

**MINUTES
YORK COUNTY PLANNING COMMISSION**

Regular Meeting
York Hall, 301 Main Street
December 11, 2013

MEMBERS

Glenn A. Brazelton
Melissa S. Magowan
Todd H. Mathes
Timothy D. McCulloch
Richard M. Myer, Jr.
Mark B. Suiter

CALL TO ORDER

Chair **Mark B. Suiter** called the meeting to order at 7:00 PM.

ROLL CALL

The roll was called and all members were present with the exception of Ms. Magowan.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Chair **Suiter** led the Pledge of Allegiance.

APPROVAL OF MINUTES

Mr. McCulloch moved to adopt the minutes of the regular meeting of November 13, 2013, and the motion was approved (5:0).

REMARKS

Chair Suiter stated that the Code of Virginia requires local governments to have a Planning Commission, the purpose of which is to advise the Board of Supervisors on land use and planning issues affecting the County. The responsibility is exercised through recommendations conveyed by resolutions or other official means and all are matters of public record. He indicated that the Commission is comprised of citizen volunteers, appointed by the Board, representing each voting district and two at-large members.

CITIZEN COMMENTS

There were no citizen comments.

PUBLIC HEARINGS

Application No. UP-835-13, Kristen Paster: Request for a Special Use Permit, pursuant to Section 24.1-306 (Category 2, Number 8) of the York County Zoning Ordinance, to authorize a commercial stable on a 9.1-acre parcel located at 201 Hansford Lane (Route 670) approximately 650 feet north of its intersection with Seaford Road (Route 622) and further identified as Assessor's Parcel No. 26-9-A. The property is zoned RR (Rural Residential) and the Comprehensive Plan designates this area as Conservation.

Earl Anderson, Planner, summarized the staff report to the Commission dated December 3, 2013, in which staff recommends that the Commission forward this application to the Board of Supervisors with a recommendation of approval subject to the conditions set forth in proposed Resolution No. PC13-28.

Mr. Brazelton asked if any comments have been received from surrounding property owners.

Mr. Anderson responded that no comments have been received.

Mr. Brazelton asked about the availability of public water and sewer.

Mr. Anderson responded that both public water and sewer are available on Hansford Lane.

Mr. McCulloch asked Mr. Carter if this application would be affected by the proposed Zoning Ordinance text amendments related to horsekeeping that are scheduled to be considered later in the meeting.

Mark Carter, Assistant County Administrator responded that it would not.

Mr. Mathes noted that one of the proposed conditions of approval would require pasture fence lines and any areas utilized for the horses to be at least 25 feet from any property boundary, and he asked if the land areas within the proposed 25-foot setback had been deducted from the calculation of usable area.

Mr. Anderson responded that it had not. He explained that the Zoning Ordinance specifies those areas that cannot be included in the calculation of usable area, which includes the area occupied by any residential structure and the area of required front or side yards. He explained that it does not include the additional setback area proposed by staff.

Mr. Mathes asked about the Chesapeake Bay Resource Protection Area (RPA) as it applies to the property.

Mr. Anderson responded that the County Stormwater Division staff had visited the site and verified the limits of the RPA, which includes a small portion of the property. He added that the lake is a manmade lake that does not flow into a stream and therefore is not part of the RPA.

Mr. Myer noted that the proposed resolution would allow boarding of horses even though the applicant has indicated that no boarding is planned, and that this would apply to any future owner of the property.

Mr. Anderson said that was correct. He stated that staff saw no reason to prohibit boarding of horses.

Mr. Myer stated that he has some concerns about the applicant's history of zoning violations, and he asked if they understand the proposed conditions and the need to comply with them.

Mr. Anderson responded that the applicants had reviewed the proposed conditions and did not indicate that they would have any difficulty complying with any of them.

Chair Suiter noted that the proposed 25-foot setback requirement is not one of the Zoning Ordinance performance standards and he asked why staff is proposing it as a condition of approval.

Mr. Anderson responded that the additional requirement is intended to provide some protection and buffering for both present and future owners of adjacent property.

Chair Suiter asked if this would apply to all property boundaries.

