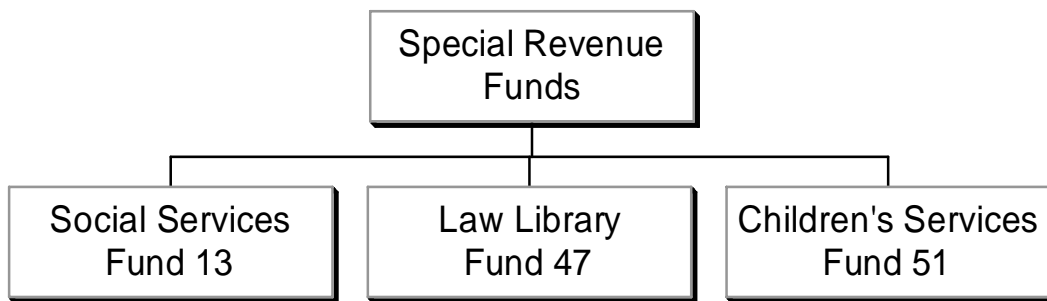


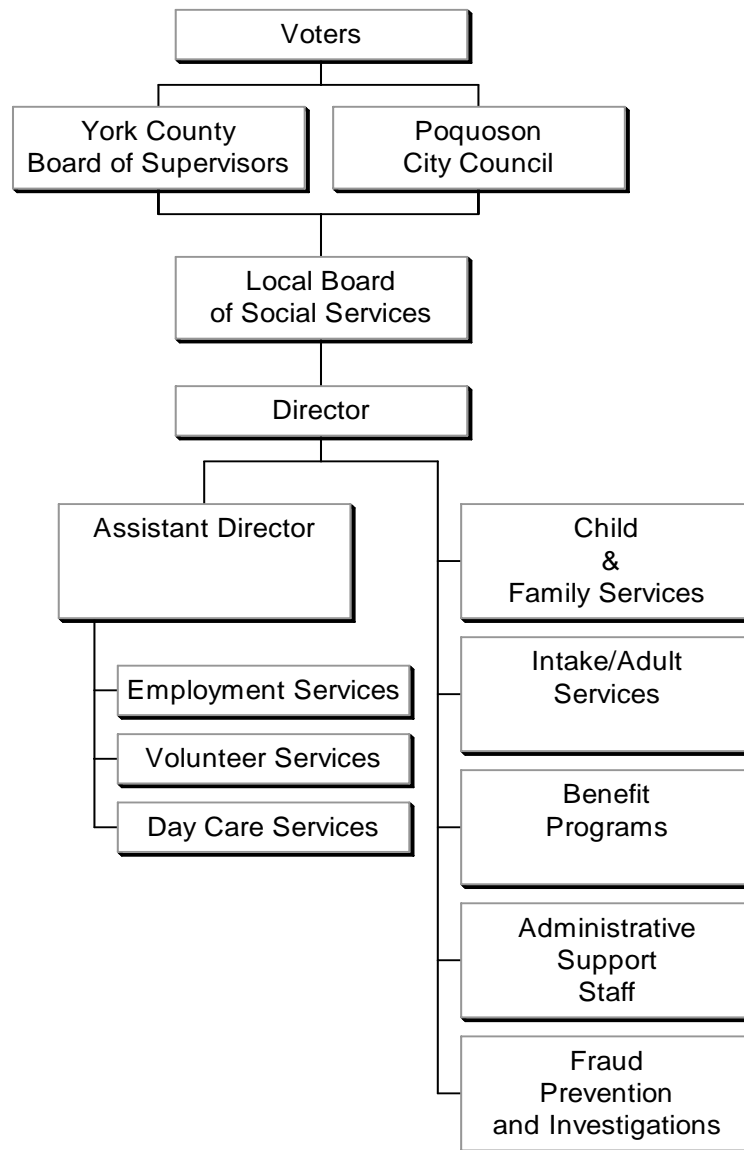
# Special Revenue Funds



## Special Revenue Funds

- **Social Services Fund (Fund 13)** - The Treasurer for York County is the fiscal officer for the York/Poquoson Department of Social Services district office. The Department is responsible for providing mandated state and federal programs. The programs assigned the Department are: intake services, child and family services, foster care, adoption, child protective services, adult services, adult protective services, guardianship, employment services, child care, public assistance programs, preventive services, court services, fraud prevention and investigation, and volunteer services. The Department's holistic approach in providing services enables it to protect vulnerable children and adults, promote self-sufficiency, self-support and personal responsibility, meet the basic needs of those less fortunate and enhance the competence of individuals in dealing with their own problems.
- **Law Library (Fund 47)** - accounts for the revenues and expenditures for the Law Library activities.
- **Children's Services (Fund 51)** - operates comprehensive developmental programs for young children and their families, including the Head Start program.

# Social Services Fund (Fund 13)



## **Social Services Fund**

The Social Services Fund includes the following activities: Child and Adult Service Programs, Employment Services, Public Assistance, Comprehensive Services Act (CSA), State & Local Hospitalization, and Federal Revenue Maximization. Child and Adult Service Programs include foster care, child and adult protective services, guardianship, adoptions and court services. Employment services focus on promoting self-sufficiency, self-support, and self-esteem for those receiving public assistance. There is an array of financial assistance programs available to aid persons within the community who meet the eligibility criteria such as, Temporary Assistance to Needy Families, General Relief, Auxiliary Grants, Food Stamps, Medicaid, Child Day Care, Emergency Assistance, Home Based Care, etc. CSA requires local governments to provide certain residential or intensive in-home therapeutic services to troubled youth. The State and Local Hospitalization Program provides direct payments to hospitals for individuals who are unable to pay for required medical services. Federal Revenue Maximization provides federal reimbursement through revenue maximization projects in order to offset state general fund reductions and reduce local match requirements.

