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## **YORK COUNTY HISTORIC YORKTOWN DESIGN COMMITTEE NOTICE OF PUBLIC MEETING**

Notice is hereby given that the York County Historic Yorktown Design Committee (HYDC) will hold a meeting at 7:00 PM on Wednesday, January 20, 2021 virtually via Zoom. If there are any questions or would like to attend the meeting, please contact Earl W. Anderson, AICP, Senior Planner within the York County Planning Division at 757-890-3497 or by email at [andersone@yorkcounty.gov](mailto:andersone@yorkcounty.gov).

All HYDC meetings are open to the public.

**AGENDA**  
**Historic Yorktown Design Committee**

York Hall  
East Room  
301 Main Street, Yorktown  
January 20, 2021  
7:00 PM

NOTE: THIS ELECTRONIC REMOTE MEETING IS BEING HELD PURSUANT TO AND IN COMPLIANCE WITH ORDINANCE NO. 20-11(R), ADOPTED BY THE YORK COUNTY BOARD OF SUPERVISORS JUNE 16, 2020, PERTAINING TO THE CONTINUITY OF COUNTY OPERATIONS ASSOCIATED WITH THE COVID-19 PANDEMIC DISASTER. THIS MEETING WILL BE CLOSED TO IN-PERSON PARTICIPATION BY THE PUBLIC. PUBLIC HEARING COMMENTS CAN BE MADE BY PARTICIPATING IN THE ZOOM MEETING AND CONTACTING EARL W. ANDERSON AT 757-890-3497 OR BY EMAIL AT [ANDERSONE@YORKCOUNTY.GOV](mailto:ANDERSONE@YORKCOUNTY.GOV).

1. Call to Order
2. Roll Call
3. New Business
  - a. Approve 2021 Meeting Calendar
  - b. Election of Officers
4. Approval of Minutes
  - a. November 19, 2020
5. Old Business
6. Applications for Certificates of Appropriateness
7. Reports / Member Concerns
8. Adjourn

## Historic Yorktown Design Committee

### Minutes

November 19, 2020  
Virtual Meeting  
Zoom

**Members Attending:** Robert Hodson  
Jose Longoria  
Belinda Willis, alternate

**Staff Attending:** Earl W. Anderson, AICP

Mr. Anderson called the meeting to order at 7:00 PM and read the following statement:

This electronic remote meeting is being held pursuant to and in compliance with Ordinance No. 20-11(R), adopted by the York County Board of Supervisors June 16, 2020, pertaining to the continuity of County operations associated with the COVID-19 pandemic disaster. This meeting will be closed to in-person participation by the public. Public hearing comments could be made by participating in the zoom meeting and contacting Earl W. Anderson.

### **New Business**

None

### **Minutes**

The minutes of the August 19, 2020 meeting were approved unanimously.

### **Old Business**

None

### **Applications for Certificates of Appropriateness**

#### **Application No. HYDC-182-20, Thomas E & Elizabeth Tragle III, 208 Bacon Street**

Mr. Anderson stated that this application, submitted by Thomas and Elizabeth Tragle, seeks an approval for a new wood front yard fence along Bacon Street. The applicant's proposed design is described and depicted in the attached materials. The new fence will be visible from the main entry point to the Victory Monument and Yorktown as visitors drive up Zweybrucken Road. The fence to be installed by the applicant along the front property line

is consistent with this standard and compatible with other fence examples in the historic district. The proposed white paint color for the new fencing is part of the Yorktown Color Palette.

In staff's opinion, the proposed fence design and location is consistent with the Design Guidelines and compatible with the location in which it will be erected.

Staff recommends approval of this request.

Mr. Anderson asked if there were any questions for him or the applicants.

Mr. Longoria stated that the fence is very nice.

Ms. Weekley said the fencing matches the next door fence nicely.

Mr. Hodson agreed.

Mr. Hodson moved approval of the application to find the proposal consistent with the Guidelines and that the application be approved, subject to the drawings, narrative and other supplemental information received in the application.

By voice vote, the motion was approved unanimously.

Mr. Tragle apologized for it not being on the original plan submittal.

**Application No. HYDC-183-20, Lida Angier Brock, 220 Bacon Street**

Ms. Weekley recused herself from the case, as she lives on the property.

Mr. Anderson stated that this application, submitted by Lida Angier Brock, seeks an approval for a new six foot (6') back yard solid board fence along the back property line visible from Smith Street. The new fence will be visible from Smith Street. A British/Confederate earthworks does exist along the side and rear yard of the property. A scenic easement protects the earthworks from encroachment. A letter has been included from the National Park Service. The fence to be installed by the applicant near the rear property line and is consistent with other fence examples in the historic district. Though the Guidelines prefer a white fence color, the proposal to keep the fence in a natural state is not inconsistent with other solid board fencing in Yorktown.

