



Requirements for Residential HVAC System Submittals

When submitting plans and calculations for a residential HVAC system plan review the following information shall be included:

1. A completed ACCA Residential Plan Review Worksheet for each new system
2. Manual J 1 Form with supporting worksheets
3. Manual D Friction Rate Worksheet
4. Duct Distribution System Layout indicating duct sizes and CFM at diffusers
5. Site Plan or Platt indicating flood level and setbacks if applicable
6. A signed Statement of Residential Energy Code Compliance
7. Proposed equipment model numbers and manufacturer's cut sheets indicating air flow capacity and external static pressure, expanded heating capabilities, and expanded cooling capabilities.

Residential HVAC system submittals shall include the seal and signature of the engineer under whose supervision they were prepared or the name, address, and tradesman number of the master mechanical contractor under whose supervision they were prepared.