

**MINUTES
PARKS AND RECREATION ADVISORY BOARD
COUNTY OF YORK, VIRGINIA
REGULAR MEETING**

Meeting Convened. A regular meeting of the York County Parks and Recreation Advisory Board (PRAB) was called to order at approximately 7:00 p.m., Thursday, January 29, 2009.

Attendance. The following members of the PRAB were present: Ms. Donna Simkins, Mr. Jack Christie, Mr. Bill Euker and Mr. James Elder. Absent were Ms. Sharon Kline and Mr. Stephen Roth. Staff present was Ms. Cheryl Sonderman and Mr. Brian Fuller.

Consideration of Minutes. The minutes of the November 20, 2008 meeting were approved.

Election of Officers. Mr. Bill Euker was elected as Chairman and Ms. Sharon Kline was elected as Vice Chair.

Executive Fact Sheet. The PRAB reviewed the draft prepared by Mr. Euker and made some suggestions and revisions. Mr. Euker will present a final draft to Mr. Shepperd for his review and approval prior to public distribution. Mr. Euker suggested placement at such places as the Yorktown and Tabb libraries, the YMCA and the Parks and Recreation Office.

Proposed FY2010 Budget Overview. Ms. Sonderman reported that the County will be taking several budgetary measures for FY2010 in order to compensate for the decrease in revenues. Those measures are: level funding for schools; no market adjustment or step increases for staff; an across the board 5% reduction in County operating budgets; no new personnel, programs or equipment; delaying most of the Capital Improvement Projects; postponing most major equipment purchases and the institution of a hiring freeze. She mentioned that the Board of Supervisors is scheduled to approve the budget in April.

Sports Complex Construction Update. Mr. Fuller reported that construction of the complex should be substantially complete by the end of February. Work to lay the finish layer of asphalt is underway. Staff should be able to move into the park office/maintenance building in February. Mr. Fuller expects work on the Rt. 17 turn lane extension to begin in February. The complex is still on target to open in mid-April, with some play and the opening ceremony is tentatively set for mid-May.

Mr. Fuller also noted that the concession equipment was out to bid, the playground equipment bid would be going out soon and that the food vendor bid was finalized with Sysco.

Ms. Sonderman was asked about the status of the usage policy and she noted that all of the policy material was approved and is in the process of being added to the County's

Administrative Directives Manual. Ms. Sonderman said that she expects the policies to be reviewed and revised after the first year of operation. She also said that she would forward copies of these Directives to the PRAB.

Mr. Fuller noted that there have been several requests for scheduling tournaments at the complex and these requests will be addressed once a preliminary schedule for soccer and Little League play is in place for the fields.

Adjournment. The meeting was adjourned at approximately 8:00 p.m.