BOARD OF SUPERVISORS
COUNTY OF YORK
YORKTOWN, VIRGINIA

Resolution

At a regular meeting of the York County Board of Supervisors held in the Board Room, York Hall, Yorktown, Virginia, on the 1st day of April, 2003:

Present	Vote
James S. Burgett, Chairman	Yea
Thomas G. Shepperd, Vice Chairman	Yea
Walter C. Zaremba	Yea
Sheila S. Noll	Yea
Donald E. Wiggins	Yea

On motion of Mr. Wiggins, which carried 5:0, the following resolution was adopted:

A RESOLUTION TO APPROVE THE BUDGETS AND APPROPRIATE FUNDS FOR THE FISCAL YEAR BEGINNING JULY 1, 2003, AND ENDING JUNE 30, 2004

WHEREAS, the County Administrator has submitted to the York County Board of Supervisors a proposed annual budget for the County for the fiscal year beginning July 1, 2003, and ending June 30, 2004, which has been reviewed by the Board of Supervisors; and

WHEREAS, it is necessary to adopt said budget and appropriate sufficient funds to cover the requirements included therein; and

WHEREAS, the Board of Supervisors, in exercising its independent judgment and in concert with the York County School Board, has considered the school's annual operating budget; and

WHEREAS, after considering the availability of local funds, approval of the York County School Board's Fiscal Year 2004 educational budget is based upon funding from the Federal government in the amount of $10,738,172; from the state government in the amount of $43,097,779; from the local appropriations in the amount of $31,439,000 (including $890,660 for continuation of the School Grounds Maintenance Agreement); and other local revenues in the amount of $1,076,950;

NOW, THEREFORE, BE IT RESOLVED by the York County Board of Supervisors this 1st day of April, 2003, that the Fiscal Year 2004 annual budget of the York County School Division for school operations in the amount of $86,351,901 be, and is

hereby, approved subject to and contingent upon the availability of funds as indicated in the preamble hereto.

BE IT FURTHER RESOLVED that the annual budget in the sum of $3,085,806 for Fiscal Year 2004 be, and is hereby, approved for the operation of food service programs for purposes authorized and approved by the York County School Board subject to and contingent upon the availability of funds.

BE IT STILL FURTHER RESOLVED that the Fiscal Year 2004 Annual Budget for the County of York be, and is hereby, adopted as proposed on this date.

BE IT STILL FURTHER RESOLVED that the following annual appropriations for Fiscal Year 2004 be, and are hereby, made in the General Fund for the following functions:

Functions:	
General Administration	1,572,393
Judicial Administration	1,884,419
Public Safety	17,275,466
Environmental & Development Services	3,460,739
Finance & Planning	6,430,363
Education & Educational Services	39,345,637
Human Services	2,169,618
General Services	4,755,132
Community Services	2,324,370
Capital Outlay	4,435,644
Non-Departmental	2,655,282
Total General Fund	86,309,063

BE IT STILL FURTHER RESOLVED that the County Administrator be, and is hereby, authorized to transfer the appropriations included in the General Fund Non-Departmental function for the allocation of the market adjustment and benefits to the personnel services category in the various General Fund functions.

BE IT STILL FURTHER RESOLVED that the appropriation of the transfer of one-half (1/2) of the actual meals tax collections to the Water and Sewer Extension and Stormwater Maintenance Funds be, and is hereby, adjusted in the General Fund to effect the funding for County water, sewer and stormwater projects.

BE IT STILL FURTHER RESOLVED that the appropriation of the transfer of an amount equal to actual revenues received as a result of the three percent (3%) increase in the Transient Occupancy Tax rate to the Tourism Fund be, and is hereby, adjusted in the General Fund to effect the funding for tourism and travel related activities.

BE IT STILL FURTHER RESOLVED that the $39,345,637 appropriated above from the General Fund for Education and Educational Services, includes $31,439,000

for the local contribution to the School Division for support of the School operating budget and, of this amount $30,548,340 is appropriated as a non-categorical appropriation to be allocated among the various school operating categories as the School Board deems necessary and $890,660 is appropriated to the Operation and Maintenance Category for continuation of the School Grounds Maintenance Agreement, dated June 23, 1992, as adopted by the York County Board of Supervisors and the York County School Board.

BE IT STILL FURTHER RESOLVED that local revenue received directly by the School Operating Fund, estimated to be $1,076,950 for Fiscal Year 2004 be, and is hereby, appropriated in the School Operating Fund subject to and contingent upon the availability of funds.

