

4: LOST AND DAMAGED MATERIALS

- A.** Patrons will be charged for the cost and processing fee for lost or damaged materials.
- B.** Overdue materials are automatically considered lost after patrons have been notified three times. Patrons will be billed for the lost items and their borrowing and computer privileges suspended until payment is received or materials returned or replaced with exact copies.
- C.** York County staff, volunteers, and Library Board members, while not subject to paying fines for overdue materials, are still required to pay all charges for lost or damaged materials.

Amended March 8, 2007