



Central Purchasing

T. W. Sawyer, CPPO  
Purchasing Agent

September, 22, 2016

**ADDENDUM NO. 1 - TO ALL BIDDERS**

Reference – REQUEST FOR QUOTES (RFQ) #17-00999H  
AVAYA TELEPHONES

Due Date: October 3, 2016

**Item #1: CHANGE TELEPHONE MODEL ON RFQ 17-00999-H**

- Substitute 25 AVAYA 9621G IP telephones for 25 9641G IP telephones. The 9621G phones have been discontinued.

All other terms and conditions remain the same.

Note: A signed acknowledgment of this addendum must be received by this office either prior to the due date and hour or attached to your proposal. Signature on this addendum does not constitute your signature on the original document. The original document must be signed also.

Sincerely,

*Janet Haney*

Janet Haney  
Management Analyst  
Phone: (757)890-3680

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature/Title

\_\_\_\_\_  
Date

