

MINUTES

COLONIAL GROUP HOME COMMISSION
9th JUDICIAL DISTRICT
VIRGINIA

EXECUTIVE COMMITTEE MEETING
June 5, 2019

MEETING CONVENED

A meeting of the Colonial Group Home Commission Executive Committee was called to order at 9:37 a.m. on Wednesday, June 5, 2019, in the Community Services Administration Conference Room, 224 Ballard Street, Yorktown, Virginia, by Chair John Carnifax.

ROLL CALL

The following members of the Colonial Group Home Commission Executive Committee were present at roll call: John Carnifax, Chair; Stephanie Tinsley, Secretary and Stephen Kopczynski.

Others attending the meeting were: Brian Fuller, Community Services Director/Commission Administrator; Sheri Newcomb, Community Services Deputy Director; Amy Crotty, Juvenile Services Manager; Michelle Justiniano, Management Analyst; Darren Post, Gloucester County Citizen Representative, Wendy Evans, City of Williamsburg, Human Services, and Stephanie Stoutingberg, Administrative Assistant.

Approval of Minutes. On motion of Ms. Tinsley, and seconded by Mr. Kopczynski, the minutes of the May 1, 2019 Executive Committee meeting were approved. On roll call, the vote was: Yea (3) Carnifax, Tinsley, Kopczynski, Nay (0).

UNFINISHED BUSINESS

Management Services Agreement. Mr. Fuller noted that this project was also complete and has been approved by the York County Attorney. In addition, the Colonial Group Home Commission By-laws are also approved and signed.

Nominating Committee. Mr. Fuller noted that Mr. John Carnifax had assigned a nominating committee for the upcoming FY2020 slate of officers for the Colonial Group Home Commission. So far, there are three (3) persons that are being nominated for the following positions:

Stephanie Tinsley-	Chair
Stephen Kopczynski -	Vice Chair
Rebecca Vinroot-	Secretary

Mr. Fuller noted that this slate will be offered at the next Full Commission Meeting. Also at that time, other recommendations will be entertained.

NEW BUSINESS

Several Resolutions for FY2020 were introduced to the Executive Committee for review. They are as follows:

R19-2 – Rules of Procedure. Mr. Fuller noted that this proposed Resolution will be “tweaked” a bit before presenting to the Full Commission.

R19-3 – Approval of Program Service Fees

R19-4 – Approval of Client User Fees

R19-5 – FY20 Budget Appropriations

R19-6 – Approval of the Fee Waiver for Department of Social Services Agencies in VJCCCA Plan

R19-11 – Approval of Recognition of Mr. John Carnifax

Mr. Fuller asked that we make special notation to ask all attendees to read the Resolutions *prior to* coming to the meeting. This will help alleviate redundant questions and speed up the voting process.

In addition, Mr. Fuller noted that the Commission’s Annual Meeting will be held on July 18, 2019. To that end, he questioned if there will be a need for an additional Executive Meeting prior to this Full Commission Meeting. (Currently scheduled for July 3, 2019). It was determined that there will not be a need to hold the scheduled July 3, 2019 Executive Meeting.

MATTERS PRESENTED BY THE COMMISSION ADMINISTRATOR

Mr. Fuller noted that the resident count is stable at Crossroads. Right now, we are at a count of 9 residents. It will be a very busy summer. In addition, interviews for the Residential Operations Supervisor have begun and an offer has been made. That position will be filled as soon as possible. They are also gathering candidates for the Administrative Assistant’s position.

Amy Crotty noted that Middlesex County has again agreed to purchase another \$25,000 package. The check for \$25,000 has just arrived and has been processed.

MATTERS PRESENTED BY THE COMMISSION.

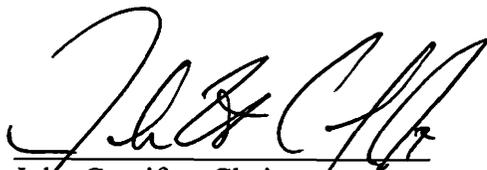
There were none.

CITIZENS' INFORMATION PERIOD.

Mr. Darren Post noted that he had been in communication with Mr. Joe Jackson – 9th District Court Services Director, regarding methods to track recidivism. He will bring forth additional information at the next Meeting.

AJDOURNMENT

The meeting adjourned at 10:04 a.m.



John Carnifax, Chairman
Colonial Group Home Commission



Stephanie M. Tinsley, Secretary
Colonial Group Home Commission