

MINUTES
COLONIAL GROUP HOME COMMISSION
9TH JUDICIAL DISTRICT
VIRGINIA

REGULAR MEETING
October 18, 2018

MEETING CONVENED

A regular meeting of the Colonial Group Home Commission was called to order at 4:05 p.m. on Thursday, October 18, 2018, in the Griffin-Yeates Center Room #6, 1490 Government Road, Williamsburg, Virginia, by Chair Peter Walentisch.

ROLL CALL

The following members of the Colonial Group Home Commission were present at roll call: Peter Walentisch, Chair; John Carnifax, Vice-Chair; Christopher McDonald; Stephanie Tinsley, Secretary, Darren Post, Stephen Kopczynski, and Thomas Mainor. Kimberly Taylor was absent.

Others attending the meeting were Brian Fuller, Community Services Director/ Commission Administrator; Amy Crotty, Juvenile Services Manager, and Stephanie Stoutingberg; Juvenile Services Administrative Assistant.

PUBLIC COMMENTS.

No citizens were present.

Approval of Minutes. On motion of Mrs. Tinsley, which was seconded by Mr. Carnifax, and carried 6:0, the minutes of the September 20, 2018, regular meeting were approved. On roll call, the vote was:

Yea:	(6) Walentisch, Carnifax, Tinsley, Post, Kopczynski, Mainor
Nay:	(0)
Absent:	(0)
Abstain:	(1) McDonald

UNFINISHED BUSINESS.

Board of Supervisors and Council Presentation and Founding Document Update.

There have been three (3) presentations to date, with one (1) more to go. All presentations were met with positive reactions. Mr. Carnifax will make the final presentation at the Board of Supervisors and Council Meetings on November 13, 2018. In addition, the Founding Documents will be on the Agenda. Mrs. Tinsley thanked the members for their support during the Gloucester presentation. Mr. Fuller thanked members for their support during the Gloucester presentation as well. He noted that the presentations were well received. The elected officials have asked good questions and in their comments, have expressed support for what our staff is doing and the mission that is being carried out.

Founding Document Update.

Mr. Walentisch thanked the government and citizen representatives for their role in this effort. There was great teamwork and cooperation. By the end of the year, the Founding Documents will be finalized and approved. After they have been approved, the Commission members may want to discuss inviting other localities into the Commission. All Founding Document resolutions should be approved by November 20, 2018.

NEW BUSINESS.

Approval of the Fee Waiver of Department of Social Service Agencies in the VJCCCA Plan. Chairman Walentisch called for consideration of Proposed Resolution R18-6 to waive the Per Diem Rate for Crossroads Program Services to the Department of Social Services to the four Commission localities, the city of Poquoson and Mathews County for Fiscal Year 2019. On motion of Mr. Post, which carried 7:0, the following resolution was adopted:

A RESOLUTION TO APPROVE A WAIVED PER DIEM
RATE FOR CROSSROADS PROGRAM SERVICES
TO THE DEPARTMENTS OF SOCIAL SERVICES TO THE
FOUR COMMISSION LOCALITIES, THE CITY OF POQUOSON
AND MATHEWS COUNTY FOR FISCAL YEAR 2019

WHEREAS, the Colonial Group Home Commission is a public body corporate established pursuant to Section 16.1 - 315 of the Code of Virginia 1950 as amended and was organized and exists pursuant to contractual agreement dated 12/5/85; and

WHEREAS, the Colonial Group Home Commission has the authority to adopt a schedule of fees for the sale of services for those programs funded under the auspices of the Commission; and

WHEREAS, the Commission wishes to waive the per diem rate for the program services at Crossroads Community Youth Home to the four Commission localities, the City of Poquoson, and Mathews County's Departments of Social Services;

NOW, THEREFORE, BE IT RESOLVED by the Colonial Group Home Commission this 18th day of October, 2018, that the Departments of Social Services for the four Commission localities, the City of Poquoson, and Mathews County per diem rate be waived for program services at Crossroads Community Youth Home for Fiscal Year 2019.

On roll call, the vote was:

YEA: (7) Walentisch, Carnifax, McDonald, Tinsley, Post, Mainor,
Kopczynski
NAY: (0)
ABSENT: (1) Taylor
ABSTAIN: (0)

Review and Designation of June 30, 2018 Fund Balance. Chairman Walentisch called for consideration of Proposed Resolution R18-7 to consider the designation of the Commission's Fiscal Year ending fund balance and appropriate grants and donation carryovers. On motion of Mr. Post, which carried 6:0, the following resolution was adopted:

**A RESOLUTION TO DESIGNATE THE COMMISSION'S FY18
ENDING FUND BALANCE AND APPROPRIATE GRANTS AND
DONATION CARRYOVERS**

WHEREAS, the Colonial Group Home Commission is a public body corporate established pursuant to Section 16.1 - 315 of the Code of Virginia 1950 as amended and was organized and exists pursuant to contractual agreement dated 12/5/85; and

WHEREAS, the Commission has reviewed the fund balance of all Commission operated programs and wishes to designate a portion for FY18 activities pursuant to 16.1-322.4 of the Code of Virginia;

NOW, THEREFORE, BE IT RESOLVED by the Colonial Group Home Commission, this 18th day of October, 2018 that the Commission's Fund Balance for FY18 be designated in the following amounts:

Contingency Reserve	\$ 80,367
Non Recurring Reserve	\$131,415
CIP (Crossroads Repairs)	\$ 25,000
PREA Audit	\$ 6,000
CIP (IT/Computer Equip)	\$ 40,000
Donations	<u>\$ 304</u>
 TOTAL	 \$283,086

On roll call, the vote was:

YEA: (6) Walentisch, Carnifax, Tinsley, Post. Kopczynski,
Mainor
NAY: (0)
ABSENT: (1) Taylor
ABSTAIN: (1) McDonald

Per Mr. Fuller, the Crossroads Facility is almost ten years old and may need repairs. We will have to allocate some of the funds.

COMMISSION ADMINISTRATOR REPORT AND REQUESTS.

Regarding upcoming meetings, there will be meetings in November for both the Executive and full Commission, but there will not be meetings in December.

For quorum purposes, Mr. Mainor notified the Commission that he will not be in attendance for the November meeting.

Mr. Carnifax had been asked by a Department of Social Services Director about the outcome of the recent Shelter Care placement at Crossroads. They accepted one juvenile that worked exceptionally well. The second juvenile was not adhering to standard policies, procedures and practices that we require of all residents. It was suggested that we might need to have an informal lunch meeting with the Department of Social Service Directors to get a feel for their needs at this time.

There was a brief discussion on what prohibits our accepting Shelter Care juveniles younger than fourteen years old. According to the Department of Juvenile Justice as well as our licensure agreement, we are not able to accept children under age 14.

Court Service Unit Update.

There were none.

MATTERS PRESENTED BY THE COMMISSION.

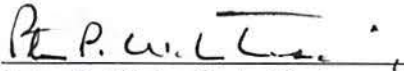
There were none.

CLOSED SESSION.


There were none.

ADJOURNMENT.

At 5:25 p.m. Chairman Peter Walentisch declared the meeting adjourned sine die.



Peter P. Walentisch, Chairman
Colonial Group Home Commission



Stephanie M. Finsley, Secretary
Colonial Group Home Commission