Mr. Anderson responded that it would.

Chair Suiter asked how far the property is from the adjacent house to the east.

Mr. Anderson responded that it appears to be approximately ninety feet (90').

Chair Suiter responded that in that case, the additional buffer requirement would increase the distance between the house and the fence line from 90 to 105 feet.

Mr. Anderson said that was correct with regard to the eastern property boundary.

Chair Suiter opened the public hearing.

Randy Firth, 209 Greenland Drive, Yorktown, appeared with the applicant, Kristen Paster, who is his stepdaughter, and spoke on her behalf. He said that he has a contract on the property contingent on the approval of this application. He said he does not believe there is a need for a 25-foot buffer because there is currently no development proposed for the surrounding property. He said the proposed site for the home would be relocated toward the front of the property to accommodate the utility hookup. He said other stables in the County have portable restroom facilities and that once the building is complete there will be permanent restrooms.

Mr. Myer asked the applicant if he has read the resolution and agrees with the proposed conditions.

Mr. Firth responded in the affirmative.

Mr. Mathes asked if there are any active wells on the property.

Mr. Firth responded that there are none that they know of.

Mr. Mathes asked if they plan to connect to the public water and sewer lines.

Mr. Firth responded that they do.

Mr. Mathes asked about the applicant's opposition to the proposed 25-foot setback requirement.

Mr. Firth responded that they do not see a need for the additional buffer, but he added that they do not object to it if it does not reduce the number of horses that are allowed.

Mr. Brazelton asked about the current distance between the fence line and the property boundary.

Mr. Firth responded that on the western side of the property, the fence is set back approximately 20 feet and more than that on the east side and that to the rear of the property the distance is approximately 60 or 70 feet.

Mr. Brazelton responded that based on that information, it appears the fence already is close to meeting the proposed 25-foot setback requirement.

Mr. Firth said that is correct and that his main concern is that he does not want the buffer to affect the number of horses permitted on the property.

Chair Suiter asked if the type of fencing that currently surrounds the property is permanent.

Mr. Firth responded the fencing is standard electric fencing.

There being no one else present to speak regarding the application, **Chair Suiter** closed the public hearing.

Mr. McCulloch asked Mr. Carter if the Commission can eliminate the proposed 25-foot setback requirement or modify it so that it would only take effect when adjacent properties are developed.

Mr. Carter responded that it appeared from Mr. Firth's comments that the applicant would object to the condition only if it had the effect of reducing the number of horses permitted, which it will not. He added that the Zoning Ordinance requires commercial stables to be operated in such a way as not to be detrimental to adjacent property owners, and the only way to ensure that would be to impose such conditions at the time the stable is approved. He explained that once a Special Use Permit has been approved, it is too late to retroactively impose conditions if a problem arises after homes are built on adjacent property because the use would be grandfathered.

Chair Suiter said the Commission is not required to approve this condition but that once it is approved, it will become permanent, more or less.

Mr. Myer asked what type of rest room facilities would be required by Condition No. 5 in the proposed resolution.

Mr. Anderson responded that the facilities would have to be in a permanent structure and connected to a water supply. He stated that portable rest rooms would not meet this requirement.

Mr. Myer asked if the rest room facilities had to be inside or outside the house structure.

Mr. Anderson responded that it does not matter if the rest rooms are inside or outside the house structure. He explained that according to the Building Code Official, the condition requiring rest room facilities is a Building Code requirement for commercial uses.

Mr. Myer asked if all stables are required to have rest room facilities.

Mr. Anderson responded that this is a requirement and if any current stables are using portable rest rooms, it might be because they are grandfathered.

Mr. Mathes asked if the driveway would have to be paved.

Mr. Anderson responded that it would not. He stated that it would have to have an all-weather surface, which could be asphalt but could also be gravel or porous pavers.

Mr. Mathes asked if the current driveway is gravel.

Mr. Anderson said the surface is dirt.

Mr. Mathes asked if VDOT's comments on the application relate only to the public roads.

Mr. Anderson said that was correct. He stated that VDOT's comments relate only to Hansford Lane and Seaford Road, which are state-maintained roads.

