



## MINUTES

Attendance: Narielle Living, Mary Egan, Nancy Sullivan, Debora Sasin, Marcia Swanson, Lisa Hanks (attending instead of Minnie Sippio (York County Liaison))

The meeting was called to order at 9:08 by Narielle Living, Chairperson.

Minutes from the July 13, 2023, meeting were approved. A Motion was made by Nancy Sullivan and seconded by Mary Egan. Motion carried unopposed.

### Old Business

1. Riverwalk Landing Business Association nonprofit status:  
The motion was made by Mary Egan to table this discussion to our next meeting since Minnie was not here to discuss any information she may have received from the County Administrative team. Deb Sasin seconded the motion. The motion carried unanimously.

### New Business

1. Election of Officers for 2024  
  
Narielle Living will serve as Chair. Mary Egan will serve as Vice-Chair, and Marcia Swanson will serve as Secretary for 2024.
2. Members of the Commission discussed the value of reaching out to and having discussions with the other Arts Commissions in the region. We have an excellent relationship with the Williamsburg Arts Commission, but we have no contact with the Hampton or Newport News groups. The discussion focused on the benefit of working with other groups, the importance of knowing each other's processes, understanding what other groups fund and what they don't, as well as the value of networking with other groups. Narielle volunteered to reach out to the Newport News Art Commission to see if they might be interested in meeting with us.
3. Several of our 2024 Grant recipients are getting requests for 'their group's W-9. Lisa Hanks said the County is updating their systems and this was likely part of the update process. The Commission concluded that it might be a good idea to have a W-9 included in the requirements for a 2025 grant if this was something the County was going to need on an annual basis. Lisa Hanks said she would ask and get the answer to Minnie for our next meeting.
4. Nancy reported on the status of the new arts facility in Williamsburg. The Arts Center Group has received approval from the Williamsburg Tourism Development Commission to proceed with forming a group to raise funds for the project. The Project will go before the Williamsburg City Council at their November meeting. The hope is that the project can be completed by 2026 for the 400 Celebration.

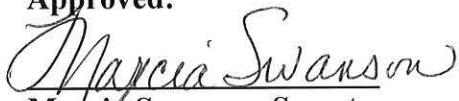



The next meeting of the Arts Commission will be Thursday, November 16, at 9:00 am, at the Yorktown Library. The focus will be on revising the online grant application form for 2025 as well as the final report for 2024 grant recipients.

The meeting was adjourned at 9:52 am.

Respectfully submitted,  
Marcia Swanson, Secretary

**Approved:**

  
Marcia Swanson, Secretary

  
Narielle Living, Chairperson