

**AGENDA**  
**Historic Yorktown Design Committee**

Virtual Meeting  
Zoom  
August 19, 2020  
7:00 PM

NOTE: THIS ELECTRONIC REMOTE MEETING IS BEING HELD PURSUANT TO AND IN COMPLIANCE WITH ORDINANCE NO. 20-11(R), ADOPTED BY THE YORK COUNTY BOARD OF SUPERVISORS JUNE 16, 2020, PERTAINING TO THE CONTINUITY OF COUNTY OPERATIONS ASSOCIATED WITH THE COVID-19 PANDEMIC DISASTER. THIS MEETING WILL BE CLOSED TO IN-PERSON PARTICIPATION BY THE PUBLIC. PUBLIC HEARING COMMENTS CAN BE MADE BY PARTICIPATING IN THE ZOOM MEETING AND CONTACTING EARL W. ANDERSON AT 757-890-3497 OR BY EMAIL AT [ANDERSONE@YORKCOUNTY.GOV](mailto:ANDERSONE@YORKCOUNTY.GOV).

1. Call to Order
2. Roll Call
3. New Business
4. Approval of Minutes
  - a. **May 20, 2020 meeting**
5. Old Business
6. Applications for Certificates of Appropriateness
  - a. **Application No. HYDC-182-20, Thomas E & Elizabeth Tragle III, 208 Bacon Street**
  - b. **Application No. HYDC-183-20, Lida Angier Brock, 220 Bacon Street**
7. Reports / Member Concerns
8. Adjourn

# Historic Yorktown Design Committee

## Minutes

May 20, 2020  
Virtual Meeting  
Zoom

**Members Attending:** Carolyn Weekley  
Robert Hodson  
Jose Longoria  
Belinda Willis, alternate

**Staff Attending:** Earl W. Anderson, AICP

Mr. Anderson called the meeting to order at 7:00 PM and read the following statement:

This electronic remote meeting is being held pursuant to and in compliance with Ordinance No. 20-11, adopted by the York County Board of Supervisors April 21, 2020, pertaining to the continuity of County operations associated with the COVID-19 pandemic disaster. This meeting will be closed to in-person participation by the public. Public hearing comments could be made by participating in the zoom meeting and contacting Earl W. Anderson.

### **New Business**

#### **Election of Officers**

Mrs. Willis nominated Robert Hodson for Vice-Chair and moved approval of the motion. By voice vote, the motion was approved unanimously.

Mr. Longoria nominated Carolyn Weekley for Chair and moved approval of the motion. By voice vote, the motion was approved unanimously.

### **Minutes**

The minutes of the February 19, 2020 meeting were approved unanimously.

### **Old Business**

None

### **Applications for Certificates of Appropriateness**

**Application No. HYDC-174-20, Apostolos Demetry, 220 Church Street**

Mr. Anderson stated that this application, submitted by Apostolos Demetry, seeks design approval for a 96-square foot (8' x 12') shed proposed to be constructed on property located at 220 Church Street. The applicant's proposed design is described and depicted in the attached materials. The shed is proposed to be located within the fenced-in yard area of the lot as depicted on the attached plat of the property to the south of the existing Marl Inn.

In general, the shed is tastefully-designed and of similar design to the Marl Inn, as are other small storage structures in the Historic Core. Staff believes that the proposed design is appropriate for the location and will complement the design and style of the principal structure. Based on the above noted observations, staff recommends that the proposed shed design and materials, be approved.

Mr. Anderson asked if there were any questions for him or the applicants.

Mrs. Weekley wanted clarification on the roof form and if the roof would overhang or be clipped.

Mr. Demetry stated it would be even and the molding would meet the clapboard just enough for the shingles to protect the siding. The only view from the road would be the gable end.

Mr. Hodson moved approval of the application to find the proposal consistent with the Guidelines and that the application be approved, subject to the drawings, narrative and other supplemental information received in the application.

By voice vote, the motion was approved unanimously.

**Application No. HYDC-173-20, Veronica W. and Michael D. Lulofs, 210 Smith Street**

Mr. Anderson stated that this application, submitted by Veronica W. and Michael D. Lulofs, seeks approval for the design of a proposed single-family detached dwelling with detached garage to be constructed on property located at 210 Smith Street. The applicant intends to occupy the proposed residence.