Mr. Brazelton stated that he is comfortable with the proposed 25-foot setback requirement. He noted that the situation is awkward because there are other older stables in the County that pre-date the current zoning requirements and thus are grandfathered and are not subject to the same standards that will apply to the proposed stable operation.

Mr. McCulloch moved adoption of Resolution No. PC13-28.

A RESOLUTION TO RECOMMEND APPROVAL OF A SPECIAL USE PERMIT TO AUTHORIZE A COMMERCIAL STABLE ON PROPERTY LOCATED AT 201 HANSFORD LANE (ROUTE 670)

WHEREAS, Kristen Paster has submitted Application No. UP-835-13 to request a Special Use Permit, pursuant to Section 24.1-306 (Category 2, Number 8) of the York County Zoning Ordinance, to authorize a commercial stable on a 9.1-acre parcel of land located at 201 Hansford Lane (Route 670), further identified as Assessor's Parcel No. 26-9-A (GPIN V09d-1597-0316); and

WHEREAS, said application has been referred to the York County Planning Commission in accordance with applicable procedure; and

WHEREAS, the Planning Commission has conducted a duly advertised public hearing on this application; and

WHEREAS, the Commission has carefully considered the public comments with respect to this application;

NOW, THEREFORE, BE IT RESOLVED by the York County Planning Commission this the 11th day of December, 2013, that Application No. UP-835-13 be, and it is hereby, transmitted to the York County Board of Supervisors with a recommendation of approval to authorize a Special Use Permit, pursuant to Section 24.1-306 (Category 2, Number 8) of the York County Zoning Ordinance, to authorize a commercial stable on a 9.1-acre parcel located at 201 Hansford Lane (Route 670), further identified as Assessor's Parcel No. 26-9-A (GPIN V09d-1597-0316), subject to the following conditions:

1. This Special Use Permit shall authorize a commercial stable on a 9.1-acre parcel located at 201 Hansford Lane (Route 670) approximately 650 feet north of its intersection with Seaford Road (Route 622) and further identified as Assessor's Parcel No. 26-9-A (GPIN V09d-1597-0316).
2. A site plan prepared in accordance with the provisions of Article V of the York County Zoning Ordinance shall be submitted to and approved by the County prior to commencement of any land clearing or construction activity on the subject property. Except as modified herein, said plan shall be substantially in conformance with the sketch plan submitted by the applicant titled "Proposed Yorktown Stables, Kristen Paster, Operator".
3. All activities shall comply with Section 24.1-414, *Standards for horsekeeping and commercial stables*, of the York County Zoning Ordinance and Chapter 4, Article II, Livestock, of the York County Code.
4. A maximum of sixteen (16) horses shall be allowed on the property.
5. Restroom facilities shall be constructed on the property prior to the commencement of the operation of the commercial stable.
6. A minimum of ten (10) all-weather surface off-street parking spaces, or the minimum number of spaces required by the Zoning Ordinance, whichever is greater, shall be required in conjunction with the commercial stable operation.
7. Pasture fence lines and any areas to be utilized for the horses shall be a minimum of 25 feet from any property boundary.
8. Parking areas and the manure handling area shall be located at least 25 feet from any property boundary and landscape screening shall be installed to buffer views from adjoining properties. A mix of evergreen trees and shrubs shall be planted with a maximum of 10-foot spacing along the outside perimeter of the areas.
9. Operation of the stable shall be in compliance with all the stipulations set forth in the soil conservation and management plan prepared Alton L. Dews, Jr. on 9/15/2013, a copy of which shall be kept in the office of the Planning Division.
10. In accordance with Section 24.1-115(b)(6) of the York County Zoning Ordinance, prior to site plan approval a certified copy of this resolution shall be recorded at the expense of the applicant in the name of the property owner as grantor in the office of the Clerk of the Circuit Court.

BE IT FURTHER RESOLVED that this Special Use Permit is not severable, and invalidation of any word, phrase, clause, sentence, or paragraph shall invalidate the remainder.

