Services shall be conducted in a courteous, competent and professional manner.
- Effective fire and injury education programs shall be provided throughout the community.

Implementation Strategies for FY2010:

- Minimize emergency response times wherever possible to ensure quality and effectiveness of our services to the community.
- Utilize NFPA standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations and Special Operations to the Public by Career Fire Departments (NFPA 1710) as a model for performance benchmarking.
- Maintain Standard Operating Procedures consistent with recommended practices, standards and policies as appropriate.
- Continue and update as necessary, mutual aid/cooperative response agreements, standard operating procedures and interoperable systems with other emergency response partners in the region.
- Evaluate systems to more rapidly access and effectively use geographic mapping, occupant pre-arrival information, structure/facility pre-plans, and technological hazard databases during emergencies.
- Continue to develop, train and exercise personnel in the National Incident Management System's Incident Command System according to the guidelines and schedules developed by the Department of Homeland Security and the Virginia Department of Emergency Management.

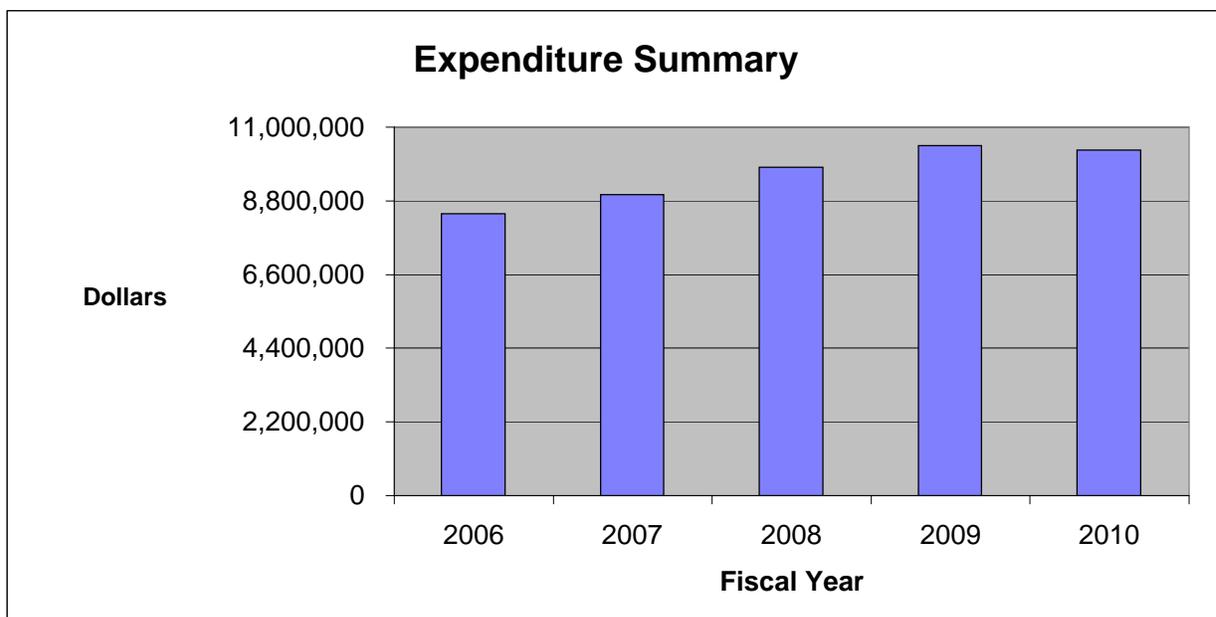
Budget Issues:

- In FY2006, increased funding was for an upgrade to MS Office software, the re-instatement of the LifePaks maintenance service contract due to the warranty expiration on the new units, and increased vehicle maintenance costs.
- In FY2007, funding reflected the addition of two new EMS/Firefighter positions, increases for fuel, radio maintenance associated with the new radio system, and protective clothing.
- In FY2008, funding reflected increases for the addition of two new EMS/Firefighter positions, comprehensive medical examinations, fuel, radio maintenance, and the routine replacement of data processing equipment.
- In FY2009, funding reflected increases for major repairs & maintenance, the replacement of airway management devices and systems required by new standards in airway management care, wireless network access at each fire station, and the routine replacement of a network server and computers. Also, funding reflected the addition of two new EMS/Firefighter positions.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed in payment for medical services, vehicle maintenance & repairs, materials & supplies and for the centralization of radio costs in the Radio Maintenance Division.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|---|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 30321 Fire & Rescue Operations | | | | | | |
| Personnel Services | 7,541,959 | 8,118,715 | 8,811,951 | 9,330,308 | 9,330,308 | 9,408,359 |
| Contractual Services | 76,921 | 75,797 | 68,441 | 82,800 | 82,800 | 77,700 |
| Internal Services | 511,775 | 580,365 | 685,028 | 628,775 | 628,775 | 485,460 |
| Other Charges | 13,846 | 19,752 | 18,594 | 20,790 | 20,790 | 18,885 |
| Materials & Supplies | 156,588 | 171,218 | 165,500 | 197,750 | 197,750 | 172,950 |
| Capital Outlay | 8,168 | 4,726 | 21,191 | 30,400 | 33,456 | - |
| Grants & Donations | 113,412 | 34,179 | 25,515 | 148,404 | 153,491 | 153,202 |
| Chargeouts | - | (20,262) | - | - | - | - |
| Contributions | <u>500</u> | <u>500</u> | <u>1,702</u> | <u>500</u> | <u>500</u> | <u>500</u> |
| Activity Total | <u>8,423,169</u> | <u>8,984,990</u> | <u>9,797,922</u> | <u>10,439,727</u> | <u>10,447,870</u> | <u>10,317,056</u> |
| Percentage Change | 8.36% | 6.67% | 9.05% | 6.55% | N/A | -1.18% |

FTE's

| | | | | | | |
|------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Management | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 |
| Professional/Technical | 9.00 | 9.00 | 9.00 | 9.00 | 9.00 | 9.00 |
| Admin/Clerical | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Specialized Safety | <u>108.00</u> | <u>110.00</u> | <u>112.00</u> | <u>114.00</u> | <u>114.00</u> | <u>114.00</u> |
| Total | <u>123.00</u> | <u>125.00</u> | <u>127.00</u> | <u>129.00</u> | <u>129.00</u> | <u>129.00</u> |



Technical Services & Special Operations

Mission:

To ensure the efficiency and effectiveness of the department's emergency response operations through: training and education, equipment and procedural research, testing and evaluation, quality improvement, health and safety, logistics management, and coordination of special operations and special events.

Goals:

- Coordinate and/or deliver essential entry-level, advanced, and specialty certification programs, as well as in-service and continuing education programs, quality improvement programs, and health and safety programs.
- Conduct equipment and procedural research, testing and evaluation.
- Develop and manage a comprehensive logistics program to include department facilities, apparatus, equipment, systems and supplies.
- Maintain and develop cooperative efforts with other response partners in the region, as appropriate.
- Coordinate the County's special operations capabilities to include: technical rescue, hazardous materials response, medical response to weapons of mass destruction/mass effect/mass casualty, marine incident response and fire/rescue support of special events.
- Provide emergency operations center and incident command support.

Implementation Strategies for FY2010:

- Maintain existing programs and training to better serve the needs of members and ultimately the citizens and visitors of the County.
- Develop and manage a process for equipment and procedural research, testing and evaluation.
- Manage a comprehensive logistics program for department facilities, apparatus, equipment, systems and supplies.
- Continue to participate with the development and implementation special operations capabilities in the region to include: technical rescue, medical response to weapons of mass destruction/mass effect/mass casualty, and marine incident response.
- Coordinate the continued development of the department's technical rescue, hazardous materials response, marine incident response and dive rescue teams, as well as special events capabilities.
- Maintain a quality improvement program and a health and safety program.

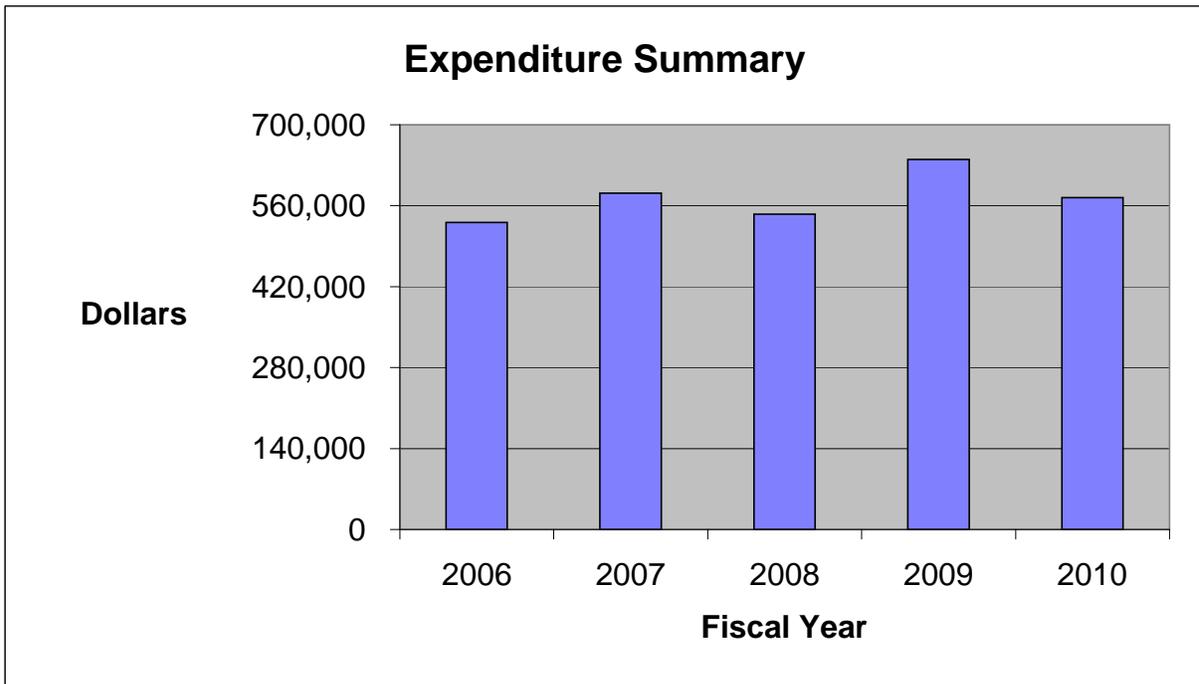
Budget Issues:

- In FY2006, increased funding was for an upgrade to MS Office software and routine replacement of computers.
- In FY2007, funding reflected increases for fuel and personnel development for staff to obtain and maintain the varied technical knowledge required for the division to support the citizens of the County.
- In FY2008, funding reflected increases for fuel, radio maintenance, and the routine replacement of computers.
- In FY2009, funding reflected increases for a logistics rental facility, wireless network access at the training center, and the routine replacement of computers.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed in work-as-required, overtime, vehicle maintenance, personnel development, operating leases and for the centralization of radio costs in the Radio Maintenance Division.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|---------------------------|--|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 30322 | Technical Services & Special Operations | | | | | |
| Personnel Services | 381,295 | 452,465 | 418,232 | 429,004 | 429,004 | 446,128 |
| Contractual Services | 4,073 | 6,487 | 4,982 | 5,200 | 5,200 | 5,000 |
| Internal Services | 48,203 | 45,191 | 34,270 | 54,135 | 54,135 | 37,200 |
| Other Charges | 16,070 | 23,398 | 22,753 | 20,750 | 20,750 | 17,850 |
| Materials & Supplies | 23,713 | 17,986 | 18,074 | 16,350 | 16,350 | 15,800 |
| Leases & Rentals | - | - | - | 48,000 | 48,000 | - |
| Capital Outlay | 6,046 | 1,538 | 3,264 | 14,350 | 14,350 | - |
| Grants & Donations | 51,450 | 36,902 | 43,571 | 52,000 | 52,000 | 52,000 |
| Chargeouts | - | (2,101) | - | - | - | - |
| Activity Total | <u>530,850</u> | <u>581,866</u> | <u>545,146</u> | <u>639,789</u> | <u>639,789</u> | <u>573,978</u> |
| Percentage Change | 24.77% | 9.61% | -6.31% | 9.95% | N/A | -10.29% |

FTE's

| | | | | | | |
|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Management | 1.00 | 1.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Professional/Technical | <u>3.00</u> | <u>3.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> |
| Total | <u>4.00</u> | <u>4.00</u> | <u>4.00</u> | <u>4.00</u> | <u>4.00</u> | <u>4.00</u> |



Prevention & Community Safety

Mission:

Minimize pain, suffering, and loss through public education, life safety engineering, code enforcement, as well as fire investigations.

Goals:

- Enforce state and local laws, codes and ordinances pertaining to fire and life safety.
- Conducts plan reviews and building code life safety related inspections of commercial, industrial and public buildings.
- Conduct fire code inspections of buildings within the County.
- Provide public fire and life safety education.
- Respond in a timely, efficient and effective manner to requests for fire prevention and life safety services and information.
- Develop and deliver effective, audience appropriate fire/injury prevention, and life safety public-education programs.
- Conduct investigations of arson and fires of unknown or suspicious origin.
- Conduct the Risk Watch Program in the County's 2nd grade classes.
- Provide fire/injury prevention and life safety education programs to a variety of age groups and businesses in the County.
- Provide fire safety educational information for high school seniors as they transition to college and/or the workforce.
- Provide intervention and direction for children identified as juvenile fire setters, and their parents.
- Oversee public compliance with Superfund Amendments and Reauthorization Act Title III.
- Coordinate the County's Child Seat Awareness Restraint and Education program "CARE."

Implementation Strategies for FY2010:

- Continued integration of designated fire and rescue shift personnel into specific inspection and investigation needs.
- Provide public fire and life safety education in the 2nd grade classes (public and private) of York County schools and provide fire prevention programs to the citizens of York County.
- Provide fire and life safety education to County citizens through the division's SAFE Trailer and other educational platforms/mediums.
- Ensure further provision of fire and life safety education programs to senior citizens and other adult groups.

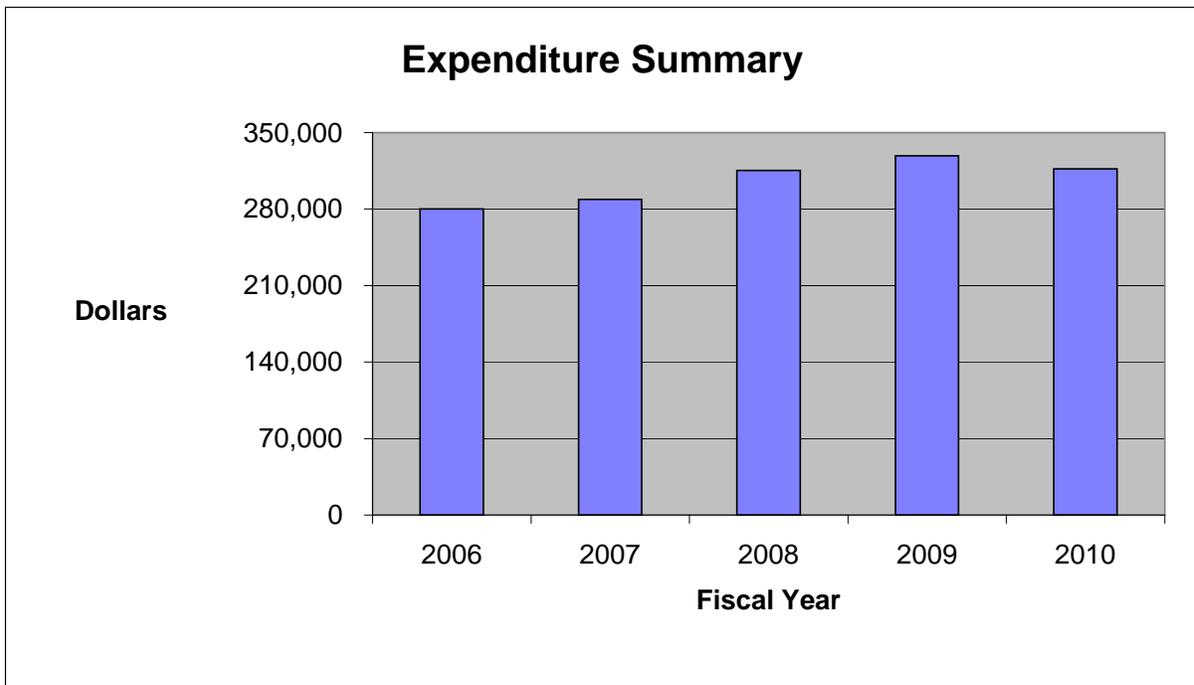
Budget Issues:

- In FY2006, increased funding was for an upgrade to MS Office software.
- In FY2007, funding reflected an increase for fuel.
- In FY2008, funding reflected increases for fuel and radio maintenance.
- In FY2009, funding reflected increases for printing services for the 2nd grade school program and the expansion of fire prevention and safety programs, vehicle maintenance, and the routine replacement of a computer.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed in printing & binding, vehicle maintenance, personnel development, materials & supplies and for the centralization of radio costs in the Radio Maintenance Division.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|---------------------------|--|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 30323 | Prevention & Community Safety | | | | | |
| Personnel Services | 221,436 | 243,585 | 260,217 | 274,848 | 274,848 | 277,928 |
| Contractual Services | 1,171 | 573 | 2,215 | 3,500 | 3,500 | 2,200 |
| Internal Services | 28,217 | 30,750 | 41,211 | 36,260 | 36,260 | 27,900 |
| Other Charges | 3,131 | 3,290 | 2,994 | 3,940 | 3,940 | 2,710 |
| Materials & Supplies | 9,315 | 9,163 | 8,607 | 8,700 | 8,700 | 5,925 |
| Capital Outlay | 1,483 | 1,538 | - | 1,500 | 1,500 | - |
| Grants & Donations | <u>15,416</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Activity Total | <u>280,169</u> | <u>288,899</u> | <u>315,244</u> | <u>328,748</u> | <u>328,748</u> | <u>316,663</u> |
| Percentage Change | 17.66% | 3.12% | 9.12% | 4.28% | N/A | -3.68% |

FTE's

| | | | | | | |
|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Professional/Technical | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Specialized Safety | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> |
| Total | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> |



Animal Control

Mission:

Ensure life safety and enhance the quality of life of County citizens and visitors by enforcing the State and local animal control and protection laws and ordinances.

Goals:

- Respond to requests to control wild, domestic, and companion animals posing a threat to the health, safety and welfare of County citizens and visitors.
- Promote the humane treatment of animals, and the prevention of cruelty and harassment.
- Check and verify current animal licenses and rabies certificates.
- Issue summons or warrants when applicable for violations of State animal control laws and local animal control ordinances and regulations.
- Collect unlicensed, stray, ill, injured, or dangerous animals and transport them to a humane shelter or veterinarian as appropriate.
- Educate the public on health and welfare, life safety, the obligations of animal ownership, and other issues involving animal control.

Implementation Strategies for FY2010:

- Maintain continuing education of animal control staff to meet the requirements of Virginia State Law and serve the needs of the citizens and visitors of the County.
- Maintain effective working relationships with the Virginia Department of Game and Inland Fisheries, various animal control agencies and the Peninsula Health Department.
- Maintain effective working relationships with the Heritage Humane Society and SPCA.

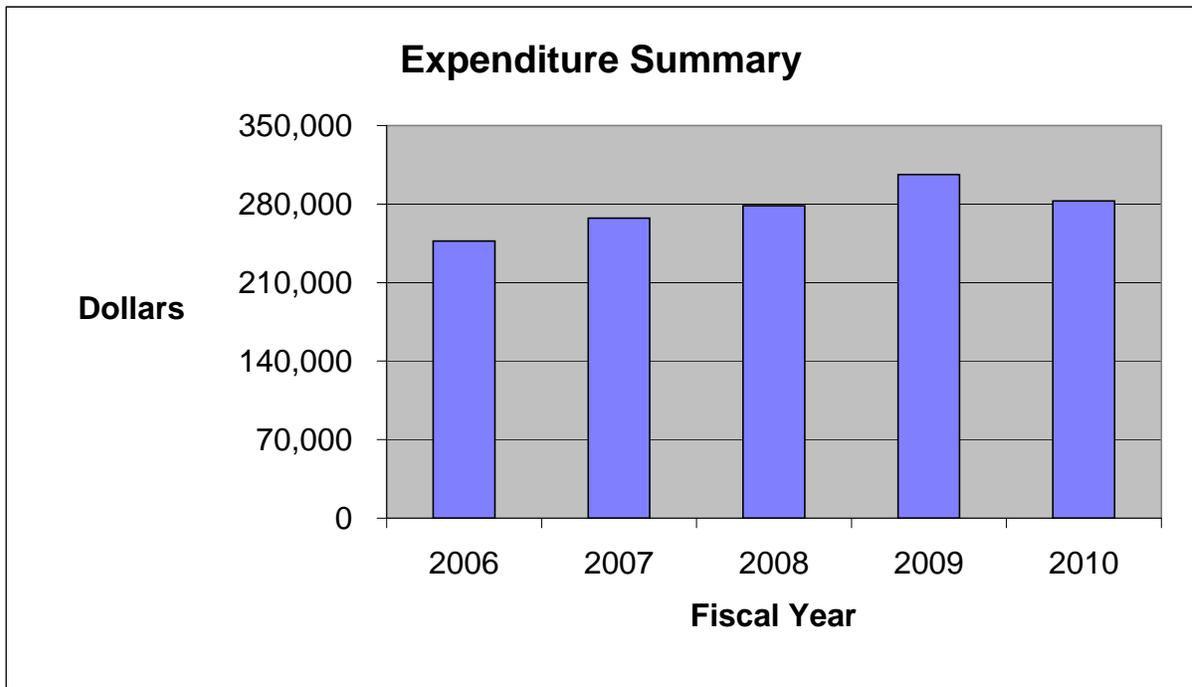
Budget Issues:

- In FY2006, increased funding was for an upgrade to MS Office software. Also, increased funding was provided for the Peninsula SPCA shelter services and an increase in the contribution to the Heritage Humane Society. The increase for the Peninsula SPCA is a result of a study conducted to determine if the participating localities were paying their equitable share based on the number of impounded and surrendered animals.
- In FY2007, funding reflected increases for fuel, radio maintenance associated with the new radio system, and the routine replacement of computers. Also, increased funding is for the Peninsula SPCA shelter services and an increase in the contribution to the Heritage Humane Society.
- In FY2008, funding reflected increases for fuel and radio maintenance. Also, increased funding is for the Peninsula SPCA shelter services and an increase in the contribution to the Heritage Humane Society.
- In FY2009, funding reflected an overall decrease due to radio maintenance and the building fund requests from the Peninsula SPCA have ended.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed in payment for medical services, vehicle maintenance, telecommunications, personnel development, materials & supplies and for the centralization of radio costs in the Radio Maintenance Division. Also, funding reflects a 3% decrease from FY2009 levels for the Peninsula SPCA shelter services and Heritage Humane Society.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|-----------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 30352 Animal Control | | | | | | |
| Personnel Services | 144,486 | 160,694 | 169,123 | 182,779 | 182,779 | 182,090 |
| Contractual Services | 1,365 | - | 574 | 1,700 | 1,700 | 700 |
| Internal Services | 33,244 | 33,671 | 34,917 | 50,330 | 50,330 | 32,550 |
| Other Charges | 2,760 | 3,036 | 2,890 | 3,640 | 3,640 | 2,240 |
| Materials & Supplies | 2,465 | 3,213 | 2,681 | 2,900 | 2,900 | 2,250 |
| Capital Outlay | - | 1,538 | - | - | - | - |
| Chargeouts | - | (374) | - | - | - | - |
| Contributions | <u>62,750</u> | <u>65,700</u> | <u>68,433</u> | <u>65,000</u> | <u>65,000</u> | <u>63,050</u> |
| Activity Total | <u>247,070</u> | <u>267,478</u> | <u>278,618</u> | <u>306,349</u> | <u>306,349</u> | <u>282,880</u> |
| Percentage Change | -2.57% | 8.26% | 4.16% | 9.95% | N/A | -7.66% |

FTE's

| | | | | | | |
|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Specialized Safety | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> |
| Total | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> |



Emergency Management

Mission:

To minimize the effects of a significant emergency or disaster through the coordination of a comprehensive, risk-based program of mitigation, preparedness, response, and recovery.

Goals:

- Mitigation - To actively work towards sustained actions to reduce or eliminate long-term risk to people and property from hazards and their effects.
- Preparedness - To plan, train, and exercise County resources for efficient and effective response to and recovery from emergencies and disasters. To establish and maintain a program of public awareness to enhance public self-sufficiency in disasters.
- Response - To coordinate county, regional, state, and federal resources in an emergency operations center to save lives and property through evacuating potential victims; providing food, water, shelter, and medical care to those in need; and restoring critical public services.
- Recovery - To coordinate county, regional, state, and federal resources to rebuild the community so individuals and businesses can function on their own and return to a normal life in a timely manner.

Implementation Strategies for FY2010:

- Preparedness and Response: Continue to promote Community Emergency Response Team (CERT) training to establish self-sufficiency within the neighborhoods to respond to emergency conditions.
- Mitigation, Preparedness, Response and Recovery: Comply with the National Incident Management System standards in all aspects of planning and training for disasters. For FY 2010, the program will require continued training, exercise, and planning activities.
- Preparedness and Response: The Department of Fire and Life Safety's Fire and Rescue Operations coordinates York County's participation in a regional Metropolitan Medical Response System which provides a regional capability to respond to major medical and weapons of mass destruction incidents.

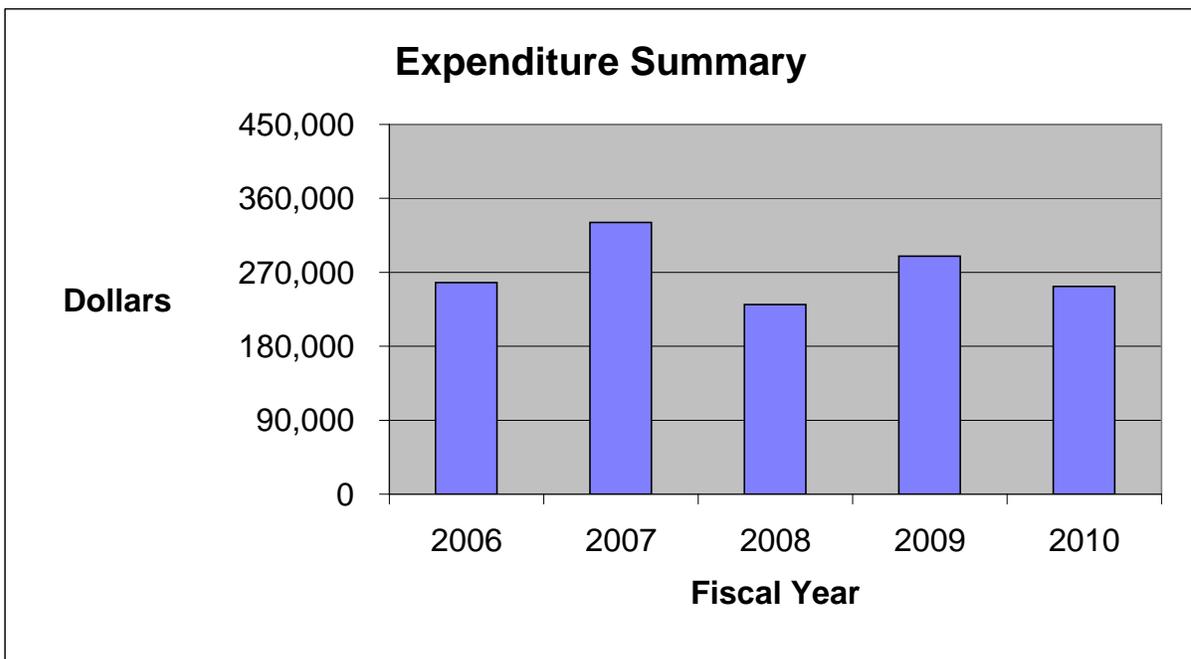
Budget Issues:

- In FY2006, increased funding was for an upgrade to MS Office software and the contribution to HRPDC per capita assessment for the County's participation in the Regional Metro Medical Response System.
- In FY2007, funding reflected increases for the routine replacement of a computer and the purchase of a server to support the operations of the Emergency Operations Center.
- In FY2008, funding reflected increases for radio maintenance and emergency preparedness supplies.
- In FY2009, funding reflected increases in radio maintenance and telecommunications. Also, a full year's funding was reflected for the Administrative Assistant II position funded from the conversion of work-as-required funds.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed in work-as-required, personnel development and for the centralization of radio costs in the Radio Maintenance Division. Vehicle maintenance funds have been provided to support operations. There are no funds provided for a volunteer management contribution.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 30355 Emergency Management | | | | | | |
| Personnel Services | 137,642 | 149,129 | 178,756 | 216,326 | 216,326 | 200,216 |
| Contractual Services | - | - | 615 | 540 | 540 | 565 |
| Internal Services | 7,440 | 1,520 | 14,550 | 24,880 | 24,880 | 10,500 |
| Other Charges | 3,184 | 3,065 | 3,446 | 4,240 | 4,240 | 3,330 |
| Materials & Supplies | 1,581 | 2,550 | 1,392 | 800 | 800 | 500 |
| Capital Outlay | - | 9,844 | - | - | - | - |
| Grants & Donations | 95,991 | 152,384 | 27,857 | 25,000 | 73,000 | 25,000 |
| Chargeouts | - | - | (8,414) | - | - | - |
| Contributions | <u>11,880</u> | <u>12,400</u> | <u>12,520</u> | <u>17,760</u> | <u>17,760</u> | <u>12,801</u> |
| Activity Total | <u>257,718</u> | <u>330,892</u> | <u>230,722</u> | <u>289,546</u> | <u>337,546</u> | <u>252,912</u> |
| Percentage Change | -33.58% | 28.39% | -30.27% | 25.50% | N/A | -12.65% |

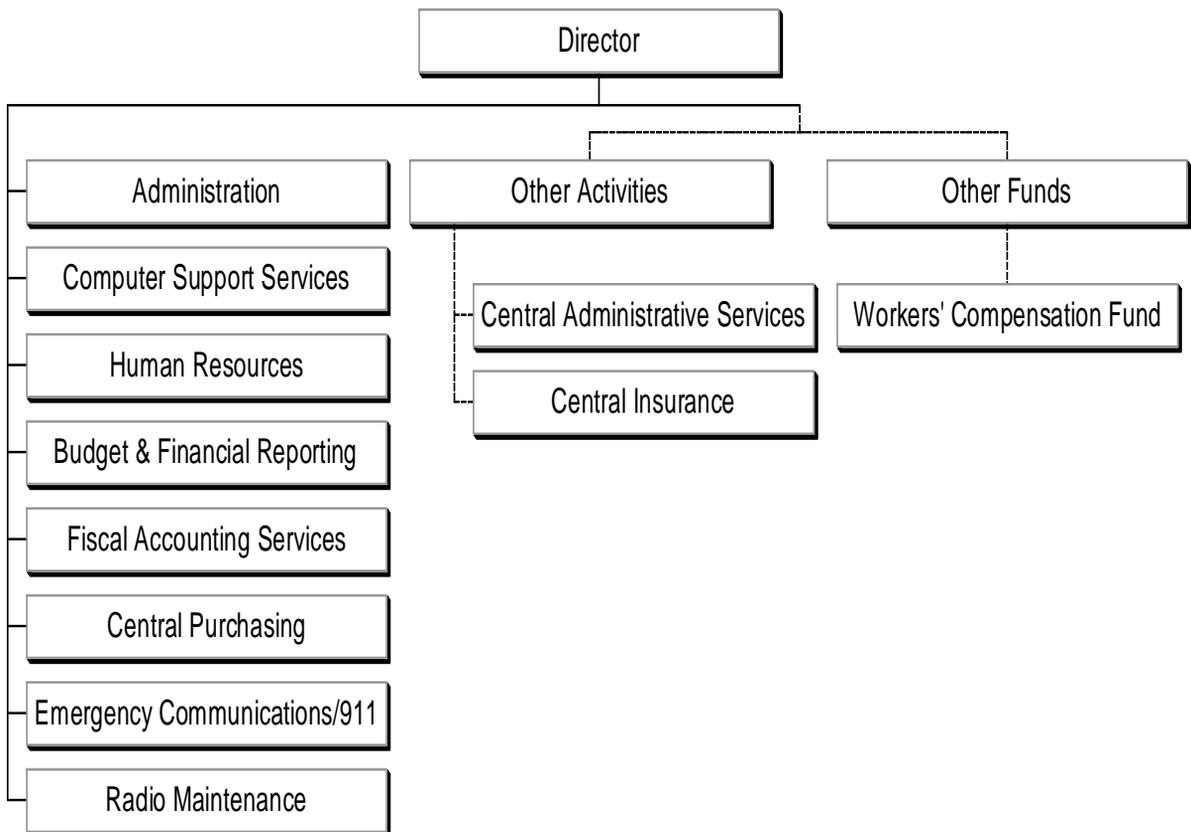
FTE's

| | | | | | | |
|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Management | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 |
| Professional/Technical | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Admin/Clerical | <u>0.25</u> | <u>0.25</u> | <u>1.25</u> | <u>1.25</u> | <u>1.25</u> | <u>1.25</u> |
| Total | <u>1.50</u> | <u>1.50</u> | <u>2.50</u> | <u>2.50</u> | <u>2.50</u> | <u>2.50</u> |



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Emergency Communications/911 & Radio Maintenance



Emergency Communications/911 & Radio Maintenance

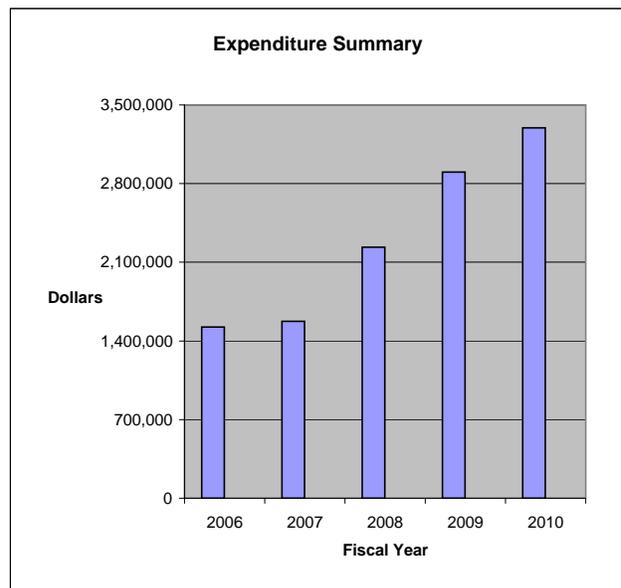
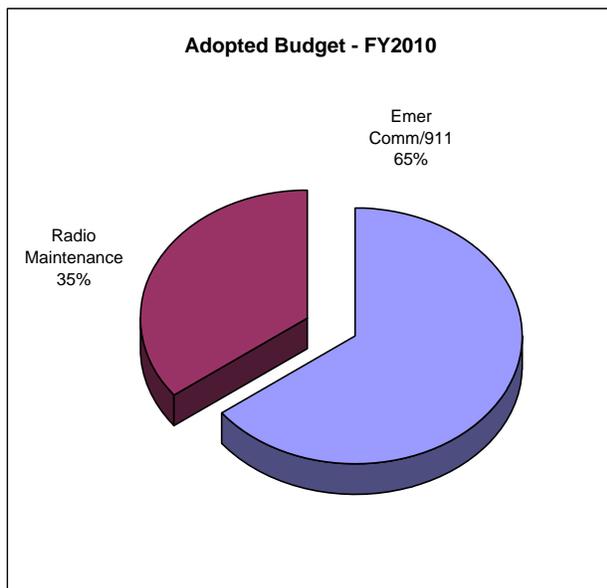
- **Emergency Communications/911** - management of the Countywide Radio Communications system, operation of the Emergency Communications/911 Center including answering calls for assistance and dispatching for the Sheriff's Office, Department of Fire and Life Safety and the City of Poquoson Police and Fire Departments, as well as oversight of alarm systems for county buildings.
- **Radio Maintenance** - technical support for radio networks, emergency and warning devices and county fire/intrusion alarm systems.

Emergency Communications/911 & Radio Maintenance

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | % Change Original 2009 / Adopted 2010 |
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| <u>Expenditure by Activity:</u> | | | | | | | |
| Emer Comm/911 | 1,234,533 | 1,284,881 | 1,965,002 | 2,178,159 | 2,197,829 | 2,129,103 | -2.25% |
| Radio Maintenance | 179,757 | 163,375 | 270,248 | 724,219 | 724,219 | 1,165,606 | 60.95% |
| Wireless 911 Svcs | 109,283 | 127,191 | - | - | - | - | 0.00% |
| Total Expenditures | 1,523,573 | 1,575,447 | 2,235,250 | 2,902,378 | 2,922,048 | 3,294,709 | 13.52% |

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | % Change Original 2009 / Adopted 2010 |
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| <u>Expenditure By Category:</u> | | | | | | | |
| Personnel Services | 1,296,194 | 1,359,128 | 1,664,588 | 1,802,989 | 1,822,659 | 1,776,893 | -1.45% |
| Contractual Services | 234,440 | 669,114 | 885,386 | 1,278,049 | 1,278,049 | 440,319 | -65.55% |
| Internal Services | 36,832 | 68,030 | 129,033 | 69,810 | 69,810 | 37,200 | -46.71% |
| Other Charges | 94,777 | 87,764 | 100,349 | 114,275 | 114,275 | 109,205 | -4.44% |
| Materials & Supplies | 16,174 | 15,614 | 14,798 | 23,610 | 23,610 | 12,200 | -48.33% |
| Leases & Rentals | 49,537 | 36,522 | 27,318 | 38,140 | 38,140 | 29,982 | -21.39% |
| Capital Outlay | 90,844 | 16,125 | 1,536 | 7,000 | 7,000 | - | -100.00% |
| Grants, Donations & Cntrbtns | - | - | 82,847 | - | - | - | 0.00% |
| Chargeouts | (295,225) | (676,850) | (670,605) | (431,495) | (431,495) | - | -100.00% |
| Transfers to Other Funds | - | - | - | - | - | 888,910 | 100.00% |
| Total Expenditures | 1,523,573 | 1,575,447 | 2,235,250 | 2,902,378 | 2,922,048 | 3,294,709 | 13.52% |

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | % of Total FY2010 Funding Sources |
|--------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|--------------------------------------|
| <u>Funding Sources:</u> | | | | | | | |
| Local/State Non-Categorical | 683,316 | 947,339 | 1,626,593 | 2,400,158 | 2,419,828 | 2,792,489 | 84.76% |
| E911 Surcharge Tax | 717,810 | 352,343 | - | - | - | - | 0.00% |
| Donations | - | - | 3,244 | - | - | - | 0.00% |
| Poquoson 911 | - | - | 285,167 | 296,500 | 296,500 | 296,500 | 9.00% |
| State/Federal Aid & Grants | 122,447 | 275,765 | 234,526 | 120,000 | 120,000 | 120,000 | 3.64% |
| School Support | - | - | 85,720 | 85,720 | 85,720 | 85,720 | 2.60% |
| Total Funding Sources | 1,523,573 | 1,575,447 | 2,235,250 | 2,902,378 | 2,922,048 | 3,294,709 | 100.00% |



Emergency Communications/911

Mission:

Provide the first point of contact for the public to report an emergency, to dispatch appropriate resources and personnel, and to support operations through a comprehensive communications infrastructure.

Goals:

- Answer calls including wireless E-911 calls using Enhanced 911 System and dispatch personnel/equipment to emergency and non-emergency scenes using numerous radio systems and Computer Aided Dispatch System.
- Answer and process all calls received from emergency cellular call boxes; all after-hour calls for County services and dispatch appropriate on-call workers; respond to Surry and National Warning Systems Instaphones; provide pre-arrival emergency medical instructions.
- Monitor intrusion/fire alarms for County buildings, receive and dispatch intrusion and fire alarms received from central stations for commercial businesses/private residences.
- Coordinate mutual aid responses with adjacent localities/military installations and maintain liaison with organizations using the Emergency Communications Center.
- Coordinate with Sheriff's Office the hardcopy and data entry for all warrants and warrants.
- Coordinate the acquisition, location, and maintenance of tower sites, emergency radio and cellular communications equipment and resources; ensure compliance with all applicable rules, regulations, ordinances, and professional practices.

Implementation Strategies for FY2010:

- Continue deployment of quality assurance program to ensure the efficiency of the operation and compliance with guidelines and protocols.
- Monitor accuracy of Phase 2 (location technology) in receipt of E-911 wireless calls and continue to track wireless and total E-911 call volume, reoccurring equipment costs, and personnel costs for the Virginia Wireless E-911 Services Board.
- Utilize new training standards established by the Department of Criminal Justice Services and continue to develop additional training opportunities to enhance staff knowledge and understanding of other public safety facets.
- Continue deployment of additional technologies such as voice-over-internet protocol which provides access to 911 through non-traditional, digital means of communications.

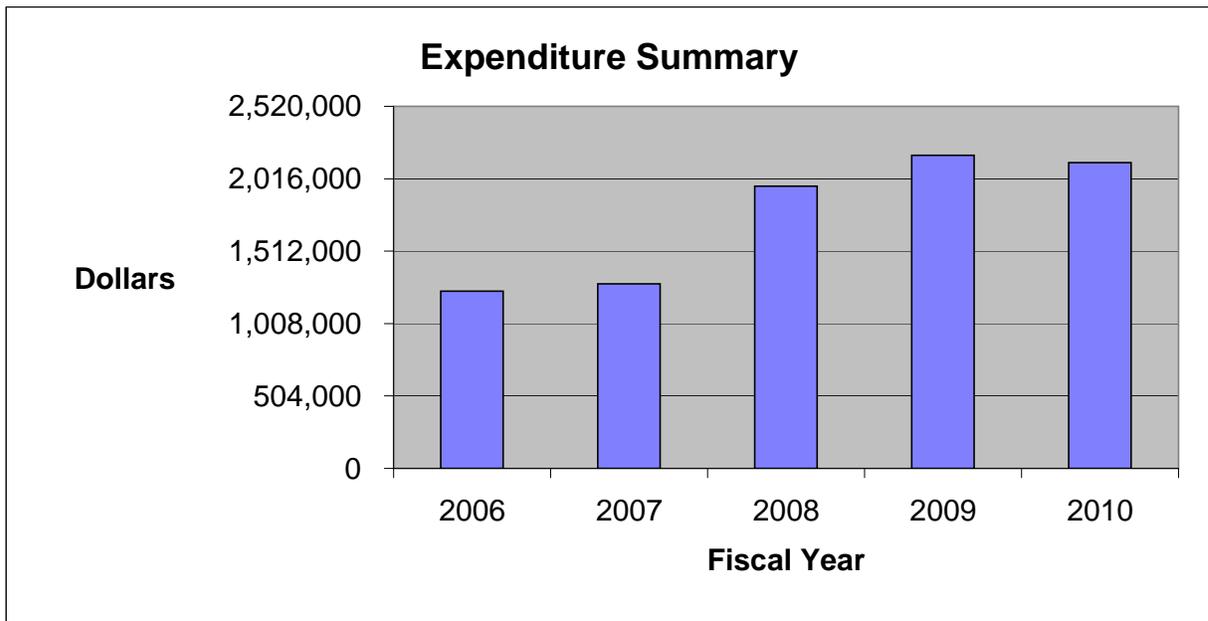
Budget Issues:

- In FY2006, increased funding was for an upgrade to MS Office software, communication equipment, CAD maintenance, and the addition of a Dispatcher. Two Dispatchers were transferred from Radio Maintenance.
- In FY2007, funding reflected increases for CAD maintenance, fuel, radio system maintenance, and the purchase of a portable computer and alarm server.
- In FY2008, funding reflected increases for fuel, radio maintenance, and the transfer of the Customer Premise Equipment maintenance previously budgeted in debt service. Two Dispatchers were transferred from Wireless 911 Services.
- In FY2009, funding reflected increases for CAD maintenance, E911 surcharge fees, and the routine replacement of computers. In FY2008, five Dispatchers were added due to the City of Poquoson merger. Thus, funding reflects increases for operating costs to support the positions. Also, funding reflects the addition of a Dispatcher.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed in work-as-required, vehicle maintenance, personnel development, materials & supplies and for the centralization of radio costs in the Radio Maintenance Division.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|---------------------------|-------------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 30356 | Emergency Communications/911 | | | | | |
| Personnel Services | 1,075,572 | 1,112,145 | 1,554,715 | 1,653,525 | 1,673,195 | 1,634,329 |
| Contractual Services | 10,845 | 11,370 | 106,764 | 370,589 | 370,589 | 367,319 |
| Internal Services | 21,023 | 48,894 | 112,473 | 21,260 | 21,260 | 13,950 |
| Other Charges | 91,382 | 85,669 | 99,146 | 110,075 | 110,075 | 107,505 |
| Materials & Supplies | 10,146 | 10,678 | 7,521 | 15,710 | 15,710 | 6,000 |
| Leases & Rentals | 23,787 | - | - | - | - | - |
| Capital Outlay | 1,778 | 16,125 | 1,536 | 7,000 | 7,000 | - |
| Grants & Donations | - | - | 82,847 | - | - | - |
| Activity Total | <u>1,234,533</u> | <u>1,284,881</u> | <u>1,965,002</u> | <u>2,178,159</u> | <u>2,197,829</u> | <u>2,129,103</u> |
| Percentage Change | 15.30% | 4.08% | 52.93% | 10.85% | N/A | -2.25% |

FTE's

| | | | | | | |
|------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Professional/Technical | 20.00 | 20.00 | 27.00 | 28.00 | 29.00 | 29.00 |
| Admin/Clerical | - | - | 1.00 | 1.00 | - | - |
| Total | <u>21.00</u> | <u>21.00</u> | <u>29.00</u> | <u>30.00</u> | <u>30.00</u> | <u>30.00</u> |



Radio Maintenance

Mission:

To manage resources relative to maintaining critical County communications, alarm, and emergency warning device infrastructure.

Goals:

- To perform installation, service, maintenance, and removal of two-way radios, cellular telephones, alarm systems, and visual and audible warning systems.
- First echelon routine maintenance and service of two-way radios, cellular telephones, and alarm systems.
- Oversees all installation, maintenance, service, and removal of visual and audible warning systems.
- Is on-call (standby) for major emergencies.

Implementation Strategies for FY2010:

- Improve existing services to internal customers.
- Develop a preventative maintenance program for fire alarm systems in County buildings.
- Assign individual codes to users of County alarm systems and develop “as built” documentation for County alarm systems.
- The technical support that is provided by this activity is “charged-out” to various divisions that utilize this service.

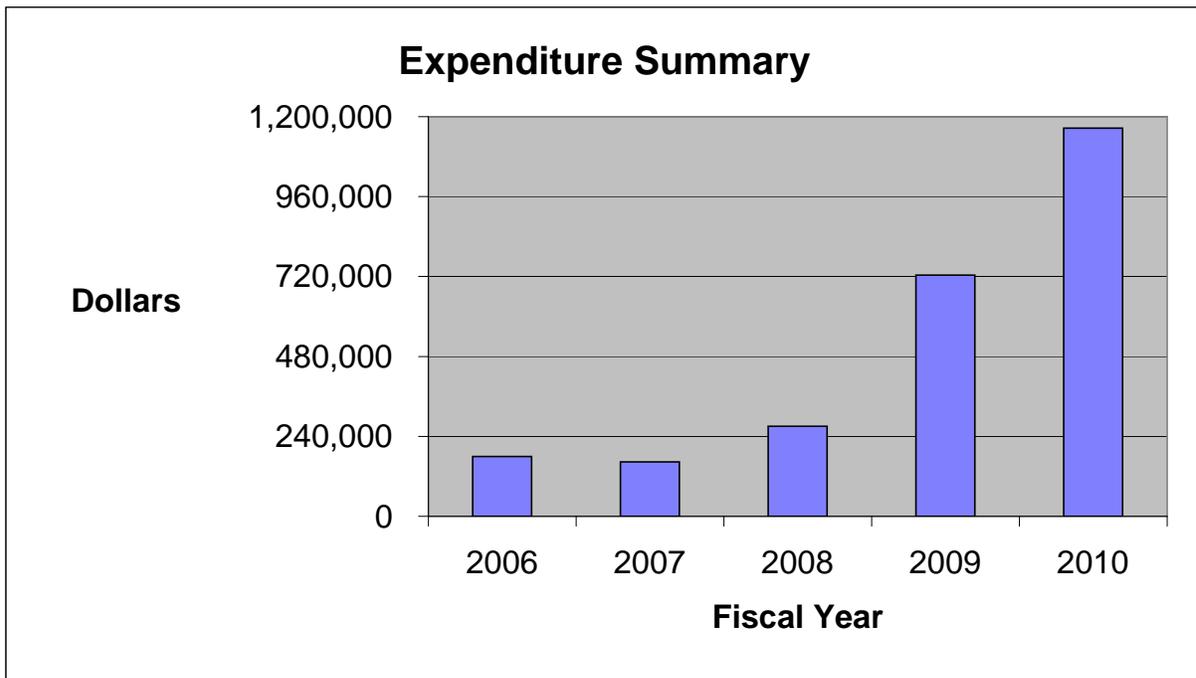
Budget Issues:

- In FY2006, two Dispatchers were transferred to Emergency Communications/911. Also, increased funding was for maintenance costs for the radio communication system.
- In FY2007, funding reflected the addition of a Radio Communications Systems Specialist. This position will be jointly funded with James City County to maintain the communication system. Also, funding reflected increases for the maintenance costs of the new radio communication system, fuel, and tower lease payments.
- In FY2008, funding reflected an increase for the maintenance costs on the radio communication system.
- In FY2009, funding reflected increases for the maintenance costs on the alarm system, video system, and radio communication system. Also, increased funding was for generator maintenance at the tower sites and vehicle maintenance.
- For FY2010, funding reflects an increase for the centralization of radio costs in the Radio Maintenance Division. Decreases are programmed in work-as-required, maintenance contracts, vehicle maintenance and personnel development.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|--------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 30357 Radio Maintenance | | | | | | |
| Personnel Services | 111,349 | 119,792 | 109,873 | 149,464 | 149,464 | 142,564 |
| Contractual Services | 223,595 | 657,744 | 778,622 | 907,460 | 907,460 | 73,000 |
| Internal Services | 15,809 | 19,136 | 16,560 | 48,550 | 48,550 | 23,250 |
| Other Charges | 3,385 | 2,095 | 1,203 | 4,200 | 4,200 | 1,700 |
| Materials & Supplies | 6,028 | 4,936 | 7,277 | 7,900 | 7,900 | 6,200 |
| Leases & Rentals | 25,750 | 36,522 | 27,318 | 38,140 | 38,140 | 29,982 |
| Capital Outlay | 89,066 | - | - | - | - | - |
| Transfers to Other Funds | - | - | - | - | - | 888,910 |
| Chargeouts | <u>(295,225)</u> | <u>(676,850)</u> | <u>(670,605)</u> | <u>(431,495)</u> | <u>(431,495)</u> | <u>-</u> |
| Activity Total | <u>179,757</u> | <u>163,375</u> | <u>270,248</u> | <u>724,219</u> | <u>724,219</u> | <u>1,165,606</u> |
| Percentage Change | 8.25% | -9.11% | 65.42% | 167.98% | N/A | 60.95% |

FTE's

| | | | | | | |
|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Professional/Technical | <u>2.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> |
| Total | <u>2.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> |



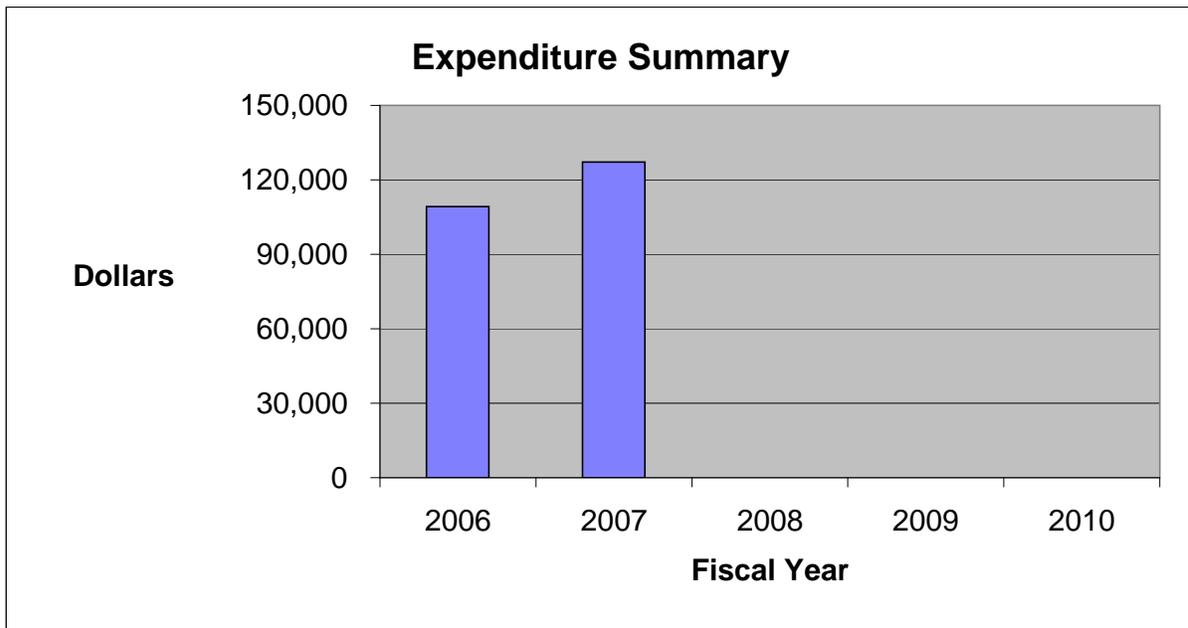
Wireless 911 Services

The requirement to account for wireless activity separately was eliminated in FY2008 due to State tax changes. Consequently, the operating costs have been transferred to Emergency Communications/911.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|------------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 30358 Wireless 911 Services | | | | | | |
| Personnel Services | 109,273 | 127,191 | - | - | - | - |
| Other Charges | <u>10</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Activity Total | <u>109,283</u> | <u>127,191</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Percentage Change | -1.76% | 16.39% | -100.00% | 0.00% | N/A | 0.00% |

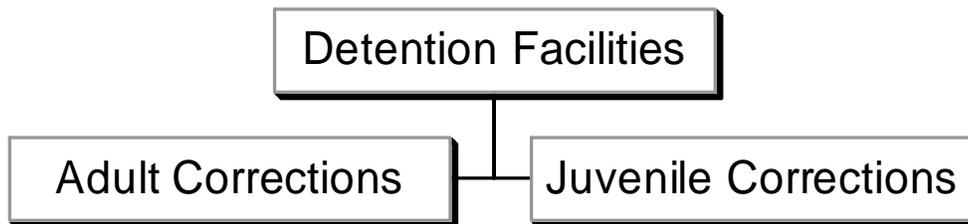
FTE's

| | | | | | | |
|------------------------|-------------|-------------|----------|----------|----------|----------|
| Professional/Technical | <u>2.00</u> | <u>2.00</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Total | <u>2.00</u> | <u>2.00</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |



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Adult & Juvenile Corrections



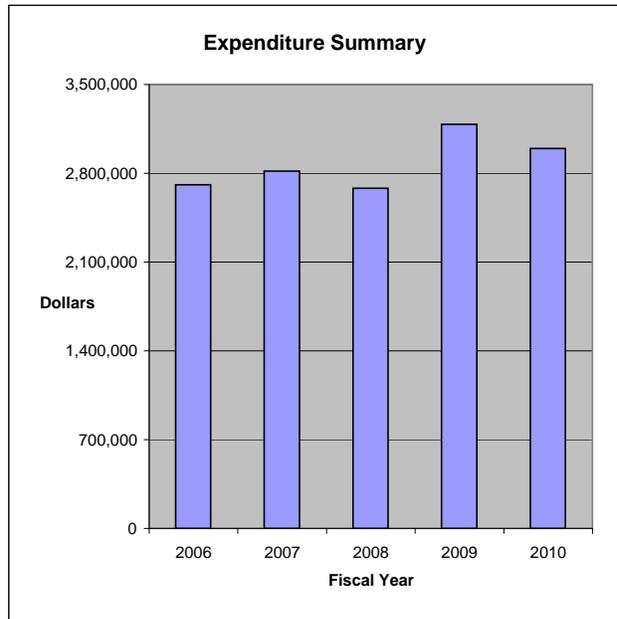
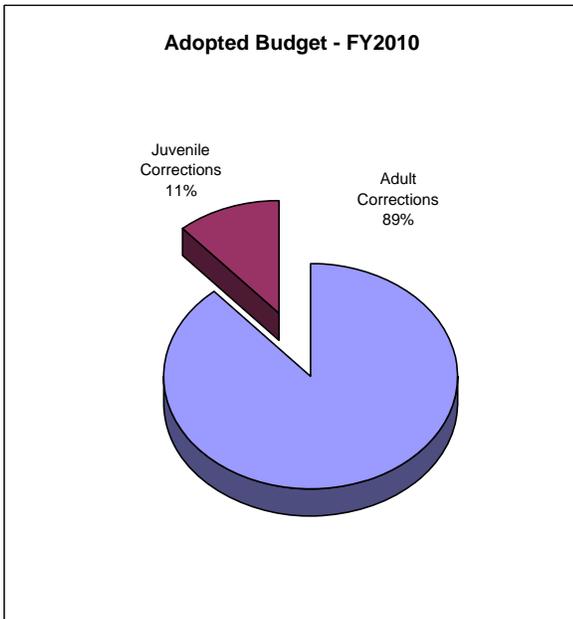
Adult & Juvenile Corrections

This activity accounts for the costs associated with the operation of the regional jail and the costs relating to the operations of the 9th District Court Service Unit.

- **Adult Corrections** - accounts for the costs associated with the housing of inmates in the regional jail and funding for the Colonial Community Corrections program.
- **Juvenile Corrections** - includes the State-mandated contribution to the operation of the 9th District Court Service Unit of the Virginia Department of Juvenile Justice; accounts for the costs associated with the housing of juvenile offenders at the regional juvenile detention center and other Court-ordered residential facilities.

Adult & Juvenile Corrections

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | % Change Original 2009 / Adopted 2010 |
|---------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|--|
| Expenditure by Activity: | | | | | | | |
| Adult Corrections | 2,245,475 | 2,372,480 | 2,393,458 | 2,697,266 | 2,703,947 | 2,651,967 | -1.68% |
| Juvenile Corrections | 463,715 | 444,070 | 287,558 | 487,900 | 487,900 | 344,000 | -29.49% |
| Total Expenditures | 2,709,190 | 2,816,550 | 2,681,016 | 3,185,166 | 3,191,847 | 2,995,967 | -5.94% |
| Expenditure By Category: | | | | | | | |
| Contractual Services | 2,651,739 | 2,766,838 | 2,611,282 | 3,127,083 | 3,127,083 | 2,938,530 | -6.03% |
| Other Charges | 392 | 1,002 | 208 | 1,650 | 1,650 | 1,450 | -12.12% |
| Materials & Supplies | 2,466 | 2,256 | 2,715 | 3,000 | 3,000 | 3,500 | 16.67% |
| Leases & Rentals | 9,118 | 8,045 | 11,390 | 12,500 | 12,500 | 13,600 | 8.80% |
| Grants, Donations & Cntrbtns | 45,475 | 38,409 | 55,421 | 40,933 | 47,614 | 38,887 | -5.00% |
| Total Expenditures | 2,709,190 | 2,816,550 | 2,681,016 | 3,185,166 | 3,191,847 | 2,995,967 | -5.94% |
| | | | | | | | % of Total FY2010 Funding Sources |
| Funding Sources: | | | | | | | |
| Local/State Non-Categorical | 2,696,531 | 2,808,976 | 2,657,956 | 3,177,366 | 3,177,366 | 2,987,067 | 99.70% |
| Permits, Fees, Fines | 7,896 | 7,574 | 7,869 | 7,800 | 7,800 | 8,900 | 0.30% |
| State/Federal Aid & Grants | 4,763 | - | 15,191 | - | 6,681 | - | 0.00% |
| Total Funding Sources | 2,709,190 | 2,816,550 | 2,681,016 | 3,185,166 | 3,191,847 | 2,995,967 | 100.00% |



Adult Corrections

Mission:

This activity involves the accounting process relating to the billing for York County inmates at the Virginia Peninsula Regional Jail and funding for the Colonial Community Corrections program.

Goals:

- To review the billing statements provided by the Virginia Peninsula Regional Jail for accuracy.
- To prepare and process bills in a timely manner for monthly payment.

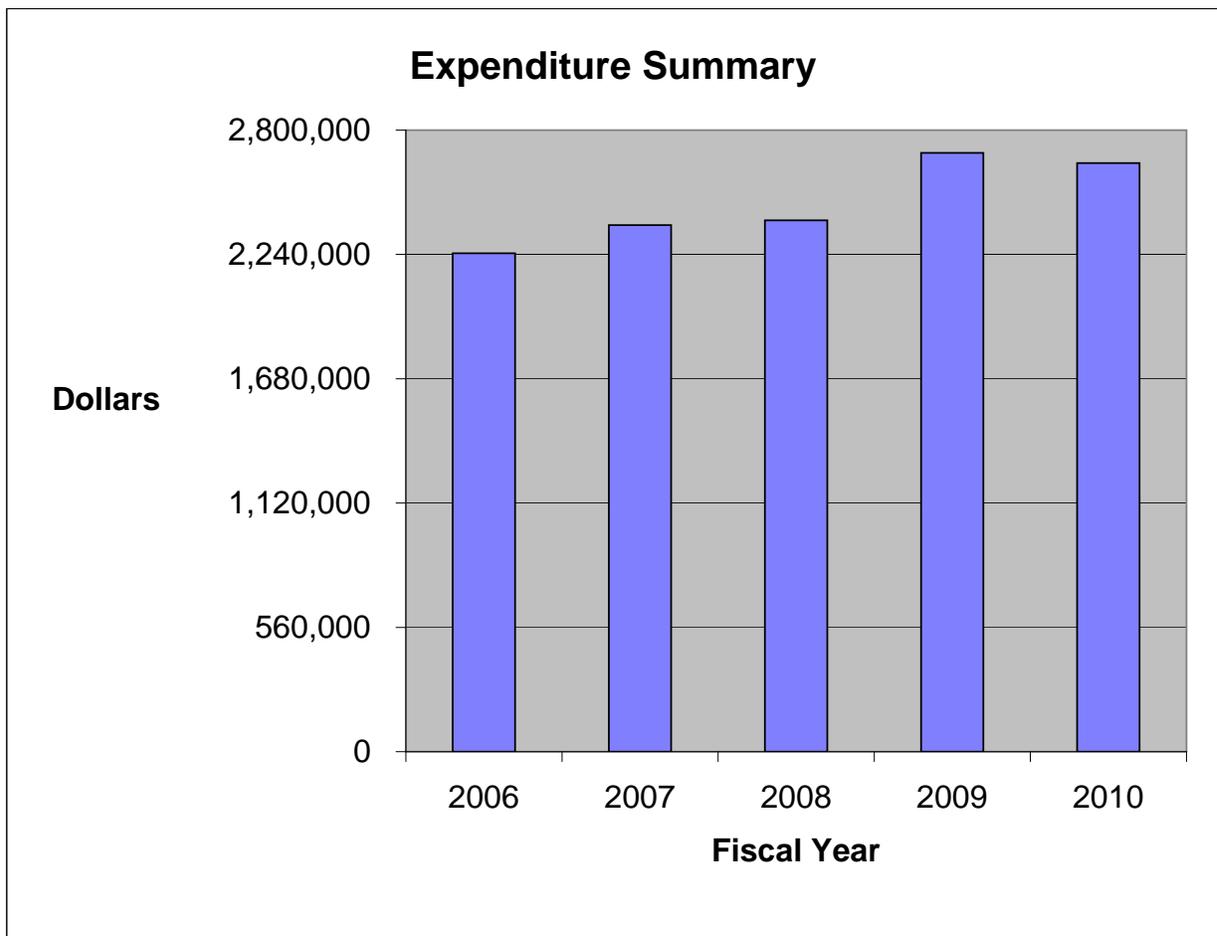
Implementation Strategies for FY2010:

- Maintain the County's participation in the Regional Jail.

Budget Issues:

- In FY2006, level funding was provided.
- In FY2007, funding reflected a change from the per diem reimbursement system to a new methodology whereby each jurisdiction's share is based on an average percentage of the prisoner population on a rolling 5-year basis.
- In FY2008 through FY2010, funding to the Regional Jail for the County's contractual service is based on the method described above. For FY2010, funding to the Colonial Community Corrections reflects a 5% reduction.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Expected Budget | FY2010 Adopted Budget |
|--------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|------------------------------|-----------------------------|
| 30315 Adult Corrections | | | | | | |
| Contractual Services | 2,200,000 | 2,334,071 | 2,338,037 | 2,656,333 | 2,656,333 | 2,613,080 |
| Grants & Donations | 4,763 | - | 15,191 | - | 6,681 | - |
| Contributions | <u>40,712</u> | <u>38,409</u> | <u>40,230</u> | <u>40,933</u> | <u>40,933</u> | <u>38,887</u> |
| Activity Total | <u>2,245,475</u> | <u>2,372,480</u> | <u>2,393,458</u> | <u>2,697,266</u> | <u>2,703,947</u> | <u>2,651,967</u> |
| Percentage Change | 10.36% | 5.66% | 0.88% | 12.69% | N/A | -1.68% |



Juvenile Corrections 9th District Court Service Unit

Mission:

The mission of the Virginia Department of Juvenile Justice is to protect the public through a balanced approach of comprehensive services that prevent and reduce juvenile delinquency through partnerships with families, schools, communities, law enforcement, and other agencies, while providing the opportunity for delinquent youth to develop into responsible and productive citizens.

Goals:

- Provide an array of juvenile and family services as directed by the *Virginia Code* §16.1-233 and 235.
- Provide and/or refer juveniles and their families to community program and services.
- Provide appropriate juvenile and domestic relations intake services.
- Provide probation and parole services to families in the jurisdiction.

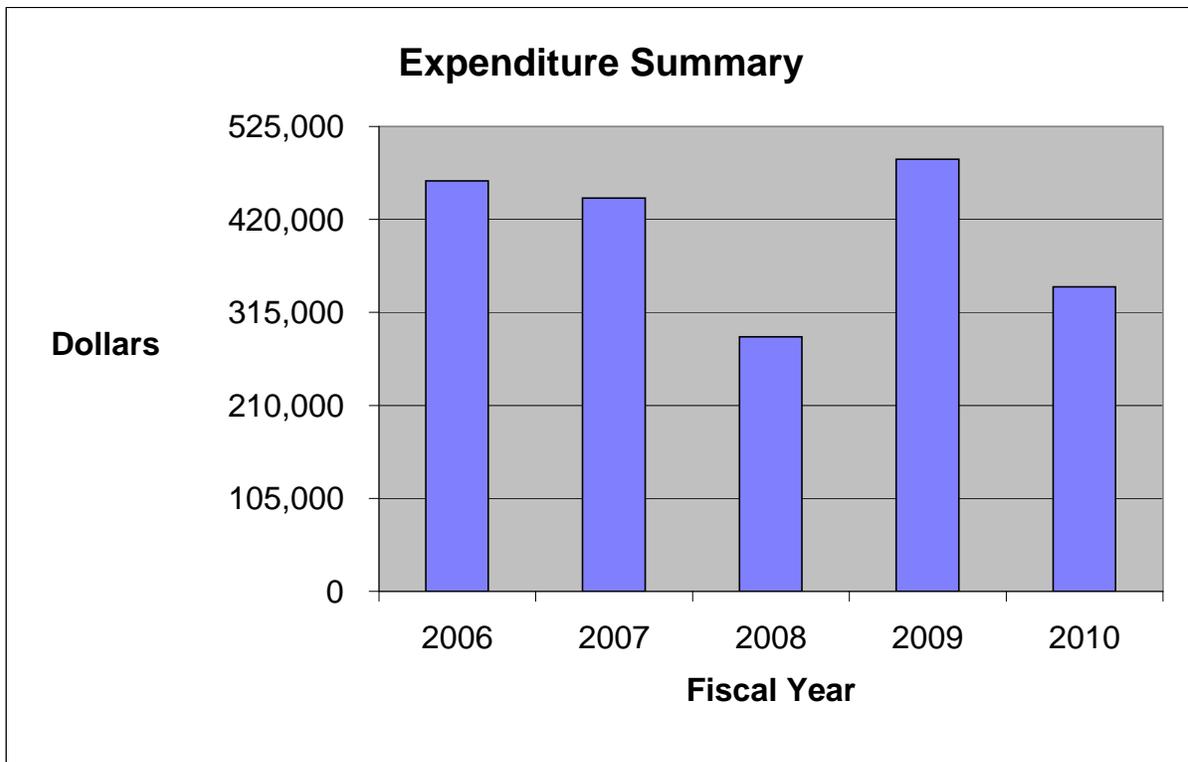
Implementation Strategies for FY2010:

- Maintain the County's participation for individuals housed at the Merrimac Center:

Budget Issues:

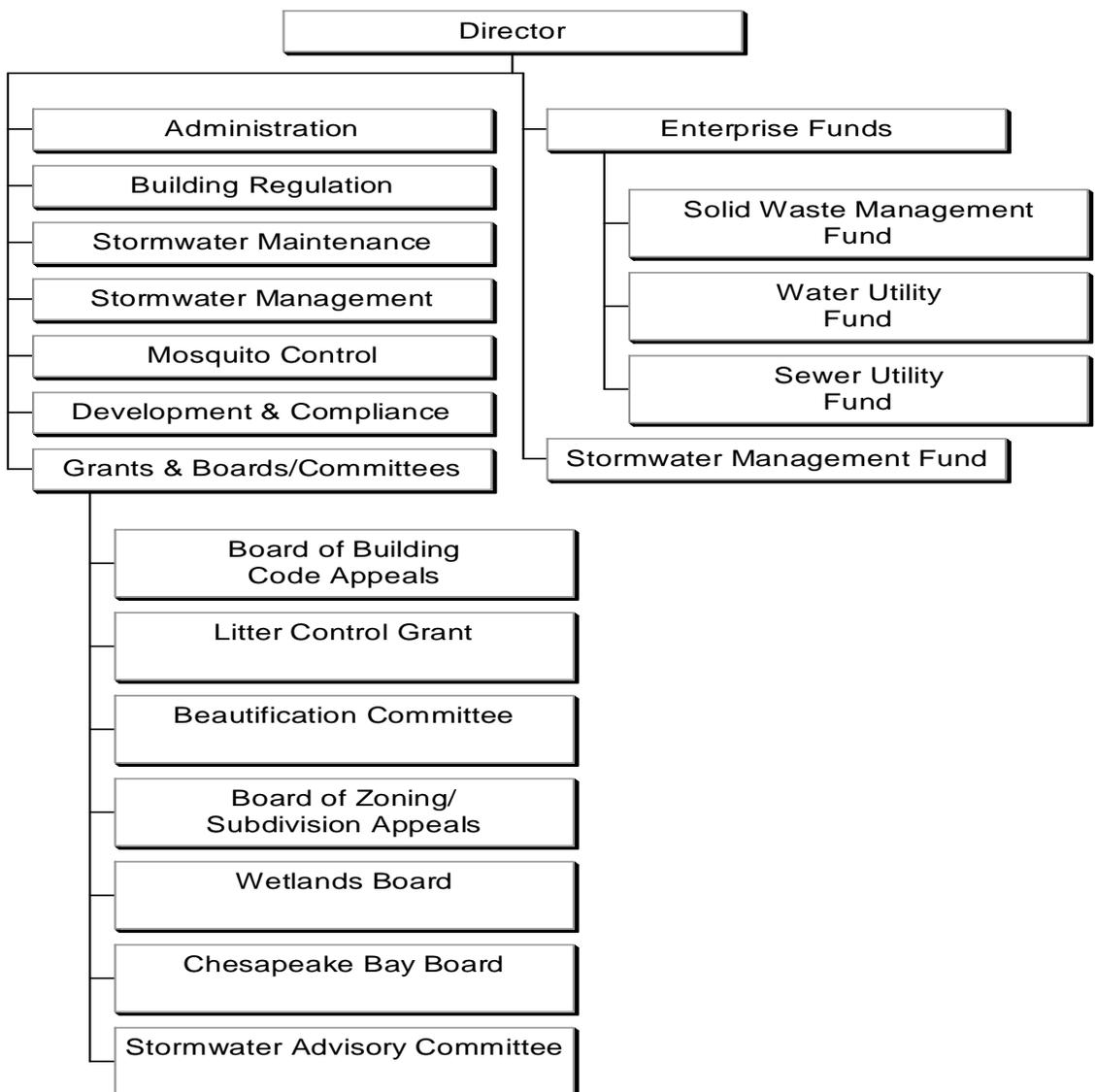
- In FY2006, increased funding was based on an estimate of the days of service.
- In FY2007, funding was based on an estimate of the days of service and an increase in the per diem charge.
- In FY2008, funding was based on an estimate of increased usage and an increase in the per diem charge.
- In FY2009, funding was based on an estimate of the days of service.
- For FY2010, a reduction is programmed based on an estimate of the days of service.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Expected Budget | FY2010 Adopted Budget |
|---------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|------------------------------|-----------------------------|
| 30333 | Juvenile Corrections | | | | | |
| Contractual Services | 451,739 | 432,767 | 273,245 | 470,750 | 470,750 | 325,450 |
| Other Charges | 392 | 1,002 | 208 | 1,650 | 1,650 | 1,450 |
| Materials & Supplies | 2,466 | 2,256 | 2,715 | 3,000 | 3,000 | 3,500 |
| Leases & Rentals | <u>9,118</u> | <u>8,045</u> | <u>11,390</u> | <u>12,500</u> | <u>12,500</u> | <u>13,600</u> |
| Activity Total | <u>463,715</u> | <u>444,070</u> | <u>287,558</u> | <u>487,900</u> | <u>487,900</u> | <u>344,000</u> |
| Percentage Change | 35.90% | -4.24% | -35.24% | 69.67% | N/A | -29.49% |



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Environmental & Development Services



Environmental & Development Services

The Department of Environmental and Development Services is responsible for the management, direction, services, compliance with utility programs, and a variety of environmental programs, regulations, and ordinances. The Department is also responsible for managing the development process in the County as well as providing for all construction inspections. This is accomplished through the following divisions, Grants and Boards, Enterprise Funds and Capital Fund.

Divisions:

- **Administration** - oversees the activities within Environmental & Development Services for helping to maintain and develop environmental programs, preserving land use and infrastructure standards.
- **Building Regulation** - ensures that every building in the County is constructed in accordance with the Virginia Uniform Statewide Building Code.
- **Stormwater Maintenance** - maintains all County easement drainage systems and constructs drainage facilities that help protect personal property during significant events.
- **Stormwater Management** - protects the environment by facilitating the best practical design with respect to the applicable regulations and standards.
- **Mosquito Control** - provides mosquito management to reduce their population as a vector borne disease public health threat.
- **Development & Compliance** - responsible for managing the development plan approval process to insure that all developments are designed in accordance with all applicable ordinances and regulations; division also responsible for Code enforcement.

Grants & Boards/Committees:

- **Board of Building Code Appeals** - responsible for hearing appeals from the decisions of the building code official concerning building codes.
- **Litter Control Grant** - promote recycling, litter prevention and beautification programs within York County to include schools, communities, and business sectors.
- **Beautification Committee** - promotes landscaping and aesthetic site improvements with citizens and businesses in the County.
- **Board of Zoning/Subdivision Appeals** - responsible for reviewing and hearing appeals from the decisions of administrative officials of the County concerning the Zoning and Subdivision Ordinances.
- **Wetlands Board** - responsible for reviewing applications for any development within tidal wetlands and for prosecuting any violations to the Wetlands Ordinance.
- **Chesapeake Bay Board** - responsible for reviewing exception requests and hearing appeals relating to the development of property affected by the Chesapeake Bay Preservation Act.
- **Stormwater Advisory Committee** - provides public education and outreach programs on stormwater issues, and assists county staff and the Board of Supervisors in identifying drainage problems and developing priorities for stormwater drainage projects.

Enterprise Funds: (See Enterprise Funds tab for detail budgets)

- **Solid Waste Management** - provides services for roadside and on-site collection and disposal of household waste and responsible for recycling programs of waste material and yard debris. Manages the operation of the waste transfer station and records waste flow quantities for billing purposes.
- **Water Utility & Sewer Utility** - provides engineering design, management and inspection services for sanitary sewerage and potable water. Operates and maintains all County utilities and coordinates all wetland and Chesapeake Bay Act issues.

Stormwater Management: (See Capital Project Funds tab for detail budget) - provides for the recommended capital improvement drainage projects as approved by the Board.

Environmental & Development Services

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | % Change Original 2009 / Adopted 2010 |
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|

Expenditure by Activity:

| | | | | | | | |
|---------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|---------------|
| Administration | 179,490 | 203,540 | 210,125 | 220,488 | 220,488 | 217,451 | -1.38% |
| Building Regulation | 850,681 | 927,347 | 981,978 | 1,051,938 | 1,051,938 | 981,584 | -6.69% |
| Solid Waste Management | 1,000,000 | 1,000,000 | 1,150,000 | 1,175,000 | 1,175,000 | 1,000,000 | -14.89% |
| Stormwater Maintenance | 237,246 | 233,949 | 246,851 | 287,210 | 287,210 | 850,200 | 196.02% |
| Stormwater Management | 369,674 | 384,099 | 408,495 | 513,771 | 516,741 | 494,872 | -3.68% |
| Litter Control Grant | 30,691 | 31,227 | 32,581 | 32,500 | 34,469 | 32,500 | 0.00% |
| Mosquito Control | 771,829 | 819,758 | 831,488 | 908,923 | 908,923 | 297,109 | -67.31% |
| Brd of Zoning/Sub Appeals | 3,372 | 5,425 | 4,875 | 6,660 | 6,660 | 6,225 | -6.53% |
| Development & Compliance | 679,757 | 743,570 | 721,559 | 854,838 | 854,838 | 774,554 | -9.39% |
| Wetlands/Ches Bay Board | 8,678 | 8,697 | 7,984 | 10,350 | 10,390 | 9,108 | -12.00% |
| Total Expenditures | <u>4,131,418</u> | <u>4,357,612</u> | <u>4,595,936</u> | <u>5,061,678</u> | <u>5,066,657</u> | <u>4,663,603</u> | -7.86% |

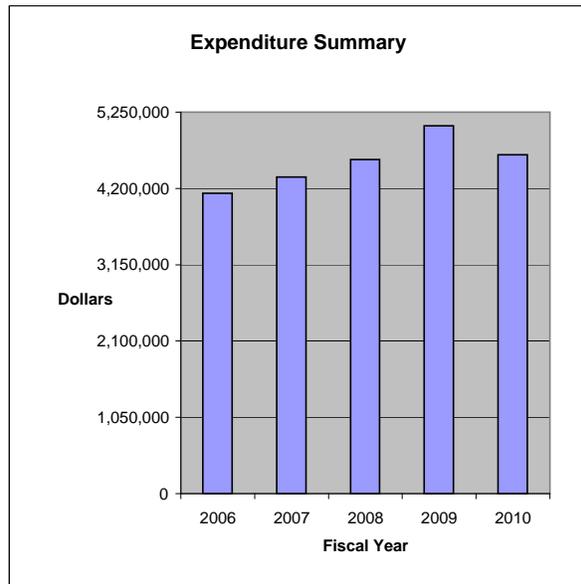
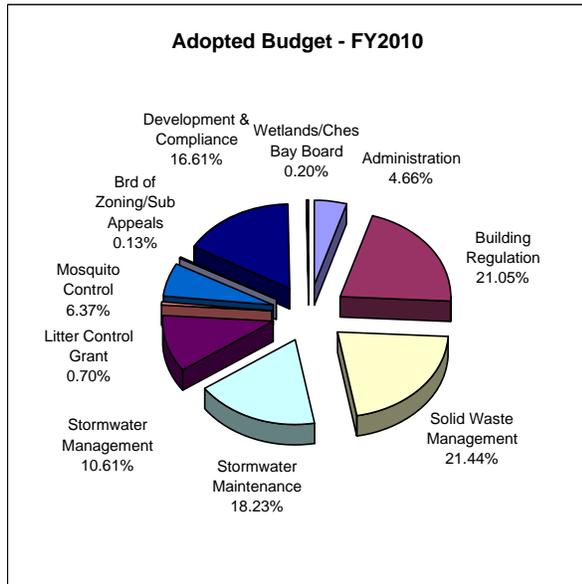
Expenditure By Category:

| | | | | | | | |
|------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|---------------|
| Personnel Services | 2,665,184 | 2,918,194 | 2,996,606 | 3,355,515 | 3,355,515 | 3,253,139 | -3.05% |
| Contractual Services | 46,919 | 51,753 | 66,062 | 76,728 | 93,178 | 65,517 | -14.61% |
| Internal Services | 152,578 | 166,748 | 187,720 | 187,180 | 187,180 | 167,753 | -10.38% |
| Other Charges | 53,490 | 61,229 | 57,977 | 66,590 | 66,540 | 54,000 | -18.91% |
| Materials & Supplies | 79,761 | 83,872 | 62,077 | 106,815 | 101,915 | 74,980 | -29.80% |
| Capital Outlay | 78,099 | 26,463 | 16,215 | 38,150 | 38,150 | 7,500 | -80.34% |
| Grants, Donations & Cntrbtns | 55,387 | 49,353 | 59,279 | 55,700 | 49,179 | 40,714 | -26.90% |
| Transfers to Other Funds | 1,000,000 | 1,000,000 | 1,150,000 | 1,175,000 | 1,175,000 | 1,000,000 | -14.89% |
| Total Expenditures | <u>4,131,418</u> | <u>4,357,612</u> | <u>4,595,936</u> | <u>5,061,678</u> | <u>5,066,657</u> | <u>4,663,603</u> | -7.86% |

% of Total FY2010
Funding Sources

Funding Sources:

| | | | | | | | |
|------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-----------------------|
| Local/State Non-Categorical | 3,242,294 | 3,334,774 | 3,760,436 | 4,127,990 | 4,127,990 | 4,107,453 | 88.07% |
| Charges for Services | 880 | 920 | 38,564 | - | - | - | 0.00% |
| Permits, Fees, Fines | 873,120 | 1,011,316 | 783,922 | 923,188 | 926,198 | 545,650 | 11.70% |
| State/Federal Aid & Grants | 15,124 | 10,602 | 13,014 | 10,500 | 12,469 | 10,500 | 0.23% |
| Total Funding Sources | <u>4,131,418</u> | <u>4,357,612</u> | <u>4,595,936</u> | <u>5,061,678</u> | <u>5,066,657</u> | <u>4,663,603</u> | <u>100.00%</u> |



Environmental & Development Services Administration

Mission:

The Department (in partnership with the York County community) is responsible for helping to develop and maintain cost-effective and meaningful environmental programs and to preserve land use and infrastructure standards.

