

## **July 25, 2019 Electoral Board Minutes**

The regular monthly meeting of the York County Electoral Board was called to order on Tuesday, July 25, 2019, at 9:59 a.m. by Chairman Richard Rawls. Others present were: Phillip Wolf, Vice-Chairman; Sandy Molineaux, Secretary; and Walt Latham, Registrar.

(Closed Session)

At 10:07 a.m. Vice-Chairman Phillip Wolf requested a motion to go into closed session for the purpose of final review of registrar's evaluation. Sandy Molineaux seconded the motion.

We certify that the York County Electoral Board convened a closed meeting on July 25, 2019, pursuant to an affirmative vote in accordance with the provisions of the Virginia Freedom of Information Act and that Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law.

The York County Electoral Board further certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the board in the closed meeting.

At 10:17 a.m. Sandy Molineaux, moved to return to open session. Vice-Chairman Phillip Wolf seconded the motion.

(Open Session)

The Board presented the registrar evaluation to Walt Latham.

Chairman Rawls shared an email from Meredith Jackson concerning number of batteries for the DS200's. It was decided to order only one battery at this time. Also in question was what we wanted to do with the unused free training day offered by ESS. Chairman Rawls suggested asking Gary Fox to describe the exact content of training class before we make a decision.

Vice-Chairman Wolf said he was putting the security review on hold until new State standards were released.

ESS will be conducting the annual maintenance of our DS200 and Express Vote machines within the next few weeks.

Walt Latham told Board of need to begin thinking of replacing poll books – any decision should wait until new State Board IT Standards are released.

Walt will order four new cages for machines and have company hold them until our move to Washington Square.

Possible open houses (one for election community and one for general public) were discussed.

Chairman Rawls suggested Electoral Board members have our own email accounts. Whether it should be personal or by board position was not decided.

Chairman Rawls also questioned if Electoral Board should have security badges. No decision was made.

The Board will meet again Tuesday, August 27, 2019, at 10:00.

There being no further business, the meeting adjourned at 11:15 a.m.

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Secretary

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Chairman

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Vice Chairman