Yea: (5)
Nay: (0)

Brazelton, Suiter, McCulloch, Mathes, Myer

Application No. ZT-146-13, York County Board of Supervisors: Request to amend Section 24.1-710(b) of the York County Zoning Ordinance to include "Places of Worship" as a land use which

may utilize electronic changeable message or image signs for which the message or image may change as frequently as every eight (8) seconds.

Mr. Carter summarized the staff report to the Commission dated December 3, 2013, in which staff recommends that the Commission forward the application to the Board of Supervisors with a recommendation of approval set forth in proposed Resolution No. PC13-31(R). Mr. Carter said the revision to the original resolution would reduce the allowable intensity of the illumination at night. This revision, he explained, was in response to a comment received from a citizen who lives across the street from a church and expressed concern that the changing message could disturb to the neighbors, especially when they are trying to sleep.

Mr. Myer noted that the proposed amendments would prohibit this type of sign in the Tourist Corridor Management (TCM) overlay district. He asked how many how many roadways are in the TCM district and where are they located.

Mr. Carter responded that there are twelve roadway corridors in the TCM overlay district, and that they include Route 17 north of Cook Road, Richmond Road, Bypass Road, Pocahontas Trail, Route 132, Merrimac Trail west of Queen Creek, Goosley Road east of Route 17, most of Cook Road, the Colonial Parkway, Second Street, Interstate 64 and any adjacent frontage roads, and Route 199.

Mr. Myer said that a number of churches would be excluded because of the TCM restriction.

Mr. Carter said part of the original 2009 recommendation for changeable message electronic shopping center signs was based on protecting the character of the TCM corridors.

Mr. Mathes said that apart from other Zoning Ordinance exclusions, the ability to have the more frequently changing electronic message signs would apply to all businesses and places of worship in a given category and would not be a single purpose allowance.

Mr. Carter said frequently changing messages are allowed only for shopping centers and, if this amendment is adopted, would also be allowed at places of worship.

Mr. Brazelton asked if it is possible, through the sign permitting process, for the County to monitor and control the number of such signs once these amendments are adopted.

Mr. Carter responded that it is not. He explained that the signs would be permitted as a matter of right.

Mr. Myer asked which term is correct, "church" or "place of worship."

Mr. Carter said the correct term is "place of worship."

Chair Suiter opened the public hearing.

David Bates, 105 Vixen Court, Yorktown, spoke as a member of Bethel Baptist Church, stating that the church has an electronic sign and in his opinion the period of time that the message is frozen is inappropriate. He said he is not sure if eight seconds is the right length of time but that it is better than the current situation. He said that he supports the text amendment.

There being no one else present to speak regarding the application, **Chair Suiter** closed the public hearing.

Mr. Carter clarified that the proposed amendments would not allow scrolling messages. He stated that such messages would be considered "moving messages," which the Zoning Ordinance specifically prohibits.

Mr. McCulloch said his only concern was that if a church is located in a residential neighborhood the changing message signs would be distracting but that it appears the proposed revision to the amendment addresses that concern.

Chair Suiter stated that he has three concerns about the proposed text amendments. He stated that he believes electronic changeable message signs are not aesthetically pleasing and secondly, that he sees no reason to make an exception specifically for churches, which he feels could lead to similar requests for other types of uses. He stated that his main concern is that unlike shopping centers, places of worship are often located in residential areas where he feels such signs are not appropriate. He stated that for these reasons, he plans to vote against the amendments.

Mr. Mathes asked **Mr. Suiter** to clarify what he means by "flashing sign."

Chair Suiter said he is referring to the act of the sign message changing every eight seconds, which he feels does not belong in a residential neighborhood.

Mr. Brazelton stated that he wholeheartedly agrees with **Chair Suiter**.

Mr. Mathes moved adoption of PC13-31(R).