Goals:

- Provide the necessary leadership and management structures that efficiently and effectively implement the stated mission.
- Ensure that citizen, contractor, and developer customers receive courteous, timely and effective service.

Implementation Strategies for FY2010:

- Ensure division managers develop and implement the necessary programs to meet mission requirements through employee training, performance evaluations, budget preparation, and performance measurement.
- Assess current customer service operations; continue to evaluate information technologies, methods to measure customer service effectiveness, and improve existing customer service systems to better communicate with and serve our citizens and customers.

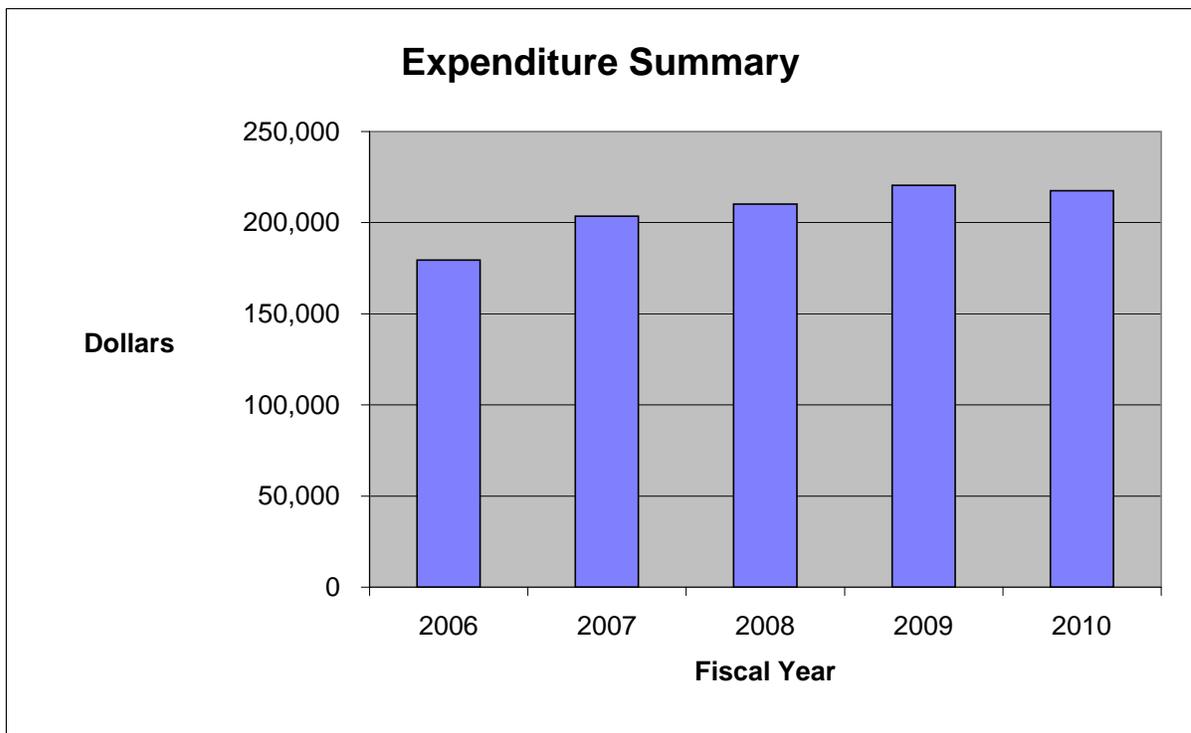
Budget Issues:

- In FY2006, funding was to support an upgrade to MS Office software.
- In FY2007, funding was for the replacement of a printer.
- In FY2008, funding was for radio maintenance, a printer and the routine replacement of computers.
- In FY2009, there were no significant changes.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed for the centralization of radio costs in the Radio Maintenance Division and in materials & supplies.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 40119 Environmental & Development Services Administration | | | | | | |
| Personnel Services | 171,867 | 187,335 | 197,182 | 206,065 | 206,065 | 209,479 |
| Contractual Services | 1,529 | 1,728 | 2,789 | 2,228 | 2,228 | 2,242 |
| Internal Services | 68 | 200 | 1,489 | 50 | 50 | 50 |
| Other Charges | 3,881 | 2,512 | 3,134 | 5,030 | 5,030 | 4,500 |
| Materials & Supplies | 2,145 | 1,175 | 1,036 | 2,115 | 2,115 | 1,180 |
| Capital Outlay | - | 10,590 | 4,495 | 5,000 | 5,000 | - |
| Activity Total | <u>179,490</u> | <u>203,540</u> | <u>210,125</u> | <u>220,488</u> | <u>220,488</u> | <u>217,451</u> |
| Percentage Change | 3.72% | 13.40% | 3.24% | 4.93% | N/A | -1.38% |

FTE's

| | | | | | | |
|----------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Admin/Clerical | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> |
| Total | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> |



Building Regulation

Mission:

The mission of the Division of Building Regulation, in partnership with the building community, is to ensure that all buildings in the County meet code requirements for structural integrity and safety for the citizens. The division is responsible for the issuance and monitoring of all types of building construction in the County to ensure that Code requirements are met.

Goals:

- Improve customer service through improvements in information technology.
- Continue to provide comments and code requirements to builders, developers and citizens of the County that are clearly defined and timely.
- To improve rating of the Building Code Effectiveness Grading Classification.
- To conduct inspections within 48 hours on all buildings within the jurisdiction under construction and buildings hazardous to the public.
- Become proficient in the application and understanding of the new State adopted building codes.
- To conduct periodic training sessions with inspection personnel.

Implementation Strategies for FY2010:

- Expand the Hansen Management System to provide access through the Internet.
- Improve the existing Hansen Management System inspection and scheduling program to better serve the building community.
- Continue to meet with the members of the Peninsula Home Builders Association.
- Improve and implement new guidelines on processing and reviewing building permits.

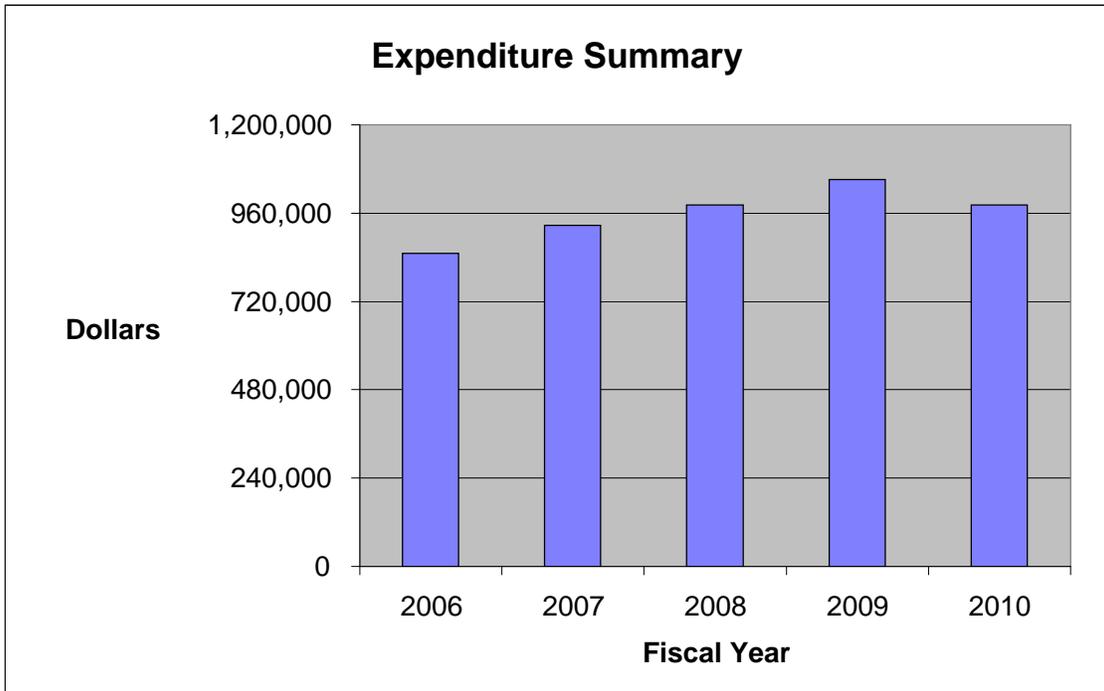
Budget Issues:

- In FY2006, funding was available for the addition of a Plans Examiner/Senior Inspector position to meet the turnaround time in the area of building plans review, to facilitate commercial and industrial construction through quicker response times and to meet the Building Code Effectiveness Grading Classification 2 of the Insurance Services Office, for reduced insurance rates for the County citizens.
- In FY2007, funding reflected the addition of an Administrative Assistant I position, increases for fuel and the 1.75% surcharge for the state permit fees.
- In FY2008, funding reflected increases for fuel, radio maintenance and the 1.75% surcharge for the state permit fees.
- In FY2009, funding reflected increases for the renewal of maintenance contracts, vehicle maintenance and telecommunications.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed in work-as-required, overtime, contractual services, vehicle maintenance, for the centralization of radio costs in the Radio Maintenance Division, the 1.75% surcharge for the state permit fees and materials & supplies. Also, funding for Boards and Commissions has been reclassified from contractual services to personnel services.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|----------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 40341 Building Regulation | | | | | | |
| Personnel Services | 725,058 | 814,191 | 857,552 | 920,108 | 920,108 | 881,264 |
| Contractual Services | 12,648 | 10,955 | 24,183 | 30,550 | 30,550 | 17,950 |
| Internal Services | 46,016 | 53,099 | 54,023 | 57,280 | 57,280 | 47,350 |
| Other Charges | 23,350 | 27,045 | 25,119 | 26,000 | 26,000 | 21,070 |
| Materials & Supplies | 17,009 | 15,326 | 17,781 | 16,950 | 16,950 | 13,950 |
| Capital Outlay | <u>26,600</u> | <u>6,731</u> | <u>3,320</u> | <u>1,050</u> | <u>1,050</u> | <u>-</u> |
| Activity Total | <u>850,681</u> | <u>927,347</u> | <u>981,978</u> | <u>1,051,938</u> | <u>1,051,938</u> | <u>981,584</u> |
| Percentage Change | 15.74% | 9.01% | 5.89% | 7.12% | N/A | -6.69% |

FTE's

| | | | | | | |
|------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Professional/Technical | 9.00 | 9.00 | 9.00 | 9.00 | 9.00 | 9.00 |
| Admin/Clerical | <u>3.00</u> | <u>4.00</u> | <u>4.00</u> | <u>4.00</u> | <u>4.00</u> | <u>4.00</u> |
| Total | <u>13.00</u> | <u>14.00</u> | <u>14.00</u> | <u>14.00</u> | <u>14.00</u> | <u>14.00</u> |



Solid Waste Management

Mission:

The General Fund contributes to the operations of Solid Waste Management (Fund 21). This support is for the administration and operation of the transfer station, recycling (which includes overseeing VPPSA's roadside and drop-off recycling), and composting operations.

Goals:

- To support the operations of the Solid Waste Management Fund.

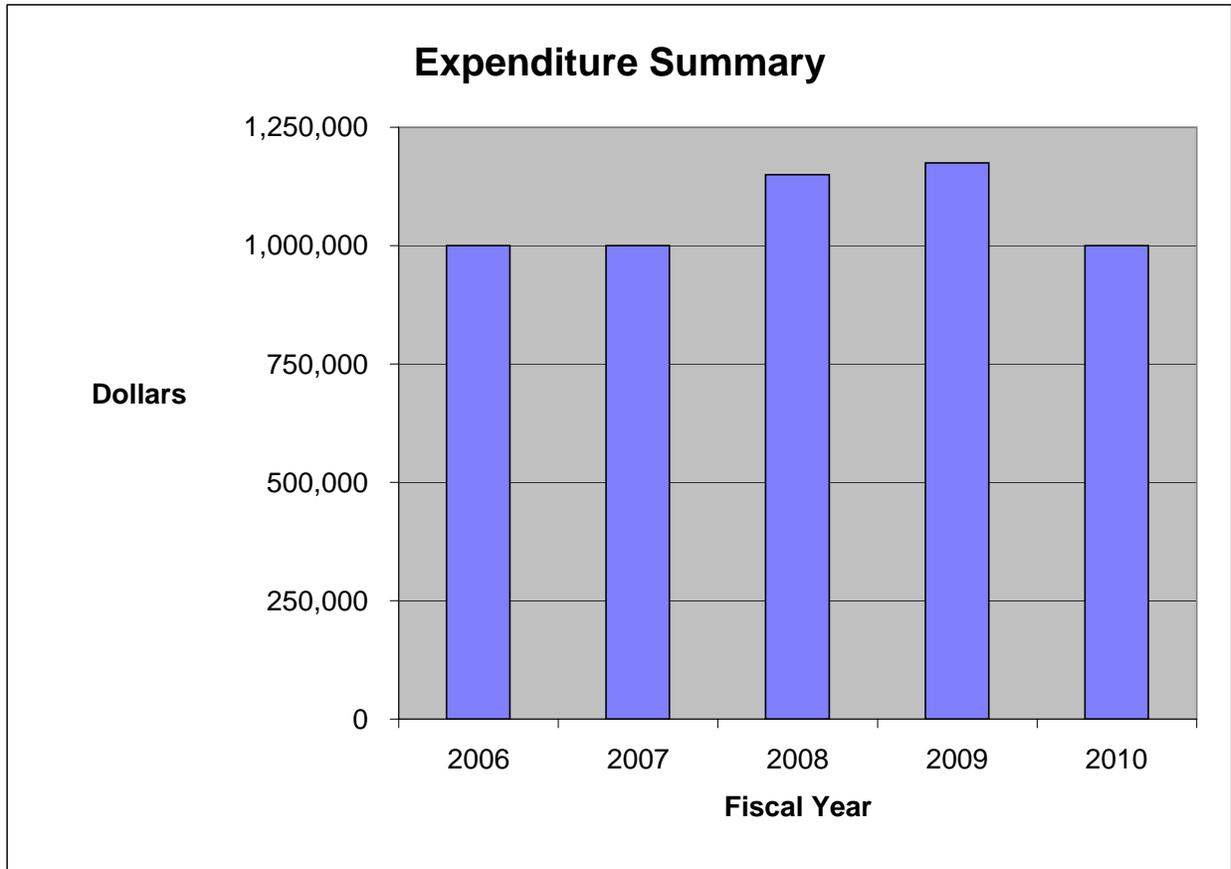
Implementation Strategies for FY2010:

- To provide support to meet operational demands.

Budget Issues:

- In FY2008, funding reflected an increase for General Fund support.
- In FY2009, funding reflected an increase for General Fund support.
- For FY2010, funding reflects a reduction for General Fund support.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|-------------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 40421 Solid Waste Management | | | | | | |
| Transfers to Other Funds | <u>1,000,000</u> | <u>1,000,000</u> | <u>1,150,000</u> | <u>1,175,000</u> | <u>1,175,000</u> | <u>1,000,000</u> |
| Activity Total | <u>1,000,000</u> | <u>1,000,000</u> | <u>1,150,000</u> | <u>1,175,000</u> | <u>1,175,000</u> | <u>1,000,000</u> |
| Percentage Change | 0.00% | 0.00% | 15.00% | 2.17% | N/A | -14.89% |



Stormwater Maintenance

Mission:

The mission of the Stormwater Maintenance Section is to provide exceptional customer service while maintaining and constructing drainage facilities that help protect personal property during significant storm events.

Goals:

- Implementation of the recommendations of the Drainage Advisory Committee approved by the Board.
- Maintain the drainageways to remove blockages.
- Implementation of a realistic construction schedule for the maintenance crew and contract out the larger, time consuming projects.

Implementation Strategies for FY2010:

- Continue coordinating the “in-house” maintenance program with VDOT and the projects outlined in the Capital Improvements Program.

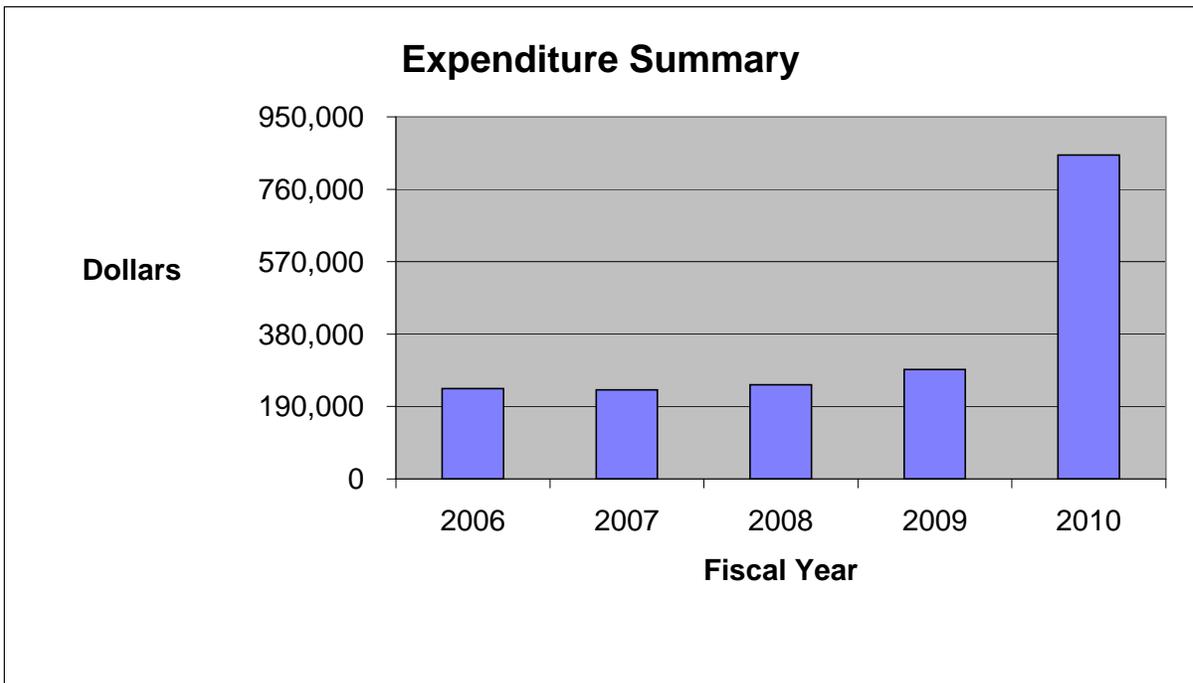
Budget Issues:

- In FY2006, increased funding was for vehicle maintenance charges for equipment.
- In FY2007, funding reflected increases for fuel and the routine replacement of computers.
- In FY2008, funding reflected an increase for fuel.
- In FY2009, funding reflected an increase for vehicle maintenance and the routine replacement of a computer.
- For FY2010, funding reflects the transfer of 13 positions from the Mosquito Control Division and all related non-personnel costs.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|-------------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 40446 Stormwater Maintenance | | | | | | |
| Personnel Services | 176,902 | 168,994 | 178,861 | 193,160 | 193,160 | 714,465 |
| Contractual Services | 1,565 | 1,502 | 1,727 | 2,000 | 2,000 | 6,100 |
| Internal Services | 45,137 | 53,970 | 58,334 | 60,000 | 60,000 | 92,535 |
| Other Charges | 2,190 | 2,750 | 2,791 | 3,250 | 3,250 | 5,700 |
| Materials & Supplies | 10,665 | 5,195 | 5,138 | 12,300 | 12,300 | 23,900 |
| Capital Outlay | <u>787</u> | <u>1,538</u> | <u>-</u> | <u>16,500</u> | <u>16,500</u> | <u>7,500</u> |
| Activity Total | <u>237,246</u> | <u>233,949</u> | <u>246,851</u> | <u>287,210</u> | <u>287,210</u> | <u>850,200</u> |
| Percentage Change | 2.58% | -1.39% | 5.51% | 16.35% | N/A | 196.02% |

FTE's

| | | | | | | |
|-----------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Trades & Crafts | <u>3.80</u> | <u>3.80</u> | <u>3.80</u> | <u>3.80</u> | <u>3.80</u> | <u>16.80</u> |
| Total | <u>3.80</u> | <u>3.80</u> | <u>3.80</u> | <u>3.80</u> | <u>3.80</u> | <u>16.80</u> |



Stormwater Management

Mission:

The mission of the Stormwater Management (Engineering) Section is to provide exceptional customer service while protecting the environment by facilitating the best practical design possible with respect to the applicable regulations and ordinances.

Goals:

- Review development plans for compliance with the Stormwater, Chesapeake Bay, Erosion Control and Floodplain Ordinances.
- Implementation of the recommendations of the Stormwater Advisory Committee approved by the Board.
- Implementation of the requirements of the Environmental Protection Agency Phase II Stormwater Regulations.
- Implementation and continuing development of the Capital Improvements Program (CIP) for Stormwater Management Plan.
- Implementation of the Chesapeake Bay Preservation Act (CBPA) in accordance with the latest revisions by Chesapeake Bay Local Assistance Board (CBLAB).
- Implementation of the Floodplain Ordinance and the FEMA CRS program.

Implementation Strategies for FY2010:

- To continue implementing the program for Stormwater Management to comply with the Virginia Stormwater Management Program permit (VSMP) required by DCR.
- Develop and update an inventory of the County's Stormwater facilities and easements.
- To coordinate the "in-house" maintenance program with the projects outlined in the CIP.
- Begin a Stormwater BMP inspection program as required by the VSMP.
- To continue the Chesapeake Bay Preservation Act requirements.
- To continue the CRS reporting requirements.

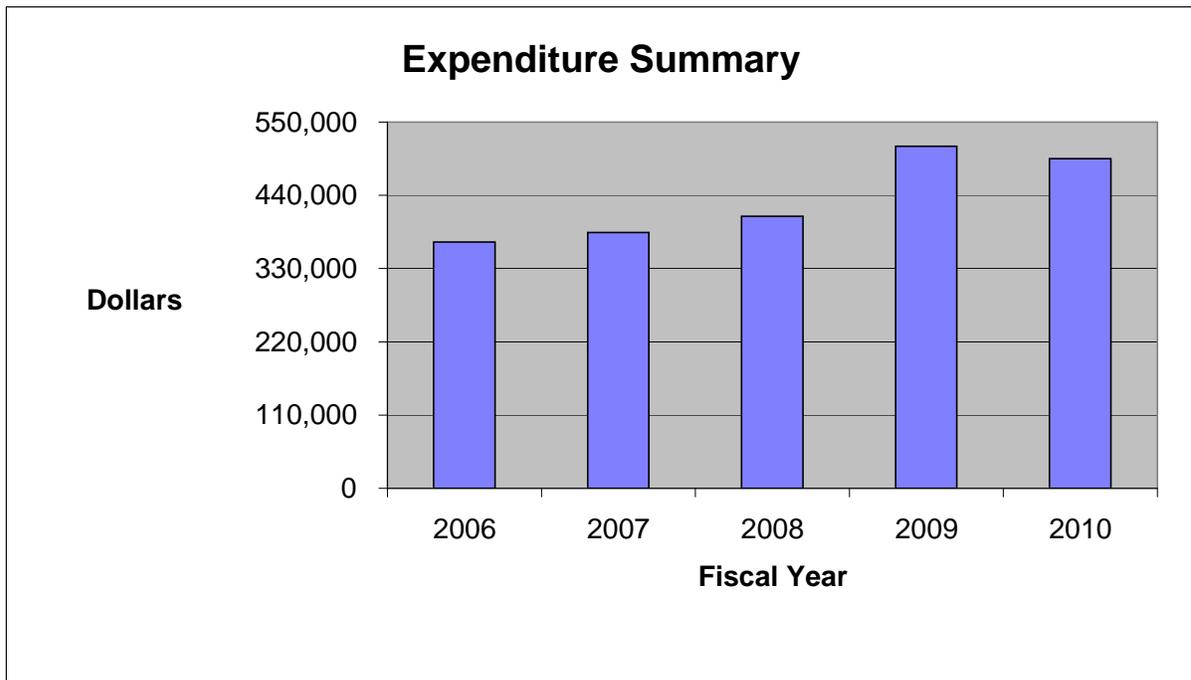
Budget Issues:

- In FY2007, funding reflected increases for fuel.
- In FY2009, funding reflected the routine replacement of computers and the continued support to the Hampton Roads Planning District Commission.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed in vehicle maintenance, personnel development, materials & supplies and support to the Stormwater Advisory Committee.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|------------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 40447 Stormwater Management | | | | | | |
| Personnel Services | 321,749 | 342,759 | 357,249 | 457,221 | 457,221 | 451,028 |
| Contractual Services | 362 | 1,074 | 3,100 | 3,300 | 3,300 | 2,900 |
| Internal Services | 5,098 | 5,080 | 5,218 | 6,000 | 6,000 | 5,580 |
| Other Charges | 3,777 | 4,867 | 4,425 | 6,250 | 6,250 | 4,300 |
| Materials & Supplies | 6,013 | 1,558 | 1,268 | 2,800 | 2,800 | 850 |
| Capital Outlay | 1,345 | 1,833 | 1,500 | 4,500 | 4,500 | - |
| Grants & Donations | - | - | - | - | 2,970 | - |
| Contributions/Committees | <u>31,330</u> | <u>26,928</u> | <u>35,735</u> | <u>33,700</u> | <u>33,700</u> | <u>30,214</u> |
| Activity Total | <u>369,674</u> | <u>384,099</u> | <u>408,495</u> | <u>513,771</u> | <u>516,741</u> | <u>494,872</u> |
| Percentage Change | 1.78% | 3.90% | 6.35% | 25.77% | N/A | -3.68% |

FTE's

| | | | | | | |
|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Management | - | - | 1.00 | 1.00 | 1.00 | 1.00 |
| Professional/Technical | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 |
| Admin/Clerical | <u>0.75</u> | <u>0.75</u> | <u>0.75</u> | <u>0.75</u> | <u>0.75</u> | <u>0.75</u> |
| Total | <u>4.75</u> | <u>4.75</u> | <u>5.75</u> | <u>5.75</u> | <u>5.75</u> | <u>5.75</u> |



Litter Control Grant

Mission:

To promote a cleaner, more attractive York County and increase awareness of environmental issues among York County citizens.

Goals:

- Conduct educational programs and publicity campaigns on environmental issues, particularly those regarding pertinent environmental issues and services provided by the Department of Environmental & Development Services (EDS).

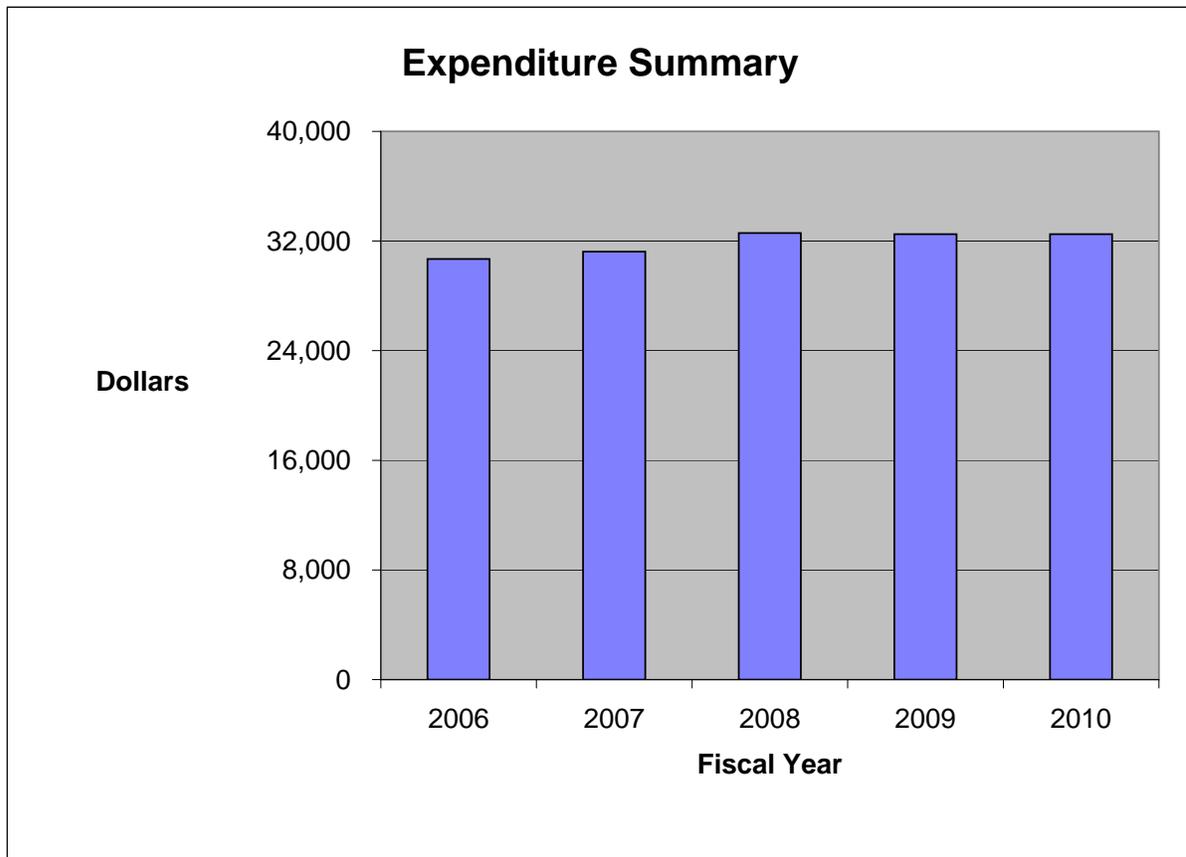
Implementation Strategies for FY2010:

- Continue development and distribute to each single-family household a printed calendar containing information regarding the various services provided by the Department of EDS, as well as general environmental educational information including the issues of recycling, composting, storm water runoff, and environmentally friendly landscaping practice.
- Gather information and assess feasibility of participation in the national Keep America Beautiful Program.
- Attend regional and/or national trainings and meetings to investigate and develop initiatives to increase business and residential recycling and to maximize current and potential new markets.

Budget Issues:

- In FY2009, there were no significant changes.
- For FY2010, level funding is programmed.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|-----------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 40448 Litter Control Grant | | | | | | |
| Contractual Services | 883 | 1,000 | 2,260 | 2,050 | 18,500 | 18,500 |
| Other Charges | 780 | 4,261 | 4,268 | 3,550 | 3,500 | 3,500 |
| Materials & Supplies | 4,971 | 3,541 | 2,509 | 4,900 | - | - |
| Grants & Donations | <u>24,057</u> | <u>22,425</u> | <u>23,544</u> | <u>22,000</u> | <u>12,469</u> | <u>10,500</u> |
| Activity Total | <u>30,691</u> | <u>31,227</u> | <u>32,581</u> | <u>32,500</u> | <u>34,469</u> | <u>32,500</u> |
| Percentage Change | 18.89% | 1.75% | 4.34% | -0.25% | N/A | 0.00% |



Mosquito Control

Mission:

The Division of Mosquito Control is responsible to effectively reduce the mosquito annoyance level and threat of associated vector-borne diseases of public health importance in a responsive environmentally conscious manner. Another significant responsibility includes conducting pest control in county buildings.

Goals:

- Explore newer and better ways to enhance customer service.
- Keep the citizens well informed by various means about the importance of mosquito prevention.
- Maintain an efficient, responsive, and environmentally conscious program that meets mission expectation.
- Fulfill contractual mosquito management obligations for the military.

Implementation Strategies for FY2010:

- Continue backyard inspections and offer Gambusia fish as a means to reduce the annoyance and potential West Nile Virus threat.
- Conduct an outreach program via the media and in elementary schools so as to promote increased understanding and involvement in prevention.
- Streamline planning, scheduling, and execution activities so as to achieve 95% or better of established commitments.
- Provide mosquito abatement services for the Navy and Coast Guard as contracted.

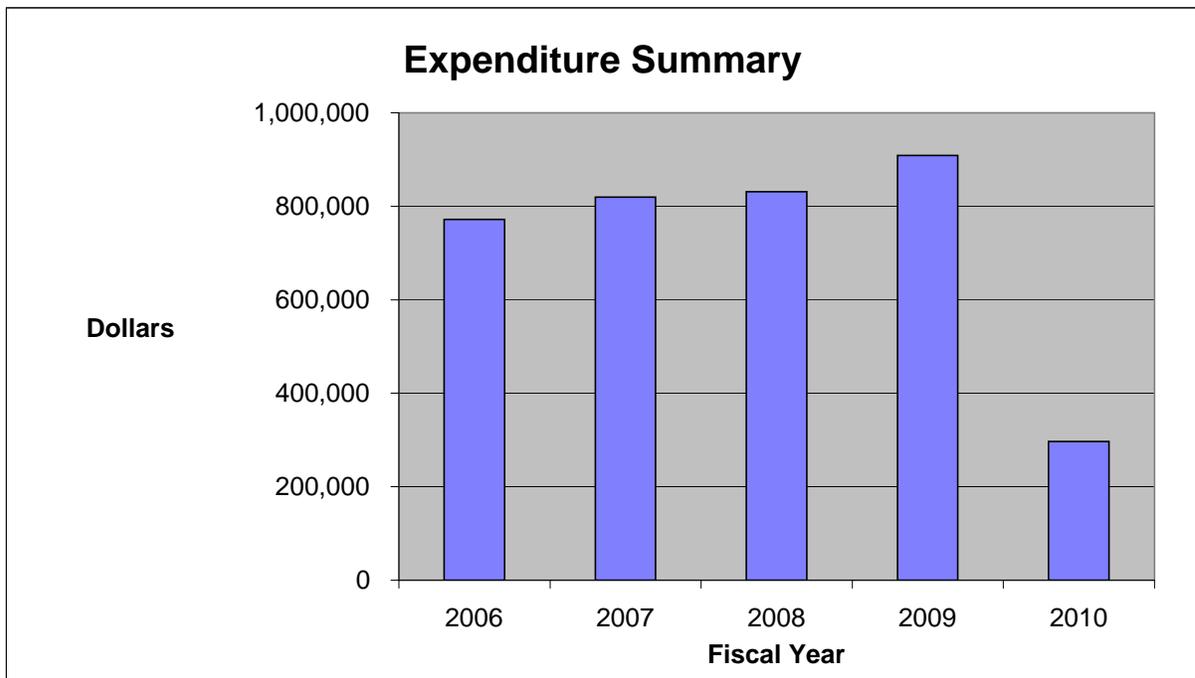
Budget Issues:

- In FY2006, funding was for a team of four, consisting of an Operations Supervisor, a Maintenance/Construction Worker II and two Maintenance/Construction Worker I positions, to provide drainage way maintenance.
- In FY2007, funding reflected increases for fuel.
- In FY2008, funding reflected increases for fuel and the replacement of ULV spray equipment.
- In FY2009, funding reflected increases for vehicle maintenance.
- For FY2010, funding reflects the transfer of 13 positions to the Stormwater Maintenance Division and all related non-personnel costs.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Revised Budget | FY2010 Adopted Budget |
|-------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-----------------------------|-----------------------------|
| 40512 Mosquito Control | | | | | | |
| Personnel Services | 634,286 | 704,823 | 722,542 | 779,723 | 779,723 | 248,794 |
| Contractual Services | 8,167 | 9,191 | 8,675 | 9,600 | 9,600 | 3,625 |
| Internal Services | 44,385 | 42,793 | 57,326 | 48,350 | 48,350 | 9,815 |
| Other Charges | 6,221 | 6,311 | 7,796 | 6,000 | 6,000 | 2,800 |
| Materials & Supplies | 32,371 | 54,241 | 31,249 | 63,750 | 63,750 | 32,075 |
| Capital Outlay | 46,399 | 2,399 | 3,900 | 1,500 | 1,500 | - |
| Activity Total | <u>771,829</u> | <u>819,758</u> | <u>831,488</u> | <u>908,923</u> | <u>908,923</u> | <u>297,109</u> |
| Percentage Change | 32.05% | 6.21% | 1.43% | 9.31% | N/A | -67.31% |

FTE's

| | | | | | | |
|------------------------|--------------|--------------|--------------|--------------|--------------|-------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Professional/Technical | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Admin/Clerical | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 |
| Trades & Crafts | 14.00 | 14.00 | 14.00 | 14.00 | 14.00 | 1.00 |
| Total | <u>16.50</u> | <u>16.50</u> | <u>16.50</u> | <u>16.50</u> | <u>16.50</u> | <u>3.50</u> |



Board of Zoning/Subdivision Appeals

Mission:

The Board of Zoning/Subdivision Appeals is responsible for reviewing and hearing appeals from the decisions of County administrative officials concerning the Zoning and Subdivision Ordinances and considering requests for variance relief from the requirements of these Ordinances. Created in accordance with State law, the Board is composed of seven York County citizens (five regular members and two alternates) appointed by the Circuit Court on an at-large basis. Staff support is provided by the Division of Development and Compliance.

Goals:

- Meet on a monthly or as-needed basis to decide requests for appeals and variances received from the development community and County citizens.
- Hear and decide appeals and variances in accordance with the standards and guidelines set forth in the *Code of Virginia* and York County Zoning and Subdivision Ordinances.
- Conduct public hearings and other official business in accordance with the by-laws adopted by the Board.
- Make knowledgeable and informed decisions on each application presented to the Board by reviewing the appropriate background information and conducting site inspections as needed.
- Become proficient in the application and understanding of all laws, codes, design standards, and other information as necessary in order to successfully carry out the mission.

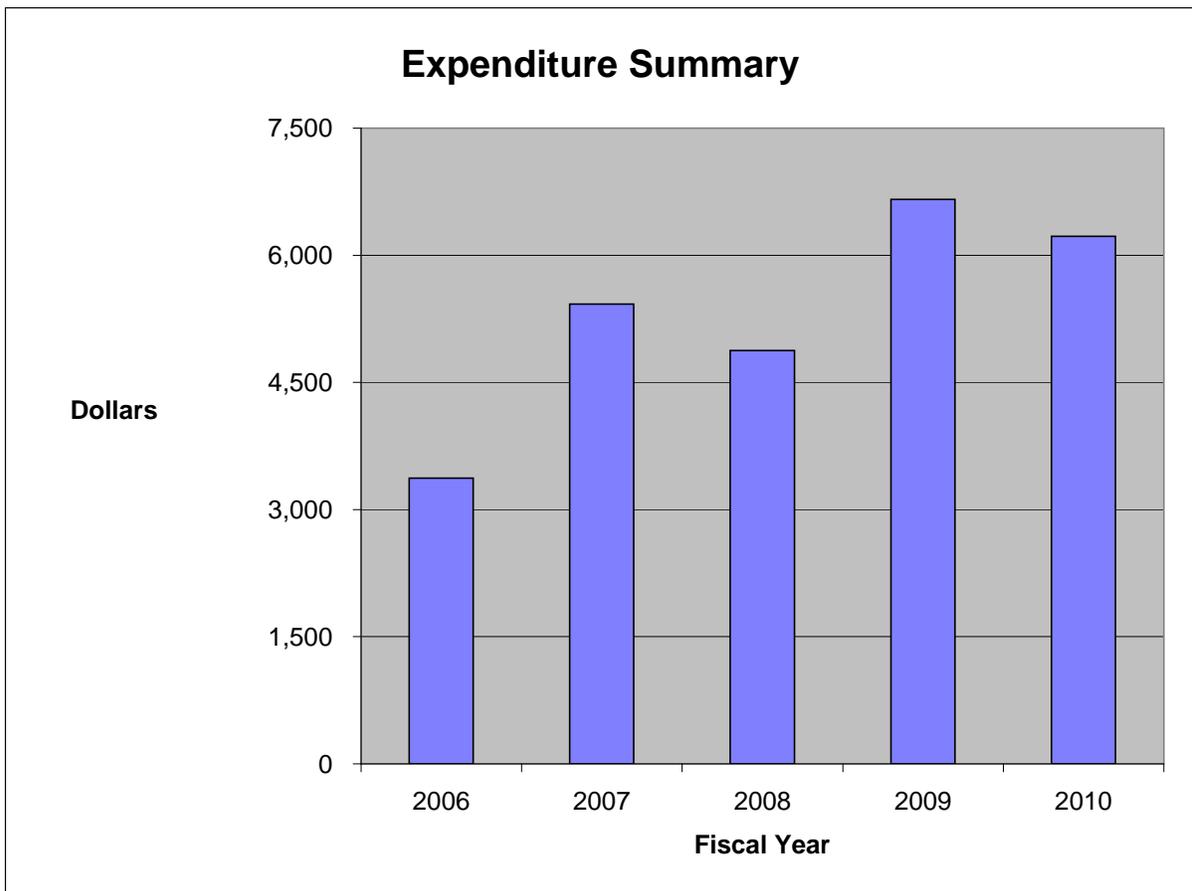
Implementation Strategies for FY2010:

- Acquire and maintain a high level of proficiency in the performance of duties by attending the annual Virginia Certified BZA Graduate Training Seminar, by conducting a workshop on BZA topics, and attending other pertinent planning/zoning seminars.

Budget Issues:

- In FY2009, there were no significant changes.
- For FY2010, reductions in funding are programmed in postage and personnel development. Also, funding for Boards and Commissions has been reclassified from contractual services to personnel services.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 40813 Board of Zoning/Subdivision Appeals | | | | | | |
| Personnel Services | - | - | - | - | - | 2,100 |
| Contractual Services | 2,903 | 4,184 | 4,672 | 5,100 | 5,100 | 3,000 |
| Other Charges | <u>469</u> | <u>1,241</u> | <u>203</u> | <u>1,560</u> | <u>1,560</u> | <u>1,125</u> |
| Activity Total | <u>3,372</u> | <u>5,425</u> | <u>4,875</u> | <u>6,660</u> | <u>6,660</u> | <u>6,225</u> |
| Percentage Change | -47.63% | 60.88% | -10.14% | 36.62% | N/A | -6.53% |



Development & Compliance

Mission:

The Division of Development and Compliance is responsible for the regulation of land use and development activities and the elimination of property-related nuisances within the County. This is accomplished through the administration and enforcement of the County's Zoning and Subdivision Ordinances and various sections of the County Code pertaining to property-related nuisances.

Goals:

- Provide the most effective plan review services in the least possible time to the development community and County citizens in order to help these groups meet project deadlines and ensure project viability.
- Enhance and improve the appearance of the County from a development and code compliance perspective.
- Provide improved customer service through better dissemination of development-related information.

Implementation Strategies for FY2010:

- Continue to offer twice-a-month pre-application conferences to the development community with the goal of facilitating better project submissions that result in quicker approvals.
- Focus zoning enforcement activities, especially regarding illegal signage and unauthorized used-car sales, on the County's major corridors to improve their appearances.
- Provide weekend zoning enforcement services to improve community aesthetics.
- Continue to become proficient in the use of the customer service module in the Hansen Development Management System in order to improve services for customers using Division services via the Internet.
- Implement the Development Facilitator position to provide enhanced customer services to the development community.

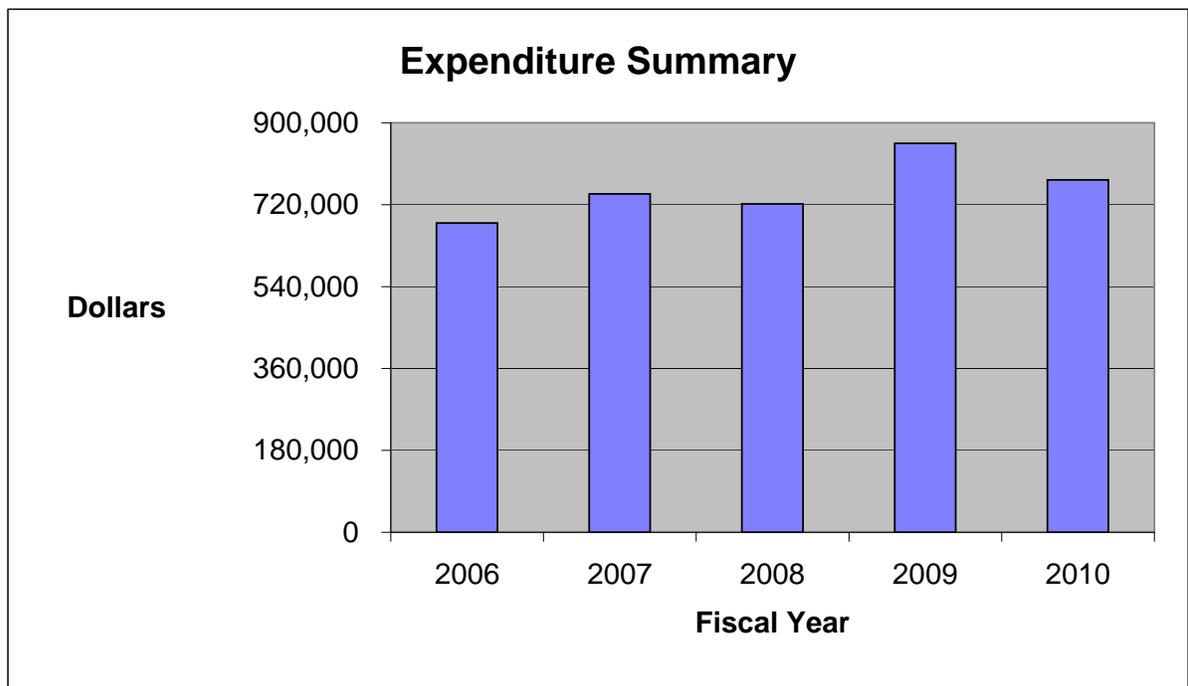
Budget Issues:

- In FY2006, increased funding was for an upgrade to MS Office software.
- In FY2007, funding reflected increases for fuel.
- In FY2008, funding reflected increases for fuel.
- In FY2009, funding was for a Planner I position and the routine replacement of computers.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed in overtime, contractual services, vehicle maintenance, postage, telecommunications, personnel development, materials & supplies and capital outlay. In addition, a Planner I position will be held vacant.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 40816 Development & Compliance | | | | | | |
| Personnel Services | 635,322 | 700,092 | 683,220 | 799,238 | 799,238 | 740,009 |
| Contractual Services | 11,580 | 15,033 | 11,600 | 13,900 | 13,900 | 9,700 |
| Internal Services | 11,819 | 11,606 | 11,330 | 15,200 | 15,200 | 12,190 |
| Other Charges | 11,638 | 10,959 | 9,592 | 13,600 | 13,600 | 10,055 |
| Materials & Supplies | 6,430 | 2,508 | 2,817 | 3,300 | 3,300 | 2,600 |
| Capital Outlay | <u>2,968</u> | <u>3,372</u> | <u>3,000</u> | <u>9,600</u> | <u>9,600</u> | <u>-</u> |
| Activity Total | <u>679,757</u> | <u>743,570</u> | <u>721,559</u> | <u>854,838</u> | <u>854,838</u> | <u>774,554</u> |
| Percentage Change | 7.89% | 9.39% | -2.96% | 18.47% | N/A | -9.39% |

FTE's

| | | | | | | |
|------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Professional/Technical | 8.00 | 8.00 | 8.00 | 9.00 | 9.00 | 9.00 |
| Admin/Clerical | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> |
| Total | <u>10.00</u> | <u>10.00</u> | <u>10.00</u> | <u>11.00</u> | <u>11.00</u> | <u>11.00</u> |



Wetlands/Chesapeake Bay Board

Mission:

The Wetlands/Chesapeake Bay Board administers the policies and laws that apply to the County's tidal wetlands, as provided in Title 28.2, Chapter 13, *Code of Virginia*. Enforcement of the Wetlands Ordinance is the sole responsibility of the Wetlands Board, which has the authority to issue "Stop Work" orders, require restoration of damaged wetlands, and level appropriate civil charges up to \$10,000. They also administer the policies and laws that apply to the Chesapeake Bay Protection Area requirements as spelled out in Title 10.1 Chapter 21, of the *Code of Virginia* for the review exceptions to Chesapeake Bay Ordinance.

Goals:

- It is the Board's responsibility to hold public hearings on requests for construction within tidal wetlands, evaluate such requests in terms of the ecological significance of the shoreline construction, and either grant or deny the wetlands permit.
- Provide advice and information to County citizens concerning wetlands protection.
- Permit review includes site inspections prior to approval and upon completion.

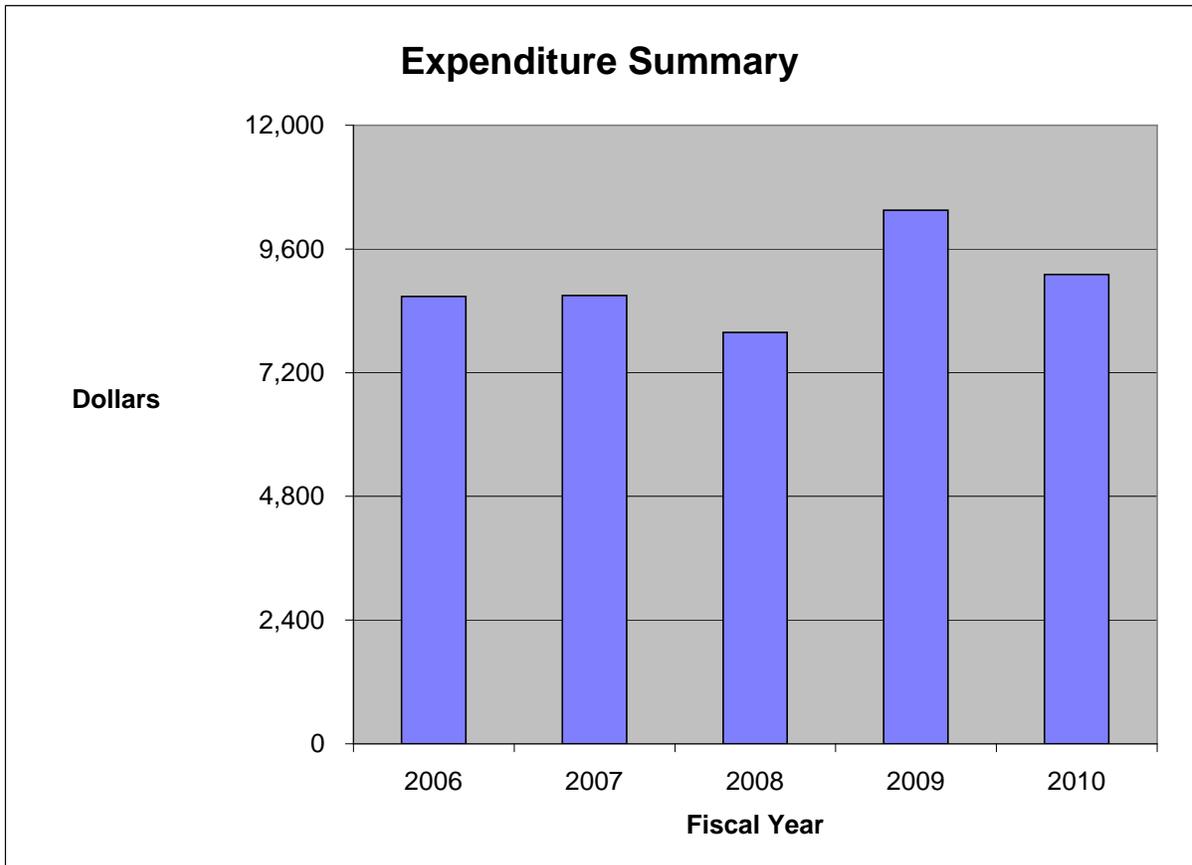
Implementation Strategies for FY2010:

- Board members and staff attend training seminars and workshops to increase their knowledge and expertise of wetland laws and shoreline construction techniques.
- The Stormwater Management Division and Virginia Institute of Marine Sciences provide staff support services.

Budget Issues:

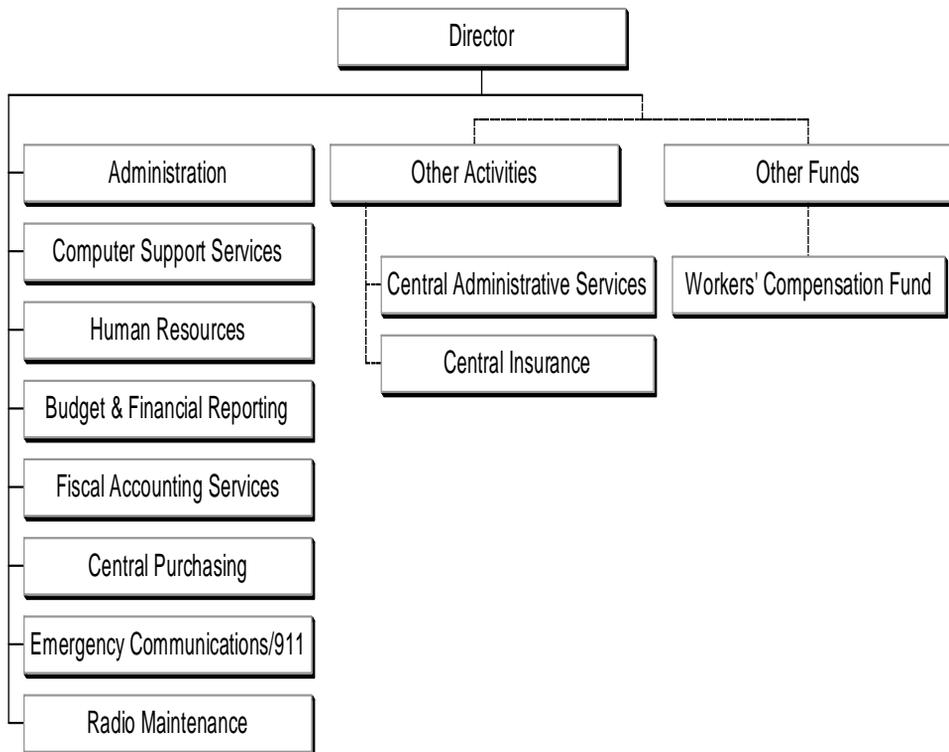
- In FY2008, funding supported the stipend paid to the members of the Wetlands Board.
- In FY2009, there are no significant changes.
- For FY2010, reductions in funding are programmed in advertising, postage and materials & supplies. Also, funding for Boards and Commissions has been reclassified from contractual services to personnel services.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|--------------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 40821 Wetlands/Ches Bay Board | | | | | | |
| Personnel Services | - | - | - | - | - | 6,000 |
| Contractual Services | 7,282 | 7,086 | 7,056 | 8,000 | 8,000 | 1,500 |
| Internal Services | 55 | - | - | 300 | 300 | 233 |
| Other Charges | 1,184 | 1,283 | 649 | 1,350 | 1,350 | 950 |
| Materials & Supplies | 157 | 328 | 279 | 700 | 700 | 425 |
| Grants & Donations | - | - | - | - | 40 | - |
| Activity Total | <u>8,678</u> | <u>8,697</u> | <u>7,984</u> | <u>10,350</u> | <u>10,390</u> | <u>9,108</u> |
| Percentage Change | 114.54% | 0.22% | -8.20% | 29.63% | N/A | -12.00% |



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Financial & Management Services



Financial & Management Services

The Department of Financial and Management Services is responsible for financial and technical functions. These functions provide accurate and timely information and services to citizens, other Departments and outside agencies.

Divisions:

- **Administration** - oversees the activities within Financial & Management Services to provide accurate and timely information and services.
- **Computer Support Services** - provides technology and support for the Geographic Information System, the centralized computer systems; supports data processing needs of all other divisions and agencies; provides strategic planning of County technology needs; maintains an integrated electronic mail system and coordinates the Web site for the County.
- **Human Resources** - responsible for maintenance and enforcement of all personnel policies and procedures, employee relations, administration of employee compensation and benefits, employment and recruitment, employee training and employee safety requirements.
- **Budget & Financial Reporting** - responsible for the financial and budgetary information of the County and related agencies by preparing the official audited, annual comprehensive financial report and the annual budget.
- **Fiscal Accounting Services** - provides and performs services through accounts payable, payroll, utility billing and the general ledger functions.
- **Central Purchasing** - provides procurement of goods and services for all offices, agencies, and boards within the County and the County's Public Schools.
- **Emergency Communications/911** - management of the Countywide Radio Communications system, operation of the Emergency Communications/911 Center including answering calls for assistance and dispatching for the Sheriff's Office, Department of Fire and Life Safety and the City of Poquoson Police and Fire Departments, as well as oversight of alarm systems for county buildings. (See Public Safety tab for detail budgets.)
- **Radio Maintenance** - technical support for radio networks, emergency and warning devices and county fire/intrusion alarm systems. (See Public Safety tab for detail budgets.)

Other Services:

- **Central Administrative Services** - accumulates costs related to shared services within the County and maintains the funding for the Cooperative Education (COE) program.
- **Central Insurance** - procures property, casualty and liability insurance for the general county and public official liability and workers' compensation insurance for County employees.
- **Workers' Compensation Fund** - accounts for the revenues and expenditures relating to the workers' compensation policy of the County. (See Other Funds tab for detail budgets.)

Financial & Management Services

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | % Change Original 2009 / Adopted 2010 |
|---------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Expenditure by Activity: | | | | | | | |
| Administration | 190,260 | 202,973 | 197,666 | 243,229 | 243,229 | 223,670 | -8.04% |
| Computer Support Svcs | 1,157,785 | 1,291,086 | 1,541,715 | 1,909,973 | 1,909,973 | 1,690,942 | -11.47% |
| Human Resources | 480,366 | 535,073 | 550,109 | 596,984 | 596,984 | 579,630 | -2.91% |
| Budget & Fin Reporting | 272,025 | 300,256 | 347,261 | 371,644 | 403,750 | 421,078 | 13.30% |
| Fiscal Accounting Svcs | 614,117 | 660,558 | 673,829 | 728,683 | 696,577 | 701,151 | -3.78% |
| Central Purchasing | 361,665 | 387,386 | 360,851 | 402,288 | 402,288 | 396,550 | -1.43% |
| Central Admin Svcs | 188,539 | 153,017 | 261,066 | 340,456 | 340,456 | 257,435 | -24.39% |
| Central Insurance | 278,218 | 301,188 | 379,353 | 385,179 | 385,179 | 384,305 | -0.23% |
| Total Expenditures | 3,542,975 | 3,831,537 | 4,311,850 | 4,978,436 | 4,978,436 | 4,654,761 | -6.50% |

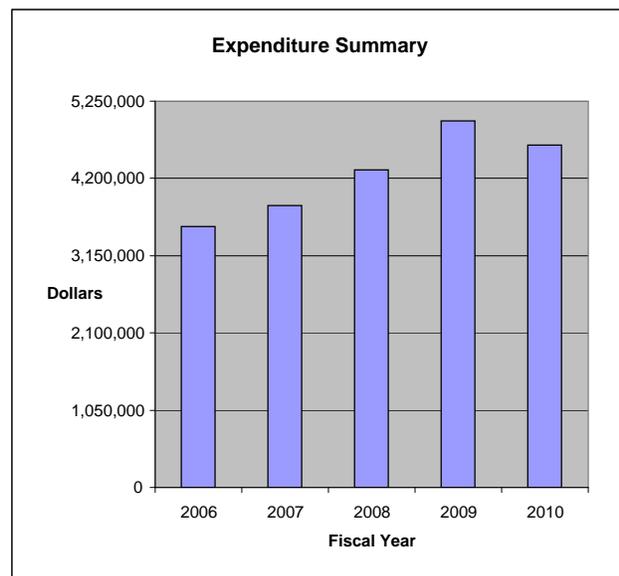
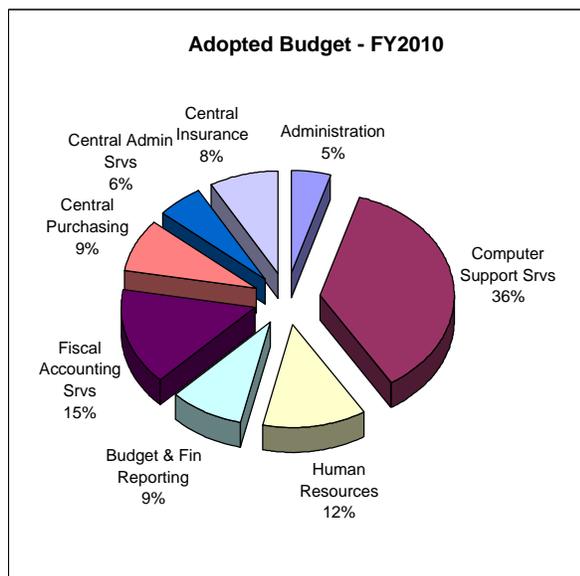
Expenditure By Category:

| | | | | | | | |
|------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|---------------|
| Personnel Services | 2,683,329 | 2,909,761 | 3,027,953 | 3,346,031 | 3,351,733 | 3,415,191 | 2.07% |
| Contractual Services | 214,424 | 281,462 | 380,086 | 445,770 | 443,270 | 389,078 | -12.72% |
| Internal Services | 46,161 | 40,678 | 55,293 | 62,401 | 62,401 | 53,515 | -14.24% |
| Other Charges | 500,751 | 509,859 | 693,562 | 767,299 | 767,124 | 732,680 | -4.51% |
| Materials & Supplies | 98,238 | 63,892 | 72,514 | 112,985 | 110,660 | 101,230 | -10.40% |
| Leases & Rentals | 16,796 | 14,160 | 46,429 | 46,615 | 46,615 | 47,045 | 0.92% |
| Capital Outlay | 171,214 | 149,705 | 186,697 | 397,855 | 402,855 | 110,250 | -72.29% |
| Grants, Donations & Cntrbtns | - | 1,000 | - | - | - | - | 0.00% |
| Chargeouts | (187,938) | (138,980) | (150,684) | (200,520) | (206,222) | (194,228) | -3.14% |
| Total Expenditures | 3,542,975 | 3,831,537 | 4,311,850 | 4,978,436 | 4,978,436 | 4,654,761 | -6.50% |

% of Total FY2010
Funding Sources

Funding Sources:

| | | | | | | | |
|------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|
| Local/State Non-Categorical | 3,393,044 | 3,649,836 | 4,122,661 | 4,818,186 | 4,818,186 | 4,494,511 | 96.55% |
| Charges for Services | 1,082 | 19,179 | 18,576 | 15,250 | 15,250 | 15,250 | 0.33% |
| Permits, Fees, Fines | - | 130 | 150 | - | - | - | 0.00% |
| Fiscal Agent Fees | 148,849 | 162,392 | 170,463 | 145,000 | 145,000 | 145,000 | 3.12% |
| Total Funding Sources | 3,542,975 | 3,831,537 | 4,311,850 | 4,978,436 | 4,978,436 | 4,654,761 | 100.00% |



Financial & Management Services Administration

Mission:

The Department of Financial and Management Services provides high quality services in an efficient and effective manner through its six divisions:

- Computer Support Services
- Human Resources
- Budget and Financial Reporting
- Fiscal Accounting Services
- Central Purchasing
- Emergency Communications/911
- Radio Maintenance

Goals:

- Provide support for the County's financial, network, and geographic information data processing systems.
- Facilitate the recruitment and retention of qualified employees through administration of the County's personnel policies and procedures as adopted by the Board of Supervisors.
- Prepare and administer operating and capital budgets as directed by the Board of Supervisors and County Administration. Prepare for and coordinate the annual financial audit performed by independent auditors. Prepare the County's Comprehensive Annual Financial Report in accordance with federal, state and local requirements and established accounting principles.
- Process payroll checks, payments to vendors, and bills for utility services in a timely and accurate manner.
- Facilitate the procurement of goods and services as required by County and School operations in accordance with the purchasing policies and procedures established by the Board of Supervisors.
- To provide communications, paging and dispatching services to County departments and agencies.

Implementation Strategies for FY2010:

- Develop a written Fiscal Policy Manual for the County.

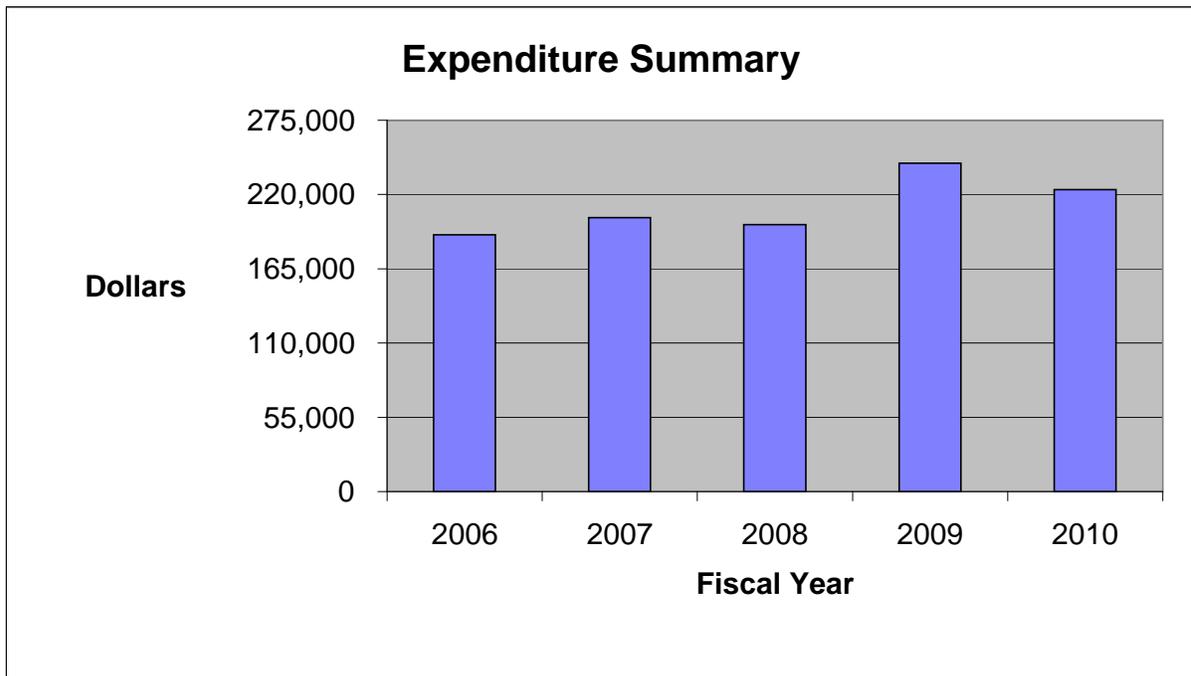
Budget Issues:

- In FY2007, funding reflected increases in the prices of fuel.
- In FY2008, funding reflected the routine replacement of computers and printers.
- In FY2009, funding reflected increases for vehicle maintenance.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Reductions in work-as-required funding and vehicle maintenance are also programmed.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|---|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 50119 Financial & Management Services Administration | | | | | | |
| Personnel Services | 165,937 | 181,201 | 172,775 | 208,614 | 208,614 | 197,905 |
| Contractual Services | 681 | - | - | - | - | - |
| Internal Services | 9,258 | 8,377 | 14,656 | 18,050 | 18,050 | 14,000 |
| Other Charges | 8,510 | 10,424 | 8,362 | 10,415 | 10,240 | 9,815 |
| Materials & Supplies | 3,617 | 2,971 | 1,873 | 2,650 | 2,825 | 1,950 |
| Capital Outlay | 2,257 | - | - | 3,500 | 3,500 | - |
| Activity Total | <u>190,260</u> | <u>202,973</u> | <u>197,666</u> | <u>243,229</u> | <u>243,229</u> | <u>223,670</u> |
| Percentage Change | 8.56% | 6.68% | -2.61% | 23.05% | N/A | -8.04% |

FTE's

| | | | | | | |
|----------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Admin/Clerical | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> |
| Total | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> |



Computer Support Services

Mission:

The Computer Support Services Division's mission is to provide the necessary technology to support the efficient operation of County government and to make government information accessible to its citizens.

Goals:

- Coordinate the development of the Countywide Geographic Information System (GIS), which provides an automated mapping, land records, and geographic-data system for the storage, retrieval, and analysis of geo-based information.
- Maintain and operate the County's centralized computer system (IBM I-Series).
- Provide computing support necessary for all financial functions to Fiscal Accounting Services, School Board, Colonial Services Board, Purchasing, and Social Services.
- Administer and operate the County's wide-area network electronically connecting all departments, fire stations, School Board Office, Constitutional offices, and County Administration.
- Assist in the testing, procurement, and disposition of all computer software and software licenses throughout County government; perform strategic planning of County technology needs in support of future programs and services.
- Make County information electronically available to its citizens.
- Maintain the hardware, software, and telecommunications links required for the County's website; coordinate and chair the website development team ensuring timely updates of information, as well as, a consistent web page layout.

Implementation Strategies for FY2010:

- Continue to expand the use of electronic forms into all facets of County government.
- Acquire the computer hardware and software, as well as, develop procedures for the expanded use of document imaging.
- Continue with the implementation of the Infor asset management system by incorporating all fixed assets and possibly purchasing.

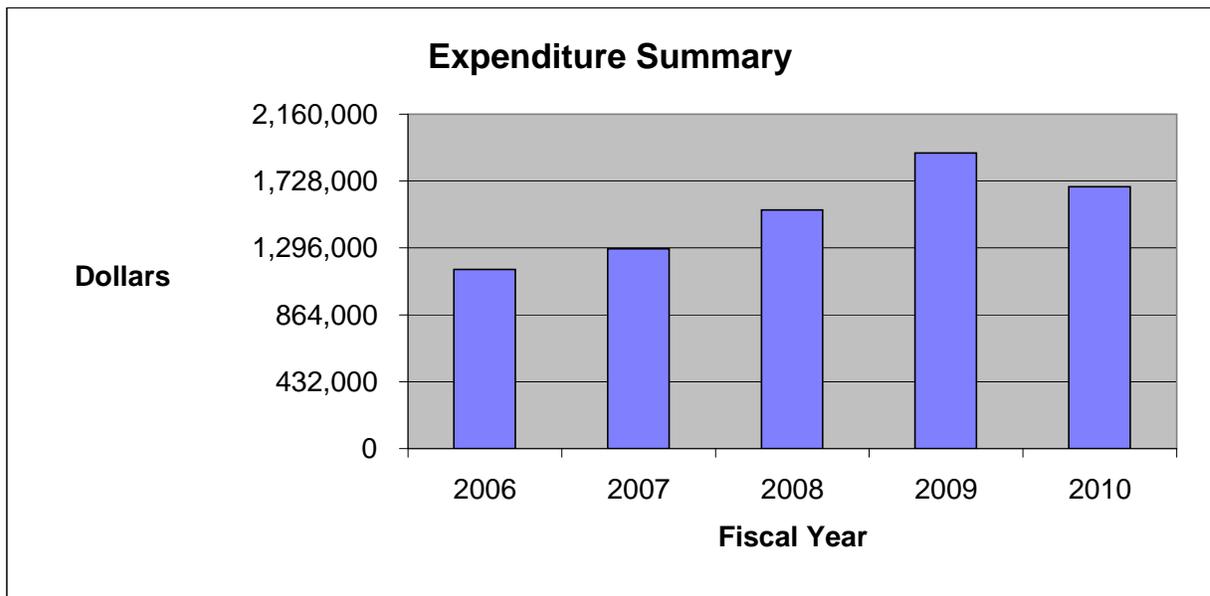
Budget Issues:

- In FY2006, increases reflected funding for expanded network bandwidth between Goodwin Neck and Yorktown and an upgrade to MS Office software.
- In FY2007, funding reflected a new Network Support Specialist position, renewal of maintenance contracts, and the routine replacement of several servers, routers and firewalls.
- In FY2008, funding reflected the renewal of maintenance contracts, the shifting of TLS charges from the Division of Telecommunications, and increases in network maintenance costs.
- In FY2009, funding reflected an internet vulnerability and intrusion analysis, on-line network training for employees, the continuation of the network storage lease, replacement of Microsoft Active Directory domain controllers, and replacing the 2003 e-mail system with the 2007 version.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed in overtime, contractual services and capital outlay.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 50121 Computer Support Services | | | | | | |
| Personnel Services | 926,935 | 1,004,029 | 1,089,096 | 1,201,388 | 1,207,090 | 1,257,632 |
| Contractual Services | 55,586 | 105,358 | 132,728 | 158,650 | 156,150 | 118,400 |
| Internal Services | 7,241 | 12,082 | 13,181 | 13,550 | 13,550 | 8,000 |
| Other Charges | 74,378 | 55,488 | 155,991 | 193,485 | 193,485 | 187,690 |
| Materials & Supplies | 27,131 | 17,735 | 22,858 | 22,200 | 24,700 | 20,075 |
| Leases & Rentals | - | - | 28,984 | 28,895 | 28,895 | 28,895 |
| Capital Outlay | 86,260 | 101,767 | 107,853 | 291,805 | 291,805 | 70,250 |
| Chargeouts | <u>(19,746)</u> | <u>(5,373)</u> | <u>(8,976)</u> | <u>-</u> | <u>(5,702)</u> | <u>-</u> |
| Activity Total | <u>1,157,785</u> | <u>1,291,086</u> | <u>1,541,715</u> | <u>1,909,973</u> | <u>1,909,973</u> | <u>1,690,942</u> |
| Percentage Change | 4.38% | 11.51% | 19.41% | 23.89% | N/A | -11.47% |

FTE's

| | | | | | | |
|------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Professional/Technical | 12.00 | 13.00 | 13.00 | 13.00 | 13.50 | 13.50 |
| Admin/Clerical | <u>1.50</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> |
| Total | <u>14.50</u> | <u>15.00</u> | <u>15.00</u> | <u>15.00</u> | <u>15.50</u> | <u>15.50</u> |



Human Resources

Mission:

The Human Resources Division is responsible for the maintenance of the pay and classification plan; the development of personnel policies and procedures, employee relations, and the administration of employee benefits such as hospitalization, retirement, life insurance, and unemployment. The division is also responsible for employment and recruitment, the County's training program, the drug and alcohol testing program, and assisting with matters concerning employee safety.

Goals:

- Enhance communications pertaining to new and current benefit programs.
- Administer the compensation plan, benefits (retirement, workers' compensation, health insurance, deferred compensation, life insurance), safety, and drug and alcohol testing programs for the County.
- To assist departments, agencies, and Constitutional Officers with policy issues.
- Target specific training needs and implement a well-rounded training plan.

Implementation Strategies for FY2010:

- Accessibility of more online procedures and applications.
- Hire qualified individuals in a timely manner through use of applicant tracking system.
- Develop and maintain competitive compensation and benefit programs to attract and retain employees.
- Implement succession planning initiatives by creating an action plan, identifying target groups and conducting assessments.

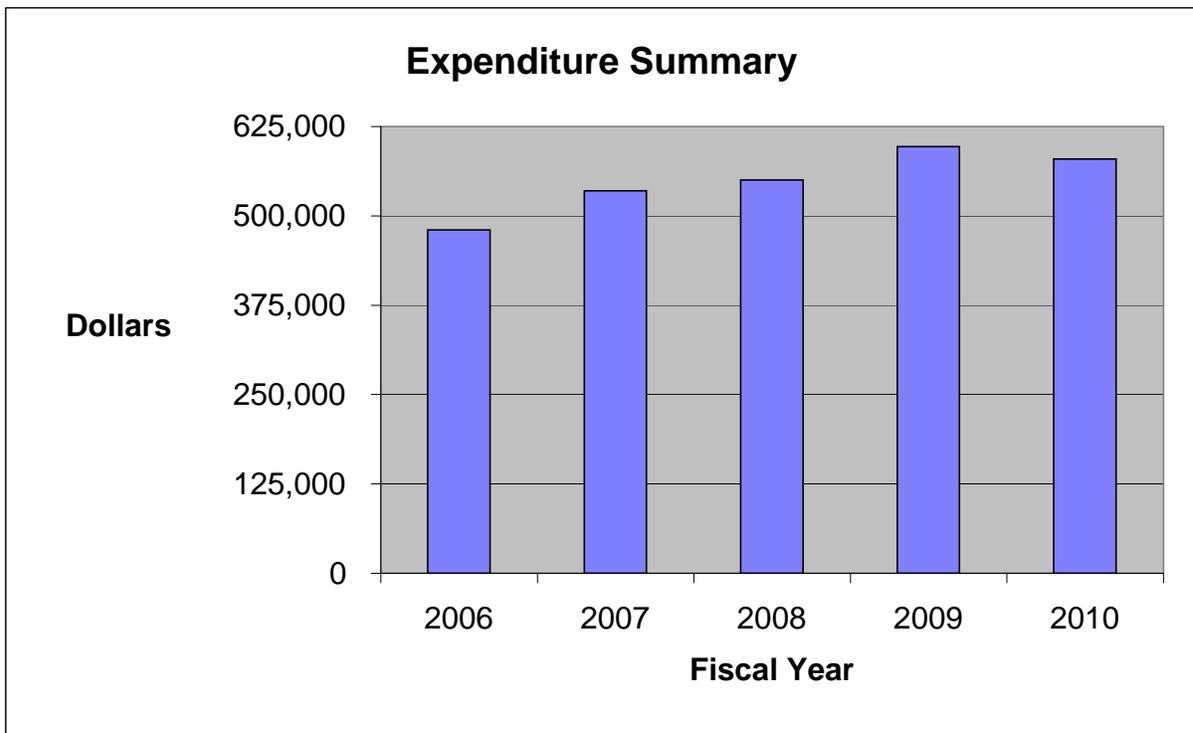
Budget Issues:

- In FY2006, increased funding was for routine replacement of computers and an upgrade to MS Office software.
- In FY2007, funding reflected increases for advertising costs and the routine replacement of computers.
- In FY2008, funding reflected the addition of work-as-required staff.
- In FY2009, funding reflected increases for advertising.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed in work-as-required, overtime, advertising and the Values Committee. Also, funding for Boards and Commissions has been reclassified from contractual services to personnel services.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 50122 Human Resources | | | | | | |
| Personnel Services | 389,181 | 422,747 | 440,470 | 470,262 | 470,262 | 469,927 |
| Contractual Services | 21,619 | 33,739 | 40,068 | 53,250 | 53,250 | 53,900 |
| Internal Services | 1,325 | 1,021 | 1,186 | 472 | 472 | 483 |
| Other Charges | 58,785 | 55,973 | 57,233 | 61,300 | 61,300 | 49,820 |
| Materials & Supplies | 5,766 | 7,886 | 5,232 | 5,700 | 5,700 | 5,500 |
| Capital Outlay | 3,690 | 13,707 | 5,920 | 6,000 | 6,000 | - |
| Activity Total | <u>480,366</u> | <u>535,073</u> | <u>550,109</u> | <u>596,984</u> | <u>596,984</u> | <u>579,630</u> |
| Percentage Change | 5.13% | 11.39% | 2.81% | 8.52% | N/A | -2.91% |

FTE's

| | | | | | | |
|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Professional/Technical | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 |
| Admin/Clerical | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 |
| Total | <u>5.50</u> | <u>5.50</u> | <u>5.50</u> | <u>5.50</u> | <u>5.50</u> | <u>5.50</u> |



Budget & Financial Reporting

Mission:

Gather, prepare and distribute timely, accurate and reliable information to enable the Board of Supervisors, management, creditors and investors to make informed budgetary and financial decisions.

