

YORK/POQUOSON
BOARD OF SOCIAL SERVICES
December 19, 2018

PRESENT: Karen Brown, Chairperson
Anne Smith
Andrew Engemann
Melissa Magowan
Madonna Kreiger
William Hefty, Board Attorney
Tom Little, Business Analyst
Jo Johnson, Assistant Director
Rick Verilla, Assistant Director
Patti Alderman, Administrative Services Manager
Kimberly, Irvine, Director

ABSENT: Vivian McGettigan
Roy Staton

CALL TO ORDER:

Chairperson Brown called the meeting to order at 9:00am.

ORDERING OF THE AGENDA:

No re-ordering of the Agenda.

PUBLIC COMMENT:

No public comments.

APPROVAL OF MINUTES:

A motion was made by Madonna Kreiger to approve the minutes of the October 17, 2018, minutes. Motion was seconded by Andrew Engemann. All approved; motion passed.

STAFF INTRODUCTIONS:

No new staff to introduce.

PRESENTATIONS:

Cynthia Bauer, Program Supervisor/CSA Coordinator, presented on the Family Preservation Program and the coordination between York County Schools and Poquoson City Schools. Ms. Bauer submitted case scenarios and the protocols that help families avoid child protective service issues.

Tom Little, Business Analyst, presented to the Board the 2018 Annual Financial Statement for York and Poquoson Expenditures. Mr. Little explained the breakdown of the costs and how this information is obtained by the State.

OLD BUSINESS:

Patti Alderman, Administrative Services Manager, reviewed the mid-year review requests that were submitted to the State. There was additional funding requested in Auxiliary Grants, Staff & Operations,

TANF/FC, and Adult Protective Services. There is no impact on the local budget, as match-dollars were approved in the FY19 budget process.

Ms. Alderman also reviewed the current year's budget. No significant changes or expenditures in the current budget.

Ms. Irvine pointed out that the YPDSS Financial Team had a review by the State on all administrative costs and Human Resources. The Review findings were exceptional, with no outstanding issues to resolve.

STATISTICAL REPORTS:

Mr. Little pointed out an error in the Data Warehouse report in the Benefit Programs area. The State has been notified, and the data will be corrected as soon as possible.

Ms. Anne Smith requested information on the statistics regarding Medicaid Expansion numbers. Jo Johnson, Assistant Director, reported information on the applications received for the Medicaid Expansion program. There are some issues with the call-center and the MarketPlace causing duplicate applications.

STRATEGIC PLAN:

No new issues to report.

ASSISTANT DIRECTOR'S REPORTS:

Ms. Irvine and Mr. Verilla presented the Board with the Family Services Career Ladder. This plan expands the worker's knowledge and competencies, and gives them incentives to remain at York/Poquoson. The process is designed to keep the best workers employed here at the Agency and aid in succession planning.

Jo Johnson presented on the SNAP review and Energy Assistance program. A copy of the final reports were included in the Board Book. The reviewer pulled approximately 20 cases to review. No significant exceptions were reported.

DIRECTOR'S REPORTS/ANNOUNCEMENTS:

Ms. Irvine spoke of the Foster Care report that was in the media a few weeks ago. Although the media reports on the JLARC report were not favorable, it is noted that 96% of the cases reviewed did not have errors. Ms. Irvine is in the process of writing a response to the report for the VLSSE. Board members had several specific questions regarding the report and how it impacts our agency.

MATTERS PRESENTED BY THE BOARD:

None at this time.

CLOSED SESSION:

A motion was made by Andrew Engemann and seconded by Anne Smith to move into closed session, pursuant to Section 2.2-3711(a)(1) of the Code of Virginia, to discuss the Director's evaluation. All approved; motion passed to go into closed session.

A motion was made by Anne Smith, seconded by Andrew Engemann, to return to open session and to certify, by roll call vote, that only those matters exempt from the open meeting requirements of the

Freedom of Information Act and identified in the motion to go into closed session were heard, discussed, or considered in closed session. ROLL CALL VOTE: Madonna Kreiger, AYE; Karen Brown, AYE; Anne Smith, AYE; Andrew Engemann, AYE; Melissa Magowan, AYE. Motion approved to return to open session.

A motion was made by Andrew Engemann to accept the 2018 Evaluation for the Director, Kimberly Irvine, and to approve a 4% salary increase to be effective 1/1/2019. Motion was seconded by Melissa Magowan. All approved; motion passed.

ADJOURNMENT:

A motion was made by Anne Smith to adjourn; motion seconded by Andrew Engemann. All approved; meeting adjourned.

NEXT MEETING: January 16, 2019