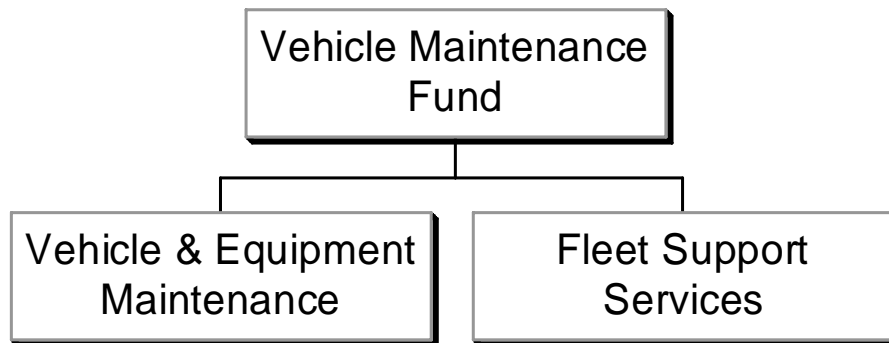


Vehicle Maintenance (Fund 12)



Vehicle Maintenance Fund

Mission:

Vehicle Maintenance operates as an Internal Service Fund, providing efficient, operationally responsive, cost-effective delivery of quality vehicle and equipment maintenance and fleet support services to County customers and partnership agencies.

Goals:

- Establish baseline downtime for all vehicles not included in public safety.
- Maintain/Improve Public Safety vehicle down time.
- Monitor and improve/maintain baseline for parts inventory turnover.
- Monitor and improve/maintain technician accountability.

Implementation Strategies for FY2008:

- Monitor/ Maintain / Improve inventory turnover - Parts categories such as tires, batteries and filters will be evaluated on a continuing basis. Special emphasis will be given to products with extended warranties. Reevaluating parts stocking and identifying alternative parts sources can improve inventory turnover as well as down time.
- Monitor/ Maintain / Improve down time - Down time is defined as the time a vehicle is not available to fulfill its intended purpose. Sublet work is not included in vehicle down time.
- Monitor/Maintain/Improve technician accountability - Technician accountability will be monitored in terms of direct and indirect labor. Indirect labor is time spent on projects other than vehicle and equipment repair. Improvements in technician accountability will also improve vehicle down time.

Budget Issues:

- In FY2006, funding was for an increase in work-as-required to meet the needs of operational growth. Funding was also for fuel, repairs, an upgrade to MS Office software and equipment.
- In FY2007, funding reflected the addition of an Equipment and Auto Technician position, increases for fuel, repair and maintenance supplies and the routine replacement of vehicles.
- For FY2008, funding is for vehicle insurance, paving of the parking lot, a heavy truck lift and vehicle tracking equipment.

**VEHICLE MAINTENANCE FUND
FUND 12
FUND BALANCE SUMMARY FISCAL YEARS 2007 - 2008**

Beginning Fund Balance 7/1/2006		\$ 4,164,393
Projected FY2007 Revenues		
Local	3,083,066	
State & Federal	-	
Other financing sources	<u>40,000</u>	
Total		3,123,066
Projected FY2007 Expenses		<u>4,284,496</u>
Net Change		<u>(1,161,430)</u>
Projected Fund Balance 6/30/2007		3,002,963
Projected FY2008 Revenues		
Local	3,390,000	
State & Federal	-	
Other financing sources	<u>50,000</u>	
Total		3,440,000
Projected FY2008 Expenses		<u>3,845,296</u>
Net Change		<u>(405,296)</u>
Projected Fund Balance 6/30/2008		<u>\$ 2,597,667</u>

**VEHICLE MAINTENANCE FUND
FUND 12**

	FY2004 Actual Expenses	FY2005 Actual Expenses	FY2006 Actual Expenses	FY2007 Original Budget	FY2007 Estimated Budget	FY2008 Adopted Budget	%Change Original 2007/ Adopted 2008
Expense By Activity							
Vehicle & Equipment Maintenance	833,813	1,051,763	1,051,591	1,311,279	1,341,033	1,395,718	6.44%
Fleet Support Services	1,370,143	1,474,172	2,006,959	2,446,508	2,943,463	2,449,578	0.13%
Total Expenses	2,203,956	2,525,935	3,058,550	3,757,787	4,284,496	3,845,296	2.33%

	FY2004 Actual Expenses	FY2005 Actual Expenses	FY2006 Actual Expenses	FY2007 Original Budget	FY2007 Estimated Budget	FY2008 Adopted Budget	%Change Original 2007/ Adopted 2008
Expense By Category							
Personnel Services	494,284	540,929	594,639	756,872	756,872	784,131	3.60%
Contractual Services	93,123	114,274	139,309	150,200	157,400	149,900	-0.20%
Internal Services	13,438	9,069	10,508	22,015	22,015	17,030	-22.64%
Other Charges	149,304	163,070	161,000	169,700	169,700	177,765	4.75%
Materials & Supplies	955,793	1,093,659	1,610,295	1,824,500	1,824,500	1,829,500	0.27%
Capital Outlay	498,014	604,934	542,799	834,500	1,354,009	886,970	6.29%
Total Expenses	2,203,956	2,525,935	3,058,550	3,757,787	4,284,496	3,845,296	2.33%

% of Total FY2008
Funding Sources

	FY2004 Actual Expenses	FY2005 Actual Expenses	FY2006 Actual Expenses	FY2007 Original Budget	FY2007 Estimated Budget	FY2008 Adopted Budget	%Change Original 2007/ Adopted 2008
Funding Sources							
Use of Money & Property	14,208	38,276	80,245	40,000	40,000	75,000	2.18%
Charges for Service	2,300,961	2,564,082	3,111,083	3,043,066	3,043,066	3,315,000	96.37%
Miscellaneous	56,428	41,570	57,576	40,000	40,000	50,000	1.45%
Transfer from Other Funds	94,164	70,000	-	-	-	-	0.00%
State Revenue	2,682	-	-	-	-	-	0.00%
Federal Revenue	11,831	-	-	-	-	-	0.00%
Total Funding Sources	2,480,274	2,713,928	3,248,904	3,123,066	3,123,066	3,440,000	100.00%

FTE's

Management	1.00	1.00	1.00	1.00	1.00	1.00
Admin/Clerical	1.00	1.00	1.00	1.00	1.00	1.00
Trades & Crafts	8.00	8.00	9.00	10.00	10.00	10.00
Total	10.00	10.00	11.00	12.00	12.00	12.00