Goals:

- *Budgeting* - Provide information to allow for informed decisions concerning the allocation of available resources to deliver goods and services to meet demands of the County citizens in an efficient and effective manner.
- *Financial Reporting* - Provide financial information to meet the needs and legal requirements of management, financial institutions and citizens in an efficient and effective manner.

Implementation Strategies for FY2010:

- Prepare the annual operating budget within the guidelines adopted by the Board of Supervisors and to qualify for a Distinguished Budget Presentation Award given by the Government Finance Officers Association.
- Prepare the County's Comprehensive Annual Financial Report (CAFR) to meet the requirements to qualify for a Certificate of Achievement for Excellence in Financial Reporting given by the Government Finance Officers Association.
- Continue to implement new standards issued by the Government Accounting Standards Board to be in conformity with accounting principles generally accepted in the United States of America and to enhance the understandability and usefulness of the County's financial reports.
- Maintain County capital asset records, including equipment, buildings, land, improvements and infrastructure. Develop procedures for additions, deletions and transfers of assets; calculate valuation and depreciation and reconcile capital asset records and schedules. Perform physical inventories of assets.

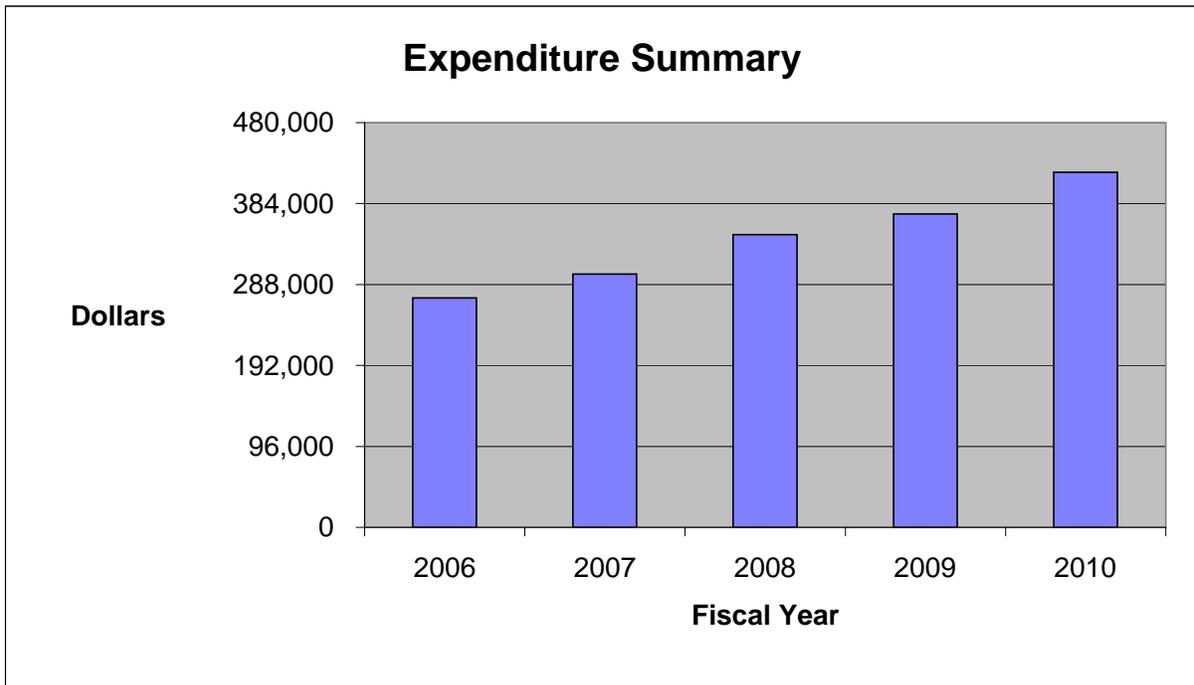
Budget Issues:

- In FY2006, funding increases reflected the routine replacement of a printer and an upgrade to MS Office software.
- In FY2009, there were no significant changes.
- For FY2010, personnel funding reflects the transfer of Capital Asset reporting from the Division of Fiscal Accounting Services to this division. Reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed in overtime, printing & binding, personnel development and office supplies.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|---------------------------|---|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 50124 | Budget & Financial Reporting | | | | | |
| Personnel Services | 254,462 | 287,077 | 322,525 | 348,283 | 380,389 | 402,440 |
| Contractual Services | 4,414 | 3,664 | 3,730 | 6,550 | 6,550 | 5,250 |
| Internal Services | 3,761 | 2,446 | 4,201 | 4,911 | 4,911 | 4,988 |
| Other Charges | 3,628 | 2,773 | 5,473 | 6,250 | 6,250 | 5,600 |
| Materials & Supplies | 4,028 | 2,758 | 1,988 | 4,150 | 4,150 | 2,800 |
| Capital Outlay | <u>1,732</u> | <u>1,538</u> | <u>9,344</u> | <u>1,500</u> | <u>1,500</u> | <u>-</u> |
| Activity Total | <u>272,025</u> | <u>300,256</u> | <u>347,261</u> | <u>371,644</u> | <u>403,750</u> | <u>421,078</u> |
| Percentage Change | 7.34% | 10.38% | 15.65% | 7.02% | N/A | 13.30% |

FTE's

| | | | | | | |
|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Professional/Technical | <u>2.75</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>4.00</u> | <u>4.00</u> |
| Total | <u>3.75</u> | <u>4.00</u> | <u>4.00</u> | <u>4.00</u> | <u>5.00</u> | <u>5.00</u> |



Fiscal Accounting Services

Mission:

The mission of the Division of Fiscal Accounting Services is to support County Departments' delivery of services through the timely and accurate processing of payroll and vendor payments, recordation of financial transactions, billing of charges for utility services, mail services, grants financial management, and management of insurance issues and risk.

Goals:

- To develop and implement additional e-government services.
- To ensure that all payments made to vendors and employees are timely and accurate.
- To provide efficient and effective billing service to our water, sewer maintenance, and solid waste customers, and to secure the revenue stream associated with services provided.
- To support County departments by maintaining data and providing timely financial information as needed and requested.
- To minimize risk exposures, protect physical assets, and reduce the cost of risk without impeding departments' capabilities to deliver services.
- To maximize federal and state monetary assistance with natural or man-made disasters.

Implementation Strategies for FY2010:

- To encourage vendors and employees to sign up for direct deposit.
- To expand the use by other departments of the accounts payable web link for imaged vendor payment documents.
- To implement electronic leave requests and require the use of EPayroll for employees receiving direct deposits.
- To establish a single umbrella for grants financial reporting.
- To explore ways to increase department awareness of and responsibility for injury and accident costs and consequences.
- To explore options to interface data outputs with our general ledger.
- To provide disaster cost recovery training to all employees; to refine methods for obtaining documentation needed to file claims with FEMA; to establish a written policy on recovering costs related to disasters.
- To explore electronic options for billing utility customers.

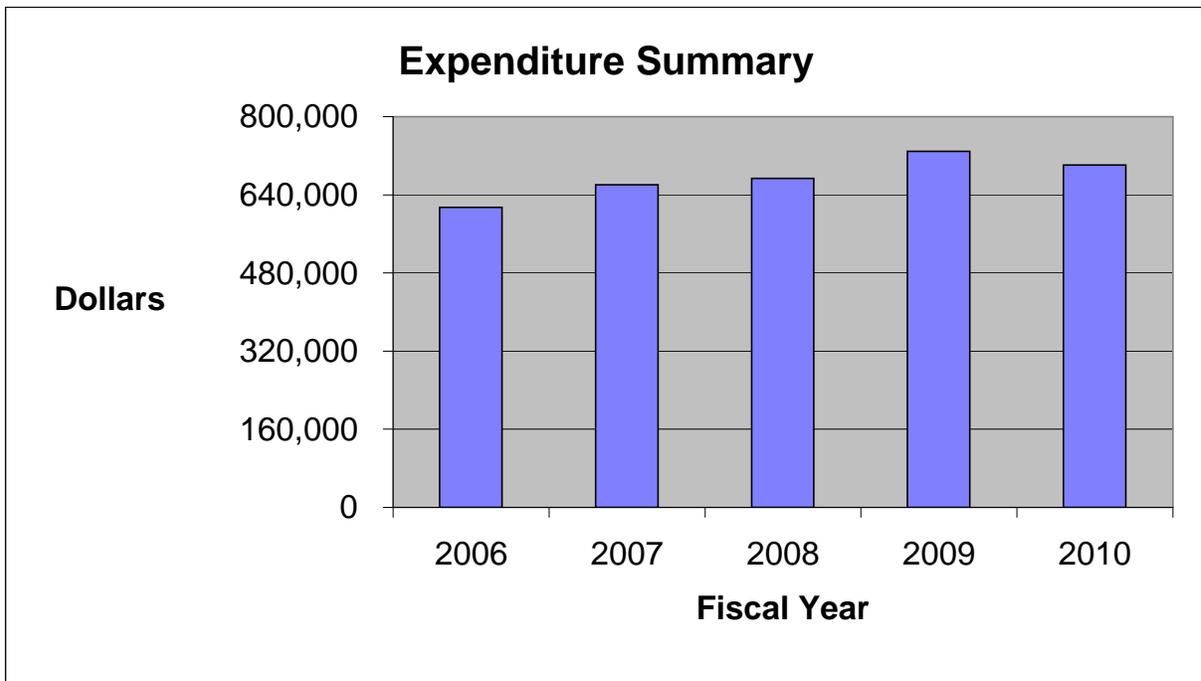
Budget Issues:

- In FY2006, changes reflected funding for a new position, Risk Manager/Loss Administrator, training for new personnel due to recent turnover, the routine replacement of computers, a server and an upgrade to MS Office software.
- In FY2007, funding reflected the replacement of a fax/copier in utility billing.
- In FY2009, funding reflected the routine replacement of computers.
- For FY2010, reductions in personnel are due to the transfer of Capital Asset reporting to the Division of Budget and Financial Reporting and no step or added benefits. Further decreases are programmed in overtime, personnel development and computer replacements.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|---|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 50125 Fiscal Accounting Services | | | | | | |
| Personnel Services | 542,222 | 605,932 | 619,105 | 660,981 | 628,875 | 643,485 |
| Contractual Services | 6,457 | 5,127 | 2,186 | 8,150 | 8,150 | 7,700 |
| Internal Services | 23,215 | 15,638 | 20,756 | 24,252 | 24,252 | 24,836 |
| Other Charges | 13,371 | 15,132 | 15,848 | 16,620 | 16,620 | 14,750 |
| Materials & Supplies | 17,058 | 9,666 | 8,399 | 10,380 | 10,380 | 10,380 |
| Capital Outlay | 11,794 | 8,063 | 7,535 | 8,300 | 8,300 | - |
| Grants & Donations | - | 1,000 | - | - | - | - |
| Activity Total | <u>614,117</u> | <u>660,558</u> | <u>673,829</u> | <u>728,683</u> | <u>696,577</u> | <u>701,151</u> |
| Percentage Change | 11.62% | 7.56% | 2.01% | 8.14% | N/A | -3.78% |

FTE's

| | | | | | | |
|------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Professional/Technical | 9.00 | 9.00 | 9.00 | 9.00 | 9.00 | 9.00 |
| Admin/Clerical | <u>1.50</u> | <u>1.50</u> | <u>1.50</u> | <u>1.50</u> | <u>1.50</u> | <u>1.50</u> |
| Total | <u>11.50</u> | <u>11.50</u> | <u>11.50</u> | <u>11.50</u> | <u>11.50</u> | <u>11.50</u> |



Central Purchasing

Mission:

The Central Purchasing Division provides procurement of goods and services for all offices, agencies, and boards within York County and York County School Division. The purpose is to realize cost savings from consolidation of purchasing actions for both organizations, and to standardize procedures so as to achieve County-wide consistency in procurement policy and vendor/supplier relations.

Goals:

- Procure goods and services at the least cost and in a timely manner, consistent with County policy.
- Provide for the disposal of surplus County property.

Implementation Strategies for FY2010:

- Continue implementation of Electronic Commerce approach to procurement functions both externally and internally.
- Develop database access on County Intranet for bid-list, Local Vendor Bid-List, Bid Library, Contracts, etc.
- Develop database access on Internet site for bids and vendor registration.
- Provide services during regular business days for procurement functions and on an “as needed” basis for surplus property.
- Regular requisitions are to be processed as follows:

| \$ Amount | Lead Time |
|---------------------|------------------|
| Under \$1,000 | Same day |
| \$1,000 - \$5,000 | 10 days |
| \$5,000 - \$15,000 | 25 days |
| \$15,000 - \$30,000 | 45 days |
| Over \$30,000 | 60 days |

- Continue “Outreach” efforts to local vendor community and Disadvantaged and Minority Business Enterprises (DMBE) in accordance with the Governor’s Executive Order.
- Continue archiving the files associated with purchasing transactions through electronic storage medium (now imaging purchase orders, requisitions, and formal bids). Begin to develop electronic medium as the preferred method of “filing” (i.e. retraining staff to begin thinking in terms of eliminating physical files).

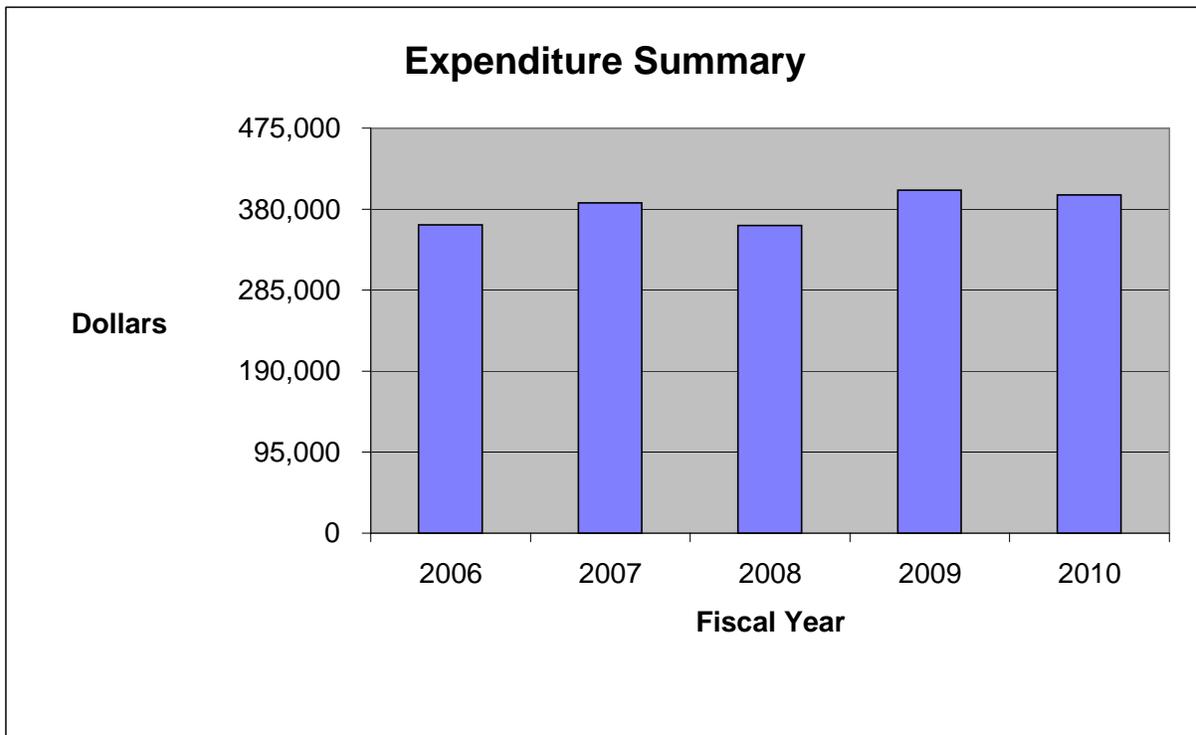
Budget Issues:

- In FY2006, increased funding was for an upgrade to MS Office software.
- In FY2007, funding reflected the routine replacement of computers.
- In FY2008, funding was for the 1-year renewal of Microsoft LiveMeeting Service and for the replacement of a fax machine.
- In FY2009, there were no significant changes.
- For FY2010, reductions in funding are due to no step or benefit increases and no computer replacements. Further decreases are programmed in work-as-required, printing & binding and capital outlay.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|---------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 50129 Central Purchasing | | | | | | |
| Personnel Services | 340,435 | 357,399 | 339,331 | 375,227 | 375,227 | 378,167 |
| Contractual Services | 987 | 4,354 | 2,490 | 6,490 | 6,490 | 2,950 |
| Internal Services | 1,361 | 1,114 | 1,313 | 1,166 | 1,166 | 1,208 |
| Other Charges | 10,638 | 10,111 | 9,773 | 12,150 | 12,150 | 10,300 |
| Materials & Supplies | 5,721 | 4,598 | 5,230 | 4,505 | 4,505 | 3,925 |
| Capital Outlay | <u>2,523</u> | <u>9,810</u> | <u>2,714</u> | <u>2,750</u> | <u>2,750</u> | <u>-</u> |
| Activity Total | <u>361,665</u> | <u>387,386</u> | <u>360,851</u> | <u>402,288</u> | <u>402,288</u> | <u>396,550</u> |
| Percentage Change | 2.15% | 7.11% | -6.85% | 11.48% | N/A | -1.43% |

FTE's

| | | | | | | |
|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Professional/Technical | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| Admin/Clerical | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> |
| Total | <u>5.00</u> | <u>5.00</u> | <u>5.00</u> | <u>5.00</u> | <u>5.00</u> | <u>5.00</u> |



Central Administrative Services

Mission:

The Central Administrative activity is used to accumulate the costs relating to shared services within the County. It also maintains the funding for the Cooperative Education (COE) program.

Goals:

- To accumulate the costs relating to common services within the County which are charged to County offices on a monthly basis. These services include postage, central stores, AS400 mainframe and imaging system charges.
- To account for the COE program within the County. High school juniors and seniors work within the County offices to gain knowledge and experience in the work environment.

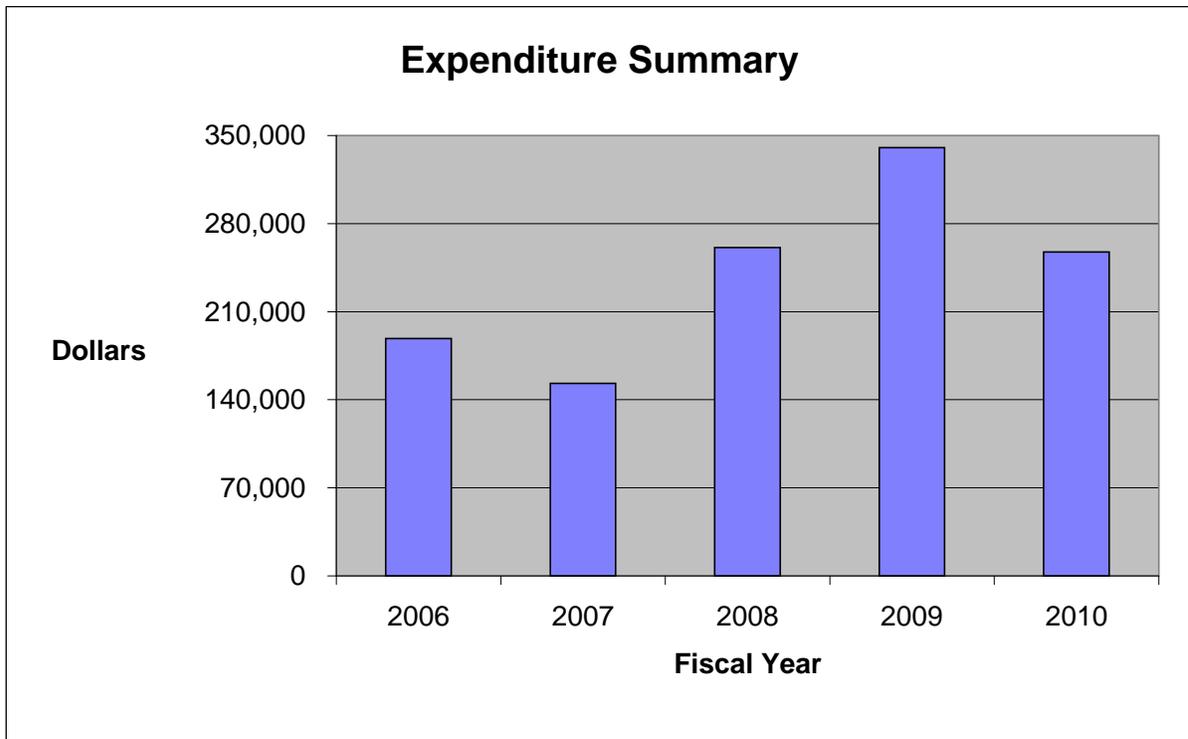
Implementation Strategies for FY2010:

- Accurately record transactions for shared or common services in a timely manner.

Budget Issues:

- In FY2006, funding was for the lease of the new postage meter.
- In FY2009, funding reflected actuarial services for retiree healthcare and beach surveying.
- For FY2010, reductions in funding are programmed in work-as-required, maintenance contracts, postage, office supplies and capital outlay.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 50141 Central Administrative Services | | | | | | |
| Personnel Services | 64,157 | 51,376 | 44,651 | 81,276 | 81,276 | 65,635 |
| Contractual Services | 116,880 | 121,420 | 189,284 | 203,080 | 203,080 | 191,278 |
| Other Charges | 61,023 | 66,570 | 71,129 | 91,500 | 91,500 | 80,000 |
| Materials & Supplies | 34,917 | 18,278 | 26,934 | 63,400 | 58,400 | 56,600 |
| Leases & Rentals | 16,796 | 14,160 | 17,445 | 17,720 | 17,720 | 18,150 |
| Capital Outlay | 62,958 | 14,820 | 53,331 | 84,000 | 89,000 | 40,000 |
| Chargeouts | <u>(168,192)</u> | <u>(133,607)</u> | <u>(141,708)</u> | <u>(200,520)</u> | <u>(200,520)</u> | <u>(194,228)</u> |
| Activity Total | <u>188,539</u> | <u>153,017</u> | <u>261,066</u> | <u>340,456</u> | <u>340,456</u> | <u>257,435</u> |
| Percentage Change | -32.78% | -18.84% | 70.61% | 30.41% | N/A | -24.39% |



Central Insurance

Mission:

The Central Insurance activity provides management of the property, casualty, liability, and workers compensation insurance programs for General County and Public Safety operations.

Goals:

- To ensure that the County has adequate insurance coverage at a reasonable cost.
- To identify and analyze risk exposures and determine, prioritize and implement appropriate risk control or elimination measures.

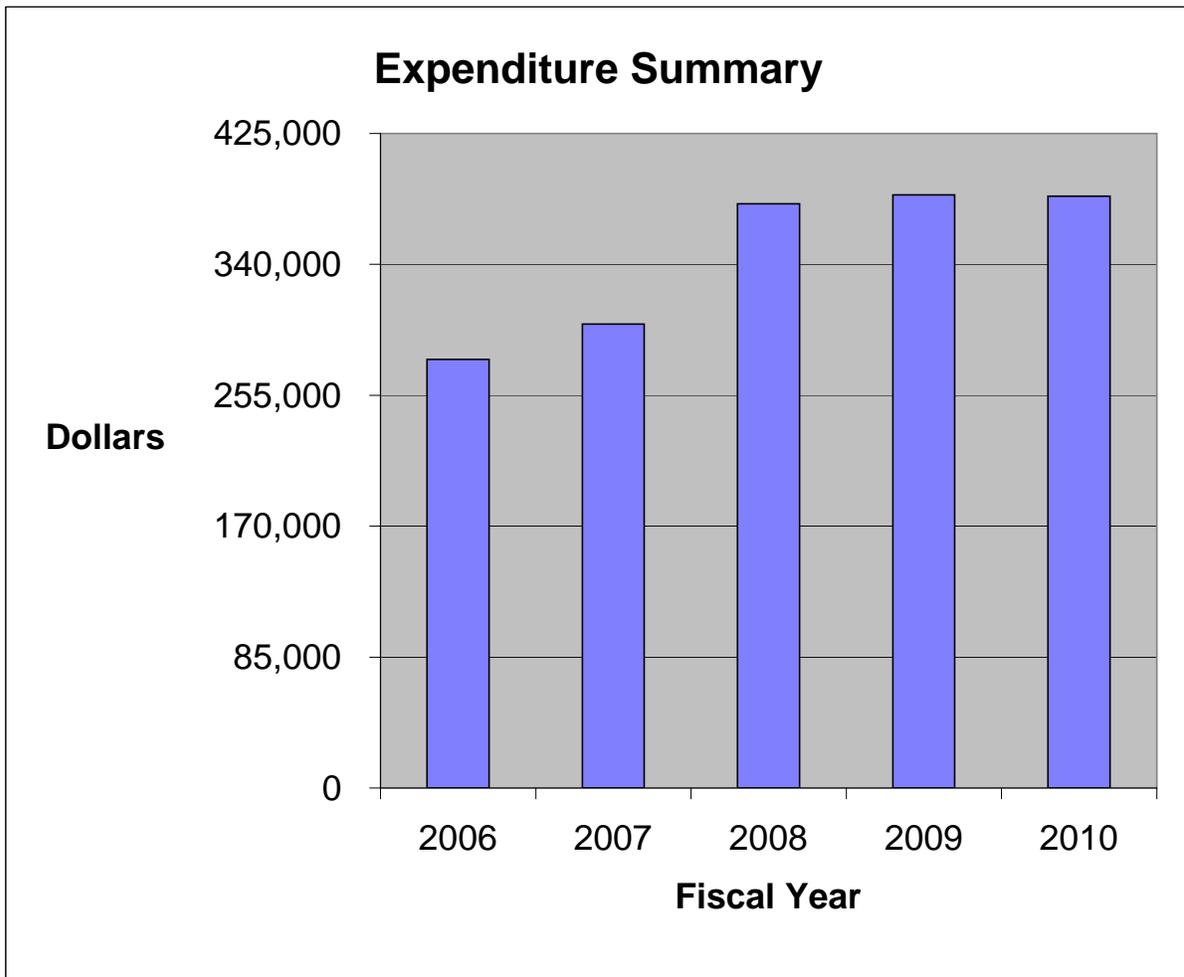
Implementation Strategies for FY2010:

- To review adequacy of insurance coverage for protection of assets and for liability exposures.
- To develop a written procedures manual and educate managers and employees about evaluating and reporting risks.
- To monitor workers' compensation reserves for appropriate balances; to explore self-insurance options to reduce administrative premiums.
- To encourage employees on workers compensation leave to return to work as soon as possible; to develop a light duty work program.
- To explore cost allocation methods to ensure equitable department costing.

Budget Issues:

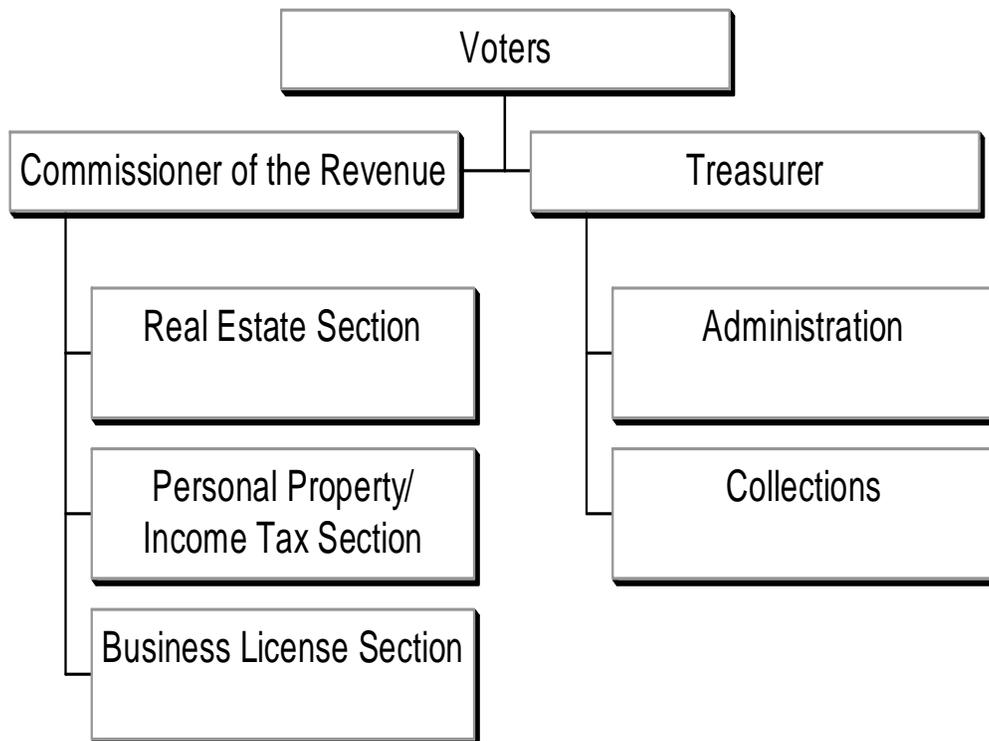
- In FY2006, funding was for flood insurance and the addition of the new E911 center and the waterfront buildings. A reduction in workers' compensation premiums is due to adequate reserves in the Workers' Compensation Fund.
- In FY2008, funding was to provide support for the increase in insurance costs.
- In FY2009, funding reflected a decrease in worker's compensation premiums due to the accounting change of recognizing expenditure claims in the year occurred rather than the year paid.
- For FY2010, there are no significant changes.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|--------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 50146 Central Insurance | | | | | | |
| Contractual Services | 7,800 | 7,800 | 9,600 | 9,600 | 9,600 | 9,600 |
| Other Charges | <u>270,418</u> | <u>293,388</u> | <u>369,753</u> | <u>375,579</u> | <u>375,579</u> | <u>374,705</u> |
| Activity Total | <u>278,218</u> | <u>301,188</u> | <u>379,353</u> | <u>385,179</u> | <u>385,179</u> | <u>384,305</u> |
| Percentage Change | -10.15% | 8.26% | 25.95% | 1.54% | N/A | -0.23% |



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Commissioner of the Revenue & Treasurer



Commissioner of the Revenue

The Commissioner of the Revenue is responsible for accurately identifying & assessing all sources of revenue to which the County is entitled by law, which is the basis for the Treasurer's tax bill mailings.

- **Real Estate (RE) Section** - performs technical & legal research; deed transfers; assigns map numbers based on recorded plats; prepares the annual RE tax book; administers the Tax Relief for the Elderly & Disabled program; assesses roll back tax, in accordance with the Land Use Ordinance; prepares the Public Service Corp. book, & all subsequent correction of assessments to both RE & Public Service. Responsible for the annual assessment of Bank Franchise Tax.
- **Personal Property (PP)/Income Tax Section** - compiles information; performs tax assessments; conducts technical & legal research, audits & prepares the annual PP tax book and assesses the applicable annual vehicle registration fee. Prepares all subsequent corrections/proration of assessment (supplemental books & abatements). Maintains the vehicle records reported weekly by electronic download by DMV; prepares the Personal Property Tax Returns to be filed by taxpayers and businesses to annually report taxable tangible PP. Reviews, transmits (tax due & estimated payments to County Treasurer), corresponds, processes (both electronically and by mail), & reports to TAX locally filed state income tax returns. Verifies/certifies quarterly reports of vehicle Daily Rental Tax, & mobile home Sales Taxes collected by DMV & submitted to locality. Ensures fair & equitable administration of Personal Property Tax Relief (PPTR), including the requirements enacted by the 2005 General Assembly, (audit of Federal schedules with regard to PPTR, equipment depreciation and business license).
- **Business License Section** - performs technical & legal research; compiles information; performs audits on the various business taxes; responsible for collection & maintenance of the annual business license renewals; monthly collection of Meals Tax & Transient Occupancy Taxes, additional \$2.00 room tax, quarterly collection of Short Term Rental Tax, and track and report monthly payments and allocation of state sales tax and all taxes paid by the businesses encompassed by the County's Community Development Authority accounts. Conducts weekly field visits for discovery & compliance. Auditor tracks legislation that may affect this office or the County. Partners with the Department of Taxation for state sales tax audits.

Treasurer

The Treasurer is responsible for collecting, depositing, and investing all of the county's local, state, and federal revenue. The Treasurer also collects and remits revenue to the Commonwealth of Virginia for Estimated State Tax, State Income Tax and other fees.

- **Administration** - responsible for auditing, delinquent collection, investment, preparing and making deposits, pro-ration refunds, printing/signing payroll and accounts payable checks, balancing daily cash report, researching accounts, record management, preparing reports, and end of month account reconciliation.
- **Collections** - receives and posts payments, responds to telephone inquiries, and interacts with citizens and other departments. Also provides support for delinquent collections.

Commissioner of the Revenue Treasurer

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | % Change Original 2009 / Adopted 2010 |
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|

Expenditure by Activity:

| | | | | | | | |
|---------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|--------|
| Comm of the Revenue | 862,159 | 872,886 | 951,166 | 1,100,213 | 1,100,213 | 1,024,453 | -6.89% |
| Treasurer | <u>764,544</u> | <u>807,825</u> | <u>804,998</u> | <u>862,450</u> | <u>862,450</u> | <u>857,799</u> | -0.54% |
| Total Expenditures | <u>1,626,703</u> | <u>1,680,711</u> | <u>1,756,164</u> | <u>1,962,663</u> | <u>1,962,663</u> | <u>1,882,252</u> | -4.10% |

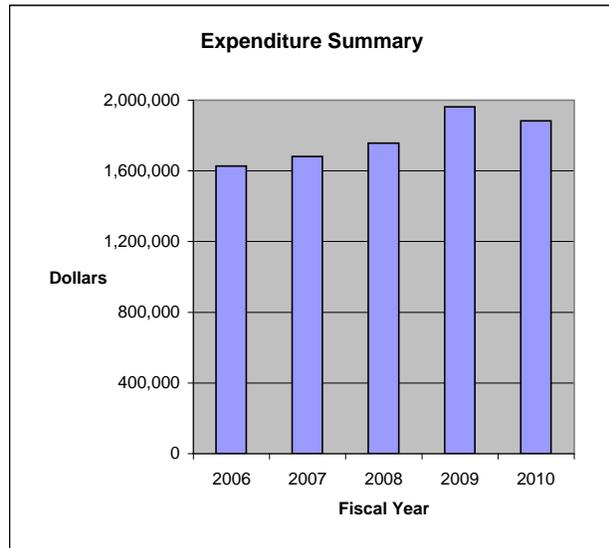
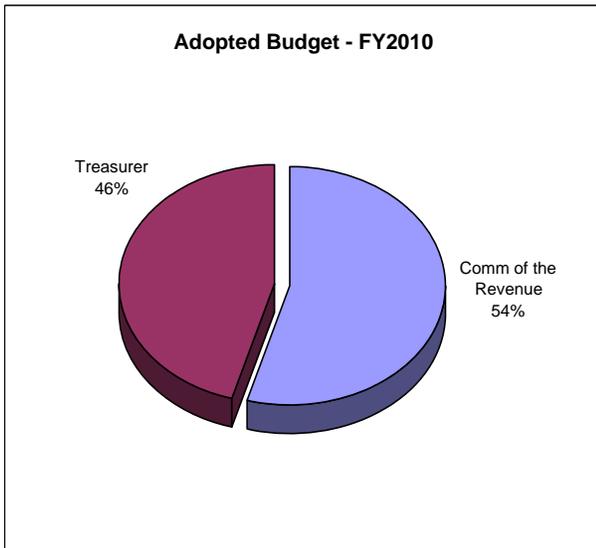
Expenditure By Category:

| | | | | | | | |
|---------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|----------|
| Personnel Services | 1,337,823 | 1,391,419 | 1,473,491 | 1,647,087 | 1,647,087 | 1,603,812 | -2.63% |
| Contractual Services | 86,369 | 91,068 | 68,778 | 99,510 | 99,510 | 96,540 | -2.98% |
| Internal Services | 53,474 | 36,281 | 44,731 | 56,971 | 56,971 | 57,370 | 0.70% |
| Other Charges | 100,046 | 108,594 | 117,117 | 104,540 | 104,540 | 85,960 | -17.77% |
| Materials & Supplies | 36,976 | 24,547 | 28,754 | 31,010 | 31,110 | 27,225 | -12.21% |
| Leases & Rentals | 7,853 | 8,066 | 11,413 | 11,545 | 11,445 | 11,345 | -1.73% |
| Capital Outlay | 9,618 | 20,736 | 11,880 | 12,000 | 12,000 | - | -100.00% |
| Chargeouts | (5,456) | - | - | - | - | - | 0.00% |
| Total Expenditures | <u>1,626,703</u> | <u>1,680,711</u> | <u>1,756,164</u> | <u>1,962,663</u> | <u>1,962,663</u> | <u>1,882,252</u> | -4.10% |

% of Total FY2010
Funding Sources

Funding Sources:

| | | | | | | | |
|------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-----------------------|
| Local/State Non-Categorical | 1,276,505 | 1,292,182 | 1,345,527 | 1,567,032 | 1,567,032 | 1,488,881 | 79.10% |
| Charges for Services | - | 1,336 | 276 | - | - | - | 0.00% |
| State Comp Board | <u>350,198</u> | <u>387,193</u> | <u>410,361</u> | <u>395,631</u> | <u>395,631</u> | <u>393,371</u> | <u>20.90%</u> |
| Total Funding Sources | <u>1,626,703</u> | <u>1,680,711</u> | <u>1,756,164</u> | <u>1,962,663</u> | <u>1,962,663</u> | <u>1,882,252</u> | <u>100.00%</u> |



Commissioner of the Revenue

Mission:

The mission of the Commissioner of the Revenue is to accurately identify and assess all sources of revenue to which the County is entitled by law, and to provide friendly, equitable, and efficient service to taxpayers.

Goals:

- Image Real Estate historical property record cards to benefit the Real Estate Assessment Office, GIS as well as this office.
- Initiate 'go green' efforts in office by reducing paper and increased digital images & reports.
- Accurately identify and assess all sources of revenue as entitled by law.
- Expand and promote on-line services offered to the taxpayers through BAI.NET and web-based forms for on-line filing and payment taxes administered by this office.

Implementation Strategies for FY2010:

- Initiate "Go Green" processes in office to reduce paper usage and continue expanding the imaging processes. Explore the elimination of mailing Pers Prop Annual Filing Declarations (on all except Business Tangible Personal Property).
- Continue to audit various business accounts to ensure compliance with applicable taxes. Maintain partnership with the Dept of Taxation concerning audit of State Sales Tax for the benefit of both the County and the Commonwealth. Add physical presence 'in the field' by new Business Tax Compliance Officer for discovery of new revenues.
- Continue to screen for accuracy, process State income tax returns and estimated vouchers, and I-File applicable returns directly to the State.
- Use flex schedules for employees in an effort to reduce overtime and maximize uninterrupted work time.

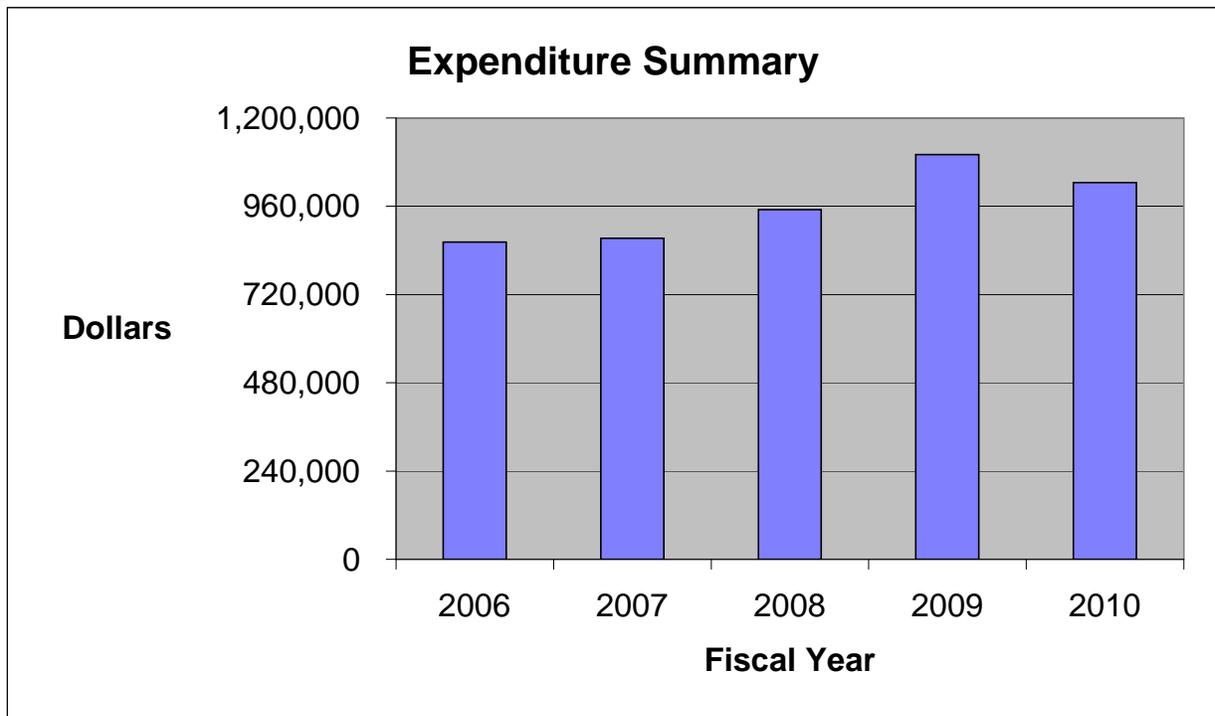
Budget Issues:

- In FY2006, funding was increased for a current .5 Revenue Specialist position to full-time. Also, increased funding was for additional maintenance service contracts for equipment and an upgrade to MS Office software.
- In FY2007, funding was for data processing fees and postage.
- In FY2008, funding reflected increases for postage, office supplies and the routine replacement of computers.
- In FY2009, funding reflected increases for vehicle maintenance and postage.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed in maintenance service contracts, vehicle maintenance, personnel development and materials & supplies. Postage is also reduced due to the elimination of mailing personal property declarations.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 50126 Commissioner of the Revenue | | | | | | |
| Personnel Services | 749,871 | 767,513 | 840,561 | 966,593 | 966,593 | 917,576 |
| Contractual Services | 20,096 | 24,615 | 17,181 | 30,460 | 30,460 | 28,790 |
| Internal Services | 30,162 | 21,837 | 26,111 | 33,985 | 33,985 | 33,782 |
| Other Charges | 29,472 | 32,279 | 40,847 | 40,935 | 40,935 | 24,810 |
| Materials & Supplies | 19,746 | 12,570 | 12,491 | 14,220 | 14,320 | 13,075 |
| Leases & Rentals | 4,680 | 6,016 | 6,595 | 6,520 | 6,420 | 6,420 |
| Capital Outlay | <u>8,132</u> | <u>8,056</u> | <u>7,380</u> | <u>7,500</u> | <u>7,500</u> | <u>-</u> |
| Activity Total | <u>862,159</u> | <u>872,886</u> | <u>951,166</u> | <u>1,100,213</u> | <u>1,100,213</u> | <u>1,024,453</u> |
| Percentage Change | 8.50% | 1.24% | 8.97% | 15.67% | N/A | -6.89% |

FTE's

| | | | | | | |
|------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Professional/Technical | 6.00 | 6.00 | 7.00 | 7.00 | 7.00 | 7.00 |
| Admin/Clerical | <u>8.50</u> | <u>8.50</u> | <u>8.50</u> | <u>9.25</u> | <u>9.25</u> | <u>9.25</u> |
| Total | <u>15.50</u> | <u>15.50</u> | <u>16.50</u> | <u>17.25</u> | <u>17.25</u> | <u>17.25</u> |



Treasurer

Mission:

The Treasurer's Office employees are dedicated to serving the citizens of York County, being sensitive to their needs, and maintaining a commitment to provide professional, courteous service that exceeds their expectations.

Goals:

- Collect and properly account for all federal, state and local revenue due to the County.
- Exercise timely and effective collection measures to achieve maximum payment percentages.
- Maintain prudent cash management and investment practices.
- Develop and implement additional e-government services.
- Communicate effectively with other county departments and agencies.

Implementation Strategies for FY2010:

- Research & evaluate Cash Letter Image option for check deposits.
- Implement Auto-Debit Program for Prepaid RE & PP taxes.
- Continue to evaluate services and office processes.

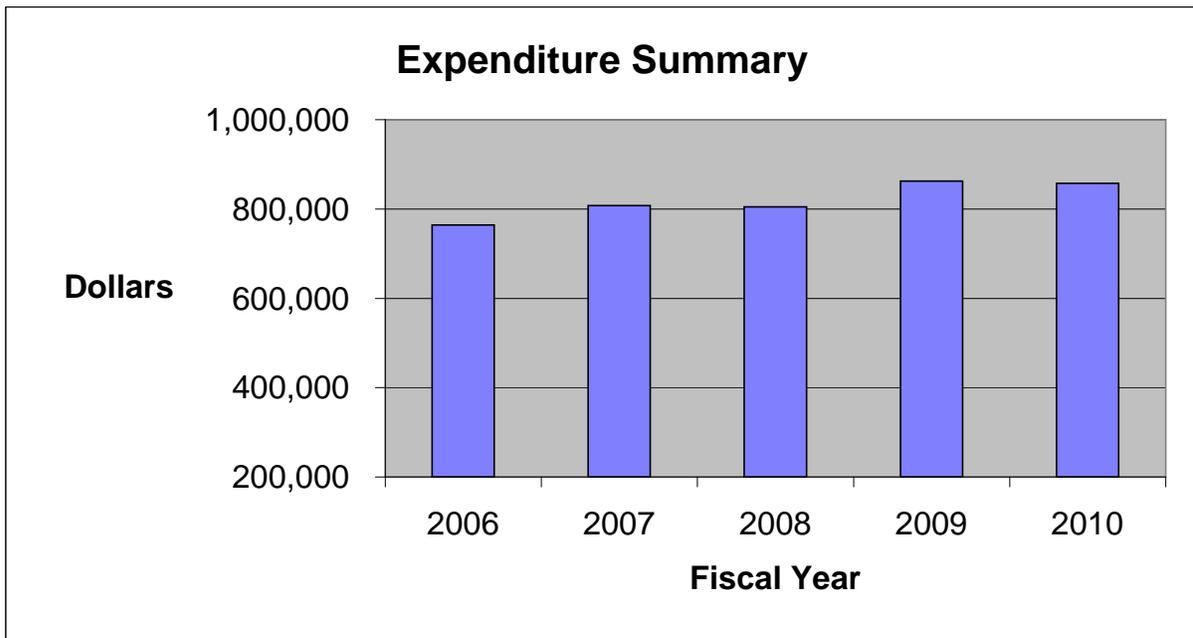
Budget Issues:

- In FY2006, increased funding was for an upgrade to MS Office software.
- In FY2007, funding reflected increases for maintenance contracts, routine replacement of computers, and a server to support the Bright and Associates software. Funding shifted from central stores to office supplies for the purchase of paper.
- In FY2008, funding reflected increases for tax ticket printing and rising postage costs.
- In FY2009, funding reflected a decrease in printing and postage as a result of combining the vehicle registrations with the personal property bills.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed in work-as-required, personnel development and materials & supplies.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|-----------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 50127 Treasurer | | | | | | |
| Personnel Services | 587,952 | 623,906 | 632,930 | 680,494 | 680,494 | 686,236 |
| Contractual Services | 66,273 | 66,453 | 51,597 | 69,050 | 69,050 | 67,750 |
| Internal Services | 23,312 | 14,444 | 18,620 | 22,986 | 22,986 | 23,588 |
| Other Charges | 70,574 | 76,315 | 76,270 | 63,605 | 63,605 | 61,150 |
| Materials & Supplies | 17,230 | 11,977 | 16,263 | 16,790 | 16,790 | 14,150 |
| Leases & Rentals | 3,173 | 2,050 | 4,818 | 5,025 | 5,025 | 4,925 |
| Capital Outlay | 1,486 | 12,680 | 4,500 | 4,500 | 4,500 | - |
| Chargeouts | <u>(5,456)</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Activity Total | <u>764,544</u> | <u>807,825</u> | <u>804,998</u> | <u>862,450</u> | <u>862,450</u> | <u>857,799</u> |
| Percentage Change | 9.25% | 5.66% | -0.35% | 7.14% | N/A | -0.54% |

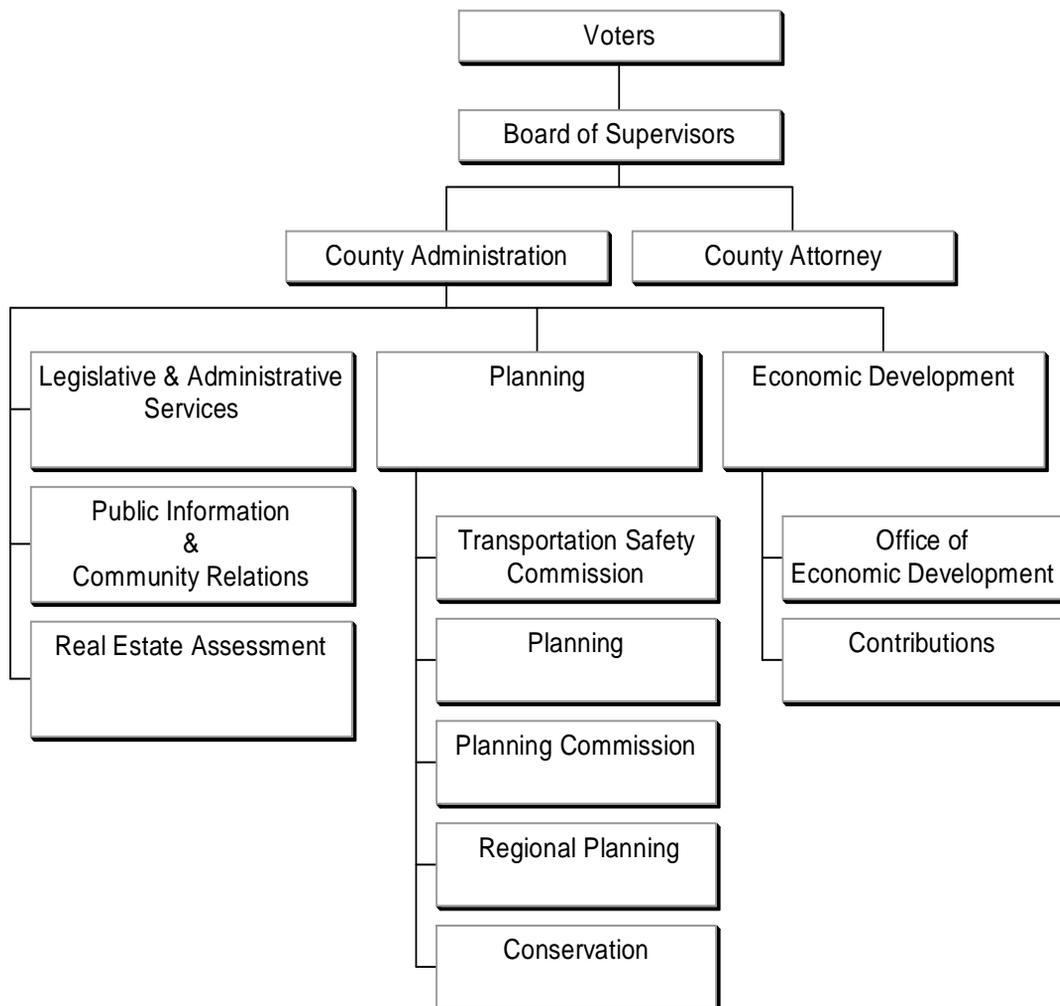
FTE's

| | | | | | | |
|------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Professional/Technical | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 |
| Admin/Clerical | <u>7.00</u> | <u>7.00</u> | <u>7.00</u> | <u>7.00</u> | <u>7.00</u> | <u>7.00</u> |
| Total | <u>12.00</u> | <u>12.00</u> | <u>12.00</u> | <u>12.00</u> | <u>12.00</u> | <u>12.00</u> |



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Real Estate Assessment



Real Estate Assessment

Mission:

Prepare a highly accurate database of real property assessment information to enable the fair and equitable distribution of the real property tax levied by the Board of Supervisors among those owning property in the County.

Goals:

- To accurately and equitably assess the residential and commercial real estate within York County.
- To administer the Land Use Program.
- To track, evaluate and maintain the database for the Impact Aid Program.
- To collect, input and maintain the real property data in an accurate and timely manner.
- To provide real estate information to the taxpayers and real estate professionals.
- To assist other elements of the York County government in all real estate matters.
- To add detailed sales information to the division website.
- To provide Access training for staff, process will assist appraisers in using the existing property evaluation system effectively.
- To complete the conversion of hand drawn improvement sketches to digital format making the reassessment process more efficient and cost effective.

Implementation Strategies for FY2010:

- Continue the property information update to the database.
- Continue development of a procedural manual for the division.
- Provide property information more effectively by continuing to add information to the Real Estate Assessment website.

Budget Issues:

- In FY2006, increased funding was for the reassessment biennial process and an upgrade to MS Office software.
- In FY2007, funding decreased, as it is a non-reassessment year.
- In FY2008, funding was for the increased costs incurred during a reassessment year.
- In FY2009, funding reflected decreases as it is a non-reassessment year.
- For FY2010, reductions in funding are due to no step or benefit increases and no computer replacements. Further decreases are programmed in work-as-required and overtime. Increases in contractual services, postage and office supplies are due to the reassessment process. Also, funding for Boards and Commissions has been reclassified from contractual services to personnel services.

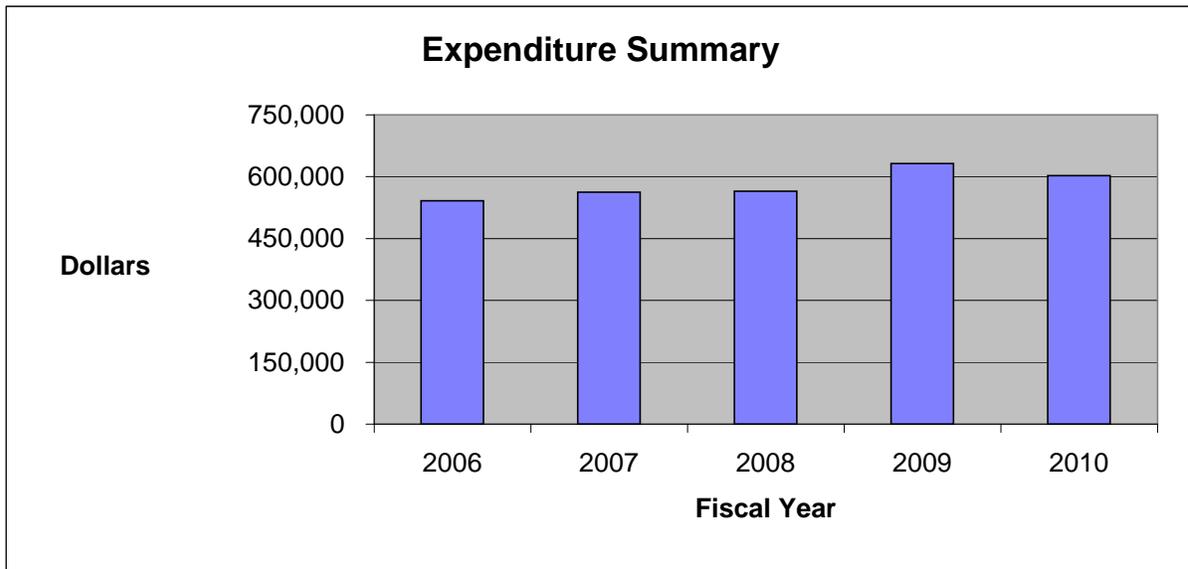
| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|-------------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 50128 Real Estate Assessment | | | | | | |
| Personnel Services | 479,495 | 516,313 | 504,968 | 575,984 | 575,984 | 547,050 |
| Contractual Services | 12,401 | 12,564 | 15,310 | 10,400 | 10,400 | 13,550 |
| Internal Services | 14,135 | 15,236 | 14,784 | 16,266 | 16,266 | 14,733 |
| Other Charges | 18,193 | 7,749 | 19,109 | 13,000 | 13,000 | 20,950 |
| Materials & Supplies | 11,346 | 5,861 | 7,379 | 7,950 | 7,950 | 6,150 |
| Capital Outlay | 5,860 | 4,948 | 2,960 | 8,000 | 8,000 | - |
| Activity Total | <u>541,430</u> | <u>562,671</u> | <u>564,510</u> | <u>631,600</u> | <u>631,600</u> | <u>602,433</u> |
| Percentage Change | 11.24% | 3.92% | 0.33% | 11.88% | N/A | -4.62% |

Funding Sources:

| | | | | | | |
|-----------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Local/State Non-Categorical | <u>541,430</u> | <u>562,671</u> | <u>564,510</u> | <u>631,600</u> | <u>631,600</u> | <u>602,433</u> |
| Total Funding Sources | <u>541,430</u> | <u>562,671</u> | <u>564,510</u> | <u>631,600</u> | <u>631,600</u> | <u>602,433</u> |

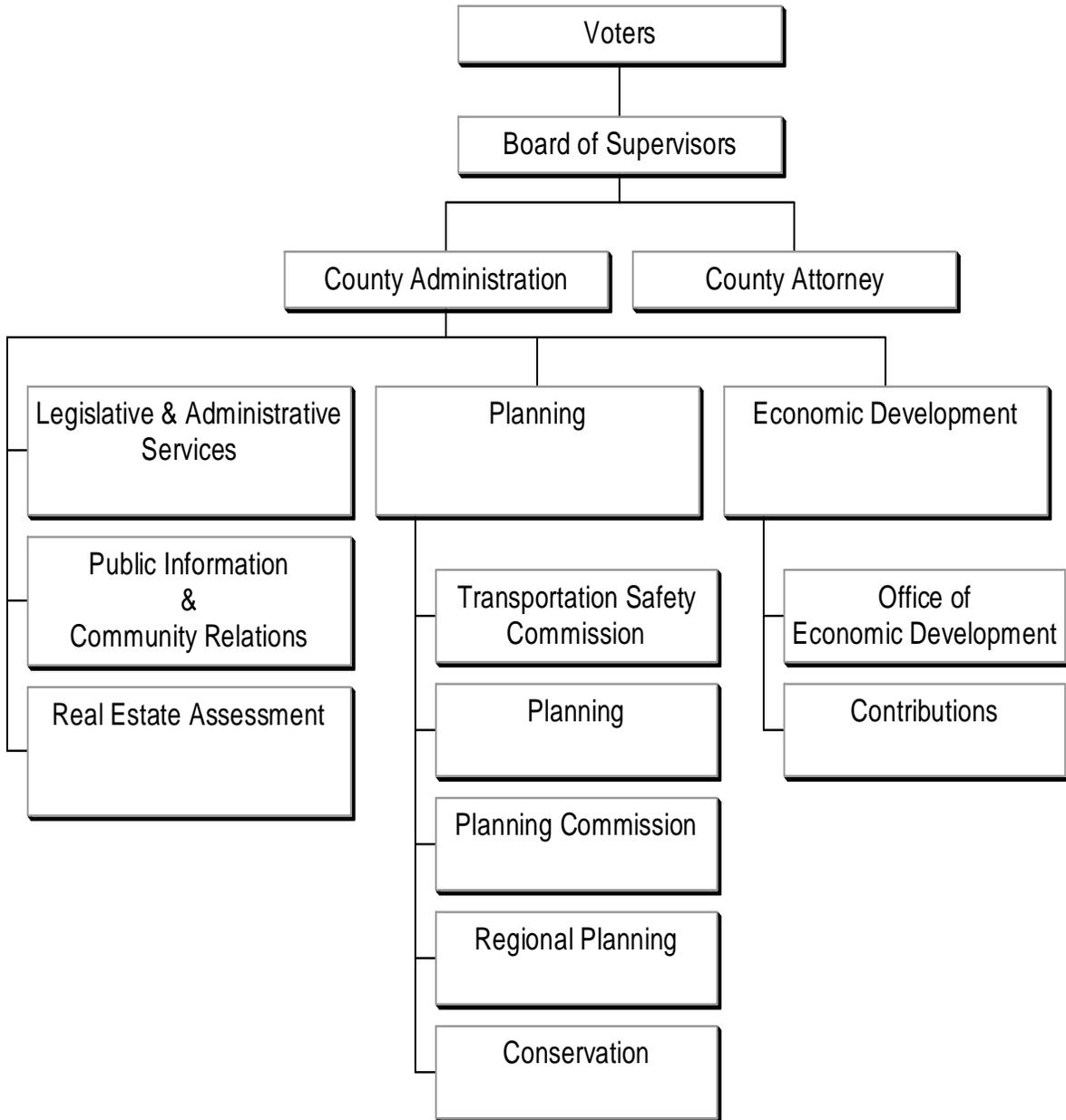
FTE's

| | | | | | | |
|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Professional/Technical | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 |
| Admin/Clerical | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Total | <u>8.00</u> | <u>8.00</u> | <u>8.00</u> | <u>8.00</u> | <u>8.00</u> | <u>8.00</u> |



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Planning



Planning

Planning provides support for the County through the following activities.

- **Transportation Safety Commission** - advises the Board of Supervisors in the development of transportation safety programs and activities on the local level and makes recommendations on improvements for highway and transportation safety.
- **Planning** - provides professional services by evaluating and making recommendations on long-range planning and development issues that affect the community and the shared vision and goals for the County as expressed by the community and the Board of Supervisors and articulated in the Comprehensive Plan.
- **Planning Commission** - serves as an advisory body to the Board of Supervisors on planning and development issues and promotes community participation and interest in planning for the County.
- **Regional Planning** - undertakes regional programs and projects that support the County's own planning efforts.
- **Conservation** - the County's contribution to the Colonial Soil and Water Conservation District.

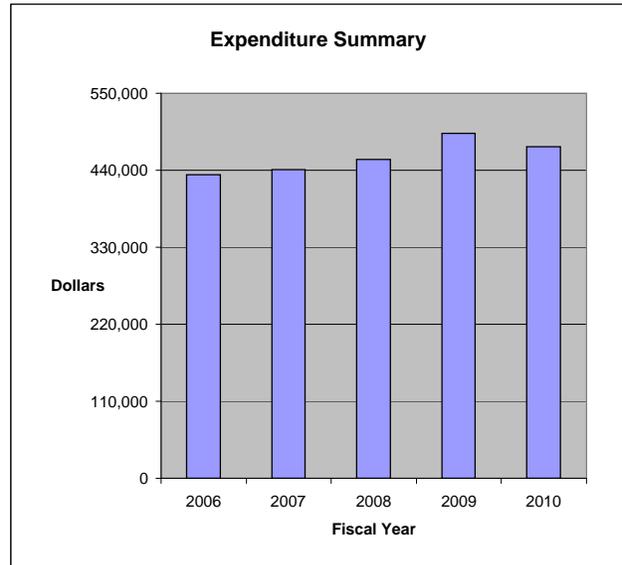
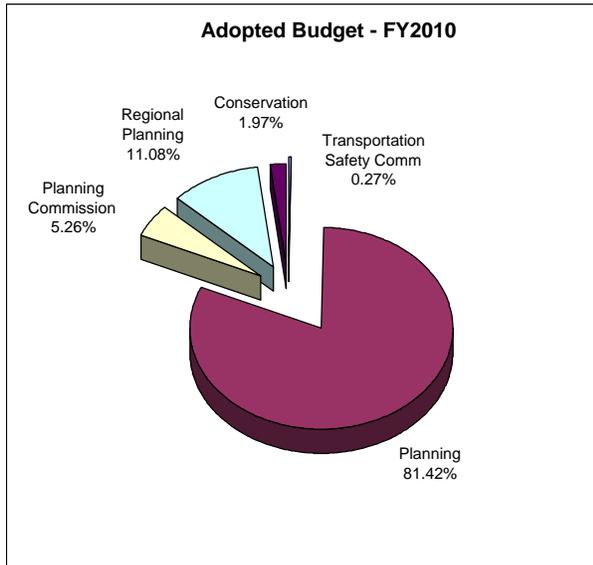
Planning

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | % Change Original 2009 / Adopted 2010 |
|---------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Expenditure by Activity: | | | | | | | |
| Transportation Safety Comm | 336 | 886 | 830 | 4,350 | 4,350 | 1,250 | -71.26% |
| Planning | 347,257 | 358,306 | 368,051 | 395,821 | 395,821 | 385,486 | -2.61% |
| Planning Commission | 28,556 | 21,626 | 26,321 | 29,100 | 29,100 | 24,900 | -14.43% |
| Regional Planning | 48,708 | 50,840 | 51,334 | 53,566 | 53,566 | 52,482 | -2.02% |
| Conservation | 8,500 | 8,925 | 9,371 | 9,840 | 9,840 | 9,348 | -5.00% |
| Total Expenditures | 433,357 | 440,583 | 455,907 | 492,677 | 492,677 | 473,466 | -3.90% |

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | % Change Original 2009 / Adopted 2010 |
|---------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Expenditure By Category: | | | | | | | |
| Personnel Services | 326,000 | 341,101 | 349,565 | 370,521 | 370,521 | 382,441 | 3.22% |
| Contractual Services | 31,758 | 17,748 | 26,672 | 38,550 | 38,550 | 15,600 | -59.53% |
| Internal Services | 3,438 | 3,361 | 1,282 | 1,600 | 1,600 | 1,495 | -6.56% |
| Other Charges | 6,238 | 9,152 | 9,236 | 11,350 | 11,350 | 7,900 | -30.40% |
| Materials & Supplies | 7,084 | 7,622 | 4,362 | 5,800 | 5,800 | 4,200 | -27.59% |
| Capital Outlay | 1,631 | 1,834 | 4,085 | 2,700 | 2,700 | - | -100.00% |
| Grants, Donations & Cntrbtns | 57,208 | 59,765 | 60,705 | 62,156 | 62,156 | 61,830 | -0.52% |
| Total Expenditures | 433,357 | 440,583 | 455,907 | 492,677 | 492,677 | 473,466 | -3.90% |

% of Total FY2010
Funding Sources

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | % Change Original 2009 / Adopted 2010 |
|------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Funding Sources: | | | | | | | |
| Local/State Non-Categorical | 419,791 | 427,018 | 441,324 | 479,177 | 479,177 | 459,966 | 97.15% |
| Permits, Fees, Fines | 13,566 | 13,565 | 14,583 | 13,500 | 13,500 | 13,500 | 2.85% |
| Total Funding Sources | 433,357 | 440,583 | 455,907 | 492,677 | 492,677 | 473,466 | 100.00% |



Transportation Safety Commission

Mission:

Reduce the rate and severity of vehicle and pedestrian crashes on York County's transportation network.

Goals:

- Encourage safer motor vehicle operation as well as bicycle and pedestrian circulation.
- Improve roadway design safety.
- Strengthen laws to promote transportation safety.

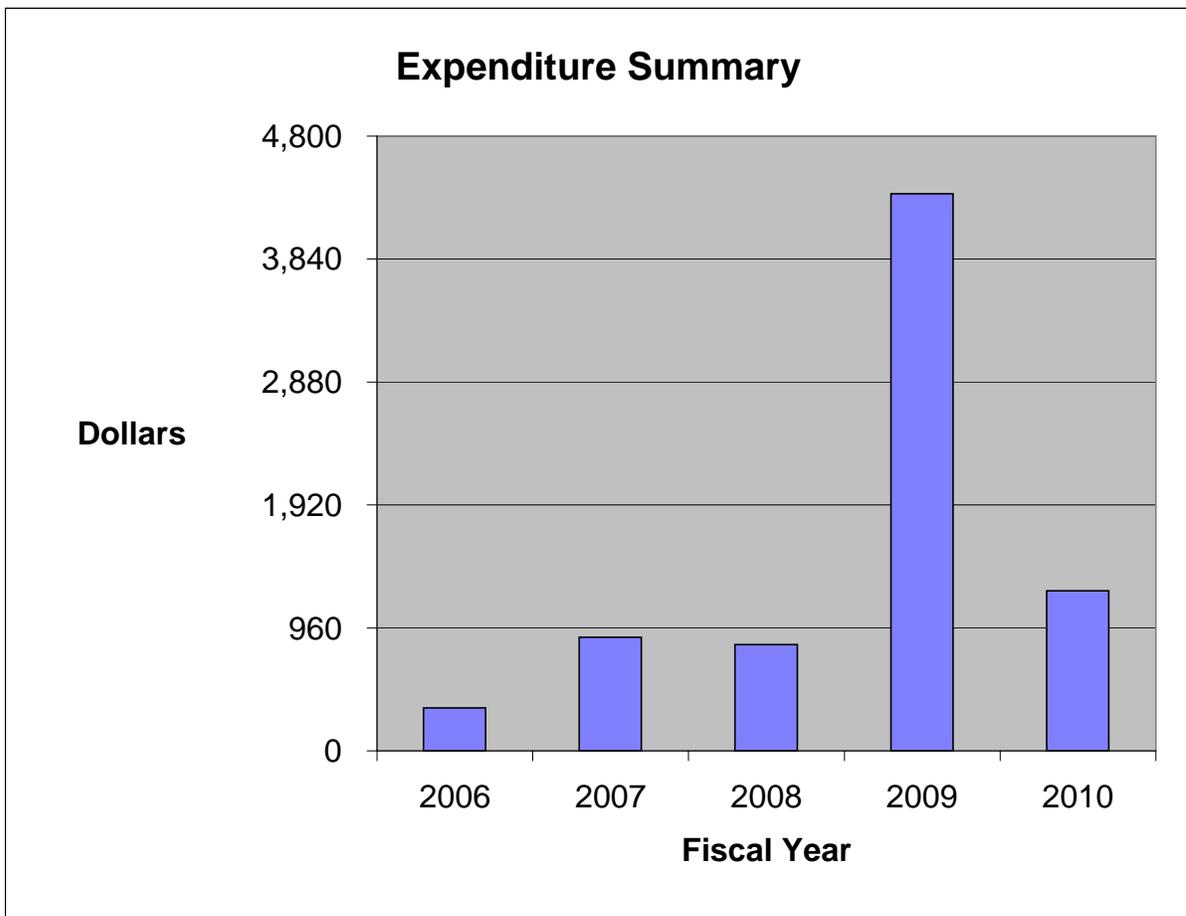
Implementation Strategies for FY2010:

- Assist the Sheriff's Office, Public Information Office and other agencies with the implementation of the Photo Red program (use of photo-monitoring equipment for red light enforcement) as authorized by the Board of Supervisors on October 16, 2007 through the adoption of Ordinance 07-17.

Budget Issues:

- In FY2009, increased funding was to assist with the implementation of the Photo Red program.
- For FY2010, a reduction in funding is provided for contractual services.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|---|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 50451 Transportation Safety Commission | | | | | | |
| Contractual Services | - | - | - | 3,300 | 3,300 | 300 |
| Internal Services | 17 | 54 | - | - | - | - |
| Other Charges | 37 | 245 | 273 | 300 | 300 | 300 |
| Materials & Supplies | <u>282</u> | <u>587</u> | <u>557</u> | <u>750</u> | <u>750</u> | <u>650</u> |
| Activity Total | <u>336</u> | <u>886</u> | <u>830</u> | <u>4,350</u> | <u>4,350</u> | <u>1,250</u> |
| Percentage Change | -42.76% | 163.69% | -6.32% | 424.10% | N/A | -71.26% |



Planning

Mission:

To assist the community in defining and realizing a shared vision for the physical development of the County.

Goals:

- Promote harmonious relationships among the built environment, the natural environment, and those who inhabit them.
- Maintain an up-to-date Comprehensive Plan and Zoning Ordinance for the County as mandated by the *Code of Virginia*.
- Provide accurate and timely demographic and economic data and projections to staff and line agencies, boards, commissions, the School Division, and the general public.
- Provide staff services to the Board of Supervisors, Planning Commission, Transportation Safety Commission, Historic Triangle Bicycle Advisory Committee, Regional Issues Committee, Historic Yorktown Design Committee, School Division, County Administrator, and other staff and line agencies, boards, and commissions.

Implementation Strategies for FY2010:

- Review and process rezoning, use permit, planned development, special exception, and Yorktown Village Activity / Yorktown Historic District requests.
- Review and revise the Zoning Ordinance as necessary to implement the recommendations of the updated *Comprehensive Plan*.
- A County-wide survey and assessment of archaeological resources has been recommended by the Comprehensive Plan. This project, which would be undertaken only if the County is successful in securing matching funds through a State grant, would provide documentation of the potential location and significance of archaeological resources throughout the County. It would also serve as a much-needed update to the information collected in 1991 as part of the Williamsburg-James City County-York County regional study.

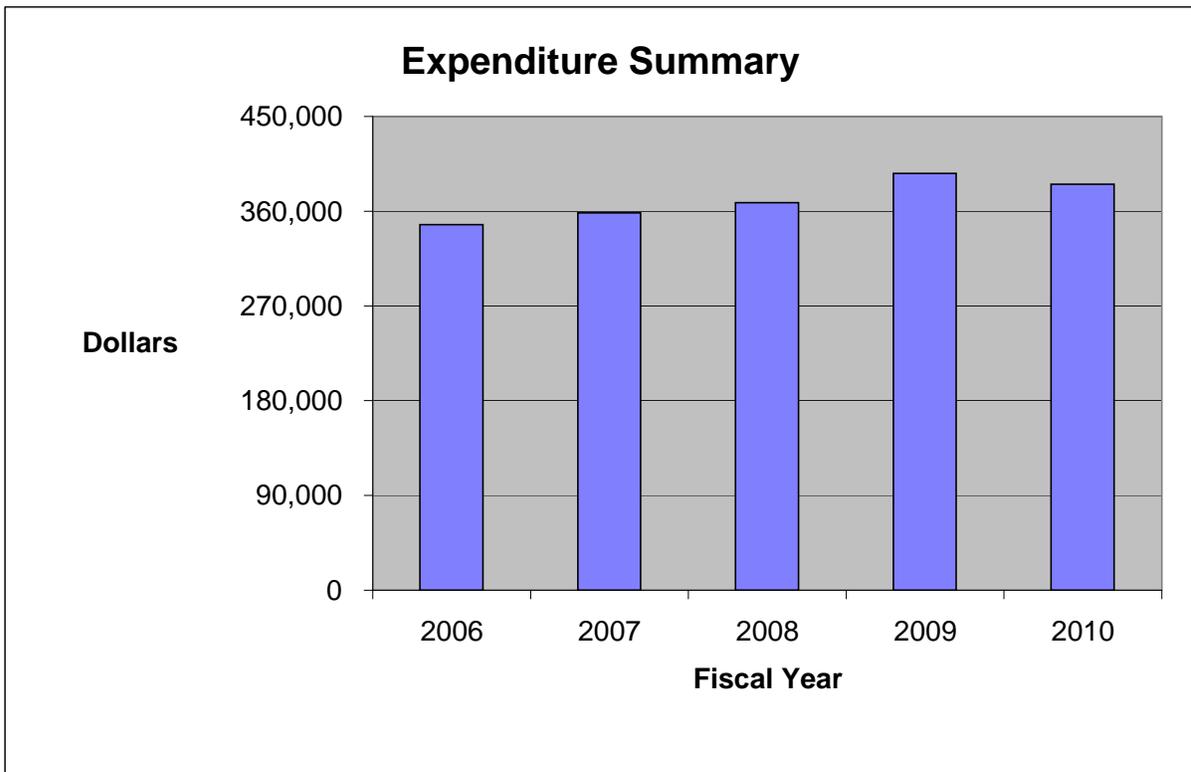
Budget Issues:

- In FY2006, increased funding was for an upgrade to MS Office software.
- In FY2008, funding reflected the routine replacement of computers.
- In FY2009, funding reflected an increase for a County-wide archeological survey and assessment.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed in overtime, miscellaneous contractual services, postage, personnel development and material & supplies.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|---------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 50811 Planning | | | | | | |
| Personnel Services | 326,000 | 341,101 | 349,565 | 370,521 | 370,521 | 372,641 |
| Contractual Services | 8,180 | 1,536 | 4,169 | 9,250 | 9,250 | 3,100 |
| Internal Services | 1,004 | 1,826 | 1,243 | 1,550 | 1,550 | 1,445 |
| Other Charges | 4,160 | 6,126 | 6,262 | 7,900 | 7,900 | 5,300 |
| Materials & Supplies | 6,282 | 5,883 | 2,727 | 3,900 | 3,900 | 3,000 |
| Capital Outlay | 1,631 | 1,834 | 4,085 | 2,700 | 2,700 | - |
| Activity Total | <u>347,257</u> | <u>358,306</u> | <u>368,051</u> | <u>395,821</u> | <u>395,821</u> | <u>385,486</u> |
| Percentage Change | 1.46% | 3.18% | 2.72% | 7.55% | N/A | -2.61% |

FTE's

| | | | | | | |
|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Management | 1.50 | 1.50 | 1.50 | 1.50 | 1.50 | 1.50 |
| Professional/Technical | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> |
| Total | <u>4.50</u> | <u>4.50</u> | <u>4.50</u> | <u>4.50</u> | <u>4.50</u> | <u>4.50</u> |



Planning Commission

Mission:

The Planning Commission advises the Board of Supervisors on planning and development issues, fulfills statutory duties and responsibilities set forth in the state enabling legislation and the County Code, and facilitates community participation and public interest in planning for York County.

Goals:

- Review, conduct public hearings, and make recommendations to the Board on applications for rezoning, Special Use Permits, Planned Developments, and Special Exceptions.
- Develop and recommend programs and ordinances to implement the Comprehensive Plan elements.
- Develop and make recommendations for revision of the Comprehensive Plan elements as needed.

