

**MINUTES  
PARKS AND RECREATION ADVISORY BOARD  
COUNTY OF YORK, VIRGINIA  
REGULAR MEETING**

**Meeting Convened.** A regular meeting of the York County Parks and Recreation Advisory Board (PRAB) was called to order at approximately 7:00 p.m., Thursday, July 17, 2008.

**Attendance.** The following members of the PRAB were present: Ms. Donna Simkins, Ms. Sharon Kline, Mr. Bart Barton, Mr. Bill Euker and Mr. James Elder. Absent were Mr. Jack Christie and Mr. Stephen Roth. Staff present was Ms. Amy Parker, Ms. Cheryl Sonderman and Mr. Brian Fuller.

**Consideration of Minutes.** The minutes of the March 20, 2008 meeting were approved.

**Greenways Planning Update.** Ms. Parker briefed the PRAB on the status of the Greenways Plan. She stated that because the Tabb area has the highest population density, establishing a greenway there is the highest priority. Cost estimates are still pending for this portion of the greenway and she hoped to have more cost information in the near future. She offered to update the PRAB in September on the progress of this project.

**Park Tour Discussion/Communications with Board of Supervisors.** Ms. Simkins gave an overview on the PRAB tour and was pleased with the discussion with Mr. Tom Shepperd, Chairman of the Board of Supervisors and the sites that were visited. As a follow-up to some of the discussion with Mr. Shepperd, the PRAB is working on securing a date in the fall to make a presentation to the BOS. Mr. Euker and Mr. Barton also agreed to compile an "Executive Fact Sheet" for the BOS in preparation for this presentation.

**Review of July 4<sup>th</sup> Celebration.** Mr. Barton requested information on Yorktown's July 4<sup>th</sup> Celebration. Ms. Sonderman explained that the event is operated in partnership between the Yorktown July 4<sup>th</sup> Celebration Committee (a 501c3 organization), the National Park Service, and various County agencies such as Parks and Recreation, General Services, Sheriff's Office and Fire & Life Safety.

**Sports Field Complex Construction Update.** Mr. Fuller reported that the site is almost ready for grass to be planted on the fields and the buildings are close to completion. Permanent power to the site has been established and there are some modifications to the irrigation system being done before the grass is planted.

**Sports Field Complex Usage Policy.** Ms. Sonderman thanked the PRAB for their input on the policy and said that it is under review by the County Administrator.

**Dog Parks.** Mr. Barton asked if a survey to assess the need for a dog park could be included with the notice sent out from the Treasurer's Office for citizen's to renew their dog licenses. Ms. Sonderman replied that she has requested funding in next year's budget for a scientifically based parks and recreation survey to be conducted that would help to identify a broader range of needs. After additional discussion, Ms. Sonderman said that the PRAB should get permission to conduct a survey about dog parks through the Treasurer's Office mailings before staff would proceed.

**Matters Presented by the Board.** Mr. Barton stated that he is still being asked by a citizen about the requirement for the gates to remain locked at Chisman and Wolf Trap Parks unless there is an activity scheduled. Ms. Sonderman said she would be willing to discuss this matter with this citizen if Mr. Barton wanted to refer them to her.

**Adjournment.** The meeting was adjourned at approximately 9:15 p.m.