

COVER SHEET FOR FILING CIVIL ACTIONS
COMMONWEALTH OF VIRGINIA

Case No.
(CLERK'S OFFICE USE ONLY)*

..... Circuit Court

..... v./In re:

PLAINTIFF(S)

DEFENDANT(S)

I, the undersigned plaintiff defendant attorney for plaintiff defendant hereby notify the Clerk of Court that I am filing the following civil action. (Please indicate by checking box that most closely identifies the claim being asserted or relief sought.)

- | | | |
|--|--|--|
| <input type="checkbox"/> Accounting | <input type="checkbox"/> Construe Will | <input type="checkbox"/> Landlord/Tenant |
| <input type="checkbox"/> Administrative Appeal | <input type="checkbox"/> Contract Action | <input type="checkbox"/> Mechanics Lien |
| <input type="checkbox"/> Adoption | <input type="checkbox"/> Contract Specific Performance | <input type="checkbox"/> Medical Malpractice |
| <input type="checkbox"/> Adoption - Foreign | <input type="checkbox"/> Correct/Erroneous State/Local Taxes | <input type="checkbox"/> Motor Vehicle Tort |
| <input type="checkbox"/> Adult Protection | <input type="checkbox"/> Counterclaim | <input type="checkbox"/> Name Change |
| <input type="checkbox"/> Aid and Guidance | <input type="checkbox"/> Cross Claim | <input type="checkbox"/> Order to Sever |
| <input type="checkbox"/> Annexation | <input type="checkbox"/> Custody/Visitation/Support/Equitable Distribution | <input type="checkbox"/> Partition |
| <input type="checkbox"/> Annulment | <input type="checkbox"/> Declaratory Judgment | <input type="checkbox"/> Petition |
| <input type="checkbox"/> Appeal Decision of ABC Board | <input type="checkbox"/> Declare Death | <input type="checkbox"/> Product Liability |
| <input type="checkbox"/> Appeal Decision of Board of Zoning | <input type="checkbox"/> Delinquent Taxes | <input type="checkbox"/> Quiet Title |
| <input type="checkbox"/> Appeal Decision of Comp Board | <input type="checkbox"/> Detinue | <input type="checkbox"/> Referendum Elections |
| <input type="checkbox"/> Appeal Decision of Employment Commission | <input type="checkbox"/> Divorce | <input type="checkbox"/> Reformation of Trust |
| <input type="checkbox"/> Appeal Decision of Local Government | <input type="checkbox"/> Ejectment | <input type="checkbox"/> Reinstatement of Driving Privileges |
| <input type="checkbox"/> Appeal Decision of Marine Resources Commission | <input type="checkbox"/> Encumber/Sell Real Estate | <input type="checkbox"/> Reinstatement (General) |
| <input type="checkbox"/> Appeal Decision of Voter Registration | <input type="checkbox"/> Enforce Vendor's Lien | <input type="checkbox"/> Removal |
| <input type="checkbox"/> Appointment of Church Trustee, Substitute Fiduciaries | <input type="checkbox"/> Escheat | <input type="checkbox"/> Separate Maintenance |
| <input type="checkbox"/> Approval of Right to be Eligible to Vote | <input type="checkbox"/> Establish Boundaries | <input type="checkbox"/> Standby Guardian/Conservator |
| <input type="checkbox"/> Asbestos Litigation | <input type="checkbox"/> Expunge | <input type="checkbox"/> Termination of Mineral Rights |
| <input type="checkbox"/> Attachment | <input type="checkbox"/> Forfeiture of U.S. Currency | <input type="checkbox"/> Unlawful Detainer |
| <input type="checkbox"/> Bond Forfeiture Appeal | <input type="checkbox"/> Freedom of Information | <input type="checkbox"/> Vehicle Confiscation |
| <input type="checkbox"/> Child Abuse and Neglect - Unfounded Complaint | <input type="checkbox"/> Garnishment | <input type="checkbox"/> Will Contested |
| <input type="checkbox"/> Civil Contempt | <input type="checkbox"/> General Tort Liability (other than motor vehicle) | <input type="checkbox"/> Writ of Certiorari |
| <input type="checkbox"/> Claim Impleading Third Party Defendant | <input type="checkbox"/> Grievance Procedures | <input type="checkbox"/> Writ of Habeas Corpus |
| <input type="checkbox"/> Complaint - (Miscellaneous) | <input type="checkbox"/> Guardian/Conservator Appointment | <input type="checkbox"/> Writ of Mandamus |
| <input type="checkbox"/> Compromise Settlement | <input type="checkbox"/> Impress/Declare a Trust | <input type="checkbox"/> Writ of Prohibition |
| <input type="checkbox"/> Condemnation | <input type="checkbox"/> Injunction | <input type="checkbox"/> Writ of Quo Warranto |
| <input type="checkbox"/> Confessed Judgment | <input type="checkbox"/> Interdiction | <input type="checkbox"/> Wrongful Death |
| <input type="checkbox"/> Conservator of Peace | <input type="checkbox"/> Interrogatory | <input type="checkbox"/> Other |
| | <input type="checkbox"/> Intentional Tort | |
| | <input type="checkbox"/> Judgment Lien-Bill to Enforce | |
| | <input type="checkbox"/> Judicial Review | |