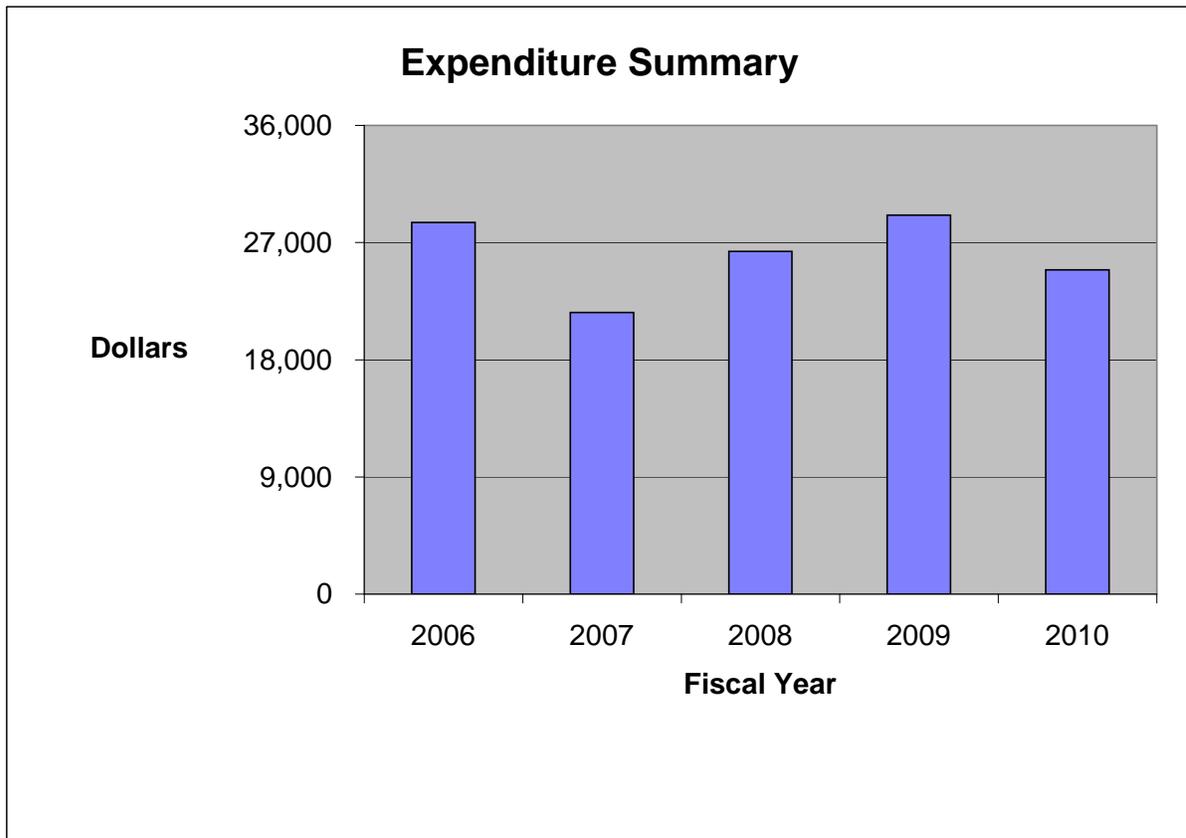
Implementation Strategies for FY2010:

- Participate in the review and revision of the Zoning Ordinance and other activities to implement the recommendations of the updated *Comprehensive Plan*.

Budget Issues:

- In FY2007, increases in funding were due to the *Code of Virginia* requirement in which several more legal notices will need to be published.
- In FY2009, there were no significant changes.
- For FY2010, decreases are programmed in advertising, personnel development and materials & supplies. Also, funding for Boards and Commissions has been reclassified from contractual services to personnel services.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|----------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 50812 Planning Commission | | | | | | |
| Personnel Services | - | - | - | - | - | 9,800 |
| Contractual Services | 23,578 | 16,212 | 22,503 | 25,000 | 25,000 | 12,200 |
| Internal Services | 2,417 | 1,481 | 39 | 50 | 50 | 50 |
| Other Charges | 2,041 | 2,781 | 2,701 | 3,150 | 3,150 | 2,300 |
| Materials & Supplies | <u>520</u> | <u>1,152</u> | <u>1,078</u> | <u>900</u> | <u>900</u> | <u>550</u> |
| Activity Total | <u>28,556</u> | <u>21,626</u> | <u>26,321</u> | <u>29,100</u> | <u>29,100</u> | <u>24,900</u> |
| Percentage Change | 106.42% | -24.27% | 21.71% | 10.56% | N/A | -14.43% |



Regional Planning

Mission:

Participate with neighboring jurisdictions in regional programs and projects that support and complement the County's own planning efforts.

Goals:

- Fund the County's annual contribution to Hampton Roads Planning District Commission (HRPDC) and to special projects and programs undertaken by HRPDC.
- Undertake and fund regional studies, analyses, and projects.
- Provide the County's share of financial obligations for Regional Issues Committee, Historic Triangle Bicycle Advisory Committee (HTBAC), Regional Planning Partnership, and other regional bodies/entities.

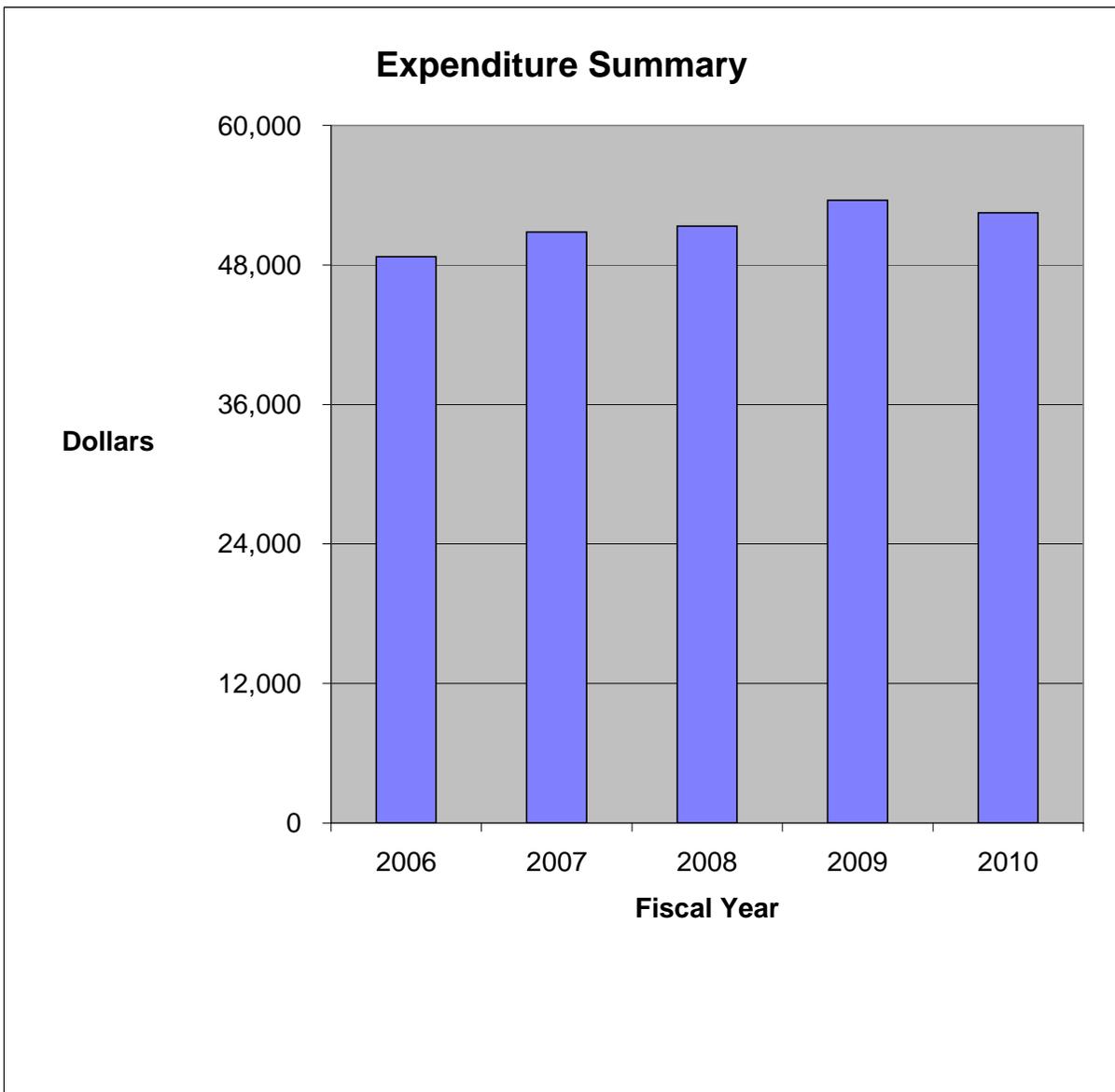
Implementation Strategies for FY2010:

- Continued membership and participation in the HRPDC/MPO and Regional Issues Committee.
- County will assume responsibility for providing staff support to the HTBAC for Calendar Year 2009. (This responsibility rotates among the three participating localities on an annual basis.)

Budget Issues:

- In FY2006 through FY2010, the County's contribution is based on \$0.82 per capita.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|--------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 50814 Regional Planning | | | | | | |
| Contractual Services | - | - | - | 1,000 | 1,000 | - |
| Materials & Supplies | - | - | - | 250 | 250 | - |
| Contributions | <u>48,708</u> | <u>50,840</u> | <u>51,334</u> | <u>52,316</u> | <u>52,316</u> | <u>52,482</u> |
| Activity Total | <u>48,708</u> | <u>50,840</u> | <u>51,334</u> | <u>53,566</u> | <u>53,566</u> | <u>52,482</u> |
| Percentage Change | 20.09% | 4.38% | 0.97% | 4.35% | N/A | -2.02% |



Conservation

Mission:

This activity provides for the support to the Colonial Soil and Water Conservation District (Colonial SWCD). The Colonial SWCD is a political subdivision of the Virginia Department of Conservation and Recreation/Division of Soil and Water Conservation (DCR/DSWC). The Colonial SWCD's responsibility is to assist and administer conservation policies and practices to protect and enhance our natural resources within our District, as mandated by the Commonwealth of Virginia.

Goals:

- To support each locality with Chesapeake Bay Preservation Act local ordinances.
- Provide technical expertise to farmers and landowners in developing required Soil and Water Quality Conservation Plans.

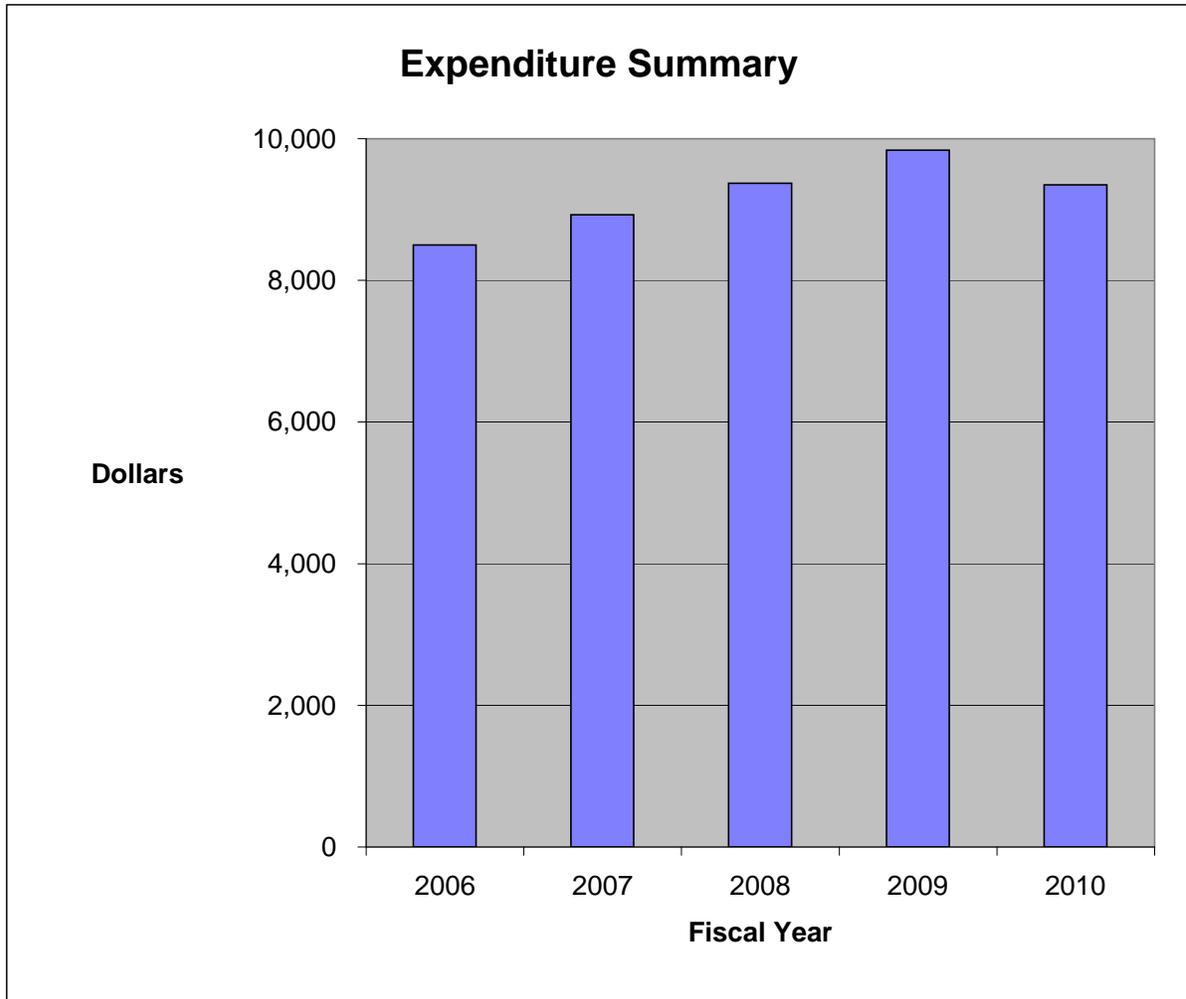
Implementation Strategies for FY2010:

- The implementation of the new State Agricultural Tax Credit Program, which allows farmers to qualify for a 25% tax credit for the cost of implementing conservation practices. This program will provide funding for practices ranging from soil testing to major engineering practices.
- The Colonial SWCD has been a leader in initiating the Tributary Strategy process in both James and York Watersheds.
- The Colonial SWCD also delivers an extensive educational outreach program, ranging from technical education for the agricultural community to local grade school children's programs. It supports local citizen groups promoting resource conservation initiatives, such as, the Alliance for the Chesapeake Bay/Chickahominy Watershed Project, Boy Scouts, and the Powhatan Creek Watershed Project.

Budget Issues:

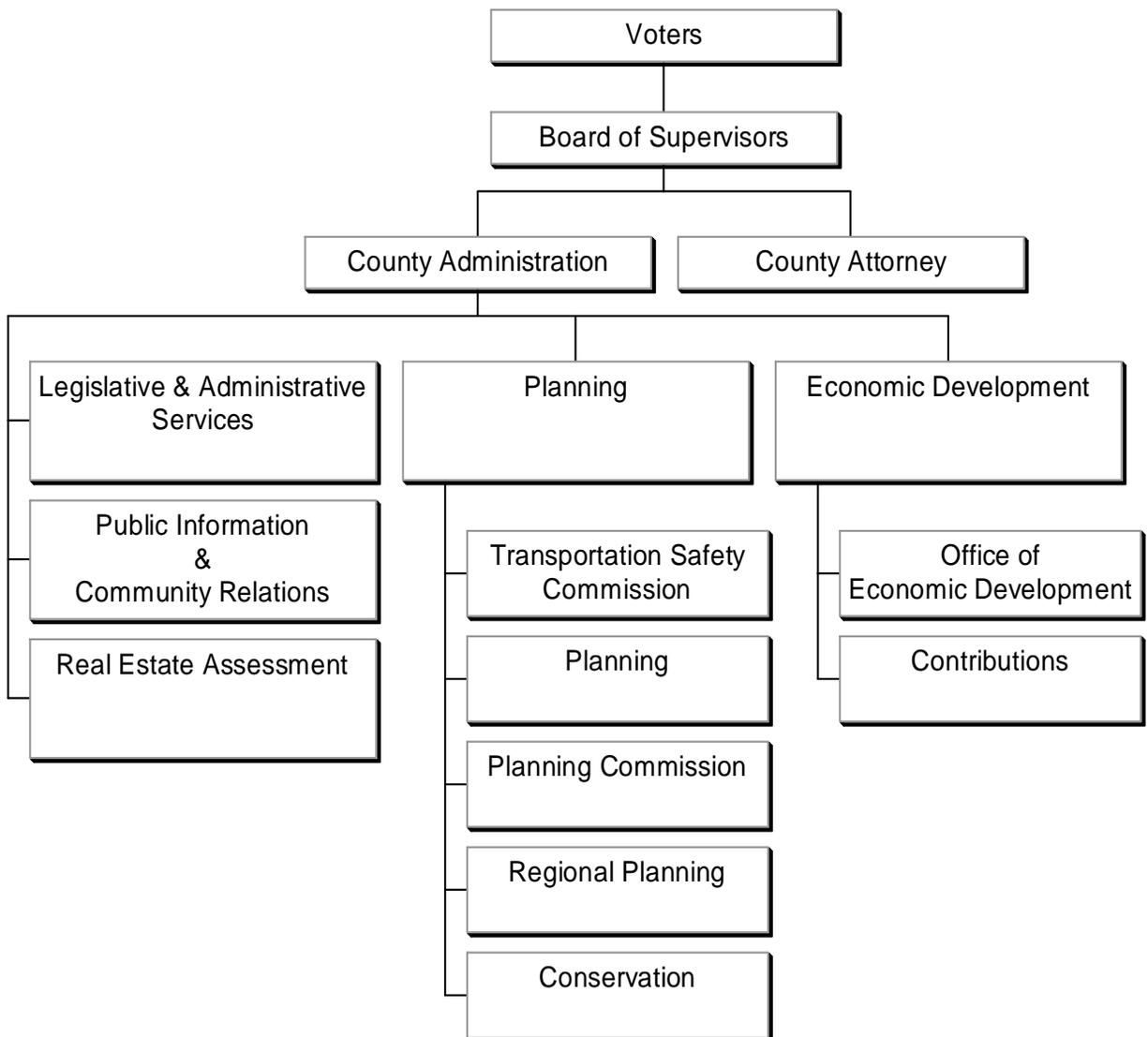
- In FY2006, the funding was for an increase in expenditures driven by unfunded mandates, such as the Chesapeake Bay Preservation Act.
- In FY2009, funding reflected a 5% increase.
- For FY2010, funding reflects a 5% decrease.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|---------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 50822 Conservation | | | | | | |
| Contributions | 8,500 | 8,925 | 9,371 | 9,840 | 9,840 | 9,348 |
| Activity Total | 8,500 | 8,925 | 9,371 | 9,840 | 9,840 | 9,348 |
| Percentage Change | 5.13% | 5.00% | 5.00% | 5.00% | N/A | -5.00% |



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Economic Development



Economic Development

Economic Development provides support for the County and regional areas through the following activities.

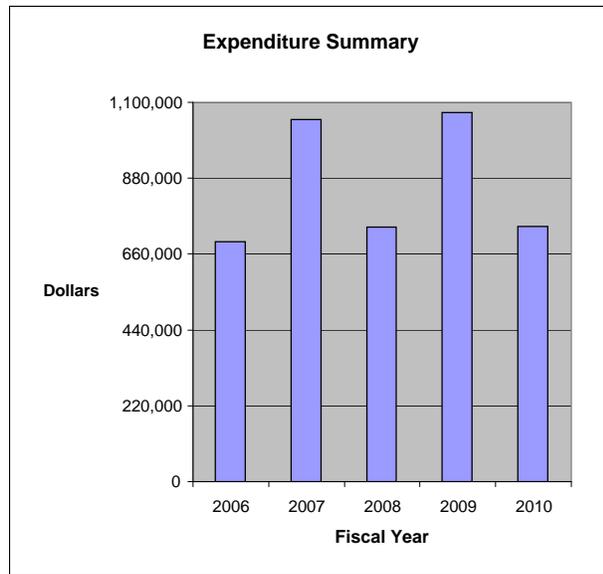
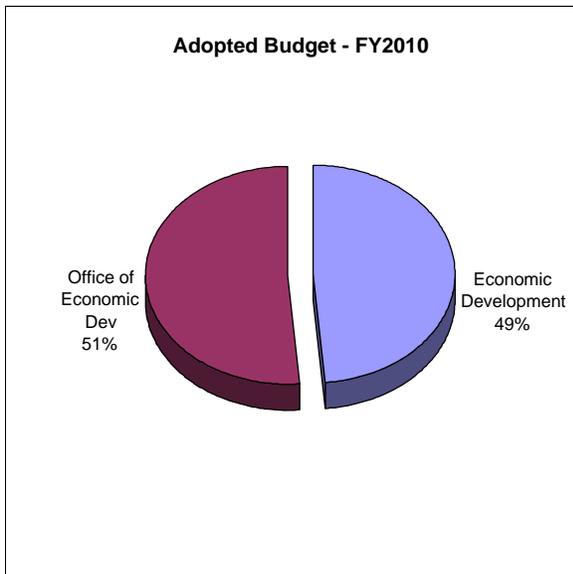
- ***Economic Development*** - provides support or serves as a liaison to the following organizations: Economic Development Authority, Hampton Roads Economic Development Alliance, Peninsula Council for Workforce Development, Peninsula Chamber of Commerce, Greater Williamsburg Chamber & Tourism Alliance and the York County Chamber of Commerce.
- ***Office of Economic Development*** - promotes recruitment, expansion and retention of businesses, industries, and tourism throughout the County.

Economic Development

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | % Change Original 2009 / Adopted 2010 |
|---------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Expenditure by Activity: | | | | | | | |
| Economic Development | 381,733 | 716,078 | 389,865 | 676,681 | 676,681 | 360,418 | -46.74% |
| Office of Economic Dev | 314,000 | 334,948 | 348,425 | 394,244 | 394,244 | 379,823 | -3.66% |
| Total Expenditures | 695,733 | 1,051,026 | 738,290 | 1,070,925 | 1,070,925 | 740,241 | -30.88% |

| | FY2006 | FY2007 | FY2008 | FY2009 | FY2009 | FY2010 | % Change |
|---------------------------------|----------------|------------------|----------------|------------------|------------------|----------------|----------------|
| Expenditure By Category: | | | | | | | |
| Personnel Services | 236,630 | 260,415 | 280,375 | 301,715 | 301,715 | 308,327 | 2.19% |
| Contractual Services | 18,068 | 10,907 | 25,659 | 28,300 | 28,300 | 16,100 | -43.11% |
| Internal Services | 5,321 | 6,380 | 6,867 | 8,994 | 8,994 | 7,461 | -17.04% |
| Other Charges | 47,475 | 52,375 | 31,739 | 50,870 | 50,870 | 45,785 | -10.00% |
| Materials & Supplies | 2,909 | 2,808 | 2,076 | 2,865 | 2,865 | 2,150 | -24.96% |
| Capital Outlay | 3,597 | 2,063 | 1,709 | 1,500 | 1,500 | - | -100.00% |
| Grants, Donations & Cntrbtns | 381,733 | 716,078 | 389,865 | 426,681 | 426,681 | 360,418 | -15.53% |
| Economic Development | - | - | - | 250,000 | 250,000 | - | -100.00% |
| Total Expenditures | 695,733 | 1,051,026 | 738,290 | 1,070,925 | 1,070,925 | 740,241 | -30.88% |

| | FY2006 | FY2007 | FY2008 | FY2009 | FY2009 | FY2010 | % of Total FY2010 Funding Sources |
|------------------------------|----------------|------------------|----------------|------------------|------------------|----------------|--------------------------------------|
| Funding Sources: | | | | | | | |
| Local/State Non-Categorical | 695,733 | 731,026 | 738,290 | 1,070,925 | 1,070,925 | 740,241 | 100.00% |
| State/Federal Aid & Grants | - | 320,000 | - | - | - | - | 0.00% |
| Total Funding Sources | 695,733 | 1,051,026 | 738,290 | 1,070,925 | 1,070,925 | 740,241 | 100.00% |



Economic Development

This activity provides support for the following programs:

Economic Development Authority (EDA): The EDA is an authority that was established under the Industrial Development and Revenue Bond Act - Code of Virginia. The EDA has the responsibility to promote industry and develop trade by inducing manufacturing, industrial and commercial enterprises to locate or to remain in the County.

Hampton Roads Economic Development Alliance: The Alliance's mission is "To attract a high quality of employment and taxable investments to the region; facilitate a regional, business-driven development system; leverage the region's technology assets; retain/expand the existing businesses; and finance local business start-ups and expansion."

Peninsula Council for Workforce Development: The mission of the Council is "The facilitation of a regional, business-driven workforce development system."

Peninsula Chamber of Commerce: The mission of the Chamber is "To promote the economic and business interest of the Virginia Peninsula." The Chamber works to advance the positive economic, industrial, professional, cultural and civic welfare of the cities of Hampton, Newport News and Poquoson and the counties of York and James City.

Greater Williamsburg Chamber and Tourism Alliance: The Greater Williamsburg Chamber and Tourism Alliance is business people united to enhance, promote, and serve the business community by providing the leadership needed to strengthen the community's economic base and quality of life. The Alliance seeks to increase tourism industry sales, tourism industry employment, and local tax revenues by conducting community-wide cooperative marketing programs that sell the Historic Triangle as a vacation and convention destination.

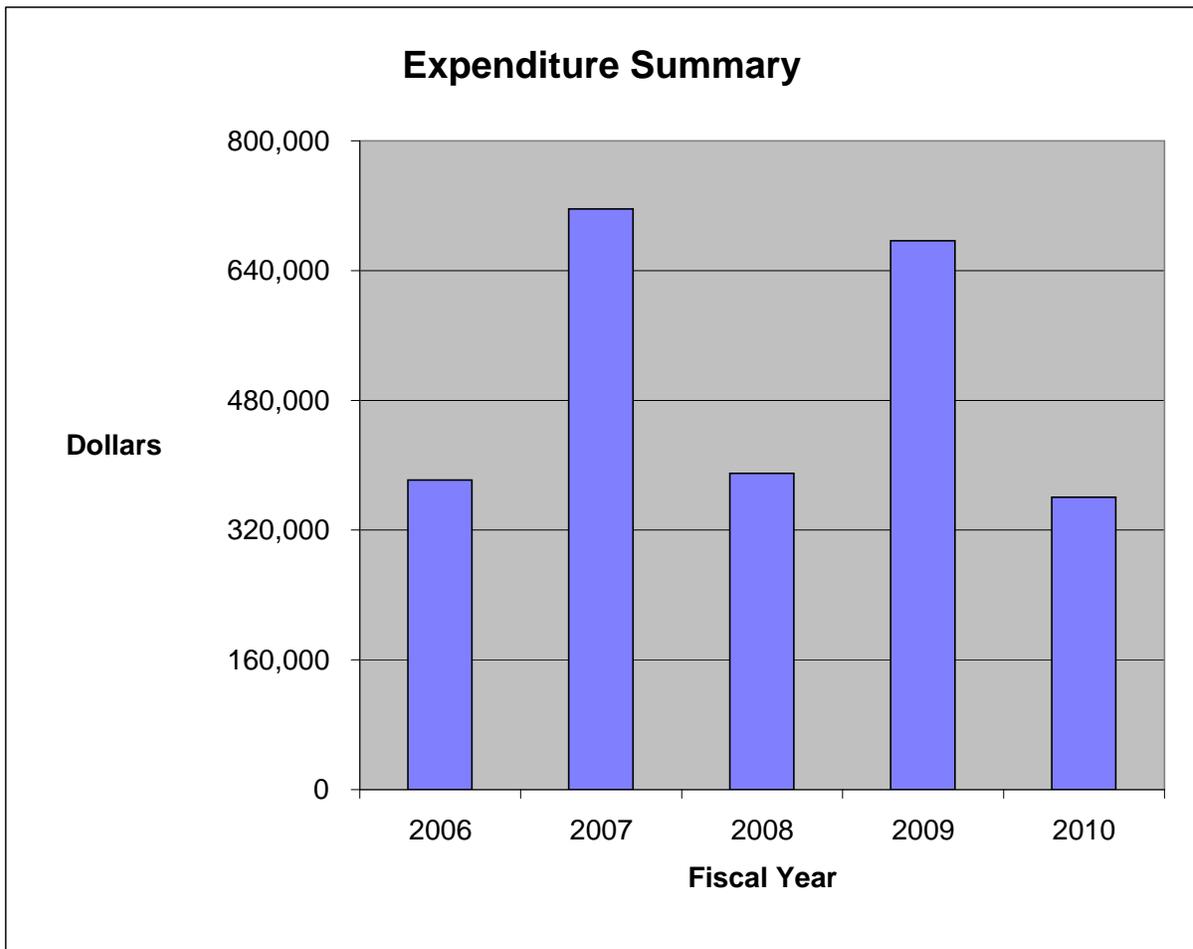
Economic Development Fund: This fund was established for large economic development projects and incentives.

York County Chamber of Commerce: The vision of the Chamber is "*To be a full and active business sector in a "Competitive Community."* The Chamber's goal is to improve their member's business growth opportunities by providing the services and support needed to prosper.

Budget Issues for FY2010:

- A decrease in funding is programmed for support of the EDA Board's operating costs.
- The contribution to the Hampton Roads Economic Development Alliance is based on a \$0.95 per capita and the population per the US Census Bureau's figure for 2007.
- The funding to the Williamsburg Area Convention & Visitors Bureau is formula driven and represents 8% of the anticipated lodging tax revenue.
- No Economic Development project/incentive funds are programmed.
- Funding for all other contributions is level with FY2009.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|-----------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 50915 Economic Development | | | | | | |
| Grants & Donations | - | 320,000 | - | - | - | - |
| Contributions | 381,733 | 396,078 | 389,865 | 426,681 | 426,681 | 360,418 |
| Economic Development | <u>-</u> | <u>-</u> | <u>-</u> | <u>250,000</u> | <u>250,000</u> | <u>-</u> |
| Activity Total | <u>381,733</u> | <u>716,078</u> | <u>389,865</u> | <u>676,681</u> | <u>676,681</u> | <u>360,418</u> |
| Percentage Change | 8.68% | 87.59% | -45.56% | 73.57% | N/A | -46.74% |



Office of Economic Development

Mission:

The mission of the Office of Economic Development is to create a diverse economic base by the aggressive recruitment, expansion and retention of businesses, industries and tourism, thus expanding the tax base and capital investment in the County and providing new employment opportunities for its citizens.

Goals:

- Generate a more balanced tax base for the County by increasing annually the percentage of total taxes generated by the County's commercial, industrial and tourism entities.
- Improve the reality and perception, by new and existing businesses, of the County's commitment to encouraging and assisting with the expansion of commercial and industrial investment in the County.
- Develop and implement marketing strategies that will result in quality leads for new businesses in York County. Continue to maintain positive relationships with VEDP, HREDA, site selection consultants, and commercial real estate entities that will result in sustained prospect referrals.

Implementation Strategies for FY2010:

- Continue current efforts to establish public-private partnerships to develop and market targeted land tracts. Targeted areas include Busch Industrial Park, King's Creek Commerce Center, and the York River Commerce Park.
- Develop a plan to acquire light industrial property through the EDA that can be marketed directly to growing small businesses. Land in the Old York-Hampton Light Industrial Corridor would be a logical property to acquire incrementally.
- Coordinate with the EDA, Environmental and Development Services, and YCCC (York County Chamber of Commerce) to recommend improvements in the permitting and plan review process and develop promotional efforts that will improve the perception of those processes in York County. Continue developing resource materials and educational programs that will assist small businesses and development professionals effectively manage plan submission and permitting in York County.
- Continue existing cooperative efforts with the Hampton Roads Economic Development Alliance and Virginia Economic Development Partnership with respect to marketing missions, trade shows, and special events. Take proactive measures to ensure that York County is kept in the forefront of State and regional marketing staff's considerations when evaluating location options. Initiate new efforts to generate prospect leads without assistance from outside organizations.
- Continue to identify and utilize new technology to market York County and remain competitive for new commercial investment. Examples include: Site Selector, the Virtual Building Program, and website upgrades.

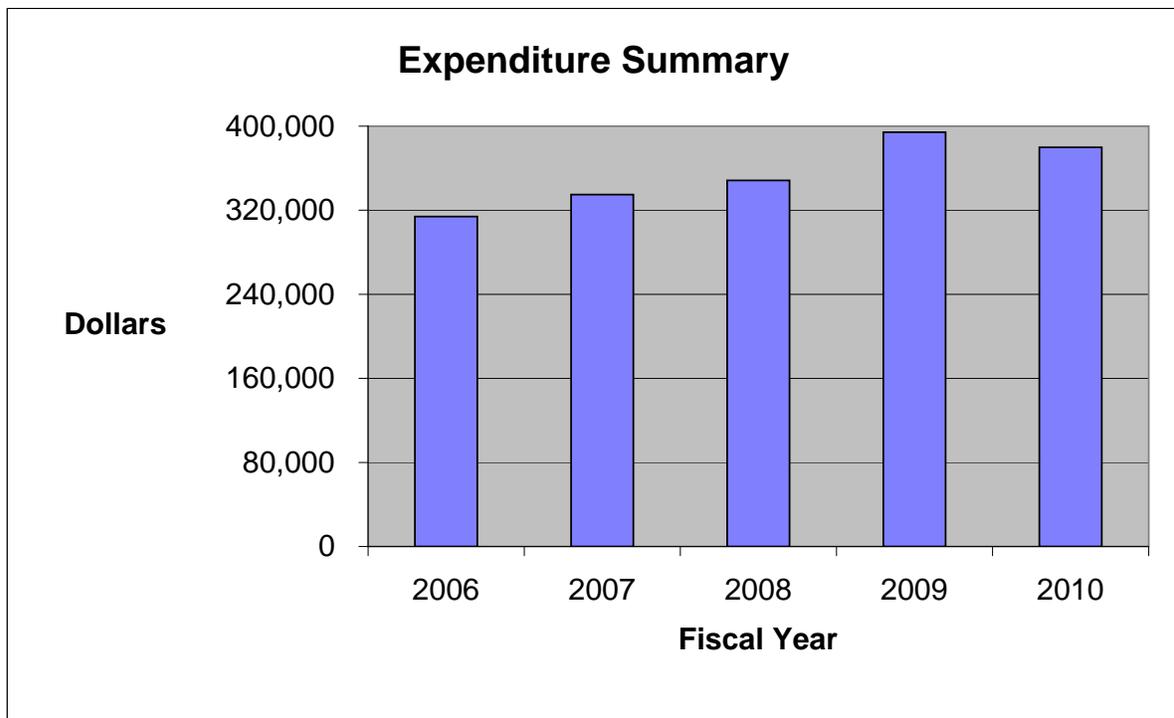
Budget Issues:

- In FY2007, funding was for maintenance service contracts for equipment and marketing charges.
- In FY2008, funding was for marketing charges and the routine replacement of computers.
- For FY2010, reductions in funding are due to no step or benefit increases and no computer replacements. Further decreases are programmed in contractual services, vehicle maintenance and marketing.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|---|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 50920 Office of Economic Development | | | | | | |
| Personnel Services | 236,630 | 260,415 | 280,375 | 301,715 | 301,715 | 308,327 |
| Contractual Services | 18,068 | 10,907 | 25,659 | 28,300 | 28,300 | 16,100 |
| Internal Services | 5,321 | 6,380 | 6,867 | 8,994 | 8,994 | 7,461 |
| Other Charges | 47,475 | 52,375 | 31,739 | 50,870 | 50,870 | 45,785 |
| Materials & Supplies | 2,909 | 2,808 | 2,076 | 2,865 | 2,865 | 2,150 |
| Capital Outlay | <u>3,597</u> | <u>2,063</u> | <u>1,709</u> | <u>1,500</u> | <u>1,500</u> | <u>-</u> |
| Activity Total | <u><u>314,000</u></u> | <u><u>334,948</u></u> | <u><u>348,425</u></u> | <u><u>394,244</u></u> | <u><u>394,244</u></u> | <u><u>379,823</u></u> |
| Percentage Change | 8.51% | 6.67% | 4.02% | 13.15% | N/A | -3.66% |

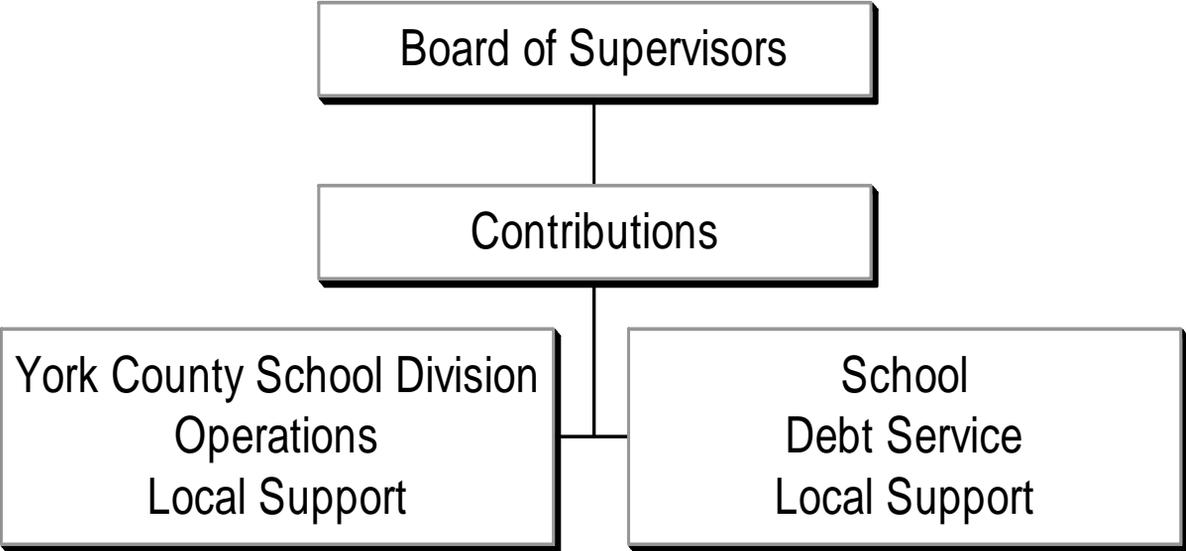
FTE's

| | | | | | | |
|------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Professional/Technical | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Admin/Clerical | <u>0.25</u> | <u>0.25</u> | <u>0.25</u> | <u>0.25</u> | <u>0.25</u> | <u>0.25</u> |
| Total | <u><u>3.25</u></u> | <u><u>3.25</u></u> | <u><u>3.25</u></u> | <u><u>3.25</u></u> | <u><u>3.25</u></u> | <u><u>3.25</u></u> |



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Education



York County School Division

The Board of Supervisors continues to strongly support quality public education for the County citizens as stated in the following goal:

Goal #4: Generate quality educational opportunities for all citizens.

- **School Operations** - provides the local support for the York County School Board operating budget.
- **Debt Service** - provides the local support for the debt service of the York County School Board.

York County School Division

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | % Change Original 2009 / Adopted 2010 |
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|

Expenditure by Activity:

| | | | | | | | |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------|
| School Operations | 37,175,901 | 40,298,677 | 42,298,677 | 44,736,097 | 44,736,097 | 44,736,097 | 0.00% |
| Debt Service | 6,199,999 | 6,449,999 | 7,300,000 | 8,200,000 | 8,200,000 | 8,200,000 | 0.00% |
| Total Expenditures | 43,375,900 | 46,748,676 | 49,598,677 | 52,936,097 | 52,936,097 | 52,936,097 | 0.00% |

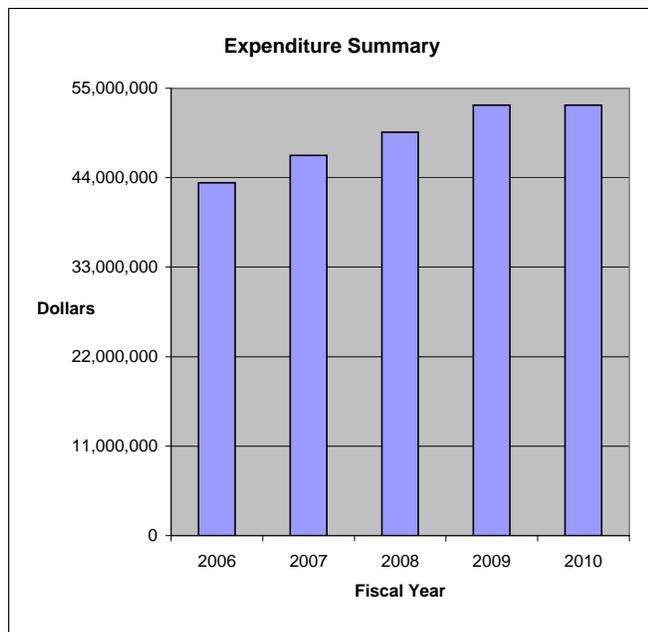
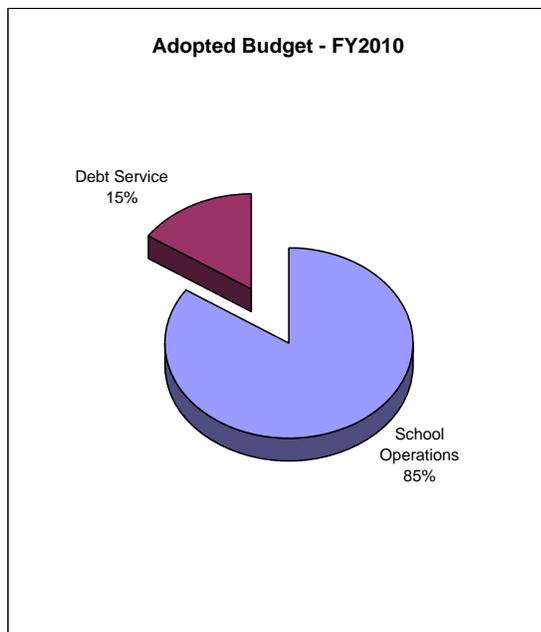
Expenditure By Category:

| | | | | | | | |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------|
| Transfers to Other Funds | 43,375,900 | 46,748,676 | 49,598,677 | 52,936,097 | 52,936,097 | 52,936,097 | 0.00% |
| Total Expenditures | 43,375,900 | 46,748,676 | 49,598,677 | 52,936,097 | 52,936,097 | 52,936,097 | 0.00% |

% of Total FY2010
Funding Sources

Funding Sources:

| | | | | | | | |
|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------|
| Local/State Non-Categorical | 43,375,900 | 46,748,676 | 49,598,677 | 52,936,097 | 52,936,097 | 52,936,097 | 100.00% |
| Total Funding Sources | 43,375,900 | 46,748,676 | 49,598,677 | 52,936,097 | 52,936,097 | 52,936,097 | 100.00% |



School Operations

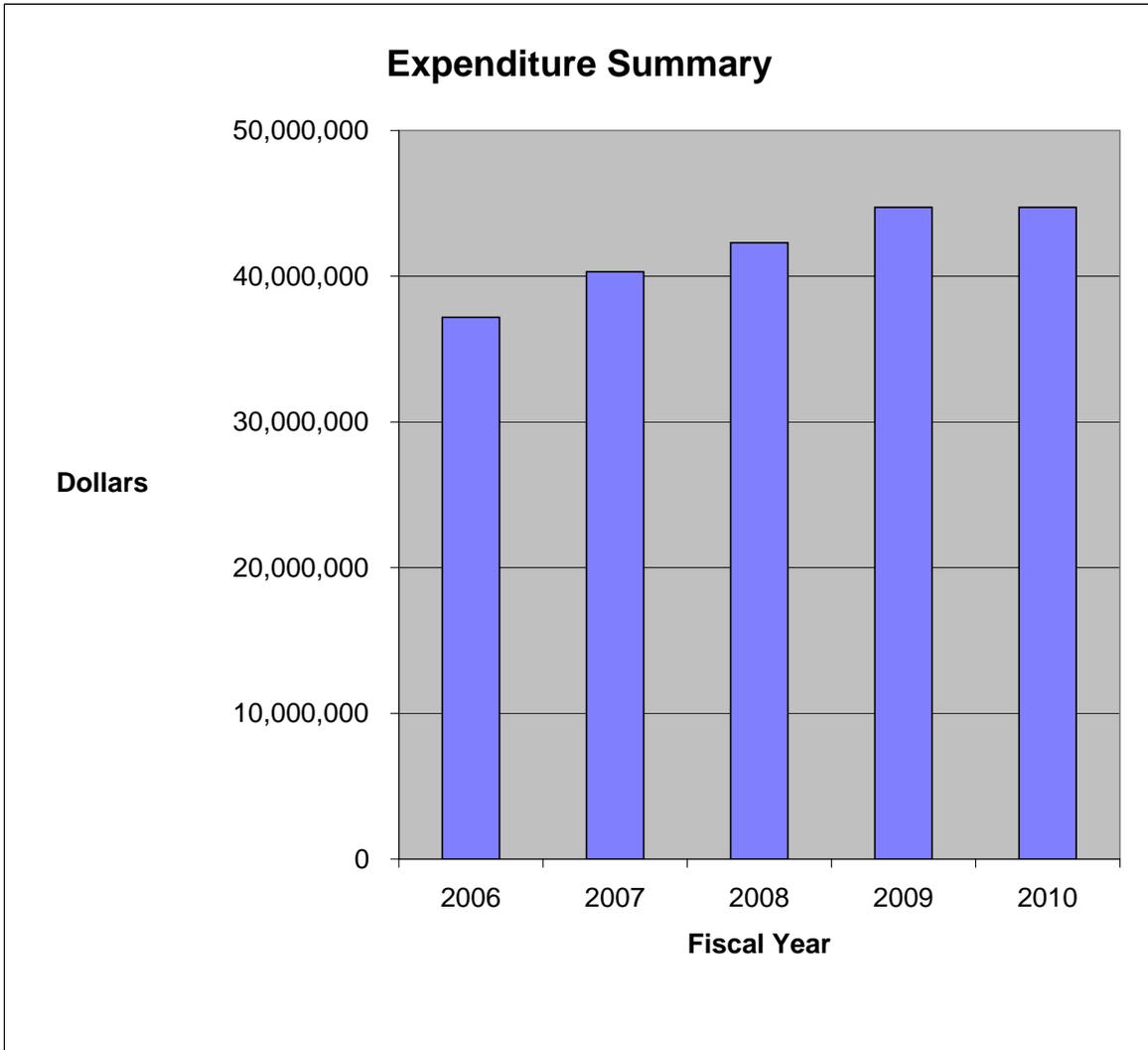
Mission:

The Board of Supervisors continues to strongly support quality public education for the County citizens in accordance with its goals and objectives. This activity reflects the local support for school operations.

Budget Issues:

| Fiscal Year | Increase | % Increase | Total Support |
|-------------|--------------|------------|---------------|
| FY2006 | \$ 2,593,000 | 7.50% | \$ 37,175,901 |
| FY2007 | \$ 3,122,776 | 8.40% | \$ 40,298,677 |
| FY2008 | \$2,000,000 | 4.96% | \$ 42,298,677 |
| FY2009 | \$2,437,420 | 5.76% | \$ 44,736,097 |
| FY2010 | Level | Level | \$ 44,736,097 |

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|--------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 60601 School Operations | | | | | | |
| Transfers to Other Funds | <u>37,175,901</u> | <u>40,298,677</u> | <u>42,298,677</u> | <u>44,736,097</u> | <u>44,736,097</u> | <u>44,736,097</u> |
| Activity Total | <u>37,175,901</u> | <u>40,298,677</u> | <u>42,298,677</u> | <u>44,736,097</u> | <u>44,736,097</u> | <u>44,736,097</u> |
| Percentage Change | 7.50% | 8.40% | 4.96% | 5.76% | N/A | 0.00% |



Debt Service

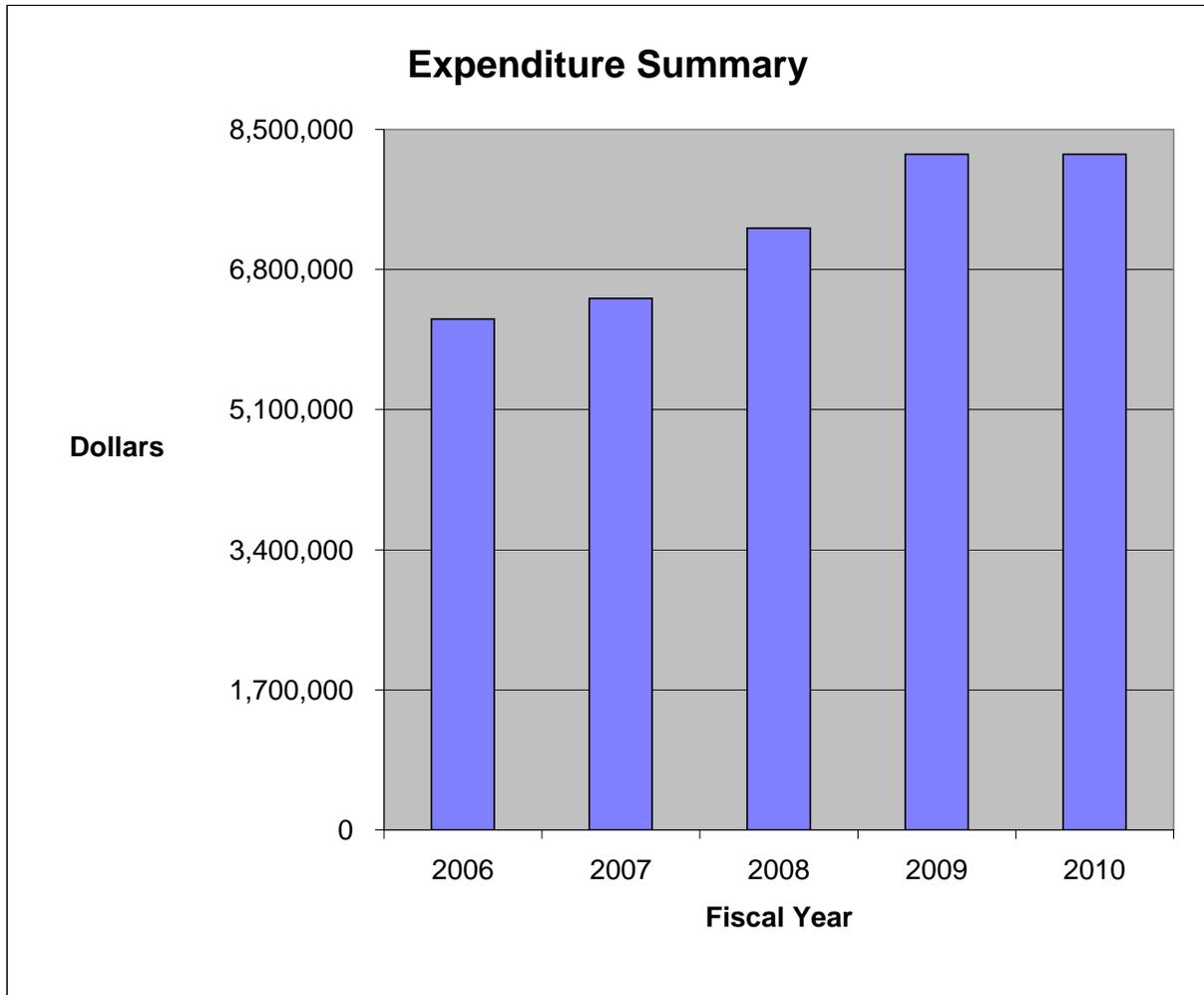
Mission:

The Board of Supervisors continues to strongly support quality public education for the County citizens in accordance with its goals and objectives. This activity reflects the local support for school maintenance projects and debt service for anticipated borrowing of funds for school capital projects.

Budget Issues:

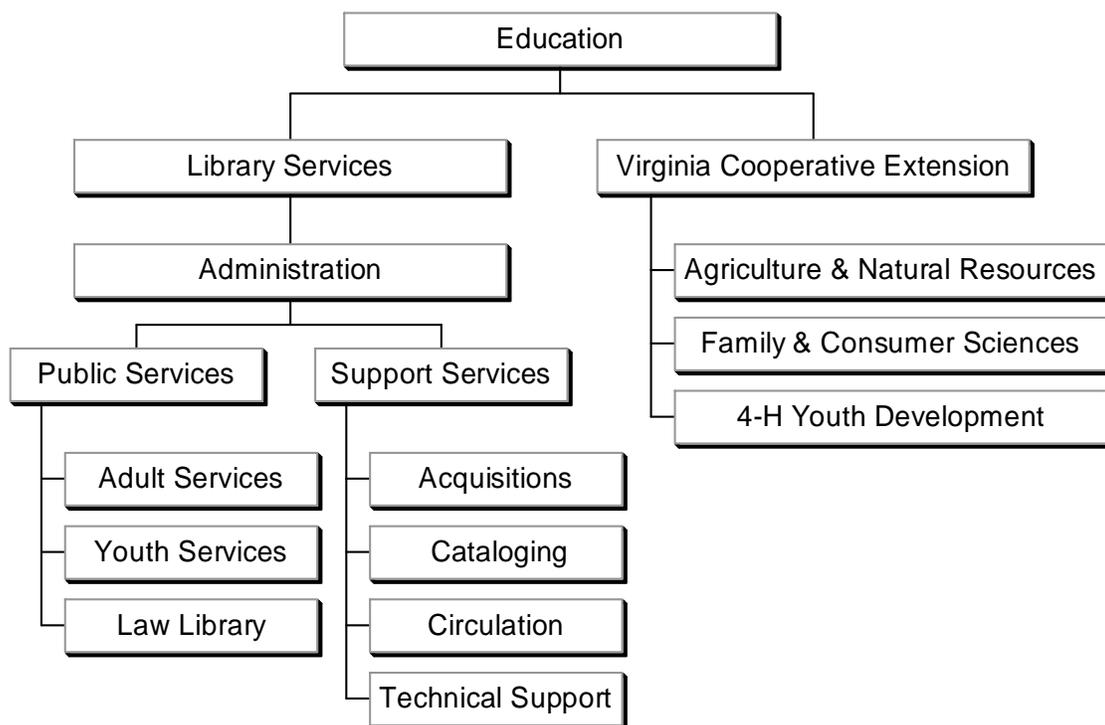
| Fiscal Year | Change | Total Support |
|-------------|------------|---------------|
| FY2006 | \$ 270,465 | \$ 6,200,000 |
| FY2007 | \$ 250,000 | \$ 6,450,000 |
| FY2008 | \$ 850,000 | \$ 7,300,000 |
| FY2009 | \$ 900,000 | \$ 8,200,000 |
| FY2010 | Level | \$ 8,200,000 |

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|---------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 60603 Debt Service | | | | | | |
| Transfers to Other Funds | <u>6,199,999</u> | <u>6,449,999</u> | <u>7,300,000</u> | <u>8,200,000</u> | <u>8,200,000</u> | <u>8,200,000</u> |
| Activity Total | <u>6,199,999</u> | <u>6,449,999</u> | <u>7,300,000</u> | <u>8,200,000</u> | <u>8,200,000</u> | <u>8,200,000</u> |
| Percentage Change | 4.56% | 4.03% | 13.18% | 12.33% | N/A | 0.00% |



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Library Services & Virginia Cooperative Extension



Library Services

The York County Public Library serves as an educational, informational, and recreational resource for the community, providing material and services to help residents meet their personal, educational and professional needs through a variety of media resources.

- **Adult Services** - Provides information services to effectively meet patron needs. Emphasis is placed on the reference interview process and the evaluation of content, organization, use, of resources in print and electronic formats. Assess user needs and instructs patrons in the use of sources, technologies, and systems that support the retrieval of information.
- **Youth Services** - Provides materials and activities designed to develop and support the informational needs of juvenile patrons including the fostering of reading, learning, and information seeking behavior. In addition, provides youth-oriented outreach services to various public and private agencies.
- **Law Library (Fund 47)** - accounts for the revenues and expenditures for the Law Library activities. (See Special Revenue Funds tab for detail budget.)
- **Acquisitions** - Responsible for the acquisition and collection development of library materials in order to provide for the informational and recreational needs of patrons. Emphasis is placed on the principles and practices of selecting, evaluating, and managing collections and information formats as related to the library's goals, user characteristics and needs.
- **Cataloging** - Responsible for organizing, cataloging, and preparing library materials of various formats for patron use. Particular interest is paid to user needs, classification principles, authority control, and subject analysis.
- **Circulation** - Responsible for the loan of library materials, customer relations and support, and maintenance of patron records.
- **Technical Support** - (System Administrator and Computer Support) Responsible for the management of the integrated library system and network, including technical support and the assessment of staff and patron needs.

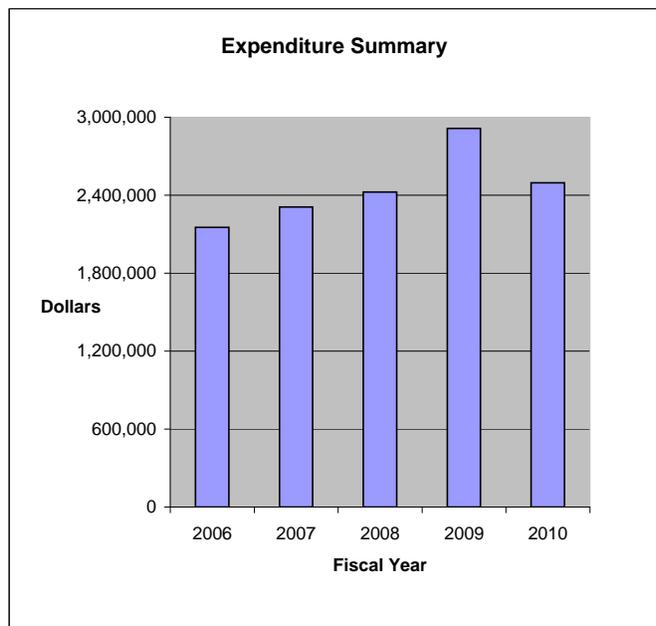
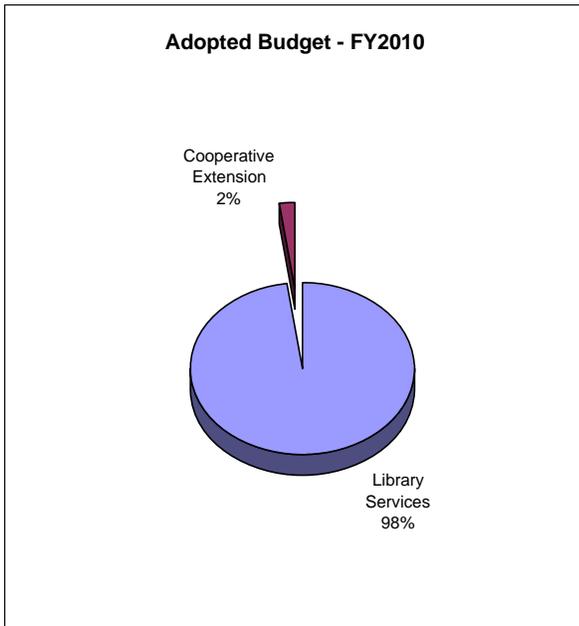
Virginia Cooperative Extension - York County

Virginia Cooperative Extension empowers people of the Commonwealth to improve their lives through research-based educational experiences focused on their needs and community issues. The funding formula is a partnership with federal, state, and county cooperation.

- **Agriculture & Natural Resources** - Provide research-based information to the general public, green industry, county staff in horticulture and related areas. Develop, organize, and present educational programs and resources that deal with the needs of York County citizens.
- **Family & Consumer Science** - Provide research-based information to the general public in food safety, human nutrition, financial resource management, and related areas. Develop, organize, and present educational programs that deal with the needs of York County citizens. This position is vacant. We are supported with extension staff from neighboring units.
- **4-H Youth Development** - The mission of 4-H is to assist youth, and adults working with those youth, to gain additional knowledge, life skills, and attitudes that will further their development as self-directing, contributing, and productive members of society. Youth and adults are involved in 4-H camp, teen clubs, community clubs, special interest groups, after-school programs and family 4-H projects. 4-H works closely with the leadership of the Youth Commission to provide technical assistance and partners with other community organizations to provide expanded services.

Library Services & VPI Extension

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | % Change Original 2009 / Adopted 2010 |
|---------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Expenditure by Activity: | | | | | | | |
| Library Services | 2,090,061 | 2,242,423 | 2,354,340 | 2,831,860 | 2,874,477 | 2,440,648 | -13.81% |
| Cooperative Extension | 63,397 | 66,349 | 71,053 | 81,575 | 81,575 | 55,655 | -31.77% |
| Total Expenditures | 2,153,458 | 2,308,772 | 2,425,393 | 2,913,435 | 2,956,052 | 2,496,303 | -14.32% |
| Expenditure By Category: | | | | | | | |
| Personnel Services | 1,310,248 | 1,386,797 | 1,457,879 | 1,916,890 | 1,916,890 | 1,602,651 | -16.39% |
| Contractual Services | 95,731 | 102,258 | 95,518 | 109,460 | 109,460 | 91,892 | -16.05% |
| Internal Services | 9,234 | 7,572 | 7,536 | 10,300 | 10,300 | 8,985 | -12.77% |
| Other Charges | 21,772 | 21,282 | 19,811 | 22,750 | 22,750 | 18,250 | -19.78% |
| Materials & Supplies | 355,495 | 364,023 | 383,536 | 349,300 | 382,460 | 345,325 | -1.14% |
| Leases & Rentals | 1,215 | 1,296 | 2,137 | 1,500 | 1,500 | 2,700 | 80.00% |
| Capital Outlay | 42,017 | 81,628 | 56,396 | 73,300 | 73,300 | - | -100.00% |
| Grants, Donations & Cntrbtns | 317,746 | 343,916 | 402,580 | 429,935 | 439,392 | 426,500 | -0.80% |
| Total Expenditures | 2,153,458 | 2,308,772 | 2,425,393 | 2,913,435 | 2,956,052 | 2,496,303 | -14.32% |
| | | | | | | | % of Total FY2010 Funding Sources |
| Funding Sources: | | | | | | | |
| Local/State Non-Categorical | 1,856,386 | 2,007,414 | 2,149,053 | 2,672,935 | 2,672,935 | 2,281,603 | 91.40% |
| Charges for Services | 94,246 | 89,718 | 75,062 | 90,500 | 90,500 | 64,700 | 2.59% |
| Donations | 7,161 | 5,290 | 11,882 | - | 9,457 | - | 0.00% |
| State/Federal Aid & Grants | 195,665 | 206,350 | 189,396 | 150,000 | 183,160 | 150,000 | 6.01% |
| Total Funding Sources | 2,153,458 | 2,308,772 | 2,425,393 | 2,913,435 | 2,956,052 | 2,496,303 | 100.00% |



Library Services

Mission:

The York County Public Library serves as an educational and recreational resource for York County. It provides materials and services to help residents meet their personal, educational and professional needs. Emphasis is placed on providing citizens information through an ever-changing variety of media resources.

Goals:

- To provide a free, legally established public library that will serve all residents of York County without discrimination and in full cooperation with the Library of Virginia.
- To provide an excellent collection of library materials to meet the cultural, individual, educational and informational needs of the community.
- To provide children's services and programs to stimulate children's interest in and appreciation for reading and learning.
- To provide all area residents with up-to-date reference collections and services to meet their needs, evaluating and utilizing new appropriate technological resources.

Implementation Strategies for FY2010:

- Provide educational events promoting lifelong learning for citizens of all ages.
- Maintain children's services with programming for school-age children and more outreach.
- Continue to systematically develop and evaluate the library's collection in regards to patron needs.
- Continually evaluate available electronic information resources to provide the best possible resources in the library.
- Promote communication and cooperation with local schools and County agencies in order to make the library system an integral part of the learning experience.
- Increase the marketing/advertisement of library programs and services.
- Promote professional development opportunities for library staff.
- Partner with other County agencies to develop and promote outreach programs for underserved citizens.

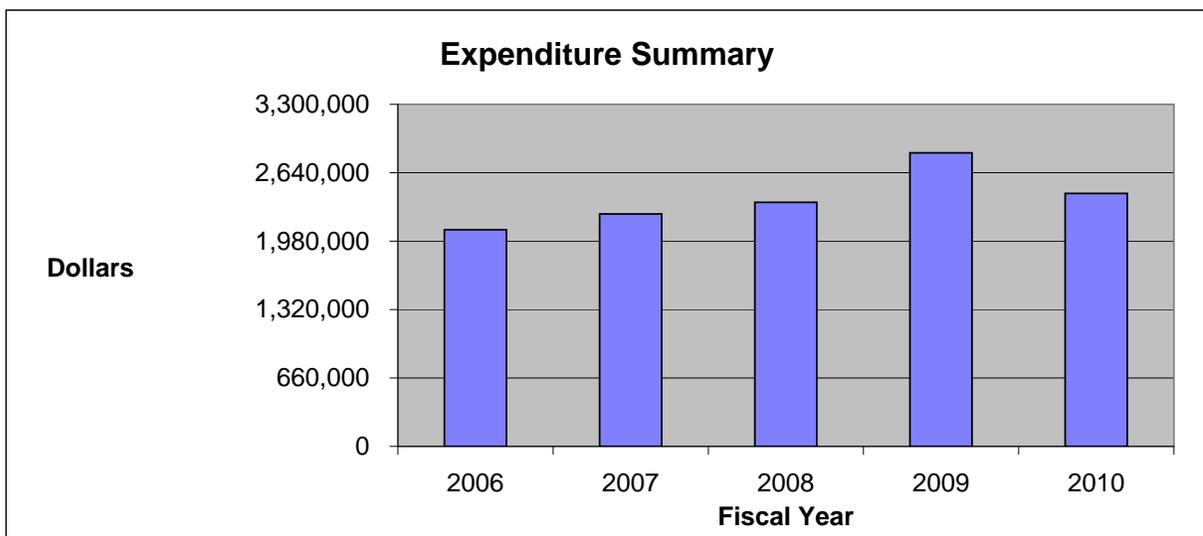
Budget Issues:

- In FY2006, increased funding was for vehicle maintenance charges for a van and an upgrade to MS Office software. Contributions to the Williamsburg Regional Library were \$309,465, a 15% increase.
- In FY2007, funding reflected the addition of a Library Assistant position and a telephone messaging system. Also, the contribution to the Williamsburg Regional Library was \$334,432, an 8% increase.
- In FY2008, funding was for maintenance service contracts for equipment and library books and supplies. Also, contributions to the Williamsburg Regional Library were \$384,468, a 15% increase.
- In FY2009, funding reflected increases for small equipment, library books, software replacement and partial year funding for the potential of opening an upper county library. The contribution to the Williamsburg Regional Library is \$422,915, a 10% increase.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed in work-as-required, contractual services, vehicle maintenance, dues & memberships, materials & supplies and no provision for AV or furniture replacement. In addition, a Librarian I position will be held vacant. The contribution to the Williamsburg Regional Library is programmed at \$425,000.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|-------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 60731 Library Services | | | | | | |
| Personnel Services | 1,310,248 | 1,386,797 | 1,457,879 | 1,914,415 | 1,914,415 | 1,602,651 |
| Contractual Services | 46,737 | 45,850 | 43,018 | 49,760 | 49,760 | 45,892 |
| Internal Services | 6,846 | 5,154 | 5,359 | 6,800 | 6,800 | 5,730 |
| Other Charges | 18,223 | 18,268 | 17,167 | 17,200 | 17,200 | 15,300 |
| Materials & Supplies | 351,148 | 362,154 | 381,774 | 347,050 | 380,210 | 343,375 |
| Leases & Rentals | 1,215 | 1,296 | 2,137 | 1,500 | 1,500 | 2,700 |
| Capital Outlay | 38,898 | 80,088 | 45,926 | 66,700 | 66,700 | - |
| Grants & Donations | 1,881 | 3,944 | 10,972 | - | 9,457 | - |
| Contributions | <u>314,865</u> | <u>338,872</u> | <u>390,108</u> | <u>428,435</u> | <u>428,435</u> | <u>425,000</u> |
| Activity Total | <u>2,090,061</u> | <u>2,242,423</u> | <u>2,354,340</u> | <u>2,831,860</u> | <u>2,874,477</u> | <u>2,440,648</u> |
| Percentage Change | 6.37% | 7.29% | 4.99% | 20.28% | N/A | -13.81% |

FTE's

| | | | | | | |
|------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Management | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| Professional/Technical | 27.50 | 28.50 | 28.50 | 28.50 | 28.50 | 28.50 |
| Admin/Clerical | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> |
| Total | <u>32.50</u> | <u>33.50</u> | <u>33.50</u> | <u>33.50</u> | <u>33.50</u> | <u>33.50</u> |



Virginia Cooperative Extension - York County

Mission:

Cooperative Extension provides research-based educational programs and resources to citizens of the Commonwealth, enabling people to improve their lives through an educational process that utilizes scientific knowledge focused on issues and needs. These resources are provided in three specific subject matter areas: Agriculture and Natural Resources, Family and Consumer Sciences, and 4-H Youth Development. Equally important, the programming process of Virginia Cooperative Extension facilitates the involvement of Extension Leadership Councils, program volunteers, targeted learners, and a host of other community resources.

Goals:

- The Horticultural program provides classes, and resources to address the National Initiatives of pesticide reduction, safe and responsible use of pesticide, sustainable landscape management, resulting in improved water quality.
- The Family and Consumer Sciences program provides classes and resources to address National Initiatives of food safety, reducing heart disease, financial and resource management, and parent education.
- The 4-H youth development program is sponsored by Virginia Cooperative Extension. 4-H is a community of young people across America learning leadership, citizenship and life skills. Virginia Cooperative Extension is a state agency and the educational arm of the U.S. Department of Agriculture. The program is delivered to local youth through a partnership with local government.

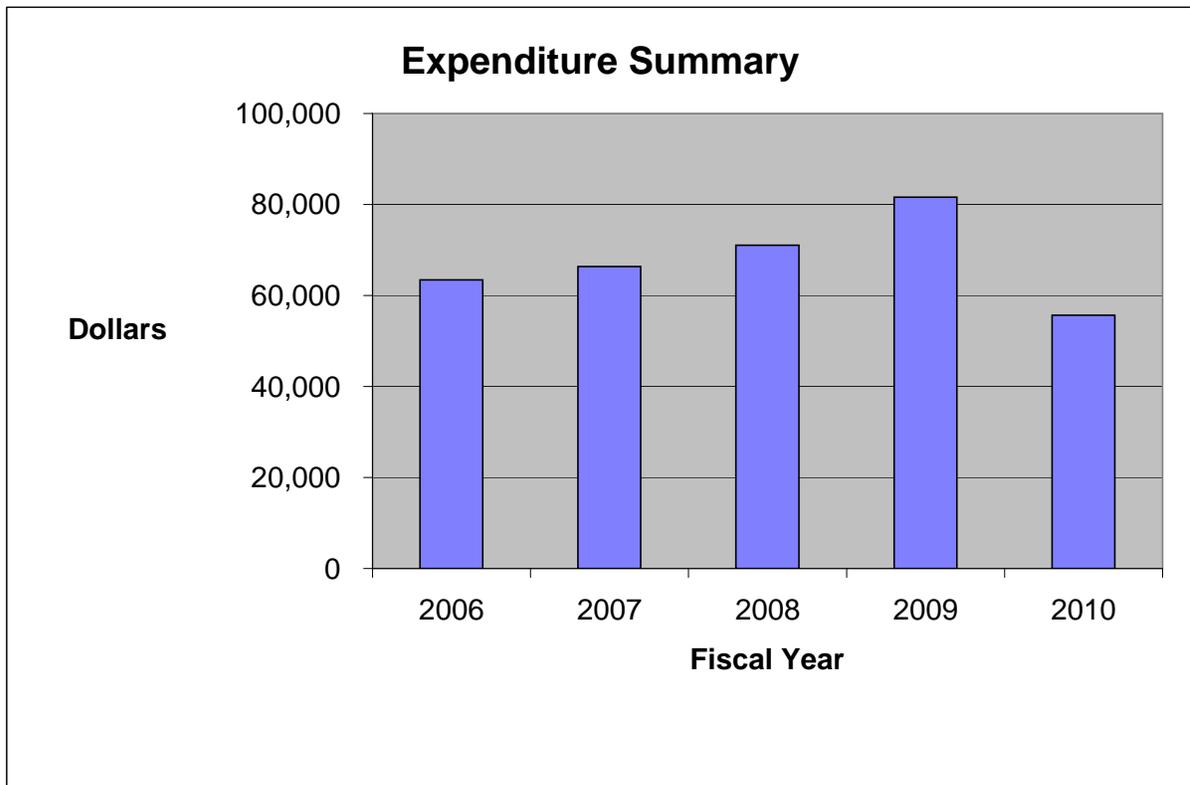
Implementation Strategies for FY2010:

- Expand and continue the use of volunteers in the program to plan, deliver and evaluate educational programs in Agriculture and Natural Resources.
- 4-H camp will be coordinated by a technician with Extension Agent supervision. 4-H programming will not be in FY2009 or FY2010 due to agent vacancy.
- Continue to work with homeowner associations to provide educational resources that will help residents to implement environmentally sound landscaping practices.
- Continue to provide diverse educational program in horticulture to teach citizens specific horticultural practices that will enable participants to protect water quality and reduce pesticide use.
- Broaden the informational resources on www.yorkcounty.gov/vce.

Budget Issues:

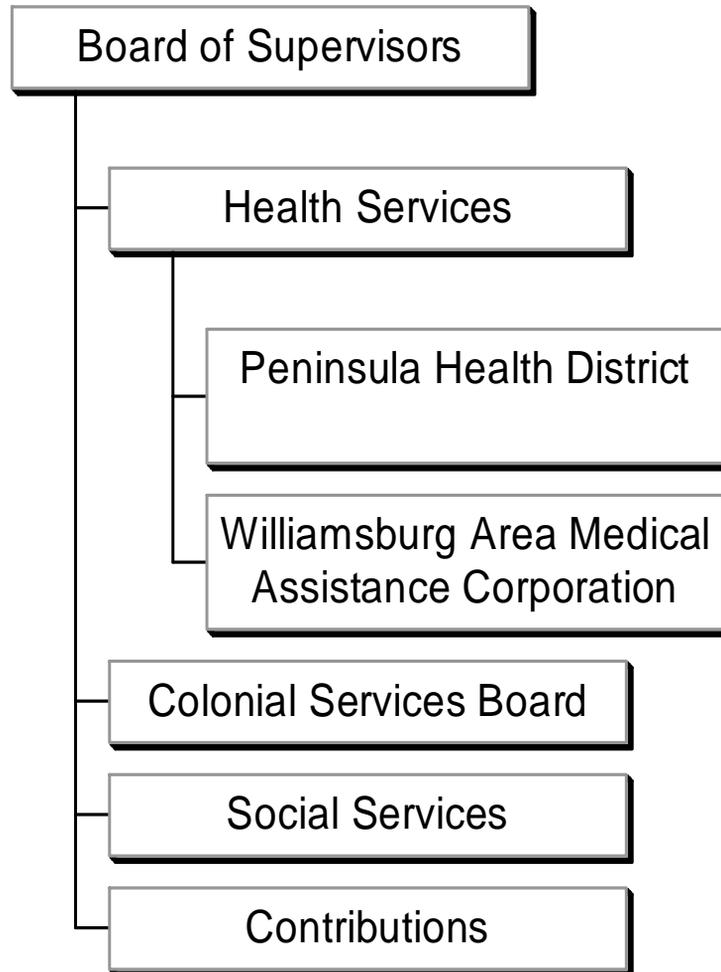
- In FY2006, funding was for the local support of the Virginia Cooperative Extension staff and an upgrade to MS Office software.
- In FY2007, funding was for the local support of the Virginia Cooperative Extension staff.
- In FY2008, funding was for the continued local support of the Virginia Cooperative Extension staff, and the routine replacement of computers and office equipment.
- In FY2009, there were no significant changes.
- For FY2010, reductions in funding are in work-as-required, contractual services (as local support of the Virginia Cooperative Extension staff), personnel development, and no computer replacements.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|------------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 60831 Cooperative Extension | | | | | | |
| Personnel Services | - | - | - | 2,475 | 2,475 | - |
| Contractual Services | 48,994 | 56,408 | 52,500 | 59,700 | 59,700 | 46,000 |
| Internal Services | 2,388 | 2,418 | 2,177 | 3,500 | 3,500 | 3,255 |
| Other Charges | 3,549 | 3,014 | 2,644 | 5,550 | 5,550 | 2,950 |
| Materials & Supplies | 4,347 | 1,869 | 1,762 | 2,250 | 2,250 | 1,950 |
| Capital Outlay | 3,119 | 1,540 | 10,470 | 6,600 | 6,600 | - |
| Contributions | <u>1,000</u> | <u>1,100</u> | <u>1,500</u> | <u>1,500</u> | <u>1,500</u> | <u>1,500</u> |
| Activity Total | <u>63,397</u> | <u>66,349</u> | <u>71,053</u> | <u>81,575</u> | <u>81,575</u> | <u>55,655</u> |
| Percentage Change | -3.28% | 4.66% | 7.09% | 14.81% | N/A | -31.77% |



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Human Services



Human Services

The function titled Human Services accounts for the managing, providing service, and aiding citizens who need assistance in the areas of health services, social services and financial assistance; and contributing to outside agencies and organizations that assist with low income families, disabilities and other general needs. This is accomplished through the following activities:

- **Health Services** - the Peninsula Health District and Williamsburg Area Medical Assistance Corporation provide health care services to the citizens of York County.
- **Colonial Services Board** - provides community mental health, mental retardation and substance abuse programs.
- **Social Services** - promotes self-sufficiency, self-support, and self-esteem through financial assistance programs, intake services, child and family services, adult services, employment services, and volunteer services.
- **Contributions** - provide support for the following programs: Meals on Wheels, Peninsula Agency on Aging, Retired Senior Volunteer Program, Foster Grandparents Program, Child Development Resources, Housing Partnerships, Avalon Center, Transitions Family Violence, Child Food Service, Peninsula READS, Historic Triangle Senior Center, Insight Enterprises, Virginia Peninsulas Localities on Homelessness, Hospice Care of Williamsburg, Lackey Free Family Medicine Clinic, American Red Cross and Historic Triangle Substance Abuse Coalition.

Human Services

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | % Change Original 2009 / Adopted 2010 |
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|

Expenditure by Activity:

| | | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|------------------|---------------|
| Health Services | 392,022 | 428,040 | 454,367 | 472,608 | 472,608 | 429,937 | -9.03% |
| Colonial Services Board | 591,920 | 641,150 | 678,000 | 731,434 | 731,434 | 731,434 | 0.00% |
| Social Services | 1,142,603 | 1,661,423 | 1,755,630 | 2,276,129 | 2,276,129 | 2,279,803 | 0.16% |
| Contributions | 266,204 | 291,985 | 302,176 | 307,482 | 307,482 | 312,664 | 1.69% |
| Total Expenditures | 2,392,749 | 3,022,598 | 3,190,173 | 3,787,653 | 3,787,653 | 3,753,838 | -0.89% |

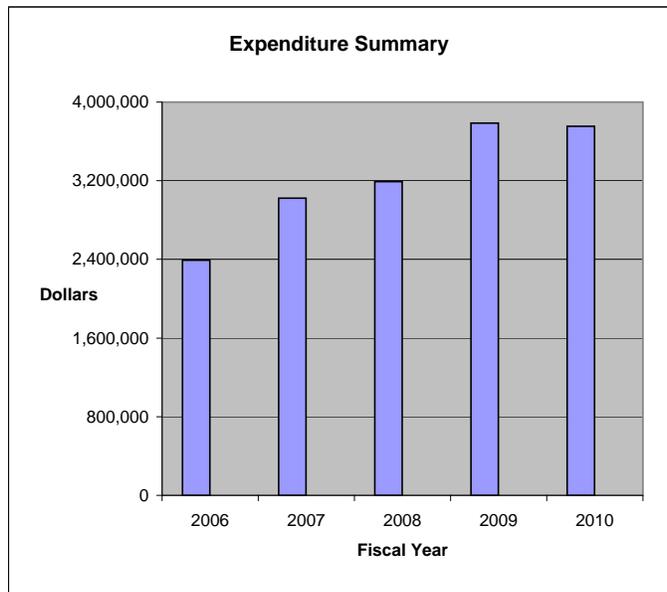
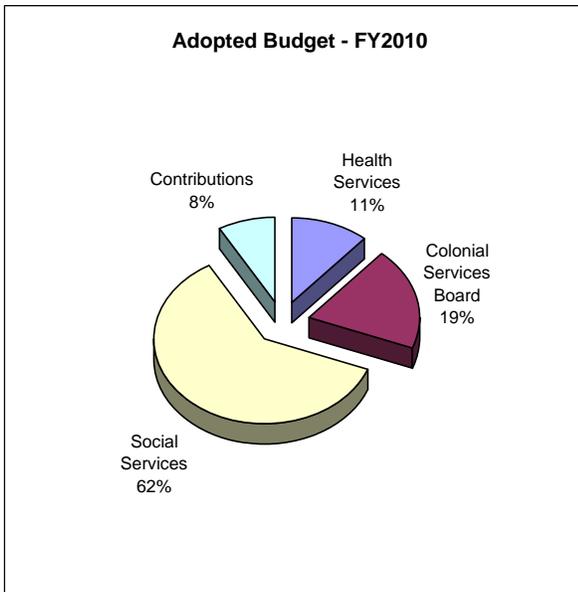
Expenditure By Category:

| | | | | | | | |
|------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|---------------|
| Personnel Services | - | - | - | - | - | 750 | 100.00% |
| Contractual Services | 360 | 480 | 420 | 1,800 | 1,800 | - | -100.00% |
| Grants, Donations & Cntrbtns | 1,250,146 | 1,361,175 | 1,434,543 | 1,511,524 | 1,511,524 | 1,474,035 | -2.48% |
| Transfers to Other Funds | 1,142,243 | 1,660,943 | 1,755,210 | 2,274,329 | 2,274,329 | 2,279,053 | 0.21% |
| Total Expenditures | 2,392,749 | 3,022,598 | 3,190,173 | 3,787,653 | 3,787,653 | 3,753,838 | -0.89% |

% of Total FY2010
Funding Sources

Funding Sources:

| | | | | | | | |
|------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|
| Local/State Non-Categorical | 2,331,124 | 2,951,795 | 3,114,205 | 3,787,653 | 3,787,653 | 3,753,838 | 100.00% |
| State/Federal Aid & Grants | 61,625 | 70,803 | 75,968 | - | - | - | 0.00% |
| Total Funding Sources | 2,392,749 | 3,022,598 | 3,190,173 | 3,787,653 | 3,787,653 | 3,753,838 | 100.00% |



Health Services

This activity provides support for the following programs: Peninsula Health District and the Williamsburg Area Medical Assistance Corporation

Peninsula Health District

The Peninsula Health District initiates and maintains a cooperative agreement between each of the five local governments (Newport News, James City County, York County, Poquoson, and Williamsburg) and the Commonwealth of Virginia. The County’s minimum “match” requirement is 45% of the York County portion of the total Health District Budget.

