

**BOARD OF SUPERVISORS
COUNTY OF YORK
YORKTOWN, VIRGINIA**

January 19, 2021

Agenda

**Board Room
York Hall
301 Main Street
6:00 P.M.**

NOTE: THIS ELECTRONIC REMOTE MEETING IS BEING HELD PURSUANT TO AND IN COMPLIANCE WITH ORDINANCE NO. 20-11, ADOPTED BY THE YORK COUNTY BOARD OF SUPERVISORS APRIL 21, 2020, PERTAINING TO THE CONTINUITY OF COUNTY OPERATIONS ASSOCIATED WITH THE COVID-19 PANDEMIC DISASTER. THE MEETING WILL BE TELEVISED ON CABLE CHANNEL WYCG-TV COX CABLE CHANNEL 46, VERIZON CHANNEL 38, AND LIVE ON-LINE AT WWW.YORKCOUNTY.GOV/TV.

Call to Order

Invocation

Reverend Lisa Blackmonson, Providence United Methodist Church

Pledge of Allegiance to the Flag of the United States of America

Roll Call

PRESENTATIONS

A Years of Service Employee Recognition for Calendar Year 2020. Receive presentation from Neil Morgan, County Administrator.

B Access Williamsburg. Receive update from William S. Massey, Peninsula Agency on Aging, concerning Access Williamsburg which provides scheduling of transportation services to senior citizens over the age of 60 and individuals with disabilities.

CITIZENS' COMMENT PERIOD

CITIZEN COMMENTS MAY BE MADE BY CALLING 757-890-4050. PHONE LINE WILL OPEN AT 6:00 PM ON TUESDAY, DECEMBER 15, AND WILL REMAIN OPEN THROUGH THE CLOSE OF THE PUBLIC HEARING.

COUNTY ATTORNEY REPORTS AND REQUESTS

COUNTY ADMINISTRATOR REPORTS AND REQUESTS

MATTERS PRESENTED BY THE BOARD

6:55 p.m. RECESS

7:00 p.m. PUBLIC FORUM

1 **Proposed Fiscal Year 2022 Budget Development.** Receive public comments on the development of the proposed FY2022 Budget.

a. Memorandum from the County Administrator.

PUBLIC FORUM COMMENTS MAY BE MADE BY CALLING 757-890-4053. PHONE LINE WILL OPEN AT 6:00 PM ON TUESDAY, JANUARY 19, AND WILL REMAIN OPEN THROUGH THE CLOSE OF THE PUBLIC FORUM.

PUBLIC HEARINGS

2 **Application No. UP-960-20, Natasha McMurtrey.** Consider adoption of proposed Resolution R21-4 to authorize the establishment of a beauty salon as a home occupation with customer/client contact on property located at 608 Clements Mill Trace. ***Approved***

PUBLIC HEARING COMMENTS MAY BE MADE BY CALLING 757-890-4051. PHONE LINE WILL OPEN AT 6:00 PM ON TUESDAY, JANUARY 19, AND WILL REMAIN OPEN THROUGH THE CLOSE OF THE PUBLIC HEARING.

- a. Memorandum from the County Administrator.
- b. Planning Commission minutes excerpts, December 9, 2020.
- c. Zoning Map.
- d. Narrative.

- e [Sketch Plan.](#)
- f. [Floor Plan.](#)
- g [Email from Whittaker's Mill HOA management.](#)
- h. [Proposed Resolution R21-4.](#)

3 **Application No. UP-961-20, 455 Merrimac Trail.** Consider adoption of proposed Resolution R21-5 to authorize the establishment of a machine shop located at 451 Merrimac Trail. *Approved*

****PUBLIC HEARING COMMENTS MAY BE MADE BY CALLING 757-890-4052. PHONE LINE WILL OPEN AT 6:00 PM ON TUESDAY, JANUARY 19, AND WILL REMAIN OPEN THROUGH THE CLOSE OF THE PUBLIC HEARING.****

- a. [Memorandum from the County Administrator.](#)
- b. [Planning Commission minutes excerpts, December 9, 2020.](#)
- c [Zoning Map.](#)
- d. [Narrative.](#)
- e. [Sketch Plan.](#)
- f. [Floor Plan.](#)
- g [Zoning Letter.](#)
- h. [Proposed Resolution R21-5.](#)

UNFINISHED BUSINESS None.

CONSENT CALENDAR

4 **Approval of Minutes.** Consider approval of the minutes of the following meetings of the York County Board of Supervisors: *Approved*

- a. [Unapproved minutes of the September 15, 2020, Regular Meeting.](#)
- b. [Unapproved minutes of the October 6, 2020, Regular Meeting.](#)
- c. [Unapproved minutes of the October 20, 2020, Regular Meeting.](#)
- d [Unapproved minutes of the November 17, 2020, Regular Meeting.](#)
- e. [Unapproved minutes of the December 1, 2020, Regular Meeting.](#)
- f. [Unapproved minutes of the December 8, 2020, Regular Meeting.](#)

5 **Commendation of a Retiring Employee.** Consider adoption of proposed Resolution R21-2 to commend Lawrence P. Sexton (Paul), Department of Public Works, on the occasion of his retirement from County Service. *Approved*

- a. [Memorandum from the County Administrator.](#)
- b. [Proposed Resolution R21-2.](#)

6 **Commendation of a Retiring Employee.** Consider adoption of proposed Resolution R21-3 to commend Ronald R. Blueford, Department of Public Works, on the occasion of his retirement from County Service. *Approved*

- a. Memorandum from the County Administrator.
- b. Proposed Resolution R21-3.

