



We Put You First

D. Mark Pacomio, CPA | CGMA
Corporate Controller
Priority Automotive Group
1800 Greenbrier Parkway
Chesapeake, VA | 23320

RECEIVED

JUL 14 2021

July 14, 2021

Office of the Commissioner of the Revenue
County of York

RE: Account #025581, 025582, 025584

Commissioner of the Revenue – Anne H. Thomas
County of York, VA
PO Box 189

Dear Ms. Thomas:

This letter and the accompanying documents are in response to your letter dated July 1, 2021. I have attached a copy for your reference.

As requested, we are providing the information detailing the breakdown of gross receipts for the 2021 York County Business License. In addition, we are attaching a copy of the year-end December 2020 Financial Statement used as the source documentation to prepare the filing.

Furthermore, we are requesting that our 2021 York County Business License be adjusted based on the closure of our business as a result of the sale of the business to Mills Automotive Group LLC. on June 28, 2021.

If you have any questions, please feel free to contact me at 757-424-1102 ext. 1906 or by email at mark.pacomio@priorityauto.com.

Humbly yours,

A handwritten signature in black ink, appearing to read "D. Mark Pacomio".

D. Mark Pacomio
Corporate Controller
Priority Auto Group

1800 Greenbrier Parkway | Chesapeake, VA 23320
Phone: (757) 424-1102 | Fax: (757) 424-5904 | www.priorityauto.com

REQUEST FOR TAX REFUND

Name of taxpayer(s) or business entity Mailing Address:	<u>Priority Automotive Williamsburg, Inc.</u> 1800 Greenbrier Parkway Chesapeake, VA 23320
--	---

Account #:025581, 025582, 025584 Initials: DAR

Reason for request (attach additional information: Proration of Business License Tax. Business Sold on 6/28/21

Declaration: I declare that the statements and figures hereon are true, full and correct to the best of my knowledge and belief:

See Attached Statement

July 19, 2021

Signature of taxpayer or authorized officer

Date

Type of Tax Tax Year Ticket #	Description of Property	Amount of Tax to be Refunded		
Business License 2021 0001420-0027	Business License Tax Proration	Tax:	\$ 13,367.81	
		GL#	Penalty:	\$
		GL#	Interest:	\$
		GL#	TOTAL	\$ 13,367.81
Business License 2021 0001420-0028	Business License Tax Proration	Tax:	\$ 389.47	
		GL#	Penalty:	\$
		GL#	Interest:	\$
		GL#	TOTAL	\$ 389.47
Business License 2021 0001420-0029	Business License Tax Proration	Tax:	\$ 1,803.71	
		GL#	Penalty:	\$
		GL#	Interest:	\$
		GL#	TOTAL	\$ 1,803.71
Amount of Refund for Taxes Paid			\$ 15,560.99	
GL#	Interest Paid by the County		\$ 907.72	
TOTAL REFUND DUE			\$ 16,468.71	

REFUND AUTHORIZATION

Commissioner of the Revenue

I have reviewed the above request for a tax refund, and concur that the taxpayer is entitled to the refund indicated for the following reason(s): Business Sold on 6/28/21 Proration of Business License Tax

Alan H. Thomas

Commissioner of the Revenue

7/20/2021

Date

Treasurer

I hereby verify that the aforementioned taxpayer(s) have made payment of tax for which a refund has been requested. Such payment; and any amount owed the County by the taxpayer(s) which should be deducted from any refund made to the taxpayer, are in the following amounts:

Cordie D.K.

Treasurer

7-29-2021

Date

County Attorney

Pursuant to the provisions of Section 21-7.3, York County Code, I hereby consent to a tax refund to the taxpayer in the amount authorized by the Commissioner of the Revenue, less any amount owed the County by the taxpayer(s).

[Signature]

County Attorney

7/30/21

Date

Financial and Management Service

In accordance with the above authorizations, the refund above has been issued accordingly.

Financial and Management Service

Date

Procedures for Requesting a Refund:

COMMISSIONER OF THE REVENUE

- ▶ Have the taxpayer complete section: **Reason for request**
- ▶ Complete the Name of Taxpayer(s) or business entity as appears on the assessment record, and verify the mailing address
- ▶ Complete the section pertaining to the actual refund
- ▶ Complete the Refund Authorization Section, keep a copy and forward the original to the Office of the Treasurer

Treasurer

- ▶ Complete the GL# Section. GL#'s are based on Fiscal Year: July - June
REAL ESTATE:

1010	Current Fiscal Year
1030	1 st Year Delinquent
1040	2 nd Year Delinquent
1050	3 rd Year Delinquent
1060	4 th + Year Delinquent

PERSONAL PEROPERTY:

3010	Current Fiscal Year
3020	1 st Year Delinquent
3030	2 nd Year Delinquent
3040	3 rd Year Delinquent
3050	4 th Year Delinquent

MOBILE HOMES:

3060	Current Fiscal Year
3070	Delinquent Years

MACHINERY AND TOOLS:

4010	All Years
------	-----------

BOATS OVER 5 TONS:

5010	Current Fiscal Year
5020	Delinquent Years

BUSINESS LICENSE:

3-010-30312-3010	All Years
------------------	-----------

MEALS TAX:

3-010-30312-1200	All Years
------------------	-----------

LODGING TAX:

3-010-30312-1100	All Years
------------------	-----------

SHORT-TERM RENTAL TAX:

3-010-30312-3050	All Years
------------------	-----------

- ▶ Complete the Refund Authorization Section, keep a copy and forward the original to the Office of the County Attorney

COUNTY ATTORNEY

- ▶ Complete the Refund Authorization Section, keep a copy and forward the original to the Office of Financial and Management Service

FINANCIAL AND MANAGEMENT SERVICE

- ▶ Complete the Refund Authorization Section, keep a copy and forward the original to the Office of the Commissioner of the Revenue