### **Goals:**

- To enhance the competence of individuals dealing with personal challenges.
- To provide preventive foster care and child protective services.
- To protect vulnerable children and adults.
- To provide intake services, child and family services, adult services, employment services, volunteer services, court services, and day care services.
- To provide financial assistance to eligible citizens.
- To ensure, through a comprehensive fraud prevention and investigation program, that only persons eligible for assistance actually receive it.
- To provide services to assist at-risk children and youth.
- To improve the delivery of services by requiring interagency cooperation.

### **Implementation Strategies for FY2008:**

- Expect to investigate approximately 250 child protective service complaints and 100 reports of adult abuse, neglect, or exploitation on an annual basis.
- Approximately 1,700 family units will receive intake services, which include crisis intervention, assessment of need and assistance in developing a plan to meet the need, and assistance with emergency needs such as food and shelter.
- The annualized estimate of population being served is over 20,000 units of service in York and Poquoson. This represents a significant percentage of the total population.

### **Budget Issues:**

- In FY2005, the budget included a 5% salary increase and an increase in staff of 1.5 positions.
- In FY2006, the budget included a 4% salary increase and a net increase in staff of 1.6 positions.
- In FY2005 and FY2006, continued efforts to maximize federal reimbursement resulted in minimizing local match requirements and offset state general fund reductions in support of mandated programs and services. York County's estimated increase in its local match was due to anticipated increases in CSA expenditures.
- In FY2007, the budget included a 5% salary increase and a net increase in staff of 3.1 positions. In addition, York County's estimated increase in its local match was due to anticipated increases in special needs adoption, child day care/at risk and CSA expenditures.
- For FY2008, the budget includes a 5% salary increase and a net increase in staff of 1.9 positions. In addition, York County's estimated increase in its local match was due to anticipated increases in administration, child day care/at risk and CSA expenditures.