The proposed one-story structure will be located on the western side of Smith Street between the existing single-family detached dwellings at 208 and 212 Bacon Street. The proposed construction is considered to be a matter-of-right development requiring no special approvals by the Board of Supervisors.

In staff's opinion, the proposed structure is generally consistent with the Design Guidelines. Staff believes that the proposed new detached single-family dwelling and garage will be visually appealing and that it merits approval. Accordingly, it is recommended that the Committee find the proposal consistent with the Guidelines and that the application be approved, subject to the following conditions:

1. The building shall be constructed in accordance with the exterior features depicted on the architectural renderings and with the supplementary information presented with the application.
2. No plastic mail or newspaper boxes shall be allowed.
3. Shutters shall be wood or a wood composite material.
4. The porch components shall be constructed of wood or wood-like synthetic or composite material.

Mr. Anderson asked if there were any questions.

Ms. Weekley asked for clarification on the mailbox.

Mr. Anderson read the Guidelines, which does not allow plastic.

Ms. Weekley questioned if fiberglass could be used.

Mr. Anderson said that if it looks plastic, then no, but there are options for metal or wood.

Mrs. Willis asked if there was other metal railings in Yorktown.

Mr. Anderson stated that the only approved metal railing was on the side of the Riverview house and could not be seen.

Mrs. Willis asked if it was something that could be painted.

Mr. Anderson said that he was unsure, but that it probably came coated in the color you wanted and could be painted down the road if necessary.

Mr. Hodson queried as to the material to be used for the lattice work.

Mr. Michael Lulofs said that the lattice would be a composite. He also commented on the material of the railings and stated the image submitted was for style and not material. The railing would be made of a composite material.

There being no more questions for staff, Ms. Weekley asked if the Lulofs had anything they wanted to state.

Mrs. Veronica Lulofs clarified that they eliminated the door coming out on the right side and moved the screened porch door from the front to the rear of the house.

Mr. Hodson asked if a window would replace the door or would you have a window.

Mr. Lulofs said there would be no window, it would be a wall. He also commented that they are fine to use composite material for the shutters rather than the vinyl.

Mr. Hodson questioned whether anyone had a concern about a screen door on the front.

Mr. Anderson stated that the Guidelines suggest one principal door on the front block. The Committee has the option to defer.

Mrs. Willis stated that she liked the idea of it being in the back.

Mrs. Lulofs stated that they were fine with whatever decision is made.

Mrs. Willis stated that the roof is very unique and an attractive design. She wondered how others felt about the fit with the rest of the village.

Mr. Hodson said that he had no issues and it is a darling house. There are many differences in structures in the village and since it will be set back it is darling.

Ms. Weekley said that she found it attractive.

Mr. Longoria stated that there are other buildings with outcroppings that are similar. He asked if there are other homes in the village that have screened porches.

Mr. Anderson said there are a few houses like the one on Church Street and the Sheild house.

Mr. Longoria said that if there are others then he is okay. The design of the roof is unique and he questions the slope.

Mr. Anderson asked if the Committee wanted to see if any others had comments.

Mr. Micah Lamb said they had no questions or comments and they love the design of the house and porch.

Mr. Lulofs stated that they have decided to do the ground gutters, since it was not documented in the materials.

Ms. Weekley said that the style of the house is reminiscent of houses in Mississippi with porches wrapping around with the low slope roofs. Many of those buildings date to the colonial times and the style is reflective of those styles. She likes the style and the roof.

Mrs. Willis said she like the style, but she is only pausing because of the Guidelines.

Ms. Weekley stated that changing the roof design to a higher pitch would substantially change the design.

Mr. George Bennet asked where the construction vehicles and material would be placed during construction.

Mrs. Lulofs said the lot is large and the house will be set back from the road, so the parking would probably be in the front of house.

Mr. Bennet questioned if they were going to save the trees on the lot.

Mr. Lulofs stated that they had many discussions with the builder to save all the trees.

Mr. Hodson moved approval of the application to find the proposal consistent with the Guidelines and that the application be approved, subject to following conditions:

1. The building shall be constructed in accordance with the exterior features depicted on the architectural renderings and with the supplementary information presented with the application including the removal of the chimney, removal of the screen door facing Smith Street, and the removal of the door facing the right side.
2. No plastic mail or newspaper boxes shall be allowed.
3. Shutters shall be wood or a wood composite material.
4. The porch components shall be constructed of wood or wood-like synthetic or composite material.
5. The home would use ground gutters.