Mission:

The mission of the health district is “to promote optimum health and healthy lifestyles for the citizens of York County; to assure vital statistics, health information, preventative, and environmental health services are available to the citizens of the County; to provide medical services for low-income citizens; and to carry out other responsibilities assigned by action of the County Board of Supervisors and the Virginia General Assembly.”

Budget Issues:

| Fiscal Year | Contribution | % Change |
|-------------|--------------|----------|
| FY2006 | \$ 312,022 | 4.00% |
| FY2007 | \$ 344,040 | 10.27% |
| FY2008 | \$ 369,764 | 7.48% |
| FY2009 | \$ 384,008 | 3.85% |
| FY2010 | \$ 345,767 | -9.96% |

Williamsburg Area Medical Assistance Corporation (WAMAC)

WAMAC is “an innovative public-private partnership formed in 1993 by the contiguous communities of James City County, York County, and the City of Williamsburg.” It operates “Olde Towne Medical Center, a community-based, non-profit, 501(c) 3 rural health center which provides comprehensive primary health care to the un- and under-insured, Medicaid and Medicare population living in the Williamsburg, Virginia area.”

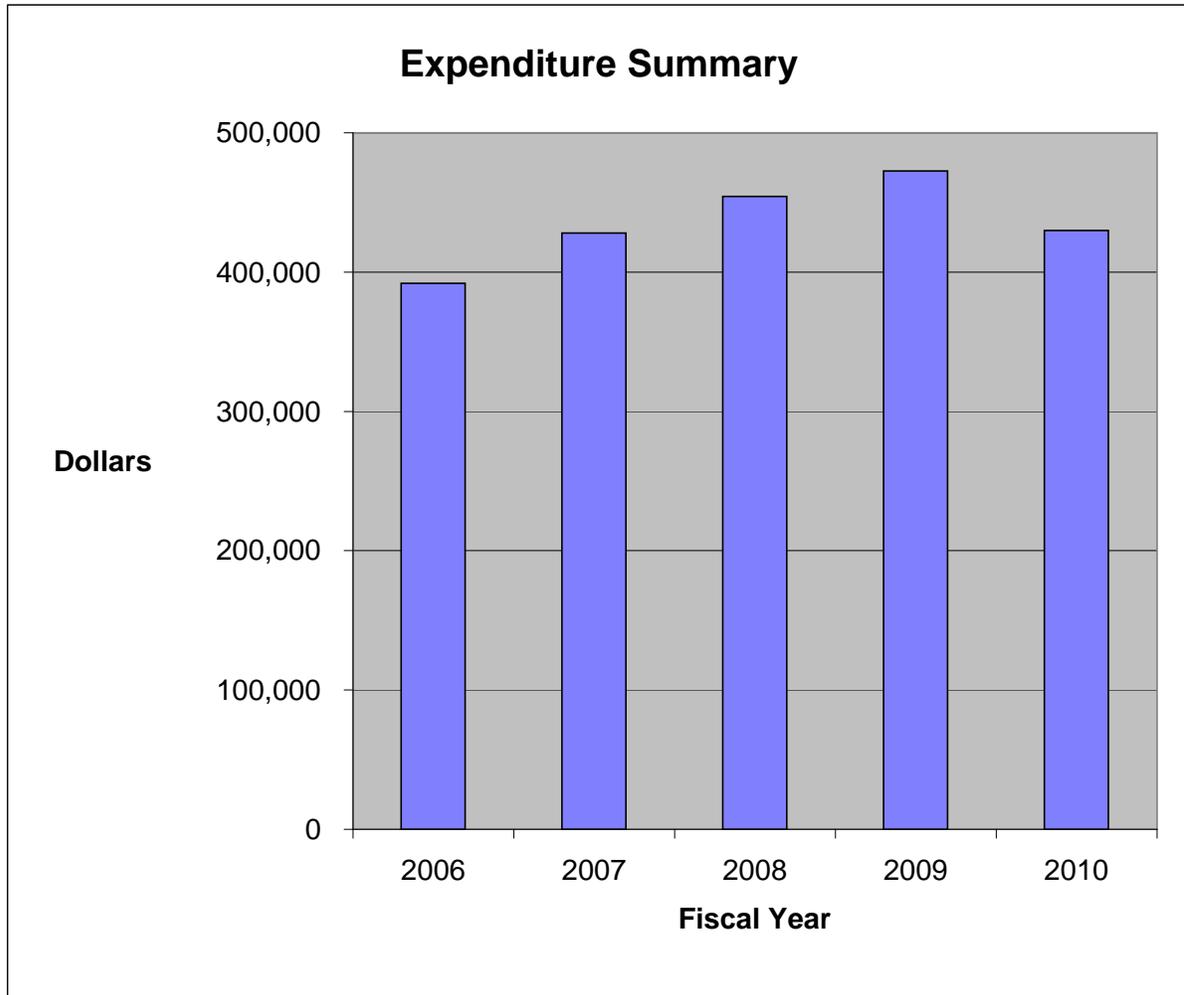
Mission:

The mission of Olde Towne Medical Center is “to provide quality, cost-effective, coordinated and preventive primary health care to clients, regardless of ability to pay.”

Budget Issues:

| Fiscal Year | Contribution | % Change |
|-------------|--------------|----------|
| FY2006 | \$ 80,000 | 2.56% |
| FY2007 | \$ 84,000 | 5.00% |
| FY2008 | \$ 86,000 | 2.38% |
| FY2009 | \$ 88,600 | 3.02% |
| FY2010 | \$ 84,170 | -5.00% |

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 61511 Health Services | | | | | | |
| Contributions | <u>392,022</u> | <u>428,040</u> | <u>454,367</u> | <u>472,608</u> | <u>472,608</u> | <u>429,937</u> |
| Activity Total | <u>392,022</u> | <u>428,040</u> | <u>454,367</u> | <u>472,608</u> | <u>472,608</u> | <u>429,937</u> |
| Percentage Change | 3.71% | 9.19% | 6.15% | 4.01% | N/A | -9.03% |



Colonial Services Board

Mission:

The Colonial Services Board “operates as an agent for the Counties of York and James City and the Cities of Poquoson and Williamsburg in the establishment and operation of community mental health and mental retardation and substance abuse programs.”

The Board provides the following services:

- Crisis Intervention Services
- Counseling Services
- Case Management
- Day Support
- Residential Services
- Early Intervention
- Prevention Services

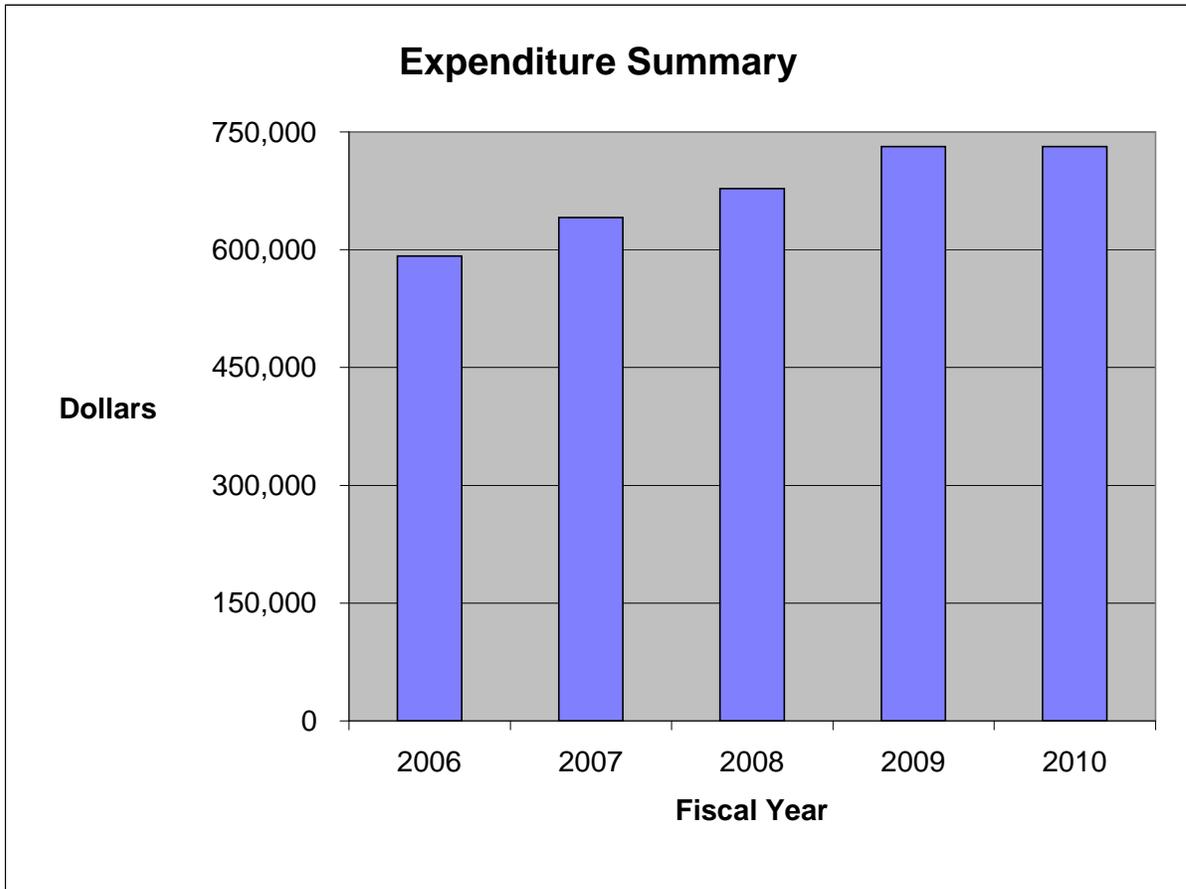
Allocation by Locality FY2006 to FY2010

| <u>Locality</u> | \$ Amount Local Support | | | | | Requested <u>FY2010</u> | % <u>Increase</u> |
|-------------------|-------------------------|---------------------|---------------------|---------------------|---------------------|----------------------------|----------------------|
| | <u>FY2006</u> | <u>FY2007</u> | <u>FY2008</u> | <u>FY2009</u> | <u>FY2010</u> | | |
| York County | \$ 591,920 | \$ 641,150 | \$ 678,000 | \$ 731,434 | \$ 731,434 | 0.0% | |
| James City County | 651,014 | 673,284 | 779,757 | 854,796 | 854,796 | 0.0% | |
| Williamsburg | 210,607 | 221,620 | 232,000 | 245,860 | 245,860 | 0.0% | |
| Poquoson | 109,440 | 117,490 | 127,000 | 137,343 | 137,343 | 0.0% | |
| Total | \$ 1,562,981 | \$ 1,653,544 | \$ 1,816,757 | \$ 1,969,433 | \$ 1,969,433 | | |

Budget Issues:

- In FY2006, the funding for this program reflected a 9.6% increase or \$51,920, which supports their total request.
- In FY2007, the funding for this program reflected an 8.3% increase or \$49,230, which supports their total request.
- In FY2008, the funding for this program reflected a 5.8% increase or \$36,850, which supports their total request.
- In FY2009, the funding for this program reflected a 7.9% increase or \$53,434, which supports their total request.
- For FY2010, the funding for this program is level with FY2009.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|--------------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 61521 Colonial Services Board | | | | | | |
| Contributions | <u>591,920</u> | <u>641,150</u> | <u>678,000</u> | <u>731,434</u> | <u>731,434</u> | <u>731,434</u> |
| Activity Total | <u>591,920</u> | <u>641,150</u> | <u>678,000</u> | <u>731,434</u> | <u>731,434</u> | <u>731,434</u> |
| Percentage Change | 9.61% | 8.32% | 5.75% | 7.88% | N/A | 0.00% |



Social Services - Local Share

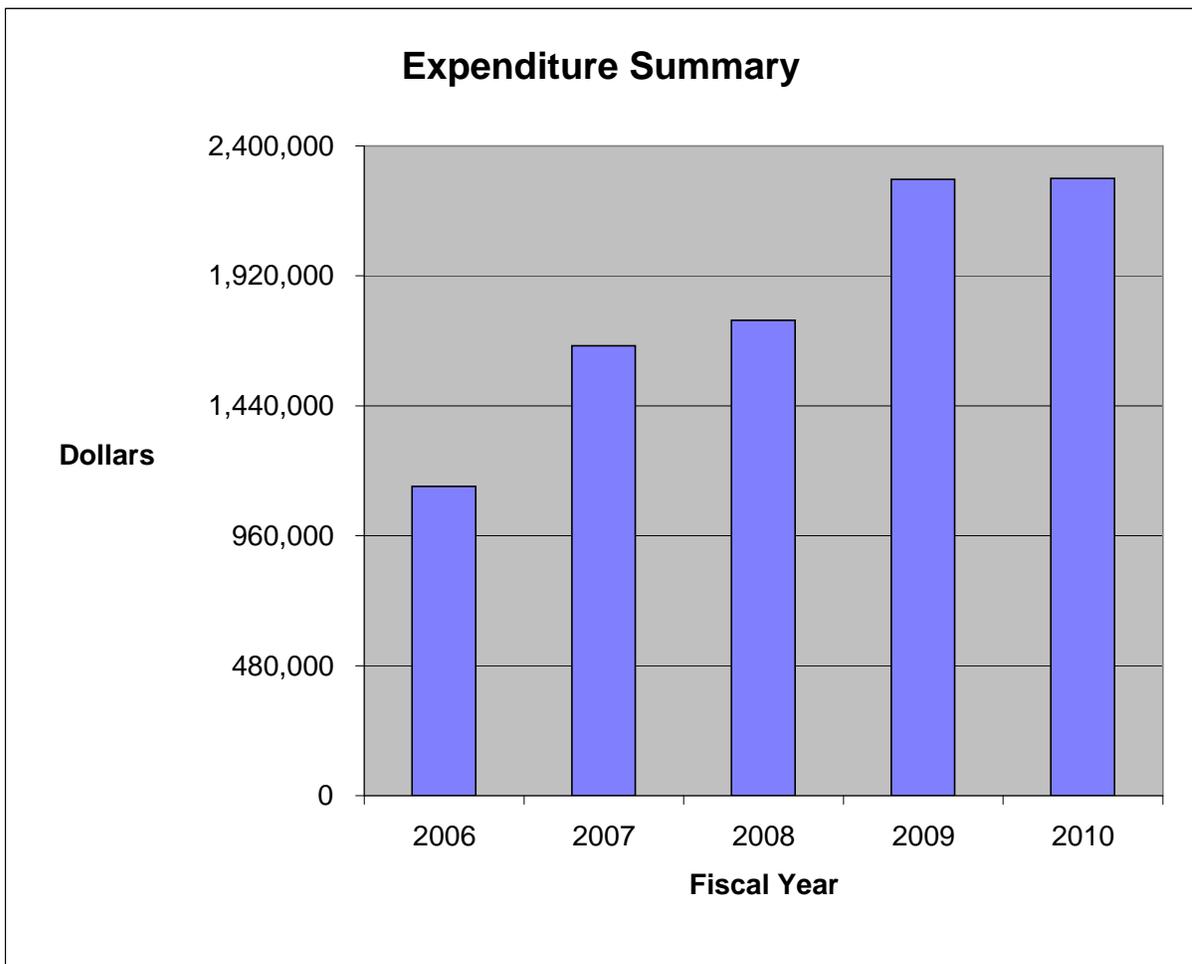
Mission:

The General Fund contributes to the operation of the Social Services Fund for its local match for administration, programs and for the Comprehensive Services Act. Social Services is responsible for promoting self-sufficiency, self-support, and self-esteem among those less fortunate. There are financial assistance programs available to aid needy persons within the community. The Comprehensive Services Act requires local governments to provide certain residential or intensive in-home therapeutic services to troubled youth.

Budget Issues:

- In FY2006, funding for Social Services decreased by .91% to \$899,245. Funding for the Comprehensive Services Act increased to \$243,000.
- In FY2007, funding for Social Services increased by 26.32% to \$1,135,943. Funding for the Comprehensive Services Act increased to \$275,000.
- In FY2008, funding for Social Services increased by 25.91% to \$1,430,210. Funding for the Comprehensive Services Act increased to \$325,000.
- In FY2009, funding for Social Services increased by 32.34% to \$1,892,729. Funding for the Comprehensive Services Act increased to \$381,600.
- For FY2010, funding for Social Services decreased by 2.04% to \$1,854,053. Funding for the Comprehensive Services Act increased by 11.37% to \$425,000. Also, funding for Boards and Commissions has been reclassified from contractual services to personnel services.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 61533 Social Services - Local Share | | | | | | |
| Personnel Services | - | - | - | - | - | 750 |
| Contractual Services | 360 | 480 | 420 | 1,800 | 1,800 | - |
| Transfers to Other Funds | <u>1,142,243</u> | <u>1,660,943</u> | <u>1,755,210</u> | <u>2,274,329</u> | <u>2,274,329</u> | <u>2,279,053</u> |
| Activity Total | <u>1,142,603</u> | <u>1,661,423</u> | <u>1,755,630</u> | <u>2,276,129</u> | <u>2,276,129</u> | <u>2,279,803</u> |
| Percentage Change | -5.47% | 45.41% | 5.67% | 29.65% | N/A | 0.16% |



Contributions

This activity provides support for the following programs:

Meals on Wheels: This program is responsible for delivering meals to any York County resident in need of this service.

Peninsula Agency on Aging: Assists older individuals, 60 years or older, to live independently for as long as possible.

Retired Senior Volunteer Program: Responsible for providing diverse opportunities for retirees and seniors, 55 years or older, to serve as volunteers.

Foster Grandparents: Allows foster grandparents to spend quality time tutoring, nurturing, and mentoring children requiring special attention.

Child Development Resources: Provides early childhood developmental programs for economically disadvantaged or otherwise qualified York County families.

Housing Partnerships: Utilizes volunteer labor to repair and replace substandard housing in James City County, Williamsburg, and York County.

Avalon Center: Provides services to victims of domestic and sexual violence and homelessness in James City County, Williamsburg, and York County.

Transitions Family Violence: Provides services to victims, both adult and children, of family violence

Child Food Service: Contribution to the food service program.

Peninsula READS: Provides “literacy education and services to enable adults to gain the skills they need to participate fully in society.”

Historic Triangle Senior Center: Provides “an affordable and accessible array of integrated services, leisure and recreational activities, educational and cultural events, and information on health and safety issues affecting the elderly, as well as, volunteer opportunities and intergenerational programs.”

Insight Enterprises, Inc.: Provides services and programs to persons with disabilities.

Virginia Peninsula Localities on Homelessness: An agreement between localities to provide leadership and oversight for a regional plan to address homelessness.

Hospice Care of Williamsburg: Includes caring for terminally-ill patients living at home and providing necessary equipment and supplies.

Lackey Free Family Medicine Clinic: Provides medical services to York County citizens with no health insurance and fall within the 200% of the Federal Poverty Guidelines.

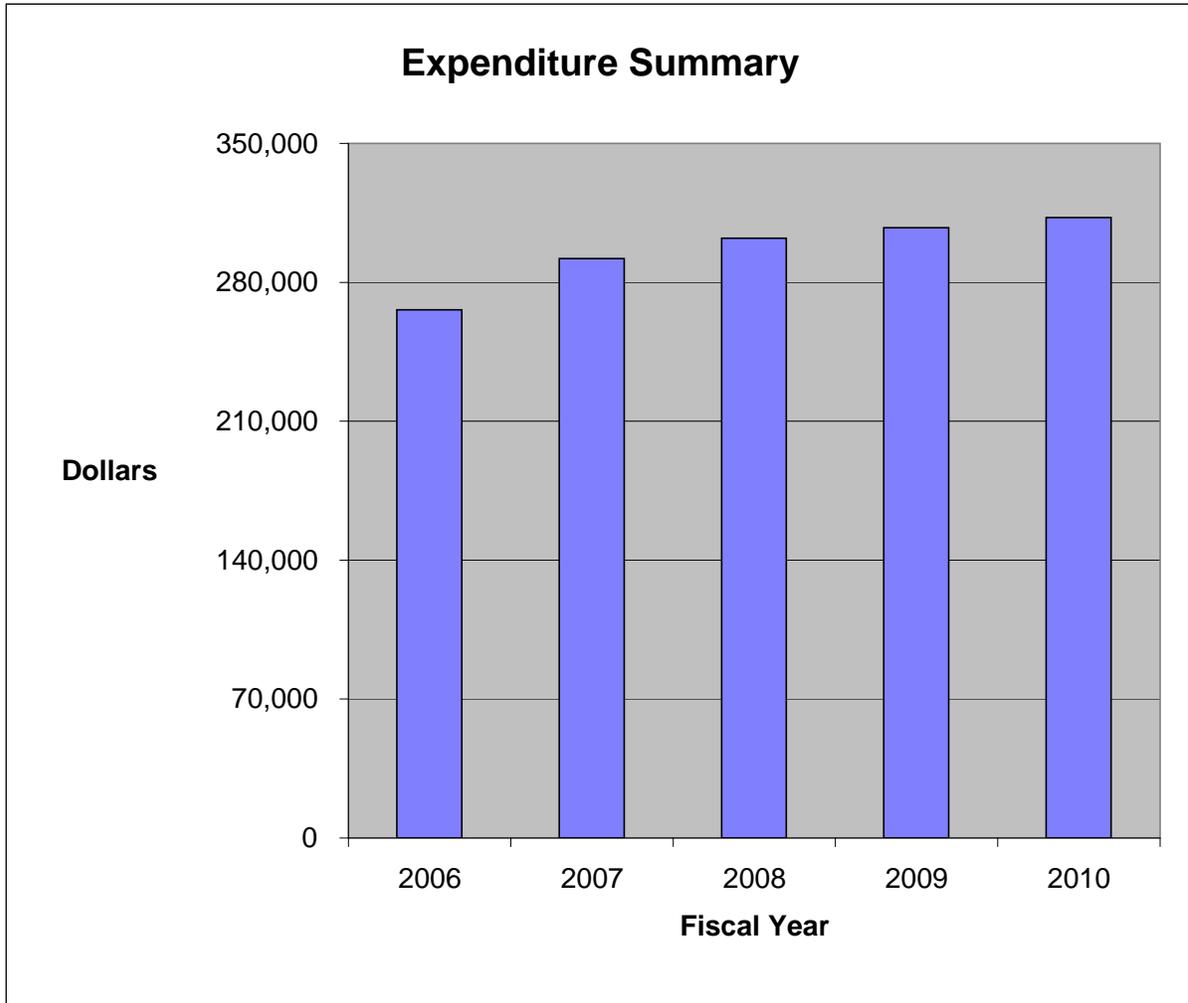
American Red Cross York-Poquoson: Provides resources to ensure coordination and efficient response to any disaster that strikes.

Historic Triangle Substance Abuse Coalition: A central resource on substance abuse issues in the Historic Triangle Area of Virginia

Budget Issues for FY2010:

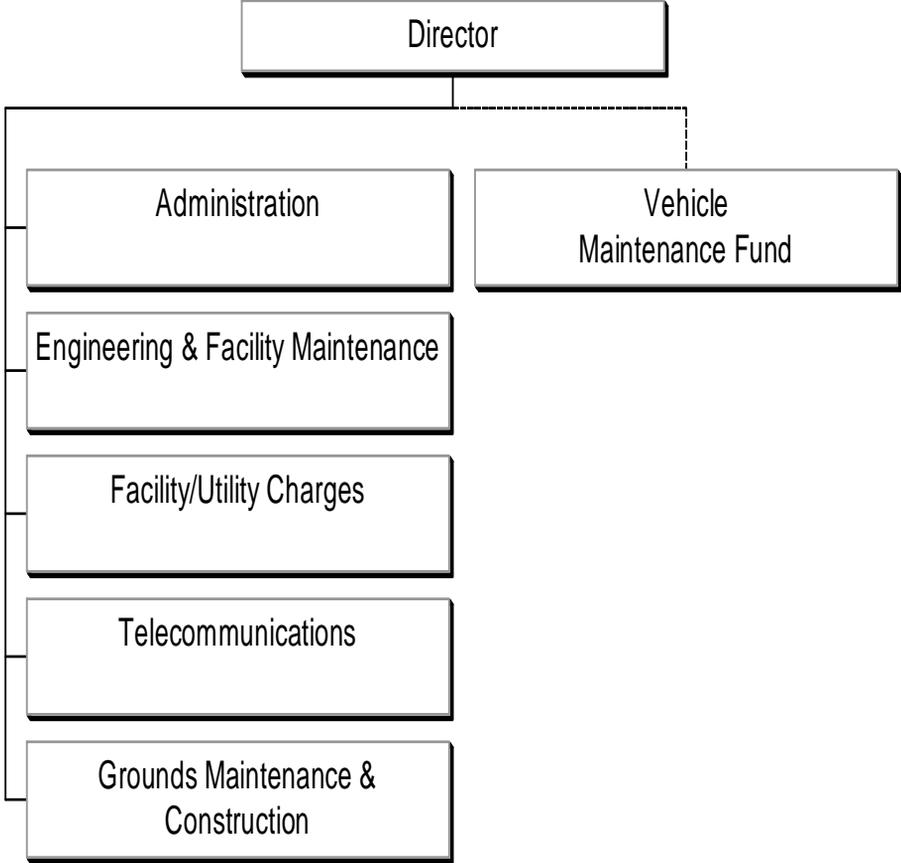
- Level funding is provided for the above agencies, except for a decrease in Child Development Resources.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|----------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 61535 Contributions | | | | | | |
| Contributions | <u>266,204</u> | <u>291,985</u> | <u>302,176</u> | <u>307,482</u> | <u>307,482</u> | <u>312,664</u> |
| Activity Total | <u>266,204</u> | <u>291,985</u> | <u>302,176</u> | <u>307,482</u> | <u>307,482</u> | <u>312,664</u> |
| Percentage Change | 3.91% | 9.68% | 3.49% | 1.76% | N/A | 1.69% |



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General Services



General Services

The Department of General Services is responsible for the management, design, construction, and delivery of maintenance services for York County. This is accomplished through the following divisions/programs:

- **Administration** - provides necessary resources to perform facility maintenance, grounds maintenance, site construction and renovation project responsibilities for the County.
- **Engineering & Facility Maintenance** - maintains the quality of County facilities.
- **Facility/Utility Charges** - provides adequate, efficient and cost effective utility services.
- **Telecommunications** - maintains and improves the quality of telecommunication service for all County departments and agencies.
- **Grounds Maintenance & Construction** - maintains the quality of County and School grounds.

Other Funds:

- **Vehicle Maintenance Fund** - provides delivery of vehicle and equipment maintenance; and fleet support services to County customers and partnership agencies. (See Vehicle Maintenance Fund tab for detail budgets.)

General Services

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | % Change Original 2009 / Adopted 2010 |
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|

Expenditure by Activity:

| | | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|------------------|---------------|
| Administration | 178,174 | 197,467 | 208,163 | 215,157 | 215,157 | 214,076 | -0.50% |
| Engineering & Fac Maint | 1,773,921 | 1,947,512 | 2,073,967 | 2,349,267 | 2,358,980 | 2,285,074 | -2.73% |
| Facility/Utility Charges | 889,645 | 859,123 | 949,142 | 931,775 | 931,775 | 1,085,490 | 16.50% |
| Telecommunications | 318,109 | 364,856 | 282,913 | 288,707 | 288,707 | 279,907 | -3.05% |
| Grounds Maint & Const | 2,553,156 | 3,209,420 | 3,119,476 | 4,272,287 | 4,302,756 | 3,864,319 | -9.55% |
| Total Expenditures | 5,713,005 | 6,578,378 | 6,633,661 | 8,057,193 | 8,097,375 | 7,728,866 | -4.07% |

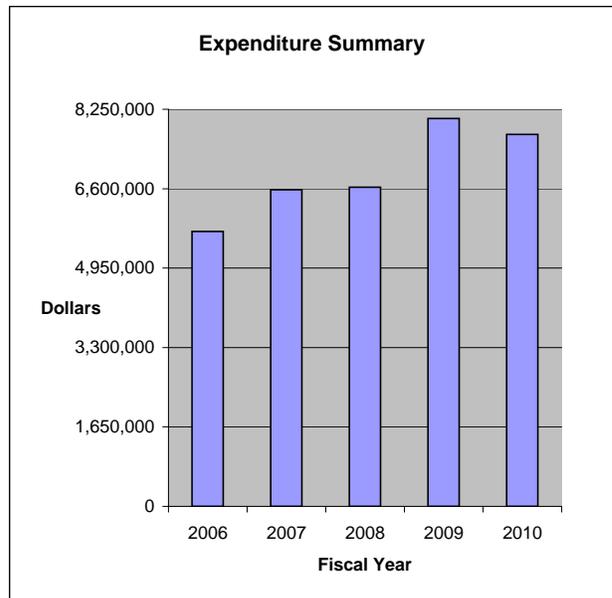
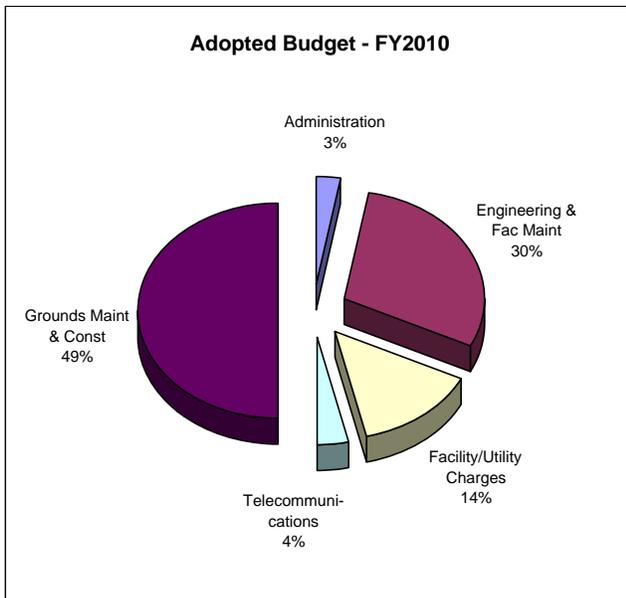
Expenditure By Category:

| | | | | | | | |
|------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|---------------|
| Personnel Services | 2,735,639 | 3,017,673 | 3,185,433 | 3,667,296 | 3,667,296 | 3,755,751 | 2.41% |
| Contractual Services | 990,743 | 1,099,706 | 1,152,827 | 1,842,382 | 1,842,951 | 1,617,200 | -12.22% |
| Internal Services | 419,131 | 499,559 | 575,906 | 577,694 | 577,694 | 534,070 | -7.55% |
| Other Charges | 1,085,221 | 1,096,836 | 1,105,437 | 1,101,809 | 1,101,809 | 1,246,890 | 13.17% |
| Materials & Supplies | 317,224 | 405,074 | 381,303 | 427,276 | 436,714 | 480,245 | 12.40% |
| Leases & Rentals | 10,636 | 16,549 | 15,012 | 14,000 | 14,000 | 9,060 | -35.29% |
| Capital Outlay | 160,421 | 466,233 | 222,079 | 436,736 | 436,736 | 90,650 | -79.24% |
| Grants, Donations & Cntrbtns | - | - | - | - | 30,175 | - | 0.00% |
| Chargeouts | (6,010) | (23,252) | (4,336) | (10,000) | (10,000) | (5,000) | -50.00% |
| Total Expenditures | 5,713,005 | 6,578,378 | 6,633,661 | 8,057,193 | 8,097,375 | 7,728,866 | -4.07% |

% of Total FY2010
Funding Sources

Funding Sources:

| | | | | | | | |
|------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|
| Local/State Non-Categorical | 4,575,198 | 5,285,278 | 5,369,571 | 6,885,411 | 6,925,318 | 6,564,144 | 84.93% |
| Donations | - | - | - | - | 275 | - | 0.00% |
| Streetlight Support | 117,537 | 143,517 | 107,602 | 35,000 | 35,000 | 35,000 | 0.45% |
| School Support | 1,020,270 | 1,149,583 | 1,156,488 | 1,136,782 | 1,136,782 | 1,129,722 | 14.62% |
| Total Funding Sources | 5,713,005 | 6,578,378 | 6,633,661 | 8,057,193 | 8,097,375 | 7,728,866 | 100.00% |



General Services Administration

Mission:

The Division of Administration provides leadership, supervision, and administrative support to the Department of General Services and quality service to all customers.

Goals:

- Provide quality, cost-effective administrative support for the Department of General Services.

Implementation Strategies for FY2010:

- Ensure division managers develop and implement the necessary programs to meet our mission and goals through employee training, performance evaluations, budget preparation, and performance measurement.

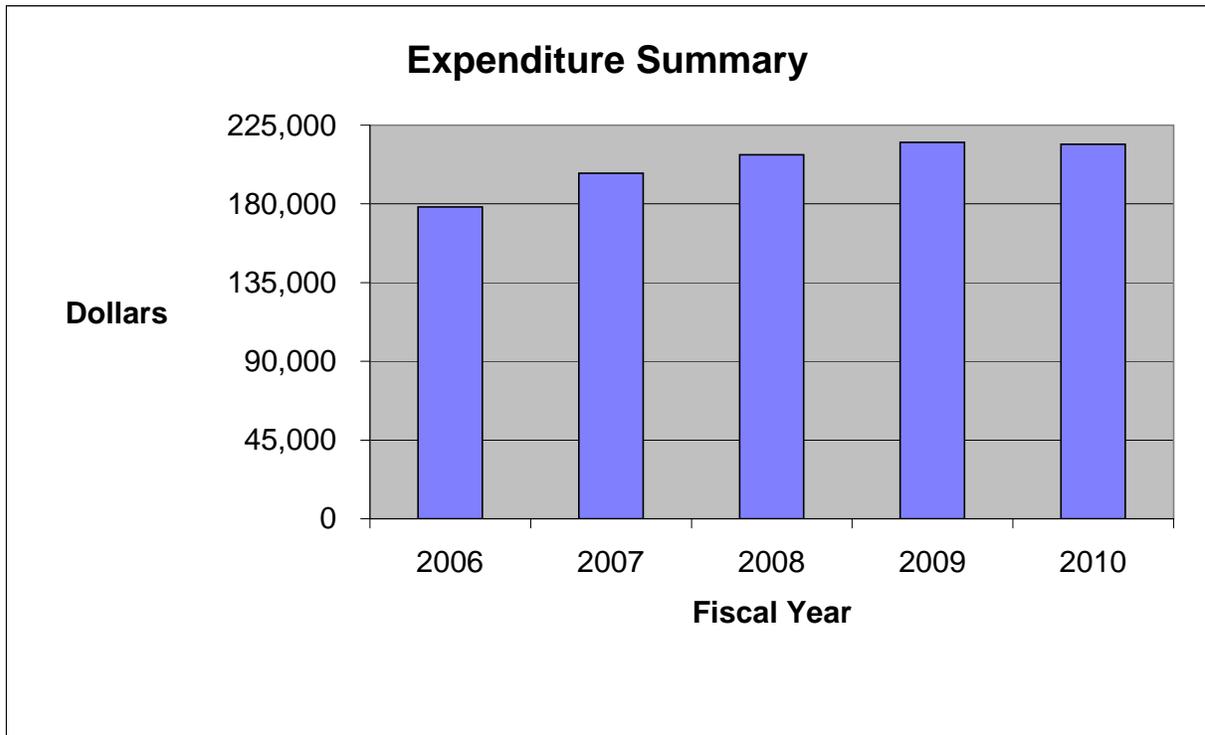
Budget Issues:

- In FY2006, funding was for routine replacement of computers and an upgrade to MS Office software.
- In FY2007, funding was for maintenance service contracts for equipment and radio maintenance associated with the new radio system.
- In FY2009, there were no significant changes.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed in work-as-required, for the centralization of radio costs in the Radio Maintenance Division, personnel development and materials & supplies.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 70119 General Services Administration | | | | | | |
| Personnel Services | 166,510 | 176,766 | 188,743 | 196,857 | 196,857 | 200,981 |
| Contractual Services | 1,390 | 3,307 | 3,798 | 3,080 | 3,080 | 2,285 |
| Internal Services | 3,704 | 5,636 | 5,394 | 5,530 | 5,530 | 4,235 |
| Other Charges | 1,004 | 2,037 | 2,863 | 4,855 | 4,855 | 3,225 |
| Materials & Supplies | 3,333 | 3,917 | 4,361 | 4,835 | 4,835 | 3,350 |
| Capital Outlay | 2,233 | 5,804 | 3,004 | - | - | - |
| Activity Total | <u>178,174</u> | <u>197,467</u> | <u>208,163</u> | <u>215,157</u> | <u>215,157</u> | <u>214,076</u> |
| Percentage Change | 7.30% | 10.83% | 5.42% | 3.36% | N/A | -0.50% |

FTE's

| | | | | | | |
|----------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Admin/Clerical | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> |
| Total | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> |



Engineering & Facility Maintenance

Mission:

The mission of the Division of Engineering and Facility Maintenance is to provide timely, efficient, and cost-effective maintenance and repair, construction and facility support services to enhance the working environment for County employees and the quality of life for our community.

Goals:

- Award all Capital Improvement Program projects in year of appropriation, complete all projects within budget and on schedule, and financially close all projects within 120 days of taking occupancy.
- Provide effective facility maintenance programs to help ensure mission accomplishment, protect County resources, provide quality work places, and ensure excellent customer service.
- Complete 95% of critical preventive maintenance tasks on schedule, strive for zero customer requests for minor work over 30 days old, repair at least 98% of emergencies within 24 hours, and provide timely response to high-priority, major work orders.
- Improve planning and budgeting efforts by conducting annual audits on select facilities, developing an effective preventive maintenance program, and controlling backlog growth through sound programming and resource advocacy.
- Ensure Division employees have the information, resources, and motivation necessary to perform their best while providing quality service.

Implementation Strategies for FY2010:

- Use a balance of miscellaneous contract repair and minor construction services and in-house work to optimize customer support and perform critical preventive maintenance tasks.
- Make greater use of in-house and contract audit initiatives to develop building system upgrade/replacement plans based on cost-effective industry standards and life-cycle replacement strategies.
- Continue to deploy and utilize new asset management software to improve preventive maintenance programs for facility systems to lower frequency and costs of maintenance.
- Invest in employee training to improve energy and facility management practices.

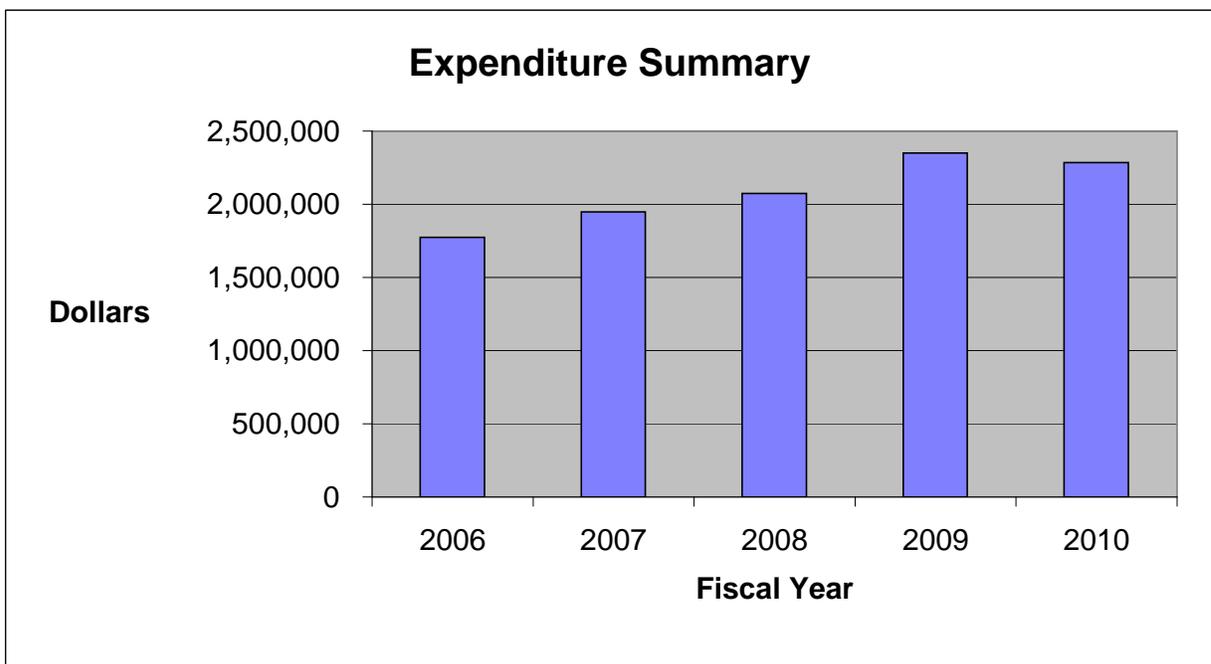
Budget Issues:

- In FY2006, increased funding was for custodial services, maintenance contracts, routine replacement of computers, a server and an upgrade to MS Office software.
- In FY2007, funding reflected increases for custodial services, fuel and radio maintenance associated with the new radio system and the routine replacement of a printer/plotter.
- In FY2008, funding reflected the addition of an HVAC Technician and a Construction Worker I position and the equipment associated with these positions. Additional increases were for repair and maintenance supplies, custodial services, fuel, radio maintenance and the routine replacement of computers.
- In FY2009, funding reflected increases in contracts for custodial services, telecommunications and the rental of equipment.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. A Maintenance Manager was transferred from the Grounds Maintenance and Construction Division. Further decreases are programmed for work-as-required, overtime, custodial contracts, vehicle maintenance, for the centralization of radio costs in the Radio Maintenance Division, and for street signs.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|---|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 70431 Engineering & Facility Maintenance | | | | | | |
| Personnel Services | 995,583 | 1,069,025 | 1,199,858 | 1,317,706 | 1,317,706 | 1,369,854 |
| Contractual Services | 478,149 | 504,160 | 504,854 | 691,061 | 691,061 | 617,275 |
| Internal Services | 89,674 | 96,041 | 125,424 | 102,140 | 102,140 | 87,520 |
| Other Charges | 11,190 | 11,497 | 12,446 | 18,660 | 18,660 | 16,755 |
| Materials & Supplies | 153,176 | 174,356 | 187,672 | 174,700 | 184,138 | 186,770 |
| Leases & Rentals | 4,250 | 5,562 | 6,722 | 11,000 | 11,000 | 5,500 |
| Capital Outlay | 47,909 | 98,082 | 41,327 | 44,000 | 44,000 | 6,400 |
| Grants & Donations | - | - | - | - | 275 | - |
| Chargeouts | (6,010) | (11,211) | (4,336) | (10,000) | (10,000) | (5,000) |
| Activity Total | <u>1,773,921</u> | <u>1,947,512</u> | <u>2,073,967</u> | <u>2,349,267</u> | <u>2,358,980</u> | <u>2,285,074</u> |
| Percentage Change | 4.88% | 9.79% | 6.49% | 13.27% | N/A | -2.73% |

FTE's

| | | | | | | |
|------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Professional/Technical | 4.00 | 4.00 | 4.00 | 4.00 | 5.00 | 5.00 |
| Admin/Clerical | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Trades & Crafts | 11.00 | 11.00 | 13.00 | 13.00 | 13.00 | 13.00 |
| Total | <u>17.00</u> | <u>17.00</u> | <u>19.00</u> | <u>19.00</u> | <u>20.00</u> | <u>20.00</u> |



Facility/Utility Charges

Mission:

Provide adequate, efficient, and cost-effective utility services at all County facilities and enhance public safety by providing streetlights in certain areas.

Goals:

- Provide electrical, water, gas, heating, and sewer services for County facilities and parks.
- Provide solid waste services for County facilities.

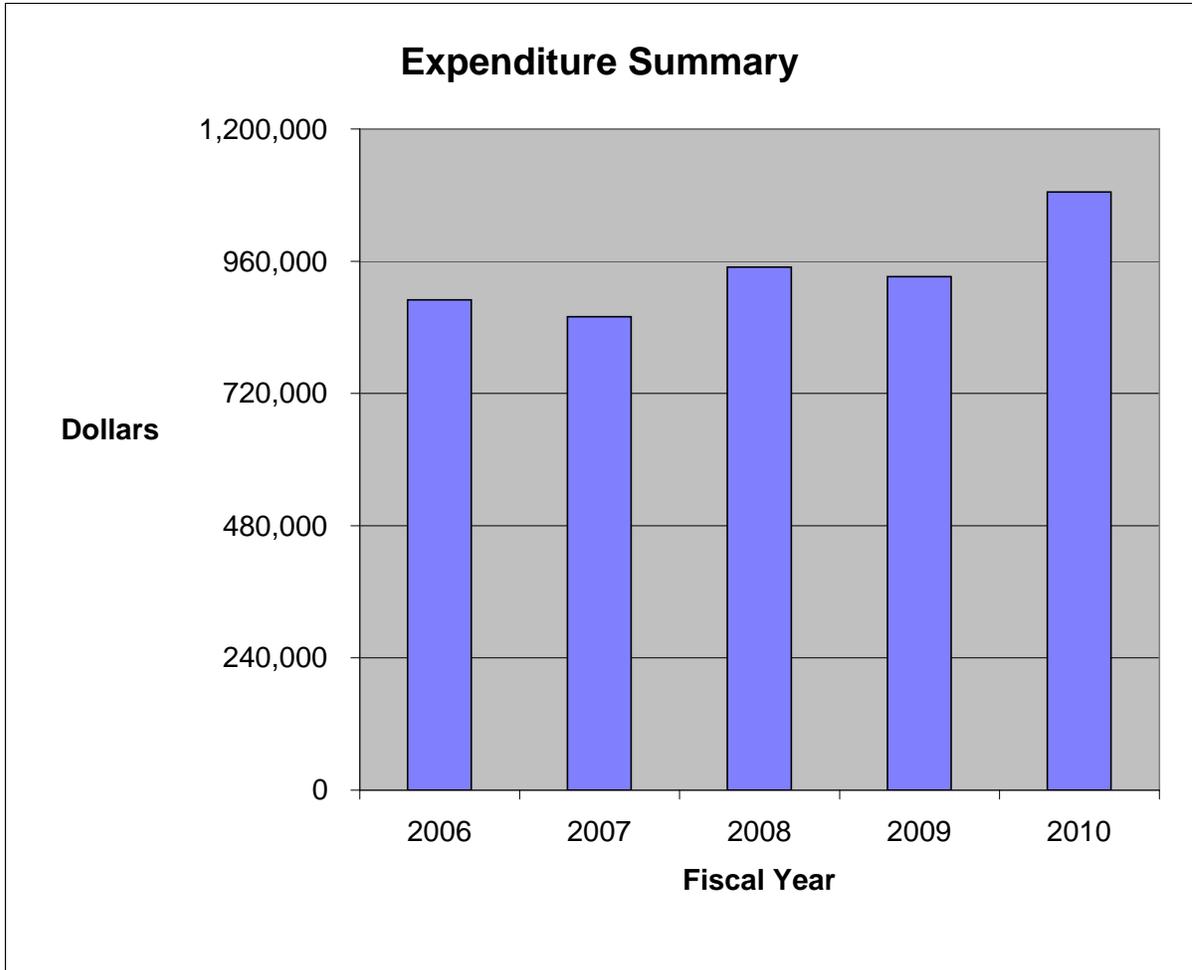
Implementation Strategies for FY2010:

- Improve energy management by increased use of Staefa Energy Management equipment and maintaining efficient building systems.
- Renew the County's Virginia Energy Purchasing Governmental Association (VEPGA) Agreement for discounted electrical power rates with Dominion Virginia Power.
- Work with Fiscal Accounting Services to continue consolidated utility billing efforts to reduce administrative work for County's employees.

Budget Issues:

- In FY2006, the increase in this activity was for electrical services for new facilities such as the Emergency Communication Center, New Quarter Park office space and pavilions and various park facilities.
- In FY2007, funding reflected increases in electrical and heating services.
- In FY2008, funding supported increases for electrical and heating services.
- In FY2009, there were no significant changes.
- For FY2010, funding reflects increases for electrical and heating services and full year funding for utilities at the Athletic Field Complex.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|---------------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 70432 Facility/Utility Charges | | | | | | |
| Other Charges | <u>889,645</u> | <u>859,123</u> | <u>949,142</u> | <u>931,775</u> | <u>931,775</u> | <u>1,085,490</u> |
| Activity Total | <u>889,645</u> | <u>859,123</u> | <u>949,142</u> | <u>931,775</u> | <u>931,775</u> | <u>1,085,490</u> |
| Percentage Change | 37.07% | -3.43% | 10.48% | -1.83% | N/A | 16.50% |



Telecommunications

Mission:

The Division of Telecommunications is responsible for providing telecommunication service to all County facilities.

Goals:

- Award all Capital Improvement Program projects in year of appropriation, complete all projects within budget and on schedule, and financially close all projects within 120 days of taking occupancy.
- Provide quality equipment and effective maintenance program to ensure mission accomplishment, excellent customer service and to protect County resources.
- Complete 100% of system maintenance tasks on schedule, strive for zero customer requests for minor, non-urgent work over 30 days old, repair 100% of emergencies within 24 hours, and provide timely response to high-priority, major work orders.
- Improve planning and budgeting efforts by developing system upgrade and replacement plans for software and hardware.

Implementation Strategies for FY2010:

- Use a balance of miscellaneous contract repair and in-house work to optimize customer support and perform critical preventive maintenance tasks.
- Make greater use of in-house and contract audit initiatives to develop telephone system upgrade/replacement plans based on cost-effective industry standards and life-cycle replacement strategies.
- Continue to invest time in preventive maintenance programs for the telephone system to lower frequency and costs of the current breakdown maintenance.
- Invest in employee training to improve telephone service.

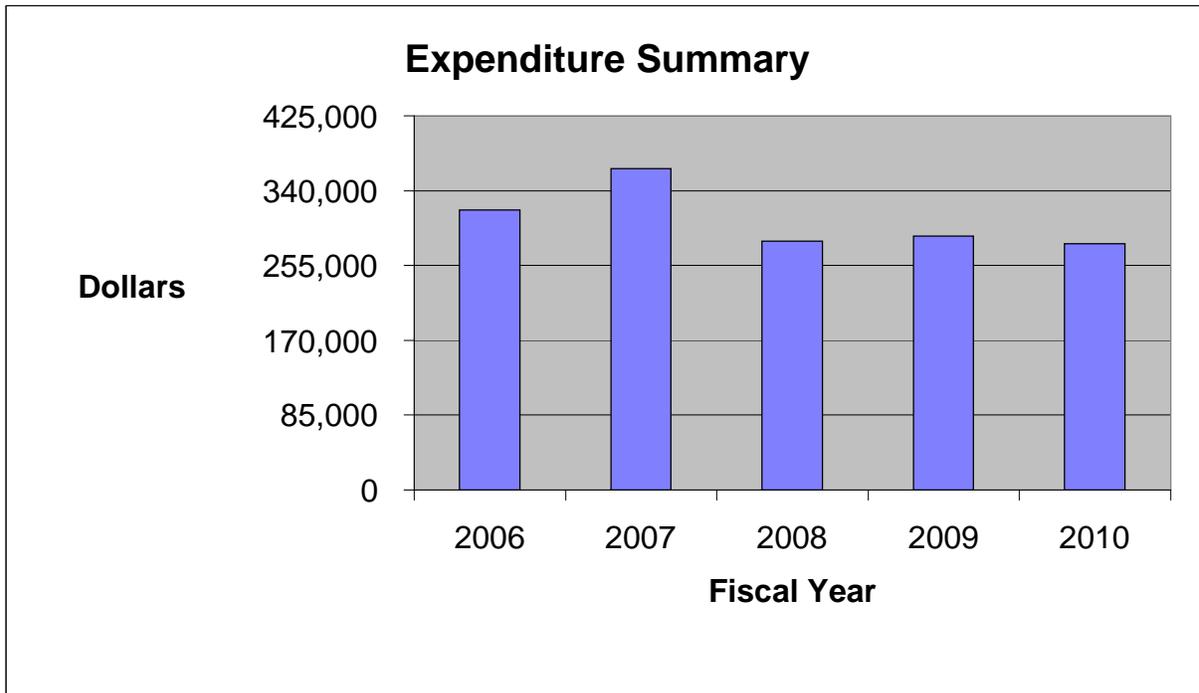
Budget Issues:

- In FY2006, funding was for maintenance contracts, routine replacement of computers and an upgrade to MS Office software.
- In FY2007, funding reflected increases for maintenance contracts, fuel and telecommunication data lines.
- In FY2008, funding reflected a decrease due to the installation of new systems covered under warranty and the shifting of TLS charges to Computer Support Services.
- In FY2009, funding reflected a decrease due to changes in the contract for telecommunication services.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed in overtime, repairs & maintenance services, vehicle maintenance, for the centralization of radio costs in the Radio Maintenance Division and personnel development.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|---------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 70433 Telecommunications | | | | | | |
| Personnel Services | 71,579 | 80,151 | 81,514 | 84,277 | 84,277 | 83,592 |
| Contractual Services | 59,102 | 59,303 | 62,803 | 62,200 | 62,200 | 60,500 |
| Internal Services | 5,442 | 4,607 | 4,650 | 6,930 | 6,930 | 5,115 |
| Other Charges | 173,302 | 213,641 | 130,415 | 130,300 | 130,300 | 127,900 |
| Materials & Supplies | 6,729 | 4,621 | 2,787 | 3,500 | 3,500 | 2,800 |
| Capital Outlay | <u>1,955</u> | <u>2,533</u> | <u>744</u> | <u>1,500</u> | <u>1,500</u> | <u>-</u> |
| Activity Total | <u>318,109</u> | <u>364,856</u> | <u>282,913</u> | <u>288,707</u> | <u>288,707</u> | <u>279,907</u> |
| Percentage Change | 2.67% | 14.70% | -22.46% | 2.05% | N/A | -3.05% |

FTE's

| | | | | | | |
|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Professional/Technical | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> |
| Total | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> |



Grounds Maintenance & Construction

Mission:

The Grounds Maintenance and Construction Division mission is to provide efficient, responsive, and cost effective maintenance of School and County grounds. The division shall also design and construct quality improvements to County and School grounds to enhance the quality of life for all our citizens.

Goals:

- Provide a comprehensive grounds maintenance program for County facilities.
- Provide support to the Parks & Recreation Division's outdoor recreational programs and to community based group recreational programs such as Little League, Youth Football, and Select soccer.
- Provide a grounds maintenance program for 276.1 acres of School facilities as outlined in the School Grounds Maintenance Agreement between the York County Board of Supervisors and the York County School Board.
- Provide a comprehensive grounds maintenance program for the Gateway Corridors.
- Ensure Grounds Maintenance employees have resources, motivation and technical information necessary to perform their best while providing effective customer service.

Implementation Strategies for FY2010:

- Implement a comprehensive sports turf maintenance program for all athletic fields, including the new Sports Field Complex, to ensure the safety and playability for the users of the fields.
- Implement a comprehensive landscape maintenance program for turf, trees, shrubs, and flowers at County facilities and Gateway Beautification Corridors.
- Coordinate the Virginia Peninsula Regional Jail Work Program to ensure the most effective and efficient use of available resources.

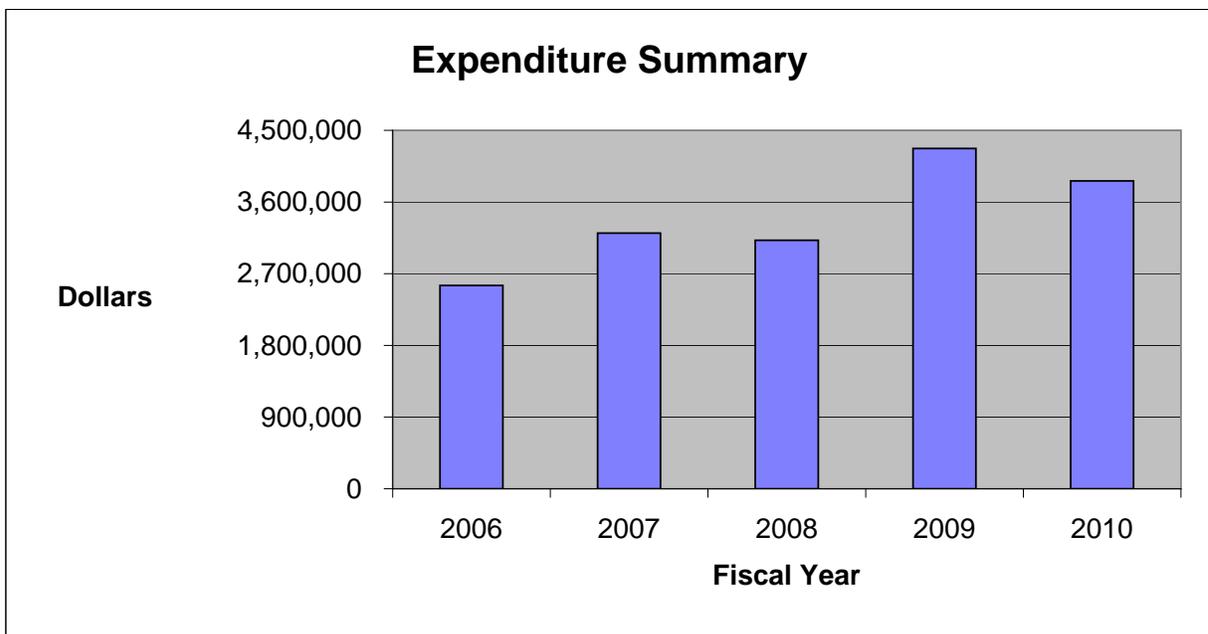
Budget Issues:

- In FY2006, increased funding was to support the Gateway Corridor and Enhancements program, vehicle maintenance charges and an upgrade to MS office software. Decreases in capital outlay were due to the one time purchase of equipment in FY2005 for the new four-man team.
- In FY2007, funding was for the continued support of the Gateway Corridor and Enhancements program, increases for fuel and radio maintenance associated with the new radio system and routine replacement of equipment and computers.
- In FY2008, funding was for the continued support of the Gateway Corridor and Enhancements program, fuel and equipment maintenance and an irrigation system.
- In FY2009, funding reflected increases for the Gateway Corridor and Enhancements program, vehicle and equipment maintenance, agricultural supplies, sand replenishment and an irrigation system. Funding also allows for an addition of a Sports Complex crew, a Gateway Corridor crew and the necessary materials and equipment to support operations.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. A Maintenance Manager was transferred to the Engineering and Facility Maintenance Division. Further decreases are programmed for the Gateway Corridor and Enhancements program, the centralization of radio costs in the Radio Maintenance Division and capital costs for machinery & equipment. An increase in materials and supplies is provided for full year funding for the Athletic Field Complex.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|---------------------------|---|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 70434 | Grounds Maintenance & Construction | | | | | |
| Personnel Services | 1,501,967 | 1,691,731 | 1,715,318 | 2,068,456 | 2,068,456 | 2,101,324 |
| Contractual Services | 452,102 | 532,936 | 581,372 | 1,086,041 | 1,086,610 | 937,140 |
| Internal Services | 320,311 | 393,275 | 440,438 | 463,094 | 463,094 | 437,200 |
| Other Charges | 10,080 | 10,538 | 10,571 | 16,219 | 16,219 | 13,520 |
| Materials & Supplies | 153,986 | 222,180 | 186,483 | 244,241 | 244,241 | 287,325 |
| Leases & Rentals | 6,386 | 10,987 | 8,290 | 3,000 | 3,000 | 3,560 |
| Capital Outlay | 108,324 | 359,814 | 177,004 | 391,236 | 391,236 | 84,250 |
| Grants & Donations | - | - | - | - | 29,900 | - |
| Chargeouts | - | (12,041) | - | - | - | - |
| Activity Total | <u>2,553,156</u> | <u>3,209,420</u> | <u>3,119,476</u> | <u>4,272,287</u> | <u>4,302,756</u> | <u>3,864,319</u> |
| Percentage Change | 1.10% | 25.70% | -2.80% | 36.96% | N/A | -9.55% |

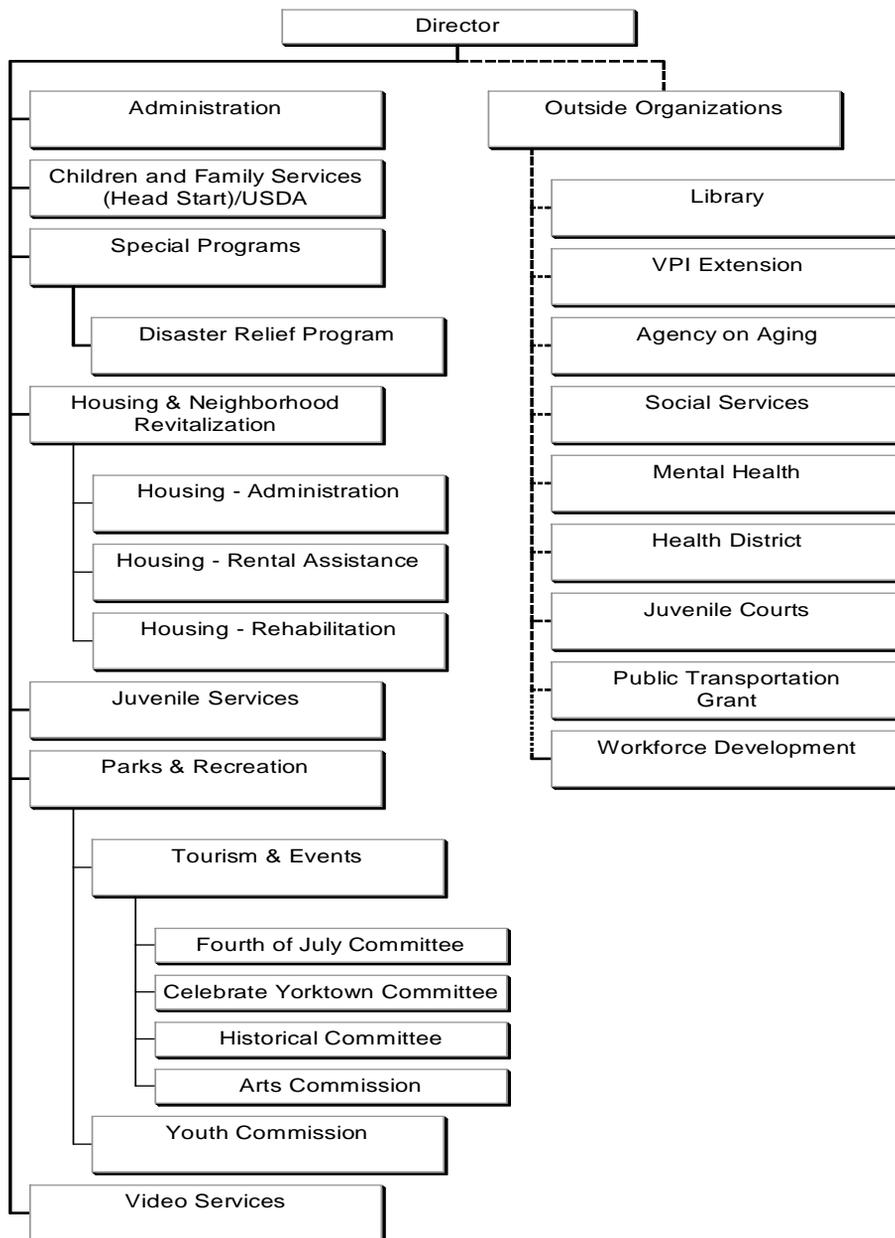
FTE's

| | | | | | | |
|------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Professional/Technical | 9.00 | 9.00 | 9.00 | 12.00 | 10.00 | 10.00 |
| Admin/Clerical | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Trades & Crafts | <u>22.00</u> | <u>22.00</u> | <u>22.00</u> | <u>32.00</u> | <u>33.00</u> | <u>33.00</u> |
| Total | <u>33.00</u> | <u>33.00</u> | <u>33.00</u> | <u>46.00</u> | <u>45.00</u> | <u>45.00</u> |



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Community Services



Community Services

The Community Services Department is responsible for the delivery or oversight of human services and programs providing opportunities for recreation and cultural enrichment for the citizens of the County.

- **Administration** - responsible for the delivery or oversight of human services and programs providing opportunities for recreation and cultural enrichment for the citizens of the County.
- **Children and Family Services (Head Start)** - operates comprehensive developmental programs for young children and their families. (See Special Revenue Funds tab for detail budgets.)
- **Special Programs** - provides services related to aging, health and disabilities and administers short-term initiatives and contracts. The Division is also responsible for the provision of the Disaster Relief Program established in fiscal year 2004.
- **Housing & Neighborhood Revitalization** - is responsible for Federally funded rental subsidy programs including rental certificates, vouchers, and moderate rehabilitation.
- **Juvenile Services** - provides support to the Juvenile and Domestic Relations Courts of the 9th Judicial District.
- **Parks & Recreation** - provides a variety of year-round recreational opportunities for all ages and oversight of County parks and Youth Commission. The Division also manages the implementation and coordination of York County's tourism and events initiatives.
- **Video Services** - under direction of the Video Services Board, provides video services for County government and School Division functions, meetings, and special projects, as well as oversees the County and School cable television channels. (See General Administration tab for detail budget.)

Oversight/Liaison Responsibilities:

- **Library** - provides educational and recreational resources to the community.
- **VPI Extension** - provides educational programs in the areas of Horticulture and Natural Resources; Family and Consumer Sciences; and 4-H Youth Development.
- **Agency on Aging** - the Peninsula Agency on Aging designs, develops, and delivers effective community-based services and programs for the elderly.
- **Social Services** - liaison with the York-Poquoson Department of Social Services for provision of intake services, child and family services, adult services, employment services, and volunteer services to promote self-sufficiency.
- **Mental Health** - liaison with the Colonial Services Board for Mental Health, Mental Retardation, and Substance Abuse services.
- **Health District** - liaison with both the Peninsula Health District and the Williamsburg Area Medical Assistance Corporation for the provision of primary and preventative health care.
- **Juvenile Courts** - liaison with the 9th District Court Services Unit and the Merrimac Center/Juvenile Detention Commission.
- **Public Transportation Grant** - provides assistance to major agencies in the County that serve the most transportation dependent citizens.

Community Services

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | % Change Original 2009 / Adopted 2010 |
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|

Expenditure by Activity:

| | | | | | | | |
|---------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|---------------|
| Administration | 235,551 | 242,874 | 251,885 | 288,344 | 288,344 | 267,800 | -7.12% |
| Special Programs | 230,675 | 264,392 | 271,107 | 307,042 | 307,042 | 285,146 | -7.13% |
| Housing - Administration | 165,131 | 220,482 | 208,084 | 221,533 | 221,533 | 214,688 | -3.09% |
| Housing - Rental Assist | 107,405 | 110,597 | 119,757 | 123,731 | 123,731 | 122,308 | -1.15% |
| Housing - Rehabilitation | 858,767 | 250,953 | 256,998 | 253,264 | 259,197 | 238,996 | -5.63% |
| Public Transportation | 20,000 | 24,241 | 23,137 | 26,000 | 26,000 | 24,900 | -4.23% |
| Parks & Recreation | 1,488,047 | 1,809,412 | 1,807,186 | 2,559,459 | 2,560,629 | 2,608,362 | 1.91% |
| Tourism & Events | 180,646 | 161,160 | 192,672 | 84,719 | 84,719 | 82,094 | -3.10% |
| Total Expenditures | <u>3,286,222</u> | <u>3,084,111</u> | <u>3,130,826</u> | <u>3,864,092</u> | <u>3,871,195</u> | <u>3,844,294</u> | -0.51% |

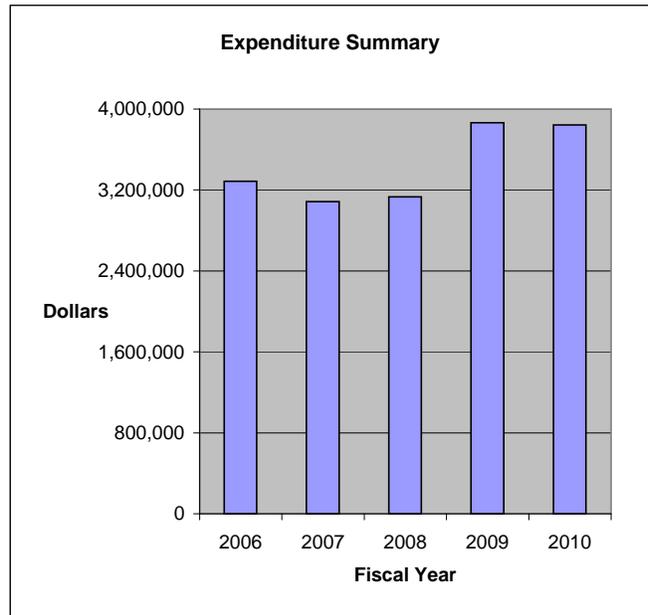
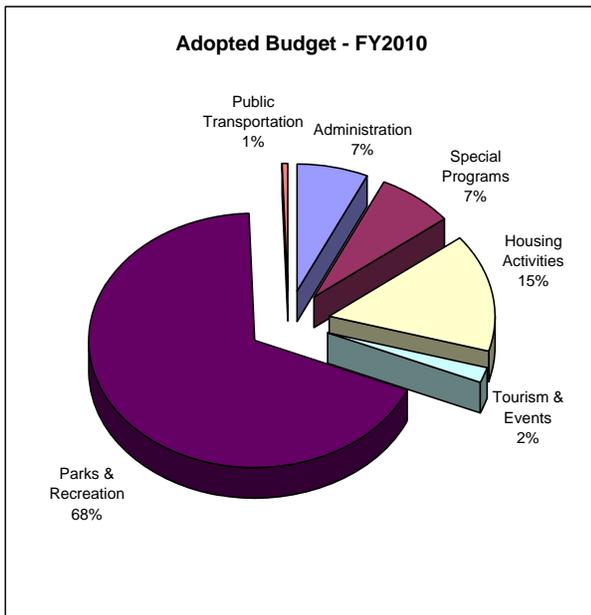
Expenditure By Category:

| | | | | | | | |
|------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|---------------|
| Personnel Services | 1,830,071 | 2,036,916 | 2,150,510 | 2,503,979 | 2,503,979 | 2,537,689 | 1.35% |
| Contractual Services | 299,689 | 348,545 | 332,753 | 332,115 | 337,128 | 297,546 | -10.41% |
| Internal Services | 61,336 | 85,407 | 84,422 | 99,778 | 103,778 | 59,244 | -40.62% |
| Other Charges | 198,168 | 151,553 | 155,018 | 150,900 | 152,400 | 140,035 | -7.20% |
| Materials & Supplies | 127,769 | 120,981 | 124,367 | 377,720 | 379,512 | 498,320 | 31.93% |
| Leases & Rentals | 97,082 | 264,058 | 233,925 | 314,900 | 316,820 | 309,460 | -1.73% |
| Capital Outlay | 14,515 | 41,225 | 12,996 | 52,800 | 66,008 | - | -100.00% |
| Grants, Donations & Cntrbtns | 657,592 | 44,698 | 36,835 | 31,900 | 11,570 | 2,000 | -93.73% |
| Chargeouts | - | (9,272) | - | - | - | - | 0.00% |
| Total Expenditures | <u>3,286,222</u> | <u>3,084,111</u> | <u>3,130,826</u> | <u>3,864,092</u> | <u>3,871,195</u> | <u>3,844,294</u> | -0.51% |

% of Total FY2010
Funding Sources

Funding Sources:

| | | | | | | | |
|------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-----------------------|
| Local/State Non-Categorical | 2,168,084 | 2,393,047 | 2,472,620 | 2,870,919 | 2,871,919 | 2,527,616 | 65.75% |
| Charges for Services | 343,685 | 380,408 | 428,363 | 854,225 | 854,225 | 1,177,730 | 30.64% |
| Donations | 7,350 | 10,714 | 28,175 | - | 1,170 | - | 0.00% |
| State/Federal Aid & Grants | 767,103 | 299,942 | 201,668 | 138,948 | 143,881 | 138,948 | 3.61% |
| Total Funding Sources | <u>3,286,222</u> | <u>3,084,111</u> | <u>3,130,826</u> | <u>3,864,092</u> | <u>3,871,195</u> | <u>3,844,294</u> | <u>100.00%</u> |



Community Services Administration

Mission:

The mission of the Department of Community Services is to strive to continuously improve the quality of life for all residents of York County through the delivery of human services that directly affect their lives.

Goals:

- To support the Board of Supervisor's goal to improve communication and coordination by effectively interacting with County staff, other agencies, and the public in development and delivery of services.
- To support the Board's goal to generate quality educational opportunities for all.
- To oversee the administration of the divisions of Special Programs, Children Services, Housing and Neighborhood Revitalization, Juvenile Services, Parks and Recreation, and Video Services.
- To review/project the level of community need for program designs and development, grantsmanship, etc.
- To act as liaison with the Departments of Health, Mental Health, Social Services and Aging, the Virginia Cooperative Extension, the Juvenile Court System, and Olde Towne Medical Center and Workforce Development.
- To oversee the County's compliance with the Americans with Disabilities Act.

Implementation Strategies for FY2010:

- Develop proposals for comprehensive life-long learning opportunities using traditional and non-traditional settings.

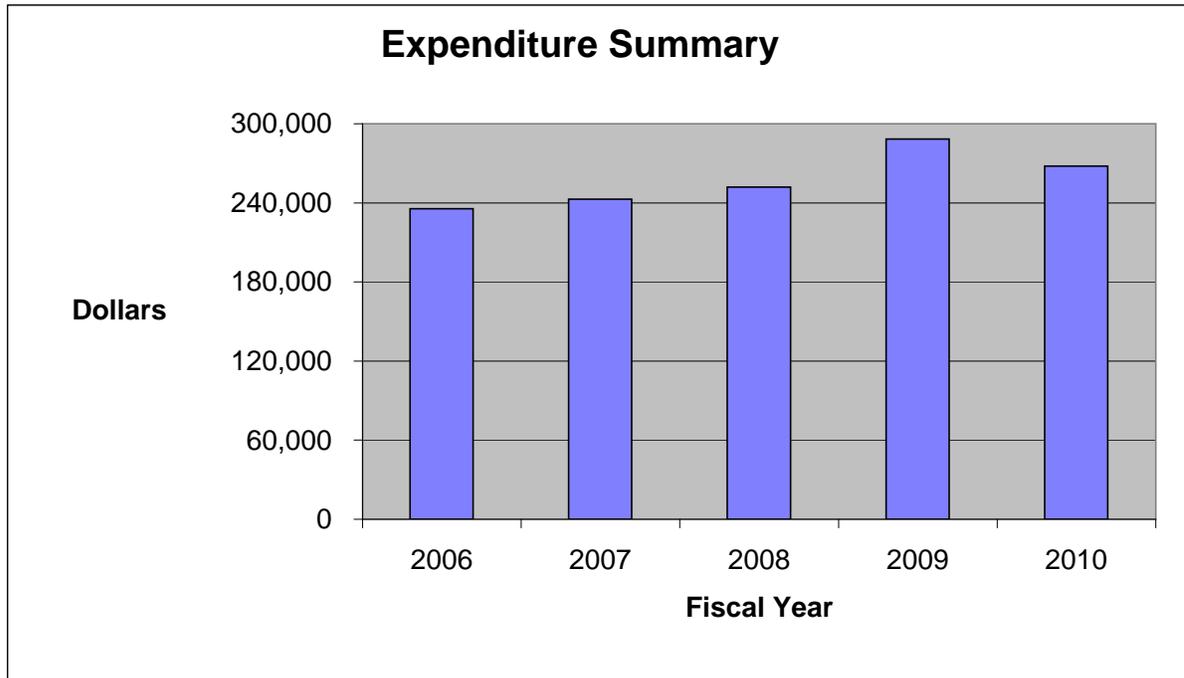
Budget Issues:

- In FY2006, increased funding was for an upgrade to MS Office software.
- In FY2007, funding was for routine replacement of a printer and computers.
- In FY2008, funding was to support the imaging system and the rental of temporary office space during the 2007 General Assembly session.
- In FY2009, funding was shifted from internal services to materials & supplies for copying supplies and the support of leasing office space.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed in overtime, contractual services, materials & supplies and the lease of office space.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 81119 Community Services Administration | | | | | | |
| Personnel Services | 205,238 | 209,624 | 209,463 | 234,606 | 234,606 | 236,834 |
| Contractual Services | 6,298 | 6,973 | 5,513 | 6,105 | 4,185 | 3,785 |
| Internal Services | 4,484 | 4,266 | 5,474 | 7,333 | 7,333 | 6,581 |
| Other Charges | 11,743 | 10,471 | 12,573 | 12,900 | 12,900 | 12,040 |
| Materials & Supplies | 6,396 | 4,311 | 8,347 | 9,900 | 9,900 | 6,800 |
| Leases & Rentals | - | 1,500 | 3,000 | 16,000 | 17,920 | 1,760 |
| Capital Outlay | 1,392 | 5,277 | 7,515 | 1,500 | 1,500 | - |
| Grants & Donations | - | 500 | - | - | - | - |
| Chargeouts | - | (48) | - | - | - | - |
| Activity Total | <u>235,551</u> | <u>242,874</u> | <u>251,885</u> | <u>288,344</u> | <u>288,344</u> | <u>267,800</u> |
| Percentage Change | 3.92% | 3.11% | 3.71% | 14.47% | N/A | -7.12% |

FTE's

| | | | | | | |
|----------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Admin/Clerical | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> |
| Total | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> |



Special Programs

Mission:

The Special Programs Division supports the Department's mission to improve the quality of life for all residents of York County. This is achieved through the provision of services related to aging, health and disabilities; implementation of special programs and projects as needed; and the management of short-term initiatives.

Goals:

- To develop and implement Aging, Health and Disability programs to improve York County residents' quality of life.
- To administer short-term initiatives and contracts designed to promote self-sufficiency and improved quality of life.
- To supervise and place the York County Home Health Aide in residents' homes.
- To coordinate and provide resources and information with a specific emphasis on "Senior Connection," a referral service for senior and disabled citizens.
- To create and maintain the Department's Internet and intranet presence.