**SOCIAL SERVICES FUND  
FUND 13  
FUND BALANCE SUMMARY FISCAL YEARS 2007 - 2008**

Beginning Fund Balance 7/1/2006		\$ (115,363)
Projected FY2007 Revenues		
Local	100,800	
State and Federal	4,279,400	
Other financing sources	<u>1,410,943</u>	
Total	5,791,143	
Projected FY2007 Expenditures	<u>5,791,143</u>	
Net Change		<u>-</u>
Projected Fund Balance 6/30/2007		(115,363)
Projected FY2008 Revenues		
Local	105,840	
State and Federal	4,260,360	
Other financing sources	<u>1,755,210</u>	
Total	6,121,410	
Projected FY2008 Expenditures	<u>6,121,410</u>	
Net Change		<u>-</u>
Projected Fund Balance 6/30/2008		<u>\$ (115,363)</u>

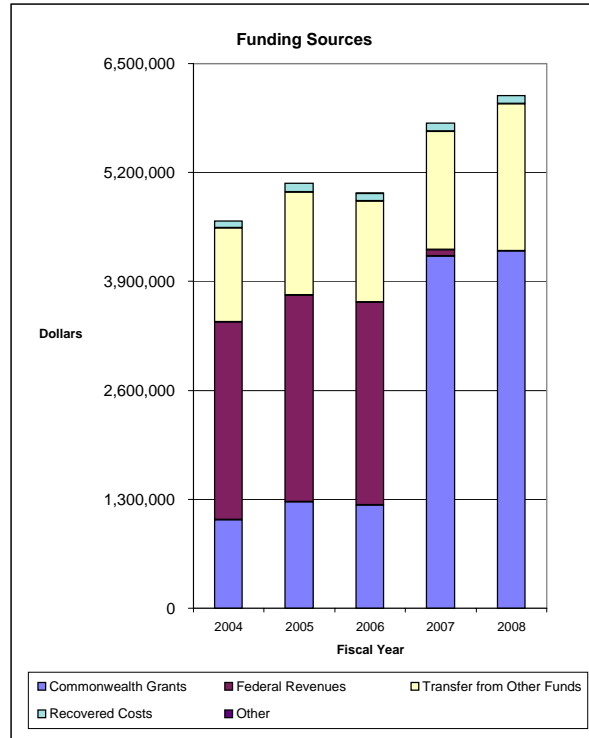
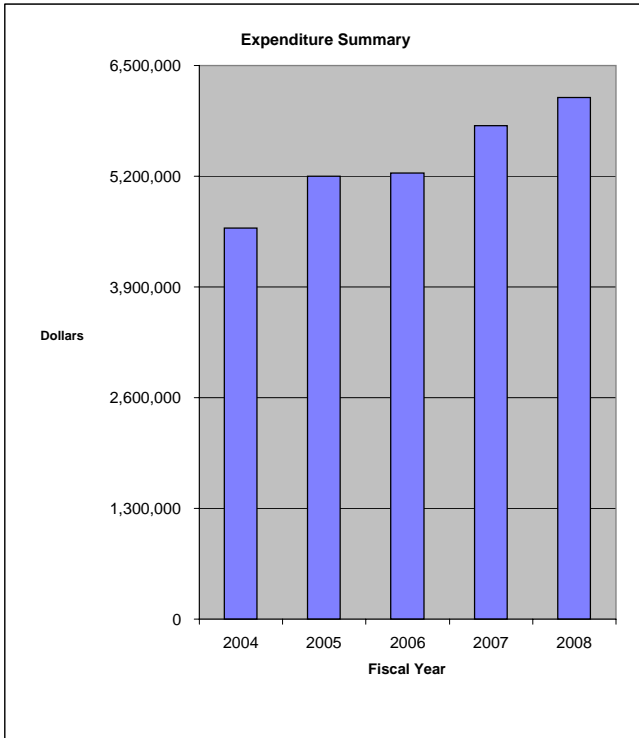
**SOCIAL SERVICES FUND  
FUND 13**

