

**BOARD OF SUPERVISORS  
COUNTY OF YORK  
YORKTOWN, VIRGINIA**

**May 19, 2020**

**Agenda**

**Board Room  
York Hall  
301 Main Street  
6:00 P.M.**

***NOTE: THIS ELECTRONIC REMOTE MEETING IS BEING HELD PURSUANT TO AND IN COMPLIANCE WITH ORDINANCE NO. 20-11, ADOPTED BY THE YORK COUNTY BOARD OF SUPERVISORS APRIL 21, 2020, PERTAINING TO THE CONTINUITY OF COUNTY OPERATIONS ASSOCIATED WITH THE COVID-19 PANDEMIC DISASTER. THE MEETING WILL BE TELEVISED ON CABLE CHANNEL WYCG-TV COX CABLE CHANNEL 46, VERIZON CHANNEL 38, AND LIVE ON-LINE AT WWW.YORKCOUNTY.GOV/TV. THIS MEETING WILL BE CLOSED TO IN-PERSON PARTICIPATION BY THE PUBLIC.***

**Call to Order**

**Invocation**

Youth Commission

**Pledge of Allegiance to the Flag of the United States of America**

**Roll Call**

**PRESENTATIONS**

**A 2020 Outstanding Youth Awards.** Presentation to recipients of the Outstanding Youth Awards in the categories of Compassion, Community Service, Overall Achievement, and Courage.

**B COVID 19 Update.** Receive update from Mark Bellamy, Deputy County Administrator.

**CITIZENS' COMMENT PERIOD**

**\*CITIZEN COMMENTS MAY BE MADE BY CALLING 757-890-4054. PHONE LINE WILL OPEN AT 5:45 PM ON TUESDAY, MAY 19, AND WILL REMAIN OPEN THROUGH THE CLOSE OF THE CITIZENS' COMMENT PERIOD.\***

#### COUNTY ATTORNEY REPORTS AND REQUESTS

#### COUNTY ADMINISTRATOR REPORTS AND REQUESTS

#### MATTERS PRESENTED BY THE BOARD

6:55 p.m. RECESS

#### 7:00 p.m. PUBLIC HEARINGS

1 **Application No. UP-944-20, Kristine M. Habetler and Nichole D. Smith.** Consider adoption of proposed Resolution R20-50 to approve a request for a Special Use Permit, pursuant to Sections 24.1-281(b), 283(b)(1), and 283(e) of the York County Zoning Ordinance, to authorize the establishment of a day care center for up to twelve (12) children as a home occupation with non-resident employees and more than 400 square feet of floor area in an existing single-family detached home on a 2.3-acre parcel of land located at 3601 Seaford Road (Route 622). **(Approved)**

**\*PUBLIC HEARING COMMENTS MAY BE MADE BY CALLING 757-890-4051. PHONE LINE WILL OPEN AT 6:00 PM ON TUESDAY, MAY 19, AND WILL REMAIN OPEN THROUGH THE CLOSE OF THE PUBLIC HEARING.\***

- a. [Memorandum from County Administrator.](#)
- b. [Excerpts from Planning Commission meeting minutes dated 3/11/20.](#)
- c. [Zoning Map.](#)
- d. [Project Narrative.](#)
- e. [Sketch Plan.](#)
- f. [Floor Plan.](#)
- g. [Proposed Resolution R20-50.](#)

2 **Application No. UP-945-20, Matthew Reno (Coastal Custom Guns LLC).** Consider adoption of proposed Resolution R20-51 to approve a request for a Special Use Permit, pursuant to Section 24.1-283(b)(1) of the York County Zoning Ordinance, to authorize a firearms sales and gunsmithing business

as a home occupation with on-site customer/client contact in a detached garage located at 304 Mastin Avenue (Route 1242). **(Approved)**

***\*PUBLIC HEARING COMMENTS MAY BE MADE BY CALLING 757-890-4052. PHONE LINE WILL OPEN AT 6:00 PM ON TUESDAY, MAY 19, AND WILL REMAIN OPEN THROUGH THE CLOSE OF THE PUBLIC HEARING.\****

- a. [Memorandum from County Administrator](#).
- b. [Excerpts from Planning Commission meeting minutes dated 3/11/20](#).
- c. [Zoning Map](#).
- d. [Narrative](#).
- e. [Sketch Plan](#).
- f. [Floor Plan](#).
- g. [Photos](#).
- h. [Citizen Letter](#).
- i. [Proposed Resolution R20-51](#).