7 **Commendation of a Retiring Employee.** Consider adoption of proposed Resolution R21-12 to commend Barbara S. Teel, York-Poquoson Social Services, on the occasion of her retirement from County Service. *Approved*

- a. Memorandum from the County Administrator.
- b. Proposed Resolution R21-12.

8 **Commendation of a Retiring Employee.** Consider adoption of proposed Resolution R21-14 to commend JoAnna S. Bauer, County Administration, on the occasion of her retirement from County Service. *Approved*

- a. Memorandum from the County Administrator.
- b. Proposed Resolution R21-14.

9 **Commendation of a Retiring Employee.** Consider adoption of proposed Resolution R21-15 to commend Darrin Clegg, Fire Life and Safety, on the occasion of his retirement from County Service. *Approved*

- a. Memorandum from the County Administrator.
- b. Proposed Resolution R21-15.

10 **Commendation of a Retiring Employee.** Consider adoption of proposed Resolution R21-16 to commend Captain Troy Lyons, York-Poquoson Sheriff's Office, on the occasion of his retirement from County Service. *Approved*

- a. Memorandum from the County Administrator.
- b. Proposed Resolution R21-16.

11 **Purchase Authorization – Cisco Phone System.** Consider adoption of proposed Resolution R21-8 to authorize the County Administrator to execute contracts with Eplus Technology, Inc. for the purchase and installation of hardware and software for a new Cisco phone system. *Approved*

- a. Memorandum from the County Administrator.
- b. Proposed Resolution R21-8.

12 **Henry S. Branscome, LLC – Emergency Repair Services of Sewer Force Main.** Consider adoption of proposed Resolution R21-10 to authorize the County

Administrator's execution of a contract in the amount of \$220,000 with Henry S. Branscome, LLC to provide emergency repair services of the sewer force main at the intersection of Victory Boulevard and Kiln Creek Parkway, completed under emergency procurement procedures. *Approved*

- a. Memorandum from the County Administrator.
- b. Proposed Resolution R21-10.

13 **Approval of Personnel Policies.** Consider adoption of proposed Resolution R21-9 to approve minor revisions to the York County Personnel Policies. *Approved*

- a. Memorandum from the County Administrator.
- b. Personnel Policies and Procedures Draft.
- c. Cities and Counties Observing Holiday Results.
- d. Proposed Resolution R21-9.

14 **Purchase Authorization - Employee Health Benefit Consulting Services.** Consider adoption of proposed Resolution R21-6 to authorize the County Administrator to execute a contract with USI Insurance Services to provide employee health benefit consulting services. *Approved*

- a. Memorandum from the County Administrator.
- b. Proposed Resolution R21-6.

15 **Purchase Authorization - Public Safety Medical Examination and Testing Services.** Consider adoption of Proposed Resolution R21-7 to authorize the County Administrator to execute a contract with Velocity Urgent Care for public safety medical examination and testing services. *Approved*

- a. Memorandum from the County Administrator.
- b. Proposed Resolution R21-7.

16 **Purchase Authorization - Multi-Year Contract for Asphalt Paving and Related Site Work.** Consider adoption of Proposed Resolution R21-11 to authorize the County Administrator to execute a contract, renewable on an annual basis through December 31, 2025, with Excel Paving Corporation for asphalt paving and related site work, provided on an as-needed basis, with no single project to exceed \$100,000. *Approved*

- a. Memorandum from the County Administrator.
- b. Proposed Resolution R21-11.

17 **Purchase Authorization – Learning Management Systems Software.** Consider adoption of Proposed Resolution R21-13 to authorize the County Administrator to execute a contract with GovernmentJobs.com, Inc., DBA: NEOGOV, to provide learning management software. *Approved*

- a. Memorandum from the County Administrator.
- b. Proposed Resolution R21-13.

18 **Board of Supervisors Liaison Appointments for 2021.** Consider adoption of Proposed Resolution R21-17 to appoint members of the York County Board of Supervisors as liaisons to various boards and commissions for 2021. *Approved*

- a. Memorandum from the County Administrator.
- b. Proposed Resolution R21-17(R).

NEW BUSINESS None.

CLOSED MEETING None.

Adjournment

Regular Meetings and Work Sessions of the Board of Supervisors that are held in York Hall air live on WYCG-TV Cox Cable Channel 46, Verizon Channel 38, and live on-line at www.yorkcounty.gov/tv.

The next Regular Meeting of the York County Board of Supervisors will be held at 6:00 p.m., Tuesday, February 2, 2021, in the Board Room, York Hall.

NOTE: Actions taken by the Board of Supervisors pertaining to discussions in Closed Meeting or to issues not on, or unrelated to, this published agenda will be noted in the archives of this meeting.