	FY2004 Actual Expenditures	FY2005 Actual Expenditures	FY2006 Actual Expenditures	FY2007 Original Budget	FY2007 Estimated Budget	FY2008 Adopted Budget	%Change Original 2007/ Adopted 2008
<b>Expenditure by Activity</b>							
Social Services Administration	2,924,149	3,147,978	3,281,163	3,702,593	3,702,593	4,077,360	10.12%
Public Assistance	1,101,333	1,337,394	1,277,884	1,500,150	1,500,150	1,347,150	-10.20%
Comprehensive Services Act	556,002	699,760	665,124	576,400	576,400	683,900	18.65%
State & Local Hospital	11,295	11,542	9,915	12,000	12,000	13,000	8.33%
<b>Total Expenditures</b>	<b>4,592,779</b>	<b>5,196,674</b>	<b>5,234,086</b>	<b>5,791,143</b>	<b>5,791,143</b>	<b>6,121,410</b>	<b>5.70%</b>

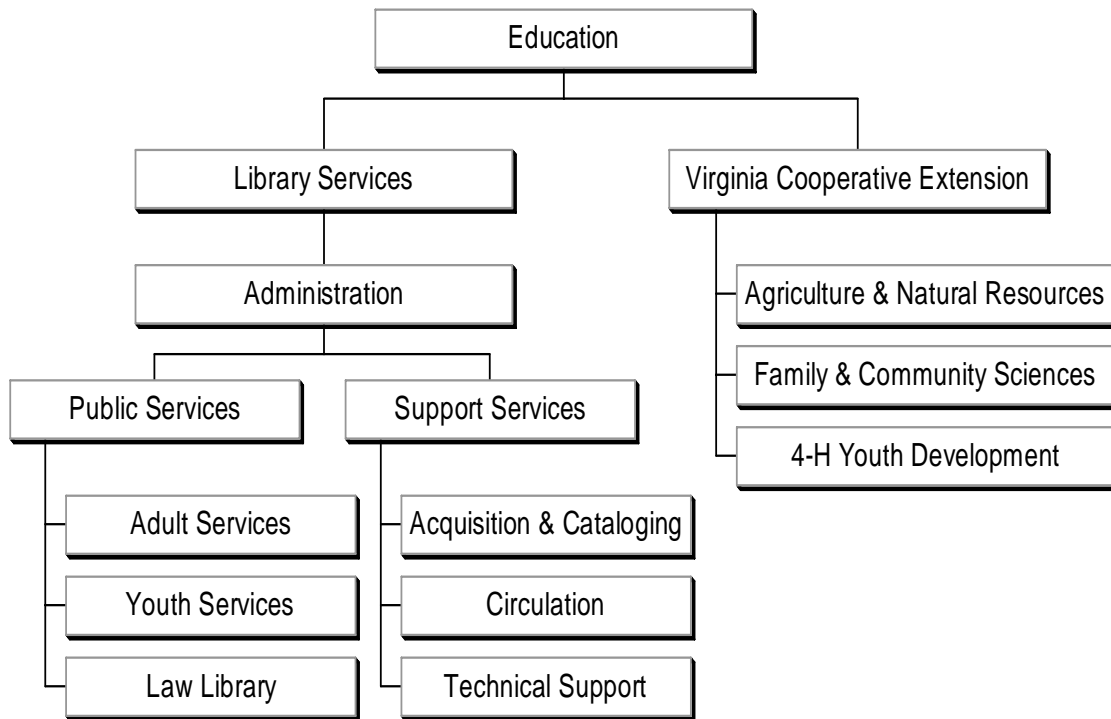
	FY2004 Actual Expenditures	FY2005 Actual Expenditures	FY2006 Actual Expenditures	FY2007 Original Budget	FY2007 Estimated Budget	FY2008 Adopted Budget	%Change Original 2007/ Adopted 2008
<b>Expenditure by Category</b>							
Personnel Services	2,647,324	2,862,779	3,000,648	3,425,513	3,425,513	3,767,960	10.00%
Contractual Services	21,013	23,595	22,053	7,500	7,500	8,000	6.67%
Internal Services	23,675	25,468	24,231	33,000	33,000	30,000	-9.09%
Other Charges	31,236	31,245	33,234	34,930	34,930	39,250	12.37%
Direct Payments & Contributions	1,664,927	2,045,549	1,949,696	2,084,650	2,084,650	2,040,150	-2.13%
Materials & Supplies	26,724	30,322	31,093	30,700	30,700	35,750	16.45%
Leases & Rentals	167,674	167,655	169,432	173,850	173,850	190,000	9.29%
Capital Outlay	10,206	10,061	3,699	1,000	1,000	10,300	930.00%
<b>Total Expenditures</b>	<b>4,592,779</b>	<b>5,196,674</b>	<b>5,234,086</b>	<b>5,791,143</b>	<b>5,791,143</b>	<b>6,121,410</b>	<b>5.70%</b>

