

**MINUTES**  
**PARKS AND RECREATION ADVISORY BOARD**  
**COUNTY OF YORK, VIRGINIA**  
**REGULAR MEETING**  
**July 20, 2006**

**Meeting Convened.** A regular meeting of the York County Parks and Recreation Advisory Board (PRAB) was called to order at approximately 7:00 p.m., Thursday, July 20, 2006.

**Attendance.** The following members of the PRAB were present: Mr. Jack Christie, Mr. Bart Barton, Mr. William Euker; and Ms. Sharon Kline. Mr. James Elder; Ms. Donna Simkins; and Mr. Edgar Herndon were absent. Staff present was Ms. Cheryl Sonderman.

**Consideration of Minutes.** The minutes of the March 16, 2006 meeting were approved.

**Use of Old County Landfill for a Dog Park.** Mr. Barton requested that this item be placed on the meeting agenda in order to discuss the PRAB's interest in making a recommendation to the Board of Supervisors that the Old County Landfill site be developed as an off-leash area for dogs (i.e. dog park). Ms. Sonderman reported that over the last few years, the Board of Supervisors has indicated to staff that they are not interested in developing this type of facility in the County. Mr. Barton stated that he feels there is a need for such a facility and that he would like to review the details associated with developing the Old County Landfill for this purpose. Ms. Sonderman agreed to research this issue and present her findings to the PRAB at the next meeting.

**New Personnel, Programs, and Capital Expenditure Requests.** Ms. Sonderman briefed the PRAB on the requests listed below that were submitted to Financial & Management Services Department in preparation for the FY08 Budget Process.

**New Personnel**

- 1 Full-time Park Supervisor position for New Quarter Park
- 1 Full-time Facilities Coordinator position for the new Athletic Field Complex

**New Programs**

- Expand the operation New Quarter Park from a seasonal to a year-round
- Operate the new Athletic Field Complex on a year-round basis
- Installation of park security cameras at Brown Park
- Operate a food and beverage concession at the new Athletic Field Complex
- Assume operation of the July 4<sup>th</sup> Celebration in Yorktown only if the volunteer citizen committee decides not to continue their sponsorship of the event.

### New Capital Expenditures

- Upgrade registration software to enable web based registrations and credit card transactions.
- Purchase equipment to operate a food and beverage concession at the new Athletic Field Complex.

The PRAB unanimously voted to endorse these requests and asked Ms. Sonderman to keep them updated as they move through the budget process.

**Revised Board Policies.** Ms. Sonderman reviewed staff's recommendation for revisions to the Board of Supervisors policies as summarized below.

Recreational Fees & Charges – Staff proposes to raise the fees for Adult Basketball & Softball teams by \$25; charge \$3 per round and \$25 for an annual pass for the disc golf course at New Quarter Park; and \$10 an hour per field for groups that use lights on athletic fields.

JCC-Williamsburg Community Center Membership Fee Subsidy Program Policy – As discussed by the PRAB at an earlier meeting this year, wording was added to this policy that states that this subsidy program will be terminated once the R.F. Wilkinson Family YMCA in the Bruton area opens.

Mr. Euker asked why staff was recommending a fee for groups to use athletic field lights (except for York County Little League and the Peninsula Football League). Ms. Sonderman replied that York County Little League is under contract with the County to provide youth baseball and softball programs and the Peninsula Football League has operated youth football for over 30 years and is the only provider of such a program in the County. Both of these programs are similar to York County Parks and Recreation youth sports programs in that registration is on a first-come, first-served and space available basis, instead of based on the participant's skill level. After some discussion by the PRAB, they voted unanimously to endorse these recommendations.

**Matters Presented by the Board.** Mr. Barton and Mr. Christie thought that the PRAB By-Laws should be reviewed and updated since the last revision was completed in 1999 and asked that this item be placed on the agenda for the next meeting.

**Adjournment.** The meeting was adjourned at approximately 8:10 p.m.