



# COUNTY OF YORK SPORTS COMPLEX USE PERMIT REQUEST



4311 I George Washington Memorial Highway  
Yorktown, VA 23692

**Applicant Information:**

Name: \_\_\_\_\_ Designated Contact Person: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Alternate Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_ On-Site Phone # During Event: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**Rental Information:**

Field(s) Requested:

- Regulation Baseball Field (1 total)
- Adult Softball Field (1 total)
- Youth Baseball/Softball Field w/grass infield (3 total) # of Fields Requested \_\_\_\_\_
- Youth Baseball/Softball Field w/skinned infield (2 total) # of Fields Requested \_\_\_\_\_
- Regulation Soccer Field (4 total) # of Fields Requested \_\_\_\_\_
- Instructional Soccer Field (2 total) # of Fields Requested \_\_\_\_\_
- Other
  - Lights Requested
  - Additional Field Preparation Requested (Initial field preparation is included with field rental fee)

Planned Activity (please be specific):

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Special Equipment and/or Set-up (field modifications, goal locations, portable fencing, portable mounds, etc.):

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Dates: \_\_\_\_\_

Through \_\_\_\_\_

Times: Monday \_\_\_\_\_ to \_\_\_\_\_  
Tuesday \_\_\_\_\_ to \_\_\_\_\_  
Wednesday \_\_\_\_\_ to \_\_\_\_\_  
Thursday \_\_\_\_\_ to \_\_\_\_\_

Friday \_\_\_\_\_ to \_\_\_\_\_  
Saturday \_\_\_\_\_ to \_\_\_\_\_  
Sunday \_\_\_\_\_ to \_\_\_\_\_

Estimated # of Participants Per Day: \_\_\_\_\_

By signing below, the applicant agrees to abide by the **CONDITIONS OF USE** and is authorized to represent the applying organization.

\_\_\_\_\_  
(Authorized Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

**For Office Use Only**

Date Application Received: \_\_\_\_\_

Request Approved

Request Denied

Reason Denied: \_\_\_\_\_  
\_\_\_\_\_

**FEES:**

Deposit: \_\_\_\_\_ Field Rental Fee: \_\_\_\_\_

Light Fee: \_\_\_\_\_ Field Prep Fee: \_\_\_\_\_

Field Layout Fee: \_\_\_\_\_

**TOTAL FEES DUE: \$\$\$** \_\_\_\_\_

Special Conditions Imposed by York County: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This authorizes the above organization to use the York County Sports Complex as indicated. The applicant should carry this form in person during said activity.

\_\_\_\_\_  
(Authorized Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

## **CONDITIONS OF USE**

**I, as a duly elected officer or duly appointed committee of the said organization, hereinafter “sponsor”, certify that our organization agrees with the following conditions of use:**

1. The sponsor agrees to assume all risks and liabilities in connection with the use of the facilities requested, and hereby releases and absolves, and agrees to guarantee, hold harmless and indemnify the County of York , its officers, employees, and agents, from and against all liability for claims or judgments arising out of the use of the requested facility by the sponsor, or arising from the actions of the sponsor, or its agents, employees, members, or invitees.
2. The sponsor understands that the County does not provide medical insurance or hospitalization for participants and if such insurance is desired, it is the responsibility of said organization and/or participant.
3. All applicable rules and regulations and County ordinances will be adhered to.
4. The sponsor agrees to pay for all damages to public property and for any other charges that may be incurred as a direct result of this facility use.
5. All litter must be deposited in receptacles at the site. If litter is in excess of the receptacles' capacity, it shall be carried off site.
6. Alcohol, smoking and use of tobacco products are prohibited.
7. Motorized vehicles shall not be driven on any area except the paved roadways or parking areas.
8. Roller skates, roller blades, scooters, and skateboards are not permitted.
9. Golfing or use of model airplanes (radio or wire controlled), kites, rockets, and other airborne equipment are prohibited.
10. At no time are bicycles allowed on the walking trails, sidewalks, and concourse areas adjacent to the concession stands. When not in use bicycles shall be parked in a bicycle rack.
11. Dogs and other domesticated animals are prohibited. This does not apply to guide dogs for the handicapped.
12. Use of amplified sound equipment shall be approved by the Division of Parks and Recreation.
13. No advertising or posting of signs, placards or inscriptions can occur without approval by the Division of Parks and Recreation.
14. Open flames are prohibited. Portable barbecues, hibachis, gas grills, etc. are not allowed except for licensed concessionaires authorized by the Division of Parks and Recreation.
15. No vending or peddling activities can occur without approval by the Division of Parks and Recreation.
16. Charging admission or gate fees for activities are prohibited.
17. In most cases, requests for facility use by non-school or non-county organizations will not be approved until school and county athletic field schedules are set, including York County Little League.
18. The sponsor is responsible for supplying necessary equipment for said activity.

**FAILURE TO ABIDE BY THE ABOVE CONDITIONS MAY RESULT IN  
REVOCATION OF THIS PERMIT AND DENIAL OF FUTURE REQUESTS.**