# TO CREATE A PIN/PASSWORD:



**SELECT "ONLINE SERVICES"**

**SELECT "PIN/PASSWORD OPTIONS"**



**CLICK "CREATE PIN"**

**IF YOU ALREADY CREATED A PIN AND YOU DO NOT KNOW YOUR PIN YOU MAY CLICK "FORGOTTEN PIN" TO RESET YOUR PASSWORD**

## Create Password

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**Enter From Text Image Above** [                    ]

Please enter the following information.

**First Name:** [                    ]

**Last Name:** [                    ]

**Social Security Number:** [                    ]

**Email Address:** [                    ]

**Confirm Email:** [                    ]

**Password:** [                    ]

**Confirm Password:** [                    ]

- **Enter at least 5 characters or numbers for password, but no more than 64. The password is case-sensitive.**

[ Previous ]  [ Submit ]

ENTER TEXT IMAGE

COMPLETE ALL OTHER INFORMATION

CLICK "SUBMIT"

YOU WILL RECEIVE AN EMAIL CONFIRMING PASSWORD HAS BEEN CREATED.

YOU ARE NOW READY TO ACCESS YOUR INFORMATION AND MAKE YOUR PAYMENT USING YOUR PIN/PASSWORD.

## Pay Personal Property Taxes

**Create Password / Access Password options**

*Select search method for locating personal property records.*

| Access by Password | Access by Dept/Ticket No. | Access by Account No. |

**Last Name:** [                    ]

**Password:** [                    ]

Search

*Version: 071719-1256*

**ENTER LAST NAME AND PASSWORD**

**CLICK "SEARCH"**