

**MINUTES
PARKS AND RECREATION ADVISORY BOARD
COUNTY OF YORK, VIRGINIA
REGULAR MEETING**

Meeting Convened. A regular meeting of the York County Parks and Recreation Advisory Board (PRAB) was called to order at approximately 7:00 p.m., Thursday, November 20, 2008.

Attendance. The following members of the PRAB were present: Ms. Donna Simkins, Ms. Sharon Kline, Mr. Stephen Roth, Mr. Bill Euker and Mr. James Elder. Absent were Mr. Jack Christie and Mr. Bart Barton. Staff present was Ms. Cheryl Sonderman and Mr. Brian Fuller.

Consideration of Minutes. The minutes of the July 17, 2008 meeting were approved with one correction. The reference to "Executive Smart Sheet" was revised to "Executive Fact Sheet".

Executive Fact Sheet. The PRAB reviewed the draft prepared by Mr. Euker and made some suggestions and revisions. Mr. Euker will present another draft for the PRAB's review at the January meeting. It was the consensus of the PRAB to try to finalize this document in January and distribute to the members of the Board of Supervisors.

Board of Supervisors Presentation. After some discussion, the PRAB decided to delay setting a date to make a presentation to the BOS until after they were given the Executive Fact Sheet. That way the PRAB could respond to any questions or requests for additional information the BOS may have.

Overview of FY2010 Budget Submission. Ms. Sonderman briefed the PRAB on the Division's budget submission. She stated that all County agencies were required to submit three operating budgets – a flat line budget and budgets with a 3% and 5% reduction. She provided a summary of the programs and budget items that were affected by the reduction. She also handed out a summary of the Capital Improvements Program request for FY2010 – 2015. Ms. Sonderman expects that some Capital projects will be delayed because of budget constraints.

Sports Complex Construction Update. Mr. Fuller reported that all but one baseball field has been sodded. All of the soccer fields have been turned over to the County and have been over seeded with rye grass. Work to lay the base coat of asphalt is underway. The park office/maintenance building is substantially completed. Mr. Fuller expects work on the Rt. 17 turn lane extension to begin soon. The complex is still on target to open in April, with an opening ceremony now scheduled for the first weekend in May.

Ms. Simkins asked if a final decision on a name for the complex was reached. Mr. Fuller said that the BOS decided that the name was York County Sports Complex. In addition, the road through the complex was named Sports Way.

Ms. Sonderman was asked about the status of the usage policy and she noted that all of the policy material that has been prepared has been sent to the County Administrator for review and forwarding to the BOS.

Matters Presented by the Board. Ms. Simkins reminded everyone about the PRAB elections taking place at their next meeting in January and said that she is not able to be Chair again. Ms. Kline offered to remain as Vice Chair.

The PRAB asked that Ms. Amy Parker be invited to attend the January meeting to discuss the status of the Greenways Plan.

Adjournment. The meeting was adjourned at approximately 8:30 p.m.