3 **Application No. ZM-183-20, Johnny L. and Joanne J. Holmes.** Consider adoption of proposed Ordinance No. 20-9 to approve to amend the York County Zoning Map by reclassifying a 1.3-acre parcel located at 125 Baptist Road (Route 660) and further identified as Assessor's Parcel No. 17-121 from GB (General Business) to R13 (High-density single-family residential). **(Approved)**

***\*PUBLIC HEARING COMMENTS MAY BE MADE BY CALLING 757-890-4053. PHONE LINE WILL OPEN AT 6:00 PM ON TUESDAY, MAY 19, AND WILL REMAIN OPEN THROUGH THE CLOSE OF THE PUBLIC HEARING.\****

- a. [Memorandum from County Administrator](#).
- b. [Excerpts from Planning Commission meeting minutes dated 3/11/20](#).
- c. [Zoning Map](#).
- d. [Vicinity Map](#).
- e. [Proposed Ordinance No. 20-9](#).

**UNFINISHED BUSINESS** None.

#### **CONSENT CALENDAR**

4 **Approval of Minutes.** Consider approval of the minutes of the following meetings of the York County Board of Supervisors: **(Approved)**

- a. [Unapproved minutes of the April 21, 2020, Emergency Meeting](#).
- b. [Unapproved minutes of the April 21, 2020, Regular Meeting](#).

5 **Commend the 2019-2020 Youth Commission Members.** Consider adoption of proposed Resolution R20-39 to commend the members of the 2019-2020 Youth Commission. ***(Approved)***

- a. [Memorandum from County Administrator.](#)
- b. [Proposed Resolution R20-39.](#)

6 **Application No. UP-948-20 Digges Company – Firing Range.** Consider adoption of proposed Resolution R20-61 to extend the term of a previously approved Special Use Permit for an indoor firing range at 1558 Penniman Road. ***(Approved)***

- a. [Memorandum from County Administrator.](#)
- b. [Zoning Map.](#)
- c. [Applicant Letter.](#)
- d. [Sketch Plan.](#)
- e. [Proposed Resolution R20-61.](#)

7 **Application No. UP-949-20 Digges Company – Recycling Plant.** Consider adoption of proposed Resolution R20-62 to extend the term of a previously approved Special Use Permit for a recycling plant at 1540 and 1558 Penniman Road. ***(Approved)***

- a. [Memorandum from County Administrator.](#)
- b. [Zoning Map.](#)
- c. [Applicant Letter.](#)
- d. [Sketch Plan.](#)
- e. [Proposed Resolution R20-62.](#)

8 **Household Chemical Collection - Service Agreement.** Consider adoption of proposed Resolution R20-69 to authorize the County Administrator to execute a contract with the Virginia Peninsulas Public Service Authority for a Household Chemical Collection Agreement. ***(Approved)***

- a. [Memorandum from County Administrator.](#)
- b. [Household Chemical Service Agreement.](#)
- c. [Proposed Resolution R20-69.](#)

9 **Mutual Aid Agreement – Department of the Navy.** Consider adoption of proposed Resolution R20-48 to authorize the County Administrator to execute a Mutual Aid Agreement between the County and the Department of the Navy. ***(Approved)***

- a. [Memorandum from County Administrator.](#)
- b. [Mutual Aid Agreement.](#)
- c. [Proposed Resolution R20-48.](#)

10 **Mutual Aid Agreement – Joint Base Langley-Eustis.** Consider adoption of proposed Resolution 20-49 to authorize the County Administrator to execute a Mutual Aid Agreement between the County and the 633D Air Base Wing Joint Base Langley-Eustis. ***(Approved)***

- a. [Memorandum from County Administrator.](#)
- b. [Mutual Aid Agreement.](#)
- c. [Proposed Resolution R20-49.](#)

11 **Employee of the Quarter.** Consider adoption of proposed Resolution R20-58 to commend the Employee of the Quarter for the first quarter of 2020. ***(Approved)***

- a. [Memorandum from County Administrator.](#)
- b. [Proposed Resolution R20-58.](#)

**NEW BUSINESS** None.

**CLOSED MEETING**

**FUTURE BUSINESS**

Adjournment

Regular Meetings and Work Sessions of the Board of Supervisors that are held in York Hall air live on WYCG-TV Cox Cable Channel 46, Verizon Channel 38, and live on-line at [www.yorkcounty.gov/tv](http://www.yorkcounty.gov/tv).

The next Regular Meeting of the York County Board of Supervisors will be held at 6:00 p.m., Tuesday, June 2, 2020, in the East Room, York Hall.