


COUNTY OF YORK

MEMORANDUM

DATE: November 5, 2019 (BOS Mtg. 11/19/19)
TO: York County Board of Supervisors
FROM: Neil Morgan, County Administrator 
SUBJECT: Multi-Year Contracts For Engineering Design and Support Services on an "As Needed" Basis

BACKGROUND

The County has a recurring need to utilize architectural and engineering services including, but not limited to, hydraulic modeling services, force main condition assessments, pump station evaluations, and rehabilitation design services on an as-needed basis.

PURPOSE/APPLICATION

To establish multi-year contracts with three fully qualified engineering firms to provide engineering design and support services for specific task orders for future individual projects to be funded from the fund applicable to the project.

The County issued Request for Proposal number Y-10087-FS to establish one or more multi-year contracts for engineering design and support services on an "as needed" basis. The term for each contract will be for one year, with the option to renew each for up to four additional one-year periods. An evaluation panel consisting of county staff determined three firms to be fully qualified, and recommended that the firms be placed under contract, with individual projects being assigned on a rotational basis. Fees for services will be negotiated as each project becomes necessary.

In accordance with applicable procurement limitations, the sum of all projects performed in a one-year contract term under each contract shall not exceed \$750,000; and the fee for any specific project shall not exceed \$150,000. The scope of services and fees for tasks assigned will vary according to the project requirements. For each individual project, the selected engineer shall identify the scope of work and prepare a proposal for providing the required service. Negotiations on scope of work and fees shall be conducted by County staff. The County will issue an Amendment to the Contract to execute the work of that task.

RECOMMENDATION

I recommend that Michael Baker International, Inc., Brown and Caldwell, Inc., and Rummel, Klepper & Kahl, LLP, each individually be awarded a term contract for architectural and engineering services on an as-needed basis, with the limitation on each contract not to exceed \$750,000, and the fee for any specific project not to exceed \$150,000.

G.Smith/3681

Attachment:

- Proposed Resolution R19-135