A RESOLUTION TO RECOMMEND APPROVAL OF APPLICATION NO. ZT-146-13 WHICH PROPOSES AMENDMENT OF SECTION 24.1-710(b) OF THE YORK COUNTY ZONING ORDINANCE (CHAPTER 24.1, YORK COUNTY CODE) TO INCLUDE "*PLACES OF WORSHIP*" AS A LAND USE WHICH MAY UTILIZE ELECTRONIC CHANGEABLE MESSAGE OR IMAGE SIGNS FOR WHICH THE MESSAGE OR IMAGE MAY CHANGE AS FREQUENTLY AS EVERY EIGHT (8) SECONDS

WHEREAS, the York County Board of Supervisors has received a request asking that consideration be given to allowing *Places of Worship* to install electronic changeable message/image signs on which the message/image may change as frequently as every eight (8) seconds, which is the same opportunity accorded to *Community, Regional, or Specialty Shopping Centers* pursuant to the terms of Section 24.1-710(b) of the York County Zoning Ordinance; and

WHEREAS, in the interest of good zoning and land use practice, the Board has sponsored an application to allow review and consideration of this issue in accordance with applicable procedures for Zoning Ordinance amendments; and

WHEREAS, the Planning Commission has conducted a duly advertised public hearing on this application and has carefully considered all public comments and recommendations;

NOW, THEREFORE, BE IT RESOLVED by the York County Planning Commission this the 11th day of December, 2013, that it does hereby recommend approval of the draft amendments set forth below:

Sec. 24.1-710. Prohibited signs.

Unless specifically stated otherwise, the following signs shall not be permitted in the county:

- (a) Signs with moving, revolving or rotating parts, optical illusions of movement, mechanical movement of any description, or other apparent movement achieved by electrical, electronic, mechanical or natural means, but not including time, temperature and date signs, and traditional barber poles.
- (b) Signs with lights which flash, move, rotate, blink, flicker, or vary in either intensity or color.

The above provisions notwithstanding, electronic changeable message or image signs shall be permitted on the freestanding signage otherwise allowed for places of worship and for community, regional, or specialty shopping centers, as defined in this chapter, provided that:

- (1) each message or image shall remain fixed and unchanged for a minimum period of eight (8) seconds; that
- (2) there is no appearance of movement, scrolling, dissolving or fading in which images or messages "move" or in which part of one message or image appears simultaneously with any part of a second or subsequent one; that
- (3) any illumination intensity, contrast or coloration of the message text or image shall remain constant for each display period;
- (4) when such sign is installed at a place of worship located in a Residential zoning district it shall be equipped with technology that automatically dims the electronic message illumination intensity commensurate with ambient light conditions (i.e., illumination intensity lower in low-light and nighttime conditions than in daylight); and
- (5) ~~and~~ provided further, that this special signage opportunity shall not be permitted for any place of worship or shopping center located in a TCM-Tourist Corridor Management Overlay district.

Message or image changes on any other changeable message / image signs shall occur no more frequently than once every 24 hours.

Yea:	(3)	McCulloch, Mathes, Myer
Nay:	(2)	Brazelton, Suiter

Application No. ZT-147-13, York County Board of Supervisors: Request to amend Section 24.1-414 of the York County Zoning Ordinance to delete certain provisions that duplicate requirements contained in Chapter 4, Article II. Livestock. York County Code, and to also allow "qualified professionals" to prepare required nutrient management plans.

Mark Carter, Assistant County Administrator, summarized the staff report to the Commission dated December 3, 2013, in which staff recommends that the Commission forward the application to the Board of Supervisors with a recommendation of approval set forth in proposed Resolution No. PC13-32. He explained that the purpose of the proposed amendments is 1) to eliminate duplication of provisions pertaining to livestock that are set forth in Chapter 4 of the County Code, which he said will pave the way for a companion amendment to Chapter 4 that the Board will be considering at its January 21, 2014 meeting that would make reference to the Health Department's current, more detailed and sophisticated standards for separation between horse pastures and drinking wells. He stated that secondly, the proposed amendments would allow the required soil conservation and management plans for horse stables and pastures to be prepared by a qualified professional and not just by the Colonial Soil and Water Conservation District. He stated that this will pave the way for a future amendment to Chapter 4 of the County Code pertaining to the required separation between horse pastures and drinking wells that the Board will be considering in the future.

Chair Suiter opened the public hearing.

There being no one present to speak regarding the application, **Chair Suiter** closed the public hearing.