By voice vote, the motion was approved unanimously.

### **Staff Reports**

Mr. Anderson discussed the administrative approvals completed since the last meeting and he reviewed them with the Committee.

### **Committee Requests**

None

There being no further business to come before the Committee, the meeting was adjourned at 8:05 pm.

Respectfully Submitted,  
Earl W. Anderson, Secretary

**Approved by HYDC:** \_\_\_\_\_

# COUNTY OF YORK

## MEMORANDUM

**DATE:** July 28, 2020 (HYDC Mtg. 8/19/20)

**TO:** Historic Yorktown Design Committee

**FROM:** Earl W. Anderson, AICP, Senior Planner

**SUBJECT:** Application No. HYDC-182-20, Thomas E & Elizabeth Tragle III, 208 Bacon Street: New front yard fence to be painted white

Issue

This application, submitted by Thomas E & Elizabeth Tragle III, seeks an approval for a new wood front yard fence along Bacon Street.

Pertinent Design Guidelines

Section 24.1-377 of the Zoning Ordinance (Yorktown Historic District) indicates that “*Construction of walls or fences as a new feature on street frontages or side property lines (i.e., when not an extension of a fence already located on the front or side property lines)*” requires approval by the HYDC.

The subject property is located in the Historic Core, as defined by the Yorktown Historic District and Design Guidelines. According to County property records, the existing structure was constructed in 2020 and, therefore, is considered to be a Non-Contributing Building (1946 or later construction) making it subject to the standards set out in Section I.B and Section I.C.2. (starting on page 28 and 37) of the Design Guidelines. A summary listing of those standards, along with staff comments regarding compliance, follows:

Standard	Comments
<p><b>Site Planning and Landscape Alterations</b></p> <p><u>Views</u> – alterations should be done recognizing its impact on views toward and from significant features and resources. Additionally, ground-level utilities should be located in side and rear yards and screened using solid fencing or evergreen plantings.</p>	<p>The new fence will be visible from the main entry point to the Victory Monument and Yorktown as visitors drive up Zweybrucken Road.</p>
<p><u>Walls and Fences</u></p> <p>a. Existing boundary walls, fences and hedges that contribute to the character of the Historic District should be retained and maintained.</p> <p>b. Wooden picket fences are an appropriate type of fencing to use when defining property lines and public rights-of-way.</p>	<p>No fencing for the property exists now.</p> <p>The fence to be installed by the applicant along the front property line is consistent with this standard and compatible with other fence examples in the historic district.</p>

Standard	Comments
<p><b>Non-Contributing Properties (1946 or later)</b></p> <p><u>Color</u> - Colors for additions and existing construction should be compatible with the paint colors of surrounding properties and selected from the Yorktown Color Palette, as defined in Appendix 3, Glossary. Other colors may be proposed and will be considered on a case-by-case basis.</p>	<p>The proposed white paint color for the new fencing is part of the Yorktown Color Palette.</p>

The fence will be a new feature in the front yard of the property. The application states that the proposed fencing will have spade top pickets with a gate leading to the front porch.

Recommendation

In staff's opinion, the proposed fence design and location is consistent with the Design Guidelines and compatible with the location in which it will be erected.

Staff recommends approval of this request.

Attachments

- Application, including all attachments
- Vicinity Map

**APPLICANT** Tom and Liz Tragle

208 Bacon Street

New front yard fence at existing detached single-family home

# VICINITY MAP

**APPLICATION NUMBER:** HYDC-182-20



★ = Conditional Zoning



Printed on July 14, 2020



SOURCE: YORK COUNTY  
GIS PARCEL DATA and  
ZONING DATA

THIS IS NOT A LEGAL PLAT.  
This map should be used for  
information purposes only. It is  
not suitable for detailed site planning.



HYDC #: \_\_\_\_\_

Date Filed: \_\_\_\_\_

## Historic Yorktown Design Committee

### APPLICATION FOR ARCHITECTURAL REVIEW

I/We Jam & Liz Tragle request authorization under the terms of the Yorktown Historic District (Section 24.1-377 of the York County Zoning Ordinance) and the Yorktown Design Guidelines to undertake the property improvements described in this application.

