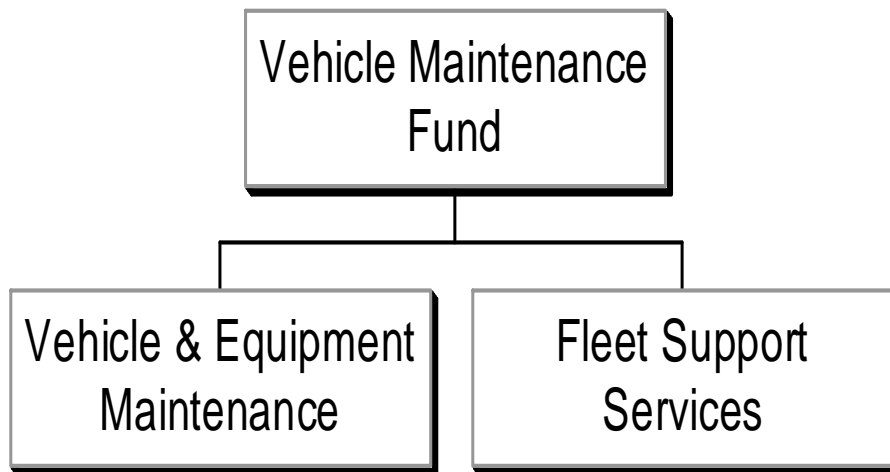


Vehicle Maintenance (Fund 12)



Vehicle Maintenance Fund

Mission:

Vehicle Maintenance (VM) operates as an Internal Service Fund, providing efficient, operationally responsive, cost-effective delivery of quality vehicle and equipment maintenance and fleet support services to County customers and partnership agencies.

Goals:

- Expand reporting of performance measures.
- Improve customer satisfaction reporting.
- Attain Blue Seal of Excellence from Institute for Automotive Service Excellence (ASE).

Implementation Strategies for FY2010:

- Monitor/Maintain/Improve reporting of performance measures. Expanded reporting of down time, parts room efficiencies, reporting of percentage of work orders closed in 48 hours and those beyond 72 hours. In addition, a review of comeback / rework will be performed by VM staff. Review will be held in conjunction with PEP due dates.
- Monitor/Maintain/Improve customer satisfaction reporting – In addition to customer focus groups VM will monitor driver (customer) satisfaction using hangtags. These tags will allow drivers to relay feedback to VM about the quality and timeliness of work performed. Annual customer service reports forwarded to the County Administrator will include the information gathered in this project.
- Monitor/Maintain/Improve technician credentials – VM will continue training and ASE testing to support attaining the Blue Seal of Excellence from the Institute for Automotive Service Excellence.

Budget Issues:

- In FY2006, funding was for an increase in work-as-required to meet the needs of operational growth. Funding was also for fuel, repairs, an upgrade to MS Office software and equipment.
- In FY2007, funding reflected the addition of an Equipment and Auto Technician position, increases for fuel, repair & maintenance supplies and the routine replacement of vehicles.
- In FY2008, funding was for vehicle insurance, paving of the parking lot, a heavy truck lift and vehicle tracking equipment.
- In FY2009, funding reflected increases for maintenance contracts, radio maintenance, vehicle insurance, repair & maintenance supplies and fuel.
- For FY2010, reductions in funding are due to no step or benefit increases in personnel and no computer replacements. Further decreases are programmed in contractual services, fuel, materials & supplies and for the centralization of radio costs in the Radio Maintenance Division. An increase is provided for vehicle insurance and funds are programmed for parking lot paving.

**VEHICLE MAINTENANCE
FUND 12
FUND BALANCE SUMMARY FISCAL YEARS 2009 - 2010**

Beginning Fund Balance 7/1/2008		\$ 4,573,959
Projected FY2009 Revenues		
Local	4,112,000	
State & Federal	-	
Other financing sources	<u>58,100</u>	
Total	4,170,100	
Projected FY2009 Expenses	<u>4,741,921</u>	
Net Change		<u>(571,821)</u>
Projected Fund Balance 6/30/2009		4,002,138
Projected FY2010 Revenues		
Local	4,357,400	
State & Federal	-	
Other financing sources	<u>60,000</u>	
Total	4,417,400	
Projected FY2010 Expenses	<u>4,259,554</u>	
Net Change		<u>157,846</u>
Projected Fund Balance 6/30/2010		<u>\$ 4,159,984</u>

**VEHICLE MAINTENANCE
FUND 12**

	FY2006 Actual Expenses	FY2007 Actual Expenses	FY2008 Actual Expenses	FY2009 Original Budget	FY2009 Estimated Budget	FY2010 Adopted Budget	%Change Original 2009/ Adopted 2010
Expense By Activity							
Vehicle & Equipment Maintenance	1,051,591	1,261,566	1,184,659	1,365,626	1,580,946	1,363,538	-0.15%
Fleet Support Services	2,006,959	2,568,984	2,667,633	2,916,026	3,160,975	2,896,016	-0.69%
Total Expenses	3,058,550	3,830,550	3,852,292	4,281,652	4,741,921	4,259,554	-0.52%

	FY2006 Actual Expenses	FY2007 Actual Expenses	FY2008 Actual Expenses	FY2009 Original Budget	FY2009 Estimated Budget	FY2010 Adopted Budget	%Change Original 2009/ Adopted 2010
Expense By Category							
Personnel Services	594,639	688,456	748,542	830,096	830,096	832,955	0.34%
Contractual Services	139,309	169,902	143,712	154,900	170,100	152,728	-1.40%
Internal Services	10,508	16,895	21,771	19,430	19,430	13,120	-32.48%
Other Charges	161,000	167,235	196,697	217,711	217,711	228,651	5.03%
Materials & Supplies	1,610,295	1,712,290	1,979,823	2,410,500	2,410,600	2,362,100	-2.01%
Leases & Rentals	-	-	-	-	1,000	-	0.00%
Capital Outlay	542,799	1,075,772	761,747	649,015	1,092,984	670,000	3.23%
Total Expenses	3,058,550	3,830,550	3,852,292	4,281,652	4,741,921	4,259,554	-0.52%

% of Total FY2010
Funding Sources

	FY2006 Actual Expenses	FY2007 Actual Expenses	FY2008 Actual Expenses	FY2009 Original Budget	FY2009 Estimated Budget	FY2010 Adopted Budget	% of Total FY2010 Funding Sources
Funding Sources							
Use of Money & Property	154,950	204,783	144,803	160,000	160,000	110,000	2.49%
Charges for Services	3,036,378	3,316,765	3,839,316	3,950,000	3,950,000	4,243,900	96.07%
Miscellaneous	3,078	2,909	3,181	2,000	2,000	3,500	0.08%
State Aid & Grants	-	1,323	-	-	-	-	0.00%
Federal Aid & Grants	-	6,443	519	-	-	-	0.00%
Non-Revenue Receipts	54,498	57,820	65,282	50,000	58,100	60,000	1.36%
Total Funding Sources	3,248,904	3,590,043	4,053,101	4,162,000	4,170,100	4,417,400	100.00%

	FY2006 Actual Expenses	FY2007 Actual Expenses	FY2008 Actual Expenses	FY2009 Original Budget	FY2009 Estimated Budget	FY2010 Adopted Budget
FTE's						
Management	1.00	1.00	1.00	1.00	1.00	1.00
Admin/Clerical	1.00	1.00	1.00	1.00	1.00	1.00
Trades & Crafts	9.00	10.00	10.00	10.00	10.00	10.00
Total	11.00	12.00	12.00	12.00	12.00	12.00

