

BOARD OF SUPERVISORS

COUNTY OF YORK

YORKTOWN, VIRGINIA

February 15, 2022

**Agenda**

**Board Room  
York Hall  
301 Main Street  
6:00 P.M.**

***Call to Order***

***Roll Call***

***Invocation.*** James E. Barnett, Jr., County Attorney

***Pledge of Allegiance to the Flag of the United States of America***

***PRESENTATIONS***

A ***Head Start Program.*** Receive presentation from Amber Richey, Community Services.

B ***General Assembly Update.*** Receive presentation from James Barnett, County Attorney.

***CITIZENS' COMMENT PERIOD***

***COUNTY ATTORNEY REPORTS AND REQUESTS***

***COUNTY ADMINISTRATOR REPORTS AND REQUESTS***

## **MATTERS PRESENTED BY THE BOARD**

6:55 p.m. **RECESS**

7:00 p.m. **PUBLIC HEARINGS**

1 **Application No. ZM-192-22, York County Board of Supervisors.** Consider adoption of proposed Ordinance No. 22-4 to rezone two parcels of land located at 159 and 163 Goodwin Neck Road from Limited Business to Limited Industrial. **APPROVED**

- a. [Memorandum from the County Administrator.](#)
- b. [Planning Commission minutes excerpts, January 12, 2022.](#)
- c. [Zoning Map.](#)
- d. [Overall Development Plan.](#)
- e. [Layout Plan.](#)
- f. [Building Rendering.](#)
- g. [Proposed Ordinance No. 22-4.](#)

2 **Application No. UP-974-21, Bryan Randall.** Consider adoption of proposed Resolution R22-25 to authorize the establishment of a tourist home in an existing single-family detached dwelling located at 1445 Penniman Road. **APPROVED**

- a. [Memorandum from the County Administrator.](#)
- b. [Planning Commission minutes excerpts, December 8, 2021.](#)
- c. [Zoning Map.](#)
- d. [Applicant's Narrative Statement.](#)
- e. [Sketch Plans.](#)
- f. [Floor Plans.](#)
- g. [Property Survey.](#)
- h. [Penniman East HOA Comments.](#)
- i. [Proposed Resolution R22-25.](#)

3 **Application No. UP-975-21, Pablo Campero Rojas.** Consider adoption of proposed Resolution R22-26 to authorize the establishment of a tourist home located at 306 York Downs Drive. **APPROVED**

- a. [Memorandum from the County Administrator.](#)
- b. [Planning Commission minutes excerpts, December 8, 2021.](#)
- c. [Zoning Map.](#)
- d. [Applicant's Narrative Statement.](#)
- e. [Sketch Plan.](#)
- f. [Floor Plans.](#)
- g. [Proposed Resolution R22-26\(R\).](#)

4 **Application No. UP-981-22, CCRC, LLC.** Consider adoption of proposed Resolution R22-27 to authorize an auto rental establishment located at 105 Bypass Road (Route 60). **APPROVED**

- a. [Memorandum from the County Administrator.](#)
- b. [Planning Commission minutes excerpts, January 12, 2022.](#)
- c. [Zoning Map.](#)
- d. [Narrative Statement.](#)
- e. [Existing Floor Plan.](#)
- f. [Proposed Resolution R22-27.](#)

**UNFINISHED BUSINESS** None.

## **CONSENT CALENDAR**

5 **Approval of Minutes.** Consider approval of the minutes of the following meetings of the York County Board of Supervisors:

**APPROVED**

- a. [Unapproved minutes of the January 18, 2022, Regular Meeting.](#)

6 **CDBG Application Request for Cary's Chapel Road Housing Rehabilitation Project.** Consider adoption of proposed Resolution R22-23 to request CDBG Funding from the Virginia Department of Housing and Community Development for the Cary's Chapel Road Housing Rehabilitation Project, and to accept and appropriate these funds if awarded. **APPROVED**

- a. [Memorandum from the County Administrator.](#)
- b. [Map](#)
- c. [Proposed Resolution R22-23.](#)

7 **Purchase of Software for Tax and Utility Billing.** Consider adoption of proposed Resolution R22-24 to authorize the County Administrator to execute a contract with Avenity, Inc., for the purchase of software for tax and utility billing. **APPROVED**

- a. [Memorandum from the County Administrator.](#)
- b. [Proposed Resolution R22-24.](#)

8 **Request for Refund of Real Property Taxes – L.N., Jr. etux, J. and G.M., T. and M.R., J. and D.A., and J. and R.S.; Trs.** Consider adoption of proposed Resolution R22-41 to authorize a tax refund to L.N. Jr. Eux, J. and G.M, T. and M.R., J. and D.A., and J. and R.S.; Trs., for the tax years 2018-2021. **APPROVED**

- a. [Memorandum from the County Administrator.](#)
- b. [Request for Tax Refunds.](#)
- c. [Proposed Resolution R22-41.](#)

9 **Request for Refund of Real Property Taxes – Robeca 1991 LLC.** Consider adoption of proposed Resolution R22-42 to authorize a tax refund to Robeca 1991 LLC, for the tax year 2021. **APPROVED**

- a. [Memorandum from the County Administrator.](#)
- b. [Request for Tax Refund from Robeca 1991 LLC.](#)
- c. [Proposed Resolution R22-42.](#)

10 **Transfer from the Revenue Stabilization Fund to the School Division's Capital Projects Fund for Construction Costs for Seaford Elementary School.** Consider adoption of proposed Resolution R22-43 to approve a transfer of \$2 million from the Revenue Stabilization Reserve fund to the School Division's Capital Projects fund and to appropriate the amount in the School Division's Capital Project for the construction of the expansion and renovation of Seaford Elementary School. **APPROVED**

- a. [Memorandum from the County Administrator.](#)
- b. [Proposed Resolution R22-43.](#)

11 **Commendation of a Retiring Employee.** Consider adoption of proposed Resolution R22-32 to commend Lieutenant Mark Robinson, Department of Fire and Life Safety, on the occasion of his retirement from County Service. **APPROVED**

- a. [Memorandum from the County Administrator.](#)
- b. [Proposed Resolution R22-32.](#)

12 **Commendation of a Retiring Employee.** Consider adoption of proposed Resolution R22-33 to commend Senior Firefighter Keiji Russell, Department of Fire and Life Safety, on the occasion of his retirement from County Service. **APPROVED**

- a. [Memorandum from the County Administrator.](#)
- b. [Proposed Resolution R22-33.](#)

**NEW BUSINESS** None.

**CLOSED MEETING**

**Adjournment**

Regular Meetings and Work Sessions of the Board of Supervisors that are held in York Hall air live on WYCG-TV Cox Cable Channel 46, Verizon Channel 38, and live on-line at [www.yorkcounty.gov/tv](http://www.yorkcounty.gov/tv).

The next Regular Meeting of the York County Board of Supervisors will be held at 6:00 p.m., Tuesday, March 1, 2022, in York Hall.

NOTE: Actions taken by the Board of Supervisors pertaining to discussions in Closed Meeting

or to issues not on, or unrelated to, this published agenda will be noted in the archives of this meeting.