Property Location/Address: 208 BACON ST., YORKTOWN, VA. 23690

NOTE: If property is located within the Chiskiack Watch (CW) homeowners association, be advised that approval from the CW Architectural Control Committee may also be required before any changes or improvements to the property can be made.

Tax Assessor's Parcel Number(s): \_\_\_\_\_

GPIN: \_\_\_\_\_

#### Proposed Action(s):

<input type="checkbox"/>	New Building	<input type="checkbox"/>	Repainting with existing color scheme
<input type="checkbox"/>	Addition	<input type="checkbox"/>	Repainting with different color scheme
<input type="checkbox"/>	Relocation	<input type="checkbox"/>	New roof - same color and materials
<input type="checkbox"/>	Demolition	<input type="checkbox"/>	New roof - different color or materials
<input type="checkbox"/>	Deck / Porch / Trellis	<input type="checkbox"/>	New / replacement windows
<input type="checkbox"/>	Garage / Storage Shed	<input type="checkbox"/>	Signs (new or replacement)
<input checked="" type="checkbox"/>	Walls / Fences		
	Other (please describe)		
	_____		
	_____		

**Detailed Description of Proposed Improvements / Actions:** please describe the proposed exterior improvements and property modifications that you would like to undertake; attach architectural plans or sketches or photographs to depict the proposal: REQUEST APPROVAL OF APPLIC. TO

OF WOODEN FENCE WITH SPACED TOP PICKETS ACROSS FRONT OF HOME ON 208 BACON. THERE WILL BE ONE GATE LEADING TO FRONT PORCH. FENCE TO BE PAINTED WHITE.

**A LIST OF ALL MATERIALS USED AND COLORS PROPOSED MUST BE SUBMITTED WITH THE APPLICATION:** (include information for foundation, walls, doors, windows, trim, gutters/downspouts, roofing, lighting, sidewalks, mechanical equipment, decks, rails, chimney, walls, fences, and others as applicable; include samples of materials and color charts.)

**Applicant/Property Owner**

Printed Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City/State/Zip \_\_\_\_\_  
 Phone/Fax No. \_\_\_\_\_  
 E-mail \_\_\_\_\_

**Representative**

Printed Name \_\_\_\_\_  
 Firm \_\_\_\_\_  
 Address \_\_\_\_\_  
 City/State/Zip \_\_\_\_\_  
 Phone/Fax No. \_\_\_\_\_  
 E-mail \_\_\_\_\_

The above named person/firm has permission to represent me regarding this request for architectural review. I understand that approval by the Historic Yorktown Design Committee (HYDC) of any construction, reconstruction, alteration, demolition or other modification of a building, structure, sign or exterior architectural feature shall expire 12 months from the date of approval.

Property Owner Signature: *[Signature]* Date: 7-13-20

.....  
 Signing this application form shall constitute the granting of authority to County officials and HYDC members to enter onto the property for the purposes of conducting the analysis of the application, taking photographs and posting signs to notify the public of the application.

PLEASE NOTE THAT CONSIDERATION WILL NOT BE GIVEN TO INCOMPLETE APPLICATIONS.

.....  
 Application was:

- Approved  
 Approved with Conditions  
 Administrative Approval  
 Denied

Date of Action: \_\_\_\_\_



# COUNTY OF YORK

## MEMORANDUM

**DATE:** July 28, 2020 (HYDC Mtg. 8/19/20)

**TO:** Historic Yorktown Design Committee

**FROM:** Earl W. Anderson, AICP, Senior Planner

**SUBJECT:** Application No. HYDC-183-20, Lida Angier Brock, 220 Bacon Street: New six foot (6') back yard solid board fence to be left in natural state

Issue

This application, submitted by Lida Angier Brock, seeks an approval for a new six foot (6') back yard solid board fence along the back property line visible from Smith Street.

Pertinent Design Guidelines

Section 24.1-377 of the Zoning Ordinance (Yorktown Historic District) indicates that *“Construction of walls or fences as a new feature on street frontages or side property lines (i.e., when not an extension of a fence already located on the front or side property lines)”* requires approval by the HYDC.