	FY2004 Actual Expenditures	FY2005 Actual Expenditures	FY2006 Actual Expenditures	FY2007 Original Budget	FY2007 Estimated Budget	FY2008 Adopted Budget	% of Total FY2008 Funding Sources
<b>Funding Sources</b>							
Miscellaneous	611	-	4,399	-	-	-	0.00%
Recovered Costs	82,442	101,966	97,220	100,800	100,800	105,840	1.73%
State Revenue	1,051,822	1,268,251	1,228,907	4,204,400	4,204,400	4,260,360	69.60%
Federal Revenue	2,364,206	2,485,971	2,425,479	75,000	75,000	-	0.00%
Transfer from Other Funds	1,124,203	1,211,759	1,201,541	1,410,943	1,410,943	1,755,210	28.67%
<b>Total Funding Sources</b>	<b>4,623,284</b>	<b>5,067,947</b>	<b>4,957,546</b>	<b>5,791,143</b>	<b>5,791,143</b>	<b>6,121,410</b>	<b>100.00%</b>

	FY2004 Actual Expenditures	FY2005 Actual Expenditures	FY2006 Actual Expenditures	FY2007 Original Budget	FY2007 Estimated Budget	FY2008 Adopted Budget
<b>FTE's</b>						
Management	10.00	9.80	9.40	8.40	8.40	8.40
Professional/Technical	30.00	31.70	32.70	36.30	36.30	36.70
Admin/Clerical	11.50	11.50	12.50	13.00	13.00	14.50
<b>Total</b>	<b>51.50</b>	<b>53.00</b>	<b>54.60</b>	<b>57.70</b>	<b>57.70</b>	<b>59.60</b>



# Law Library



## Law Library

- **Law Library (Fund 47)** - accounts for the revenues and expenditures for the Law Library activities.

**LAW LIBRARY FUND  
FUND 47  
FUND BALANCE SUMMARY FISCAL YEARS 2007 - 2008**

Beginning Fund Balance 7/1/2006		\$ 6,659
Projected FY2007 Revenues		
Local	<u>6,100</u>	
Total		6,100
Projected FY2007 Expenditures		
	<u>10,000</u>	
Net Change		<u>(3,900)</u>
Projected Fund Balance 6/30/2007		2,759
Projected FY2008 Revenues		
Local	<u>6,650</u>	
Total		6,650
Projected FY2008 Expenditures		
	<u>7,955</u>	
Net Change		<u>(1,305)</u>
Projected Fund Balance 6/30/2008		<u>\$ 1,454</u>

**LAW LIBRARY FUND  
FUND 47**

	FY2004 Actual Expenditures	FY2005 Actual Expenditures	FY2006 Actual Expenditures	FY2007 Original Budget	FY2007 Estimated Budget	FY2008 Adopted Budget	%Change Original 2007/ Adopted 2008
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**Expenditure by Activity**

Law Library Operations	6,526	7,859	7,220	10,000	10,000	7,955	-20.45%
<b>Total Expenditures</b>	<b>6,526</b>	<b>7,859</b>	<b>7,220</b>	<b>10,000</b>	<b>10,000</b>	<b>7,955</b>	<b>-20.45%</b>