Implementation Strategies for FY2010:

- Host quarterly programs and/or seminars related to Aging, Health and Disability topics.
- Update Information and Referral documents, Department Web pages and Department publications.
- Promote health care options available to County residents, particularly the uninsured, including Olde Towne Medical Center and the Lackey Free Family Medicine Clinic.
- Support Health Programming at the Senior Center of York and oversight of the Center's Dining Program.
- Coordinate, for the purpose of improving quality of life for York County residents, with area agencies, such as Historic Triangle Funders Forum, Peninsula Agency on Aging, United Way, Health Department, York-Poquoson Social Services, and Senior Services Coalition.
- Track and support health legislation and activities at the state level which can have a positive effect on York County residents.
- Continue to support the efforts of the Disaster Relief Program.

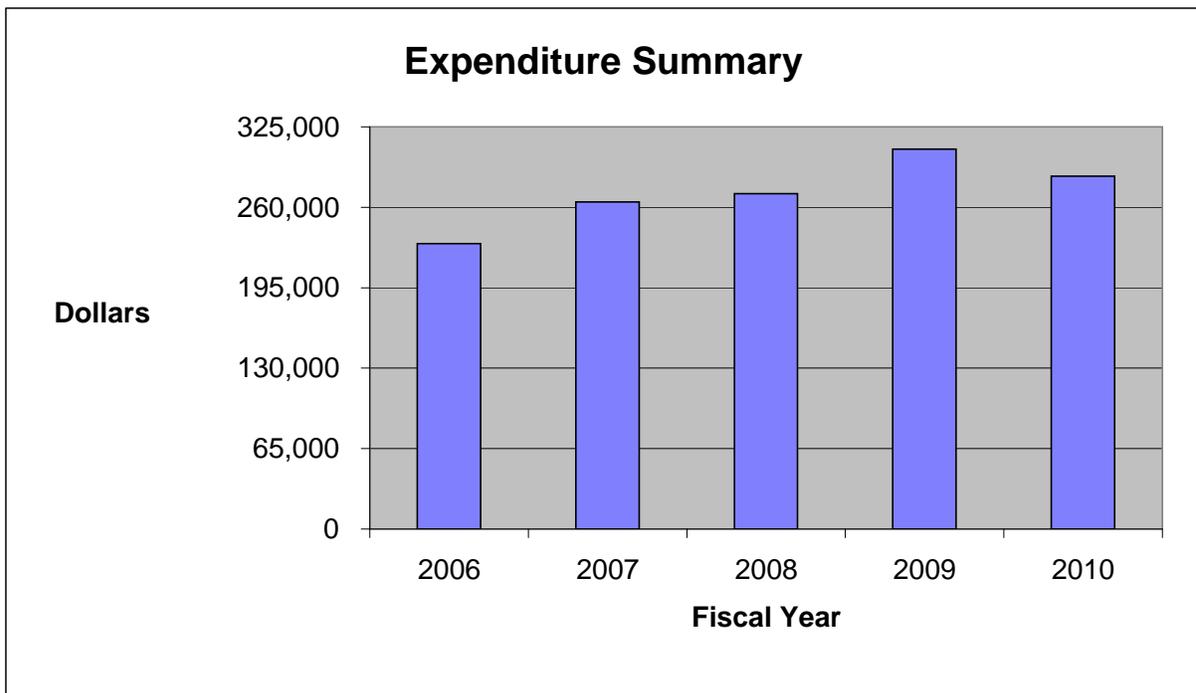
Budget Issues:

- In FY2006, a Projects Coordinator position was transferred from Housing-Rental Assistance to the activity and funding increases reflected an upgrade to MS Office Software.
- In FY2007, funding reflected increases for fuel and the routine replacement of computers.
- In FY2008, funding reflected increases for fuel.
- In FY2009, funding reflected increases for the reimbursement of mileage.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel. Further decreases are programmed in work-as-required, vehicle maintenance, printing & binding and postage due to eliminating publications.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|-------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 81538 Special Programs | | | | | | |
| Personnel Services | 205,113 | 235,300 | 243,271 | 278,372 | 278,372 | 262,811 |
| Contractual Services | 4,048 | 2,397 | 2,495 | 3,500 | 3,500 | 1,120 |
| Internal Services | 6,759 | 4,318 | 6,224 | 9,050 | 9,050 | 7,025 |
| Other Charges | 9,924 | 12,444 | 15,467 | 12,200 | 12,200 | 10,920 |
| Materials & Supplies | 4,831 | 2,617 | 3,650 | 3,920 | 3,920 | 3,270 |
| Capital Outlay | - | 6,572 | - | - | - | - |
| Grants & Donations | - | 1,004 | - | - | - | - |
| Chargeouts | - | (260) | - | - | - | - |
| Activity Total | <u>230,675</u> | <u>264,392</u> | <u>271,107</u> | <u>307,042</u> | <u>307,042</u> | <u>285,146</u> |
| Percentage Change | 0.96% | 14.62% | 2.54% | 13.25% | N/A | -7.13% |

FTE's

| | | | | | | |
|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Professional/Technical | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Admin/Clerical | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Trades & Crafts | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Total | <u>5.00</u> | <u>5.00</u> | <u>5.00</u> | <u>5.00</u> | <u>5.00</u> | <u>5.00</u> |



Housing - Administration

Mission:

The Division of Housing and Neighborhood Revitalization's mission is to provide safe, decent and sanitary housing to York's citizens. Housing - Administration is responsible for administering rental assistance programs; housing rehabilitation and neighborhood revitalization activities; housing counseling; affordable housing; special projects and cooperative projects undertaken in conjunction with other County Departments and Divisions (i.e., Community Development Block Grants) at the direction of the County Administrator following authorization by the Board of Supervisors.

Goals:

- To ensure accountability and quality customer service in the delivery of programs.
- To constantly research additional resources for County citizens.
- To seek and apply for grants as directed by the Director, County Administrator, and Board of Supervisors.
- To continue to implement the on-going programs of this Division.

Implementation Strategies for FY2010:

- To improve the quality and quantity of services provided to citizens whether tenants, homeowners, prospective homeowners, or developers.
- To implement continuation of the Virginia Individual Development Account Program and utilize the program to assist citizens to achieve designated goals.
- To utilize quality control in all programs as a tool for efficiency, cost-effectiveness and improvement.

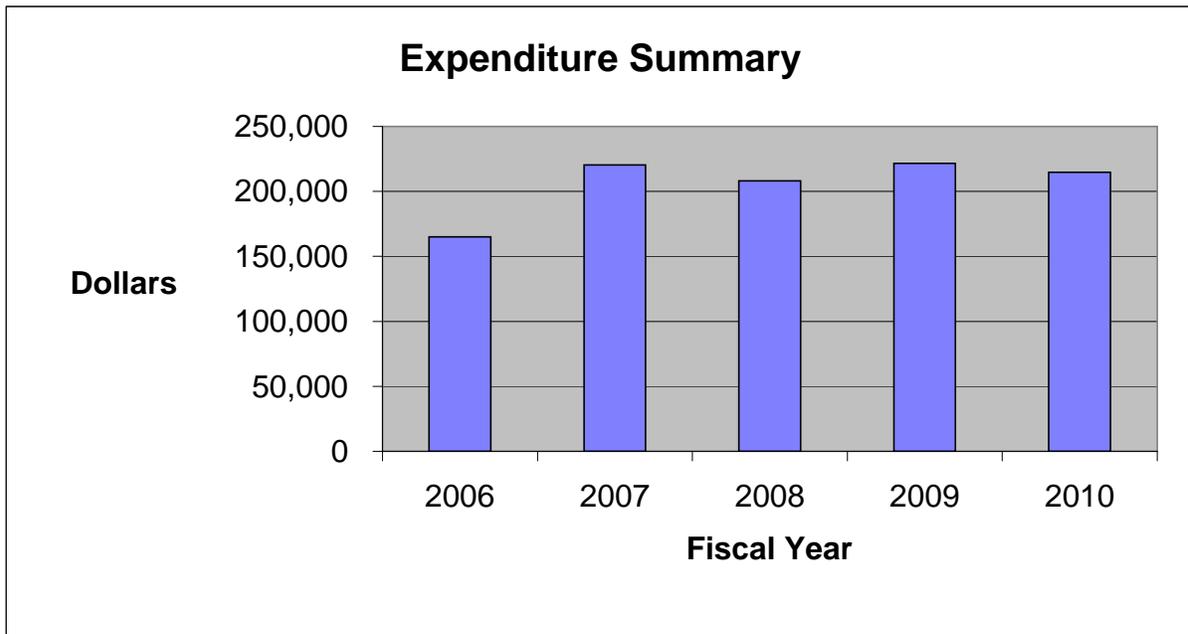
Budget Issues:

- In FY2006, increased funding was for an upgrade to MS Office software.
- In FY2007, funding was for routine replacement of a printer and computers.
- In FY2009, there were no significant changes.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed in work-as-required, printing & binding, vehicle maintenance, telecommunications, dues & memberships, office supplies and the lease of storage space.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|---------------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 81547 Housing - Administration | | | | | | |
| Personnel Services | 143,706 | 187,039 | 191,439 | 201,083 | 201,083 | 201,575 |
| Contractual Services | 658 | 974 | 616 | 1,700 | 1,700 | 875 |
| Internal Services | 7,378 | 8,403 | 5,569 | 7,100 | 7,100 | 6,188 |
| Other Charges | 3,352 | 4,298 | 5,036 | 4,900 | 4,900 | 2,950 |
| Materials & Supplies | 3,647 | 1,492 | 2,266 | 3,050 | 3,050 | 2,100 |
| Leases & Rentals | 1,944 | 1,863 | 1,782 | 2,200 | 2,200 | 1,000 |
| Capital Outlay | 4,446 | 6,629 | 1,376 | 1,500 | 1,500 | - |
| Grants & Donations | - | 9,784 | - | - | - | - |
| Activity Total | <u>165,131</u> | <u>220,482</u> | <u>208,084</u> | <u>221,533</u> | <u>221,533</u> | <u>214,688</u> |
| Percentage Change | 43.62% | 33.52% | -5.62% | 6.46% | N/A | -3.09% |

FTE's

| | | | | | | |
|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Professional/Technical | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Admin/Clerical | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Total | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> |



Housing - Rental Assistance

Mission:

The Division of Housing and Neighborhood Revitalization's mission is to provide safe, decent and sanitary housing for York Citizens. Housing - Rental Assistance is responsible for the administration of the York County contract for the U.S. Department of Housing and Urban Development/Virginia Housing Development Authority (VHDA)-funded rental subsidy programs. This program provides rental assistance to very low-income families.

Goals:

- To continue to exceed the mandated enrollment of Family Self-Sufficiency participants.
- To ensure units are maintained to Housing Quality Standards with annual, complaint, and move-inspections thus ensuring Section 8 properties are being maintained.
- To accurately prepare all required paperwork to meet required deadlines.
- To closely work with our clients to prepare them for homeownership.
- To maintain and meet high standing in federal and state monitoring on program management assessments – SEMAP.

Implementation Strategies for FY2010:

- Aggressively promote self-sufficiency programs to incoming clients as well as existing clientele.
- Utilization of quality control checks on tenant files for accuracy and completeness and to ensure that the units are being inspected and maintained to Housing Quality Standards.
- Conducting regular quality control inspections of randomly sampled dwellings to ensure program compliance and suitability.
- Rent and utility payments are issued directly by VHDA subsequent to Division admissions, therefore; only administrative funds are reflected in the County Budget. Rent, utilities and administrative fiscal projections total \$1,700,000.
- Partnered with United Way of the Peninsula and FACES (Families Achieving Community Economic Stability) also the Internal Revenue in an effort to promote financial fitness/education in personal finances and EITC (Earned Income Tax Credit) and has also provided FREE tax filing utilizing TaxWise on-line services to York County FSS participants through the VITA Program (Volunteer Income Tax Assistance)

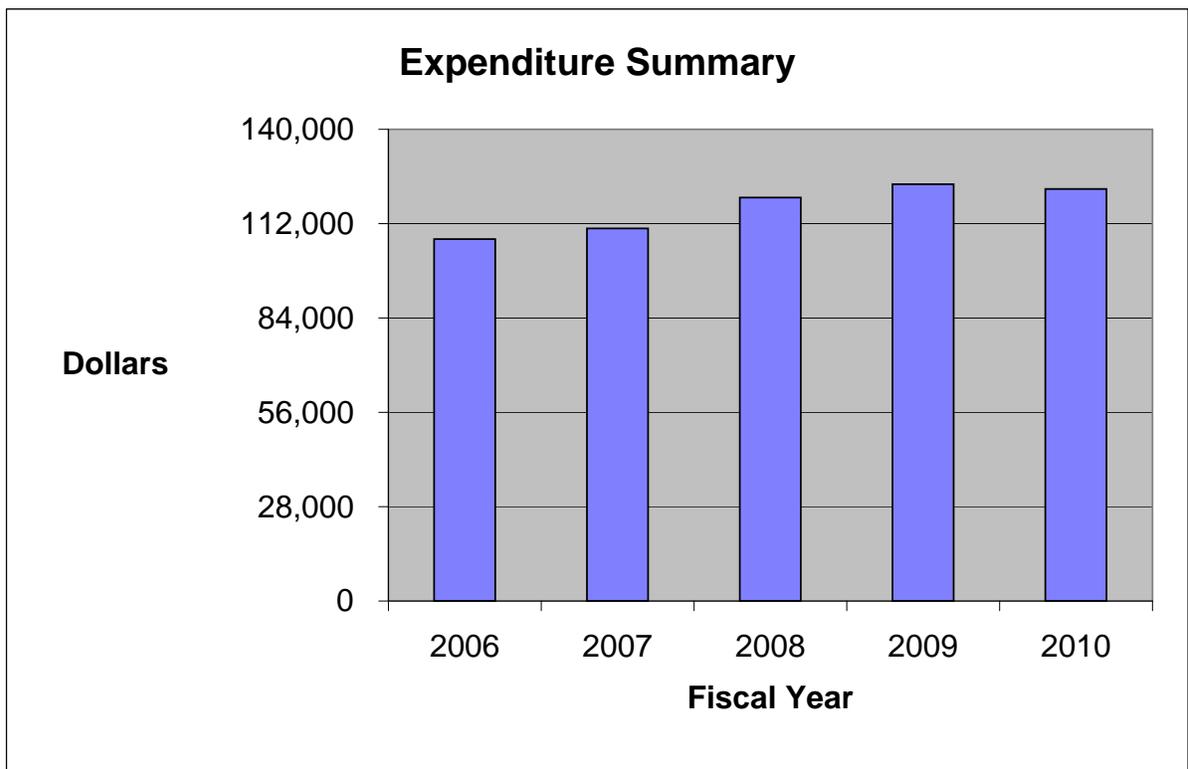
Budget Issues:

- For FY2006, a Projects Coordinator position was transferred to Special Programs.
- In FY2009, there were no significant changes.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel. Further reductions are programmed in contractual services and office supplies.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 81548 Housing - Rental Assistance | | | | | | |
| Personnel Services | 96,569 | 103,339 | 107,388 | 111,831 | 111,831 | 112,908 |
| Contractual Services | 468 | 206 | 586 | 2,200 | 2,200 | 400 |
| Internal Services | 46 | - | - | - | - | - |
| Other Charges | 6,840 | 5,268 | 7,401 | 6,400 | 6,400 | 6,800 |
| Materials & Supplies | 3,482 | 1,784 | 2,263 | 3,300 | 3,300 | 2,200 |
| Grants & Donations | - | - | 2,119 | - | - | - |
| Activity Total | <u>107,405</u> | <u>110,597</u> | <u>119,757</u> | <u>123,731</u> | <u>123,731</u> | <u>122,308</u> |
| Percentage Change | 16.51% | 2.97% | 8.28% | 3.32% | N/A | -1.15% |

FTE's

| | | | | | | |
|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Professional/Technical | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> |
| Total | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> |



Housing - Rehabilitation

Mission:

The Division of Housing and Neighborhood Revitalization's mission is to provide safe, decent, and sanitary housing. Housing – Rehabilitation is responsible for assisting qualified income eligible York County citizens with repairs to eliminate safety and/or health hazards in their homes.

Goals:

- To ensure that citizens will not be forced to vacate their homes due to deterioration of the dwelling.
- To ensure that these critically needed funds will be implemented in an expeditious and qualitative fashion by assisting families in the various aspects of securing grant/loan financing and in servicing the loan.

Implementation Strategies for FY2010:

- To increase and submit grant applications for repairs on behalf of Senior Citizens for repairs at workshops/seminars held in conjunction with Development.
- To research and apply for additional funding to provide weatherization and energy efficiency rehabilitation to older homes typically occupied by elderly homeowners.
- To utilize "creative" funding such as donated goods and volunteers to achieve stated goals.

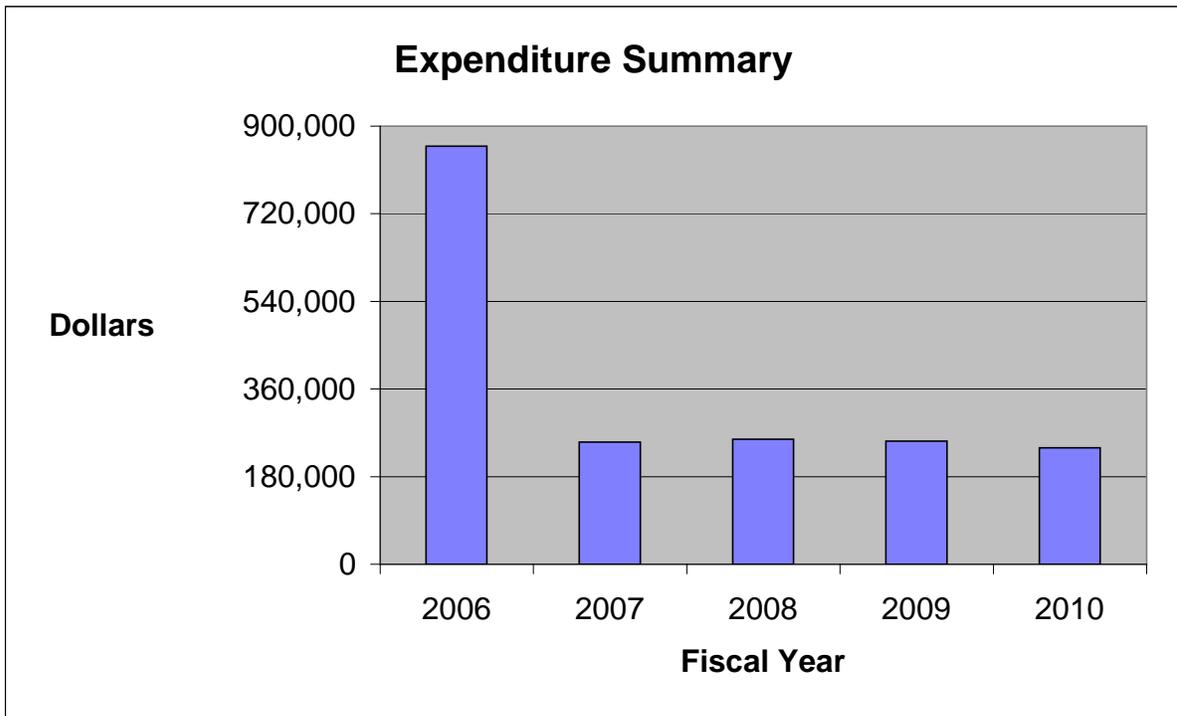
Budget Issues:

- In FY2006, increased funding was for local rehabilitation projects.
- In FY2008, funding was for the continued support of local rehabilitation projects.
- In FY2009, there were no significant changes.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel. Further decreases are programmed in contractual services and materials & supplies for local rehabilitation projects.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|---------------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 81549 Housing - Rehabilitation | | | | | | |
| Personnel Services | 111,849 | 118,468 | 121,596 | 124,554 | 124,554 | 124,375 |
| Contractual Services | 117,464 | 121,681 | 120,642 | 120,510 | 124,443 | 110,896 |
| Other Charges | 760 | 1,699 | 1,275 | 2,650 | 2,650 | 1,875 |
| Materials & Supplies | 2,931 | 3,221 | 1,945 | 5,550 | 4,050 | 1,850 |
| Grants & Donations | <u>625,763</u> | <u>5,884</u> | <u>11,540</u> | <u>-</u> | <u>3,500</u> | <u>-</u> |
| Activity Total | <u>858,767</u> | <u>250,953</u> | <u>256,998</u> | <u>253,264</u> | <u>259,197</u> | <u>238,996</u> |
| Percentage Change | 274.82% | -70.78% | 2.41% | -1.45% | N/A | -5.63% |

FTE's

| | | | | | | |
|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Professional/Technical | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> |
| Total | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> |



Public Transportation Grant

Mission:

The Department of Community Services administers the Transportation Grant program in an effort to assist major agencies in the County that serve the most transportation dependent citizens in York County.

Goals:

- To partner with major area service agencies: York-Poquoson Social Services; Colonial Services Board; Insight Enterprises, Peninsula Center for Independent Living, and the Peninsula Agency on Aging for the provision of transportation services to County citizens most in need of transportation assistance.
- To address the transportation needs of citizens in York County who are transportation dependent, but cannot access transportation on their own.
- To allow agencies who receive grant funding maximum flexibility in determining the most suitable transportation program, while ensuring that grant funding is used to service York County residents and that funding awarded is used solely for the purposes of transportation.
- The program guidelines allow funds to be redistributed to participating agencies.

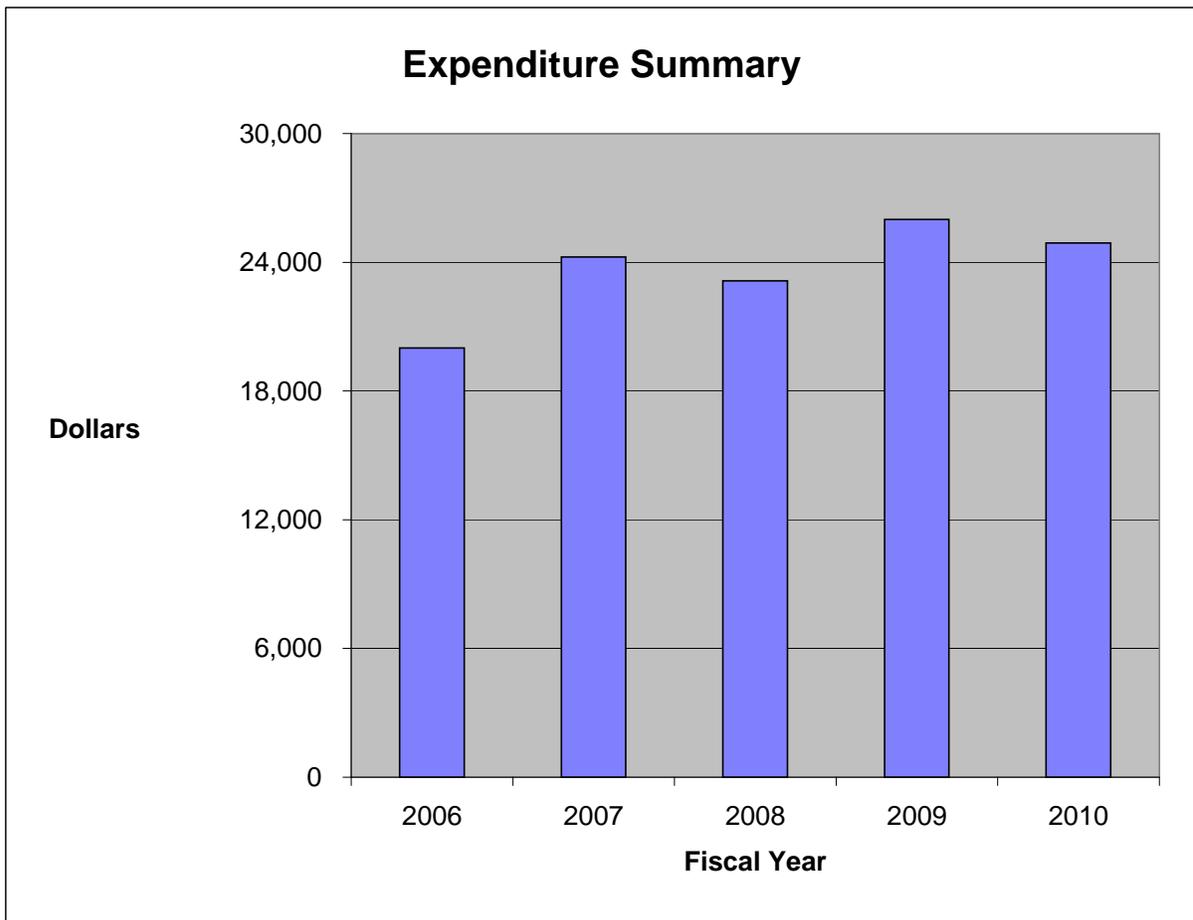
Implementation Strategies for FY2010:

- York-Poquoson Social Services will use grant funds to meet transportation needs of York County clients, which may include, but not limited to cab fares, fuel vouchers and auto repairs.
- Colonial Services Board will transport clients attending People's Place, Colonial Workshop, and the MR Day Support Program.
- Insight Enterprises, Peninsula Center for Independent Living will use grant funds to provide transportation to agency clients who are York County residents.
- Peninsula Agency on Aging will provide transportation for medical, employment, human service, and shopping trips for York County residents.

Budget Issues:

- In FY2009, funding reflected increases for providing transportation services.
- For FY2010, decreases are programmed for transportation services.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 81550 Public Transportation Grant | | | | | | |
| Personnel Services | - | 732 | 3,137 | 4,000 | 4,000 | 4,000 |
| Contractual Services | <u>20,000</u> | <u>23,509</u> | <u>20,000</u> | <u>22,000</u> | <u>22,000</u> | <u>20,900</u> |
| Activity Total | <u>20,000</u> | <u>24,241</u> | <u>23,137</u> | <u>26,000</u> | <u>26,000</u> | <u>24,900</u> |
| Percentage Change | 0.00% | 21.21% | -4.55% | 12.37% | N/A | -4.23% |



Parks & Recreation

Mission:

The mission of the Parks and Recreation Division is to build community amongst and enhance the quality of life for York County residents. This is accomplished through the delivery of recreational programs and operation of park facilities that encourages healthy lifestyles and provides opportunities for citizens to experience a sense of purpose, well-being and pleasure.

Goals:

- To effectively communicate with County residents about parks and recreational services that are available to them.
- To monitor the use of existing facilities and participation in existing programs in order to evaluate their effectiveness and/or make improvements.
- Direct planning efforts so that, at a minimum, current levels of service can be maintained in the future as the County's population increases.

Implementation Strategies for FY2010:

- Operate and manage the sports complex and concession operation for an entire fiscal year. Coordinate and schedule regular season games, tournaments and other use at the complex. Coordinate the usage of the complex with York County Little League and their Board of Directors.
- Apply for a VMRC grant in anticipation of the construction project to improve the Wormley Creek boat launching facility pending approval of the project in the Capital Improvement Program Budget.
- Implement changes to the Fourth of July Celebration as dictated by the reduced scope of services provided by the citizen volunteer committee and in conjunction with new conditions imposed by the National Park Service on the event as it relates to the use of their property.

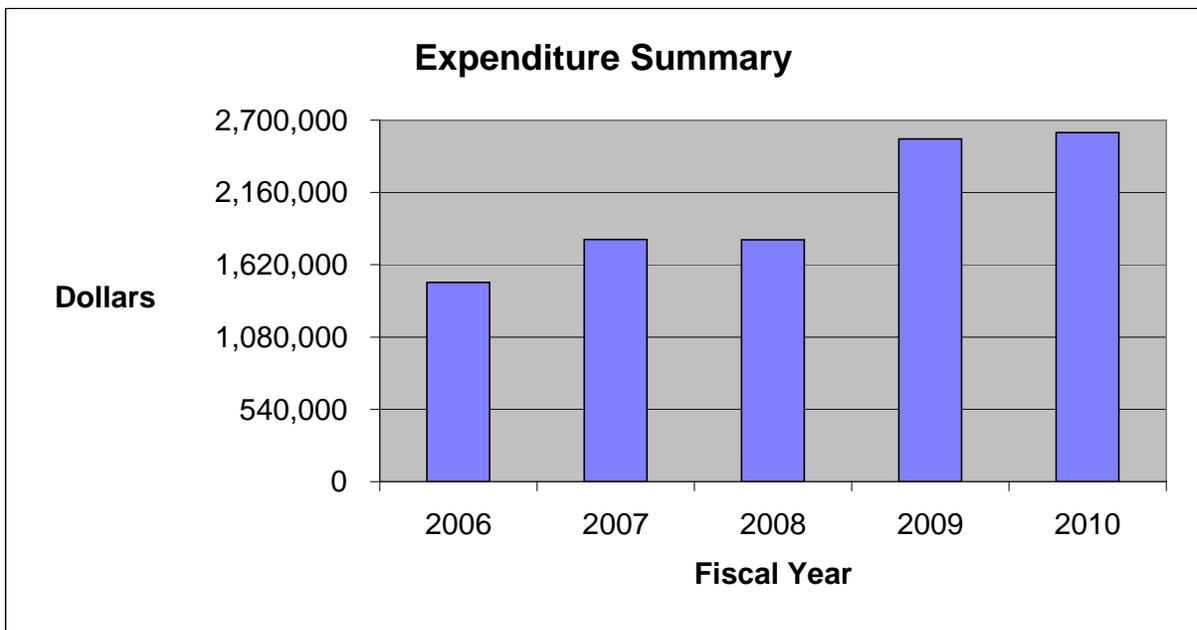
Budget Issues:

- In FY2006, increased funding was for vehicle maintenance charges, lease payments for the athletic field complex and an upgrade to MS Office software.
- In FY2007, funding reflected the addition of an Administrative Assistant I position, increases for fuel and radio maintenance associated with the new radio system, lease payments for the Senior Center, routine replacement for a printer, server and computers and shifting funds from the grant activity to personnel services to hire work-as-required staff for New Quarter Park.
- In FY2008, funding was for additional bus usage for summer programs, support of the various summer camp and sport programs and supplies for those programs.
- In FY2009, funding reflected increases for sports officials, programs and camps and the lease for the athletic field complex. Funding also allowed for the addition of a Facilities Coordinator, work-as-required, supplies and equipment to support the opening of the athletic field complex.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed in work-as-required, overtime, printing & binding, sports officials, summer programs and bus usage related to the programs and capital outlay for equipment. Adult basketball and volleyball, the Williamsburg Skate, Rattle and Roll program and Safety Town are not funded. An increase in materials & supplies is provided for full year funding of the athletic field complex.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|-------------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 81712 Parks & Recreation | | | | | | |
| Personnel Services | 1,003,332 | 1,111,349 | 1,165,197 | 1,464,814 | 1,464,814 | 1,513,092 |
| Contractual Services | 115,281 | 128,765 | 119,821 | 176,100 | 179,100 | 159,570 |
| Internal Services | 41,791 | 68,307 | 66,625 | 76,295 | 80,295 | 39,450 |
| Other Charges | 87,928 | 96,736 | 95,958 | 111,850 | 113,350 | 105,450 |
| Materials & Supplies | 104,071 | 104,043 | 103,161 | 352,000 | 355,292 | 482,100 |
| Leases & Rentals | 95,138 | 260,695 | 229,143 | 296,700 | 296,700 | 306,700 |
| Capital Outlay | 8,677 | 20,955 | 4,105 | 49,800 | 63,008 | - |
| Grants & Donations | 31,829 | 27,526 | 23,176 | 31,900 | 8,070 | 2,000 |
| Chargeouts | - | (8,964) | - | - | - | - |
| Activity Total | <u>1,488,047</u> | <u>1,809,412</u> | <u>1,807,186</u> | <u>2,559,459</u> | <u>2,560,629</u> | <u>2,608,362</u> |
| Percentage Change | 5.29% | 21.60% | -0.12% | 41.63% | N/A | 1.91% |

FTE's

| | | | | | | |
|------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Professional/Technical | 8.00 | 8.00 | 8.00 | 9.00 | 9.00 | 9.00 |
| Admin/Clerical | <u>2.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> |
| Total | <u>11.00</u> | <u>12.00</u> | <u>12.00</u> | <u>13.00</u> | <u>13.00</u> | <u>13.00</u> |



Tourism & Events

Mission:

The mission of the Tourism program is to increase awareness of and visitation in historic Yorktown and York County. This is accomplished by marketing the County as a destination and by working with public and private sectors to develop, manage, and implement programs which promote and encourage increased awareness and visitation.

Goals:

- Maintain active communication between the County and its businesses and citizens to create greater awareness and strengthen community involvement.
- Create and maintain an increased awareness of historic Yorktown and York County through a variety of marketing programs, promotional efforts, and special events.
- Serve as County liaison and resource to community groups by fostering the development of our tourism product.

Implementation Strategies for FY2010:

- Represent the County on a variety of boards, commissions and committees involved with marketing and promotion related activities.
- Plan, conduct, and evaluate various Familiarization (FAM) tours, sales presentations and training opportunities designed to increase awareness of Yorktown.
- Increase advertising in various publications and on websites with high return on investment encouraging visitation to Yorktown.
- Produce and distribute professional quality sales collateral (i.e., brochures, flyers) for use by targeted groups and use in fulfillment of mailings to potential visitors.
- Maintain public/visitor awareness by conducting promotional sales calls/missions to targeted groups, exhibiting at trade shows, and active participation in local, regional, state, and national associations in the tourism industry.
- Promote and evaluate a wide variety of events and activities to appeal to all ages.

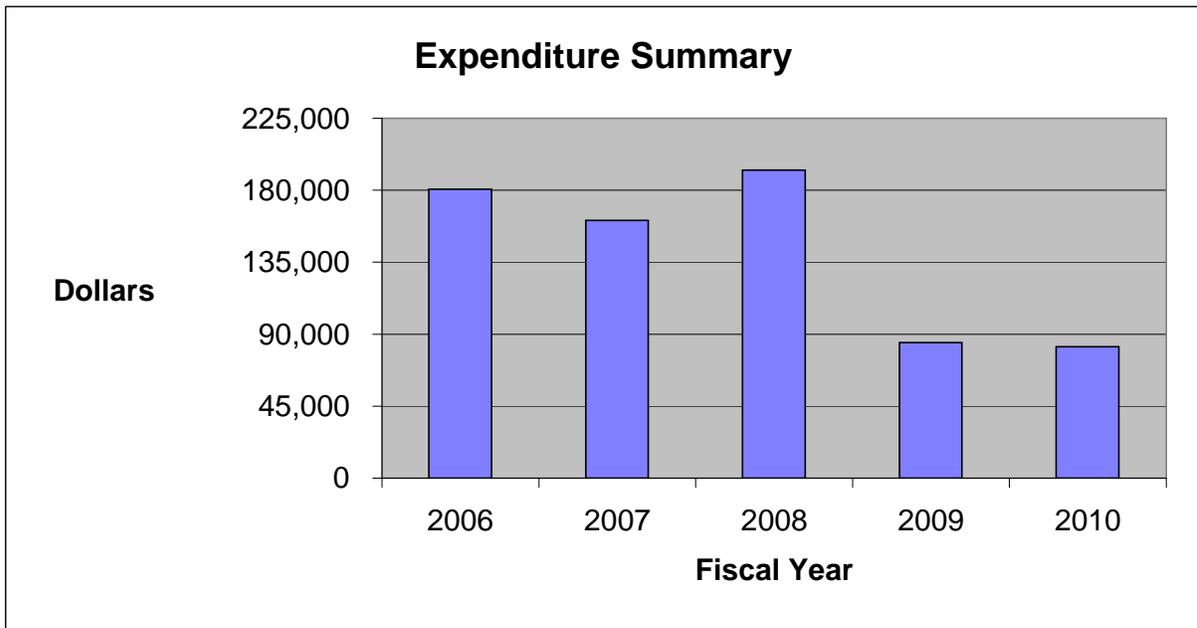
Budget Issues:

- In FY2007, funding reflected an overall decrease due to the transfer of entertainment activities at Riverwalk Landing to the Tourism Fund. The increase in capital outlay is for the routine replacement of a computer.
- In FY2008, funding was for contractual support for tourism promotion.
- In FY2009, non-personnel support for this program was moved to the Tourism Fund. A Graphic Design Specialist was transferred to the Tourism Fund.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and decreases in work-as-required.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|-----------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 81713 Tourism & Events | | | | | | |
| Personnel Services | 64,264 | 71,065 | 109,019 | 84,719 | 84,719 | 82,094 |
| Contractual Services | 35,472 | 64,040 | 63,080 | - | - | - |
| Internal Services | 878 | 113 | 530 | - | - | - |
| Other Charges | 77,621 | 20,637 | 17,308 | - | - | - |
| Materials & Supplies | 2,411 | 3,513 | 2,735 | - | - | - |
| Capital Outlay | - | 1,792 | - | - | - | - |
| Activity Total | <u>180,646</u> | <u>161,160</u> | <u>192,672</u> | <u>84,719</u> | <u>84,719</u> | <u>82,094</u> |
| Percentage Change | 10.53% | -10.79% | 19.55% | -56.03% | N/A | -3.10% |

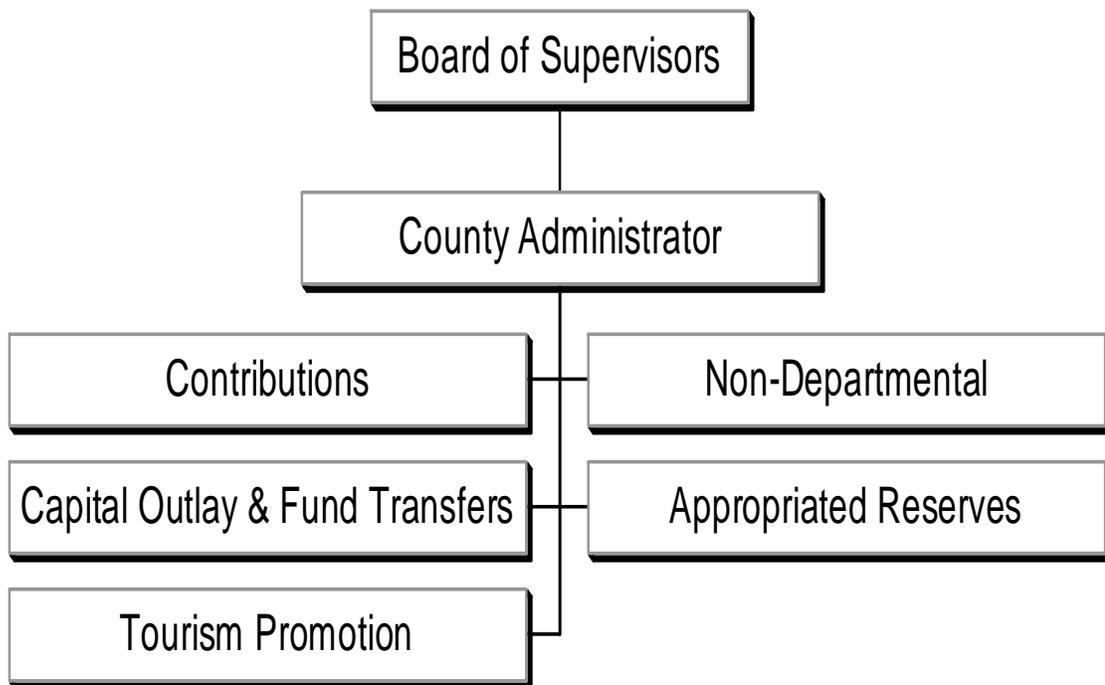
FTE's

| | | | | | | |
|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Professional/Technical | <u>1.00</u> | <u>1.00</u> | <u>2.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> |
| Total | <u>1.00</u> | <u>1.00</u> | <u>2.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> |



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Capital Outlay & Non-Departmental



Capital Outlay & Non-Departmental

Capital Outlay & Non-Departmental includes activities related to various departments, which are not specific to one department. This is accomplished through the following:

- **Contributions** - provide support for the following programs: NASA Aeronautics Support Team, Arts Commission, Zweibrucken Exchange, Hampton Roads Military and Federal Facilities, Airport Support, Thomas Nelson Community College, Hampton Roads Partnership, Williamsburg Land Conservancy, York County Historical Committee, York County Historical Museum, and the YMCA.
- **Non-Departmental** - accounts for the following activities: termination pay, health insurance for retirees, unemployment compensation, employee assistance program, safety committee program, administrative costs of flexible spending accounts, employee flu shots, employee recognition and moving expenses.
- **Capital Outlay & Fund Transfers** - accounts for capital projects and transfers to other funds.
- **Appropriated Reserves** - funding for contingencies.
- **Tourism Promotion** - accounts for the transfer of a portion of the lodging tax to the Tourism Fund (see Special Revenue Funds tab in this document).

Capital Outlay & Non-Departmental

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | % Change Original 2009 / Adopted 2010 |
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|

Expenditure by Activity:

| | | | | | | | |
|---------------------------------|-------------------------|-------------------------|-------------------------|--------------------------|--------------------------|-------------------------|---------|
| Contributions | 593,024 | 546,241 | 596,861 | 604,167 | 604,167 | 593,847 | -1.71% |
| 2006/2007 Commemorations | 8,000 | - | - | - | - | - | 0.00% |
| Non-Departmental | 204,759 | 200,134 | 312,151 | 1,008,590 | 968,523 | 920,903 | -8.69% |
| Capital Outlay & Fund Transfers | 5,547,498 | 5,313,040 | 5,254,857 | 7,191,126 | 7,191,126 | 5,675,809 | -21.07% |
| Appropriated Reserves | 174,448 | 15,000 | 75,000 | 200,000 | 200,000 | 300,000 | 50.00% |
| Tourism Promotion | <u>1,609,827</u> | <u>1,867,969</u> | <u>2,046,623</u> | <u>1,826,629</u> | <u>1,826,629</u> | <u>1,740,000</u> | -4.74% |
| Total Expenditures | <u>8,137,556</u> | <u>7,942,384</u> | <u>8,285,492</u> | <u>10,830,512</u> | <u>10,790,445</u> | <u>9,230,559</u> | -14.77% |

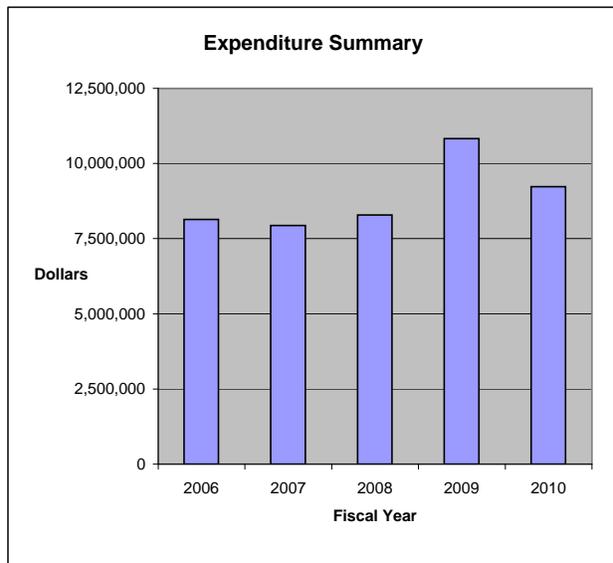
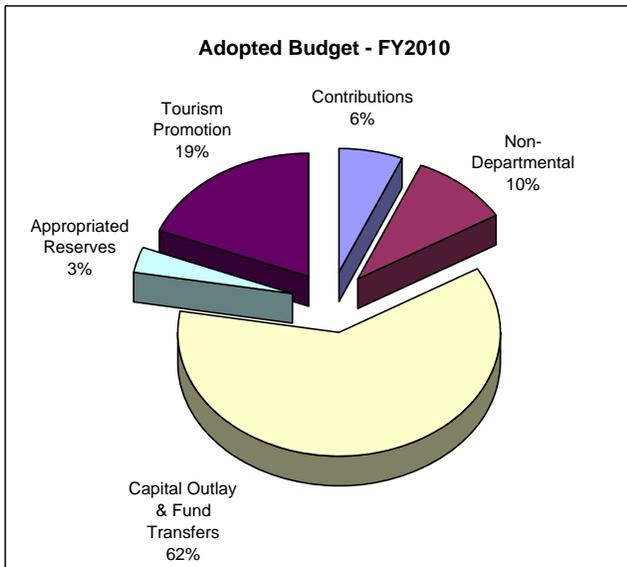
Expenditure By Category:

| | | | | | | | |
|------------------------------|-------------------------|-------------------------|-------------------------|--------------------------|--------------------------|-------------------------|---------|
| Personnel Services | 171,000 | 176,663 | 273,825 | 957,390 | 917,323 | 877,153 | -8.38% |
| Contractual Services | 150 | - | - | - | - | - | 0.00% |
| Other Charges | 33,609 | 23,471 | 38,326 | 51,200 | 51,200 | 43,750 | -14.55% |
| Capital Outlay | 242,593 | 254,883 | 378,046 | 563,510 | 563,510 | 464,480 | -17.57% |
| Grants, Donations & Cntrbtns | 601,024 | 546,241 | 596,861 | 604,167 | 604,167 | 593,847 | -1.71% |
| Transfers to Other Funds | 6,914,732 | 6,926,126 | 6,923,434 | 8,454,245 | 8,454,245 | 6,951,329 | -17.78% |
| Appropriated Reserves | <u>174,448</u> | <u>15,000</u> | <u>75,000</u> | <u>200,000</u> | <u>200,000</u> | <u>300,000</u> | 50.00% |
| Total Expenditures | <u>8,137,556</u> | <u>7,942,384</u> | <u>8,285,492</u> | <u>10,830,512</u> | <u>10,790,445</u> | <u>9,230,559</u> | -14.77% |

% of Total FY2010
Funding Sources

Funding Sources:

| | | | | | | | |
|------------------------------|-------------------------|-------------------------|-------------------------|--------------------------|--------------------------|-------------------------|-----------------------|
| Local/State Non-Categorical | 8,126,786 | 7,931,644 | 8,274,845 | 10,820,512 | 10,780,445 | 9,217,559 | 99.86% |
| State/Federal Aid & Grants | <u>10,770</u> | <u>10,740</u> | <u>10,647</u> | <u>10,000</u> | <u>10,000</u> | <u>13,000</u> | 0.14% |
| Total Funding Sources | <u>8,137,556</u> | <u>7,942,384</u> | <u>8,285,492</u> | <u>10,830,512</u> | <u>10,790,445</u> | <u>9,230,559</u> | <u>100.00%</u> |



Contributions

This activity provides support for the following programs:

NASA Aeronautics Support Team: Program provides awareness to aeronautical and space research.

Arts Commission: Programs supported in FY2009: Arc of Greater Williamsburg, Celebrate Yorktown – Concerts and Symphony, Chesapeake Bay Wind Ensemble, Coventry Elementary PTA, Cultural Alliance Greater Hampton Roads, Ferguson Center for the Arts, Fifes and Drums of York Town, First Night of Williamsburg, Flute Frenzy, Grafton Middle School PTA, Jamestown 4-H Center, Jamestown/Yorktown Foundation, Peninsula Community Theatre, Poquoson Island Players, Public Times Chorus, Riverwalk Landing Business Association, Senior Center of York, Theatre IV, This Century Art Gallery, Virginia Chorale, Virginia Living Museum, Virginia Opera, Virginia Premiere Theatre, Virginia Shakespeare Festival, Virginia Stage Company, Virginia Symphony, WHRO, Watermen’s Museum, Williamsburg Area Chamber of Commerce (Arts Map), Williamsburg Choral Guild, Williamsburg Consort, Williamsburg Music Club, Williamsburg Parks and Recreation, Williamsburg Players, Inc., Williamsburg Regional Library, Williamsburg Symphonia, Williamsburg Youth Orchestra, York County Historical Committee, York County Historical Museum, York County Public Library, York River Symphony, Yorktown Arts Foundation, Yorktown Chorale, and Young Audiences of Virginia.

Zweibrucken Exchange: Supports an adult and student exchange program for Zweibrucken, Germany.

Hampton Roads Military and Federal Facilities: Program to collectively focus area efforts on preserving and growing Federal capabilities within the Hampton Roads region.

Airport Support: Program provides the business community the opportunity to share information relating to current and future airport service. Support has been provided to help increase the number of flights in and out of Newport News Williamsburg Airport and the number of routes. This additional support is based on a .40 per capita.

Thomas Nelson Community College: Program provides funding for site improvements to the college campus and support for the Peninsula Work Force Development Center and Discovery Center.

Hampton Roads Partnership: Program provides the member jurisdictions the opportunity to discuss strategic planning, economic issues, employment growth and salaries, as well as other related information.

Williamsburg Land Conservancy: Program is a private non-profit land trust. The Conservancy’s mission is to protect and preserve significant historic, natural, and scenic lands in the watersheds of the James and York rivers.

York County Historical Committee: Program serves as an advisory body to the Board of Supervisors on matters of a historical nature dealing with the County and the Town of York.

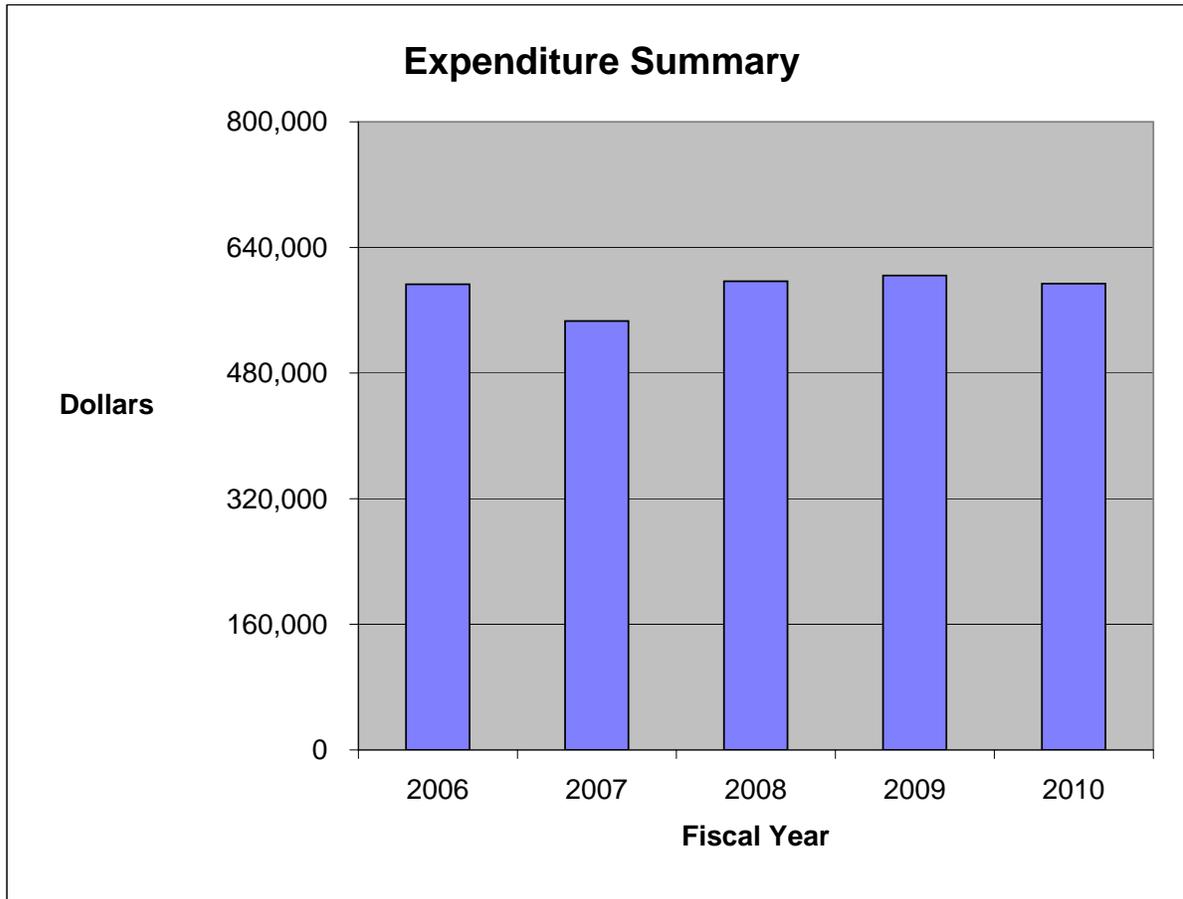
York County Historical Museum Committee: Program serves as an advisory body to the Board of Supervisors on matters of historical research, education, and the preservation of historic artifacts.

YMCA: Program provides a public-private partnership for the two County Community Centers.

Budget Issues for FY2010:

- For FY2010, support reflects contributions based on per capita figures, agreements and either level or reduced funding.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|----------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 90721 Contributions | | | | | | |
| Contributions | <u>593,024</u> | <u>546,241</u> | <u>596,861</u> | <u>604,167</u> | <u>604,167</u> | <u>593,847</u> |
| Activity Total | <u>593,024</u> | <u>546,241</u> | <u>596,861</u> | <u>604,167</u> | <u>604,167</u> | <u>593,847</u> |
| Percentage Change | 10.78% | -7.89% | 9.27% | 1.22% | N/A | -1.71% |



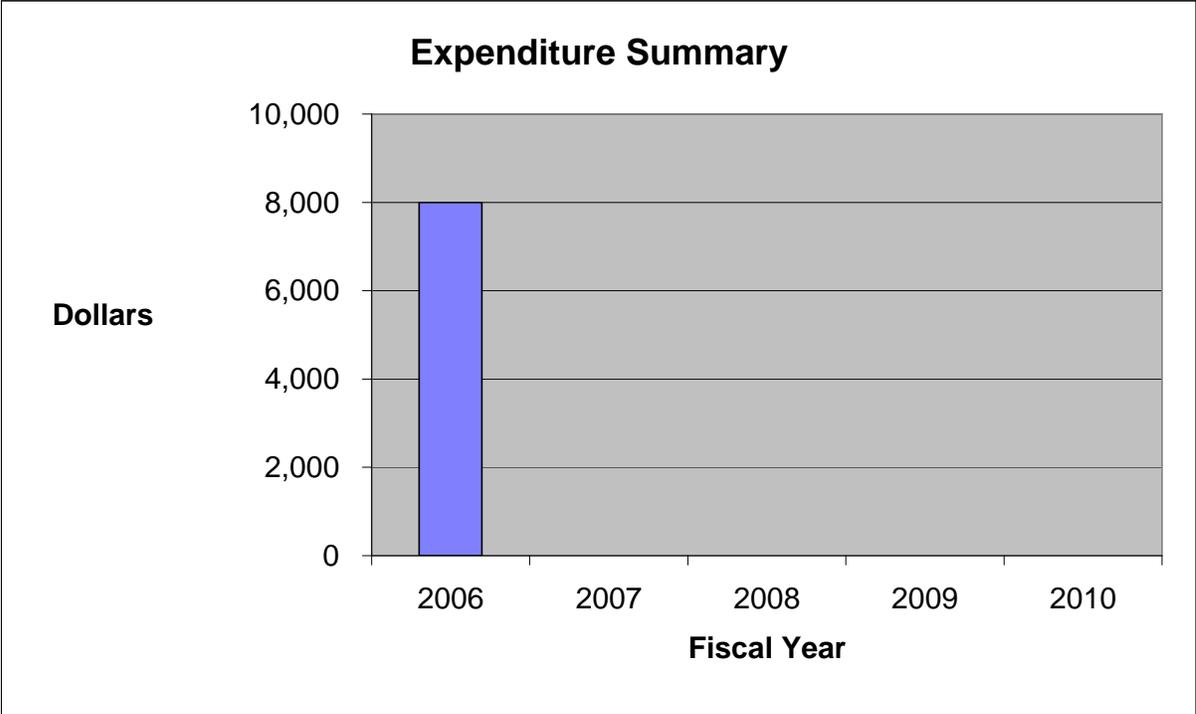
2006 & 2007 Commemorations

On October 19, 1781, General Lord Cornwallis surrendered to George Washington. The British marched to a field where they laid down their arms. The 225th anniversary of the Victory at Yorktown was celebrated on October 19, 2006 with events taking place over a four day period. Events included the Yorktown Day parade, patriotic exercises, "*We Salute You – An American Symphony*," battlefield encampment and demonstrations, tall ships docked at Riverwalk Landing, fireworks, children's activities, a juried art show, and many other events.

During calendar year 2006 and 2007, events were held commemorating the 1607 founding of Jamestown, VA with America's Anniversary weekend being held May 11 – 13, 2007. The main events were held in Jamestown with York County contributing and participating in the events.

York County is one of many partners of the Historic Triangle Jamestown 2007 Host Committee, which coordinates the work of the Jamestown 2007 partners and engages the community in the commemoration. In FY2006, funding was provided for a contribution to the Jamestown 2007 Host Committee from this activity. In FY2007 through FY2009, funding for these events was provided from other resources.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|---------------------------|---------------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 90722 | 2006 & 2007 Commemorations | | | | | |
| Contributions | 8,000 | - | - | - | - | - |
| Activity Total | 8,000 | - | - | - | - | - |
| Percentage Change | 100.00% | -100.00% | 0.00% | 0.00% | N/A | 0.00% |



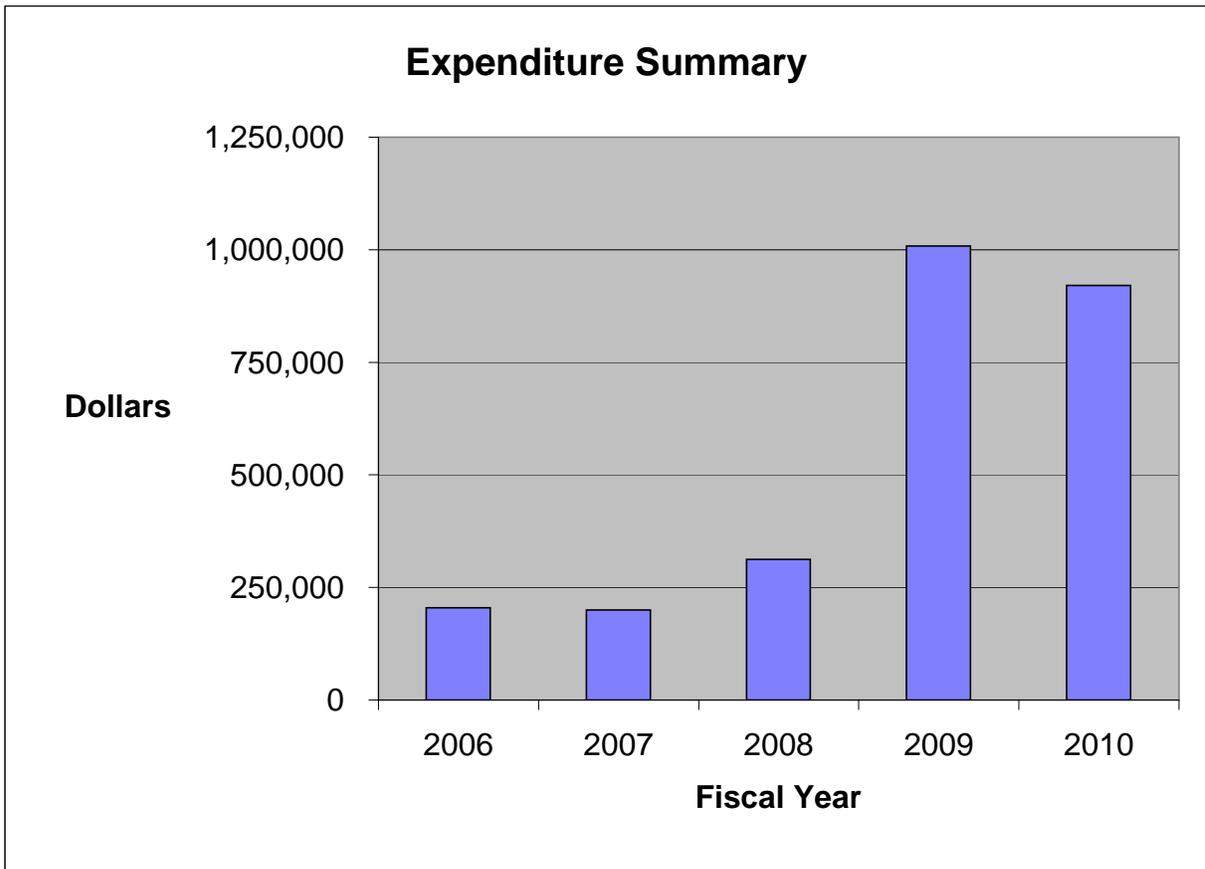
Non-Departmental

This activity accounts for the following: compensated absences, reclassifications, health insurance for retirees, unemployment compensation, employee assistance program, safety committee program, administrative costs for flexible spending accounts, and other miscellaneous employee benefits.

Budget Issues for FY2010:

- There is no market adjustment for County employees programmed. Other reductions are reflected in unemployment claims, employee assistance and the flexible spending programs, based on historic trends.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|---------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 90911 Non - Departmental | | | | | | |
| Personnel Services | 171,000 | 176,663 | 273,825 | 957,390 | 917,323 | 877,153 |
| Contractual Services | 150 | - | - | - | - | - |
| Other Charges | <u>33,609</u> | <u>23,471</u> | <u>38,326</u> | <u>51,200</u> | <u>51,200</u> | <u>43,750</u> |
| Activity Total | <u>204,759</u> | <u>200,134</u> | <u>312,151</u> | <u>1,008,590</u> | <u>968,523</u> | <u>920,903</u> |
| Percentage Change | 44.35% | -2.26% | 55.97% | 223.11% | N/A | -8.69% |



Capital Outlay & Fund Transfers

This activity is responsible for accounting for certain capital projects and transfers to other funds.

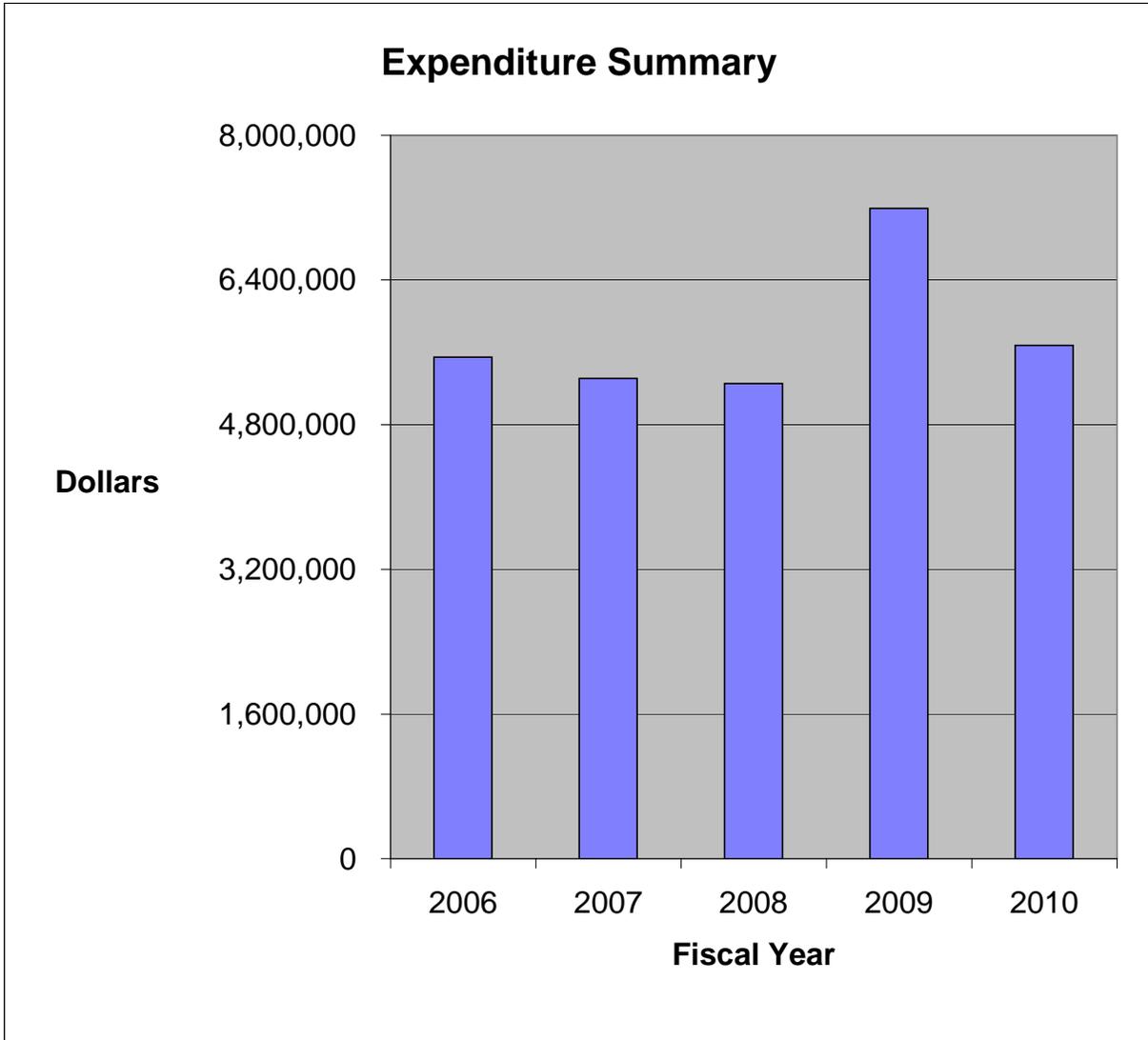
Capital Outlay Projects for FY2010:

- Engineering and Facility Maintenance
 - Roof Repair & Replacement
 - HVAC Replacement
 - Building Maintenance & Repair

Fund Transfers for FY2010:

- Water Utility Fund (Fund 24) - for water extension projects.
- Sewer Utility Fund (Fund 25) - for sewer extension projects.
- Stormwater Management Fund (Fund 26) - for drainage improvements.
- Children and Family Services (Fund 51) - local support for the Head Start and USDA programs.
- County Debt Service Fund (Fund 80) - for debt repayment on County capital projects.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 90912 Capital Outlay & Fund Transfers | | | | | | |
| Capital Outlay | 242,593 | 254,883 | 378,046 | 563,510 | 563,510 | 464,480 |
| Transfers to Other Funds | <u>5,304,905</u> | <u>5,058,157</u> | <u>4,876,811</u> | <u>6,627,616</u> | <u>6,627,616</u> | <u>5,211,329</u> |
| Activity Total | <u>5,547,498</u> | <u>5,313,040</u> | <u>5,254,857</u> | <u>7,191,126</u> | <u>7,191,126</u> | <u>5,675,809</u> |
| Percentage Change | 19.16% | -4.23% | -1.10% | 36.85% | N/A | -21.07% |



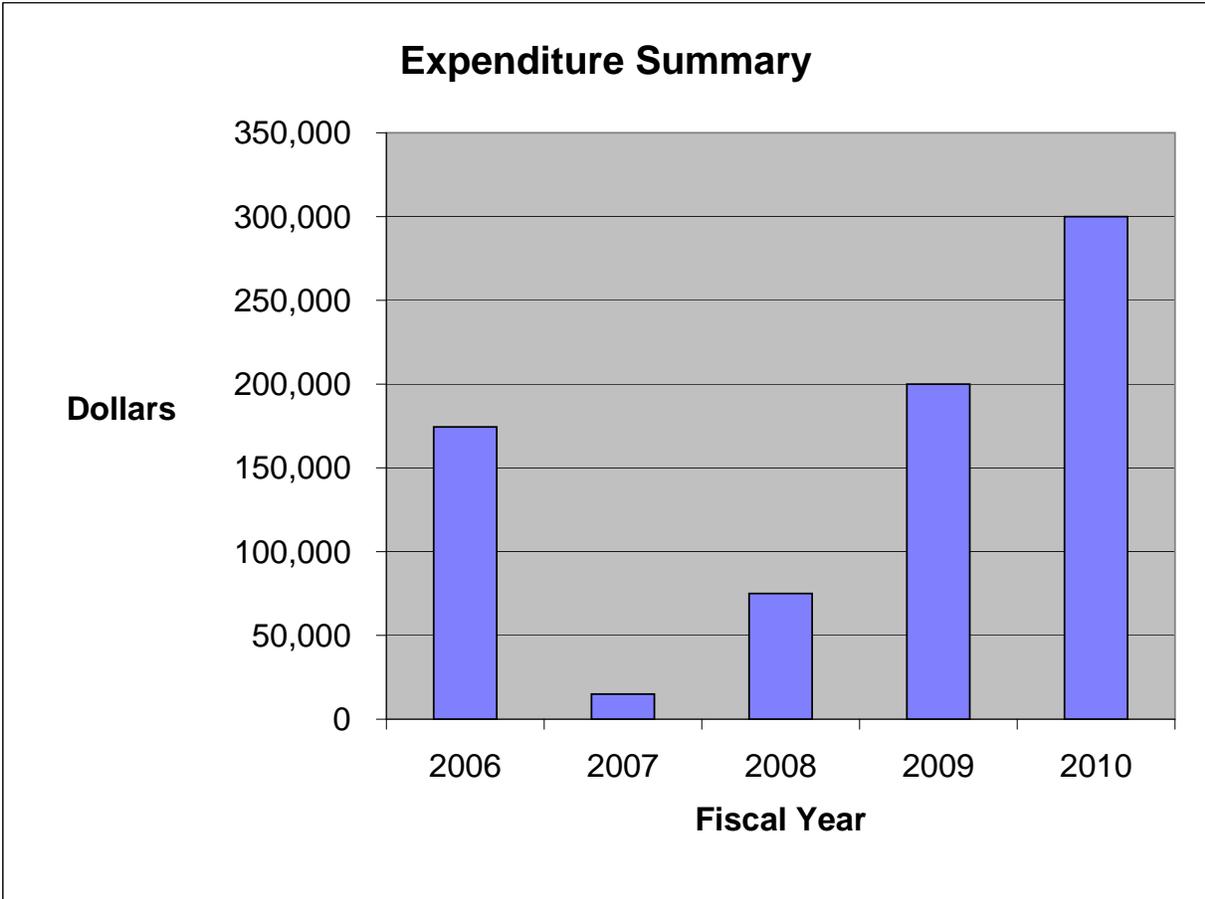
Appropriated Reserves

This activity is responsible for accounting for contingencies.

Budget Issues for FY2010:

- Funding reflects an increase from the FY2009 level.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|------------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 90913 Appropriated Reserves | | | | | | |
| Appropriation Reserves | <u>174,448</u> | <u>15,000</u> | <u>75,000</u> | <u>200,000</u> | <u>200,000</u> | <u>300,000</u> |
| Activity Total | <u>174,448</u> | <u>15,000</u> | <u>75,000</u> | <u>200,000</u> | <u>200,000</u> | <u>300,000</u> |
| Percentage Change | 2.37% | -91.40% | 400.00% | 166.67% | N/A | 50.00% |



Tourism Promotion

Mission:

This activity is for the transfer of three-fifths of the lodging tax revenue to support tourism in York County and the operations of the Tourism Fund. The Tourism Fund accounts for all tourism-related projects as approved by the Board of Supervisors.

Goals:

- To promote tourism-related activities in the County.
- To support the operations of the Tourism Fund.

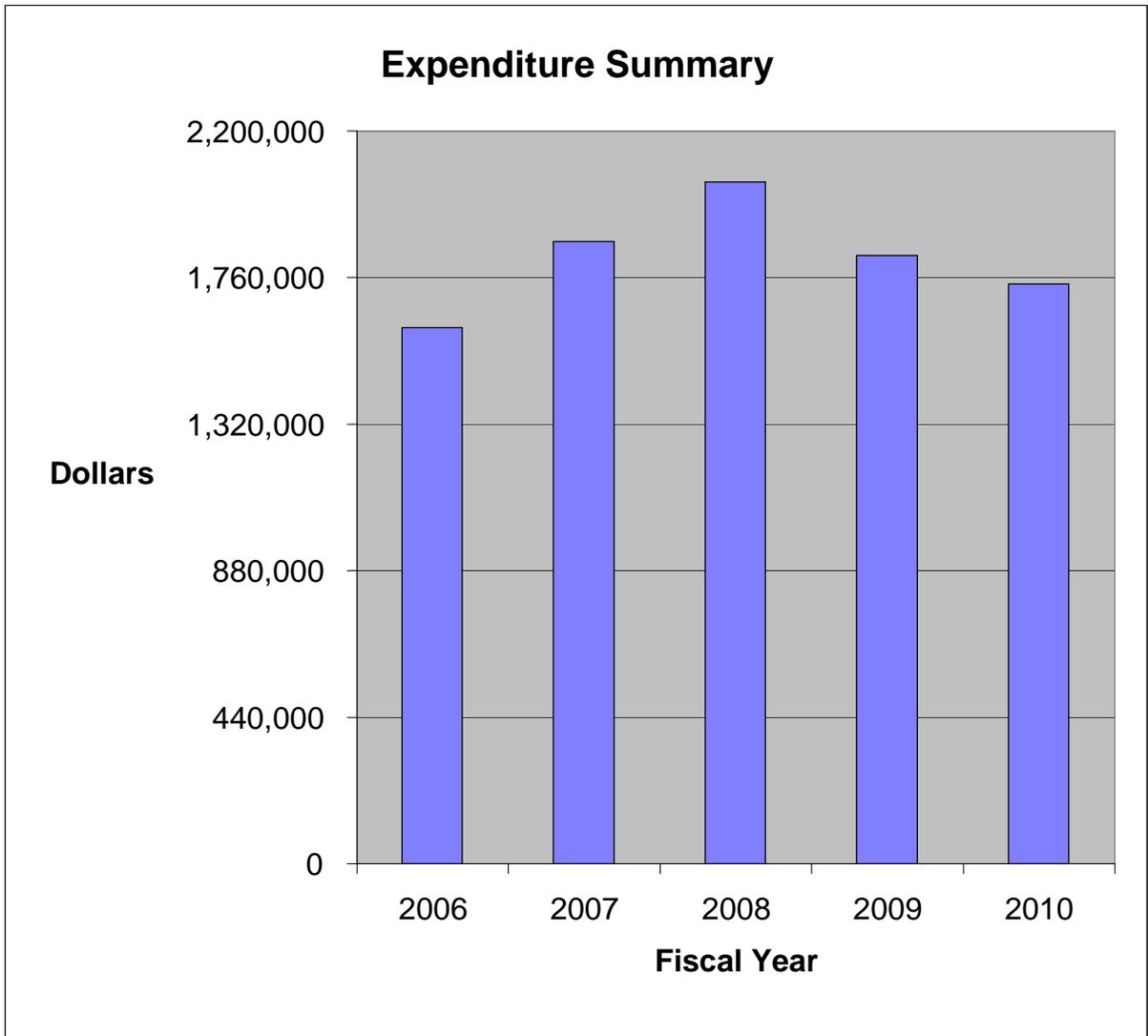
Implementation Strategies for FY2010:

- Transfer three-fifths of the lodging tax revenue to the Tourism Fund.

Budget Issues:

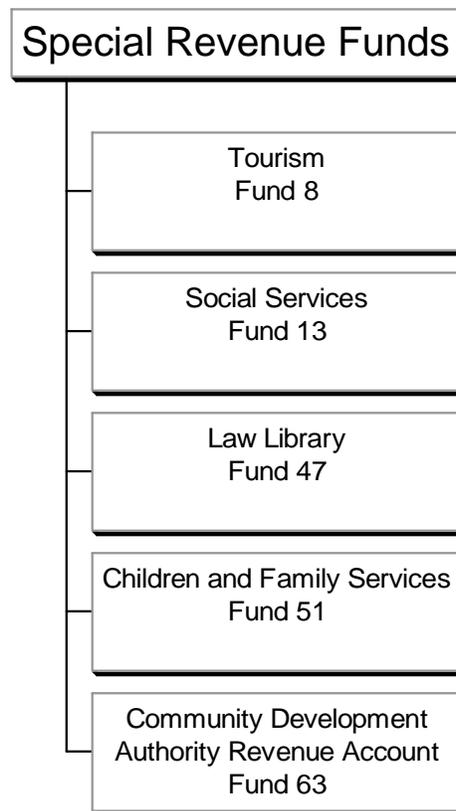
- In FY2006 through FY2009, the transfer reflected an increase in anticipated lodging tax revenue.
- For FY2010, the transfer reflects a decrease in anticipated lodging tax revenue.

| General Fund Expenditures | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|---------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| 90915 | | | | | | |
| Tourism Promotion | | | | | | |
| Transfers to Other Funds | <u>1,609,827</u> | <u>1,867,969</u> | <u>2,046,623</u> | <u>1,826,629</u> | <u>1,826,629</u> | <u>1,740,000</u> |
| Activity Total | <u>1,609,827</u> | <u>1,867,969</u> | <u>2,046,623</u> | <u>1,826,629</u> | <u>1,826,629</u> | <u>1,740,000</u> |
| Percentage Change | 31.78% | 16.04% | 9.56% | -10.75% | N/A | -4.74% |



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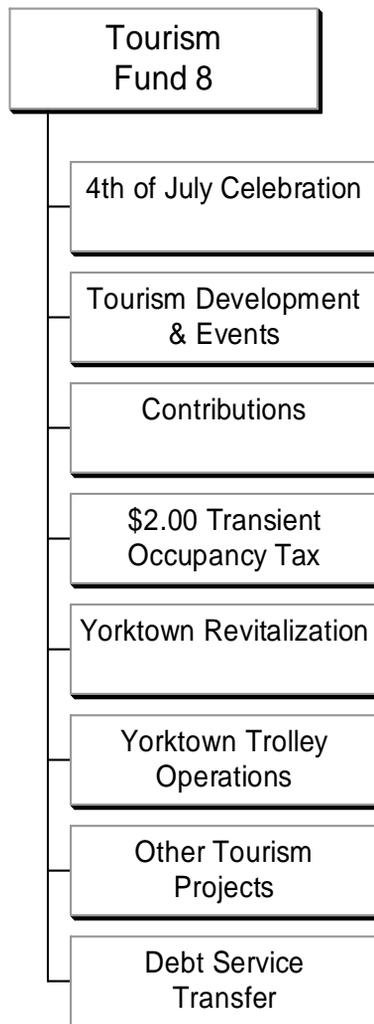
Special Revenue Funds



Special Revenue Funds

- **Tourism (Fund 8)** - accounts for the revenues and expenditures of the 3% lodging tax restricted by the State for tourism activities.
- **Social Services (Fund 13)** - accounts for the revenues and expenditures for the Social Services programs.
- **Law Library (Fund 47)** - accounts for the revenues and expenditures for the Law Library activities.
- **Children and Family Services (Fund 51)** - accounts for the revenues and expenditures of the Head Start and USDA programs.
- **Community Development Authority Revenue Account (Fund 63)** - accounts for the incremental tax revenues and transfers to the Marquis Community Development Authority's trustee.

Tourism (Fund 8)



Tourism Fund

This fund provides support for the following programs:

4th of July Celebration: Provides support for the 4th of July event in historic Yorktown.

Tourism Development & Events: Provides support for increased awareness of and visitation in historic Yorktown and York County by marketing the County as a destination and by working with public and private sectors to develop, manage, and implement programs and events.

Contributions: Programs supported in FY2010 include the following.

- Williamsburg Area Transport - funding provides support for the regional transit authority.
- Greater Williamsburg Chamber and Tourism Alliance - funding provides support for the Historic Triangle by encouraging the growth of existing businesses and promoting the area as a year-round travel destination.
- Watermen's Museum - funding provides support to preserve the heritage of the watermen of the Chesapeake Bay, interpret their culture and contributions to the region, for educational opportunities, and to preserve and enhance the environment of the Chesapeake Bay.
- Yorktown Foundation Tall Ships - funding provides support for bringing Tall Ships to Yorktown.
- Celebrate Yorktown Committee Symphony - funding provides support to sponsor the Virginia Symphony concert at the end of the summer.
- Virginia Air and Space Center - funding provides for the next installment to support the capital campaign Space Bound.

\$2.00 Transient Occupancy Tax: Per Section 58.1-3823 of the Code of Virginia, the revenues collected from the additional tax shall be designated and expended solely for advertising the Historic Triangle area. This tax is passed on to the Williamsburg Area Destination Marketing Committee (WADMC).

