

AGENDA
Historic Yorktown Design Committee

York Hall
East Room
301 Main Street, Yorktown
January 18, 2023
7:00 PM

1. Call to Order
2. Roll Call
3. New Business
 - a. 2023 Meeting Calendar
 - b. Election of Officers
4. Approval of Minutes
 - a. September 21, 2022
5. Old Business
6. Applications for Certificates of Appropriateness
7. Reports / Member Concerns
8. Adjourn

HISTORIC YORKTOWN DESIGN COMMITTEE 2023 Meeting Dates and Deadlines

Meeting Date	Application Due
January 18, 2023	December 28, 2022
February 15	January 25
March 15	February 22
April 19	March 29
May 17	April 26
June 21	May 31
July 19	June 28
August 16	July 26
September 20	August 30
October 18	September 27
November 15	October 25
December 20	November 29
January 17, 2024	December 27, 2023

Meetings are held the 3rd Wednesday of each month and applications are due by 5:00 pm three weeks before each meeting. When an application is due on a County holiday, the due date has been changed to the nearest earlier business day.

All meetings begin at 7:00 pm in the East Room, York Hall, 301 Main Street at Ballard, unless noted otherwise in the public notice. Meetings will be cancelled in the absence of application(s) and other business needing the attention of the HYDC.

Meeting cancellations or other notices will be posted 24 hours before the scheduled date in the Administration Center, 224 Ballard Street and on the York County web site at www.yorkcounty.gov/planning

Staff contact: Earl W. Anderson, AICP, Planner
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Historic Yorktown Design Committee

Minutes

September 21, 2022
East Room
York Hall
301 Main Street
Yorktown, Virginia

Members Attending: Carolyn Weekley - Chair
Margaret Mack

Staff Attending: Earl W. Anderson, AICP

Ms. Carolyn Weekly called the meeting to order at 7:00 PM.

New Business

None

Approval of Minutes

The minutes of the August 17, 2022 meeting were approved unanimously.

Old Business

None

Applications for Certificates of Appropriateness

Application No. HYDC-226-22, 329 Water Street, York County

Mr. Earl W. Anderson submitted the staff report, which stated that this application was a partnership between York County and the American Society of Le Souvenir Français, Inc. to install a new educational sign at the waterfront. The Zoning Ordinance, Section 705(o) exempts “Historical markers erected by...public authorities”. The proposed location at 329 Water Street is a property along the docking pier area and does not have any structures. The area currently has three other historical/educational markers along the grass area.

The applicant is requesting to install an historical marker honoring Admiral de Grasse, the French Navy, and American Independence specifically in Yorktown. The sign is proposed to be located on the northwest side of the property, to the left of the exiting Lafayette’s

Tour sign. The historical marker would be a three foot (3') by two foot (2') fiberglass embedded panel on two inch (2") by three inch (3") posts painted dark brown. The sign once placed would be approximately five feet (5') in height.

Mr. Anderson noted the documents showing the intended layout of text, maps, and imagery for the proposed marker and that the sign is not proposed to be illuminated. The YVA District regulations stipulate that signage is to be in accordance with the requirements of the Yorktown Design Guidelines and must be approved by the Historic Yorktown Design Committee. The Design Guidelines provide limited guidance for historical markers.

Mr. Anderson opined that historical marker signage does not appear to be covered in the Design Guidelines either in the residential nor commercial signage sections. The proposed sign would be located on a property where other educational and historical markers are located. Since the Guidelines do not specifically discuss historical marker signage, staff felt the Committee should review the marker to acknowledge a general consistency with the overall guiding principles of the Guidelines. Staff recommends approval of the historical marker, with the specifications/details as submitted by the applicant.

Ms. Weekley asked if the proposed sign would look like the other signs in the area.

Mr. Darren Williams, the York County Waterfront Operations and Event Manager stated that it would look similar to the John Smith Water Trail sign close to the proposed site.

Ms. Weekley thanked him and asked how the sign will be displayed.

Mr. Williams stated that it will be similar to how the John Smith signs are placed, but with two legs not three and at about waist height, slanted so to make it easily readable.

Ms. Margaret Mack said that she liked the design and layout. She felt it complimented the other signs in the area.

Ms. Weekley asked if anyone had any other comments.

Ms. Weekley moved approval of the application to find the proposal consistent with the Guidelines and that the application be approved, subject to the specification and details submitted.

By voice vote, the motion was approved unanimously.

Mr. Williams invited the Committee to the unveiling ceremony on Tuesday, October 18th. The official invitation should be out very soon.

Reports and Committee Requests

Mr. Anderson reported on the most recent administrative approvals.

There being no further business to come before the Committee, the meeting was adjourned at 7:13 pm.

Respectfully Submitted,

Earl W. Anderson, Secretary

Approved by HYDC: _____

DRAFT