The subject property is located in the Historic Core, as defined by the Yorktown Historic District and Design Guidelines. According to County property records, the existing structure was constructed in 1976 and, therefore, is considered to be a Non-Contributing Building (1946 or later construction) making it subject to the standards set out in Section I.B and Section I.C.2. (starting on page 28 and 37) of the Design Guidelines. A summary listing of those standards, along with staff comments regarding compliance, follows:

Standard	Comments
<p><b>Site Planning and Landscape Alterations</b></p> <p><u>Views</u> – alterations should be done recognizing its impact on views toward and from significant features and resources. Additionally, ground-level utilities should be located in side and rear yards and screened using solid fencing or evergreen plantings.</p>	<p>The new fence will be visible from Smith Street. A British/Confederate earthworks does exist along the side and rear yard of the property. A scenic easement protects the earthworks from encroachment. A letter has been included from the National Park Service.</p>
<p><u>Walls and Fences</u></p> <p>a. Existing boundary walls, fences and hedges that contribute to the character of the Historic District should be retained and maintained.</p> <p>b. Wooden picket fences are an appropriate type of fencing to use when defining property lines and public rights-of-way.</p>	<p>No fencing for the property exists now.</p> <p>The fence to be installed by the applicant near the rear property line and is consistent with other fence examples in the historic district.</p>

Standard	Comments
<p><b>Non-Contributing Properties (1946 or later)</b></p> <p><u>Color</u> - Colors for additions and existing construction should be compatible with the paint colors of surrounding properties and selected from the Yorktown Color Palette, as defined in Appendix 3, Glossary. Other colors may be proposed and will be considered on a case-by-case basis.</p>	<p>Though the Guidelines prefer a white fence color, the proposal to keep the fence in a natural state is not inconsistent with other solid board fencing in Yorktown.</p>

The fence will be a new feature in the back yard of the property and will connect to the existing fence line to the north and will move straight across, then angle toward the existing gazebo on the southwestern corner, maintaining a ten foot (10') separation from the existing British/Confederate earthworks.

Recommendation

In staff's opinion, the proposed fence design and location is consistent with the Design Guidelines and compatible with the location in which it will be erected.

Staff recommends approval of this request.

Attachments

- Application, including all attachments
- Vicinity Map

**APPLICANT** Lida Angier Brock

220 Bacon Street

New back yard fence at existing detached single-family home

# VICINITY MAP

**APPLICATION NUMBER:** HYDC-183-20



★ = Conditional Zoning



Printed on July 22, 2020



SOURCE: YORK COUNTY  
GIS PARCEL DATA and  
ZONING DATA

THIS IS NOT A LEGAL PLAT.  
This map should be used for  
information purposes only. It is  
not suitable for detailed site planning.

## **Historic Yorktown Design Committee**

### **APPLICATION FOR ARCHITECTURAL REVIEW**

I, Lida Angier Brock, request authorization under the terms of the Yorktown Historic District (Section 24.1-377 of the York County Zoning Ordinance) and the Yorktown Design Guidelines to undertake the property improvements described in this application.

**Property Location/Address:** 220 Bacon Street, Yorktown, VA

**Tax Assessor's Parcel Number(s):** \_\_Lot 71\_\_

**GPIN:** P11b-3117-4115

#### **Proposed Action: Fence**

**Detailed Description of Proposed Improvements / Actions:** please describe the proposed exterior improvements and property modifications that you would like to undertake; attach architectural plans or sketches or photographs to depict the proposal:

Add fence at rear property line:

- Fence to be constructed with treated pine 4x4 posts on each end of (6') sections.
- Braces would be three (3) treated pine 2x4s.
- Slats to be 1x8 treated pine.
- Fence to be (6') high
- Fence to be left natural wood, not painted
- Builder to coordinate with National Park Service archaeologist when digging fence post holes.
- One side of fence (north side) to tie into existing short fence on lot,
- The other side (south side) ending with a 6' section +/- that will make a 45 degree angle +/- slanted towards the Gazebo. This is to meet NPS request that fence be at least 10' away from foot of earthwork.
- Fence to be approximately 118' long, more or less.