Damages in the amount of \$ are claimed.

DATE

PLAINTIFF

DEFENDANT

ATTORNEY FOR PLAINTIFF

DEFENDANT

PRINT NAME

ADDRESS /TELEPHONE NUMBER OF SIGNATOR

* See reverse side for Civil Action Type Codes
- for Clerk's Office Use Only

**Civil Action Type Codes
(Clerk's Office Use Only)**

| | | | |
|--|------|--|------|
| Accounting | ACCT | Establish Boundaries | ESTB |
| Administrative Appeal | AAPL | Expunge | XPUN |
| Adoption | ADOP | Forfeiture of U.S. Currency..... | FORF |
| Adoption – Foreign | FORA | Freedom of Information | FOI |
| Adult Protection | PROT | Garnishment | GARN |
| Aid and Guidance..... | AID | General Tort Liability (Other Than Motor Vehicle) | GTOR |
| Annexation | ANEX | Grievance Procedures..... | GRV |
| Annulment..... | ANUL | Guardian/Conservator Appointment | APPT |
| Appeal Decision of ABC Board..... | ABC | Impress/Declare a Trust | TRST |
| Appeal Decision of Board of Zoning | ZONE | Injunction | INJ |
| Appeal Decision of Comp Board | ACOM | Interdiction | INTD |
| Appeal Decision of Employment Commission | EMP | Interpleader | INTP |
| Appeal Decision of Local Government..... | GOVT | Intentional Tort..... | ITOR |
| Appeal Decision of Marine Resources Commission... | MAR | Interrogatory..... | INTR |
| Appeal Decision of Voter Registration | AVOT | Judgment Lien-Bill to Enforce | LIEN |
| Appointment of Church Trustee, Substitute Fiduciaries | AOCT | Judicial Review | JR |
| Approval of Right to be Eligible to Vote | VOTE | Landlord/Tenant..... | LT |
| Asbestos Litigation..... | AL | Mechanics Lien | MECH |
| Attachment | ATT | Medical Malpractice..... | MED |
| Bond Forfeiture Appeal..... | BFA | Motor Vehicle Tort | MV |
| Child Abuse and Neglect – Unfounded Complaint..... | CAN | Name Change | NC |
| Civil Contempt | CCON | Order to Sever | SEVR |
| Claim Impleading Third Party Defendant | CTP | Partition..... | PART |
| Complaint - (Miscellaneous)..... | COM | Petition | PET |
| Compromise Settlement | COMP | Product Liability..... | PROD |
| Condemnation | COND | Quiet Title | QT |
| Confessed Judgment..... | CJ | Referendum Elections | ELEC |
| Conservator of Peace..... | COP | Reformation of Trust..... | REFT |
| Construe Will | CNST | Reinstatement of Driving Privileges | DRIV |
| Contract Action | CNTR | Reinstatement (General)..... | REIN |
| Contract Specific Performance..... | PERF | Removal | REM |
| Correct/Erroneous State/Local Taxes..... | CTAX | Restore Driving Privileges | REST |
| Counterclaim | CC | Separate Maintenance..... | SEP |
| Cross Claim..... | CROS | Standby Guardian/Conservator | STND |
| Custody/Visitation/Support/Equitable Distribution.... | CVS | Termination of Mineral Rights..... | MIN |
| Declaratory Judgment..... | DECL | Unlawful Detainer | UD |
| Declare Death..... | DDTH | Vehicle Confiscation..... | VEH |
| Delinquent Taxes..... | DTAX | Will Contested..... | WILL |
| Detinue | DET | Writ of Certiorari..... | WC |
| Divorce..... | DIV | Writ of Habeas Corpus..... | WHC |
| Ejectment..... | EJCT | Writ of Mandamus | WM |
| Encumber/Sell Real Estate | RE | Writ of Prohibition | WP |
| Enforce Vendor's Lien | VEND | Writ of Quo Warranto | WQW |
| Escheat | ESC | Wrongful Death..... | WD |