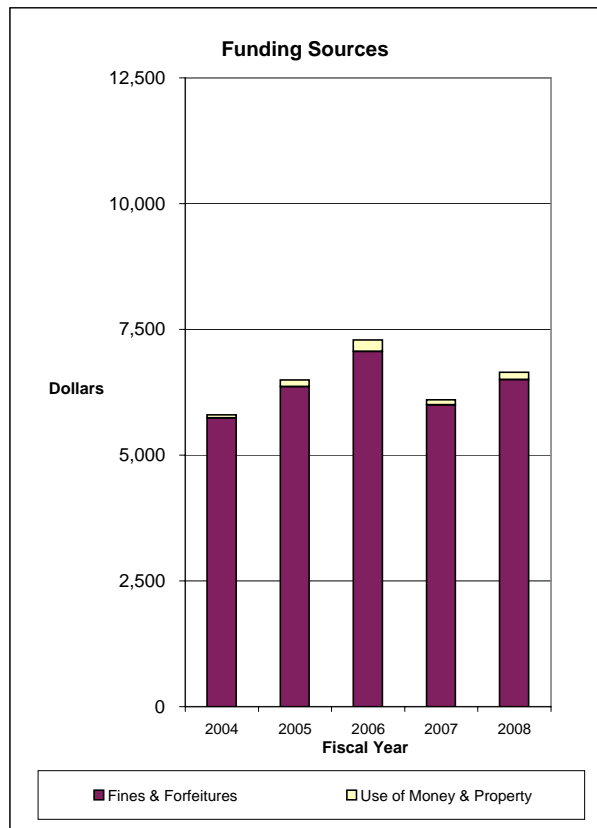
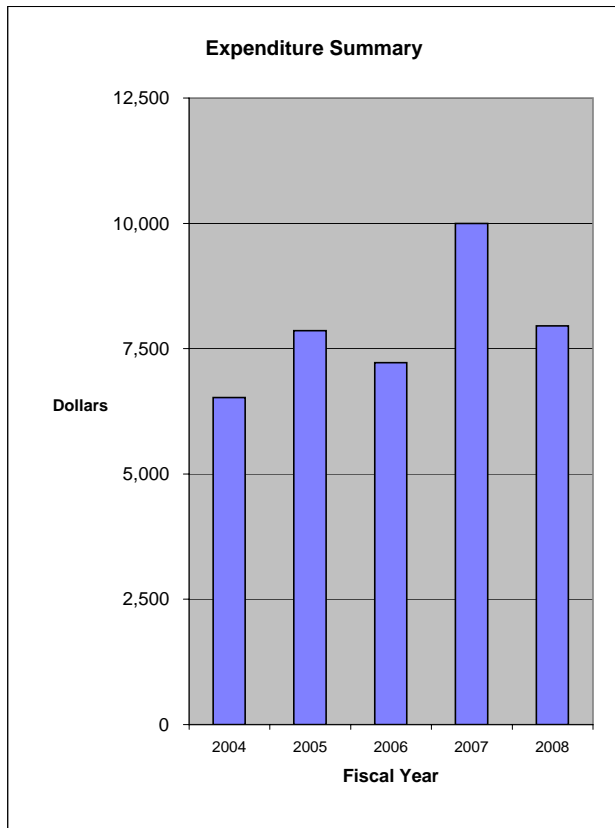
**Expenditure by Category**

Materials & Supplies	6,526	7,859	7,220	8,500	8,500	7,955	-6.41%
Capital Outlay	-	-	-	1,500	1,500	-	-100.00%
<b>Total Expenditures</b>	<b>6,526</b>	<b>7,859</b>	<b>7,220</b>	<b>10,000</b>	<b>10,000</b>	<b>7,955</b>	<b>-20.45%</b>

