TO: York County Planning Division
120 Alexander Hamilton Blvd
Yorktown, VA 23690-0532

SUBJECT: Application for Special Use Permit

FROM: Mina P. Bailey, DBA Hair By Mina
219 Susan Newton Lane
Yorktown, VA 23693

1 I am requesting a Special Use Permit in order to operate a Beauty Shop in my home. I am a license Cosmetologist in the State of Virginia, currently operating as a booth renter in Newport News at Kalamazoos Salon.

2. The property where I wish to conduct my business is located at 219 Susan Newton Lane, Yorktown VA 23693. The legal description of the property is Lot Numbered Fifty-Two (52), Meadowlake Farms, Section Four, County of York, Virginia. Recorded in Clerk's Office of the Circuit Court for the County of York, Virginia, in Plat Book 10, page 301. A plat map showing the property is at attachment 1.

3 The Beauty Shop will be operated out of my garage. Services performed will include hair cuts, hair styling, hair care, color treatments, perms, and sale of hair care products only to customers for maintenance of services provided as authorized by my Cosmetologist license.

4. A diagram of the property is located at attachment 2. Customer entry into the beauty shop will be through the side entry located on the right side of the garage as you are facing the home. A new door is being installed to provide customer access to the bathroom without entry into the residence (depicted on diagram). A new wall is being put up to hide the garage door on the inside, purely cosmetic but will also provide better insulation for the garage. Vents will be installed in the existing duct work to provide heat and air.

5. Traffic flow and parking will not be a problem. Our current driveway will support parking of five vehicles. Our family has three total vehicles, but only one vehicle will be at home during most of my business hours. Additionally, since my business will be operated by appointment only, I will be able to control traffic due to not scheduling numerous customers at the same time. A maximum of two clients would be at the home at any given time as one may arrive before the other departs. This would not cause any traffic or parking burden. Maximum traffic per day is expected not to exceed five clients between the hours of 9:00 AM and 5:00 PM.

6. The following is submitted for your consideration to answer County Code requirements in Sec. 24.1-281. General requirements for home occupations.

a. I will be the sole operator of this business, no employees will be hired.
b. The Beauty Shop will be operated out of my garage; total area is less than 400 square feet.
c. I am making no change to the exterior of the home, and the business will not be visible from the street or adjacent properties.
d. The only sale of goods will be hair care products to customers for the maintenance and upkeep of performed hair services. I will obtain proper license before the sell of products and file appropriate tax documents for the sale of goods in relation to this business.
e. The conduct of this business will not place a traffic or parking burden on our home or the neighborhood. Our current driveway will accommodate five vehicles. I will be working by appointment only, so I will never have more customers than I have parking available.
f. The water/sewerage use will not increase by a huge amount. The only additional use will be for shampooing of customers, but with my limited clientele, this will not be significant.
g. The hours of operation for my business will be from 9:00AM to 5:00 PM, Tuesday through Saturday. The maximum clients I would see any day would be five, with most days being three clients. My appointment book for the last twelve months is available for your review as proof of the number of clients I serve.
h. All other requirements of this section such as machinery, commercial vehicles, heavy trucks, or hazardous materials do not apply to my proposed business.

7. Additional information for your consideration. My primary purpose and desire to conduct my business out of my home is to provide better support to my children and family. My children are still young, 13 and 16. My husband is in the military and travels a great deal. By operating out of my home, I am able to provide increased support for my family and be available to provide more parental oversight for our children.

8. Please feel free to contact me at (757) 329-1223 or (757) 223-0142 if you need additional information. I sincerely appreciate your consideration and approval of my proposed business.

Sincerely,
Mina P. Bailey
DBA Hair By Mina

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PLANNING DIVISION
COUNTY OF YORK