**A LIST OF ALL MATERIALS USED AND COLORS PROPOSED MUST BE SUBMITTED WITH THE APPLICATION:** See above

HYDC #: \_\_\_\_\_

Date Filed: \_\_\_\_\_

**Representative Applicant/Property Owner**

Printed Name: Lida Angier Brock

Address: 220 Bacon Street

City/State/Zip: Yorktown, VA 23690

E-mail: abrock@vcu.edu

Phone: 804-357-3239

Property Owner Signature: \_\_\_\_\_ //lab// \_\_\_\_\_ Date: 15 July 2020

\*\*\*\*\*

**Signing this application form shall constitute the granting of authority to County officials and HYDC members to enter onto the property for the purposes of conducting the analysis of the application, taking photographs and posting signs to notify the public of the application.**

**PLEASE NOTE THAT CONSIDERATION WILL NOT BE GIVEN TO INCOMPLETE APPLICATIONS.**

\*\*\*\*\*

**Application was:**

**Approved**

**Approved with Conditions**

**Administrative Approval**

**Denied**

**Date of Action:** \_\_\_\_\_

**Historic Yorktown Design Committee, P.O. Box 532, Yorktown, VA 23690 (757) 890-3404  
Phone / (757) 890-3418 FAX**

## Anderson, Earl

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**From:** Angier Brock <abrock@vcu.edu>  
**Sent:** Wednesday, July 15, 2020 3:23 PM  
**To:** Anderson, Earl  
**Cc:** Carolyn Weekley  
**Subject:** [EXTERNAL] HYDC Fence Application for 220 Bacon Street  
**Attachments:** IMG\_5252.JPG; IMG\_5922.JPG; IMG\_5919.JPG; FENCE Application - Historic Yorktown Design Committee.docx

Hi, Earl,

Here are three photos in support of the attached fence application. One shows a fence on Church Street behind the Sommerwell House. That is the style of fence we would like, except that ours would have three braces rather than two. It would be in 6' segments rather than 8' ones, and it would be unpainted natural white pine wood rather than white.

The other two photographs indicate (by the red flags) where the fence would be erected along the rear property line. One of those views, looking north (i.e., toward the Bennetts' property) from the middle of the yard, shows where this fence would tie into a fence already existing on the side lot line. The second of those views shows the rear property line looking south. Just beyond the crepe myrtle, the fence would make a roughly 45 degree angle into the yard in order to stay 10 feet from the foot of the earthwork below (not visible in photo) in compliance with NPS regulations. At that end, the fence would angle toward the gazebo but not tie into it.

If you need anything else, please let me know.

Thank you so much!

Angier  
mobile: 804-357-3239

Sent from my iPhone

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**WARNING: This email originated outside York County's email servers. Please verify the sender's identity, and use caution when clicking any links or opening any attachments.**









# United States Department of the Interior

NATIONAL PARK SERVICE  
Colonial National Historical Park  
Post Office Box 210  
Yorktown, Virginia 23690

IN REPLY REFER TO:  
L30

May 15, 2020

Ms. Angier Brock  
220 Bacon street  
Yorktown, Virginia 23690

Dear Angier,

Thanks for your patience as I conferred with staff on your proposal for a fence on your property. I understand your desire for a fence separating your rear yard at 220 Bacon St. on Lot 71 in Yorktown. As you know, your property includes a portion of the British/Confederate earthworks in Yorktown. The existing earthworks were part of the inner defenses constructed by Confederate troops in 1862. Because of your lot's location and connection to these important historical resources, the property is under a scenic easement with the National Park Service.

We are supportive of your proceeding to the next phase of planning for the project, which involves applying to the Historic Yorktown Design Committee (HYDC). We are appreciative of your efforts to maintain your responsibilities related to the important cultural resources through the scenic easement. I know that our Cultural Resources Program Manager visited the site with you and discussed the location of the fence. We do make the following requests regarding your project:

- Please plan for the fence to stay at least 10 feet away from the outer rim of the trench at the base of the earthwork.
- Please allow the park's archeologist to excavate a portion of the fence post locations prior to construction. This will require meeting with you or your contractor to identify exact locations prior to the construction start date.

We will send a copy of this letter onto the Historic Yorktown Design Committee, expressing our approval of your plan. We will allow the HYDC to make its own determination regarding permission and stylistic details.

Thanks again for your participation and adherence to the easement. Please contact Dwayne Scheid at 757 817-1622 regarding arranging the time for his evaluation of the fence post locations.

Sincerely,

Kym A. Hall  
Superintendent