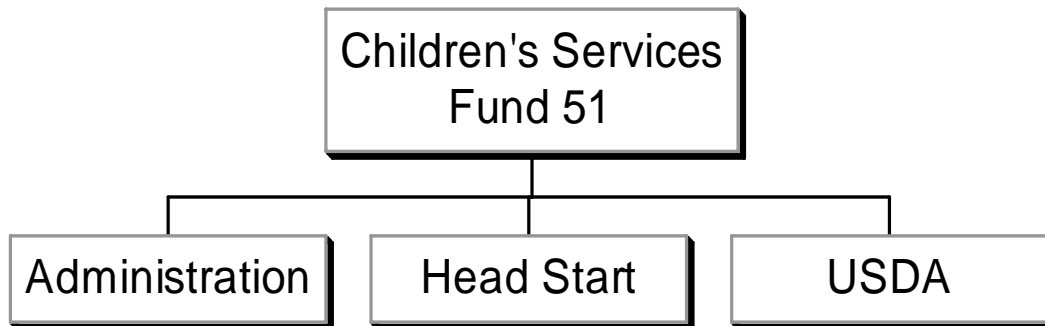
% of Total FY2008  
Funding Sources

**Funding Sources**

Fines & Forfeitures	5,735	6,360	7,060	6,000	6,000	6,500	97.74%
Use of Money & Property	66	135	231	100	100	150	2.26%
<b>Total Funding Sources</b>	<b>5,801</b>	<b>6,495</b>	<b>7,291</b>	<b>6,100</b>	<b>6,100</b>	<b>6,650</b>	<b>100.00%</b>



# Children's Services (Fund 51)



## Children's Services

### **Mission:**

To develop partnerships that promote quality opportunities for children's educational readiness, at all levels of ability, and to foster success for families and staff. This fund includes the following activities: Administration, Head Start and USDA (food service program).

### **Goals:**

- To increase the level of skills and abilities of Head Start children in the following domains: math, science, literacy, language and communication, social/emotional, approaches to learning, physical, and creative expression.
- To increase the local (non-County) level of contribution of in-kind or real dollars for the purposes of providing additional services, enhancing quality and replacing equipment.
- To continue to serve as a resource (training, information) on early childhood development and best practices for the child care community.
- To assist families with self-sufficiency skills and with ensuring the health and safety of their family.

### **Implementation Strategies for FY2008:**

- Provide an early childhood developmental program with comprehensive services that positively impacts children enrolled and their families.
- Continue marketing through programs, outreach to community and aggressively pursue additional funding and support.
- Support community initiatives and collaboration to increase quality of child care for all children.
- Provide support and education to parents and families.
- Continue to work with families and health care providers to develop families' healthy habits and implement nutrition and fitness program for children.

### **Budget Issues:**

- In FY2005, additional funding was provided for increases in compensation.
- In FY2006, increased funding was for the routine replacement of computers, a server and an upgrade to MS Office software. The "Head Start Plus" program was discontinued, which accounts for the decreases in various areas.
- For FY2008, funding continues to support the Head Start program.

**CHILDREN'S SERVICES FUND  
FUND 51  
FUND BALANCE SUMMARY FISCAL YEARS 2007 - 2008**

Beginning Fund Balance 7/1/2006		\$ 94,802
Projected FY2007 Revenues		
Local	19,404	
State and Federal	889,472	
Other financing sources	<u>394,548</u>	
Total	1,303,424	
Projected FY2007 Expenditures	<u>1,317,552</u>	
Net Change		<u>(14,128)</u>
Projected Fund Balance 6/30/2007		80,674
Projected FY2008 Revenues		
Local	27,204	
State and Federal	869,344	
Other financing sources	<u>448,958</u>	
Total	1,345,506	
Projected FY2008 Expenditures	<u>1,345,506</u>	
Net Change		<u>-</u>
Projected Fund Balance 6/30/2008		<u>\$ 80,674</u>