Mr. Myer moved adoption of Resolution No. PC13-32.

A RESOLUTION TO RECOMMEND APPROVAL OF APPLICATION NO. ZT-147-13 TO AMEND SECTION 24.1-414, HORSEKEEPING, OF THE YORK COUNTY ZONING ORDINANCE (CHAPTER 24.1, YORK COUNTY CODE)

WHEREAS, the York County Board of Supervisors has determined that amendments to certain requirements set forth in Chapter 4, Article II, Livestock, of the York County Code should be considered; and

WHEREAS, some of those provisions are unnecessarily repeated in Section 24.1-414, Horsekeeping, of the York County Zoning Ordinance (Chapter 24.1, York County Code); and

WHEREAS, in the interest of good zoning and land use practice, and to eliminate redundancy and minimize the potential for conflicting provisions, the Board has sponsored an application to delete the duplicative provisions from Section 24.1-414 of the Zoning Ordinance and to modify one other provision; and

WHEREAS, the application has been referred to the Planning Commission in accordance with applicable procedures; and

WHEREAS, the Commission has conducted a duly advertised public hearing on the application and has carefully considered the public comments received;

NOW, THEREFORE, BE IT RESOLVED by the York County Planning Commission this the 11th day of December, 2013, that Application No. ZT-147-13 be, and it is hereby, forwarded to the York County Board of Supervisors with a recommendation for approval of the proposed amendments set forth below:

Sec. 24.1-414. Standards for horsekeeping and commercial stables.

- (a) The minimum area of any parcel proposed for the keeping of horses, whether accessory to a residential use or as

a commercial stable, shall be two (2) usable acres. In determining usable acreage, the area occupied by any residential structures, the area of required front or side yards, and any areas unsuitable for keeping of horses by reason of topography, drainage conditions, or the extent of tree or other vegetation cover shall not be included in the computation.

- (b) The maximum number of horses permitted as an accessory and incidental use on a residential property shall be one (1) per each usable acre of land as defined in subsection (a) above. In the case of commercial stables, the maximum number of horses permitted shall be two (2) per usable acre of land or such fewer number as the zoning administrator may deem appropriate given the characteristics of the subject property and the surrounding area.
- ~~(c) Stables or housing for horses shall not be constructed or located within one hundred feet (100') of an abutting property owned or occupied by a person other than the owner or occupant of the property on which such stable or housing is located, nor within one hundred feet (100') of a public right-of-way.~~
- ~~(d) Stables, pastures, or animal yards shall not be utilized for the keeping of horses in any manner that is detrimental to the use of adjacent property or that, because of odor, noise or attraction of flies or other pests, reduces or otherwise unreasonably restricts the rights of adjacent property owners to enjoy the use of their property.~~
- (ce) Horses shall not be stabled, pastured, or otherwise kept within one thousand feet (1,000') of a drinking water reservoir unless it can be proven to the satisfaction of the health department and the zoning administrator that any runoff will be away from the reservoir and that public health will not be negatively impacted. In such cases, a two hundred foot (200') buffer must be maintained. This shall not be interpreted to preclude the riding of horses or establishment of bridle trails closer than the specified distance provided that the health department and owner of the reservoir approve.
- ~~(f) Horses shall not be stabled, pastured or otherwise kept within one hundred feet (100') of an active well nor shall they be stabled, pastured or kept in any manner whatsoever that causes drainage or water runoff from the stable, pasture or animal yard to flow within one hundred feet (100') of an active well.~~
- ~~(g) Manure or animal wastes shall not be stored, stockpiled, or permitted to accumulate in any manner whatsoever that attracts flies or other pests, or for any other reason diminishes the rights of adjacent property owners to enjoy reasonable use of their property. Drainage associated with the storage or stockpiling of animal manure shall not be permitted to contaminate or pollute any stream, well, watercourse, or drainageway, natural or manmade. The owner shall provide the county with a soil conservation and management plan prepared by a qualified professional the Colonial Soil and Water Conservation District which shall include:~~

The owner shall provide the county with a soil conservation and management plan prepared by a qualified professional which shall include:

- (1) a nutrient management plan for the proper storage and application of animal waste;
- (2) an erosion control plan to ensure the integrity of the slopes; and
- (3) a best management practices program for controlling and treating surface runoff.

