

**MINUTES
PARKS AND RECREATION ADVISORY BOARD
COUNTY OF YORK, VIRGINIA
REGULAR MEETING
November 15, 2007**

Meeting Convened. A regular meeting of the York County Parks and Recreation Advisory Board (PRAB) was called to order at approximately 7:00 p.m., Thursday, November 15, 2007.

Attendance. The following members of the PRAB were present: Ms. Donna Simkins, Ms. Sharon Kline, Mr. Jack Christie, Mr. James Elder, and Mr. Stephen Roth. Absent were Mr. Bill Euker and Mr. Bart Barton. Staff present was Ms. Cheryl Sonderman and Mr. Brian Fuller.

Consideration of Minutes. The minutes of the September 20, 2007 were approved.

Introduction of New PRAB Member. Mr. Stephen Roth was introduced and welcomed as the newest member appointed to the PRAB by the Board of Supervisors.

Review of CIP and Operating Budget Submissions. Ms. Sonderman gave an overview on the Parks and Recreation budget submissions for the upcoming budget cycle. The PRAB supported the staff submittals and asked that they be kept updated on the status of these requests throughout the budget cycle.

Sports Field Complex Update. Mr. Fuller reported that work is going very well at the complex. The light poles for six athletic fields have been installed and footings for the concession/restroom buildings are underway. Crews are also constructing the BMP's on the site and will be beginning work on installation of the underground field drainage system.

Dog Park Letter to Board of Supervisors. The PRAB discussed the response they received from the Board of Supervisors regarding their request to have staff investigate possible locations and costs for dog parks. Ms. Simkins said that Mr. Barton was going to discuss the letter with Mr. Shepperd. She asked that this subject be placed on the agenda for the March 2008 PRAB meeting to see if any further developments have taken place on this issue as a result of Mr. Barton's efforts.

Sports Field Complex Usage Policy. Mr. Fuller provided an overview of some of the issues being considered in drafting a usage policy for the Sports Field Complex. Those are summarized as follows:

- A. Should the field be used for games only?
- B. What fee's should be charged?
- C. Cancellation procedures and policies for field use.
- D. Should dogs be permitted in the complex?
- E. Should smoking be banned?

Mr. Fuller stated that he has collected several usage policies from similar facilities and is reviewing them for ideas. Ms. Sonderman said that some of the policies for the complex will most likely be different from other County parks because of the nature of the facility. The PRAB also expressed interest in developing a web page for the complex that would contain information on the policies and procedures that are eventually adopted by the Board of Supervisors.

Mr. Fuller will have a rough draft of the policy for the PRAB to review at the January 2008 meeting.

Matters Presented by the Board. Ms. Kline requested that staff provide information on the State's program of assisting localities with a conservation needs assessment at the next meeting.

Adjournment. The meeting was adjourned at approximately 8:50 p.m.