**CHILDREN'S SERVICES FUND  
FUND 51**

	FY2004 Actual Expenditures	FY2005 Actual Expenditures	FY2006 Actual Expenditures	FY2007 Original Budget	FY2007 Estimated Budget	FY2008 Adopted Budget	%Change Original 2007/ Adopted 2008
<b>Expenditure by Activity</b>							
Children Services Administration	90,377	88,949	98,444	99,890	102,450	93,150	-6.75%
Head Start	886,348	1,040,785	971,803	1,092,170	1,102,723	1,150,318	5.32%
Head Start Plus	106,875	15,327	-	-	-	-	0.00%
Fund Raisers	2,564	1,568	3,466	3,000	12,743	-	-100.00%
Square 1 - HR Partnership	4,327	-	-	-	-	-	0.00%
USDA Food Service	89,352	93,858	91,796	99,636	99,636	102,038	2.41%
<b>Total Expenditures</b>	<b>1,179,843</b>	<b>1,240,487</b>	<b>1,165,509</b>	<b>1,294,696</b>	<b>1,317,552</b>	<b>1,345,506</b>	<b>3.92%</b>

	FY2004 Actual Expenditures	FY2005 Actual Expenditures	FY2006 Actual Expenditures	FY2007 Original Budget	FY2007 Estimated Budget	FY2008 Adopted Budget	%Change Original 2007/ Adopted 2008
<b>Expenditure by Category</b>							
Personnel Services	970,662	981,481	968,374	1,118,741	1,127,469	1,174,709	5.00%
Contractual Services	43,549	43,232	47,177	49,055	49,055	44,850	-8.57%
Internal Services	48,776	40,957	34,387	37,694	37,694	39,600	5.06%
Other Charges	31,521	45,425	31,737	29,927	31,322	36,520	22.03%
Materials & Supplies	51,662	65,774	53,009	44,179	44,609	39,127	-11.44%
Leases & Rentals	4,882	-	-	-	-	-	0.00%
Capital Outlay	13,561	56,183	23,328	12,100	12,212	10,700	-11.57%
Donations	15,230	7,435	7,497	3,000	15,191	-	-100.00%
<b>Total Expenditures</b>	<b>1,179,843</b>	<b>1,240,487</b>	<b>1,165,509</b>	<b>1,294,696</b>	<b>1,317,552</b>	<b>1,345,506</b>	<b>3.92%</b>

% of Total FY2008  
Funding Sources

	FY2004 Actual	FY2005 Actual	FY2006 Actual	FY2007 Original	FY2007 Estimated	FY2008 Adopted	% of Total FY2008
<b>Funding Sources</b>							
Use of Money & Property	1,778	4,542	8,381	3,000	3,000	7,500	0.56%
Charges for Services	87,014	6,658	-	-	-	-	0.00%
Fiscal Agent Fees & Admin	1,800	1,800	1,800	2,004	2,004	2,004	0.15%
Miscellaneous	11,811	11,278	5,620	4,200	4,200	1,500	0.11%
Recovered Costs	14,160	11,399	10,087	10,200	10,200	16,200	1.20%
State Revenue	120	-	-	-	-	-	0.00%
Federal Revenue	912,209	890,336	875,029	889,472	889,472	869,344	64.61%
Non-Revenue Receipts	4,010	-	-	-	-	-	0.00%
Transfer from Other Funds	185,000	229,449	265,365	385,820	394,548	448,958	33.37%
<b>Total Funding Sources</b>	<b>1,217,902</b>	<b>1,155,462</b>	<b>1,166,282</b>	<b>1,294,696</b>	<b>1,303,424</b>	<b>1,345,506</b>	<b>100.00%</b>

	FY2004	FY2005	FY2006	FY2007	FY2008
<b>FTE's</b>					
Management	1.00	1.00	1.00	1.00	1.00
Professional/Technical	14.00	13.20	12.20	12.20	12.20
Admin/Clerical	3.00	3.00	3.00	3.00	3.00
Instructional Aide	6.60	5.40	5.40	5.40	5.40
Trades & Crafts	2.00	2.00	2.00	2.00	2.00
<b>Total</b>	<b>26.60</b>	<b>24.60</b>	<b>23.60</b>	<b>23.60</b>	<b>23.60</b>

