

MINUTES
COLONIAL GROUP HOME COMMISSION
9TH JUDICIAL DISTRICT
VIRGINIA

REGULAR MEETING
June 18, 2020

MEETING CONVENED

A meeting of the Colonial Group Home Commission was called to order at 4:05 p.m. on Thursday, June 18, 2020, by Vice-Chair Stephen Kopczynski through the use of electronic means without a quorum being physically assembled in one place, pursuant to an emergency ordinance.

This meeting is being held remotely under the emergency “continuity of government” ordinance adopted under Code of Virginia section 15.2-1413, allowing public meetings of this Board, and other county boards, commissions, and authorities, to meet remotely. This action was taken because of the health emergency resulting from the coronavirus pandemic, making the assembly of the board and staff and members of the public in one place unsafe because of the highly contagious nature of the coronavirus pandemic.

ROLL CALL

The following members of the Colonial Group Home Commission were present at roll call: Stephen Kopczynski, Vice-Chair; Rebecca Vinroot, Secretary; Wendy Evans, Tom Mainor, Kimberly Taylor, Christopher McDonald, Lisa Kersey, and Kris Kiley. Others attending the meeting were Joe Jackson, DJJ Court Service Unit Director for the 9th District; Brian Fuller, Community Services Director/Commission Administrator; Sheri Newcomb, Community Services Deputy Director; Amy Crotty, Juvenile Services Manager; Michelle Justiniano, Management Analyst; and Nancy Bennett, Juvenile Services Administrative Assistant.

APPROVAL OF MINUTES

On motion made by Mr. Mainor which was seconded by Mr. McDonald, the minutes of May 21, 2020, Regular Meeting of the Commission was approved.

On Roll call, the vote was as follows:

YEA: (8) Ms. Evans, Ms. Kiley, Ms. Kersey, Mr. Kopczynski, Mr. Mainor, Mr. McDonald, Ms. Taylor and, Ms. Vinroot

NAY: (0)

PUBLIC COMMENTS

No citizens were present.

NEW BUSINESS

Nominating Committee Update. The Nominating Committee Members, Ms. Evans and Mr. McDonald recommend Stephen Kopczynski for Chairman; Rebecca Vinroot for Vice-Chairman; and Wendy Evans for Secretary. The floor was opened up for any other recommendations at this time. There being no additional recommendations, Mr. Mainor moved to close the nominations which was seconded by Ms. Kiley.

On Roll call, the vote was as follows:

YEA: (8) Ms. Evans, Ms. Kiley, Ms. Kersey, Mr. Kopczynski, Mr. Mainor, Mr. McDonald, Ms. Taylor and, Ms. Vinroot
NAY: (0)

Ms. Taylor moved to nominate the Officers as recommended by the Nominating Committee on a Full Slate, which was seconded by Ms. Kiley.

On Roll call, the vote was as follows:

YEA: (8) Ms. Evans, Ms. Kiley, Ms. Kersey, Mr. Kopczynski, Mr. Mainor, Mr. McDonald, Ms. Taylor and, Ms. Vinroot
NAY: (0)

Rules of Procedure. Acting Chairman Stephen Kopczynski called for consideration of Proposed Resolution R20-1 to establish the Commission's Rules of Procedure for Fiscal Year 2021. After some discussion, on motion of Mr. Mainor, which was seconded by Mr. McDonald and carried 8:0 the following resolution was adopted:

A RESOLUTION TO ESTABLISH THE COMMISSION'S RULES OF PROCEDURE FOR FISCAL YEAR 2021, TO INCLUDE THE SEATING OF OFFICERS AND THE DETERMINATION OF TIMES AND LOCATIONS FOR REGULAR MEETINGS.

WHEREAS, the Colonial Group Home Commission is a public body corporate established pursuant to Section 16.1 - 315 of the Code of Virginia 1950 as amended and was organized and exists pursuant to contractual agreement dated 12/5/85; and

WHEREAS, the By-laws of the Commission specify that the terms of Office of the Chairman, Vice-Chairman, and Secretary will commence upon due qualification on July 1 of each year; and

WHEREAS, the orderly disposition of the business of the Commission requires that a regular schedule of meetings be determined and that information be made available to the interested public;

NOW, THEREFORE, BE IT RESOLVED by the Colonial Group Home Commission, this 18th day of June, 2020, that the following slate of officers be, and they hereby are, adopted and made effective upon the date of this Resolution.

1. In accordance with the By-laws of the Commission, Robert's Rules of Order shall govern the proceedings of the meeting of the Commission.
2. The Officers of the Commission for Fiscal Year 2021 are to be:
Chairman: Stephen Kopczynski
Vice-Chairman: Rebecca Vinroot
Secretary: Wendy Evans
3. The regular meetings of the Commission shall be established at each annual meeting which shall be held on the 3rd Thursday of July at the Griffin-Yeates Center in Room 6 at 4:00 p.m. Subsequent regular meetings shall be called to order at 4:00 p.m. in Room 6, Griffin-Yeates Center on the 3rd Thursday of September, November, January, March, May, and June.
4. All policies, procedures, obligations, agreements and appropriations pursuant to:
 - a. The Code of Virginia (1950), as amended:
 - b. The Agreement to operate the Commission between the localities of County of Gloucester, County of James City, County of York, and the City of Williamsburg. (Adopted, December 31, 2018)
 - c. The By-laws of the Colonial Group Home Commission. (Adopted, March 21, 2019)
 - d. The Management Services Agreement between the Colonial Group Home Commission and the County of York. (Adopted, April 16, 2019)

Effective Date: July 1, 2020

OLD BUSINESS

Personnel Update. Mr. Fuller updated the Committee members on various personnel matters.

COMMISSION ADMINISTRATOR REPORT AND REQUESTS

Mr. Fuller congratulated Mr. Kopczynski on being elected as Chairperson as well as the other Officers elected into office and with that, the need for July meetings would not be necessary so our next meetings are scheduled for September. Mr. Fuller received the first draft of the Fee Waiver Policy and will bring it to the Commission at a future date.

COURT SERVICES UNIT UPDATES AND REPORTS

There was none.

MATTERS PRESENTED BY THE COMMISSION

Ms. Evans expressed her appreciation and recognized Mr. Mainor for his re-appointment to serve another term with the Commission.

CLOSED SESSION

There was none.

ADJOURNMENT

The Meeting adjourned at 5:06 pm.



Stephen Kopczynski, Vice-Chair
Colonial Group Home Commission

Rebecca Vinroot

Rebecca Vinroot, Secretary
Colonial Group Home Commission