In determining consistency with this condition, the zoning administrator may require that the above plans be reviewed and approved by the Virginia Cooperative Extension Service and the U.S. Department of Agriculture - Soil Conservation Service.

- (dh) The keeping of horses as an accessory use on residential property shall be solely for the recreational purposes of the family living on the premises. Boarding of horses owned by others is prohibited.
- (ei) All horses shall be kept in pens or other enclosures designed and maintained for secure confinement.
- (fj) The zoning administrator shall find, prior to approval, that such use will not be detrimental to the character of the neighborhood and may impose such additional conditions, including special requirements for setbacks of pastures and requirements for drainage control, as deemed necessary to promote the public interest and welfare.

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(gk) Such uses shall comply in all respects with the standards and requirements established in chapter 4, article II, Livestock, York County Code.

(Ord. No. 11-15(R), 11/16/11)

Yea: (5)
Nay: (0)

Brazelton, Suiter, McCulloch, Mathes, Myer

OLD BUSINESS

There was no old business.

NEW BUSINESS

Adopt Planning Commission Schedule for 2014 (Proposed Resolution No. PC13-29)

2014 PLANNING COMMISSION SCHEDULE

PLANNING COMMISSION		BOARD OF SUPERVISORS
Application Deadline	PC Meetings 2014	<i>Probable</i> BOS Meeting
Dec 2	Jan 8	Feb 18
Jan 2	Feb 12	Mar 18
Feb 3	Mar 12	April 15
Mar 3	Apr 9	May 20
Apr 1	May 14	Jun 17
May 1	June 11	Jul 15
Jun 2	July 9	Aug 19
Jul 1	Aug 13	Sep 16
Aug 1	Sep 10	Oct 21
Sep 2	Oct 8	Nov 18
Oct 1	Nov 12	Dec 16
Nov 3	Dec 10	Jan 20

Planned Development (PD) applications require a month longer to process and therefore must be submitted two (2) months before the applicant's desired **Planning Commission** public hearing date. **Planning Commission** and **Board of Supervisors** meetings are held at York Hall, 301 Main Street, Yorktown, VA. **Planning Commission** meetings are called to order at 7:00 pm. **Board of Supervisors** meetings are called to order at 6:00 pm with public hearings beginning at 7:00 pm.

Mr. Suiter moved adoption of Resolution No. PC13-29.

A RESOLUTION TO ADOPT THE PLANNING COMMISSION SCHEDULE FOR 2014

WHEREAS, the Planning Commission is required by Section 15.2-2214 of the Code of Virginia to fix the time for regular meetings; and

WHEREAS, the Commission designates the second Wednesday of every month as its regular meeting date except when such date falls on a legal holiday; and

WHEREAS, the Commission desires that all matters to come before it are scheduled in an orderly and consistent manner;

NOW, THEREFORE, BE IT RESOLVED by the York County Planning Commission this the 11th day of December, 2013, that it does hereby adopt the 2014 Planning Commission Schedule as its official meeting calendar.

Yea: (5) Brazelton, Suiter, McCulloch, Mathes, Myer
Nay: (0)

STAFF REPORTS

Mr. Carter referred to the Development Activity Report dated December 11, 2013, and offered to answer questions. He noted that there are three applications on the Commission's agenda for January 8, 2014, and he wished all the Commissioners a happy holiday season.

COMMITTEE REPORTS

There were no committee reports.

COMMISSION REPORTS AND REQUESTS

There were no Commission reports and requests.

ADJOURN

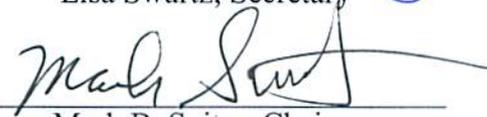
The meeting was adjourned at 8:18 P.M.

SUBMITTED:



Lisa Swartz, Secretary

APPROVED:



Mark B. Suiter, Chair

DATE:

11/10/14