Yorktown Revitalization: Accounts for the transfer to the Yorktown Capital Improvements Fund.

Yorktown Trolley Operations: Provides support for the operating costs of the two trolleys in historic Yorktown.

Other Tourism Projects: Provides support for the Sheriff patrol in historic Yorktown.

Debt Service Transfer: Accounts for the transfer to the County Debt Service Fund for Riverwalk Landing.

Budget Issues:

- In FY2006, the funding for debt payments was transferred to the County Debt Service Fund and funding reflected an increase in the \$2.00 transient occupancy tax remitted to WADMC due to an increase in the \$2.00 tax revenue remitted to York County.
- In FY2007, funding reflected an overall increase due to the transfer of entertainment activities at Riverwalk Landing from the General Fund. In addition, an Event Planner was transferred from the Yorktown Operations Fund. A second trolley was added at the waterfront.
- In FY2008, funding reflected an increase for the Williamsburg Area Transport contribution, \$2.00 transient occupancy tax and continued support of tourism development within York County.
- In FY2009, funding reflected increases for the non-personnel support transferred from Tourism & Events in the General Fund. A Graphics Design Specialist was transferred from Tourism & Events. Increases were reflected for the \$2.00 transient occupancy tax remitted to WADMC; Sheriff patrol due to an increase in events held in historic Yorktown and parking garage monitoring at Riverwalk Landing, and for trolley operations as a result of increasing costs for running two trolleys.
- For FY2010, funding reflects a decrease for the Chamber & Tourism Alliance, Yorktown Foundation Tall Ships, and Celebrate Yorktown Committee Symphony. Funding also reflects a decrease in the \$2.00 transient occupancy tax based on a projected revenue reduction. Reductions in funding are also due to no step or benefit increases in personnel, tourism activities, rental of equipment for events and for the centralization of radio costs in the Radio Maintenance Division. Funding is provided for a contribution to the Watermen's Museum.

**TOURISM
FUND 8
FUND BALANCE SUMMARY FISCAL YEARS 2009 - 2010**

| | | |
|----------------------------------|------------------|--------------------|
| Beginning Fund Balance 7/1/2008 | | \$ 658,634 |
| Projected FY2009 Revenues | | |
| Local | 1,185,400 | |
| State and Federal | - | |
| Other financing sources | <u>1,826,629</u> | |
| Total | 3,012,029 | |
| Projected FY2009 Expenditures | <u>3,670,663</u> | |
| Net Change | | <u>(658,634)</u> |
| Projected Fund Balance 6/30/2009 | | - |
| Projected FY2010 Revenues | | |
| Local | 1,124,900 | |
| State and Federal | - | |
| Other financing sources | <u>1,740,000</u> | |
| Total | 2,864,900 | |
| Projected FY2010 Expenditures | <u>2,864,900</u> | |
| Net Change | | <u>-</u> |
| Projected Fund Balance 6/30/2010 | | <u><u>\$ -</u></u> |

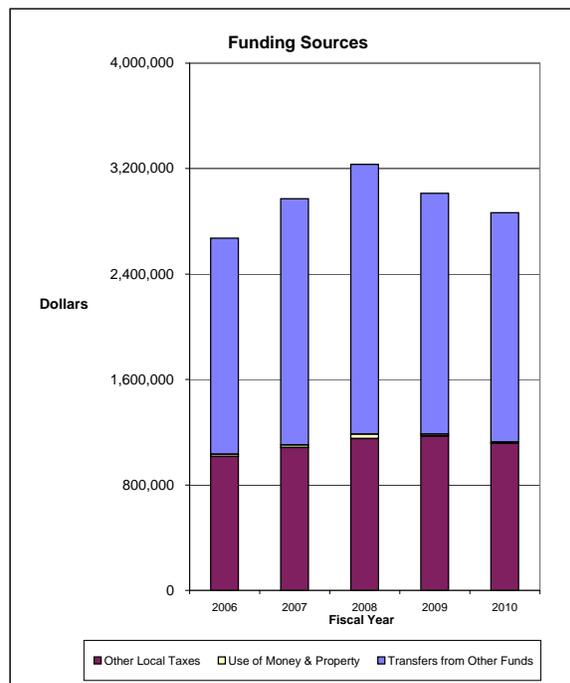
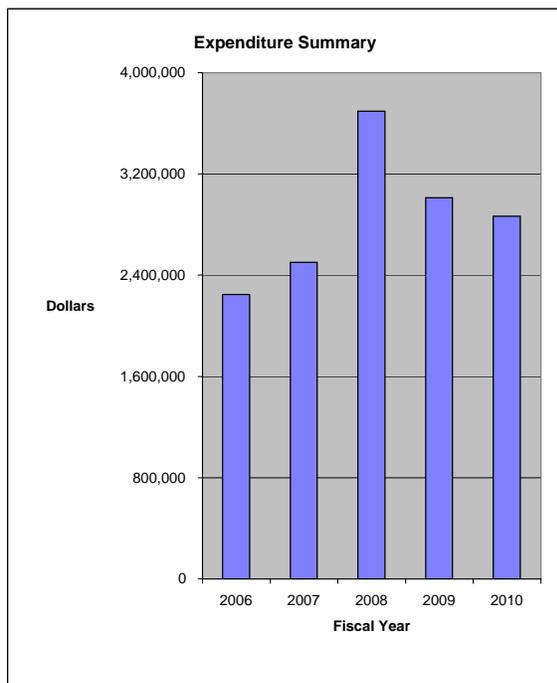
**TOURISM
FUND 8**

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | %Change Original 2009/ Adopted 2010 |
|--------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Expenditure by Activity | | | | | | | |
| 4th of July Celebration | 42,510 | 71,743 | 85,037 | 89,600 | 129,277 | 72,720 | -18.84% |
| Tourism Development & Events | - | 112,096 | 123,846 | 303,806 | 305,306 | 285,685 | -5.96% |
| Contributions | 507,753 | 469,962 | 460,822 | 582,478 | 582,478 | 517,602 | -11.14% |
| \$2.00 Transient Occ Tax | 1,015,446 | 1,083,357 | 1,152,432 | 1,170,400 | 1,170,400 | 1,114,900 | -4.74% |
| Yorktown Revitalization | 100,000 | 100,000 | 1,134,082 | 100,000 | 687,457 | 100,000 | 0.00% |
| Yorktown Trolley Operations | 35,883 | 75,414 | 87,919 | 107,323 | 107,323 | 115,643 | 7.75% |
| Other Tourism Projects | - | 41,571 | 104,602 | 100,000 | 130,000 | 100,000 | 0.00% |
| Debt Service Transfer | 547,063 | 547,571 | 547,952 | 558,422 | 558,422 | 558,350 | -0.01% |
| Total Expenditures | 2,248,655 | 2,501,714 | 3,696,692 | 3,012,029 | 3,670,663 | 2,864,900 | -4.88% |

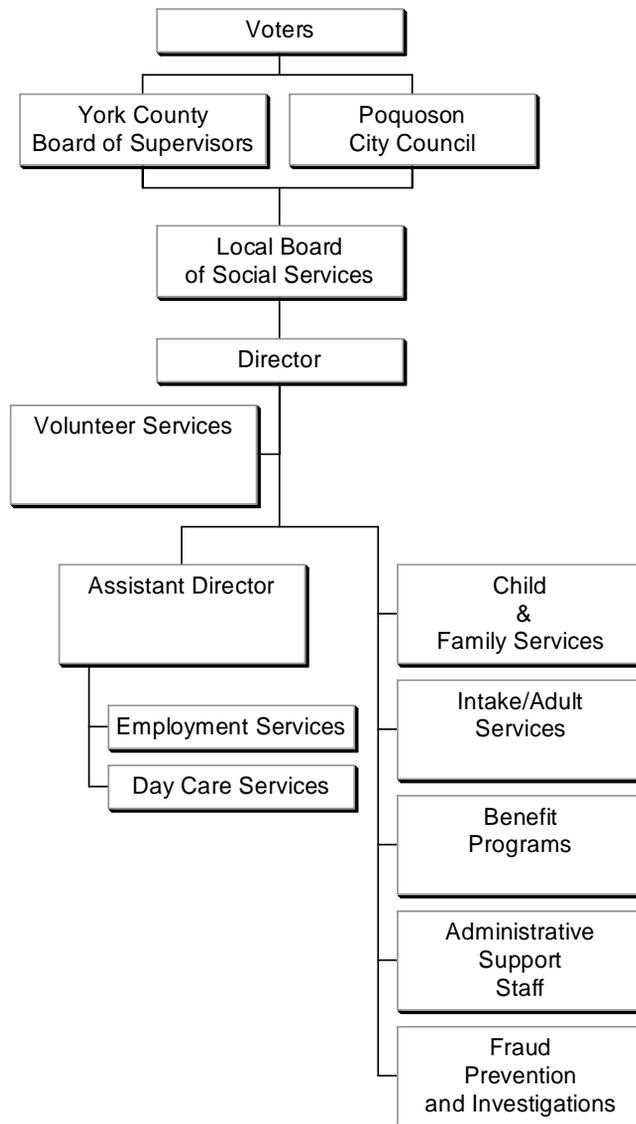
| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | %Change Original 2009/ Adopted 2010 |
|--------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Expenditure by Category | | | | | | | |
| Personnel Services | 20,733 | 84,065 | 96,300 | 167,299 | 167,299 | 168,960 | 0.99% |
| Contractual Services | 5,571 | 90,302 | 166,316 | 247,850 | 284,203 | 243,000 | -1.96% |
| Internal Services | 14,136 | 38,203 | 44,938 | 60,680 | 60,680 | 65,658 | 8.20% |
| Other Charges | 357 | 60 | 793 | 25,850 | 26,050 | 19,160 | -25.88% |
| Materials & Supplies | 15,679 | 33,438 | 38,620 | 39,550 | 61,027 | 40,350 | 2.02% |
| Leases & Rentals | 22,457 | 52,532 | 46,886 | 56,500 | 63,003 | 36,920 | -34.65% |
| Capital Outlay | - | 3,643 | 3,096 | - | 1,500 | - | 0.00% |
| Contingency | - | - | - | 120,656 | 125,800 | - | -100.00% |
| Grants, Donations & Cntrbtns | 1,523,199 | 1,553,319 | 1,618,254 | 1,635,222 | 1,635,222 | 1,632,502 | -0.17% |
| Chargeouts | (540) | (1,419) | (545) | - | - | - | 0.00% |
| Transfers to Other Funds | 647,063 | 647,571 | 1,682,034 | 658,422 | 1,245,879 | 658,350 | -0.01% |
| Total Expenditures | 2,248,655 | 2,501,714 | 3,696,692 | 3,012,029 | 3,670,663 | 2,864,900 | -4.88% |

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | % of Total FY2010 Funding Sources |
|------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|--------------------------------------|
| Funding Sources | | | | | | | |
| Other Local Taxes | 1,015,446 | 1,083,357 | 1,152,432 | 1,170,400 | 1,170,400 | 1,114,900 | 38.91% |
| Use of Money & Property | 17,259 | 19,462 | 32,093 | 15,000 | 15,000 | 10,000 | 0.35% |
| Transfers from Other Funds | 1,639,827 | 1,867,969 | 2,046,623 | 1,826,629 | 1,826,629 | 1,740,000 | 60.74% |
| Total Funding Sources | 2,672,532 | 2,970,788 | 3,231,148 | 3,012,029 | 3,012,029 | 2,864,900 | 100.00% |

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| FTE's | | | | | | |
| Professional/Technical | - | 1.00 | 1.00 | 2.00 | 2.00 | 2.00 |
| Total | - | 1.00 | 1.00 | 2.00 | 2.00 | 2.00 |



Social Services (Fund 13)



Social Services Fund

The Social Services Fund includes the following activities: Child and Adult Service Programs, Employment Services, Public Assistance, Comprehensive Services Act (CSA), and State & Local Hospitalization. Child and Adult Service Programs include foster care, child and adult protective services, guardianship, adoptions and court services. Employment services focus on promoting self-sufficiency, self-support, and self-esteem for those receiving public assistance. There is an array of financial assistance programs available to aid persons within the community who meet the eligibility criteria such as, Temporary Assistance to Needy Families, General Relief, Auxiliary Grants, Food Stamps, Medicaid, Child Day Care, Emergency Assistance, Home Based Care, etc. CSA requires local governments to provide certain residential or intensive in-home therapeutic services to troubled youth. The State and Local Hospitalization Program provides direct payments to hospitals for individuals who are unable to pay for required medical services.

Goals:

- To enhance the competence of individuals dealing with personal challenges.
- To provide preventive foster care and child protective services.
- To protect vulnerable children and adults.
- To provide intake services, child and family services, adult services, employment services, volunteer services, court services, and day care services.
- To provide financial assistance to eligible citizens.
- To ensure, through a comprehensive fraud prevention and investigation program, that only persons eligible for assistance actually receive it.
- To provide services to assist at-risk children and youth.
- To improve the delivery of services by requiring interagency cooperation.

Implementation Strategies for FY2010:

- Expect to receive approximately 350 child protective service complaints consisting of abuse and neglect of children based on current statistics.
- Expect to keep approximately 42 families intact through the provision of child protective ongoing services.
- Approximately 1,995 family units will receive intake services, which include crisis intervention, needs assessments, and assistance with emergency needs such as food and shelter.
- An increase in adult services is expected based on aging of the population and their need for services. Current caseloads total 307 elderly receiving either protection services or help with daily activities to keep them in their homes.
- The annualized estimate of population being served is over 20,000 units of service in York and Poquoson. This represents a significant percentage of the total population.

Budget Issues:

- In FY2006, the budget included a 4% salary increase and a net increase in staff of 1.6 positions.
- In FY2007, the budget included a 5% salary increase and a net increase in staff of 3.1 positions. In addition, York County's estimated increase in its local match was due to anticipated increases in special needs adoption, child day care/at risk and CSA expenditures.
- In FY2008, the budget included a 5% salary increase and a net increase in staff of 1.9 positions. In addition, York County's estimated increase in its local match was due to anticipated increases in administration, child day care/at risk and CSA expenditures.
- In FY2009, the budget included a 4% salary increase and a net increase in staff of 3.75 positions. In addition, York County's estimated increase in its local match was due to anticipated increases in administration, child day care and CSA expenditures.
- For FY2010, the budget projects level funding for salaries and a reduction of staff of 3.5 positions.

**SOCIAL SERVICES
FUND 13
FUND BALANCE SUMMARY FISCAL YEARS 2009 - 2010**

| | | |
|----------------------------------|------------------|-------------------|
| Beginning Fund Balance 7/1/2008 | | \$ 178,236 |
| | | |
| Projected FY2009 Revenues | | |
| Local | 193,000 | |
| State and Federal | 4,460,154 | |
| Other financing sources | <u>2,274,329</u> | |
| Total | 6,927,483 | |
| Projected FY2009 Expenditures | <u>6,927,483</u> | |
| Net Change | | <u>-</u> |
| Projected Fund Balance 6/30/2009 | | 178,236 |
| | | |
| Projected FY2010 Revenues | | |
| Local | 194,700 | |
| State and Federal | 4,353,550 | |
| Other financing sources | <u>2,279,053</u> | |
| Total | 6,827,303 | |
| Projected FY2010 Expenditures | <u>6,827,303</u> | |
| Net Change | | <u>-</u> |
| Projected Fund Balance 6/30/2010 | | <u>\$ 178,236</u> |

**SOCIAL SERVICES
FUND 13**

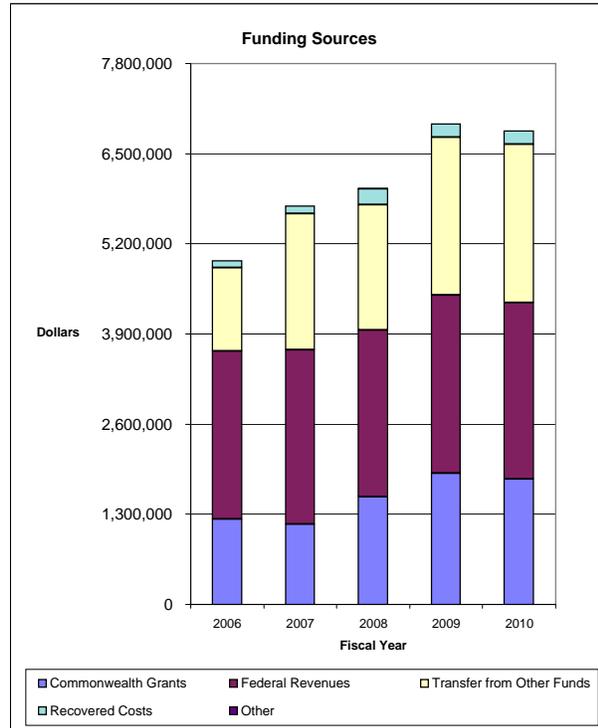
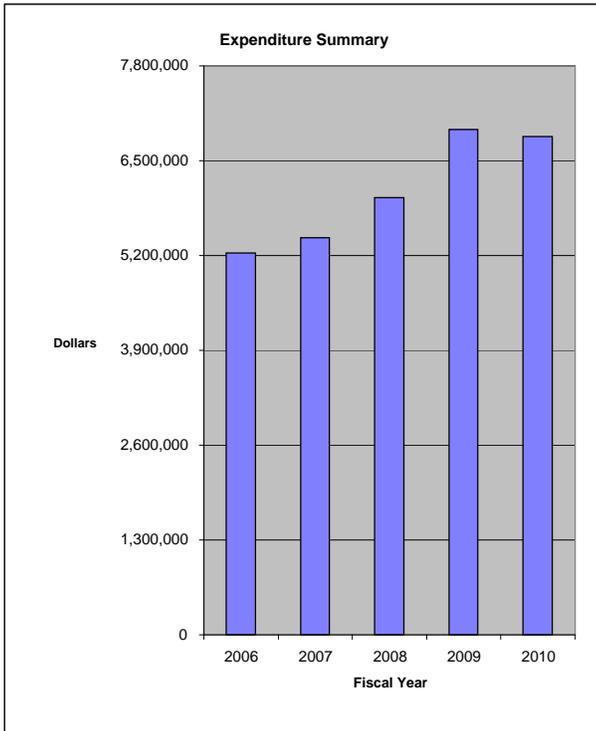
| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | %Change Original 2009/ Adopted 2010 |
|--------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Expenditure by Activity | | | | | | | |
| Social Services Administration | 3,281,163 | 3,749,069 | 4,045,133 | 4,549,783 | 4,489,951 | 4,255,073 | -6.48% |
| Public Assistance | 1,277,884 | 1,116,903 | 1,125,072 | 1,520,800 | 1,520,800 | 1,570,670 | 3.28% |
| Comprehensive Services Act | 665,124 | 570,872 | 819,377 | 843,900 | 903,732 | 988,560 | 17.14% |
| State & Local Hospital | 9,915 | 11,063 | 8,151 | 13,000 | 13,000 | 13,000 | 0.00% |
| Total Expenditures | 5,234,086 | 5,447,907 | 5,997,733 | 6,927,483 | 6,927,483 | 6,827,303 | -1.45% |

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | %Change Original 2009/ Adopted 2010 |
|---------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Expenditure by Category | | | | | | | |
| Personnel Services | 3,000,648 | 3,429,171 | 3,660,973 | 4,180,395 | 4,180,395 | 3,937,558 | -5.81% |
| Contractual Services | 22,053 | 28,617 | 57,261 | 31,395 | 31,395 | 30,995 | -1.27% |
| Internal Services | 24,231 | 23,554 | 26,351 | 50,744 | 50,744 | 36,105 | -28.85% |
| Other Charges | 33,234 | 50,400 | 75,944 | 56,599 | 56,599 | 78,425 | 38.56% |
| Direct Payments & Contributions | 1,949,696 | 1,694,927 | 1,947,926 | 2,373,800 | 2,373,800 | 2,508,670 | 5.68% |
| Materials & Supplies | 31,093 | 42,377 | 49,166 | 45,550 | 45,550 | 55,550 | 21.95% |
| Leases & Rentals | 169,432 | 175,841 | 177,556 | 182,000 | 182,000 | 175,000 | -3.85% |
| Capital Outlay | 3,699 | 3,020 | 2,556 | 7,000 | 7,000 | 5,000 | -28.57% |
| Total Expenditures | 5,234,086 | 5,447,907 | 5,997,733 | 6,927,483 | 6,927,483 | 6,827,303 | -1.45% |

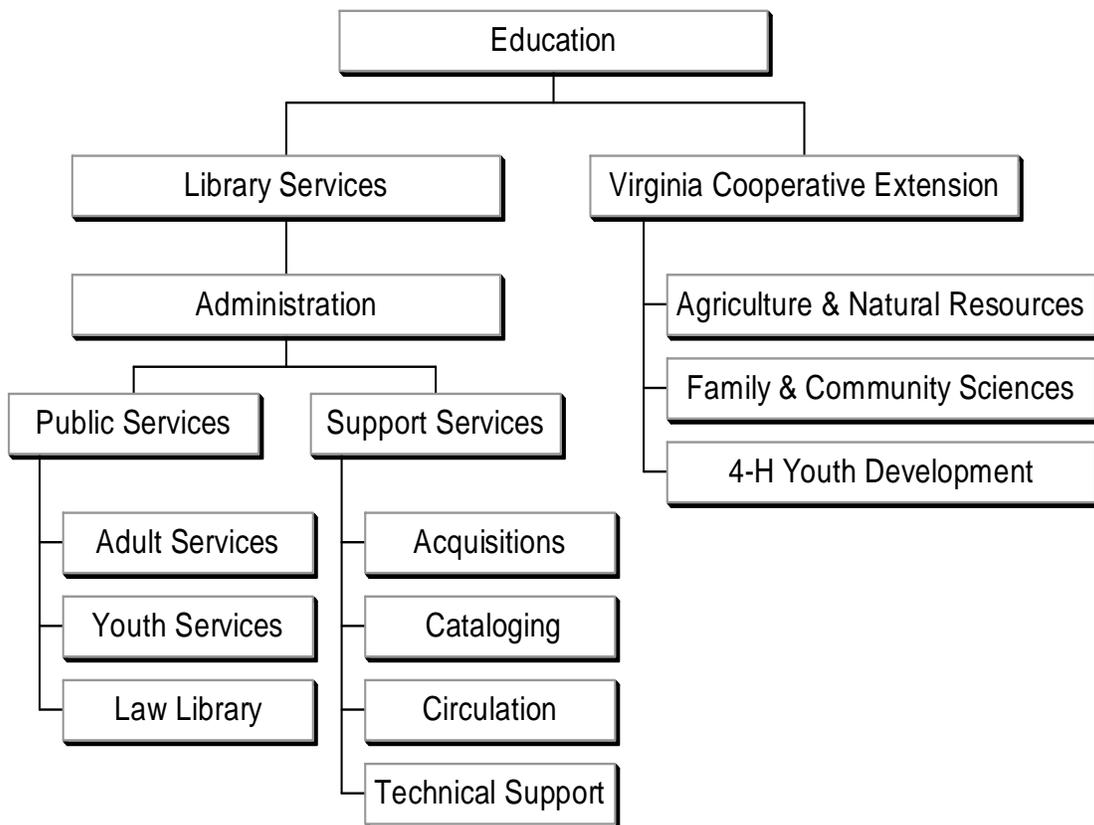
% of Total FY2010
Funding Sources

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | %Change Original 2009/ Adopted 2010 |
|------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Funding Sources | | | | | | | |
| Charges for Services | - | - | 4,236 | - | - | - | 0.00% |
| Miscellaneous | 4,399 | 340 | 868 | - | - | - | 0.00% |
| Recovered Costs | 97,220 | 108,997 | 225,833 | 193,000 | 193,000 | 194,700 | 2.85% |
| State Aid & Grants | 1,228,907 | 1,157,891 | 1,546,581 | 1,893,189 | 1,893,189 | 1,806,640 | 26.47% |
| Federal Aid & Grants | 2,425,479 | 2,511,020 | 2,411,004 | 2,566,965 | 2,566,965 | 2,546,910 | 37.30% |
| Transfers from Other Funds | 1,201,541 | 1,963,258 | 1,809,211 | 2,274,329 | 2,274,329 | 2,279,053 | 33.38% |
| Total Funding Sources | 4,957,546 | 5,741,506 | 5,997,733 | 6,927,483 | 6,927,483 | 6,827,303 | 100.00% |

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| FTE's | | | | | | |
| Management | 9.40 | 8.40 | 8.40 | 9.00 | 9.00 | 10.00 |
| Professional/Technical | 32.70 | 36.30 | 36.70 | 39.85 | 40.35 | 36.85 |
| Admin/Clerical | 12.50 | 13.00 | 14.50 | 14.50 | 14.50 | 13.50 |
| Total | 54.60 | 57.70 | 59.60 | 63.35 | 63.85 | 60.35 |



Law Library (Fund 47)



Law Library Fund

- **Law Library (Fund 47)** - accounts for the revenues and expenditures for the Law Library activities.

**LAW LIBRARY
FUND 47
FUND BALANCE SUMMARY FISCAL YEARS 2009 - 2010**

| | | |
|----------------------------------|--------------|-----------------|
| Beginning Fund Balance 7/1/2008 | | \$ 7,004 |
| Projected FY2009 Revenues | | |
| Local | <u>7,900</u> | |
| Total | | 7,900 |
| Projected FY2009 Expenditures | | <u>8,300</u> |
| Net Change | | <u>(400)</u> |
| Projected Fund Balance 6/30/2009 | | 6,604 |
| Projected FY2010 Revenues | | |
| Local | <u>8,355</u> | |
| Total | | 8,355 |
| Projected FY2010 Expenditures | | <u>8,355</u> |
| Net Change | | <u>-</u> |
| Projected Fund Balance 6/30/2010 | | <u>\$ 6,604</u> |

**LAW LIBRARY
FUND 47**

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | %Change Original 2009/ Adopted 2010 |
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|

Expenditure by Activity

| | | | | | | | |
|---------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Law Library Operations | 7,220 | 7,406 | 8,025 | 8,300 | 8,300 | 8,355 | 0.66% |
| Total Expenditures | 7,220 | 7,406 | 8,025 | 8,300 | 8,300 | 8,355 | 0.66% |

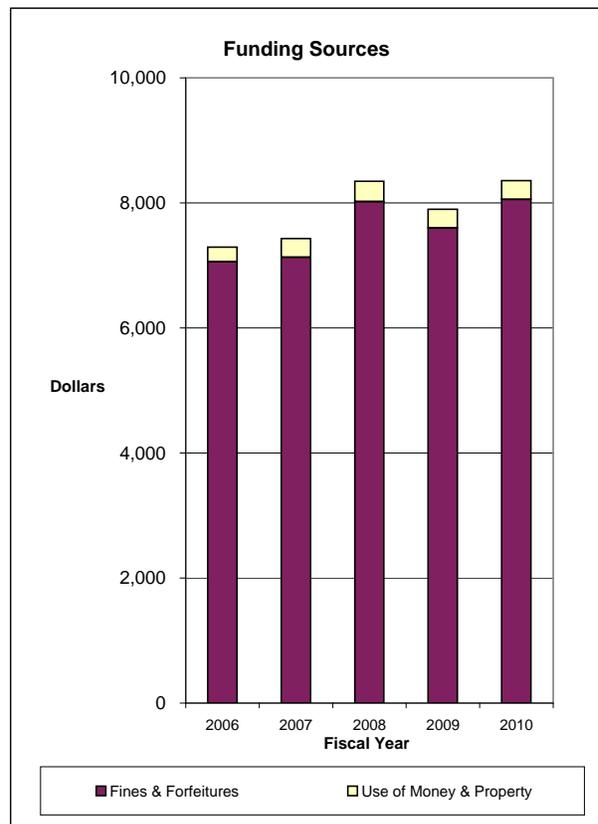
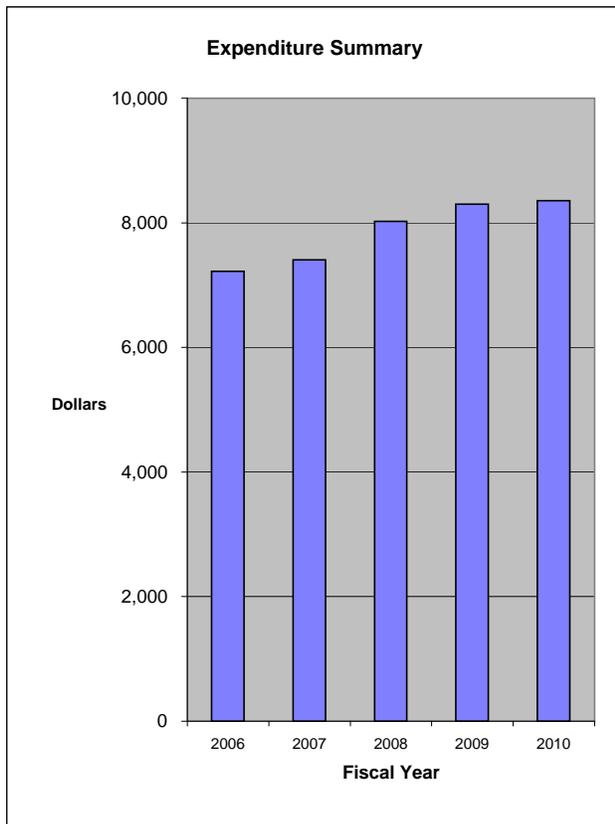
Expenditure by Category

| | | | | | | | |
|---------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Materials & Supplies | 7,220 | 7,406 | 8,025 | 8,300 | 8,300 | 8,355 | 0.66% |
| Total Expenditures | 7,220 | 7,406 | 8,025 | 8,300 | 8,300 | 8,355 | 0.66% |

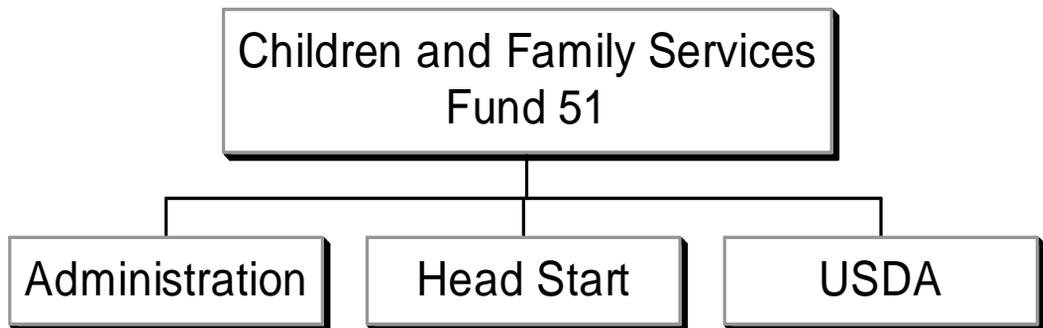
% of Total FY2010
Funding Sources

Funding Sources

| | | | | | | | |
|------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|----------------|
| Fines & Forfeitures | 7,060 | 7,129 | 8,020 | 7,600 | 7,600 | 8,055 | 96.41% |
| Use of Money & Property | 231 | 299 | 328 | 300 | 300 | 300 | 3.59% |
| Total Funding Sources | 7,291 | 7,428 | 8,348 | 7,900 | 7,900 | 8,355 | 100.00% |



Children and Family Services (Fund 51)



Children and Family Services

Mission:

To develop partnerships that promote quality opportunities for children's educational readiness, at all levels of ability, and to foster success for families and staff. This fund includes the following activities: Administration, Head Start and USDA (food service program).

Goals:

- To increase the local (non-County) level of contribution of in-kind or real dollars for the purposes of providing additional services, enhancing quality and replacing equipment.
- To continue to serve as a resource (training, information) on early childhood development and best practices for the child care community.
- To assist families with self-sufficiency skills and with ensuring the health and safety of their family.

Implementation Strategies for FY2010:

- Provide an early childhood developmental program utilizing the centered-based Creative Curriculum with comprehensive services that emphasizes a child's strength, interest and positively impacts children enrolled and their families.
- Continue marketing through programs, outreach to community and aggressively pursue additional funding and support.
- Support community initiatives and collaboration to increase quality of child care for all children.
- Provide support and education to parents and families.
- Continue to work with families and health care providers to develop families' healthy habits and implement nutrition and fitness programs for children.

Budget Issues:

- In FY2006, increased funding was for the routine replacement of computers, a server and an upgrade to MS Office software. The "Head Start Plus" program was discontinued, which accounts for the decreases in various areas.
- In FY2009, funding reflected increases for fuel and bus usage, mileage reimbursement, and food & food service supplies.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed in vehicle maintenance. An increase in contractual services is to provide for mental health services and materials & supplies to support the replacement of child safety restraints on buses.

**CHILDREN AND FAMILY SERVICES
FUND 51
FUND BALANCE SUMMARY FISCAL YEARS 2009 - 2010**

| | | |
|----------------------------------|------------------|-------------------|
| Beginning Fund Balance 7/1/2008 | | \$ 412,705 |
| | | |
| Projected FY2009 Revenues | | |
| Local | 22,080 | |
| State and Federal | 879,319 | |
| Other financing sources | <u>458,330</u> | |
| Total | 1,359,729 | |
| Projected FY2009 Expenditures | <u>1,368,996</u> | |
| Net Change | | <u>(9,267)</u> |
| | | |
| Projected Fund Balance 6/30/2009 | | 403,438 |
| | | |
| Projected FY2010 Revenues | | |
| Local | 22,400 | |
| State and Federal | 890,319 | |
| Other financing sources | <u>350,036</u> | |
| Total | 1,262,755 | |
| Projected FY2010 Expenditures | <u>1,262,755</u> | |
| Net Change | | <u>-</u> |
| | | |
| Projected Fund Balance 6/30/2010 | | <u>\$ 403,438</u> |

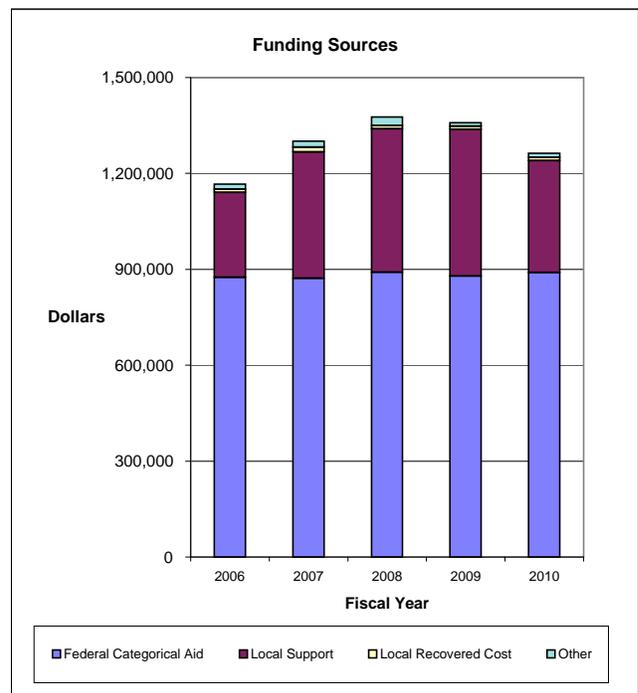
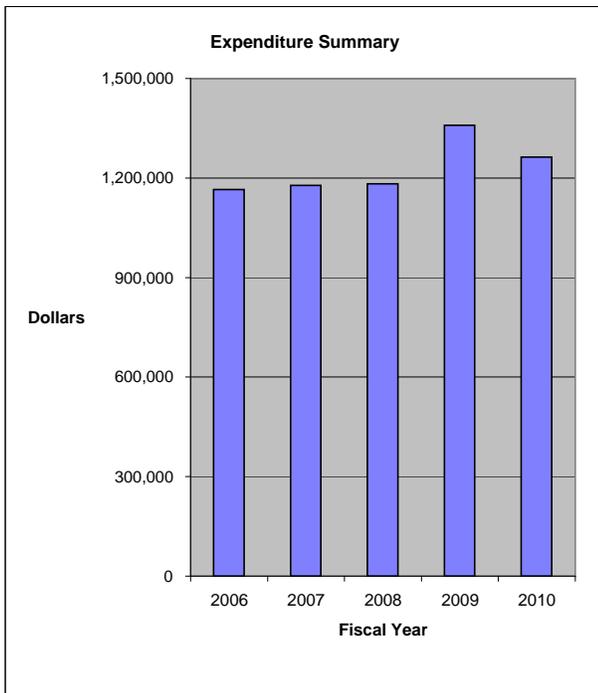
**CHILDREN AND FAMILY SERVICES
FUND 51**

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | %Change Original 2009/ Adopted 2010 |
|------------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Expenditure by Activity | | | | | | | |
| Children and Family Services Admin | 98,444 | 67,401 | 87,291 | 94,230 | 96,225 | 84,929 | -9.87% |
| Head Start | 971,803 | 1,011,477 | 1,008,494 | 1,165,831 | 1,166,630 | 1,094,079 | -6.15% |
| Fund Raisers | 3,466 | 2,090 | - | - | 7,653 | - | 0.00% |
| USDA Food Service | 91,796 | 96,486 | 86,602 | 98,488 | 98,488 | 83,747 | -14.97% |
| Total Expenditures | 1,165,509 | 1,177,454 | 1,182,387 | 1,358,549 | 1,368,996 | 1,262,755 | -7.05% |

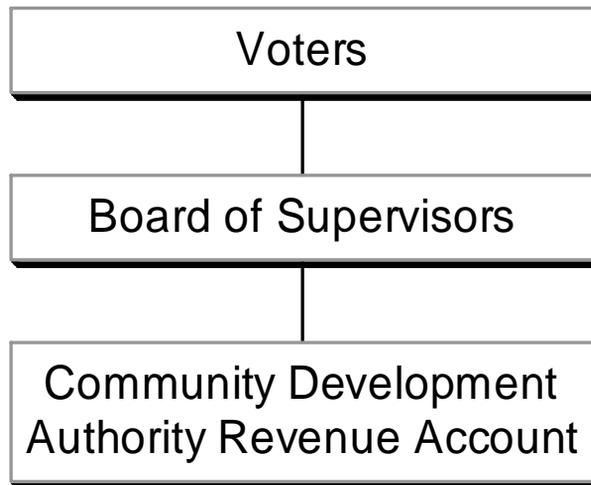
| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | %Change Original 2009/ Adopted 2010 |
|--------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Expenditure by Category | | | | | | | |
| Personnel Services | 968,374 | 999,174 | 991,591 | 1,171,903 | 1,171,903 | 1,031,875 | -11.95% |
| Contractual Services | 47,177 | 40,291 | 41,275 | 44,080 | 44,080 | 60,920 | 38.20% |
| Internal Services | 34,387 | 34,075 | 40,279 | 50,200 | 50,200 | 46,700 | -6.97% |
| Other Charges | 31,737 | 36,063 | 41,214 | 40,555 | 40,555 | 47,925 | 18.17% |
| Materials & Supplies | 53,009 | 44,520 | 49,307 | 43,711 | 44,510 | 75,335 | 72.35% |
| Capital Outlay | 23,328 | 18,565 | 17,928 | 8,100 | 8,100 | - | -100.00% |
| Grants, Donations & Cntrbtns | 7,497 | 4,766 | 793 | - | 9,648 | - | 0.00% |
| Total Expenditures | 1,165,509 | 1,177,454 | 1,182,387 | 1,358,549 | 1,368,996 | 1,262,755 | -7.05% |

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | % of Total FY2010 Funding Sources |
|------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|--------------------------------------|
| Funding Sources | | | | | | | |
| Use of Money & Property | 8,381 | 16,524 | 23,304 | 8,000 | 8,000 | 10,000 | 0.78% |
| Fiscal Agent Fees & Admin | 1,800 | 1,800 | 2,121 | 2,000 | 2,000 | 2,000 | 0.16% |
| Miscellaneous | 5,620 | 1,062 | 1,313 | 700 | 1,880 | 200 | 0.02% |
| Recovered Costs | 10,087 | 15,082 | 10,035 | 10,200 | 10,200 | 10,200 | 0.81% |
| Federal Aid & Grants | 875,029 | 872,318 | 890,679 | 879,319 | 879,319 | 890,319 | 70.51% |
| Transfers from Other Funds | 265,365 | 394,548 | 448,958 | 458,330 | 458,330 | 350,036 | 27.72% |
| Total Funding Sources | 1,166,282 | 1,301,334 | 1,376,410 | 1,358,549 | 1,359,729 | 1,262,755 | 100.00% |

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|
| FTE's | | | | | | |
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Professional/Technical | 12.20 | 12.20 | 12.10 | 12.10 | 11.60 | 11.60 |
| Admin/Clerical | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| Instructional Aide | 5.40 | 5.40 | 5.40 | 5.40 | 5.40 | 5.40 |
| Trades & Crafts | 2.00 | 2.00 | 1.60 | 1.60 | 1.60 | 1.60 |
| Total | 23.60 | 23.60 | 23.10 | 23.10 | 22.60 | 22.60 |



Community Development Authority Revenue Account (Fund 63)



Community Development Authority Revenue Account

The Marquis Community Development Authority (the "Authority") was created pursuant to the Virginia Water and Waste Authorities Act (the "Act"), beginning with 15.2-5100 *et. seq.* of the Code of Virginia, 1950, by an ordinance adopted by York County's Board of Supervisors on December 19, 2006 as a Community Development Authority to promote and further the purposes of the Act.

The Marquis Development Authority District (the "District") consists of a land area of approximately 222.85 acres in York County, Virginia just outside of the City of Williamsburg, Virginia. The Act provides that the Authority may issue bonds to finance infrastructure improvements located within or benefiting the District and the Board of Supervisors, at the request of the Authority, may levy and collect special assessments within the District and appropriate such sums to the Authority for use in paying the administrative expenses and debt service requirement in connection with any such bonds. On November 28, 2007, the Authority issued \$32,860,000 Revenue Bonds, Series 2007. The principal of and the interest on the 2007 bonds will not be deemed to constitute a pledge of the faith and credit of York County and therefore the faith and credit of York County have not been pledged to the payment of the principal of or interest on the 2007 bonds. The issuance of the 2007 bonds does not directly, indirectly or contingently obligate York County to levy any taxes or to make any appropriation for their payment except from the revenues and receipts pledged therefore. Pursuant to the Act, York County is expressly precluded from paying the principal of or interest on the 2007 bonds except from the special assessments and the incremental tax revenues.

The Authority will cause incremental tax revenues and special assessment revenues to be collected and deposited in the Revenue Fund in accordance with the Indenture and a Memorandum of Understanding with York County and will collect and immediately deposit in the Revenue Fund such other monies as the Authority may determine. On the business day preceding each interest payment date, the Trustee (Wells Fargo Bank) will transfer from the Revenue Fund an amount necessary to pay administrative expenses, interest and principal due, and to the Revenue Stabilization Fund 50% of the amount if any, constituting a surplus until reaching a maximum reserve of \$1,200,000.

This fund provides for a separate account into which the County will deposit incremental tax revenues generated by the Marquis Lifestyle Center. The County will then disburse those funds to the Trustee on behalf of the Authority, an amount equal to the principal of and interest on the bonds coming due, plus any administrative expenses as requested by the Authority.

Budget Issues:

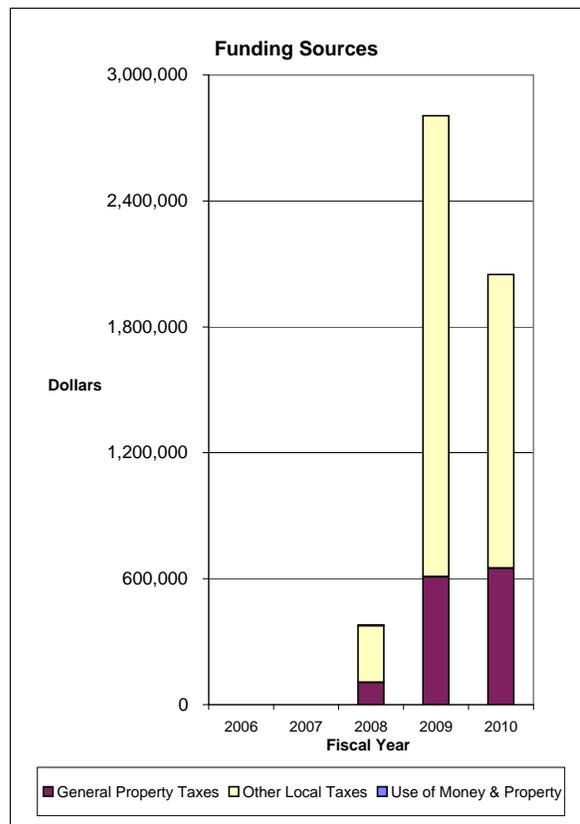
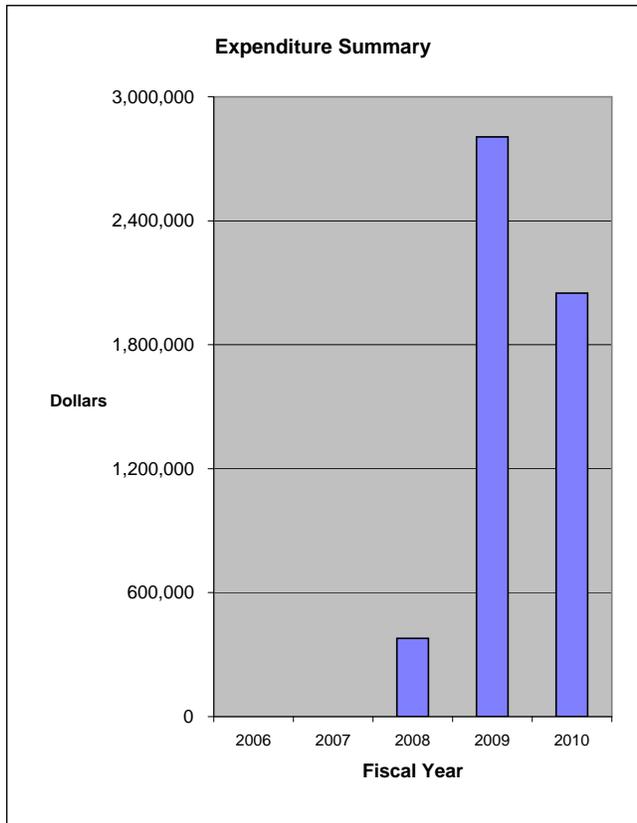
- In FY2009, funding reflected the anticipated incremental tax revenues and transfer to the Trustee for the Revenue Stabilization Fund. A transfer is programmed to the County for services provided to the facilities in the project area and for any excess over the required reserve. There was no debt service requirement this year.
- For FY2010, funding reflects the anticipated incremental tax revenues and transfer to the Trustee for the debt service payment. Transfers to the County for services provided to the facilities in the project area and for the base real estate portion of taxes are also programmed.

**COMMUNITY DEVELOPMENT AUTHORITY REVENUE ACCOUNT
FUND 63
FUND BALANCE SUMMARY FISCAL YEARS 2009 - 2010**

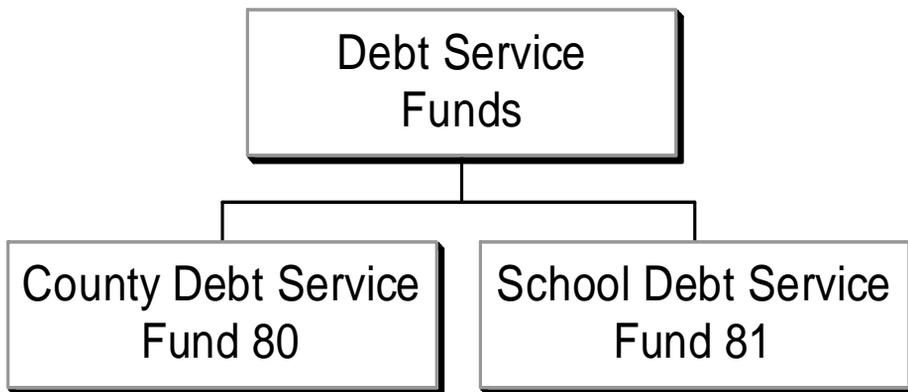
| | | |
|----------------------------------|------------------|-------------|
| Beginning Fund Balance 7/1/2008 | | \$ - |
| Projected FY2009 Revenues | | |
| Local | <u>2,805,400</u> | |
| Total | 2,805,400 | |
| Projected FY2009 Expenditures | <u>2,805,400</u> | |
| Net Change | | <u>-</u> |
| Projected Fund Balance 6/30/2009 | | - |
| Projected FY2010 Revenues | | |
| Local | <u>2,050,000</u> | |
| Total | 2,050,000 | |
| Projected FY2010 Expenditures | <u>2,050,000</u> | |
| Net Change | | <u>-</u> |
| Projected Fund Balance 6/30/2010 | | <u>\$ -</u> |

**COMMUNITY DEVELOPMENT AUTHORITY REVENUE ACCOUNT
FUND 63**

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | %Change Original 2009/ Adopted 2010 |
|---------------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|--|---|
| <u>Expenditure by Activity</u> | | | | | | | |
| CDA Activity | - | - | 378,538 | 2,805,400 | 2,805,400 | 2,050,000 | -26.93% |
| Total Expenditures | - | - | 378,538 | 2,805,400 | 2,805,400 | 2,050,000 | -26.93% |
| <u>Expenditure by Category</u> | | | | | | | |
| Payments to Trustee | - | - | 22,853 | 1,200,000 | 1,200,000 | 1,274,422 | 6.20% |
| Transfers to Other Funds | - | - | 355,685 | 1,605,400 | 1,605,400 | 775,578 | -51.69% |
| Total Expenditures | - | - | 378,538 | 2,805,400 | 2,805,400 | 2,050,000 | -26.93% |
| | | | | | | % of Total FY2010 Funding Sources | |
| <u>Funding Sources</u> | | | | | | | |
| General Property Taxes | - | - | 106,794 | 609,200 | 609,200 | 650,000 | 31.71% |
| Other Local Taxes | - | - | 269,036 | 2,196,200 | 2,196,200 | 1,400,000 | 68.29% |
| Use of Money & Property | - | - | 2,708 | - | - | - | 0.00% |
| Total Funding Sources | - | - | 378,538 | 2,805,400 | 2,805,400 | 2,050,000 | 100.00% |



Debt Service Funds



Debt Service Funds

- **County Debt Service (Fund 80)** - accounts for the payment of debt issued for public safety facilities and equipment, refinancing of certificates of participation issued for the construction of the central operations center and human services building and for debt issued for public facilities.
 - *Athletic Fields/Satellite Fire Station Additions* - Virginia Resource Authority Lease Revenue Bonds in the sum of \$17,230,000 dated December 10, 2008, were issued for 20 years at an average rate of 4.25%. The proceeds were used to construct the Athletic Field Complex and building additions to three fire stations.
 - *Fire and Rescue Equipment / Communications System Upgrade* - Lease Revenue Bonds in the sum of \$17,380,000 dated December 1, 2003, were issued for 20 years at an average rate of 4.14%. A portion of the proceeds were used to purchase fire and rescue equipment and upgrade the communications system.
 - *Certificates of Participation Refinancing* - Refunding bonds issued November 1, 2001, in the sum of \$3,385,000 for 10 years at an average rate of 3.52%. The refinancing of these obligations will result in a budget savings of \$605,750 to the County.
 - *Customer Premise Equipment* - Capital lease for the customer premise equipment in the central dispatch center in the amount of \$971,921.
 - *Fire Station Signaling Equipment* - Capital lease for signaling equipment at the fire stations and sewer pump stations in the amount of \$2,188,931.
 - *General Obligation Bonds* - The County is anticipating a borrowing for Stormwater (drainage) projects.

- **School Debt Service (Fund 81)** - accounts for the receipt and payment of bonds and loans issued for the construction and maintenance of educational facilities.
 - *Magruder/Coventry Gym/Property* - State Literary Fund Loan in the sum of \$2,000,000 issued January 31, 1990, for 20 years at a rate of 4% for financing Magruder Elementary.
 - *Grafton High/Middle Complex Phase I* - General Obligation Bonds in the sum of \$4,500,000 issued November 18, 1993, to Virginia Public School Authority for 20 years at an average rate of 4.7% for school construction, renovation and design.
 - *Virginia Public School Authority Refinancing 1993* - Refunding General Obligation Bonds issued December 15, 1993, in the sum of \$8,570,000 for 16 years at an average rate of 7.2%.
 - *Tabb High/Grafton Bethel/Dare/Magruder/Waller Mill* - General Obligation Bonds in the sum of \$15,000,000 issued November 20, 1997, to Virginia Public School Authority for 20 years at an average rate of 5.1% for financing renovations and additions at Tabb High, Grafton Bethel Elementary, Dare Elementary, Magruder Elementary and Waller Mill Elementary.
 - *Refunding/Grafton Complex* - Refunding General Obligation Bonds issued November 1, 2001, in the sum of \$15,005,000 for 13 years at an average rate of 4.38%.
 - *Bruton High* - General Obligation Bonds in the sum of \$7,715,000 issued November 7, 2002, to Virginia Public School Authority for 20 years at an average rate of 4.8% for renovations at Bruton High School.
 - *Queens Lake Middle* - General Obligation Bonds in the sum of \$3,875,000 issued November 6, 2003, to Virginia Public School Authority for 20 years at an average rate of 5% for renovations at Queens Lake Middle School.

- *York High/School Board Office* - General Obligation Bonds in the sum of \$14,905,000 issued November 10, 2005, to Virginia Public School Authority for 20 years at an average rate of 5% for the renovations at York High School and the School Board Office.
- *York Middle/New Horizons* - General Obligation Bonds in the sum of \$11,030,000 issued November 9, 2006, to Virginia Public School Authority for 20 years at an average rate of 4.77% for the renovations at York Middle School and the New Horizons Center.
- *Dare/Magruder/Yorktown Elementary* - General Obligation Bonds in the sum of \$5,400,000 issued December 11, 2008, to Virginia Public School Authority for 20 years at an average rate of 4.9% for financing additions at Dare Elementary, Magruder Elementary and Yorktown Elementary.
- *Virginia Retirement System (VRS) Refinancing* - Refunding Note issued January 29, 1999, in the sum of \$3,532,077 for 15 years at a rate of 7.39%. The refinancing of the VRS obligation over the 15-year term will result in budget savings of \$742,350 to the County and School Division.

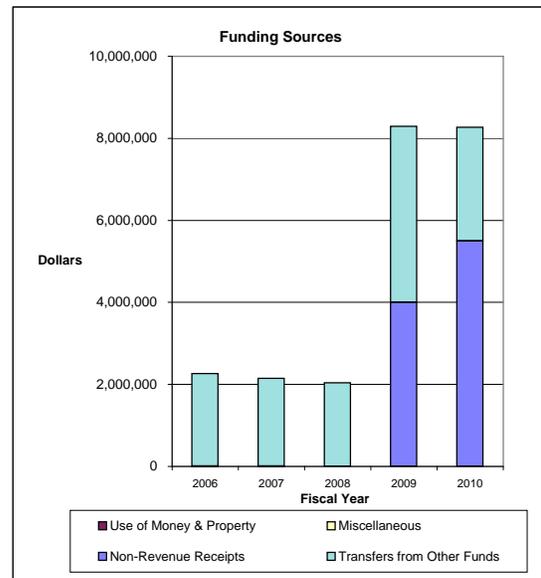
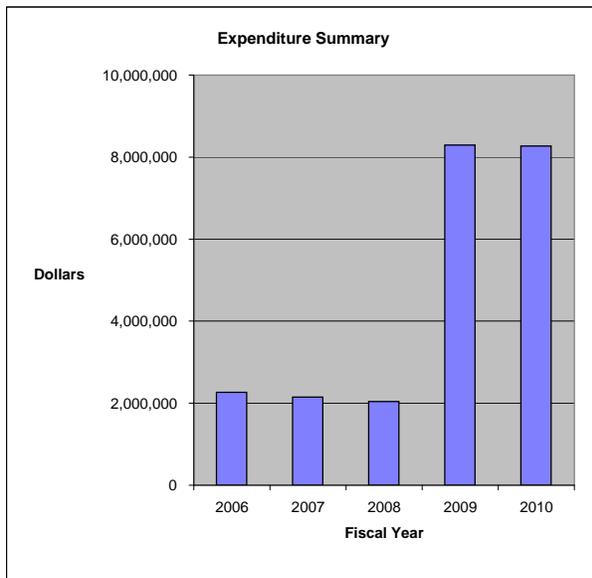
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**COUNTY DEBT SERVICE
FUND 80
FUND BALANCE SUMMARY FISCAL YEARS 2009 - 2010**

| | | |
|----------------------------------|-------------------|-------------|
| Beginning Fund Balance 7/1/2008 | | \$ - |
| Projected FY2009 Revenues | | |
| Local | - | |
| Other financing sources | <u>19,520,113</u> | |
| Total | 19,520,113 | |
| Projected FY2009 Expenditures | <u>19,520,113</u> | |
| Net Change | | <u>-</u> |
| Projected Fund Balance 6/30/2009 | | - |
| Projected FY2010 Revenues | | |
| Local | - | |
| Other financing sources | <u>8,269,643</u> | |
| Total | 8,269,643 | |
| Projected FY2010 Expenditures | <u>8,269,643</u> | |
| Net Change | | <u>-</u> |
| Projected Fund Balance 6/30/2010 | | <u>\$ -</u> |

**COUNTY DEBT SERVICE
FUND 80**

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | %Change Original 2009/ Adopted 2010 |
|--------------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Expenditure by Activity | | | | | | | |
| General Obligation Bonds: | | | | | | | |
| 1987 Fire & Rescue | 166,515 | 154,879 | 143,290 | - | - | - | 0.00% |
| Stormwater Bonds | - | - | - | 700,000 | - | - | -100.00% |
| Ath Fields/Satellite Fire Stn Addtns | - | - | - | 1,700,000 | 626,139 | 845,075 | -50.29% |
| Lease Revenue Bonds: | | | | | | | |
| Fire & Rescue Apparatus | 1,295,488 | - | - | - | - | - | 0.00% |
| Communication System | - | 1,296,688 | 1,297,587 | 1,300,000 | 1,300,000 | 1,300,000 | 0.00% |
| COPS Refinancing | 442,166 | 435,791 | 433,366 | 430,362 | 430,362 | 436,112 | 1.34% |
| Capital Leases: | | | | | | | |
| Customer Premise Equipment | 359,009 | 261,310 | 163,611 | 163,612 | 163,612 | 163,612 | 0.00% |
| Fire Station Signaling Equipment | - | - | - | - | - | 24,844 | 100.00% |
| Transfers to Other Funds: | | | | | | | |
| Capital Project Funds | - | - | - | 4,000,000 | 17,000,000 | 5,500,000 | 37.50% |
| Total Expenditures | 2,263,178 | 2,148,668 | 2,037,854 | 8,293,974 | 19,520,113 | 8,269,643 | -0.29% |
| Expenditure by Category | | | | | | | |
| Principal | 1,312,013 | 1,332,235 | 1,357,681 | 3,648,360 | 1,248,360 | 1,313,353 | -64.00% |
| Interest | 751,267 | 714,234 | 675,673 | 636,102 | 636,102 | 1,445,565 | 127.25% |
| Transfers to Other Funds | - | - | - | 4,000,000 | 17,000,000 | 5,500,000 | 37.50% |
| Other Debt Service Expenditures | 199,898 | 102,199 | 4,500 | 9,512 | 635,651 | 10,725 | 12.75% |
| Total Expenditures | 2,263,178 | 2,148,668 | 2,037,854 | 8,293,974 | 19,520,113 | 8,269,643 | -0.29% |
| | | | | | | | % of Total FY2010 Funding Sources |
| Funding Sources | | | | | | | |
| Use of Money & Property | 4,866 | 5,009 | 2,969 | - | - | - | 0.00% |
| Non-Revenue Receipts | - | - | - | 4,000,000 | 17,626,139 | 5,500,000 | 66.51% |
| Transfers from Other Funds | 2,258,312 | 2,143,659 | 2,034,885 | 4,293,974 | 1,893,974 | 2,769,643 | 33.49% |
| Total Funding Sources | 2,263,178 | 2,148,668 | 2,037,854 | 8,293,974 | 19,520,113 | 8,269,643 | 100.00% |

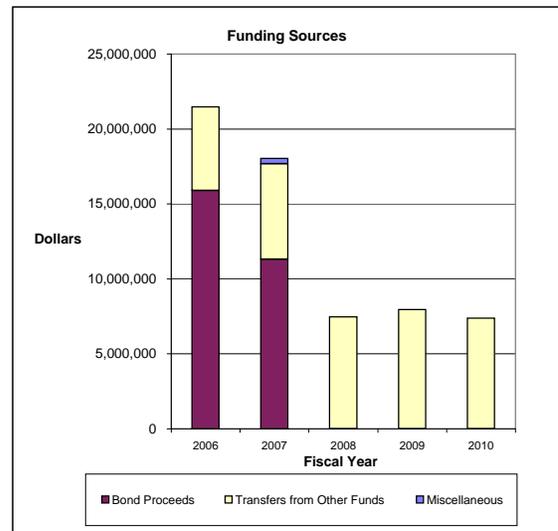
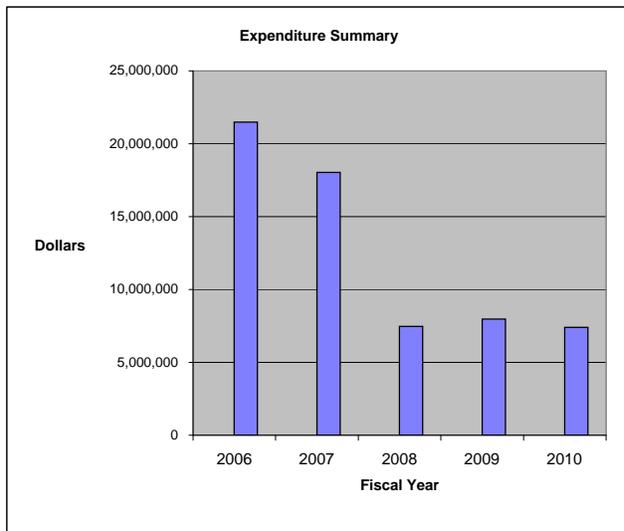


**SCHOOL DEBT SERVICE
FUND 81
FUND BALANCE SUMMARY FISCAL YEARS 2009 - 2010**

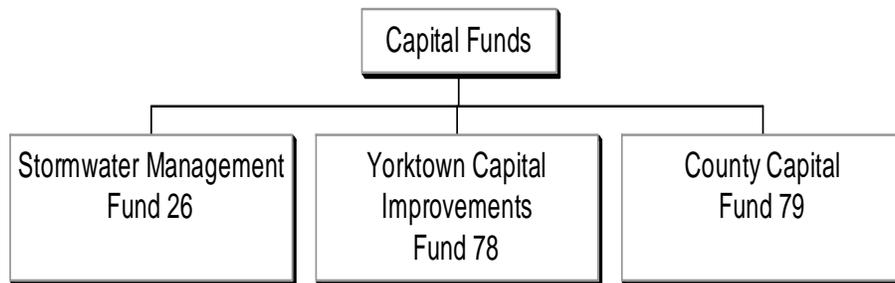
| | | |
|----------------------------------|-------------------|-------------|
| Beginning Fund Balance 7/1/2008 | | \$ - |
| Projected FY2009 Revenues | | |
| Other financing sources | <u>12,670,524</u> | |
| Total | 12,670,524 | |
| Projected FY2009 Expenditures | <u>12,670,524</u> | |
| Net Change | | <u>-</u> |
| Projected Fund Balance 6/30/2009 | | - |
| Projected FY2010 Revenues | | |
| Other financing sources | <u>7,392,325</u> | |
| Total | 7,392,325 | |
| Projected FY2010 Expenditures | <u>7,392,325</u> | |
| Net Change | | <u>-</u> |
| Projected Fund Balance 6/30/2010 | | <u>\$ -</u> |

**SCHOOL DEBT SERVICE
FUND 81**

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | %Change Original 2009/ Adopted 2010 |
|--|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Expenditure by Activity | | | | | | | |
| Literary Loans: | | | | | | | |
| New Horizons Technical Center | 10,800 | 10,400 | - | - | - | - | 0.00% |
| Mount Vernon Elementary | 54,500 | 53,000 | 51,500 | - | - | - | 0.00% |
| Magruder/Coventry Gym/Property | 128,000 | 124,000 | 120,000 | 116,000 | 116,000 | 112,000 | -3.45% |
| General Obligation Bonds: | | | | | | | |
| Grafton High/Middle Complex Phase I | 261,731 | 231,896 | 202,924 | 180,200 | 179,700 | 132,735 | -26.34% |
| VPSA Refinancing 1993 | 589,653 | 467,862 | 434,244 | 290,434 | 290,434 | 135,197 | -53.45% |
| Tabb High/Grafton Bethel/Dare/Magruder/Waller Mill | 1,211,901 | 1,213,879 | 1,213,196 | 1,215,177 | 1,215,177 | 1,214,017 | -0.10% |
| Refunding/Grafton Complex | 2,016,635 | 2,019,250 | 2,026,875 | 2,038,125 | 2,038,125 | 2,041,375 | 0.16% |
| Bruton High | 598,453 | 602,280 | 600,595 | 600,100 | 600,100 | 600,893 | 0.13% |
| Queens Lake Middle | 309,475 | 308,227 | 311,597 | 309,085 | 309,585 | 312,190 | 1.00% |
| York High/School Board Office | 7,855 | 1,308,139 | 1,171,265 | 1,173,913 | 1,173,913 | 1,171,285 | -0.22% |
| York Middle/New Horizons | - | 4,839 | 940,834 | 845,259 | 845,259 | 845,399 | 0.02% |
| Dare/Magruder/Yorktown Elementary | - | - | - | 800,000 | 8,150 | 433,705 | -45.79% |
| Refunding Notes: | | | | | | | |
| VRS Refinancing | 393,528 | 393,529 | 393,529 | 393,529 | 393,529 | 393,529 | 0.00% |
| Transfers to Other Funds: | | | | | | | |
| School Capital | 15,894,749 | 11,304,451 | - | - | 5,500,552 | - | 0.00% |
| Total Expenditures | 21,477,280 | 18,041,752 | 7,466,559 | 7,961,822 | 12,670,524 | 7,392,325 | -7.15% |
| Expenditure by Category | | | | | | | |
| Principal | 3,323,586 | 3,799,286 | 4,266,167 | 5,074,318 | 4,274,318 | 4,443,836 | -12.42% |
| Interest | 2,248,090 | 2,930,176 | 3,196,892 | 2,874,904 | 2,874,904 | 2,942,839 | 2.36% |
| Transfers to Other Funds | 15,894,749 | 11,304,451 | - | - | 5,500,552 | - | 0.00% |
| Other Debt Service Expenditures | 10,855 | 7,839 | 3,500 | 12,600 | 20,750 | 5,650 | -55.16% |
| Total Expenditures | 21,477,280 | 18,041,752 | 7,466,559 | 7,961,822 | 12,670,524 | 7,392,325 | -7.15% |
| | | | | | | | % of Total FY2010 Funding Sources |
| Funding Sources | | | | | | | |
| Miscellaneous | - | 361,083 | - | - | - | - | |
| Bond Proceeds | 15,894,749 | 11,304,451 | - | - | 5,500,552 | - | 0.00% |
| Transfers from Other Funds | 5,582,531 | 6,376,218 | 7,466,559 | 7,961,822 | 7,169,972 | 7,392,325 | 100.00% |
| Total Funding Sources | 21,477,280 | 18,041,752 | 7,466,559 | 7,961,822 | 12,670,524 | 7,392,325 | 100.00% |



Capital Funds



Capital Funds

The Capital Funds tab includes the Stormwater Management Fund, the Yorktown Capital Improvements Fund and the County Capital Fund.

Stormwater Management - Fund 26

- Minor drainage improvements are planned in FY2010.
- Maintenance on the Lowe's/Wal-Mart stormwater pond is planned in FY2010.

Yorktown Capital Improvements - Fund 78

- There are no new projects planned for FY2010.

County Capital - Fund 79

- A transfer to the School Capital Fund to assist with projects is planned in FY2010.
- There are no new County projects planned for FY2010.

**STORMWATER MANAGEMENT
FUND 26
FUND BALANCE SUMMARY FISCAL YEARS 2009 - 2010**

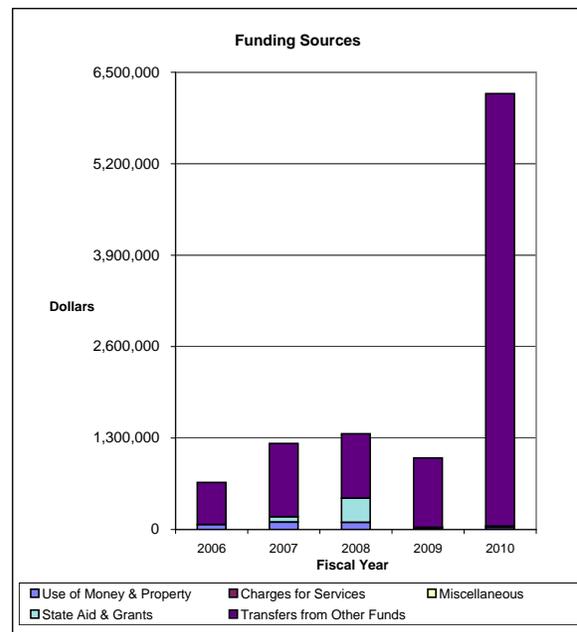
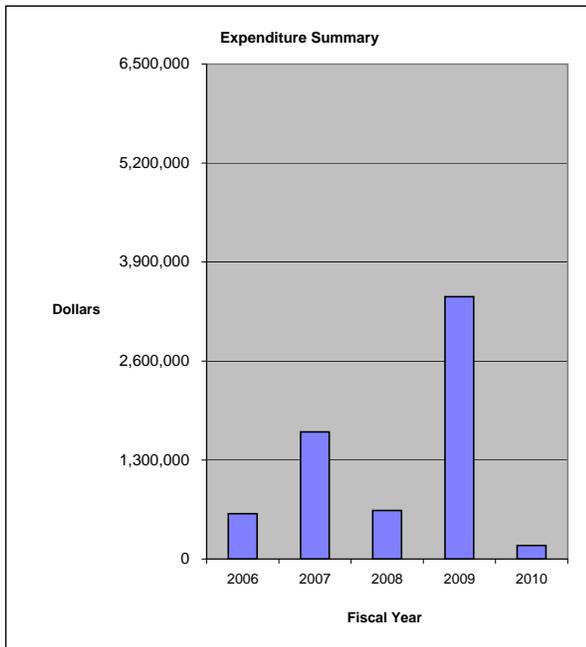
| | | |
|----------------------------------|------------------|--------------------|
| Beginning Fund Balance 7/1/2008 | | \$ 2,098,626 |
| Projected FY2009 Revenues | | |
| Local | 37,000 | |
| State & Federal | - | |
| Other financing sources | <u>986,747</u> | |
| Total | | 1,023,747 |
| Projected FY2009 Expenditures | | <u>8,914,181</u> |
| Net Change | | <u>(7,890,434)</u> |
| Projected Fund Balance 6/30/2009 | | (5,791,808) |
| Projected FY2010 Revenues | | |
| Local | 47,000 | |
| State & Federal | - | |
| Other financing sources | <u>6,150,000</u> | |
| Total | | 6,197,000 |
| Projected FY2010 Expenditures | | <u>177,309</u> |
| Net Change | | <u>6,019,691</u> |
| Projected Fund Balance 6/30/2010 | | <u>\$ 227,883</u> |

**STORMWATER MANAGEMENT
FUND 26**

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | %Change Original 2009/ Adopted 2010 |
|--------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Expenditure by Activity | | | | | | | |
| Capital Projects | 595,874 | 1,670,179 | 637,556 | 3,445,589 | 8,914,181 | 177,309 | -94.85% |
| Total Expenditures | <u>595,874</u> | <u>1,670,179</u> | <u>637,556</u> | <u>3,445,589</u> | <u>8,914,181</u> | <u>177,309</u> | -94.85% |
| Expenditure by Category | | | | | | | |
| Materials/supplies | 56,829 | 3,186 | - | - | - | - | 0.00% |
| Machinery/equipment | - | - | - | 125,000 | 125,000 | - | -100.00% |
| HRPDC | 8,656 | 8,887 | 9,626 | 10,589 | 10,589 | 10,309 | -2.64% |
| Drainage Improvement Proj | 126,276 | 111,952 | 165,592 | 200,000 | 823,165 | 150,000 | -25.00% |
| Lowe's/WalMart SW pond | - | 3,634 | - | 10,000 | 55,000 | 17,000 | 70.00% |
| Lackey Drainage Imps | - | 465 | - | - | - | - | 0.00% |
| Carver Gardens Chanl Imps | - | - | - | - | 24,988 | - | 0.00% |
| Lakeside Forest SS Line | - | - | - | - | 102,650 | - | 0.00% |
| Brandywine Subdvsn SS Sys | 46,507 | 5,435 | 40,884 | 400,000 | 1,891,861 | - | -100.00% |
| Moore's Creek | 71,651 | 1,469,532 | 155,810 | 2,000,000 | 3,658,778 | - | -100.00% |
| Nelson Park Drainage Imps | - | - | - | - | 20,000 | - | 0.00% |
| Cook Rd/Falcon Rd | - | - | - | - | 275,000 | - | 0.00% |
| Edgehill East Outfall | 100,721 | 7,738 | - | - | - | - | 0.00% |
| Edgehill/Ft Eustis Drainage | 166 | 58,820 | 36,473 | - | 715,837 | - | 0.00% |
| Foxwood-Darby Firby | 185,068 | 514 | - | - | - | - | 0.00% |
| Rich Acres | - | - | - | - | 250,000 | - | 0.00% |
| Tabb Lakes Drainage Imps | - | 16 | 229,171 | - | 210,813 | - | 0.00% |
| Victory Industrial Park | - | - | - | - | 750,500 | - | 0.00% |
| Transfers to Other Funds | - | - | - | 700,000 | - | - | -100.00% |
| Total Expenditures | <u>595,874</u> | <u>1,670,179</u> | <u>637,556</u> | <u>3,445,589</u> | <u>8,914,181</u> | <u>177,309</u> | -94.85% |

% of Total FY2010
Funding Sources

| | FY2006 | FY2007 | FY2008 | FY2009 | FY2009 | FY2010 | %Change |
|----------------------------|----------------|------------------|------------------|------------------|------------------|------------------|---------|
| Funding Sources | | | | | | | |
| Use of Money & Property | 70,926 | 103,379 | 101,078 | 20,000 | 20,000 | 30,000 | 0.49% |
| Charges for Services | - | 3,634 | - | 10,000 | 17,000 | 17,000 | 0.27% |
| Miscellaneous | 75 | 35 | - | - | - | - | 0.00% |
| State Aid & Grants | - | 75,000 | 345,420 | - | - | - | 0.00% |
| Transfers from Other Funds | 599,563 | 1,041,045 | 914,305 | 986,747 | 986,747 | 6,150,000 | 99.24% |
| Total Funding Sources | <u>670,564</u> | <u>1,223,093</u> | <u>1,360,803</u> | <u>1,016,747</u> | <u>1,023,747</u> | <u>6,197,000</u> | 100.00% |

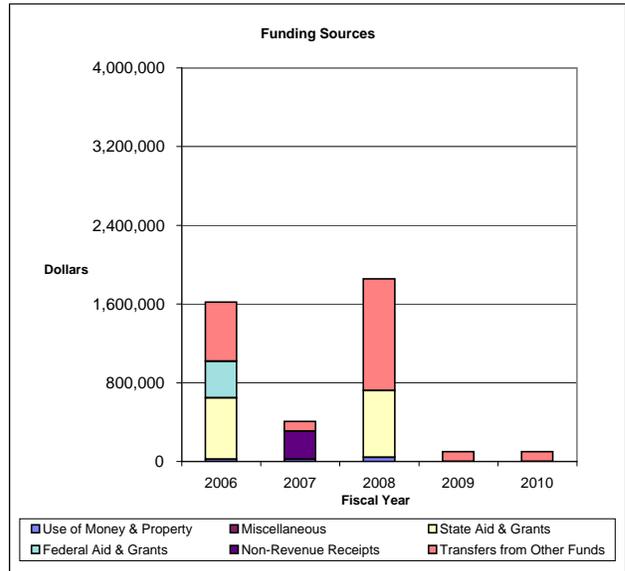
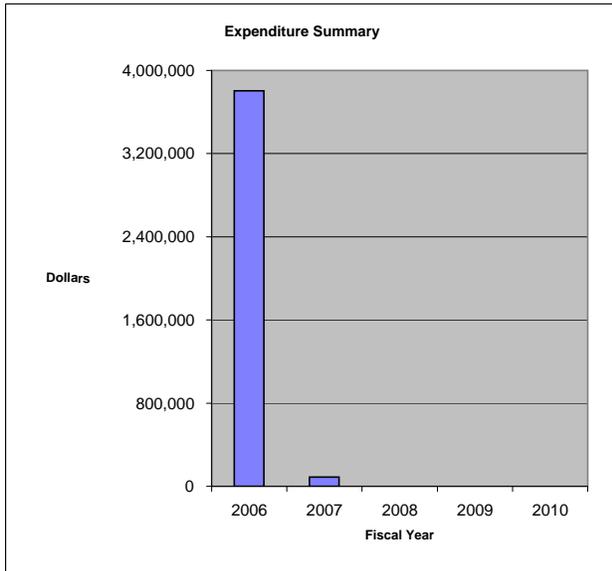


**YORKTOWN CAPITAL IMPROVEMENTS
FUND 78
FUND BALANCE SUMMARY FISCAL YEARS 2009 - 2010**

| | | |
|----------------------------------|----------------|-----------------------|
| Beginning Fund Balance 7/1/2008 | | \$ (8,715,459) |
| Projected FY2009 Revenues | | |
| Local | - | |
| State & Federal | - | |
| Other financing sources | <u>100,700</u> | |
| Total | | 100,700 |
| Projected FY2009 Expenditures | | <u>359,105</u> |
| Net Change | | <u>(258,405)</u> |
| Projected Fund Balance 6/30/2009 | | (8,973,864) |
| Projected FY2010 Revenues | | |
| Local | - | |
| State & Federal | - | |
| Other financing sources | <u>100,000</u> | |
| Total | | 100,000 |
| Projected FY2010 Expenditures | | <u>-</u> |
| Net Change | | <u>100,000</u> |
| Projected Fund Balance 6/30/2010 | | <u>\$ (8,873,864)</u> |

**YORKTOWN CAPITAL IMPROVEMENTS
FUND 78**

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | %Change Original 2009/ Adopted 2010 |
|--------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Expenditure by Activity | | | | | | | |
| Capital Projects | 3,803,832 | 88,586 | - | - | 359,105 | - | -100.00% |
| Total Expenditures | <u>3,803,832</u> | <u>88,586</u> | <u>-</u> | <u>-</u> | <u>359,105</u> | <u>-</u> | <u>-100.00%</u> |
| Expenditure by Category | | | | | | | |
| Administration | 2,393 | - | - | - | - | - | -100.00% |
| Wharf & Waterfront Area | 17,897 | - | - | - | 58,849 | - | -100.00% |
| Riverwalk Landing | 632,751 | 34,867 | - | - | - | - | -100.00% |
| Utility undergrounding | 199,022 | 6,781 | - | - | 214,337 | - | -100.00% |
| Streets, Walkways & Drainage | 25,642 | - | - | - | 85,919 | - | -100.00% |
| Read Str Streetscape | 89,519 | - | - | - | - | - | -100.00% |
| Archer Cottage/Pub Area | 280,760 | 3,652 | - | - | - | - | -100.00% |
| Riverwalk | 2,096,559 | 420 | - | - | - | - | -100.00% |
| Shoreline Erosion | 366,094 | 18,553 | - | - | - | - | -100.00% |
| Waterman's Museum | 12,000 | 3,000 | - | - | - | - | -100.00% |
| Riverwalk Landing Restaurant | 20,133 | 17,431 | - | - | - | - | -100.00% |
| Land & Land Development | 188 | - | - | - | - | - | -100.00% |
| Freight Shed | 60,874 | 3,882 | - | - | - | - | -100.00% |
| Total Expenditures | <u>3,803,832</u> | <u>88,586</u> | <u>-</u> | <u>-</u> | <u>359,105</u> | <u>-</u> | <u>-100.00%</u> |
| | | | | | | | % of Total FY2010 Funding Sources |
| Funding Sources | | | | | | | |
| Use of Money & Property | 23,268 | 23,664 | 41,708 | - | - | - | 0.00% |
| State Aid & Grants | 623,164 | - | 680,500 | - | - | - | 0.00% |
| Federal Aid & Grants | 372,739 | - | - | - | - | - | 0.00% |
| Non-Revenue Receipts | - | 283,934 | - | - | 700 | - | 0.00% |
| Transfers from Other Funds | 600,000 | 100,000 | 1,134,082 | 100,000 | 100,000 | 100,000 | 100.00% |
| Total Funding Sources | <u>1,619,171</u> | <u>407,598</u> | <u>1,856,290</u> | <u>100,000</u> | <u>100,700</u> | <u>100,000</u> | <u>100.00%</u> |
| FTE'S | | | | | | | |
| Professional/Technical | 1.00 | - | - | - | - | - | |
| Total | <u>1.00</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | |



**COUNTY CAPITAL
FUND 79
FUND BALANCE SUMMARY FISCAL YEARS 2009 - 2010**

| | | |
|----------------------------------|-------------------|---------------------|
| Beginning Fund Balance 7/1/2008 | | \$ 6,078,324 |
| Projected FY2009 Revenues | | |
| Local | 200,000 | |
| State & Federal | - | |
| Other financing sources | <u>21,697,739</u> | |
| Total | | 21,897,739 |
| Projected FY2009 Expenditures | | <u>23,066,467</u> |
| Net Change | | <u>(1,168,728)</u> |
| Projected Fund Balance 6/30/2009 | | 4,909,596 |
| Projected FY2010 Revenues | | |
| Local | 200,000 | |
| State & Federal | - | |
| Other financing sources | <u>1,688,834</u> | |
| Total | | 1,888,834 |
| Projected FY2010 Expenditures | | <u>1,313,256</u> |
| Net Change | | <u>575,578</u> |
| Projected Fund Balance 6/30/2010 | | <u>\$ 5,485,174</u> |

**COUNTY CAPITAL
FUND 79**

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | %Change Original 2009/ Adopted 2010 |
|--------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Expenditure by Activity | | | | | | | |
| Capital Projects | 2,165,495 | 6,137,466 | 14,666,439 | 6,508,500 | 23,066,467 | 1,313,256 | -79.82% |
| Total Expenditures | <u>2,165,495</u> | <u>6,137,466</u> | <u>14,666,439</u> | <u>6,508,500</u> | <u>23,066,467</u> | <u>1,313,256</u> | -79.82% |

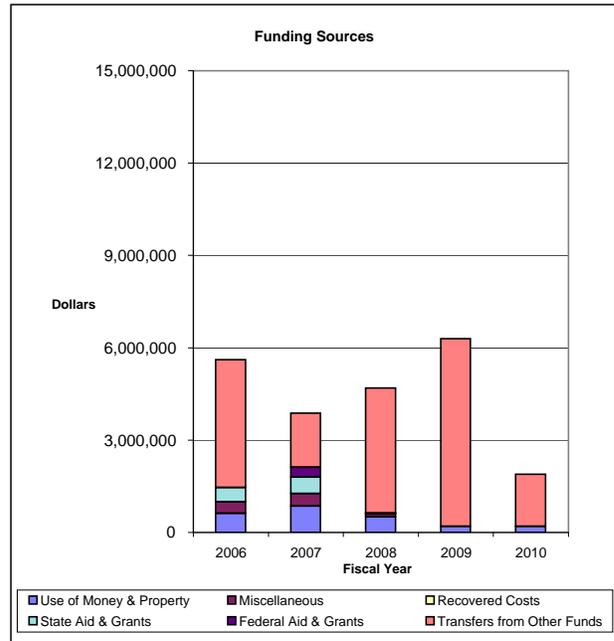
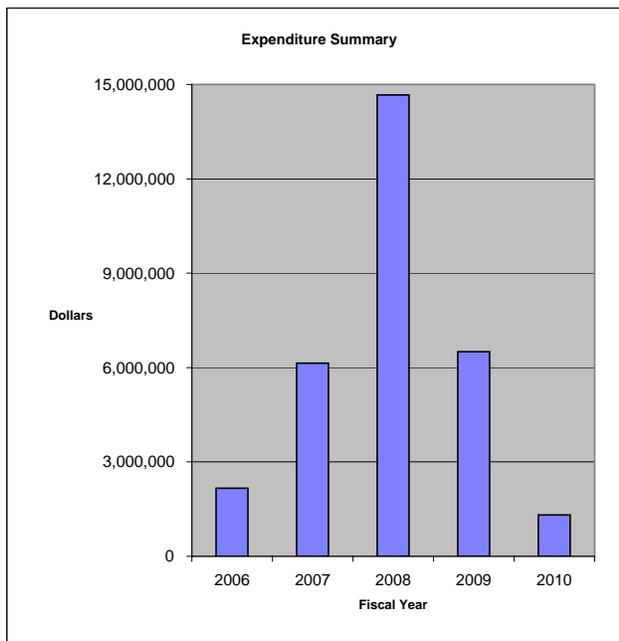
Expenditure by Category

| | | | | | | | |
|----------------------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|----------|
| CNU Arts Center Contribution | - | 200,000 | - | - | - | - | 0.00% |
| Environmental Enhancement | - | - | 2,000 | 75,000 | 588,000 | - | -100.00% |
| Transportation Improvements | 88,180 | 100,101 | 25,587 | 510,000 | 2,524,978 | - | -100.00% |
| VDOT Projects | 465,909 | 183,781 | 15,311 | - | 1,158,454 | - | 0.00% |
| Misc Capital Projects | 90,471 | 215,490 | 621,351 | 560,000 | 3,343,151 | - | -100.00% |
| Public Safety Equipment | 89,463 | 258,798 | 3,220,331 | 317,500 | 1,027,208 | - | -100.00% |
| COPS Technology Grant | - | 247,369 | - | - | - | - | 0.00% |
| Satellite Fire Station Additions | - | - | - | 2,042,000 | 2,042,000 | - | -100.00% |
| HRMMRS Comm Equip | 86,784 | 229,983 | - | - | 46,887 | - | 0.00% |
| Mobile Data Terminals | 7,121 | 67,483 | 717 | - | 124,678 | - | 0.00% |
| Communications System | 207,593 | 131,478 | 86,722 | - | 295,373 | - | 0.00% |
| Rebanding | - | 38 | - | - | - | - | 0.00% |
| Financial Software Upgrade | - | - | - | 100,000 | 100,000 | - | -100.00% |
| Post Office power project | - | - | - | - | 150,000 | - | 0.00% |
| Upper Cty Library | - | - | 153 | 2,000,000 | - | - | -100.00% |
| Waste Management Entrance | - | 11,380 | 60,159 | - | 1,428,461 | - | 0.00% |
| Video Services Equipment | - | - | - | 120,000 | 120,000 | - | -100.00% |
| Recreation Facilities | 288,951 | - | - | 174,000 | 174,000 | - | -100.00% |
| Athletic Field Complex | 569,071 | 949,729 | 9,524,642 | - | 9,107,804 | - | 0.00% |
| Park Facility Development | 85,735 | 186,020 | 138,637 | - | 10,888 | - | 0.00% |
| P&R Facility Improvements | 184,603 | - | 195,829 | - | 157,281 | - | 0.00% |
| Wetlands Interp & Ed Center | 1,614 | 5,816 | - | - | 57,304 | - | 0.00% |
| Transfers to Other Funds | - | 3,350,000 | 775,000 | 610,000 | 610,000 | 1,313,256 | 115.29% |
| Total Expenditures | <u>2,165,495</u> | <u>6,137,466</u> | <u>14,666,439</u> | <u>6,508,500</u> | <u>23,066,467</u> | <u>1,313,256</u> | -79.82% |

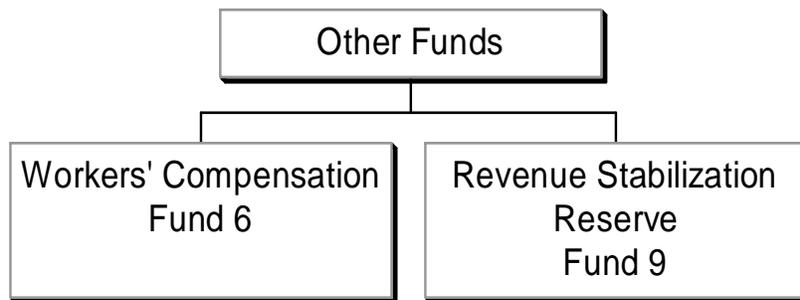
% of Total FY2010
Funding Sources

Funding Sources

| | | | | | | | |
|----------------------------|------------------|------------------|------------------|------------------|-------------------|------------------|----------------|
| Use of Money & Property | 624,228 | 854,100 | 508,910 | 200,000 | 200,000 | 200,000 | 10.59% |
| Miscellaneous | 364,945 | 403,512 | 89,415 | - | 2,797 | - | 0.00% |
| State Aid & Grants | 472,555 | 546,054 | 30,157 | - | - | - | 0.00% |
| Federal Aid & Grants | - | 311,869 | - | - | - | - | 0.00% |
| Transfers from Other Funds | 4,148,826 | 1,759,252 | 4,060,502 | 6,098,942 | 21,694,942 | 1,688,834 | 89.41% |
| Total Funding Sources | <u>5,610,554</u> | <u>3,874,787</u> | <u>4,688,984</u> | <u>6,298,942</u> | <u>21,897,739</u> | <u>1,888,834</u> | <u>100.00%</u> |



Other Funds



Other Funds

The Other Funds tab includes the Worker's Compensation Fund and the Revenue Stabilization Fund.

