

120 ALEXANDER HAMILTON BLVD  
P.O. BOX 532  
YORKTOWN, VIRGINIA 23690

REQUEST FOR QUOTATION

THIS NUMBER MUST APPEAR ON  
ALL CORRESPONDENCE:  
QUOTATION NUMBER : 10-01557-L

DATE: 11/04/2009

Please quote ON THIS SHEET or your letterhead your best price F.O.B. DESTINATION for the articles specified below, and state how soon you can furnish the same. PLEASE DO NOT FAIL TO SIGN AND DATE QUOTATION. Send additional data or illustrations if necessary. (\*If quotation other than York County, state shipping point, weight, etc.)

- ( ) The order may be placed for only a part of the merchandise listed below.
- (X) The order will be placed as a whole.

(unacceptable substitutions excepted.)

<http://www.yorkcounty.gov/purchasing/>  
FAX (24 Hours a day): 1-757-890-4019

**Louise Stokes**

Louise Stokes, CPPB  
Telephone: 757/890-3680

Item	Quan.	Description	Unit	Total
1.	1 EA	TRUCK: NEW NEVER TITLED, 2008 OR NEWER DODGE 5500 QUAD CAB ST/SLT; 4-DOOR - DIESEL ENGINE - AUTOMATIC TRANSMISSION - AM/FM - FACTORY AIR CONDITIONING - ANTI SPIN DIFFERENTIAL - TRAILER BRAKE CONTROL HARNESS - CRUISE CONTROL - 84 INCH CAB TO AXLE; WHEEL BASE 188.3 - 19.5 INCH STEEL WHEELS - EXHAUST BRAKE - NO DELETION OF STANDARD EQUIPMENT ALLOWED - WARRANTY: 3 YR/36,000 BUMPER/BUMPER - INTERIOR COLOR: GRAY VINYL - EXTERIOR: BRIGHT WHITE CLEAR COAT	\$ _____	\$ _____

FOR QUESTIONS RELATING TO THIS QUOTATION  
CONTACT FLEET MANAGER, MARK BELLAMY CALL  
(757) 890-3844.

TOTAL: \$ \_\_\_\_\_

INFORMATION FOR BIDDERS:

- A. Prices should be stated in units of quantity specified, with packing and delivery to destination included; less Federal, State and local taxes.
- B. The time of proposed delivery must be stated in definite terms. If time of delivery for different commodities varies, the bidder shall so state.
- C. Samples, when requested, must be furnished free of expense, and if not destroyed will, upon request, be returned at the bidder's risk and expense.
- D. Quotations must show unit price, amount and grand total. In case of error in the extension of prices, the unit price shall govern.
- E. Unless qualified by the provision "NO SUBSTITUTE", the use of the name of a manufacturer, brand, make or catalog designation in specifying an item does not restrict bidders to the manufacturer, brand, make or catalog designation identification. This is used simply to indicate the character, quality and/or performance equivalence of the commodity desired, but the commodity on which bids are submitted must be of such character, quality and/or performance equivalence that it will serve the purpose for which it is to be used equally as well as that specified. In submitting bids on a commodity other than as specified, bidder shall furnish complete data and identification with respect to the alternate commodity he proposes to furnish.

Consideration will be given to bids submitted on alternate commodities to the extent that such action is deemed to serve best the interests of the Owner. If the Bidder does not indicate that the commodity he proposes to furnish is other than specified, it will be construed to mean that the Bidder proposes to furnish the exact commodity described.

- F. Award will be made to the lowest responsible and responsive bidder. The quality of the articles to be supplied their conformity with the specifications, their suitability to the requirements of the Owner, and the delivery terms will be taken into consideration in making the award.
- G. The Owner reserves the right to award by item, groups of items or total bid; to reject any and all bids in whole or in part, and to waive any informality or technical defects if, in its judgment, the best interests of the Owner will be served.
- H. Cash discounts may be offered by bidder for prompt payment of bills. Such discount will not be taken into consideration in determining the low bidder but will be taken into

Please return by: 11/10/09

Shipment can be made in \_\_\_\_ Days. Terms: \_\_\_\_\_  
 Name of firm: \_\_\_\_\_ Fed. Tax ID# \_\_\_\_\_  
 By: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_  
 Address: \_\_\_\_\_ FAX: (\_\_\_\_) \_\_\_\_\_  
 Email: \_\_\_\_\_ (See notes at [http://www.yorkcounty.gov/purchasing/specs/RFQ\\_Notes\\_Ver2.pdf](http://www.yorkcounty.gov/purchasing/specs/RFQ_Notes_Ver2.pdf))

consideration in awarding tie bids. The discount period will be computed from the date delivery is accepted at destination or from date correct invoice is received by the consignee, whichever is the later date.

- I. Acceptance of a bid by the Owner is not an order to ship.
- J. Each bid is received with the understanding that the acceptance in writing by the Owner of the offer to furnish any or all of the commodities and/or services described therein, shall constitute a contract between the bidder and the Owner, which shall bind the bidder on his part to furnish and deliver the articles quoted on at the prices stated and in accordance with the conditions of said accepted bid; and the Owner on its part to order from such bidder, except for causes beyond reasonable control; and to pay for, at the agreed prices, all articles specified and delivered.
- K. Any equipment delivered must be standard new equipment latest model, except as otherwise specifically stated in bid. Where any part or nominal appurtenances of equipment is not described, it shall be understood that all the equipment and appurtenances which are usually provided in the manufacturer's stock model shall be furnished.
- L. The Contractor guarantees to save the Owner, its agents or employees, harmless from liability of any nature or kind, for use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, articles or appliances furnished or used in the performance of the contract, or which the contractor is not the patentee, assignee or licensee. This clause shall be deemed to be incorporated into any contract awarded as a consequence of this bid.
- M. All prices and notations must be in ink or typewritten. No erasures shall be permitted. Mistakes may be crossed out and corrections made in ink adjacent and must be initialed and dated in ink by person signing quotations.
- N. All quotations must be signed with the firm name and be signed by an officer or authorized employee of the firm. In the case of a corporation, the title of the officer signing must be stated and each officer must be duly authorized. In the case of a partnership, the signature of at least one of the partners must follow the firm name using the term "member of the firm" or "general partner". In the case of a limited liability company, the bid must be signed by the manager (if any) or by a member.

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 Email: \_\_\_\_\_

(See notes at [http://www.yorkcounty.gov/purchasing/specs/RFQ\\_Notes\\_Ver2.pdf](http://www.yorkcounty.gov/purchasing/specs/RFQ_Notes_Ver2.pdf))

- O. Verify your quotations before submission as they cannot be withdrawn or corrected after being opened. Unless otherwise specified herein, bidder agrees to hold the price(s) for ninety (90) calendar days from bid opening date.
  
- P. If you do not quote, return this sheet and state reason. Otherwise your name may be removed from our mailing list.
  
- Q. Length of time for delivery as well as price may be considered in awarding of bid.

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