BE IT FURTHER RESOLVED that local revenue received directly by the School Food Service Programs, estimated to be $2,150,806 for Fiscal Year 2004 be, and is hereby, appropriated in the School Food Service Fund subject to and contingent upon the availability of funds.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of $550,000 for Fiscal Year 2004 be, and is hereby, made in the Schools Workers' Compensation Fund for the management and operation of the workers' compensation program.

BE IT STILL FURTHER RESOLVED that an annual appropriation in the sum of $4,395,000 for Fiscal Year 2004 be, and is hereby, made in the School Construction Fund for school capital projects.

BE IT STILL FURTHER RESOLVED that the $2,650,282 appropriated above from the General Fund for Non-Departmental, includes $40,000 for the retiree health insurance plan.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of $1,218,400 for Fiscal Year 2004 be, and is hereby, made in the Tourism Fund for tourism and travel related activities.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of $500,000 for Fiscal Year 2004 be, and is hereby, made in the County Workers' Compensation Fund for the management and operation of the workers' compensation program.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of $2,223,566 for Fiscal Year 2004 be, and is hereby, made in the Vehicle Maintenance Fund for the operation of the County's vehicle and equipment maintenance program.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of $4,273,886 for Fiscal Year 2004 be, and is hereby, made in the Virginia Public Assistance Fund for the operation of the York/Poquoson Department of Social Services.

BE IT STILL FURTHER RESOLVED that the annual appropriation of the Virginia Public Assistance Fund be, and is hereby, increased if and when additional federal and/or State funds become available. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of $91,500 for Fiscal Year 2004 be, and is hereby, made in the Yorktown Waterfront Fund for the operation and maintenance of the Yorktown Waterfront.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of $9,000 for Fiscal Year 2004 be, and is hereby, made in the Law Library.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of $1,252,880 for Fiscal Year 2004 be, and is hereby, made in the Children's Services Fund for the operation of the Children's Services, Head Start, Head Start Plus and the United States Department of Agriculture (USDA) Programs.

BE IT STILL FURTHER RESOLVED that the annual appropriations of the Head Start, Head Start Plus and USDA Programs be, and are hereby, increased if and when additional federal and state funds or local contributions become available. The County Administrator shall advise the Board of Supervisors in writing of all such actions. In addition, the County Administrator is, and shall be, authorized on a continuing basis to apply for subsequent grants and aid under the Children's Services, Head Start, Head Start Plus and USDA Programs and to do all things necessary to implement said grants.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of $3,984,040 for Fiscal Year 2004 be, and is hereby, made in the Yorktown Capital Improvements Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of $12,062,000 for Fiscal Year 2004 be, and is hereby, made in the County Capital Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of $910,234 for Fiscal Year 2004 be, and is hereby, made in the Fire and Rescue Debt Service Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of $5,496,688 for Fiscal Year 2004 be, and is hereby, made in the School Debt Service Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of $432,317 for Fiscal Year 2004 be, and is hereby, made in the Public Facilities Debt Service Fund.

BE IT STILL FURTHER RESOLVED that the following appropriations for Fiscal Year 2004 be, and are hereby, made in the Sanitary District and Enterprise Funds:

Funds:	
Sanitary District No. 1 Fund	84,900
Upper County Utility Fund	17,000
Solid Waste Fund	4,210,450
Water Utility Fund	432,635
Sewer Utility Fund	5,679,000
Stormwater Management Fund	957,418
Sanitary District No. 2 Fund	443,100
Water and Sewer Extension Fund	2,430,608

BE IT STILL FURTHER RESOLVED that the County Treasurer, upon receipt of a written order from the County Administrator, is authorized to advance moneys between the several County funds under her custody provided, however, that the total advanced to any particular fund, plus the amount of moneys disbursed from that fund, does not exceed the annual appropriation of said fund.

BE IT STILL FURTHER RESOLVED that, upon receipt of a written request from the York County Library Board, the County Administrator shall be, and is hereby, authorized to do all things necessary to apply for federal and state library aid and in addition, the annual appropriation for library operations be, and is hereby, increased for all funds received under this program in accordance with the recommendations of the York County Library Board.

BE IT STILL FURTHER RESOLVED that, upon receipt of a written notification of a grant award by various state and federal agencies not to exceed $30,000, the County Administrator shall be, and is hereby, authorized to accept and to execute grant agreements, unless the terms of the grant require specific actions by the Board and to give such assurances as may be required by the grant agreement, to be approved as to form by the County Attorney, and in addition, the grant funding awarded shall be, and is hereby, appropriated under these programs to the appropriate functional area.

