

BOARD OF SUPERVISORS  
COUNTY OF YORK  
YORKTOWN, VIRGINIA

**Agenda**

Regular Meeting  
September 21, 2021

Board Room  
York Hall  
301 Main Street  
6:00 p.m.

**Call to Order**

**Invocation**

Pastor Ben Carr, Waters Edge Church

**Pledge of Allegiance to the Flag of the United States of America**

**Roll Call**

**PRESENTATIONS**

- 1 American Rescue Plan Act (ARPA). Receive presentation from the Finance Staff on the American Rescue Plan Act.
  - a. Memorandum from County Administrator.
- 2 Williamsburg Area Transit Authority Paratransit Service and Demonstration Route. Receive presentation from Zach Trogdon, Executive Director, concerning the paratransit service and lower York County Demonstration Route.
  - a. Board Correspondence from County Administrator dated September 2, 2021.

**CITIZENS' COMMENT PERIOD**

**COUNTY ATTORNEY REPORTS AND REQUESTS**

**COUNTY ADMINISTRATOR REPORTS AND REQUESTS**

**MATTERS PRESENTED BY THE BOARD**

\*CAPITAL LETTERS INDICATE NO WRITTEN MATERIAL.

6:55 p.m. **RECESS**

7:00 p.m. **PUBLIC HEARINGS**

**UNFINISHED BUSINESS** None.

**CONSENT CALENDAR**

3. Approval of Minutes. Consider approval of the minutes of the following meetings of the York County Board of Supervisors:
  - a. Unapproved Minutes of the August 3, 2021, Regular Meeting.
  - b. Unapproved Minutes of the August 17, 2021, Regular Meeting.
4. Refund of Real Property Taxes – Priority Automotive Williamsburg, Inc. Consider adoption of proposed Resolution R21-109 to authorize a tax refund to Priority Automotive Williamsburg, Inc. for the Tax Year 2021.
  - a. Memorandum from County Administrator.
  - b. Request for Tax Refund from Priority Automotive Williamsburg, Inc.
  - c. Proposed Resolution R21-109.
5. Firing Range Upgrade in Conjunction with the Hampton Roads Criminal Justice Training Academy (HRCJTA). Consider adoption of proposed Resolution R21-113 to approve the agreement with HRCJTA allowing them to invest in upgrades to the firing range in exchange for use for law enforcement training.
  - a. Memorandum from County Administrator.
  - b. Letter from Sheriff Diggs.
  - c. Agreement.
  - d. Proposed Resolution R21-113.
6. Appointment to the Head Start Policy Council. Consider adoption of proposed Resolution R21-117 to appoint members to the York County Head Start Policy Council.
  - a. Memorandum from County Administrator.
  - b. Proposed Resolution R21-117.
7. Establish and Maintain Formal Structure for Program Governance. Consider adoption of proposed Resolution R21-118 to establish and maintain a formal structure for program governance, for the oversight of quality services for the York County Head Start children and families and making decisions related to program design and implementation.
  - a. Memorandum from County Administrator.
  - b. 2022-2023 Criteria for Recruitment.

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- c. Proposed Resolution R21-118.
8. Employee of the Quarter. Consider adoption of Proposed Resolution R21-114 to commend and congratulate Amber N. Richey, Children and Family Services Manager in the Department of Community Services, on her selection as the Employee of the Quarter.
- a. Memorandum from County Administrator.
  - b. Proposed Resolution R21-114.
9. Commendation of a Retiring Employee. Consider adoption of proposed Resolution R21-121 to commend Master Deputy, John Graca, York-Poquoson Sheriff's Office, on the occasion of his retirement from County Service.
- a. Memorandum from County Administrator.
  - b. Proposed Resolution R21-121
10. Commendation of a Retiring Employee. Consider adoption of proposed Resolution R21-122 to commend Deputy, Sean Robinson, York-Poquoson Sheriff's Office, on the occasion of his retirement from County Service.
- a. Memorandum from County Administrator.
  - b. Proposed Resolution R21-122
11. Commendation of a Retiring Employee. Consider adoption of proposed Resolution R21-123 to commend Melinda Maples, Department of Social Services, on the occasion of her retirement from County Service.
- a. Memorandum from County Administrator.
  - b. Proposed Resolution R21-123

**NEW BUSINESS** None.

**CLOSED MEETING**

**FUTURE BUSINESS**

Adjournment

Regular Meetings and Work Sessions of the Board of Supervisors that are held in York Hall air live on WYCG-TV Cox Cable Channel 46, Verizon Channel 38, and live on-line at [www.yorkcounty.gov/tv](http://www.yorkcounty.gov/tv).

The next Regular Meeting of the York County Board of Supervisors will be held at 6:00 p.m., Tuesday, October 5, 2021, in the Board Room, York Hall.

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