The fence will be a new feature in the back yard of the property and will connect to the existing fence line to the north and will move straight across, then angle toward the existing gazebo on the southwestern corner, maintaining a ten foot (10') separation from the existing British/Confederate earthworks.

In staff's opinion, the proposed fence design and location is consistent with the Design Guidelines and compatible with the location in which it will be erected.

Staff recommends approval of this request.

Mr. Anderson asked if there were any questions.

Vice-Chair Hodson asked if there were any questions.

Ms. Brock clarified that the fence would be taller than what was shown in the picture and would have a third stringer across the back.

Mr. Robert Andrade stated that he had the property surveyed many years ago and he was unsure that the property markers were accurate.

Ms. Brock stated that they are planning to have a surveyor come out in the next two weeks and mark the property lines before they begin the project.

Mr. Andrade thanked here and that was his only question.

Mr. Hodson asked if they would be using a pressure treated wood.

Ms. Brock said she was unsure if it would be pressure treated, but that the contractor said that they should let the wood weather for a time before applying a sealant to get the natural look they desired.

Mr. Hodson stated that this is only a comment and is only a suggestion for the construction. He said they should consider getting a true one inch board from the Gloucester Lumber Yard, so you don't get a warp on the boards. He felt this would also be more authentic for what you would see in a historical village.

Mr. Longoria stated that the narrative stated it would be white pine.

Ms. Weekley said that they really did not want it to be white as that would stand out too much. She said the vegetation along the property line and the Crepe Myrtles should block the view of most of the fence. She just did not like the look of the white fence.

Mrs. Willis moved approval of the application to find the proposal consistent with the Guidelines and that the application be approved, subject to the drawings, narrative and other supplemental information received in the application.

By voice vote, the motion was approved unanimously.

## **Staff Reports**

None

### **Committee Requests**

Mrs. Willis asked about the construction at Larry's Lemonade.

Mr. Anderson stated that staff had noted the concerns with Building Safety and they had placed a stop work order until they updated the building plans. They have come in and changed the plans to match those that the HYDC approved. It looks like they have modified the structure to show those approved designs.

Ms. Weekley asked about the handicap ramp at 232 Bacon Street.

Mr. Anderson said that a building inspector has been out to the property twice with no response at the door. They have also sent two letters to the property owner. It is on the violation list and the Building Safety division is following up on making them comply with the previous administrative approval. He had reached out to the son via phone and email with no response.

Mr. Longoria updated the Committee on the King's property. He said the attorneys have come to an agreement on reducing the deck size. He wanted to make sure the process is correct and that the Kings come to the Chischiak Watch Architectural Review Committee first before any approvals are received from the HYDC or the County.

Mr. Anderson stated that he ran the information by the Zoning Administrator and she felt that since it was a reduction to what was approved she could issue an administrative approval for the reduction.

Mr. Hodson suggested that since it would not have any new architectural changes the administrative approval would be the best process.

There being no further business to come before the Committee, the meeting was adjourned at 7:23 pm.

Respectfully Submitted,  
Earl W. Anderson, Secretary

**Approved by HYDC:** \_\_\_\_\_

## **HISTORIC YORKTOWN DESIGN COMMITTEE**

### **2021 Meeting Dates and Deadlines**

<b>Meeting Date</b>	<b>Application Due</b>
<b>January 20, 2021</b>	<b>December 30, 2020</b>
<b>February 17</b>	<b>January 27</b>
<b>March 17</b>	<b>February 24</b>
<b>April 21</b>	<b>March 24</b>
<b>May 19</b>	<b>April 28</b>
<b>June 16</b>	<b>May 26</b>
<b>July 21</b>	<b>June 30</b>
<b>August 18</b>	<b>July 28</b>
<b>September 15</b>	<b>August 25</b>
<b>October 20</b>	<b>September 29</b>
<b>November 17</b>	<b>October 27</b>
<b>December 15</b>	<b>November 24</b>
<b>January 19, 2022</b>	<b>December 29, 2021</b>

Meetings are held the 3<sup>rd</sup> Wednesday of each month and applications are due by 5:00 pm three weeks before each meeting. When an application is due on a County holiday, the due date has been changed to the nearest earlier business day.

All meetings begin at 7:00 pm in the East Room, York Hall, 301 Main Street at Ballard, unless noted otherwise in the public notice. Meetings will be cancelled in the absence of application(s) and other business needing the attention of the HYDC.

Meeting cancellations or other notices will be posted 24 hours before the scheduled date in the Administration Center, 224 Ballard Street and on the York County web site at [www.yorkcounty.gov/planning](http://www.yorkcounty.gov/planning)

Staff contact: Earl W. Anderson, AICP, Planner  
757-890-3497 • [andersone@yorkcounty.gov](mailto:andersone@yorkcounty.gov)