BE IT STILL FURTHER RESOLVED that additional funds received from the federal or state Drug Asset Revenue Sharing Programs be, and are hereby, appropriated in the General Fund to be expended in accordance with guidelines as established by the federal and state governments.

BE IT STILL FURTHER RESOLVED that interest earned on grant awards received from federal and state agencies be, and are hereby, appropriated to the appropriate functional area to be expended in accordance with guidelines as established by the federal and state governments.

BE IT STILL FURTHER RESOLVED that additional funds received from contributions for the Safety Town Program, Beautification Projects, the Youth Commission, the Zweibrucken Exchange Program, programs of the York County Sheriff's Of-

fice, Fire and Life Safety Programs, or Community Services Programs be, and are hereby, appropriated in the General Fund for the purposes established by each program.

BE IT STILL FURTHER RESOLVED that funds received for the off-duty employment by deputy sheriffs program be, and hereby are, appropriated in the General Fund to cover the costs of the program.

BE IT STILL FURTHER RESOLVED that funds received from the Virginia Department of Social Services through the Revenue Maximization Program for the enhancement and expansion of human services programs or to develop new initiatives to better meet human services needs within the County be, and are hereby, appropriated in the General Fund in accordance with program guidelines. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that funds received from the Federal Emergency Management Agency (FEMA) for reimbursements for expenses incurred as a result of unusual and infrequent events not to exceed $30,000 per incident be, and are hereby, appropriated under this program to the appropriate functional area.

BE IT STILL FURTHER RESOLVED that funds received through insurance claims for damages incurred to County property as a result of unusual and infrequent events not to exceed $30,000 per incident be, and are hereby, appropriated under this program to the appropriate functional area.

BE IT STILL FURTHER RESOLVED that additional funds received from donations from the York County Fire & Rescue Volunteers be, and are hereby, appropriated in the General Fund for the purpose of supporting programs of the Department of Fire and Life Safety.

BE IT STILL FURTHER RESOLVED that additional funds received from the State Department of Environmental Quality for the Litter Control Program be, and are hereby, appropriated in the General Fund to be expended in accordance with guidelines as established by the State government.

BE IT STILL FURTHER RESOLVED that additional funds received from the State Department of Emergency Services for the emergency management program be, and are hereby, appropriated in the General Fund to be expended in accordance with guidelines as established by the State government.

BE IT STILL FURTHER RESOLVED that additional funds received from the Virginia Juvenile Crime Control Act (VJCCA) for juvenile correction programs be, and are hereby, appropriated in the General Fund to be expended in accordance with guidelines as established by the State government.

BE IT STILL FURTHER RESOLVED that upon receipt of written notification from the State Compensation Board of additional funds for the Constitutional Officers (Commonwealth's Attorney, Sheriff, Clerk of Court, Treasurer, and Commissioner of

Revenue) not to exceed $30,000 be, and are hereby, appropriated in the General Fund to be expended in accordance with guidelines as established by the State government.

BE IT STILL FURTHER RESOLVED that the annual contributions that are in excess of $30,000, which are hereby appropriated, shall be disbursed on a semiannual basis with the amount disbursed not to exceed one half of the total appropriation. Contributions to the York County School Board and the York/Poquoson Department of Social Services are exempt from this limitation. All other exceptions must be approved by the Board of Supervisors. In addition, the County Administrator may require written reports on how the previous allocation(s) was/were spent before any future disbursements are made.

BE IT STILL FURTHER RESOLVED that the monies be, and are hereby, appropriated for Fiscal Year 2004 in the various funds for the purpose of liquidating encumbered purchase transactions as of June 30, 2003 not to exceed the Reserves for Encumbrances as recorded in the County's audited accounting records. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the monies be, and are hereby, appropriated for Fiscal Year 2004 in the various funds for the purpose of continuing capital and special projects as of June 30, 2003 not to exceed the Designation of Subsequent Year's Expenditures as recorded in the County's audited accounting records. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the County Administrator be, and is hereby, authorized to transfer funds within appropriation functions. These transfers may be made to allow the disbursement of funds for unanticipated costs incurred in daily County operations and any such transfer may not result in a change in the total appropriated for personnel or non-personnel costs within the function.

BE IT STILL FURTHER RESOLVED that the County Administrator, Director of Financial and Management Services and Chief of Budget and Financial Reporting be, and are hereby, the authorized signers for the General Administration petty cash account available to allow for emergency purchases necessary in daily County operations.

A Copy Teste:

Mary Ellen Simmons

Mary Ellen Simmons
Deputy Clerk