



**COUNTY OF YORK JOB DESCRIPTION**  
Construction Maintenance Worker II  
Public Works  
Grounds Maintenance

Human Resources Department  
120 Alexander Hamilton Blvd.  
Yorktown, Va. 23690  
Phone: 757-890-3687  
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**GENERAL STATEMENT OF JOB**

Performs manual labor and semi-skilled work in construction and maintenance of County grounds and facilities. Maintains athletic fields by cutting grass, dragging fields, and lining fields. Serves as a lead worker when needed for new hires and seasonal employees. Operates light machinery and uses hand tools to prune trees, mow lawns, remove snow, etc. Work is performed under regular supervision.

**WORK ENVIRONMENT**

Work is performed outdoors under all types of weather conditions with exposure to the usual hazards associated with outside maintenance and construction work. The position is subject to being called back to work for inclement weather and emergencies.

**ESSENTIAL JOB FUNCTIONS**

Maintains athletic fields; cuts grass; drags fields; lines fields.

Performs various landscaping duties such as mowing grass, trimming hedges and shrubbery, cutting down trees, maintaining flower beds, trimming weeds, raking leaves, etc., using power lawn mowers, string trimmers, edgers, brush chippers, chainsaws and various hand tools.

Serves as a lead worker; assists in directing the activities of newly hired Construction Maintenance Workers or seasonal employees.

Operates light trucks and trailer to transport workers and equipment to job sites; operates front end loaders to load trucks with materials such as gravel and sand.

Operates blower to remove dirt and debris from parking lots.

Installs equipment and assists on various construction projects such as repairing or installing drywall, painting, installing or repairing fences, laying drainage pipes, repairing playground facilities, and a variety of other types of jobs at various facilities.

Clears walk of snow utilizing gas powered snow blowers.

**ADDITIONAL JOB FUNCTIONS**

Polices public grounds and streets, picking up debris and other refuse.

Performs other related work as required.

**ENTRY KNOWLEDGE, SKILLS, AND ABILITIES**

General knowledge of groundskeeping and landscaping methods and practices.

Some knowledge of general construction work.

Effective oral communication skills.

Ability to perform heavy manual labor for long periods of time, and in all types of weather conditions.

**EDUCATION AND EXPERIENCE**

Any combination of education and experience equivalent to graduation from high school and 1-2 years experience in landscape maintenance work.

**SPECIAL REQUIREMENTS**

Possession of a valid driver's license issued by the Commonwealth of Virginia. Certification as a State Category 60 Registered Technician is preferred.

**PHYSICAL & MENTAL STANDARDS NEEDED FOR ESSENTIAL JOB FUNCTIONS**

**Physical Requirements:** Must be physically able to operate a variety of machinery and equipment including lawn mowers, weed eaters, chippers, edgers, chainsaws, hand tools, shovels, hoes, rakes, pruning equipment, etc. Must be physically able to operate a motor vehicle. Much of the work involves heavy lifting and carrying of materials, bending, stooping, standing, and walking while doing the groundskeeping and construction activities.

**Data Conception:** Requires the ability to compare and/or judge the readily observable, functional, structural, or compositional characteristics (whether similar to or divergent from obvious standards) of data, people or things.

**Interpersonal Communications:** Requires the ability of speaking and/or signaling people to convey or exchange information. Includes receiving instructions, assignments and/or directions from others.

**Language Ability:** Requires the ability to speak to people with poise, voice control and confidence.

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**Intelligence:** Requires the ability to apply commonsense understanding to carry out instructions furnished in written, oral or diagrammatic form; to deal with problems involving several concrete variables in or from standardized situations.

**Verbal Aptitude:** Requires the ability to follow oral and written instructions. Must be able to communicate effectively.

**Numerical Aptitude:** Requires the ability to utilize mathematical formulas. Must be able to add and subtract; multiply and divide.; and utilize decimals and percentages.

**Form/Spatial Aptitude:** Requires the ability to inspect items for proper length, width and shape.

**Motor Coordination:** Requires the ability to coordinate hands and eyes rapidly and accurately in using motorized equipment and hand tools.

**Manual Dexterity:** Requires the ability to handle a variety of items, such as motorized equipment and hand tools. Must have minimal levels of eye/hand/foot coordination.

**Interpersonal Temperament:** Requires the ability to deal with people beyond giving and receiving instructions. Must be adaptable to performing under minimal levels of stress.

**Physical Communication:** Requires the ability to talk and/or hear.

**Prepared by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Approval:** \_\_\_\_\_