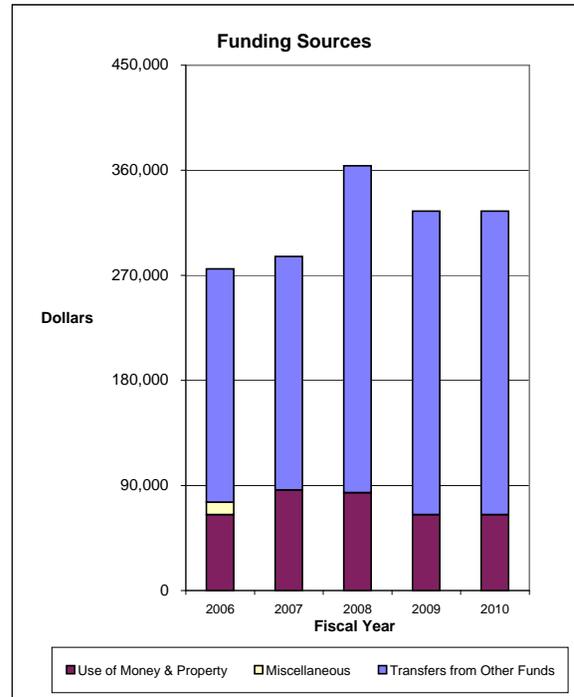
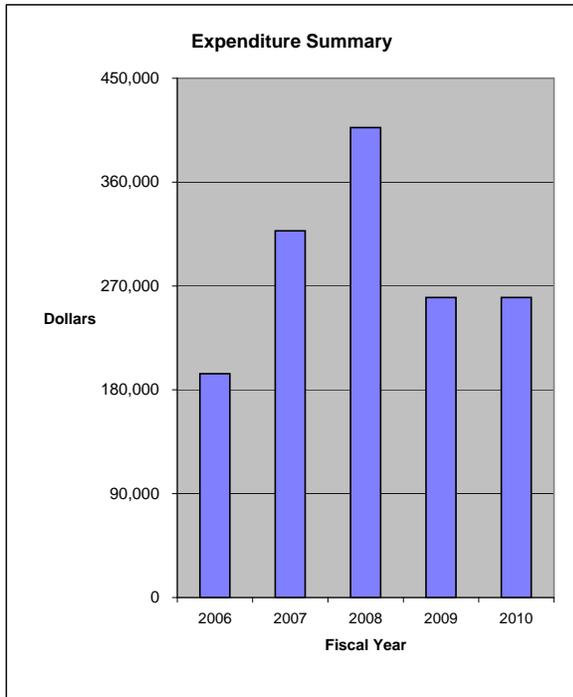
- **Workers' Compensation (Fund 6)** - this fund accounts for the revenues and expenditures relating to the workers' compensation policy of the County. For FY2010, there are no significant changes projected.
- **Revenue Stabilization Reserve (Fund 9)** - accounts for local funds equal to the excess of Federal Impact Aid receipts returned by the School Division at the close of any fiscal year. Expenditures reflect funds transferred back to the School Division for school capital projects, which are typically repaid with future receipts. For FY2010, there are no transfers or draws anticipated.

**WORKERS' COMPENSATION
FUND 6
FUND BALANCE SUMMARY FISCAL YEARS 2009 - 2010**

| | | |
|----------------------------------|----------------|----------------------------|
| Beginning Fund Balance 7/1/2008 | | \$ 1,657,924 |
| Projected FY2009 Revenues | | |
| Local | 65,000 | |
| State and Federal | - | |
| Other financing sources | <u>260,000</u> | |
| Total | 325,000 | |
| Projected FY2009 Expenditures | <u>260,000</u> | |
| Net Change | | <u>65,000</u> |
| Projected Fund Balance 6/30/2009 | | 1,722,924 |
| Projected FY2010 Revenues | | |
| Local | 65,000 | |
| State and Federal | - | |
| Other financing sources | <u>260,000</u> | |
| Total | 325,000 | |
| Projected FY2010 Expenditures | <u>260,000</u> | |
| Net Change | | <u>65,000</u> |
| Projected Fund Balance 6/30/2010 | | <u><u>\$ 1,787,924</u></u> |

**WORKERS' COMPENSATION
FUND 6**

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | %Change Original 2009/ Adopted 2010 |
|---------------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|--------------------------------------|---|
| <u>Expenditure by Activity</u> | | | | | | | |
| Workers' Compensation | 193,978 | 317,782 | 407,230 | 260,000 | 260,000 | 260,000 | 0.00% |
| Total Expenditures | <u>193,978</u> | <u>317,782</u> | <u>407,230</u> | <u>260,000</u> | <u>260,000</u> | <u>260,000</u> | 0.00% |
| <u>Expenditure by Category</u> | | | | | | | |
| Administration fees | 67,582 | 116,461 | 69,109 | 75,000 | 75,000 | 75,000 | 0.00% |
| Claims | 126,396 | 201,321 | 338,121 | 185,000 | 185,000 | 185,000 | 0.00% |
| Total Expenditures | <u>193,978</u> | <u>317,782</u> | <u>407,230</u> | <u>260,000</u> | <u>260,000</u> | <u>260,000</u> | 0.00% |
| | | | | | | % of Total FY2010 Funding Sources | |
| <u>Funding Sources</u> | | | | | | | |
| Use of Money & Property | 65,019 | 86,141 | 83,820 | 65,000 | 65,000 | 65,000 | 20.00% |
| Miscellaneous | 10,553 | - | - | - | - | - | 0.00% |
| Recovered Costs | - | 234 | - | - | - | - | 0.00% |
| Transfers from Other Funds | 200,000 | 200,000 | 280,000 | 260,000 | 260,000 | 260,000 | 80.00% |
| Total Funding Sources | <u>275,572</u> | <u>286,375</u> | <u>363,820</u> | <u>325,000</u> | <u>325,000</u> | <u>325,000</u> | 100.00% |

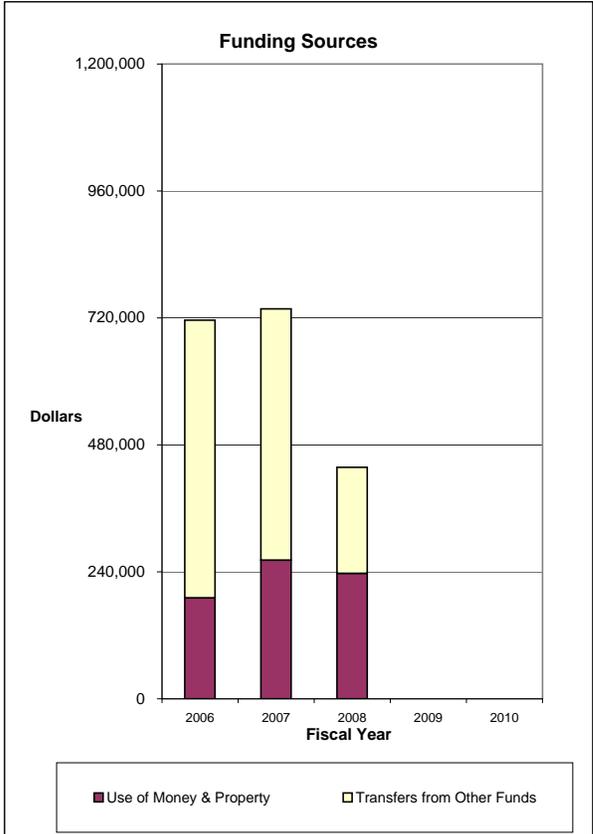
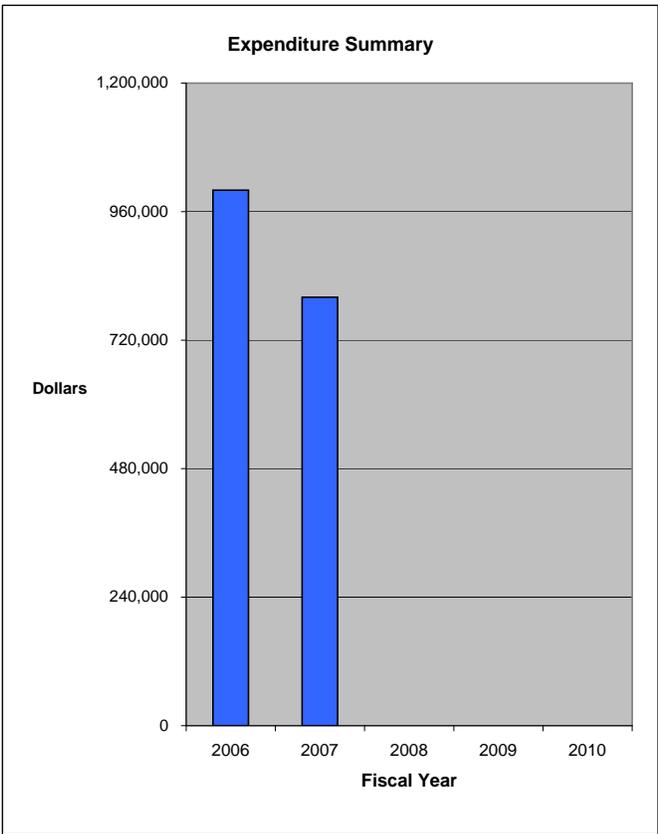


**REVENUE STABILIZATION RESERVE
FUND 9
FUND BALANCE SUMMARY FISCAL YEARS 2009 - 2010**

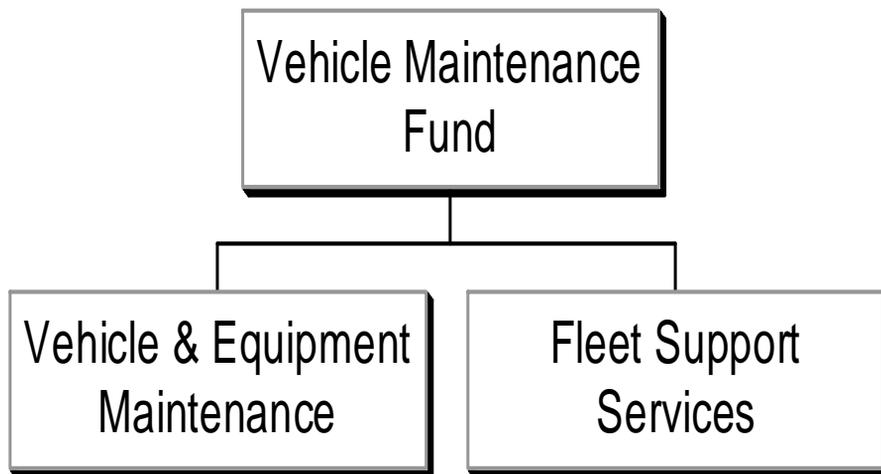
| | | |
|----------------------------------|---|---------------------|
| Beginning Fund Balance 7/1/2008 | | \$ 5,228,509 |
| Projected FY2009 Revenues | | |
| Local | - | |
| Other financing sources | - | |
| | - | |
| Total | | - |
| Projected FY2009 Expenditures | | - |
| | - | |
| Net Change | | - |
| | | - |
| Projected Fund Balance 6/30/2009 | | 5,228,509 |
| Projected FY2010 Revenues | | |
| Local | - | |
| Other financing sources | - | |
| | - | |
| Total | | - |
| Projected FY2010 Expenditures | | - |
| | - | |
| Net Change | | - |
| | | - |
| Projected Fund Balance 6/30/2010 | | <u>\$ 5,228,509</u> |

**REVENUE STABILIZATION RESERVE
FUND 9**

| | FY2006 Actual Expenditures | FY2007 Actual Expenditures | FY2008 Actual Expenditures | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | %Change Original 2009/ Adopted 2010 |
|---------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|--------------------------------------|---|
| Expenditure by Activity | | | | | | | |
| Revenue Stabilization Fund | 1,000,000 | 800,000 | - | - | - | - | 0.00% |
| Total Expenditures | <u>1,000,000</u> | <u>800,000</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | 0.00% |
| Expenditure by Category | | | | | | | |
| Transfer to School Capital Fund | 1,000,000 | 800,000 | - | - | - | - | 0.00% |
| Total Expenditures | <u>1,000,000</u> | <u>800,000</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | 0.00% |
| | | | | | | % of Total FY2010 Funding Sources | |
| Funding Sources | | | | | | | |
| Use of Money & Property | 190,785 | 262,063 | 236,890 | - | - | - | 0.00% |
| Transfers from Other Funds | 525,000 | 475,000 | 200,835 | - | - | - | 0.00% |
| Total Funding Sources | <u>715,785</u> | <u>737,063</u> | <u>437,725</u> | <u>-</u> | <u>-</u> | <u>-</u> | 0.00% |



Vehicle Maintenance (Fund 12)



Vehicle Maintenance Fund

Mission:

Vehicle Maintenance (VM) operates as an Internal Service Fund, providing efficient, operationally responsive, cost-effective delivery of quality vehicle and equipment maintenance and fleet support services to County customers and partnership agencies.

Goals:

- Expand reporting of performance measures.
- Improve customer satisfaction reporting.
- Attain Blue Seal of Excellence from Institute for Automotive Service Excellence (ASE).

Implementation Strategies for FY2010:

- Monitor/Maintain/Improve reporting of performance measures. Expanded reporting of down time, parts room efficiencies, reporting of percentage of work orders closed in 48 hours and those beyond 72 hours. In addition, a review of comeback / rework will be performed by VM staff. Review will be held in conjunction with PEP due dates.
- Monitor/Maintain/Improve customer satisfaction reporting – In addition to customer focus groups VM will monitor driver (customer) satisfaction using hangtags. These tags will allow drivers to relay feedback to VM about the quality and timeliness of work performed. Annual customer service reports forwarded to the County Administrator will include the information gathered in this project.
- Monitor/Maintain/Improve technician credentials – VM will continue training and ASE testing to support attaining the Blue Seal of Excellence from the Institute for Automotive Service Excellence.

Budget Issues:

- In FY2006, funding was for an increase in work-as-required to meet the needs of operational growth. Funding was also for fuel, repairs, an upgrade to MS Office software and equipment.
- In FY2007, funding reflected the addition of an Equipment and Auto Technician position, increases for fuel, repair & maintenance supplies and the routine replacement of vehicles.
- In FY2008, funding was for vehicle insurance, paving of the parking lot, a heavy truck lift and vehicle tracking equipment.
- In FY2009, funding reflected increases for maintenance contracts, radio maintenance, vehicle insurance, repair & maintenance supplies and fuel.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed in contractual services, fuel, materials & supplies and for the centralization of radio costs in the Radio Maintenance Division. An increase is provided for vehicle insurance and funds are programmed for parking lot paving.

**VEHICLE MAINTENANCE
FUND 12
FUND BALANCE SUMMARY FISCAL YEARS 2009 - 2010**

| | | |
|----------------------------------|------------------|---------------------|
| Beginning Fund Balance 7/1/2008 | | \$ 4,573,959 |
| Projected FY2009 Revenues | | |
| Local | 4,112,000 | |
| State & Federal | - | |
| Other financing sources | <u>58,100</u> | |
| Total | 4,170,100 | |
| Projected FY2009 Expenses | <u>4,741,921</u> | |
| Net Change | | <u>(571,821)</u> |
| Projected Fund Balance 6/30/2009 | | 4,002,138 |
| Projected FY2010 Revenues | | |
| Local | 4,357,400 | |
| State & Federal | - | |
| Other financing sources | <u>60,000</u> | |
| Total | 4,417,400 | |
| Projected FY2010 Expenses | <u>4,259,554</u> | |
| Net Change | | <u>157,846</u> |
| Projected Fund Balance 6/30/2010 | | <u>\$ 4,159,984</u> |

**VEHICLE MAINTENANCE
FUND 12**

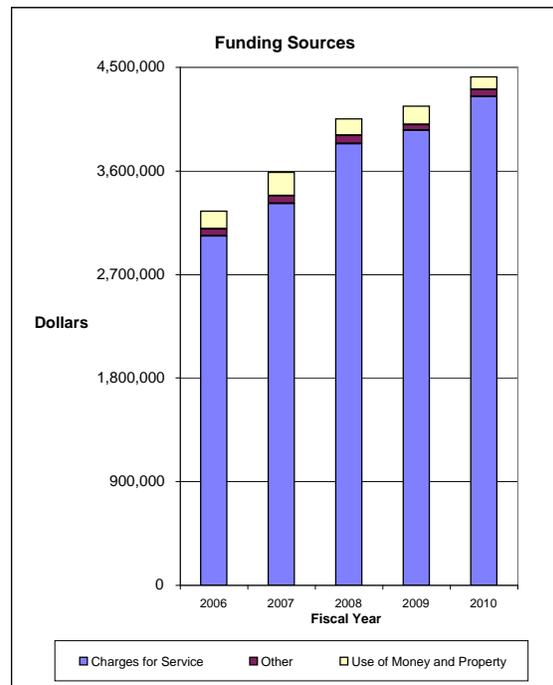
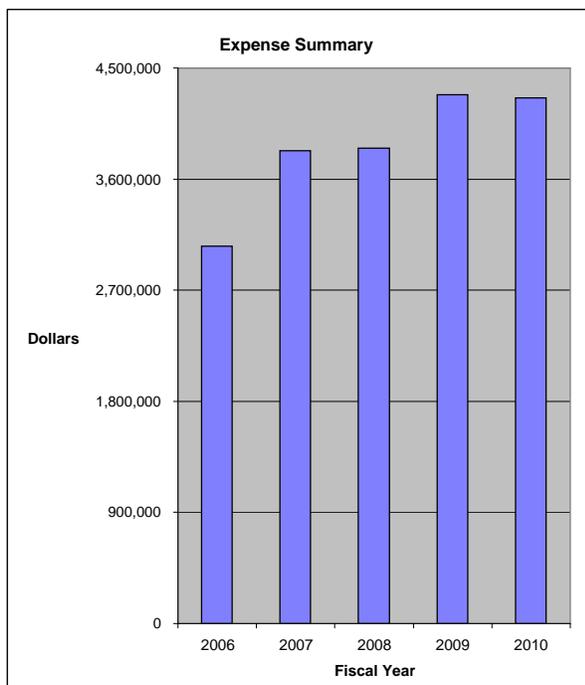
| | FY2006 Actual Expenses | FY2007 Actual Expenses | FY2008 Actual Expenses | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | %Change Original 2009/ Adopted 2010 |
|---------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Expense By Activity | | | | | | | |
| Vehicle & Equipment Maintenance | 1,051,591 | 1,261,566 | 1,184,659 | 1,365,626 | 1,580,946 | 1,363,538 | -0.15% |
| Fleet Support Services | 2,006,959 | 2,568,984 | 2,667,633 | 2,916,026 | 3,160,975 | 2,896,016 | -0.69% |
| Total Expenses | 3,058,550 | 3,830,550 | 3,852,292 | 4,281,652 | 4,741,921 | 4,259,554 | -0.52% |

| | FY2006 Actual Expenses | FY2007 Actual Expenses | FY2008 Actual Expenses | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | %Change Original 2009/ Adopted 2010 |
|----------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Expense By Category | | | | | | | |
| Personnel Services | 594,639 | 688,456 | 748,542 | 830,096 | 830,096 | 832,955 | 0.34% |
| Contractual Services | 139,309 | 169,902 | 143,712 | 154,900 | 170,100 | 152,728 | -1.40% |
| Internal Services | 10,508 | 16,895 | 21,771 | 19,430 | 19,430 | 13,120 | -32.48% |
| Other Charges | 161,000 | 167,235 | 196,697 | 217,711 | 217,711 | 228,651 | 5.03% |
| Materials & Supplies | 1,610,295 | 1,712,290 | 1,979,823 | 2,410,500 | 2,410,600 | 2,362,100 | -2.01% |
| Leases & Rentals | - | - | - | - | 1,000 | - | 0.00% |
| Capital Outlay | 542,799 | 1,075,772 | 761,747 | 649,015 | 1,092,984 | 670,000 | 3.23% |
| Total Expenses | 3,058,550 | 3,830,550 | 3,852,292 | 4,281,652 | 4,741,921 | 4,259,554 | -0.52% |

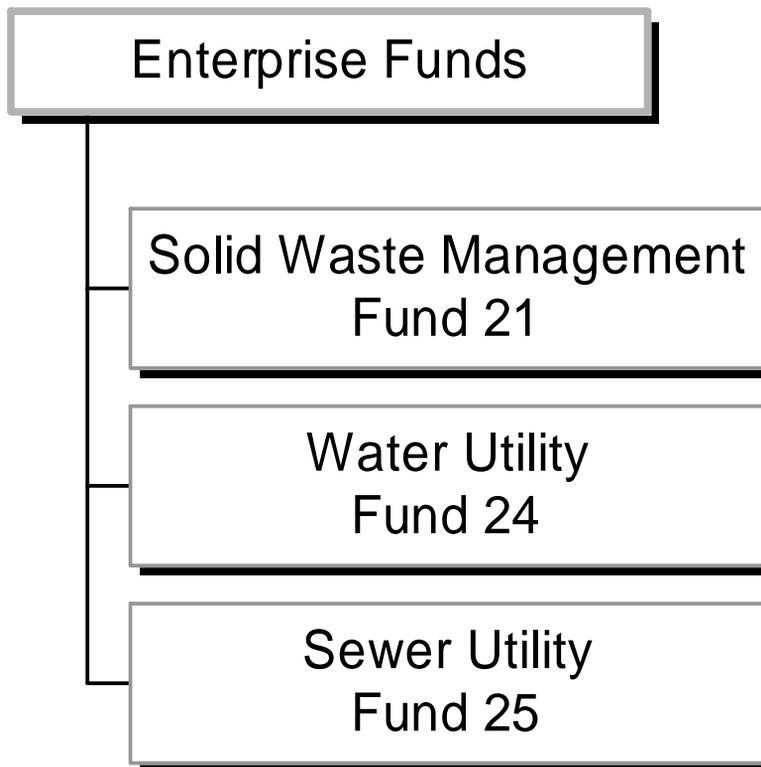
% of Total FY2010
Funding Sources

| | FY2006 Actual Expenses | FY2007 Actual Expenses | FY2008 Actual Expenses | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | % of Total FY2010 Funding Sources |
|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|-----------------------------|--------------------------------------|
| Funding Sources | | | | | | | |
| Use of Money & Property | 154,950 | 204,783 | 144,803 | 160,000 | 160,000 | 110,000 | 2.49% |
| Charges for Services | 3,036,378 | 3,316,765 | 3,839,316 | 3,950,000 | 3,950,000 | 4,243,900 | 96.07% |
| Miscellaneous | 3,078 | 2,909 | 3,181 | 2,000 | 2,000 | 3,500 | 0.08% |
| State Aid & Grants | - | 1,323 | - | - | - | - | 0.00% |
| Federal Aid & Grants | - | 6,443 | 519 | - | - | - | 0.00% |
| Non-Revenue Receipts | 54,498 | 57,820 | 65,282 | 50,000 | 58,100 | 60,000 | 1.36% |
| Total Funding Sources | 3,248,904 | 3,590,043 | 4,053,101 | 4,162,000 | 4,170,100 | 4,417,400 | 100.00% |

| | FY2006 Actual Expenses | FY2007 Actual Expenses | FY2008 Actual Expenses | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|-----------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|-----------------------------|
| FTE's | | | | | | |
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Admin/Clerical | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Trades & Crafts | 9.00 | 10.00 | 10.00 | 10.00 | 10.00 | 10.00 |
| Total | 11.00 | 12.00 | 12.00 | 12.00 | 12.00 | 12.00 |



Enterprise Funds



Enterprise Funds

- ***Solid Waste Management (Fund 21)*** - this fund accounts for the revenues and expenses relating to the County's waste management programs.
- ***Water Utility (Fund 24)*** - accounts for the revenues and expenses of the water distribution system that supplies quality drinking water.
- ***Sewer Utility (Fund 25)*** - accounts for the revenues and expenses of the sanitary sewer collection system.

Solid Waste Management Fund

Mission:

To provide quality collection service and exceptional customer service, increase participation in the County's waste management programs, and develop information and incentives to improve the community's source reduction, recycling, buy-recycled, litter prevention and beautification habits.

Goals:

- To provide friendly and efficient customer service.
- To continue to provide accurate information to all users regarding the rules governing the operation of each program offered at the facility.
- To look for ways to increase revenues, cut costs, and at a minimum, maintain a balanced budget.
- To accurately record and report all customer requests to the collection contractor and to the York County Utility Billing office to assure accountability, excellent customer service and proper billing for our customers.
- To remain in full compliance with all state and federal regulations.

Implementation Strategies for FY2010:

- To increase public education efforts regarding proper recycling practices.
- Value Added Services – Conduct periodic, random customer service surveys to determine satisfaction rate.
- Continue a Juvenile Community Service Program to help cut cost and provide labor for the County's Recycling Center.
- Upgrade the Scale House system to provide better security and work on any regulations concerns with Allied Waste, formerly BFI, the County's contractor for Transfer Station Operations.

Budget Issues:

- In FY2006, funding reflected decreases in both revenues and expenses as a result of the revisions to the BFI contract.
- In FY2007, funding reflected increases for fuel, curbside collection program, and hauling and disposal services.
- In FY2008, funding reflected increases for fuel, routine replacement of data processing equipment, curbside collection program, and hauling and disposal services. Also, a new recycling contract resulted in a substantial cost increase.
- In FY2009, funding reflected increases for routine replacement of computers, recycling program, household chemical program, composting, and the replacement of a knuckleboom truck.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed in contractual services, vehicle maintenance, materials & supplies and capital outlay. Increases are provided for solid waste collection and disposal, recycling, the household chemical program and composting based on contract cost escalations.

**SOLID WASTE MANAGEMENT
FUND 21
FUND BALANCE SUMMARY FISCAL YEARS 2009 - 2010**

| | | |
|----------------------------------|------------------|---------------------|
| Beginning Fund Balance 7/1/2008 | | \$ 1,484,197 |
| Projected FY2009 Revenues | | |
| Local | 3,477,700 | |
| State & Federal | - | |
| Other financing sources | <u>1,177,306</u> | |
| Total | 4,655,006 | |
| Projected FY2009 Expenses | | <u>4,870,038</u> |
| Net Change | | <u>(215,032)</u> |
| Projected Fund Balance 6/30/2009 | | 1,269,165 |
| Projected FY2010 Revenues | | |
| Local | 3,467,000 | |
| State & Federal | - | |
| Other financing sources | <u>1,000,000</u> | |
| Total | 4,467,000 | |
| Projected FY2010 Expenses | | <u>4,722,752</u> |
| Net Change | | <u>(255,752)</u> |
| Projected Fund Balance 6/30/2010 | | <u>\$ 1,013,413</u> |

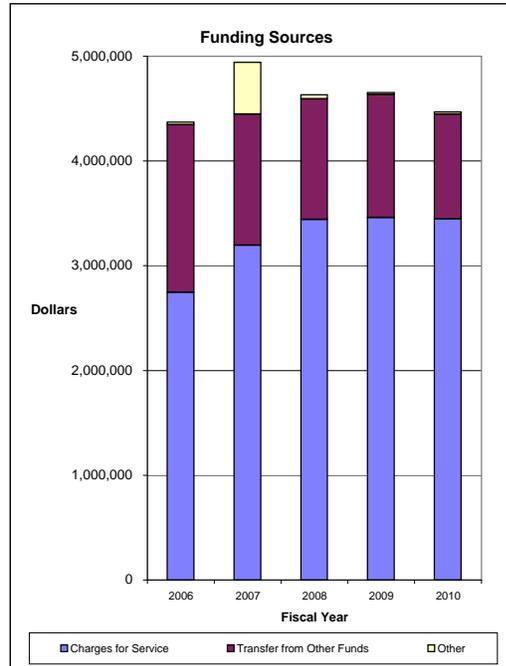
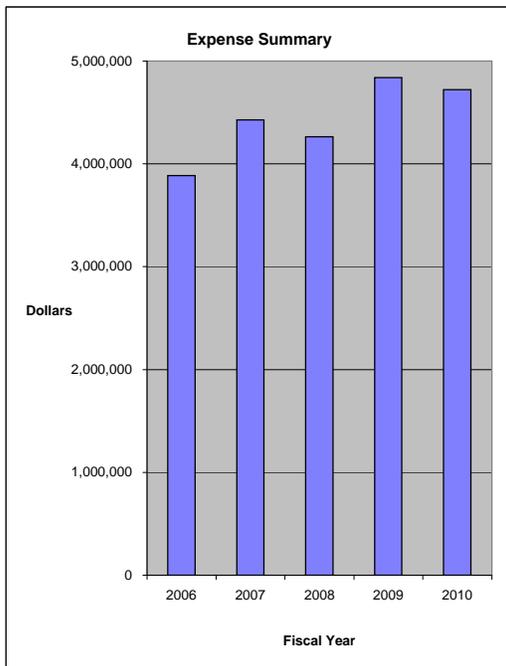
**SOLID WASTE MANAGEMENT
FUND 21**

| | FY2006 Actual Expenses | FY2007 Actual Expenses | FY2008 Actual Expenses | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | %Change Original 2009/ Adopted 2010 |
|---------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Expense by Activity | | | | | | | |
| Solid Waste Administration | 98,482 | 97,949 | 97,841 | 108,687 | 108,687 | 95,976 | -11.70% |
| Solid Waste Collection & Disposal | 2,189,036 | 2,234,606 | 2,283,588 | 2,507,697 | 2,534,697 | 2,594,105 | 3.45% |
| Transfer Station Operations | 282,494 | 307,095 | 319,834 | 362,945 | 366,557 | 355,911 | -1.94% |
| Recycling | 682,860 | 726,742 | 892,136 | 960,630 | 960,630 | 995,697 | 3.65% |
| Composting Operations/Leaf Collection | 508,972 | 975,000 | 567,145 | 796,817 | 796,817 | 585,843 | -26.48% |
| Landfill Closure/Post-Maintenance | 116,801 | 87,200 | 101,921 | 102,650 | 102,650 | 95,220 | -7.24% |
| Land Acquisition | 6,876 | - | - | - | - | - | 0.00% |
| Total Expenses | 3,885,521 | 4,428,592 | 4,262,465 | 4,839,426 | 4,870,038 | 4,722,752 | -2.41% |

| | FY2006 Actual Expenses | FY2007 Actual Expenses | FY2008 Actual Expenses | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | %Change Original 2009/ Adopted 2010 |
|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Expense by Category | | | | | | | |
| Personnel Services | 597,790 | 674,041 | 695,602 | 753,073 | 753,073 | 736,530 | -2.20% |
| Contractual Services | 69,322 | 74,667 | 88,537 | 130,650 | 134,262 | 123,938 | -5.14% |
| Internal Services | 61,378 | 56,912 | 60,587 | 76,900 | 76,900 | 65,865 | -14.35% |
| Other Charges | 2,877,346 | 2,931,661 | 3,164,212 | 3,412,415 | 3,412,415 | 3,558,142 | 4.27% |
| Materials & Supplies | 9,885 | 6,679 | 8,810 | 11,690 | 11,690 | 8,175 | -30.07% |
| Leases & Rentals | 15,477 | - | - | 2,000 | 2,000 | 2,000 | 0.00% |
| Capital Outlay | 57,327 | 476,277 | 41,590 | 252,090 | 279,090 | 25,000 | -90.08% |
| Grants, Donations & Cntrbtns | - | 382 | 383 | 393 | 393 | - | -100.00% |
| Principal | 150,000 | 160,000 | 165,000 | 170,005 | 170,005 | 180,000 | 5.88% |
| Interest | 45,489 | 46,561 | 36,625 | 29,210 | 29,210 | 22,400 | -23.31% |
| Other debt service exps | 1,507 | 1,412 | 1,119 | 1,000 | 1,000 | 702 | -29.80% |
| Total Expenses | 3,885,521 | 4,428,592 | 4,262,465 | 4,839,426 | 4,870,038 | 4,722,752 | -2.41% |

| | FY2006 Actual Expenses | FY2007 Actual Expenses | FY2008 Actual Expenses | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | % of Total FY2010 Funding Sources |
|------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|-----------------------------|--------------------------------------|
| Funding Sources | | | | | | | |
| Permits, Fees, Regulatory Licenses | 100 | - | - | - | - | - | 0.00% |
| Use of Money & Property | 9,031 | 16,178 | 28,591 | 10,000 | 10,000 | 10,000 | 0.22% |
| Charges for Services | 2,746,389 | 3,196,080 | 3,442,710 | 3,460,200 | 3,460,200 | 3,447,000 | 77.17% |
| Miscellaneous | 7,968 | 9,755 | 8,483 | 7,500 | 7,500 | 10,000 | 0.22% |
| State Aid & Grants | - | 80,875 | (3) | - | - | - | 0.00% |
| Federal Aid & Grants | - | 389,209 | 4 | - | - | - | 0.00% |
| Non-Revenue Receipts | 6,880 | 930 | 1,495 | - | 2,306 | - | 0.00% |
| Transfers from Other Funds | 1,600,000 | 1,250,000 | 1,150,000 | 1,175,000 | 1,175,000 | 1,000,000 | 22.39% |
| Total Funding Sources | 4,370,368 | 4,943,027 | 4,631,280 | 4,652,700 | 4,655,006 | 4,467,000 | 100.00% |

| | FY2006 Actual Expenses | FY2007 Actual Expenses | FY2008 Actual Expenses | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget |
|------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|-----------------------------|
| FTE's | | | | | | |
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Professional/Technical | 2.50 | 2.50 | 2.50 | 2.50 | 2.50 | 2.50 |
| Admin/Clerical | 1.50 | 1.50 | 1.50 | 1.50 | 1.50 | 1.50 |
| Trades & Crafts | 7.20 | 7.20 | 7.20 | 7.20 | 7.20 | 7.20 |
| Total | 12.20 | 12.20 | 12.20 | 12.20 | 12.20 | 12.20 |



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Water Utility Fund

Mission:

The mission of the Water Section is to provide exceptional customer service while operating a safe dependable water distribution system that supplies quality drinking water. Also, to ensure that our projects are constructed properly and in accordance with the approved plans providing operations and our customers with a reliable and safe utility.

Goals:

- To complete the turn over to the City of Newport News-Newport News Waterworks for operation and maintenance.
- To effectively manage projects so that the projects are completed on time and within budget.
- Review the design of proposed extensions for the constructability and cost.

Implementation Strategies for FY2010:

- Increase our routine maintenance on fire hydrants and valves that the County will still be responsible for after the transfer to Newport News Waterworks.
- Continue to provide water and sewer systems that maintain a safe and healthy community.

Budget Issues:

- In FY2007, funding was for the routine replacement of computers.
- In FY2008, funding reflected increases for electrical services and repair and maintenance supplies.
- In FY2009, funding reflected increases for maintenance contracts, water services, the routine replacement of a computer and the continued support to the Hampton Roads Planning District Commission.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Increased funding reflects moving capital projects and a portion of salaries and operations related to water from Fund 74. Water for resale services is programmed to increase and continued support to the Hampton Roads Planning District Commission is provided. Water projects for Old Quaker Estates, Burcher Road and the Lightfoot area are programmed.

**WATER UTILITY
FUND 24
FUND BALANCE SUMMARY FISCAL YEARS 2009 - 2010**

| | | |
|----------------------------------|------------------|--------------------|
| Beginning Fund Balance 7/1/2008 | | \$ 1,246,975 |
| Projected FY2009 Revenues | | |
| Local | 691,500 | |
| State and Federal | - | |
| Other financing sources | <u>-</u> | |
| Total | 691,500 | |
| Projected FY2009 Expenses | | <u>523,746</u> |
| Net Change | | <u>167,754</u> |
| Projected Fund Balance 6/30/2009 | | 1,414,729 |
| Projected FY2010 Revenues | | |
| Local | 819,800 | |
| State and Federal | - | |
| Other financing sources | <u>1,000,000</u> | |
| Total | 1,819,800 | |
| Projected FY2010 Expenses | | <u>3,127,524</u> |
| Net Change | | <u>(1,307,724)</u> |
| Projected Fund Balance 6/30/2010 | | <u>\$ 107,005</u> |

**WATER UTILITY
FUND 24**

| | FY2006 Actual Expenses | FY2007 Actual Expenses | FY2008 Actual Expenses | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | %Change Original 2009/ Adopted 2010 |
|----------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Expense by Activity | | | | | | | |
| Utility Operations | 463,730 | 683,270 | 582,742 | 523,746 | 523,746 | 632,524 | 20.77% |
| Utility Construction | - | - | - | - | - | 2,495,000 | 100.00% |
| Total Expenses | 463,730 | 683,270 | 582,742 | 523,746 | 523,746 | 3,127,524 | 497.15% |

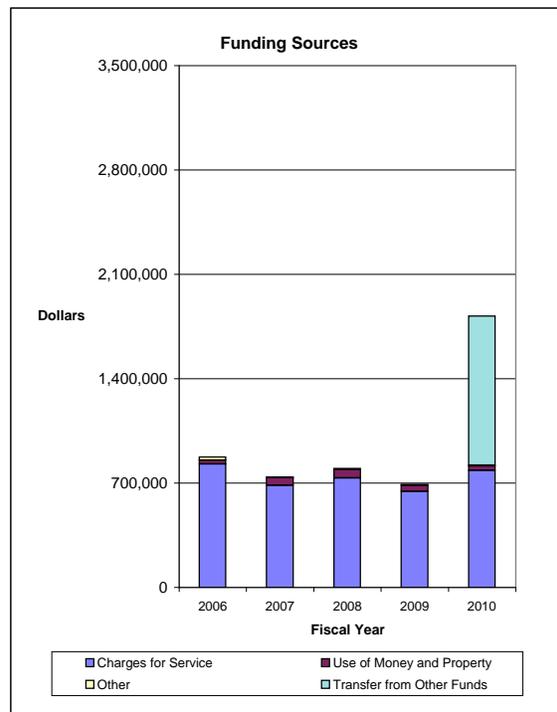
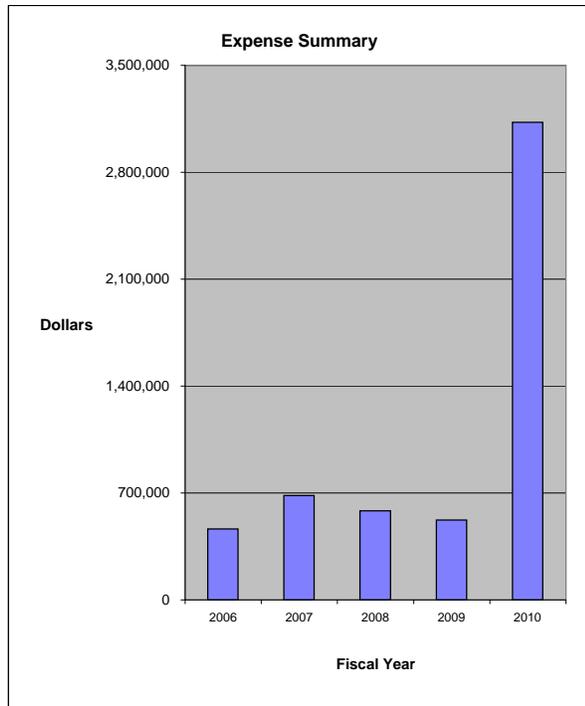
| | FY2006 Actual Expenses | FY2007 Actual Expenses | FY2008 Actual Expenses | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | %Change Original 2009/ Adopted 2010 |
|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Expense by Category | | | | | | | |
| Personnel Services | 68,068 | 65,945 | 87,785 | 76,640 | 76,640 | 106,092 | 38.43% |
| Contractual Services | 11,330 | 18,106 | 5,378 | 16,900 | 16,900 | 16,900 | 0.00% |
| Internal Services | 7,586 | 7,795 | 9,193 | 12,000 | 12,000 | 10,230 | -14.75% |
| Other Charges | 351,671 | 379,684 | 416,522 | 387,784 | 387,784 | 469,876 | 21.17% |
| Materials & Supplies | 19,904 | 11,663 | 6,140 | 22,700 | 22,700 | 23,000 | 1.32% |
| Capital Outlay | - | - | - | 1,500 | 1,500 | 2,495,000 | 166233.33% |
| Grants, Donations & Cntrbtns | 5,171 | 5,393 | 5,656 | 6,222 | 6,222 | 6,426 | 3.28% |
| Transfers to Other Funds | - | 194,684 | 52,068 | - | - | - | 0.00% |
| Total Expenses | 463,730 | 683,270 | 582,742 | 523,746 | 523,746 | 3,127,524 | 497.15% |

% of Total FY2010
Funding Sources

| | FY2006 Actual Expenses | FY2007 Actual Expenses | FY2008 Actual Expenses | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | %Change Original 2009/ Adopted 2010 |
|------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Funding Sources | | | | | | | |
| Permits, Fees, Regulatory Licenses | 20,563 | 4,801 | 5,990 | 6,500 | 6,500 | 4,000 | 0.22% |
| Use of Money & Property | 26,448 | 51,387 | 56,346 | 40,000 | 40,000 | 30,000 | 1.65% |
| Charges for Services | 828,258 | 684,239 | 735,172 | 645,000 | 645,000 | 785,800 | 43.18% |
| Transfers from Other Funds | - | - | - | - | - | 1,000,000 | 54.95% |
| Total Funding Sources | 875,269 | 740,427 | 797,508 | 691,500 | 691,500 | 1,819,800 | 100.00% |

FTE's

| | | | | | | |
|-----------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Management | - | - | - | - | - | 0.10 |
| Trades & Crafts | 1.50 | 1.50 | 1.50 | 1.50 | 1.50 | 1.80 |
| Total | 1.50 | 1.50 | 1.50 | 1.50 | 1.50 | 1.90 |



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Sewer Utility Fund

Mission:

The mission of Utilities Engineering and Operations is to provide exceptional customer service while protecting the environment by designing and operating a dependable sanitary sewer collection system. Also, to ensure that our projects are constructed properly and in accordance with the approved plans providing operations and our customers with a reliable and safe utility.

Goals:

- Develop a cost accounting system for operations to better define the operational cost of each station, gravity systems vs. vacuum systems and the underground maintenance section.
- Keep up with the regulatory environment and the Hampton Roads Regional Order by Consent with the Department of Environmental Quality addressing Sanitary Sewer Overflows, Capacity Management, Operations and Maintenance.
- To effectively manage projects so that the projects are completed on time and within budget.
- Review the design of proposed extensions for the constructability and cost.

Implementation Strategies for FY2010:

- Develop an inventory and cost of the materials routinely used in operations and utilizes the Hansen Work Management Software to track and report.
- Continue to actively participate with the Hampton Roads Planning District Commission (HRPDC) and attend technical programs and seminars offered.
- Develop a Sanitary Sewer Model for our infrastructure to help define capacity issues and support HRSD's Regional Model required by the US Environmental Protection Agency.
- Continue to provide water and sewer systems that maintain a safe and healthy community.

Budget Issues:

- In FY2006, increased funding was to provide support for vehicle maintenance charges, fire hydrant maintenance fees and an upgrade to MS Office software. The decrease in capital outlay was due to the one time purchase of equipment in FY2005 for the new positions.
- In FY2007, funding reflected the addition of a team of four, consisting of an Equipment Operator III, a Maintenance Technician and two Construction Worker II positions to maintain off road sanitary sewer and force main easements. Other increases were for fuel and radio maintenance associated with the new radio system, electrical service and repair & maintenance supplies.
- In FY2008, funding reflected increases for maintenance service contracts to maintain equipment and pump station sites, fuel, fire hydrant maintenance fees, the routine replacement of a server and computers. Also provided were funds for a vector combination unit.
- In FY2009, funding reflected increases for vehicle and equipment maintenance, water, electric and telephone services, and repair & maintenance supplies. The planned borrowing of \$4,000,000 to support upcoming projects was postponed to FY2010.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Increased funding reflects moving capital projects and approximately 90% of salaries and operations related to sewer from Fund 74. Increases are also provided for maintenance contracts, electrical, water and sewer charges and materials & supplies. Sewer projects for Falcon/Loblolly and Darby/Firby are programmed. Debt service is planned for a capital lease and an \$8,000,000 borrowing to support upcoming projects.

**SEWER UTILITY
FUND 25
FUND BALANCE SUMMARY FISCAL YEARS 2009 - 2010**

| | | |
|----------------------------------|------------------|----------------------|
| Beginning Fund Balance 7/1/2008 | | \$ 5,966,165 |
| Projected FY2009 Revenues | | |
| Local | 7,215,000 | |
| State and Federal | - | |
| Other financing sources | <u>-</u> | |
| Total | 7,215,000 | |
| Projected FY2009 Expenses | | <u>7,808,887</u> |
| Net Change | | <u>(593,887)</u> |
| Projected Fund Balance 6/30/2009 | | 5,372,278 |
| Projected FY2010 Revenues | | |
| Local | 8,552,000 | |
| State and Federal | - | |
| Other financing sources | <u>9,000,000</u> | |
| Total | 17,552,000 | |
| Projected FY2010 Expenses | | <u>11,649,122</u> |
| Net Change | | <u>5,902,878</u> |
| Projected Fund Balance 6/30/2010 | | <u>\$ 11,275,156</u> |

**SEWER UTILITY
FUND 25**

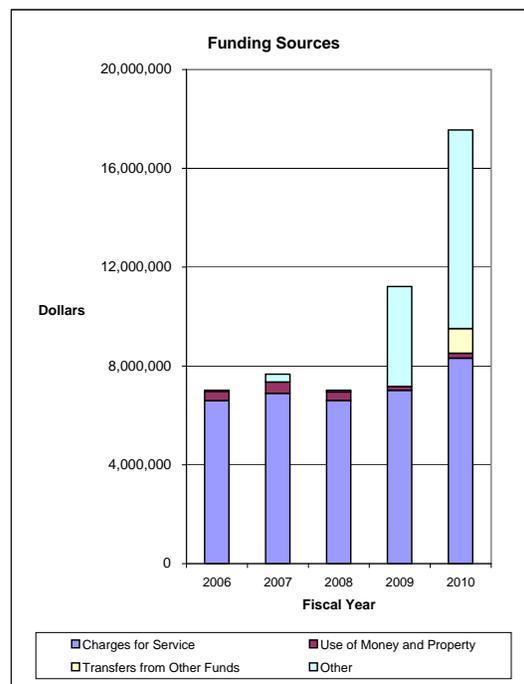
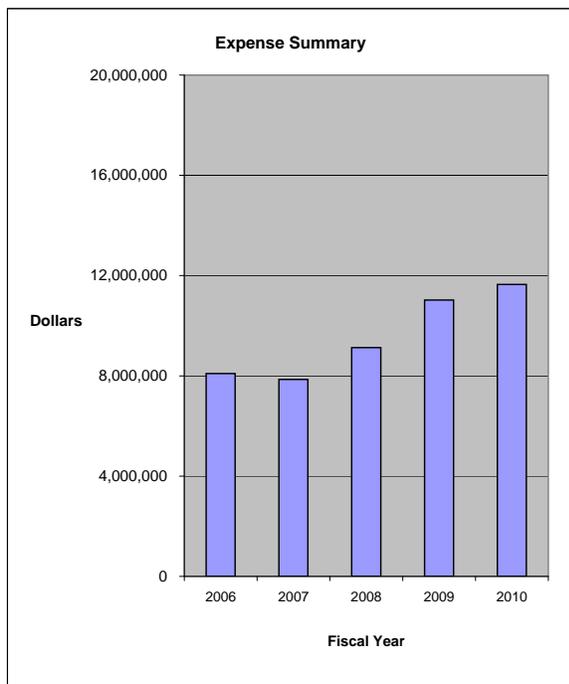
| | FY2006 Actual Expense | FY2007 Actual Expense | FY2008 Actual Expense | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | %Change Original 2009/ Adopted 2010 |
|----------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Expense by Activity | | | | | | | |
| Utility Operations | 5,505,719 | 5,482,639 | 6,117,281 | 3,544,092 | 3,571,092 | 3,624,053 | 2.26% |
| Engineering | 1,096,813 | 1,244,866 | 1,261,386 | 1,365,215 | 1,264,998 | 1,606,256 | 17.66% |
| Debt Service | 673,609 | 671,538 | 669,989 | 5,068,328 | 668,328 | 1,808,813 | -64.31% |
| Utility Construction | 818,243 | 457,127 | 1,075,922 | 1,050,000 | 2,304,469 | 4,610,000 | 339.05% |
| Total Expenses | 8,094,384 | 7,856,170 | 9,124,578 | 11,027,635 | 7,808,887 | 11,649,122 | 5.64% |

| | FY2006 Actual Expense | FY2007 Actual Expense | FY2008 Actual Expense | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | %Change Original 2009/ Adopted 2010 |
|-----------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Expense by Category | | | | | | | |
| Personnel Services | 2,419,581 | 2,737,024 | 2,907,750 | 3,142,554 | 3,022,337 | 3,321,187 | 5.68% |
| Contractual Services | 242,894 | 257,280 | 237,372 | 265,555 | 265,555 | 383,274 | 44.33% |
| Internal Services | 220,647 | 281,832 | 305,666 | 300,485 | 300,485 | 298,370 | -0.70% |
| Other Charges | 711,564 | 757,666 | 813,439 | 793,690 | 793,690 | 866,764 | 9.21% |
| Materials & Supplies | 204,030 | 233,205 | 223,920 | 238,850 | 238,850 | 267,320 | 11.92% |
| Capital Outlay | 892,634 | 535,679 | 1,108,751 | 1,212,435 | 2,513,904 | 4,698,000 | 287.48% |
| Grants, Donations & Cntrbts | 4,412 | 4,708 | 5,354 | 5,728 | 5,728 | 5,384 | -6.01% |
| Principal | 274,455 | 264,933 | 275,436 | 285,965 | 285,965 | 560,853 | 96.13% |
| Interest | 393,714 | 400,895 | 388,842 | 376,363 | 376,363 | 441,860 | 17.40% |
| Other Debt Service Expenses | 5,440 | 5,710 | 5,711 | 406,000 | 6,000 | 806,100 | 98.55% |
| Transfers to Other Funds | 2,725,013 | 2,377,238 | 2,852,337 | 4,000,010 | 10 | 10 | -100.00% |
| Total Expenses | 8,094,384 | 7,856,170 | 9,124,578 | 11,027,635 | 7,808,887 | 11,649,122 | 5.64% |

% of Total FY2010
Funding Sources

| | FY2006 Actual Expense | FY2007 Actual Expense | FY2008 Actual Expense | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | %Change Original 2009/ Adopted 2010 |
|------------------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Funding Sources | | | | | | | |
| Permits, Fees, Regulatory Licenses | 43,554 | 69,073 | 55,341 | 50,000 | 50,000 | 40,000 | 0.22% |
| Use of Money & Property | 375,181 | 456,615 | 351,515 | 150,000 | 150,000 | 200,000 | 1.14% |
| Charges for Services | 6,596,652 | 6,889,758 | 6,597,825 | 7,015,000 | 7,015,000 | 8,312,000 | 47.36% |
| Miscellaneous | 100 | 149,994 | 4,548 | - | - | - | 0.00% |
| State Aid & Grants | - | 17,682 | 78 | - | - | - | 0.00% |
| Federal Aid & Grants | - | 85,778 | 377 | - | - | - | 0.00% |
| Non-Revenue Receipts | - | 1,490 | 7,743 | 4,000,000 | - | 8,000,000 | 45.58% |
| Transfers from Other Funds | - | - | - | - | - | 1,000,000 | 5.70% |
| Total Funding Sources | 7,015,487 | 7,670,390 | 7,017,427 | 11,215,000 | 7,215,000 | 17,552,000 | 100.00% |

| | FY2006 Actual Expense | FY2007 Actual Expense | FY2008 Actual Expense | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | %Change Original 2009/ Adopted 2010 |
|------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|-------------------------------|-----------------------------|---|
| FTE's | | | | | | | |
| Management | 2.00 | 2.00 | 1.00 | 1.00 | 1.00 | 1.90 | |
| Professional/Technical | 16.50 | 16.50 | 16.50 | 16.50 | 16.50 | 19.20 | |
| Admin/Clerical | 1.25 | 1.25 | 1.25 | 1.25 | 1.25 | 1.25 | |
| Trades & Crafts | 27.00 | 31.00 | 31.00 | 31.00 | 31.00 | 31.00 | |
| Total | 46.75 | 50.75 | 49.75 | 49.75 | 49.75 | 53.35 | |



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Water & Sewer Extension Fund

For FY2010, the reporting of capital projects for water systems and sewer systems has been moved to Fund 24 and Fund 25 respectively.

**WATER & SEWER EXTENSION
FUND 74
FUND BALANCE SUMMARY FISCAL YEARS 2009 - 2010**

| | | |
|----------------------------------|------------------|-----------------------|
| Beginning Fund Balance 7/1/2008 | | \$ - |
| Projected FY2009 Revenues | | |
| Local | 518,000 | |
| State & Federal | - | |
| Other financing sources | <u>2,346,987</u> | |
| Total | | 2,864,987 |
| Projected FY2009 Expenses | | <u>20,223,267</u> |
| Net Change | | <u>(17,358,280)</u> |
| Projected Fund Balance 6/30/2009 | | (17,358,280) |
| Projected FY2010 Revenues | | |
| Local | - | |
| State & Federal | - | |
| Other financing sources | <u>-</u> | |
| Total | | - |
| Projected FY2010 Expenses | | <u>-</u> |
| Net Change | | <u>-</u> |
| Projected Fund Balance 6/30/2010 | | <u>\$(17,358,280)</u> |

**WATER & SEWER EXTENSION
FUND 74**

| | FY2006 Actual Expenses | FY2007 Actual Expenses | FY2008 Actual Expenses | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | %Change Original 2009/ Adopted 2010 |
|------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Expense by Activity | | | | | | | |
| Water & Sewer Extension Operations | 327,273 | 282,531 | 315,596 | 388,982 | 388,982 | - | -100.00% |
| Water Projects | 128,127 | 926,446 | 260,006 | 1,300,000 | 3,429,298 | - | -100.00% |
| Sewer Projects | 6,857,274 | 3,846,934 | 4,827,894 | 4,000,000 | 16,404,987 | - | -100.00% |
| Total Expenses | 7,312,674 | 5,055,911 | 5,403,496 | 5,688,982 | 20,223,267 | - | -100.00% |

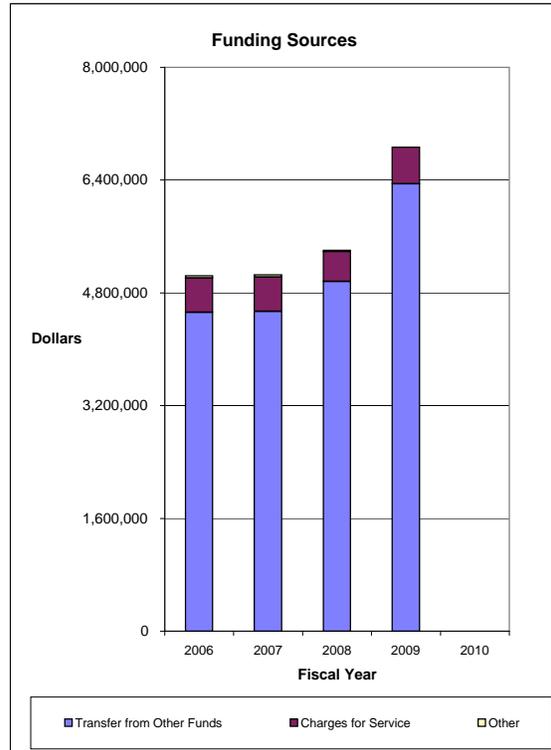
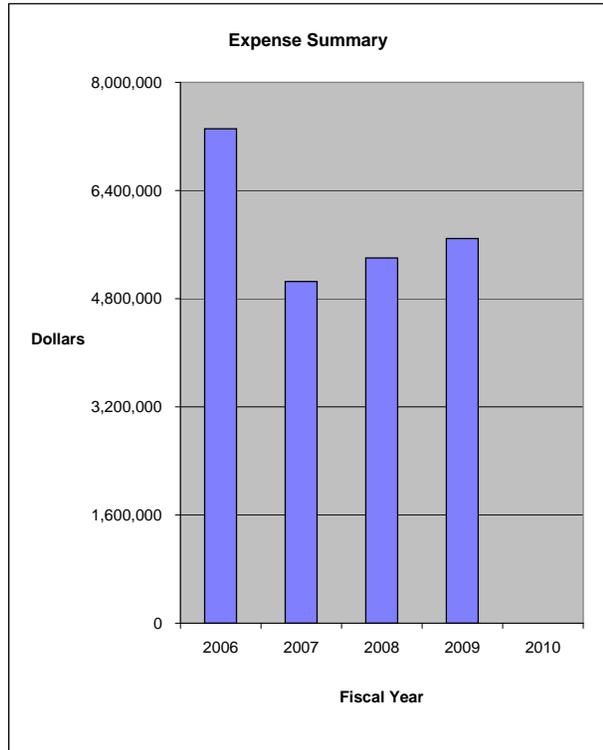
| | FY2006 Actual Expenses | FY2007 Actual Expenses | FY2008 Actual Expenses | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | %Change Original 2009/ Adopted 2010 |
|----------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Expense by Category | | | | | | | |
| Personnel Services | 267,576 | 240,428 | 270,634 | 292,712 | 292,712 | - | -100.00% |
| Internal Services | 9,390 | 12,494 | 11,250 | 14,000 | 14,000 | - | -100.00% |
| Other Charges | 39,948 | 20,491 | 19,288 | 48,420 | 48,420 | - | -100.00% |
| Materials & Supplies | 7,579 | 4,096 | 3,885 | 3,850 | 3,850 | - | -100.00% |
| Capital Outlay | 6,988,181 | 4,778,402 | 5,098,439 | 5,330,000 | 19,864,285 | - | -100.00% |
| Total Expenses | 7,312,674 | 5,055,911 | 5,403,496 | 5,688,982 | 20,223,267 | - | -100.00% |

% of Total FY2010
Funding Sources

| | FY2006 Actual Expenses | FY2007 Actual Expenses | FY2008 Actual Expenses | FY2009 Original Budget | FY2009 Estimated Budget | FY2010 Adopted Budget | %Change Original 2009/ Adopted 2010 |
|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|-----------------------------|---|
| Funding Sources | | | | | | | |
| Use of Money & Property | 25,350 | 28,021 | 19,527 | - | - | - | 0.00% |
| Charges for Services | 488,741 | 489,355 | 423,478 | 518,000 | 518,000 | - | 0.00% |
| Miscellaneous | 3,293 | 2,445 | 213 | - | - | - | 0.00% |
| Transfers from Other Funds | 4,523,255 | 4,536,090 | 4,961,615 | 6,346,987 | 2,346,987 | - | 0.00% |
| Total Funding Sources | 5,040,639 | 5,055,911 | 5,404,833 | 6,864,987 | 2,864,987 | - | 0.00% |

FTE's

| | | | | | | |
|------------------------|-------------|-------------|-------------|-------------|-------------|----------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Professional/Technical | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | - |
| Total | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | - |



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Glossary

The glossary is divided into two sections. The first section includes both financial and budgetary terminology. The second section consists of our definition of object codes, which reference budget classification information.

Definition of Financial and Budgetary Terms:

- **Accrual Basis of Accounting** - Method of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows.
- **Adoption of Budget** - Formal action by the Board of Supervisors which sets the spending priorities and limits for the fiscal year.
- **Appropriation** - A legal authorization made by the Board of Supervisors to permit the County to incur obligations and to make expenditures of resources for specific purposes; approved on an annual basis.
- **Appropriation Resolution** - The official enactment by the Board of Supervisors to establish legal authority for County officials to obligate and expend resources.
- **Assessed Valuation** - A valuation set upon real estate or other property by the Real Estate Assessor and the Commissioner of the Revenue as a basis for levying taxes.
- **Balance Sheet** - A financial statement disclosing the assets, liabilities, reserves, and balances of a specific governmental fund as of a specific date.
- **Bond** - A written promise to pay a sum of money on a specific date at a specified interest rate. The most common types of bonds are general obligation and revenue bonds. Bonds are primarily used to finance capital projects.
- **Budget** - A financial plan for a specified period of time (fiscal year), matching all planned revenues and expenditures/expenses with various municipal services.
- **Budget Adjustment** - A legal procedure utilized by the County staff and the Board of Supervisors to revise a budget appropriation.
- **Budget Document** - The instrument used by the budget-making authority to present a comprehensive financial program to the Board of Supervisors.
- **Budget Message** - The opening section of the budget, which provides the Board of Supervisors and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the County Administrator.
- **Budget Process** - A series of steps involved in the planning, preparation, implementation, and monitoring of the County Budget.

- **Budgetary Control** - The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures/expenses within the limitations of available appropriations and available revenues.
- **Capital Assets** - Assets of long-term character which are intended to continue to be held or used, such as land, buildings, infrastructure, vehicles, machinery, furniture, and other equipment.
- **Capital Improvement** - Expenditures related to the acquisition, expansion, or rehabilitation of an infrastructure or facility.
- **Capital Improvements Program** - A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.
- **Capital Lease** - A lease is considered a capital lease if it meets one of the following criteria: (1) the lease transfers ownership of the property to the lessee by the end of the lease term; (2) the lease contains an option to purchase the leased property at a bargain price; (3) the lease term is equal to or greater than 75 percent of the estimated economic life of the leased property; or (4) the present value of rental or other minimum lease payments equals or exceeds 90 percent of the fair value of the leased property less any investment tax credit retained by the lessor.
- **Capital Projects Funds** - Accounts for financial resources to be used for the acquisition or construction of major capital projects other than those financed by enterprise funds.
- **Cash Accounting** - A basis of accounting that recognizes transactions or events when related cash amounts are received or disbursed.
- **Cash Management** - The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.
- **Compensated Absences** - For financial reporting purposes, vacation and sick leave that is attributable to services already rendered and is not contingent on a specific event that is outside the control of the employer and employee.
- **Contingency Account** - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.
- **Current Taxes** - Taxes that are levied and due within one year.
- **Debt Service** - The County's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.
- **Debt Service Fund** - Fund accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

- **Debt Service Requirements** - The amount of revenue that must be provided for a Debt Service Fund so that all principal and interest payments can be made in full and on schedule.
- **Delinquent Taxes** - Unpaid taxes that remain on and after the date on which a penalty for non-payment is attached.
- **Department** - A major functional component of the County, which indicates overall management responsibility for an operation or a group of related operations. For example, the Department of General Services includes Administration, Engineering and Facility Maintenance, Facility/Utility Charges, Telecommunications, and Grounds Maintenance.
- **Depreciation** - The process of estimating and recording the lost usefulness, expired useful life or diminution of service of a capital asset that cannot or will not be restored by repair and will be replaced. The cost of the capital asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.
- **Disbursement** - Payment for goods or services in cash or by check.
- **Division** - A specific function within a department, usually with its own activity number. For example, Grounds Maintenance is a division of the Department of General Services.
- **Economic Development Authority** - This group has the authority to promote industry and develop trade by inducing manufacturing, industrial and commercial enterprises to locate or remain in the County.
- **Encumbrance** - The legal commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures.
- **Enterprise Funds** - A proprietary accounting fund type in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures.
- **Estimated Revenue** - The amount of projected revenue to be collected during the fiscal year.
- **Expenditure** - This term refers to the outflow of funds paid or to be paid for an asset obtained or goods or services obtained regardless of when the expense is actually paid. Note: an encumbrance is not an expenditure. An encumbrance reserves funds to be expended.
- **Expenses** - Charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.
- **Financial Audit** - Provides an auditor's opinion that financial statements present fairly an entity's financial position and results of operations in conformity with generally accepted accounting principles.

- **Fiscal Year** - The time period designated by the County signifying the beginning and ending period for recording financial transactions. The County of York has specified July 1st to June 30th as its fiscal year.
- **Fringe Benefits** - Employee compensation that is in addition to wages or salaries. Examples: retirement, health insurance, and life insurance.
- **Full Faith and Credit** - A pledge of the general taxing power of a government to repay debt obligations (typically used in reference to bonds).
- **Function** - A group of related programs crossing organizational (department) boundaries and aimed at accomplishing a broad goal or accomplishing a major service.
- **Fund** - An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions. Commonly used funds in public accounting are: general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, trust and agency funds, internal service funds, and special assessment funds.
- **Fund Balance** - Fund balance is the excess of assets over liabilities.
- **General Fund** - The largest fund within the County, the General Fund accounts for most of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund usually includes most of the basic operating services, such as general administration, judicial services, public safety, environmental and development services, finance and planning, education, human services, general services, and community services.
- **General Ledger** - A file that contains a listing of the various accounts necessary to reflect the financial position of the government.
- **General Obligation Bonds (GOB)** - Bonds that finance a variety of public projects such as buildings and improvements. The repayment of these bonds is usually made from the General Fund to the Debt Service Funds; the bonds are backed by the full faith and credit of the issuing government.
- **Government Accounting Standards Board (GASB)** - The ultimate authoritative accounting and financial reporting standard-setting body for state and local government. The GASB was established in June 1984 to replace the National Council on Governmental Accounting (NCGA).
- **Government Finance Officers Association (GFOA)** - An association of public finance professionals founded in 1906 as the Municipal Finance Officers Association. The GFOA has played a major role in the development and promotion of generally accepted accounting principles for state and local government since its inception.
- **Governmental Funds** - Funds generally used to account for tax-supported activities. The County has four governmental funds: the general fund, special revenue funds, debt service funds, and capital projects funds.

- **Grant** - A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block, depending upon the amount of discretion allowed the grantee.
- **Infrastructure** - Long-lived capital assets that normally are stationary in nature and can be preserved for a number of years. Examples for the County include curbing, asphalt, brick and concrete paving, piers, boat ramps, breakwaters, and sewer systems.
- **Interfund Transfers** - Amounts transferred from one fund to another.
- **Intergovernmental Revenue** - Revenue received from another government for a specific purpose.
- **Internal Service Fund** - Funds used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis. The County has one internal service fund, the Vehicle Maintenance Fund, which accounts for the operation of the vehicle maintenance and replacement services that are provided to County departments on a cost reimbursement basis.
- **Inventory** - A detailed listing of property currently held by the government.
- **Invoice** - A bill requesting payment of goods or services by a vendor or other governmental unit.
- **Lease Revenue Bonds** - Bonds issued to finance the acquisition, construction, improvement, furnishing and/or equipping of capital projects with a financing lease agreement entered into at the same time of the bond issuance. For example, the revenue bonds will be limited obligations of the Economic Development Authority (EDA) with principal and interest payments made by the County pursuant to a financing lease between the County and the EDA.
- **Levy** - To impose taxes, special assessments, or service charges for the support of County activities.
- **Literary Loans** - Loans from the State Literary Loan Fund for the construction and improvement of various schools.
- **Long Term Debt** - Debt with maturity of more than one year after the date of issuance.
- **Modified Accrual Accounting** - A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure."
- **Note Payable** - An unconditional written promise signed by the maker to pay a certain sum of money on demand or at a fixed or determinable time either to the bearer or to the order of a person designated therein.

- **Object Code** - A unique code designed for referencing budget classification information. It identifies the lowest cost or expenditure classification. The code insures that expenditures are posted into the appropriate fund, character, function, program, department, division, section, and cost account.
- **Operating Budget** - The portion of the budget that pertains to daily operations that provides basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel, and fuel.
- **Performance Measures** - Specific quantitative and qualitative measures of work performed as an objective of the department.
- **Property Tax** - Property taxes are levied on both real and personal property according to the property's valuation and the tax rate.
- **Reconciliation** - A detailed summary of increases and decreases in expenditures from one budget year to another.
- **Requisition** - A written request from one department to another for specific goods or services. In the case of a purchase requisition, this precedes the authorization of a purchase order.
- **Reserve** - An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.
- **Resources** - Total amounts available for appropriation.
- **Revenue** - Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.
- **Revenue and Expenditure Detail** - Represents the smallest level or breakdown in budgeting for revenue and expenditures.
- **Revenue Bonds** - Bonds usually sold for constructing a project that will produce revenue for the government. The revenue is used to pay the principal and interest of the bond.
- **Revenue Estimate** - A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a future fiscal year.
- **Risk Management** - An organized attempt to protect a government's assets against accidental loss in the most economical method.
- **Source of Revenue** - Revenues are classified according to the source or point of origin.
- **Special Revenue Funds** - Accounts for the proceeds of specific revenue sources that are legally restricted for specified purposes other than for major capital projects.
- **Tax Rate** - The amount of tax levied for each \$100 of assessed value.

- **Transfers From Other Funds** - Budget line item used to reflect transfers of financial resources into one fund from another fund.
- **Transfers To Other Funds** - Budget line item used to reflect transfers of financial resources out of one fund to another fund.
- **Unappropriated Fund Balance** - The excess of a fund's assets and estimated revenue for a period over its liabilities, reserves, and available appropriations for the period.
- **Unencumbered Balance** - The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purchases.
- **Unrestricted Net Assets** - That portion of net assets that is neither restricted nor invested in capital assets (net of related debt).
- **Virginia Retirement System (VRS)** - An agent multiple-employer public retirement system that acts as a common investment and administrative agent for the political subdivisions in the Commonwealth of Virginia.

Definition of Object Codes:

- **Personnel Services** - All compensation for the direct labor of persons employed with the County. Salaries and wages paid to employees for full- and part-time work, to include overtime and similar compensation. Fringe benefits include the employer's portion of FICA, retirement, health and life insurance.
- **Contractual Services** - Services acquired from outside sources. Purchase of the service is on a fee basis or a fixed time contract basis.
- **Internal Services** - Charges from an Internal Service Activity to other activities of the local government for the use of intragovernmental services. Internal Services are defined as vehicle and imaging maintenance and central store.
- **Other Charges** - Includes payments for heat, electricity, water, solid waste, and sewer services; payments for postal, messenger and telecommunications; payments for professional development; and payments for miscellaneous items such as dues and memberships.
- **Materials & Supplies** - Includes articles and commodities that are consumed or materially altered when used, and minor equipment that is not capitalized. Examples include: office supplies, food and food service supplies, medical and laboratory supplies, books and subscriptions, linen supplies, fuel, lubricants, police supplies, guns and ammunition, etc.
- **Leases and Rentals** - Includes leases and rentals of buildings and equipment.
- **Capital Outlay** - Outlays that result in the acquisition of or additions to capital assets. It includes the purchase of assets, both replacement and/or additional.
- **Grants & Donations** - Includes both Federal and State grants to be used for a specific purpose, and donations made for County programs.

- **Contributions** - Includes payments to agencies or organizations for the benefit of the community.
- **Charge-outs** - Certain activities charge for the services they provide. The charge-outs for those services are included in this category.